

NOTICE OF MEETING

Notice is hereby given that an ordinary meeting of Council will be held in the

**Council Chamber – Glenelg Town Hall
Moseley Square, Glenelg**

Tuesday 11 February 2020 at 7.00pm

Roberto Bria
CHIEF EXECUTIVE OFFICER

Ordinary Council Meeting Agenda

1. OPENING

The Mayor will declare the meeting open at 7:00pm.

2. KAURNA ACKNOWLEDGEMENT

We acknowledge Kurna people as the traditional owners and custodians of this land.

We respect their spiritual relationship with country that has developed over thousands of years, and the cultural heritage and beliefs that remain important to Kurna People today.

3. SERVICE TO COUNTRY ACKNOWLEDGEMENT

The City of Holdfast Bay would like to acknowledge all personnel who have served in the Australian forces and services, including volunteers, for our country.

4. PRAYER

Heavenly Father, we pray for your presence and guidance at our Council Meeting. Grant us your wisdom and protect our integrity as we carry out the powers and responsibilities entrusted to us on behalf of the community that we serve.

5. APOLOGIES

5.1 Apologies Received

5.2 Absent

6. ITEMS PRESENTED TO COUNCIL

7. DECLARATION OF INTEREST

If a Council Member has an interest (within the terms of the Local Government Act 1999) in a matter before the Council they are asked to disclose the interest to the Council and provide full and accurate details of the relevant interest. Members are reminded to declare their interest before each item.

8. CONFIRMATION OF MINUTES

Motion

That the minutes of the Ordinary Meeting of Council held on 28 January 2020 be taken as read and confirmed.

Moved Councillor _____, Seconded Councillor _____

Carried

9. PUBLIC PRESENTATIONS

9.1 **Petitions - Nil**

9.2 **Presentations** - Nil

9.3 **Deputations** - Nil

10. QUESTIONS BY MEMBERS

10.1 **Without Notice**

10.2 **On Notice** - Nil

11. MEMBER'S ACTIVITY REPORTS -

11.1 Mayor's Activity Report for November 2019 – January 2020 (Report No: 20/20)

11.2 Councillor Chabrel's Activity Report for November 2018 – December 2019 (Report No: 23/20)

12. MOTIONS ON NOTICE

12.1 Request for Attendance at Elected Member Leadership Forum – Councillor Lindop (Report No: 33/20)

12.2 Rates Notice – Waste Levy – Councillor Chabrel (Report No: 40/20)

13. ADJOURNED MATTERS - Nil

14. REPORTS OF MANAGEMENT COMMITTEES AND SUBSIDIARIES

14.1 Minutes - Jetty Road Mainstreet Committee - 4 December 2019 (Report No: 29/20)

14.2 Minutes - Special Audit Committee – 4 December 2019 (Report No: 32/20)

15. REPORTS BY OFFICERS

15.1 Items in Brief (Report No: 24/20)

15.2 Budget and Annual Business Plan Update as at 31 December 2019 (Report No: 25/20)

15.3 Revitalisation of Old Buffalo Site – Engagement Phase 1 (Report No: 22/20)

15.4 Holdfast Bay Community Centre Master Plan (Report No: 31/20)

15.5 Attendance at National General Assembly 2020 (Report No: 30/20)

15.6 Coastal Research and Development Grant (Report No: 35/20)

16. RESOLUTIONS SUBJECT TO FORMAL MOTIONS

Presented for the information of Members is a listing of resolutions subject to formal resolutions, for Council and all Standing Committees, to adjourn or lay on the table items of Council business, for the current term of Council.

17. URGENT BUSINESS – Subject to the Leave of the Meeting

18. CLOSURE

ROBERTO BRIA
CHIEF EXECUTIVE OFFICER

Item No: **11.1**

Subject: **MAYOR'S ACTIVITY REPORT FOR NOVEMBER 2019 - JANUARY 2020**

Date: 11 February 2020

Written By: Executive Assistant to the CEO and Mayor

General Manager: Chief Executive Officer

SUMMARY

Presented for the information of Members is the Activity Report for the Mayor for November 2019 - January 2020.

RECOMMENDATION

That the Mayor's Activity Report for November 2019 - January 2020 be received and noted.

REPORT

Date	Activity	Location
1/11/2019	RAW Gala Dinner	National Wine Centre
4/11/2019	Glenelg Museum and Gallery Feedback	Glenelg Town Hall, Mayor's Parlour
5/11/2019	Beth and Mayor catch up	Alwyndor
6/11/2019	JRMC Christmas Break Up	Upstairs at Beach Burrito 56 Jetty Road, Glenelg
6/11/2019	JRMC Meeting	Glenelg Library Meeting Room, Colley Terrace
7/11/2019	Round Table discussion re Homelessness with Ministers - similar attendees to 16/4	Morphett Electorate Office, 4 Byron Street, Glenelg
8/11/2019	Jetty Redevelopment Project meeting discussion	Morphett Electorate Office, 4 Byron Street, Glenelg
8/11/2019	EI8HT South Esplanade Glenelg – Topping Ceremony	St Johns Row, South Esplanade Glenelg
10/11/2019	SA Weekender segment - Jetty Road Glenelg	Channel 7
11/11/2019	Brighton Oval Redevelopment Project discussions	CEO's Office 24 Jetty Road Brighton
11/11/2019	Progress FOGO Trial	Mayor's office Brighton Civic Centre
11/11/2019	Remembrance Day Plympton Glenelg RSL	Moseley Square Glenelg
12/11/2019	Amanda and CEO Agenda catch up	CEO's Office
12/11/2019	General Council Meeting	Glenelg Town Hall - Chamber
12/11/2019	Opt In & Stand Out Speaker	Adelaide Oval
12/11/2019	Pre-Council Workshop - SRWRA Update	Glenelg Town Hall - Chamber

Date	Activity	Location
12/11/2019	Susan Grace Benny Event Meeting	Mayor's office Brighton Civic Centre
13/11/2019	Brett Taylor re Glenelg Rotary Club dinner presentation/interview	Mediterranean Café Glenelg South
14/11/2019	Brave new wave: desert women painters	Bay Discovery Centre
14/11/2019	Mayor's Catch up – Mayor Claire Boan	Somerton Surf Club, Glenelg
14/11/2019	Messenger photo shoot	
14/11/2019	St Jude's Players Opening night of Beyond Reasonable Doubt	St Jude's Hall
15/11/2019	Brighton Secondary School Charities and Recognition Award Ceremony	Brighton Secondary School Gymnasium
18/11/2019	Informal catch up with Principal Amanda Parslow from McCauley School	Sellar Door - Jetty Road, Brighton
18/11/2019	Susan Grace Benny Afternoon Soiree	Brighton Bust - near Library
19/11/2019	EM - Workshop - Seacliff Park Residential and care DPA - Infrastructure	Brighton Civic Centre - Kingston Room
19/11/2019	The Big Issue - Mayor assisting with selling	Jetty Road, outside St. Andrews Church, Glenelg
20/11/2019	Rotary Club of Glenelg Business Dinner – Guest Speaker	Holdfast Hotel, Brighton Road , Brighton
22/11/2019	2019 NAIDOC Week (Assembly Presentation) at Seacliff Primary	Seacliff Primary
22/11/2019	Brighton Oval Redevelopment – Meeting Nicolle Flint MP	On-Site - Brighton Oval
23/11/2019	Nido Early School Open Day	100 Diagonal Road Somerton Park
24/11/2019	Christmas Pageant	Jetty Road, Glenelg
26/11/2019	Amanda and CEO Agenda catch up	CEO's Office
26/11/2019	General Council Meeting	Glenelg Town Hall - Chamber
26/11/2019	Pre-Council Workshop - Chapel Street Plaza and Hindmarsh Final Designs	Glenelg Town Hall - Chamber
27/11/2019	5049 Meeting - Possible council boundary changes	
1/12/2019	Glenelg Brass Band Concert	St Andrew's Uniting Church, Glenelg
2/12/2019	Speaking Made Easy Brighton Group Christmas	St Joseph's Brighton Parish Activity Centre 24 Strathmore Tce, Brighton
3/12/2019	Community Centres Network Meeting	Mawson Room
3/12/2019	EM - Workshop - Environment Strategy - (2nd Workshop)	Brighton Civic Centre - Kingston Room
4/12/2019	Adelaide Ocean Safari Launch	Marina Pier, Holdfast Shores, Glenelg
4/12/2019	Brighton Rugby – brief meeting	On-site - Brighton Oval
4/12/2019	Special Audit Committee Meeting	Brighton Civic Centre - Kingston Room
4/12/2019	Volunteer Christmas Function	GU Film House
5/12/2019	Climate Change meeting – Coast Protection Board	Glenelg Town Hall, Mayor's Parlour

Date	Activity	Location
6/12/2019	Coast Protection Board meeting	DEW:81 Waymouth 7.5 Keith Walker Room
6/12/2019	Guest Speaker - Glenelg Probus Club	Holdfast Bowling Club - 583 Anzac Hwy, Glenelg North
7/12/2019	Minda Christmas Carols and Markets – Guest Speaker	Minda
9/12/2019	Kurna exhibition launch - Tiati Wangkanthi Kumangka (Truth-telling Together)	Bay Discovery Centre, Glenelg
10/12/2019	Amanda and CEO Agenda catch up	CEO's Office
10/12/2019	Australia Day Selection Panel Meeting	Mayor's Office Brighton Civic Centre
10/12/2019	General Council Meeting	Glenelg Town Hall - Chamber
10/12/2019	Pre-Council Workshop - New Planning Code	Glenelg Town Hall - Chamber
11/12/2019	Glenelg Community Club Christmas Lunch – Guest Speaker	Glenelg Surf Lifesaving Club
11/12/2019	SPW 2019 Year 7 Valedictory Service	Baddams Hall
12/12/2019	Photo shoot - Messenger	Glenelg
12/12/2019	St Leonard's Year 7 Graduation - Presenting School Achievement Award	St Leonard's Jervois Street Glenelg North
13/12/2019	City of Holdfast Bay Staff End of Year Celebrations	The Function Room, Beachouse, Colley Reserve, Glenelg
16/12/2019	McAuley Community School site tour	McAuley Community School, King George Avenue, Hove
17/12/2019	ABC 891 interview - carols	
17/12/2019	Brighton Oval site visit and project update with Hon Corey Wingard MP	On-site - Brighton Oval
17/12/2019	Elected Member Christmas Function	Partridge House
17/12/2019	Coastal Strategy Meeting Amanda/Heidi/Lauren	Glenelg Town Hall
18/12/2019	ABC - radio interview	
19/12/2019	Lord Mayor's Christmas Reception	Queen Adelaide Room, Adelaide Town Hall
27/12/2019	ABC Radio interview and 5AA interviews	
28/12/2019	Chanel 7 interview Moseley Square	
28/12/2019	Bay Sports Festival - Proclamation Classic Swim	Foreshore Reserve
28/12/2019	Proclamation Day Ceremony	Old Gum Tree
28/12/2019	VIP Marquee - Bay Sheffield Men's final Award presenting	Colley Reserve
31/12/2019	ABC Radio interview	
3/01/2020	Rufus du Sol Concert	Glenelg Beach
12/01/2020	Greek Blessing of the Water	Glenelg Beach
17/01/2020	5049 Coastal Community Meeting	RM Mawson Room
17/01/2020	5049 Group - David Bagshaw	Mediterranean Cafe
17/01/2020	Meeting Peter Owen – Wilderness Society	
17/01/2020	P&C Manager and Amanda - CEO KPI's Review	Mayor's Office Brighton Civic Centre
17/01/2020	Waste Management: Mayor Amanda Wilson, City of Holdfast Bay, and Minister Speirs	Sellar Door, 73 Jetty Road, Brighton
19/01/2020	Marilyn Jetty Swim Soiree	Dunluce Castle

Date	Activity	Location
20/01/2020	Meeting with Deputy Mayor Bob Snewin	
20/01/2020	Meeting with Andrew McIntyre & Tim Rubless	
21/01/2020	Mayor Wilson & Marnie Lock & UCWB (Mark Perry & Carol Shard) re Homelessness	Office of Stephen Patterson MP, 4 Byron Street, Glenelg
21/01/2020	Glenelg to Kangaroo Island Ferry round table	Mayor's Parlour - Glenelg Town Hall
21/01/2020	Photo for Brighton Jetty Sculptures	Brighton Jetty
21/01/2020	Training - Public Interest Disclosure Act (replaced Whistleblowers Protection Act)	Brighton Civic Centre - Kingston Room
22/01/2020	Officially open the 2020 Brighton Jetty Sculptures Exhibition	Brighton Surf Club
22/01/2020	Press conference NOPSEMA	Federal Court, Adelaide
22/01/2020	891 Radio interview	
24/01/2020	Glenelg Street Party	Jetty Road Glenelg
25/01/2020	TDU Race Firing the Start Gun	Colley Terrace, Glenelg
26/01/2020	Australia Day Citizenship Ceremony	Glenelg Foreshore
28/01/2020	Amanda and CEO Agenda catch up	CEO's Office
28/01/2020	Council Meeting	Glenelg Town Hall - Chamber
28/01/2020	Pre - Council Workshop – Glenelg Town Hall	Glenelg Town Hall - Chamber
30/01/2020	Bay Waters Retirement Village - Movie Event catch up	GU Filmhouse Glenelg
****	Conducted various interviews with the media including print, radio and television	

Item No: **11.2**

Subject: **COUNCILLOR CHABREL'S ACTIVITY REPORT FOR NOVEMBER 2018-DECEMBER 2019**

Date: 11 February 2020

Written By: Personal Assistant to the General Manager, Strategy & Business Services

General Manager: Strategy & Business Services, Ms P Jackson

SUMMARY

Presented for the information of Members is the Activity Report for Councillor Chabrel for November 2018 – December 2019.

RECOMMENDATION

That Councillor Chabrel's Activity Report for November 2018 - December 2019 be received and noted.

REPORT

Date	Activity	Location
20/11/2018	Lifesaving World championships Parade, Opening Ceremony and Reception	Brian Nadilo Reserve & GTH
21/11/2018	Council Induction	Brighton Civic Centre
24/11/2018	Council Induction	Brighton Civic Centre
25/11/2018	Christmas Pageant	Jetty Rd Glenelg
27/11/2018	Council Swearing In	Glenelg Town Hall
29/11/2018	Council Induction	Brighton Civic Centre
2/12/2018	Glenelg Brass Band	St Andrews
5/12/2018	JRMC Meeting	Glenelg Library Meeting Room
5/12/2018	JRMC Christmas Drinks	Moseley Beach Club
6/12/2018	Alwyndor Induction	Alwyndor, Hove
8/12/2018	Summersalt Concert	Glenelg Beach
14/12/2018	Council Staff Xmas Show	Pier Hotel
18/12/2018	Alwyndor Management Committee (AMC) Meeting	Alwyndor, Hove
28/12/2018	Proclamation Day Ceremony	Old Gum Tree
28/12/2018	Bay Sheffield	Colley Reserve
15/01/2019	Council Induction	Brighton Civic Centre

17/01/2019	Alwyndor Management Committee (AMC) Meeting	Alwyndor, Hove
18/01/2019	TDU Street Party	Jetty Rd Glenelg
21/01/2019	SRWRA Tour	Seaford Heights
23/01/2019	Brighton Jetty Sculptures Opening	Brighton Surf Lifesaving Club
26/01/2019	Australia Day Ceremony	Glenelg Foreshore
5/02/2019	Council Workshop	Brighton Civic Centre
10/02/2019	By The C Concert	Glenelg Beach
12/02/2019	Council Meeting & Workshop	Glenelg Town Hall
18/02/2019	Residents meeting Parkinson Reserve Neighbourhood	Parkinson Reserve Glenelg North
19/02/2019	Council Workshop	Brighton Civic Centre
21/02/2019	Alwyndor Management Committee (AMC) Meeting	Alwyndor, Hove
21/02/2019	Alwyndor Management Committee (AMC) Meeting	Alwyndor, Hove
26/02/2019	Council Meeting & Workshop	Glenelg Town Hall
27/02/2019	Aged Care Quality Standards Seminar	Conducted by Aged Care Quality and Safety Commission at Stamford Plaza
5/03/2019	Council Workshop	Brighton Civic Centre
7/03/2019	Meeting with Mayor Wilson	Mayoral Office Brighton Civic Centre
7/03/2019	Meeting with Mayor Wilson and Alwyndor Chair T.Auckett	Mayoral Office Brighton Civic Centre
12/03/2019	Council Meeting & Workshop	Glenelg Town Hall
19/03/2019	Council Workshop	Brighton Civic Centre
21/03/2019	Alwyndor Management Committee (AMC) Meeting	Alwyndor, Hove
21/03/2019	Justin Lynch's Farewell	Brighton Civic Centre
25/03/2019	Attended Darwin St Glenelg North responding to resident feedback re street parking problems	Darwin St Glenelg North
26/03/2019	Council Meeting & Workshop	Glenelg Town Hall
26/03/2019	Meeting with Matt Cowdry MP re Parkinson Reserve	Matt Cowdry MP Electorate Office Henley Beach
28/03/2019	Meeting with SAPOL R.Mowday & M.Foweraker re; Parkinson Precinct Safety	SAPOL Henley Beach
2/04/2019	Council Workshop	Brighton Civic Centre
8/04/2019	Met Mr Dolling of First Ave Glenelg East re carparking yellow lines	First Ave Glenelg East
9/04/2019	Council Meeting & Workshop	Glenelg Town Hall
16/04/2019	Council Workshop	Brighton Civic Centre
23/04/2019	Council Meeting & Workshop	Glenelg Town Hall
24/04/2019	Alwyndor Management Committee (AMC) Meeting	Alwyndor, Hove
25/04/2019	ANZAC Day Dawn Service	Moseley Square
7/05/2019	Council Workshop	Brighton Civic Centre

14/05/2019	Council Meeting & Workshop	Glenelg Town Hall
14/05/2019	Visit to St Leonards Primary School re street parking	St Leonards Primary Glenelg North
16/05/2019	Alwyndor Management Committee (AMC) Meeting	Alwyndor, Hove
21/05/2019	Council Workshop	Brighton Civic Centre
28/05/2019	Council Meeting & Workshop	Glenelg Town Hall
4/06/2019	Council Workshop	Brighton Civic Centre
11/06/2019	Council Meeting & Workshop	Glenelg Town Hall
14/06-19/06/19	National General Assembly of Local Government	Canberra
20/06/2019	Alwyndor Management Committee (AMC) Meeting	Alwyndor, Hove
25/06/2019	Council Meeting & Workshop	Glenelg Town Hall
26/06/2019	Brighton Oval Sod turning	Brighton Oval
2/07/2019	Council Workshop	Brighton Civic Centre
9/07/2019	Council & Workshop	Glenelg Town Hall
16/07/2019	Council Workshop	Brighton Civic Centre
18/07/2019	Alwyndor Management Committee (AMC) Meeting	Alwyndor, Hove
23/07/2019	Council Meeting & Workshop	Glenelg Town Hall
6/08/2019	Council Workshop	Brighton Civic Centre
12/08/2019	Meeting with Residents and City Administration re Biodiversity corridor Glenelg North	Brighton Civic Centre
13/08/2019	Council Meeting & Workshop	Glenelg Town Hall
15/08/2019	Alwyndor Management Committee (AMC) Meeting	Alwyndor, Hove
20/08/2019	Council Workshop	Brighton Civic Centre
27/08/2019	Council Meeting & Workshop	Glenelg Town Hall
3/09/2019	Council Workshop	Brighton Civic Centre
10/09/2019	Council Meeting & Workshop	Glenelg Town Hall
19/09/2019	Alwyndor Management Committee (AMC) Meeting	Alwyndor, Hove
24/09/2019	Council Meeting & Workshop	Glenelg Town Hall
1/10/2019	Council Workshop	Brighton Civic Centre
8/10/2019	Council Meeting & Workshop	Glenelg Town Hall
15/10/2019	Council Workshop	Brighton Civic Centre
17/10/2019	Council Workshop	Brighton Civic Centre
17/10/2019	Alwyndor Management Committee (AMC) Meeting	Alwyndor, Hove
20/10/2019	Minda Coast Park Opening	Somerton Lifesaving Club
22/10/2019	Council Meeting & Workshop	Glenelg Town Hall
29/10/2019	Council Workshop	Brighton Civic Centre
12/11/2019	Council Meeting & Workshop	Glenelg Town Hall
19/11/2019	Council Workshop	Brighton Civic Centre
26/11/2019	Council Meeting & Workshop	Glenelg Town Hall

26/11/2019	Meeting on Chapel St/Hindmarsh Lane Upgrade with Pamela Jackson and Emily Kenchington	Glenelg Town Hall
3/12/2019	Council Workshop	Brighton Civic Centre
10/12/2019	Council Meeting & Workshop	Glenelg Town Hall
13/12/2019	Suicide Prevention Australia, Turning Points Roundtable	Anglicare SA, Hindmarsh
17/12/2019	Council Elected Members and Senior Leadership Team Christmas Dinner Partridge House	Partridge House
19/12/2019	Alwyndor Management Committee (AMC) Meeting	
19/12/2019	Alwyndor AMC Christmas Dinner, Zucca Holdfast Shores	Zucca Holdfast Shores
28/12/2019	Proclamation Day Ceremony	Old Gum Tree

Item No: **12.1**

Subject: **MOTION ON NOTICE – REQUEST FOR ATTENDANCE AT ELECTED MEMBER LEADERSHIP FORUM – COUNCILLOR LINDOP**

Date: 11 February 2020

PROPOSED MOTION

Councillor Lindop proposed the following motion:

In accordance with the Elected Member Training and Development Policy, Council approves for Councillor Lindop to attend the Elected Member Leadership Forum at LG House, Adelaide on 17 February 2020.

BACKGROUND

The Elected Member Leadership Forum is only for Elected Members and the theme is ‘Strategic Thinking as Strategic Seeing’. This forum offers insights into current leadership research and explores how having an understanding of different perspectives relates to Elected Member leadership effectiveness and enhances strategic thinking.

The facilitator is Rowena McLean, Sector Development Director, LGA and Dr Chia-Yen Chiu, who is a published researcher on leadership, has worked both in Australia and overseas and is a Senior Lecturer at UniSA.

Key learnings from this forum will include:

- an understanding of ‘strategic thinking’ in the context of a Council’s Strategic management process;
- an understanding of ‘shared leadership’;
- insight into current research on ‘leadership humility’ and what it means for the Elected Member leadership role; and
- an understanding of the skills a leader requires to be effective in strategic decision making.

The training is on 17 February 2020 4pm to 7pm for \$425 plus GST.

Cr Lindop would appreciate the Council’s support to be able to attend.

ADMINISTRATION COMMENT

Council has Elected Member training budget remaining for attendance at this training.

Councillor Lindop was approved by Council to attend:

- 2019 LGA Conference and AGM, Adelaide Oval on 30 and 31 October 2019 (approved 22 October 2019).

Item No: **12.2**

Subject: **MOTION ON NOTICE – RATES NOTICE – WASTE – COUNCILLOR CHABREL**

Date: 11 February 2020

PROPOSED MOTION

Councillor Chabrel proposed the following motion:

As part of the 2020-2021 budget process, Administration investigate listing separately a State Government Waste Levy on future Rate Notices.

BACKGROUND

In the 2019/20 financial year, the State Government waste levy increased from \$100 per tonne to \$140 per tonne. This levy is collected, on behalf of the State Government, by Councils through the rates notice. In the 2019/20 year, the City of Holdfast Bay absorbed this additional cost so that it was not passed onto rate payers. In the 2020/21 budget, it will be unlikely Council can continue to absorb the cost on behalf of ratepayers.

Listing the waste levy separately on rate notices will assist in communicating and providing transparency that there is a standard rate amount from Council and an additional amount to cover the State Government's increases.

Item No: **14.1**

Subject: **MINUTES – JETTY ROAD MAINSTREET COMMITTEE – 4 DECEMBER 2019**

Date: 11 February 2020

Written By: General Manager Community Services

General Manager: Community Services, Ms M Lock

SUMMARY

The Minutes of the Jetty Road Mainstreet Committee meeting held on 4 December 2019 are attached and presented for Council's information.

Jetty Road Mainstreet Committee Agendas, Reports and Minutes are all available on Council's website and the meetings are open to the public.

RECOMMENDATION

That Council notes the minutes of the Jetty Road Mainstreet Committee of 4 December 2019.

COMMUNITY PLAN

Placemaking: Creating lively and safe places
Community: Providing welcoming and accessible facilities
Economy: Supporting and growing local business
Economy: Making it easier to do business
Economy: Boosting our visitor economy
Culture: Being financially accountable
Culture: Supporting excellent, efficient operations
Culture: Being financially accountable

COUNCIL POLICY

Not applicable.

STATUTORY PROVISIONS

Not applicable.

BACKGROUND

The Jetty Road Mainstreet Committee (JPMC) has been established to undertake work to benefit the traders on Jetty Road Glenelg, using the separate rate raised for this purpose. Council has endorsed the Committee's Terms of Reference and given the Committee delegated authority to manage the business of the Committee.

Jetty Road Mainstreet Committee Agendas, Reports, and Minutes are all available on Council's website and the meetings are open to the public.

REPORT

Minutes of the meeting of JPMC held on 4 December 2019 are attached for member's information.

BUDGET

Not applicable.

LIFE CYCLE COSTS

Not applicable.

Attachment 1



CITY OF HOLDFAST BAY

Minutes of the meeting of the Jetty Road Mainstreet Committee of the City of Holdfast Bay held in the Glenelg Library Meeting Room, Colley Terrace, Glenelg on Wednesday 4 December 2019 at 6:00pm.

PRESENT

Elected Members

Councillor R Abley
Councillor W Miller

Community Representatives

Maios Group, Mr C Maios
Elite Choice Home Improvements, Ms E Leenearts
Cibo Espresso, Mr T Beatrice
Beach Burrito, Mr A Warren
Skin Things, Ms L Boys
Ikos Holdings Trust, Mr A Fotopoulos

Staff

General Manager, Community Services, Ms M Lock
Manager City Activation, Ms S Heading
Jetty Road Development Coordinator, Ms M Zeunert

1. OPENING

The Chairman, Mr C Maios, declared the meeting open at 6.03pm

2. APOLOGIES

- 2.1 Leave of Absence - Mr S Robinson, Ms G Martin, Mr N Hughes
- 2.2 For Absence –Nil

3. DECLARATION OF INTEREST

Members were reminded to declare any interest before each item.

4. CONFIRMATION OF MINUTES**Motion**

That the minutes of the Jetty Road Mainstreet Committee held on 6 November 2019 be taken as read and confirmed.

Moved A Warren, Seconded T Beatrice

Carried

5. QUESTIONS BY MEMBERS**5.1 Without Notice –**

Councillor Abley asked a question regarding member attendance.

The Chairperson and General Manager, Community Services provided a response.

5.2 With Notice – Nil**6. MOTIONS ON NOTICE – Nil****7. ADJOURNED ITEMS – Nil****8. PRESENTATION –****Adelaide Ocean Safari**

Presenter, Tony Coppins, Owner/Operator of Adelaide Ocean Safari was an apology and therefore presentation to be rescheduled.

9. REPORTS/ITEMS OF BUSINESS

A Fotopoulos entered the room at 6.19pm

9.1 Monthly Finance Report

(Report No: 452/19)

The Jetty Road Mainstreet Committee September variance report is prepared by the Jetty Road Development Coordinator and is presented for information of the members of the Jetty Road Mainstreet Committee.

Motion

That the Jetty Road Mainstreet Committee note this report.

Moved A Warren Seconded T Beatrice

Carried

9.2 JPMC Governance Model (Report No: 453/19)

The Jetty Road Mainstreet Committee (JPMC) is an advisory committee of the City of Holdfast Bay formed under Section 41 of the Local Government Act 1999. The JPMC conducted a Special Meeting on 2 October 2019 to workshop alternative governance models and an accompanying discussion paper provided background on alternative governance model options. During 2018 the JPMC investigated their preferred model of an Incorporated Association and this was presented to Council at their 12 March 2019 Council meeting where council adjourned the motion for 6 months. The JPMC conducted a Governance workshop on 2 October 2019 and at the 4 December 2019 JPMC meeting the committee will endorse its preferred governance model.

Motion

That the Jetty Road Mainstreet Committee note this briefing and endorse one of the following as the preferred governance model:

- b. Section 41 Committee that is provided a degree of delegation, so as to take advantage of opportunities that may arise within the constraint of the financial levy raised.**

Moved A Warren Seconded A Fotopoulos

Carried

9.3 Marketing Update (Report No: 456/19)

The report provides an update on marketing initiatives being undertaken from the Jetty Road Mainstreet Committee 2018/19 Marketing Plan and initiatives aligned to the delivery of the Jetty Road Glenelg Retail Strategy 2018-2022.

Motion

That the Jetty Road Mainstreet Committee note this report.

Moved T Beatrice Seconded Councillor Abley

Carried

9.4 Events Update (Report No: 454/19)

JPMC in partnership with the City of Holdfast Bay are responsible for implementing and managing a variety of major events to support economic stimulus in the precinct in accordance with the annual marketing and business plan. This report provides an overview of upcoming events.

Motion

That the Jetty Road Mainstreet Committee note this briefing

Moved Councillor Miller Seconded A Warren

Carried

9.5 Christmas Decorations

(Report No: 455/19)

The Jetty Road Mainstreet Committee (JRMCM) are responsible for the purchase and maintenance of Christmas decorations to be installed in the mainstreet in November annually. The Jetty Road Development Coordinator (JRDC) will provide a progress report on the Jetty Road Christmas decorations project.

Motion

That the Jetty Road Mainstreet Committee note this briefing

Moved Councillor Abley Seconded A Warren

Carried

10. URGENT BUSINESS**11. DATE AND TIME OF NEXT MEETING**

The next meeting of the Jetty Road Mainstreet Committee will be held on Wednesday 5 February 2019 in the Glenelg Library Meeting Room, Colley Terrace, Glenelg.

12. CLOSURE

The meeting closed at 8.28pm.

CONFIRMED: Wednesday 5 February 2020

CHAIRMAN

Item No: **14.2**

Subject: **MINUTES - SPECIAL AUDIT COMMITTEE – 4 DECEMBER 2019**

Date: 11 February 2020

Written By: Personal Assistant – Strategy and Business Services

General Manager: Strategy and Business Services, Ms P Jackson

SUMMARY

The minutes of the meeting of the Special Audit Committee held on 4 December 2019 are presented to Council for information and endorsement.

RECOMMENDATION

1. **That the minutes of the Special Audit Committee meeting held on 4 December 2019 be noted.**
 2. **That having considered Report No: 32/20 Minutes - Special Audit Committee – 4 December 2019 and in confidence under Section 90(2) and (3)(d) of the *Local Government Act 1999*, the Council, pursuant to Section 91(7) of that Act orders that Attachment 2 be retained in confidence for a period of 24 months and be reviewed every 12 months.**
-

COMMUNITY PLAN

A Place that Provides Value for Money

COUNCIL POLICY

Not applicable

STATUTORY PROVISIONS

Local Government Act 1999, Sections 41 and 126

BACKGROUND

The Audit Committee is established under Section 41 of the *Local Government Act 1999*, and Section 126 of the *Local Government Act 1999* defines the functions of the Audit Committee to include:

- reviewing annual financial statements to ensure that they present fairly the state of affairs of the council;

- proposing, and providing information relevant to, a review of the council's strategic management plans or annual business plan;
- proposing, and reviewing, the exercise of powers under section 130 A;
- if the council has exempted a subsidiary from the requirement to have an audit committee, the functions that would, apart from the exemption, have been performed by the subsidiary's audit committee;
- liaising with the council's auditor; and
- reviewing the adequacy of the accounting, internal control, reporting and other financial management systems and practices of the council on a regular basis.

REPORT

Minutes of the meeting of the Special Audit Committee held on 4 December 2019 are attached for Members' information.

BUDGET

Not Applicable

LIFE CYCLE COSTS

Not Applicable

Attachment 1



Minutes of the special meeting of the Audit Committee of the City of Holdfast Bay held in the Kingston Room, Civic Centre, 24 Jetty Road, Brighton on Wednesday 4 December 2019 at 6:00pm.

PRESENT

Members

Mayor – A Wilson
Presiding Member – Councillor J Smedley
Councillor R Snewin
Mr S Spadavecchia
Mr S Tu
Ms P Davies

Staff

Chief Executive Officer – Mr R Bria
General Manager Business Services – Ms P Jackson
Manager Finance – Mr J Newton

Invited Guests

Mark Booth – Chairman – Southern Region Waste Resource Authority (SRWRA)
Chris Adams – Chief Executive Officer -SRWRA

1. OPENING

The Presiding Member declared the meeting open at 6:17pm.

2. APOLOGIES

- 2.1 Apologies Received
- 2.2 Absent

3. DECLARATION OF INTEREST

Members were reminded to declare their interest before each item.

4. CONFIRMATION OF MINUTES

Motion

That the minutes of the Audit Committee held on 9 October 2019 be taken as read and confirmed.

Moved Councillor Snewin, Seconded Mr Spadavecchia

Carried

5. REPORTS BY OFFICERS – Nil**6. CONFIDENTIAL ITEMS****6.1 Materials Recovery Facility (MRF) (Report No: 459/19)****Motion – Exclusion of the Public – Section 90(3)(d) Order**

1. That under provisions of Section 90(2) of the Local Government Act 1999 an order be made that the public be excluded from attendance at this meeting with the exception of the staff and SRWRA representatives in attendance in order to consider Report No: 459/19 Materials Recovery Facility in confidence.
2. That in accordance with Section 90(3) of the *Local Government Act 1999* Audit Committee is satisfied that it is necessary that the public be excluded to consider the information contained in Report No: 459/19 Materials Recovery Facility on the following grounds:
 - d. pursuant to Section 90(3)(d) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to confer a commercial advantage on a third party.

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information.

3. The Audit Committee is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.

Moved Mr Tu, Seconded Mr Spadavecchia

Carried

RETAIN IN CONFIDENCE – Section 91(7) Order

1. That having considered Report No: 459/19 Material Recovery Facility in confidence under section 90(2) and (3)(d) of the *Local Government Act 1999*, the Council, pursuant to section 91(7) of that Act orders that the Report, Attachments and Minutes be retained in confidence for a period of 24 months and that this order be reviewed every 12 months.

Moved Ms Davies, Seconded Mr Spadavecchia

Carried

DATE AND TIME OF NEXT MEETING

The next meeting of the Audit Committee will be held on Wednesday 5th February 2020 in the Kingston Room, Civic Centre, 24 Jetty Road, Brighton.

7. CLOSURE

The Meeting closed at 7:23 pm.

CONFIRMED Wednesday 5 February 2020

PRESIDING MEMBER

Item No: **15.1**

Subject: **ITEMS IN BRIEF**

Date: 11 February 2020

Written By: Personal Assistant – Strategy & Business Services

General Manager: Strategy and Business Services, Ms P Jackson

SUMMARY

These items are presented for the information of Members.

After noting the report any items of interest can be discussed and, if required, further motions proposed.

RECOMMENDATION

That the following items be noted and items of interest discussed:

1. **Quarter 2 External Funding Report**
 2. **Brighton Jetty Sculptures Council Purchase**
 3. **Events Update**
-

COMMUNITY PLAN

Culture: Supporting excellent, efficient operations

COUNCIL POLICY

Not applicable

STATUTORY PROVISIONS

Not applicable

REPORT

1. **Quarter 2 External Funding Report**
For the 2019-20 financial year (second quarter) Council has received \$10,903,091 in external grant funding (not including any operating subsidies from Alwyndor). This consists of:
 - \$1,000,000 in capital grants received in Quarters 1 and 2;

- \$8,312,237 in capital grants received in previous financial years for use in this financial year;
- \$63,000 in operating and other projects; and
- \$1,528,854 in recurring grants.

The attached schedule provides the details of our external grant position. This shows the total for the second quarter, during which \$2,047,391 had been received.

Refer Attachment 1

In the second quarter, Council applied for and was successful in securing \$20,000 from the State Government for the 2019 New Year's Eve Celebrations.

Council was unsuccessful in securing money under the MaC project grant scheme for the Sturt River Biodiversity Partnership.

Council will continue to monitor grant opportunities with the aim for applying for funding where applicable and suitable.

2. Brighton Jetty Sculptures Council Purchase

The Patritti Brighton Jetty Sculptures (BJS) Festival was held from 22 January – 2 February 2020. This event is a major fundraiser for the Brighton Surf Life Saving Club (BSLSC) and a valuable annual arts event for Holdfast Bay. This year the festival hosted a record number of sculptures, including 69 outdoor installations along the Esplanade and in Bindarra Reserve.

A new 'relief /wall-hung sculpture' category was also introduced and featured over 39 new artworks, providing an exciting opportunity for new artists to be part of the sculptures event.

The City of Holdfast Bay has sponsored the event since its inception and has shown ongoing commitment and support of the annual festival. This art event provides the opportunity for people to view and appreciate art in the public realm and draws an audience of well over 100,000 people to the seaside destination of Brighton.

In 2020 Council allocated \$20,000 for the purchase of a sculpture from the BJS event for permanent public display along the coast and to add to the city's public art assets. To ensure a fair and transparent selection process the sculptures were judged by a selection panel comprising of Council representatives, art educators, arts professionals and artists.

The selection panel were asked to base their decisions on a range of criteria and consideration was also given to the suitability of the sculpture for permanent public display in the harsh coastal environment.

Each member of the selection panel was encouraged to select three (3) outdoor sculptures against the selection criteria. The results were then consolidated and the top three sculptures underwent a risk management assessment. The final artwork

selected for purchase was the Balancing Act by sculptor Matthew Turley. The Balancing Act sculpture will be installed along the foreshore with the exact location to be determined to be a lasting addition to the city's public art collection.



3. Events Update

Glenelg Street Party and Santos Tour Down Under Stage 5 Race Start

The Glenelg Street Party took place on Friday 24 January 2020, from 5.00pm to 11.00pm. The event is a collaboration between the Jetty Road Mainstreet Committee and the City of Holdfast Bay and was run as an associated event of the Santos Tour Down Under.

Forty Two (42) Jetty Road businesses were involved in the fashion shows, creating activations in the street or organising pop-up stores / bars / restaurants. The entertainment offer was diverse and catered for all attendees with various live music acts such as DJ's, acoustic acts and bands, fashion show, a kids zone, roving entertainment, circus performers, dance, marching bands, wrestling show and various demonstrations and workshops.

The weather was sunny and despite a cooler evening, the public came in mass with an estimated attendance of 30,000 to 40,000 people throughout the evening.

The Santos Tour Down Under Stage 5 Race Start took place in the morning of the Saturday 25 January 2020. A large crowd on Colley Tce and Jetty Road watched the race depart. City of Holdfast Bay was also part of the Subaru Tour Parade with a branded vehicle. The car was driven by a City of Holdfast Bay staff member and 2 elected members. Branded giveaways were also produced for the event. Mayor Amanda Wilson fired the gun, marking the official start of the race.

SpinCycle Music Festival

The SpinCycle Music Festival provided a great performance platform for 8 youth (15 to 30 years) bands and musicians from the Holdfast Bay area and wider metropolitan Adelaide. The young musicians were given the opportunity to perform on a full size stage with professional sound and equipment set up, in a high profile location. Performances ranged from rock to pop indie and electronic house and all were well received by community members and visitors stopping to take part in the event.

Australia Day Citizenship and Community Awards Ceremony

The annual Australia Day citizenship and community awards ceremony was held on the Glenelg Foreshore Reserve on Sunday 26 January 2020. Every year on Australia Day, Council recognises and celebrates the outstanding achievements and contributions of members in our community with our Australia Day and Community Recognition Awards.

With approximately 400 people in attendance 80 new citizens were welcomed from 17 countries and community award recipients were congratulated for their achievement. Australia Day Ambassador, Dr Victoria Cox spoke of her professional achievements and the world open water swimming champion also reflected on her time as a Glenelg Surf Lifesaving Club member. Senator Penny Wong, Matt Cowdrey OAM MP, and Stephen Patterson MP all delivered an Australia Day address.

Mayor Wilson then announced the City of Holdfast Bay Australia Day award winners. Certificates and native flowers were presented to each of the worthy winners of these prestigious awards. This followed a thorough assessment process by a Selection Panel comprising of the Mayor, one (1) Elected Member, CEO, one (1) General Manager and one (1) Administration staff member in determining the Citizen of the Year Awards. A summary of the award winners are listed below:

- **Citizen of the Year**
 - Ian Grant
- **Young Citizen of the Year**
 - Alex Miller
- **Community Event of the Year**
 - Glenelg Brass Band
- **Local Hero Awards (x2)**
 - Barry Heffernan
 - Brighton Surf Life Saving Female Boat Crew (Diane Donaldson, Katrina Meehan, Stephanie Wyatt, Dayna Blyth and Ken Screen)
- **Community Recognition Awards (x3)**
 - Anthea Williams
 - Be the One (Jonty Belfield, Sam Patterson, Bryce Gassner, Sam Young, Alex Triplow and Austin Edwards)
 - JDRF South Australia One Walk

The City of Holdfast Bay Concert Band entertained the crowd pre and post event including a rendition of the Australian National Anthem, and I am Australian. The BBQ breakfast was again provided by Kiwanis Club of Glenelg.

Attachment 1



SUCCESSFUL APPLICATIONS													
Grant - Capital													
Bid Title	Grant Total	Received in Previous Financial Year(s)	2019-20 Total	Received 2019-20 Quarter 1	Received 2019-20 Quarter 2	Received 2019-20 Quarter 3	Received 2019-20 Quarter 4	Received for future financial years	Total Received during 2019-20	Project Date	Acquittal Date	Funding Body/Grant Program	Status
Brighton Oval Sporting Complex SA Government- received June 2018	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000		\$ -				\$ -	1/07/2018	30/06/2020		Grant Awarded
Brighton Oval Sporting Complex - Outdoor Training Facilities	\$ 40,000	\$ 40,000	\$ 40,000						\$ -	1/07/2019	31/01/2020		Grant Awarded
Brighton Oval Sporting Complex Federal Funding	\$ 5,000,000		\$ 5,000,000		\$ 1,000,000				\$ 1,000,000	1/11/2019	31/01/2021		Grant Awarded
Brighton Oval Sporting Complex AFL Funding	\$ 75,000	\$ 75,000	\$ 75,000						\$ -	1/11/2019	31/01/2021		Grant Awarded
Coast Park Minda Dunes - received March 2018	\$ 4,241,684	\$ 4,241,684	\$ 4,241,684		\$ -				\$ -	1/07/2018	30/06/2019		Grant Awarded
Changing Places Accessible Toilet for Chapel St Plaza	\$ 100,000		\$ 100,000						\$ -	2/07/2019	30/06/2020		Grant Awarded
Pedestrian Safety Improvement Grant	\$ 185,095	\$ 185,095	\$ 185,095						\$ -				Grant Awarded
Jetty Road Stage 1 Construction	\$ 1,770,458	\$ 1,770,458	\$ 1,770,458						\$ -	2019/20	30/06/2020		Grant Awarded
Coastal Management Strategy	\$ 13,000		\$ 13,000										
Total	\$ 13,425,237	\$ 8,312,237	\$ 13,425,237	\$ -	\$ 1,000,000	\$ -	\$ -		\$ 1,000,000				

Grant - Non-Cash Receipt Council Owned Assets													
Bid Title	Grant Total	Received in Previous Financial Year(s)	2019-20 Total	Received 2019-20 Quarter 1					Total Received during 2019-20	Project Date	Acquittal Date	Funding Body/Grant Program	Status
Libraries Capital Materials Funding	118892	Recurring	118892	In kind contribution					\$ -	1/07/2019	30/06/2020	Public Library Board	Grant Awarded
Total	\$ 118,892	\$ -	\$ 118,892	\$ -					\$ -				

Grant - Operating Project and other													
Bid Title	Grant Total	Received in Previous Financial Year(s)	2019-20 Total	Received 2019-20 Quarter 1	Received 2019-20 Quarter 2	Received 2019-20 Quarter 3	Received 2019-20 Quarter 4	Received for future financial years	Total Received during 2019-20	Project Date	Acquittal Date	Funding Body/Grant Program	Status
Kaurna Exhibition Bay Discovery Centre	\$ 12,000		\$ 12,000	\$ 12,000	\$ 1,000				\$ 13,000				Grant Awarded
HACC operating grant	\$ 30,000		\$ 30,000	\$ 30,000					\$ 30,000				Grant Awarded
2019 New Years Eve Celebrations	\$ 20,000		\$ 20,000		\$ 20,000				\$ 20,000	31/12/2019	7/12/2020		Grant Awarded
Total	\$ 62,000	\$ -	\$ 62,000	\$ 42,000	\$ 21,000				\$ 63,000				

Grant - Recurring													
Bid Title	Grant Total	2019-20 Total	Received 2019-20 Quarter 1	Received 2019-20 Quarter 2	Received 2019-20 Quarter 3	Received 2019-20 Quarter 4	Received for future financial years	Total Received during 2019-20	Project Date	Acquittal Date	Funding Body/Grant Program	Status	Status
Commonwealth Home Support Program (CHSP)	\$ 950,914	Recurring	\$ 241,295	\$ 248,533				\$ 489,828	30/10/2020	30/06/2020		Commonwealth Department of Health	Grant Awarded
Financial Assistance Grant - General Purpose	\$ 758,886	Recurring	\$ 99,735	\$ 99,735				\$ 199,470	1/07/2017	30/06/2018		South Australian Local Government Grants Commission	Grant Awarded
Financial Assistance Grant - Roads	\$ 381,773	Recurring		\$ 372,852				\$ 372,852	1/07/2017	30/06/2018		South Australian Local Government Grants Commission	Grant Awarded
Libraries Board Grant - Brighton Library	\$ 70,232	Recurring		\$ 70,232				\$ 70,232	1/07/2017	30/06/2018	Public Library Board	Public Library Board	Grant Awarded
Libraries Board Grant - Glenelg Library	\$ 70,232	Recurring		\$ 70,232				\$ 70,232	1/07/2017	30/06/2018	Public Library Board	Public Library Board	Grant Awarded
NRM Biodiversity and Coastal Project Officer	\$ 125,255	Recurring	\$ 56,000					\$ 56,000	1/07/2019	30/06/2020	Adelaide Mt Lofty Ranges NRM Board	NRM Board	Grant Awarded
Supplementary Roads Grant	\$ 183,978	Recurring	\$ 41,370	\$ 41,370				\$ 82,740	1/07/2017	30/06/2018			Grant Awarded
SA HACC	\$ 250,000	Recurring	\$ 64,063	\$ 123,437				\$ 187,500	30/08/2020	30/06/2020		Department for Families and Communities	Grant Awarded
Total	\$ 2,791,270		\$ 502,463	\$ 1,026,391	\$ -	\$ -	\$ -	1,528,854					

Total of Grant Funding for 2019-20 Confirmed				\$ 16,397,399
Total received in 2018-19 applicable to 2019-20				\$ 8,312,237
Total Received 2019-20 - Quarter 1				\$ 544,463
Total Received 2019-20 - Quarter 2				\$ 2,047,391
Total Received 2019-20 - Quarter 3				\$ -
Total Received 2019-20 - Quarter 4				\$ -
Total Received in 2019-20 for future financial years				
Total Grant Funding received				\$ 10,904,091

Grant funding applications												
Bid Title	Amount Applied For		Department						Fund		Status	Column5
Stormwater Management Plan Implementation	\$	550,000.00	Stormwater Management Authority								Under discussion	
Sturt River Biodiversity Corridor partnership	\$	100,000.00	Department of Environment and Water						Greener Neighbourhoods		Unsuccessful	
Kaurna Exhibition Bay Discovery Centre	\$	12,000.00	History Trust SA						MaC Project Grant		Successful	
	Total	\$	662,000.00									

Item No: **15.2**

Subject: **BUDGET AND ANNUAL BUSINESS PLAN UPDATE – AS AT 31 DECEMBER 2019**

Date: 11 February 2020

Written By: Management Accountant

General Manager: Strategy and Business Services, Ms P Jackson

SUMMARY

This report covers the second update of Council's 2019/20 budget conducted as at 31 December 2019.

A comprehensive review of Municipal budgets has decreased the forecast operating deficit by \$82,620 to \$140,104. This deficit, due to budget carry forwards, is offset by the \$1.9m surplus in 2018/19 which over the two year period places Council in a strong financial position. Major favourable variances have occurred in street lighting due to an SA Power Networks refund, additional Roads to Recovery grant funding and interest on investments and borrowings. This has been part offset by additional waste disposal costs due to the increase in the Environment Protection Authority (EPA) Levy.

Capital expenditure has increased by \$2.97 million as a result of additional projects already approved by Council, including Stage 2 of the Brighton Oval Masterplan, and offset by projects no longer to be completed in 2019/20. Capital revenue has increased by \$3.5 million due to Federal funding for Brighton Oval Masterplan while also accounting for other grant funding that will no longer be received.

Attached are financial reports for Municipal and Alwyndor operations, commercial activities and progress summaries and analysis of Annual Business Plan projects.

RECOMMENDATION

1. **That Council notes the second 2019/20 budget update for Council's municipal operations including:**
 - (a) **a decrease in the forecast operating deficit for 2019/20 of \$82,620 from \$222,724 to \$140,104;**
 - (b) **an increase in forecast capital expenditure of \$2,970,730 from \$31.951 million to \$34.922 million;**
 - (c) **an increase in forecast capital revenue of \$3,500,000 from \$8.005 million to \$11.505 million;**
 - (d) **a decrease in forecast net financial liabilities of \$611,890 at 30 June 2020 from \$27.844 million to \$27.232 million.**

2. **That Council notes for Alwyndor operations no change to the 2019/20 original budget forecast.**
3. **That Council note the Annual Business Plan quarterly update for December 2019.**

COMMUNITY PLAN

Culture: Being financially accountable

COUNCIL POLICY

Not applicable.

STATUTORY PROVISIONS

Local Government (Financial Management) Regulations 2011, Regulation 9.

BACKGROUND

The Local Government (Financial Management) Regulations 2011 require three specific budget performance reports to be prepared and considered by Councils including:

1. Budget Update (at least twice per year);
2. Mid-year Budget Review (once per year); and
3. Report on Financial Results (after completion and audit of annual financial statement of previous financial year).

The three reports collectively are intended to provide a comprehensive reporting process that allows Council to track performance against the financial targets it established in its annual budget.

REPORT

The current forecast projections comprise the original budget adopted by Council at its meeting on 11 June 2019, items carried forward from 2018/19 adopted by Council on 13 August 2019 and the first budget update as at 30 September 2019 adopted by Council on 22 October 2019.

Following a comprehensive review of these budgets no change is proposed to Alwyndor's budgeted operating result, but a number of proposed variations have been identified for Municipal operations.

Positive operational variances have been forecast with additional income expected through on-street car parking and interest earned, along with savings on interest paid and legal fees. Additional revenue has also been received from the Roads to Recovery program and SA Power Networks (SAPN). The Local Government Association (LGA) secured a determination from the Australian Energy Regulator (AER) confirming that SAPN had overcharged public lighting customers. As a result City of Holdfast Bay have received a refund of \$203,000, including interest, however

Council's share of the associated legal costs are not yet known. These positive variances have been offset by an increase in waste disposal costs and other minor variances including higher than normal rate revaluation objections.

The result is a reduction to the forecast operating deficit of \$82,620 to \$140,104. Though the forecast remains in deficit this is offset by the \$1.9m surplus in 2018/19 which over the two year period places Council in a strong financial position.

The capital expenditure variance includes a number of projects already approved by Council such as Stage 2 of the Brighton Oval Masterplan, traffic studies at King George Avenue and the upgrade of the Glenelg District Cricket Club practice nets. This increase in expenditure is offset by a reduction in planned expenditure in 2019/20 of the Stormwater Implementation Plan and the Wigley Reserve Playspace. Capital revenue has also increased as a result of Federal grant funding for the Brighton Oval Masterplan, but reduced for unsuccessful grant funding applications for stormwater and Wigley Reserve Playspace.

Further details of the amounts and notes along with funding statements for both Council Municipal and Alwyndor operations have been prepared and are attached to this report.

Refer Attachment 1

The statements comprise six columns:

- The 2019/20 original full year budget.
- The current year to date revised forecast.
- Actual to 31 December 2019.
- Year to date variance to 31 December 2019.
- The current approved full year revised forecast comprising the original budget, items carried forward from 2018/19 and the budget update to 30 September 2019.
- Proposed budget forecasts variances arising from this budget update.
- Note References.

Major year-to-date variances have been accounted for as part of this budget update. The remaining year-to-date variances are the result of budget timings.

Waste Management

A number of recent issues have affected the cost of providing waste collection services for Council, namely the increase in the EPA Levy and the 'China Sword' policy regarding recycled waste.

It is forecast that the increase in the EPA Levy from \$103 to \$110 from July and then a further increase to \$140 in January will result in an additional cost to Council of \$165,000. A budget adjustment for this amount is proposed at this update and is offset by operational savings identified through the review process.

Discussions are currently being held with our waste provider over recycling costs, due to the 'China Sword' policy. As the outcome of these discussions are not yet known no budget

adjustment is recommended at this time. When discussions are completed a report, along with any financial implications, will be presented to Council.

Financial Statements

The financial regulations also require the mid-year review to include a revised forecast of each item shown in the budgeted financial statements compared with estimates in the budget presented in a manner consistent with the Model Financial Statements.

These financial statements have been prepared and are provided for municipal, Alwyndor and consolidated operations.

Refer Attachment 2]

Commercial Activities

Comparative financial reports to 30 December 2019 have been provided for councils major commercial activities including Brighton Caravan Park, Partridge House and Partridge Street carpark.

Refer Attachment 3

Financial Indicators

Financial indicators have been prepared including an operating surplus ratio, net financial liabilities ratio and asset sustainability ratio.

The operating surplus ratio is determined by calculating the operating surplus/(deficit) before capital amounts as a percentage of total operating revenue.

The net financial liabilities ratio is determined by calculating total liabilities less financial assets as percentage of total operating revenue.

Another relevant measure of ability to service debt is the interest cover ratio. The interest cover ratio is measured by calculating net financial interest as a percentage of the total operating revenue. A ratio of 5 per cent indicates that for every \$100 of revenue \$5 is spent in net interest payments. The current interest cover ratio indicates that Council is in a strong financial position to manage debt.

The asset sustainability ratio is determined by calculating capital expenditure on the renewal or replacement of existing assets, excluding new capital expenditure as a percentage of depreciation. This ratio measures the extent to which existing infrastructure and assets are being replaced.

The following tables provide updated forecasts for these and other major ratios for Council, Alwyndor and the consolidated result for both entities at 31 December 2019.

Municipal Funds	Target – from 2019/20 Annual Budget/LTFP	Original Budget Forecast	Revised Budget Forecast
Operating Result*	≥ 0	\$252,376	(\$140,104)
Operating Ratio**	$\geq 0\%$	0.5%	(0.3%)
Net Financial Liabilities ratio***	$\leq 75\%$	60%	56%
Interest Cover Ratio****	$\leq 5\%$	1.2%	1.1%
Asset Sustainability Ratio *****	90% -110%	127%	133%

***Operating Result** is the result from total operating income less total operating expenses before asset disposals, amounts received for assets and changes in the valuations of assets.

****Operating Ratio** expresses the operating result as a percentage of total operating income.

*****Net Financial Liabilities Ratio** expresses total liabilities less total financial assets as a percentage of total operating income.

******Interest Cover Ratio** expresses finance costs including interest on borrowings less interest on investments as a percentage of total operating revenue excluding interest on investments.

*******Asset Sustainability Ratio** is defined as net capital expenditure on the renewal and replacement of existing assets expressed as a percentage of the asset management plan required expenditure.

Ratio – Alwyndor Funds	Target – from 2019/20 Annual Budget/LTFP	Original Budget Forecast	Revised Budget Forecast
Operating Result	≥ 0	(\$180,076)	(\$180,076)
Net Financial Liabilities ratio	NA	77%	75%
Asset Sustainability Ratio	90% -110%	72%	72%

Ratio – Consolidated Funds *	Target – from 2019/20 Annual Budget/LTFP	Original Budget Forecast	Revised Budget Forecast
Operating Result	≥ 0	\$72,300 Surplus	(\$320,180) Deficit
Operating Ratio	$\geq 0\%$	0.1%	(0.5)%
Net Financial Liabilities ratio	$\leq 75\%$	66%	62%
Interest Cover Ratio	$\leq 5\%$	0.3%	0.3%
Asset Sustainability Ratio	90% -110%	127%	123%

*Amounts and ratios include Alwyndor operations.

Additional financial indicators have been identified for Alwyndor operations which give a better measure of financial performance. These measures and indicators have been included in the table below as at 31 December 2019.

Additional Alwyndor Performance Indicators	Target	Actual to 31 December 2019	Notes
Bed occupancy rate – year-to-date average	97.5%	98.09%	
Cash Liquidity Level – ability to refund bonds/refundable accommodation deposits (RAD's)	Minimum of \$2m	\$5m @ call	
Accommodation Bond/RAD Level – to ensure it is increasing to provide financial reserves for future capital expenditure	\$31.2m	\$34.5m (10.5% increase)	
Cash to total revenue	6.33%	2.75%	1
Percentage of full pension funded beds – this determines eligibility for Federal Government refurbishment supplement funding	55 beds – 41%	55 beds – 41%	
Resident Financial Position – surplus/(deficit) position per resident	(\$3.70) deficit per resident per day	(\$16.95) deficit per resident per day	2

Notes

1. Due to operating deficit.
2. Deficit result is due to the increased costs for employee wages and agency costs to assist with accreditation.

Annual Business Plan Quarterly Update

The Annual Business Plan and each of the projects within it, are linked to the Council's Strategic Plan, and the five pillars within it which comprise:

- Community – a healthy, creative and connected community
- Environment – A community connected to our natural environment
- Economy – A diverse and resilient local economy
- Placemaking – An accessible, vibrant and safe coastal city that celebrates our past to build for our future
- Culture – An effective customer-centered organization

In keeping with these strategic linkages the progress summaries are presented as five reports, each with projects connected to their relevant pillars.

In summary, at the first quarter, of 219 capital and new initiative projects, 25% are complete, 55% are on track for completion and 18% are yet to start. Five projects are listed as 'on watch' because either their scope or delivery timelines are currently under review.

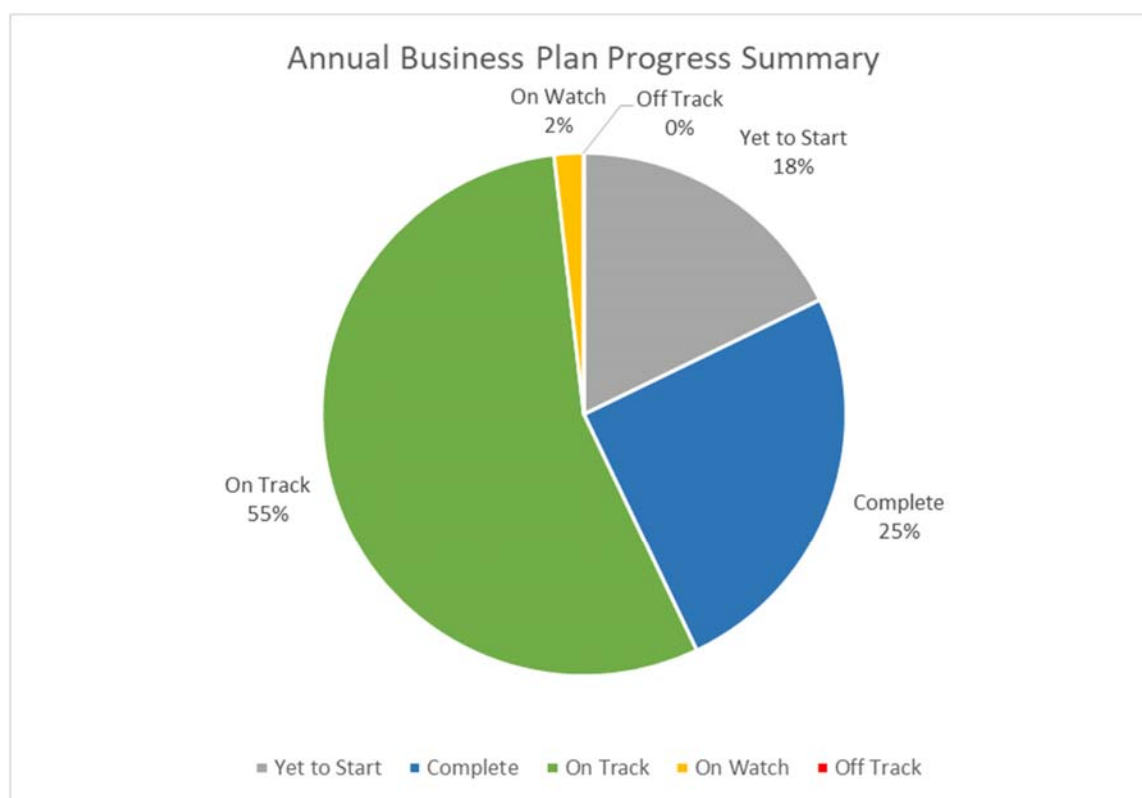
Five projects are classified as being on watch, these comprise:

On Watch Project	Explanation
Kiwanis Park, North Brighton, Irrigation	Irrigation upgrade not required. Request to transfer funds to other projects.
Brighton Caravan Park Gazebo	The Gazebo is in good repair and doesn't require full replacement. Project to be rescope.
Brighton Cricket Club training nets upgrade	<p>Council Administration have been working closely with Tonkin, SACA and the Brighton Cricket Club to design the practice nets that meet the needs of the club and Cricket Australia's (CA) Community Facility Guidelines. Council went to open tender in August and all tenders received exceeded the allocated budget for this project.</p> <p>Council and the club have worked through various options for the project that fit within the site constraints, while also meeting the CA Community Facility Guidelines associated with the funding arrangement through the Australian Cricket Infrastructure Fund of \$40,000 to install nine cricket practice pitches – six turf and three synthetic.</p> <p>Due to the constraints of the existing site at the Brighton Oval Complex, it was agreed the best way forward was for Council to commence construction of the practice nets once the football/cricket club building has been demolished in July 2020. This enables the practice facility to be moved approximately 2m to the west, providing compliant run-off areas for football, while also achieving desired length for the synthetic wickets.</p> <p>CA and SACA have confirmed the funding extension.</p>
Signage for Jetty Rd Brighton	Design work and fabrication has been completed as has the marking out of the preferred site. Residents were informed in December of installation, however residents have tabled their concerns with the location. More investigation is required for an alternative site.
Stormwater Management Plan Implementation	Designs are underway. Construction has been delayed due to resource constraints following the resignation of a staff member. Discussions with Stormwater Management Authority indicate that matched funding for COHB projects is unlikely in the immediate future due to over commitment of funds from the stormwater fund. Alternative projects are being considered.

Full details are available in the reports attached.

Refer Attachment 4

Annual Business Plan Progress Summary		
Status	Number of Projects	
Yet to Start	39	18%
Complete	55	25%
On Track	121	55%
On Watch	4	2%
Off Track	0	0%
Total	219	



BUDGET

The content and recommendation of this report indicates the effect on the budget.

LIFE CYCLE COSTS

The nature and content of this report is such that life cycle costs are not applicable.

Attachment 1



City of Holdfast Bay

Municipal Funds Statement as at December 2019

2019 - 2020 Original Budget \$'000	Year to Date				2019 - 2020 Adopted Forecast \$'000	Proposed Forecast Adjustment \$'000	Note
	Adopted Forecast \$'000	Actual \$'000	Variance \$'000				
(758)	(412)	(427)		15 Administrative Services	(735)	(9)	1
1,443	574	655	(81)	FAG/R2R Grants	1,443	73	2
(994)	(537)	(513)	(24)	Financial Services	(994)	19	3
(9,288)	(4,581)	(4,579)	(2)	Financial Services-Depreciation	(9,288)	-	
(252)	-	-	-	- Financial Services-Employee Leave Provisions	(252)	-	
(655)	(247)	(224)	(22)	Financial Services-Interest on Borrowings	(655)	18	4
230	-	-	-	- Financial Services-SRWRA	230	-	
35,317	35,894	35,859	34	General Rates	35,317	(36)	5
(1,509)	(883)	(889)	6	Governance & Risk	(1,509)	(20)	6
(675)	(342)	(410)	68	Human Resources	(675)	-	
(2,965)	(1,863)	(1,948)	85	Strategy & Innovation	(3,140)	-	
(546)	(299)	(274)	(25)	Business Development	(563)	-	
(955)	(438)	(440)	3	Community Development	(974)	-	
(352)	(176)	(152)	(24)	Community Engagement Admin	(352)	-	
(864)	(319)	(326)	7	Community Events	(804)	(10)	7
(296)	(151)	(168)	16	Community Services Administration	(323)	-	
(186)	(82)	(69)	(14)	Community Transport	(186)	-	
(6)	9	(4)	13	Community Wellbeing	(169)	-	
(620)	(287)	(257)	(30)	Customer Service	(620)	-	
-	226	218	8	Jetty Road Mainstreet	(55)	-	
(1,503)	(653)	(630)	(23)	Library Services	(1,503)	-	
-	53	150	(97)	SA HACC	(104)	-	
(339)	(167)	(158)	(8)	Tourism & Marketing Admin	(339)	-	
(1,862)	(758)	(712)	(46)	Asset Management	(1,862)	-	
(1,412)	(693)	(669)	(23)	Assets and City Services	(1,395)	-	
49	24	81	(57)	Cemeteries	49	-	
715	402	443	(41)	City Regulation	715	12	8
1,018	286	307	(21)	Commercial - Brighton Caravan Park	1,018	-	
(2)	10	17	(7)	Commercial - Partridge House	(2)	-	
456	152	154	(3)	Commercial - Recreational Clubs Leases	425	116	9
(902)	(330)	(276)	(53)	Development Services	(806)	(86)	10
(826)	(352)	(326)	(26)	Environmental Services	(846)	4	11
(583)	(369)	(369)	-	Infrastructure Maintenance	(627)	19	12
(18)	(6)	(4)	(2)	Property Maintenance	(18)	-	
(7,519)	(3,163)	(3,295)	133	Public Spaces	(7,526)	154	13
(3,921)	(1,697)	(1,680)	(16)	Waste Management	(3,928)	(170)	14
832	-	-	-	- Less full cost attribution - % admin costs capitalised	832	-	
252	18,825	19,084	(259)	=Operating Surplus/(Deficit)	(223)	83	
9,288	4,581	4,579	2	Depreciation	9,288	-	
22	-	-	-	- Other Non Cash Items	22	-	
9,310	4,581	4,579	2	Plus Non Cash Items in Operating Surplus/(Deficit)	9,310	-	
9,563	23,406	23,663	(258)	=Funds Generated from Operating Activities	9,087	83	
3,524	5,007	5,978	(971)	Amounts Received for New/Upgraded Assets	6,608	3,500	15
357	40	79	(39)	Proceeds from Disposal of Assets	1,396	-	
3,881	5,047	6,057	(1,010)	Plus Funds Sourced from Capital Activities	8,005	3,500	
(7,916)	(3,431)	(2,392)	(1,039)	Capital Expenditure on Renewal and Replacement	(9,386)	-	
(14,975)	(7,588)	(7,302)	(286)	Capital Expenditure on New and Upgraded Assets	(22,565)	(2,971)	16
(22,891)	(11,019)	(9,694)	(1,324)	Less Total Capital Expenditure	(31,951)	(2,971)	
203	193	189	4	Plus:Repayments of loan principal by sporting groups	203	-	
203	193	189	4	Plus/(less) funds provided (used) by Investing Activities	203	-	
(9,244)	17,628	20,215	(2,588)	= FUNDING SURPLUS/(REQUIREMENT)	(14,656)	612	
Funded by							
-	862	862	-	Increase/(Decrease) in Cash & Cash Equivalents	(1,962)	-	
-	16,298	18,886	(2,588)	Non Cash Changes in Net Current Assets	2,886	-	
(10,190)	-	-	-	- Less: Proceeds from new borrowings	(13,641)	612	
947	467	467	-	- Plus: Principal repayments of borrowings	947	-	
(9,244)	17,628	20,215	(2,588)	=Funding Application/(Source)	(14,656)	612	

Note 1 – Administrative Services - \$9,000 unfavourable

Emergency Services Levy higher than originally budgeted for.

Note 2 – FAG/R2R Grants - \$73,000 favourable

Additional Roads to Recovery grant funding received in advance – program funding to be reduced by equivalent amount in future years of the program.

Note 3 – Financial Services - \$19,000 favourable

Positive cash flow has resulted in additional forecast interest on investments.

Note 4 – Financial Services-Interest on Borrowings - \$18,000 favourable

Due to the positive cash flow there has been no requirement to date for Council to borrow, resulting in a saving on budgeted interest costs.

Note 5 – General Rates - \$36,000 unfavourable

Final Natural Resources Management Levy higher than budgeted for (\$22,000), successful rate revaluation objections above the normal average (\$24,000), offset by additional revenue for fines on rate arrears (\$10,000).

Note 6 – Governance & Risk - \$20,000 unfavourable

Costs associated with the transfer of Council's records to a different storage facility and provider which will result in cheaper operating costs going forward (\$15,000) and an increase in the fee for membership of the Murray Darling Association (\$4,000).

Note 7 – Community Events - \$10,000 unfavourable

Reduced State grant funding for New Year's Eve celebrations.

Note 8 – City Regulation - \$12,000 (\$30,000 favourable & \$19,000 reallocation)

Additional revenue raised from on-street car parking (\$30,000) and the reallocation of budget from Infrastructure Maintenance for the security and concierge service at Glenelg taxi rank (\$19,000) - see note 12.

Note 9 – Commercial – Recreational Clubs Leases - \$116,000 reallocation

Reallocation of Encroachment Permit Fees budget from Development Services - see note 10.

Note 10 – Development Services - \$86,000 (\$30,000 favourable & \$116,000 reallocation)

Saving on legal fees due to no planning appeals submitted to date (\$40,000) offset by lower planning fees received (\$10,000). Reallocation of Encroachment Permit Fees budget to Commercial Leases (\$116,000) - see note 9.

Note 11 – Environmental Services - \$4,000 reallocation

Reallocation of budgets within Environmental Services and Waste Management (see note 14) with a net increase of \$1,000 - including savings from the Textile Project used to provide more resources for the Food to Green Waste program.

Note 12 – Infrastructure Maintenance - \$19,000 reallocation

Reallocation of budget to City Regulation for the security and concierge service at Glenelg taxi rank - see note 8.

Note 13 – Public Spaces - \$154,000 favourable

Refund of \$203,710 received from SA Power Networks on previous public lighting payments, plus interest, in accordance with the Australian Energy Regulator's order dated 26 November 2019. This refund is a result of legal action taken by the LGA on behalf of SA councils. A provision of \$50,000 has been made for as yet unknown legal costs associated with this claim.

Note 14 – Waste Management - \$170,000 (\$165,000 unfavourable & \$5,000 reallocation)

An additional \$165,000 is required for waste disposal costs due to an increase in the EPA Levy of \$10 from 1 July 2019 and a further rise of \$30 from 1 January 2020 to \$140 a tonne. Plus a reallocation of budgets within Environmental Services and Waste Management (see note 11) with a net increase of \$1,000 - including savings from the Textile Project used to provide more resources for the Food to Green Waste program.

Note 15 – Amounts Received for New/Upgraded Assets - \$3,500,000 favourable

- \$500,000 - unsuccessful grant application for the Wigley Reserve Playspace project. The corresponding expenditure budget has also been reduced – see note 16.
- \$1,000,000 – Stormwater Management Authority grant for the Stormwater Management Plan Implementation project no longer to be received. The corresponding expenditure budget has also been reduced – see note 16.
- \$5,000,000 – Department of Infrastructure Transport Cities & Regional Development funding for Stage 2 of the Brighton Oval Masterplan (Council resolution C121119/1674). A corresponding expenditure budget has been created – see note 16.

Note 16 – Capital Expenditure on New and Upgraded Assets - \$2,971,000 unfavourable

- \$5,000,000 – Stage 2 of the Brighton Oval Masterplan funded from a Federal Government grant and approved by Council (Council resolution C121119/1674) – see note 15.
- \$1,594,270 – a reduction in the Stormwater Management Plan Implementation budget to match planned works and the loss of external grant funding – see note 15.
- \$500,000 – reduction in the Wigley Reserve Playspace project expenditure budget due to unsuccessful grant application – see note 15. Council approved the \$500,000 needed to complete this project to be included in the 2020/21 budget (Council resolution C121119/1667).
- \$50,000 – traffic management study and trial installation at King Street and King George Avenue (Council resolution C101219/1700).
- \$15,000 – upgrade of Glenelg District Cricket Club practice nets (Council resolution C101219/1701).

City of Holdfast Bay
Capital Expenditure Summary by Budget Item to December 2019

2019-20 Original Budget \$'000	Year to Date				2019-20 Adopted Forecast \$'000
	Adopted Forecast \$'000	Actual \$'000	Variance \$'000		
(832)	-	-	-	- Full Cost Attribution	(832)
(660)	(301)	(154)	(148)	(148) Information Technology	(660)
-	(27)	(8)	(19)	(19) Commercial and Economic Enterprises	(27)
(95)	(55)	(61)	6	6 Brighton Library	(95)
(120)	-	-	-	- Community Bus	(120)
-	-	(12)	12	12 Sport and Recreation	(629)
(3)	-	-	-	- Community Loop Bus	-
(10)	(5)	-	(5)	(5) Depot and Stores	(10)
(780)	(164)	(164)	-	- Machinery Operating	(985)
(1,334)	(950)	(373)	(577)	(577) Road Construction and Re-seal Program	(1,334)
-	(43)	(43)	-	- Car Park Construction	(43)
(393)	(299)	(149)	(150)	(150) Footpath Program	(433)
(2,667)	(263)	(291)	28	28 Stormwater Drainage Program	(3,004)
(295)	(153)	(171)	18	18 Traffic Control Construction Program	(523)
-	(5)	(5)	(1)	(1) Signage Program	(5)
(1,152)	(805)	(635)	(170)	(170) Kerb and Water Table Construction Program	(1,175)
(40)	(25)	(50)	25	25 Other Transport - Bus Shelters etc.	(55)
(9,908)	(4,563)	(4,503)	(60)	(60) Reserve Improvements Program	(12,358)
(1,883)	(795)	(913)	118	118 Land, Buildings and Infrastructure Program	(3,141)
(2,615)	(113)	(69)	(43)	(43) Streetscape Program	(3,885)
(102)	(2,452)	(2,094)	(358)	(358) Foreshore Improvements Program	(2,532)
-	(2)	-	(2)	(2) Caravan Park - General	(104)
(22,891)	(11,019)	(9,694)	(1,324)	Total	(31,951)



Alwyndor Aged Care Funds Statement as at 31 December 2019

2019-20 Original Budget \$'000	Year to Date				2019-20 Adopted Forecast \$'000	Note
	Adopted Forecast \$'000	Actual YTD \$'000	Variance \$'000			
3,970	1,757	1,929	(172)	User Charges	3,527	1
10,339	5,189	5,238	(49)	Operating Grants and Subsidies	10,340	
491	247	196	51	Investment Income	491	
3,074	1,182	1,356	(174)	Reimbursements	2,410	1
1,753	1,417	1,565	(148)	Other Income	2,860	1
19,627	9,791	10,285	(493)	Operating Revenue	19,627	
(13,915)	(6,754)	(6,803)	49	Employee Costs - Salaries & Wages	(13,494)	2
(4,591)	(2,444)	(3,258)	814	Materials, contracts and other expenses	(5,012)	3
(125)	(63)	(35)	(27)	Finance Charges	(125)	
(1,177)	(577)	(604)	27	Depreciation	(1,177)	
(19,808)	(9,837)	(10,700)	863	Less Operating Expenditure	(19,808)	
(180)	(46)	(416)	370	=Operating Surplus/(Deficit)	(180)	
1,177	577	604	(27)	Depreciation	1,177	
128	64	88	(24)	Provisions	128	
1,305	641	692	(51)	Plus Non Cash Items in Operating Surplus/(Deficit)	1,305	
1,124	596	277	319	=Funds Generated from Operating Activities	1,124	
(844)	(173)	(169)	(4)	Capital Expenditure on New and Upgraded Assets	(844)	
(844)	(174)	(169)	(5)	Less Total Capital Expenditure	(844)	
280	421	108	313	= Funding SURPLUS/(REQUIREMENT)	280	
Funded by						
280	421	108	313	Increase/(Decrease) in Cash & Cash Equivalents	280	
280	421	108	313	=Funding Application/(Source)	280	

**Alwyndor Aged Care – Notes
December 2019**

1 User Charges, Reimbursement & Other Income

There has been a steady increase of revenue across User Charges, Reimbursement and Other Income which is due to more customers transferring to a higher level of Consumer Direct Packages within the Home Support business unit.

2 Employee costs – salaries and wages

Employee costs are higher than budget due to an increase in training (requiring replacement shifts) and exit entitlements which were not included in the original budget assumptions.

3 Materials, contracts and other expenses

The overspend of \$814K is due to the following:

- Agency costs \$491K
- Brokered services \$140K
- Accommodation, maintenance and utilities \$88K
- Professional fees \$93K

Agency expenses are more than budgeted of which \$363K relates to accreditation. Although this is a significant increase from budget the forecasted costs for Agency are less than the expenditure from last financial year.

Brokered services relate to Consumer Directed Care Packages. The costs offset the increase in reimbursement income.

Accommodation costs are high due to an increase in running costs over the last 18 months. The increase in running costs were not realised until after the budget was set.

Professional fees have increased due to the engagement of consultants earlier in the year to review and assist with the accreditation.

**City of Holdfast Bay
Municipal Funds Statement as at December 2019**

	July		August		September		October		November		December		YTD Revised	Actual
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	YTD
	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000
Administrative Services	(24)	(32)	(195)	(209)	(49)	(45)	(40)	(39)	(41)	(43)	(63)	(58)	(412)	(427)
FAG/R2R Grants	-	-	137	141	-	-	-	-	437	514	-	-	574	655
Financial Services	(32)	(42)	(250)	(249)	(64)	(77)	(60)	(25)	(70)	(53)	(61)	(66)	(537)	(513)
Financial Services-Depreciation	-	-	-	-	(2,340)	(2,289)	-	-	-	-	(2,241)	(2,290)	(4,581)	(4,579)
Financial Services-Interest on Borrowings	62	66	(3)	(4)	1	1	(22)	(4)	(216)	(214)	(68)	(68)	(247)	(224)
General Rates	36,340	36,483	(319)	(333)	167	22	2	-	(316)	(323)	20	9	35,894	35,859
Governance & Risk	(219)	(298)	(149)	(149)	(50)	(39)	(192)	(174)	(222)	(187)	(50)	(41)	(883)	(889)
Human Resources	(6)	(63)	(81)	(52)	(89)	(98)	(32)	(40)	(63)	(82)	(72)	(76)	(342)	(410)
Strategy & Innovation	(780)	(352)	(224)	(882)	(240)	(157)	(244)	(181)	(139)	(165)	(235)	(211)	(1,863)	(1,948)
Business Development	(133)	(24)	19	(74)	(58)	(28)	(38)	(47)	(41)	(61)	(48)	(40)	(299)	(274)
Community Development	(37)	(47)	(86)	(75)	(66)	(70)	(70)	(84)	(61)	(73)	(118)	(92)	(438)	(440)
Community Engagement Admin	(42)	(35)	(32)	(23)	(33)	(23)	(20)	(25)	(27)	(25)	(22)	(20)	(176)	(152)
Community Events	(59)	(25)	(54)	(74)	(55)	(48)	(1)	(96)	(80)	(70)	(70)	(13)	(319)	(326)
Community Services Administration	(16)	(17)	(33)	(35)	(29)	(30)	(22)	(24)	(22)	(27)	(30)	(34)	(151)	(168)
Community Transport	(12)	(9)	(21)	(17)	(11)	(10)	(13)	(11)	(13)	(11)	(13)	(10)	(82)	(69)
Community Wellbeing	183	179	(96)	(99)	(69)	(69)	130	154	(68)	(105)	(71)	(64)	9	(4)
Customer Service	(31)	(32)	(62)	(57)	(55)	(41)	(42)	(41)	(43)	(50)	(54)	(37)	(287)	(257)
Jetty Road Mainstreet	(102)	529	593	(76)	(91)	(43)	(67)	(62)	(28)	(96)	(80)	(35)	226	218
Library Services	(90)	(98)	(185)	(182)	(129)	(125)	(21)	15	(88)	(125)	(139)	(116)	(653)	(630)
SA HACC	72	57	(17)	15	(13)	(10)	57	50	(30)	(10)	(15)	49	53	150
Tourism & Marketing Admin	(19)	(23)	(37)	(36)	(25)	(25)	(33)	(24)	(24)	(24)	(29)	(26)	(167)	(158)
Asset Management	(64)	(72)	(114)	(131)	(143)	(58)	(158)	(176)	(144)	(158)	(134)	(117)	(758)	(712)
Assets and City Services	(76)	(67)	(150)	(139)	(134)	(102)	(97)	(140)	(106)	(96)	(131)	(125)	(693)	(669)
Cemeteries	-	13	3	13	(5)	10	11	24	19	6	(3)	15	24	81
City Regulation	32	7	2	99	77	31	156	191	92	101	43	14	402	443
Commercial - Brighton Caravan Park	87	93	(36)	(143)	-	24	50	136	84	90	101	107	286	307
Commercial - Partridge House	20	17	(7)	(11)	(6)	(3)	5	11	-	5	(1)	(1)	10	17
Commercial - Recreational Clubs Leases	31	31	30	23	23	29	21	32	28	25	18	15	152	154
Development Services	(28)	(23)	(60)	(47)	(71)	(59)	(59)	(75)	(31)	(8)	(80)	(63)	(330)	(276)
Environmental Services	(28)	9	(50)	(41)	(62)	(59)	(58)	(70)	(90)	(94)	(65)	(72)	(352)	(326)
Infrastructure Maintenance	(33)	(25)	(89)	(85)	(41)	(44)	(45)	(84)	(40)	(28)	(121)	(104)	(369)	(369)
Property Maintenance	-	(3)	-	-	(3)	-	-	-	-	-	(3)	(1)	(6)	(4)
Public Spaces	(506)	(550)	(600)	(547)	(543)	(556)	(649)	(648)	(480)	(532)	(384)	(463)	(3,163)	(3,295)
Waste Management	(46)	(78)	(325)	(278)	(342)	(309)	(318)	(295)	(331)	(325)	(333)	(394)	(1,697)	(1,680)
=Operating Surplus/(Deficit)	34,443	35,568	(2,491)	(3,759)	(4,550)	(4,301)	(1,869)	(1,751)	(2,157)	(2,245)	(4,551)	(4,428)	18,825	19,084
Depreciation	-	-	-	-	2,340	2,289	-	-	-	-	2,241	2,290	4,581	4,579
Plus Non Cash Items in Operating Surplus/(Deficit)	-	-	-	-	2,340	2,289	-	-	-	-	2,241	2,290	4,581	4,579
=Funds Generated from Operating Activities	34,443	35,568	(2,491)	(3,759)	(2,210)	(2,012)	(1,869)	(1,751)	(2,157)	(2,245)	(2,310)	(2,137)	23,406	23,663
Amounts Received for New/Upgraded Assets	36	2,122	1,900	-	-	2,855	3,071	-	-	1,000	-	-	5,007	5,978
Proceeds from Disposal of Assets	-	-	-	-	-	-	39	40	-	39	1	-	40	79
Plus Funds Sourced from Capital Activities	36	2,122	1,900	-	-	2,855	3,110	40	-	1,039	1	-	5,047	6,057
Capital Expenditure on Renewal and Replacement	(168)	(62)	(215)	(171)	(521)	(247)	(1,027)	(416)	(939)	(815)	(560)	(680)	(3,431)	(2,392)
Capital Expenditure on New and Upgraded Assets	(52)	(1,011)	(1,978)	(1,044)	(1,149)	(643)	(1,282)	(1,289)	(2,082)	(989)	(1,045)	(2,326)	(7,588)	(7,302)
Less Total Capital Expenditure	(220)	(1,074)	(2,193)	(1,215)	(1,670)	(890)	(2,309)	(1,705)	(3,022)	(1,804)	(1,605)	(3,006)	(11,019)	(9,694)
Plus: Repayments of loan principal by sporting groups	-	-	3	-	4	4	184	183	2	2	-	-	193	189
Plus/(less) funds provided (used) by Investing Activities	-	-	3	-	4	4	184	183	2	2	-	-	193	189
= FUNDING SURPLUS/(REQUIREMENT)	34,259	36,617	(2,781)	(4,975)	(3,876)	(42)	(883)	(3,233)	(5,177)	(3,008)	(3,914)	(5,143)	17,628	20,215
Funded by														
Increase/(Decrease) in Cash & Cash Equivalents	1,237	1,237	908	908	1,138	1,138	(2,196)	(2,196)	(774)	(774)	549	549	862	862
Non Cash Changes in Net Current Assets	33,010	35,367	(3,724)	(5,918)	(5,016)	(1,183)	1,297	(1,052)	(4,619)	(2,450)	(4,649)	(5,878)	16,298	18,886
Plus: Principal repayments of borrowings	12	12	34	34	3	3	15	15	216	216	186	186	467	467
=Funding Application/(Source)	34,259	36,617	(2,781)	(4,975)	(3,876)	(42)	(883)	(3,233)	(5,177)	(3,008)	(3,914)	(5,143)	17,628	20,215

Attachment 2



**CITY OF HOLDFAST BAY
PROJECTED INCOME STATEMENT
FOR THE YEAR ENDED 30TH JUNE 2020 - MUNICIPAL FUNDS**

2019-20 ORIGINAL BUDGET	YTD ACTUAL @31/12/19		2019-20 Adopted Forecast	Proposed Forecast Adjustments	2019-20 Proposed Forecast
\$	\$		\$	\$	\$
35,222,300	35,120,804	REVENUES	35,222,300	(14,500)	35,207,800
578,088	578,076	Rates - General	578,088	-	578,088
71,750	71,749	Rates - Jetty Road Glenelg	71,750	-	71,750
1,280,500	1,306,860	Rates - Patawalonga Marina	1,280,500	-	1,280,500
2,298,430	1,289,545	Rates - NRM Levy	2,298,430	32,000	2,330,430
4,137,639	1,640,553	Statutory Charges	4,137,639	1,219	4,138,858
2,884,766	1,538,587	User Charges	2,884,766	91,593	2,976,359
84,400	75,149	Operating Grants & Subsidies	84,400	20,000	104,400
711,795	275,095	Investment Income	711,795	205,965	917,760
564,661	378,539	Reimbursements	564,661	(4,032)	560,629
230,000	-	Other	230,000	-	230,000
48,064,329	42,274,957	Share of profit - joint ventures	48,064,329	332,245	48,396,574
		TOTAL REVENUES			
		EXPENSES			
18,284,527	8,353,098	Employee Costs	18,284,527	(152,135)	18,132,392
20,410,090	10,030,690	Materials, contracts and other expenses	20,885,190	419,760	21,304,950
661,643	227,725	Finance Charges	661,643	(18,000)	643,643
9,288,000	4,579,244	Depreciation	9,288,000	-	9,288,000
(832,307)	-	Less full cost attribution	(832,307)	-	(832,307)
47,811,953	23,190,757	TOTAL EXPENSES	48,287,053	249,625	48,536,678
252,376	19,084,200	Operating Surplus/(Deficit) - Before Capital Revenue	(222,724)	82,620	(140,104)
3,524,000	5,977,825	Amounts specifically for new or upgraded assets	6,608,000	3,500,000	10,108,000
3,776,376	25,062,025	NET SURPLUS/(DEFICIT)	6,385,276	3,582,620	9,967,896

**CITY OF HOLDFAST BAY
PROJECTED BALANCE SHEET
AS AT 30TH JUNE 2020 - MUNICIPAL FUNDS**

2019-20 ORIGINAL BUDGET	YTD @31/12/19		2019-20 Adopted Forecast	Proposed Forecast Adjustments	2019-20 Proposed Forecast
\$	\$		\$	\$	\$
(306,714)	6,354,477	CURRENT ASSETS	629,701	-	629,701
2,093,034	17,249,265	Cash and cash equivalents	2,281,000	-	2,281,000
10,000	9,394	Trade and Other Receivables	9,000	-	9,000
1,796,320	23,613,136	Inventory	2,919,701	-	2,919,701
		TOTAL CURRENT ASSETS			
1,287,569	1,301,222	NON-CURRENT ASSETS	1,098,034	-	1,098,034
3,072,000	2,944,926	Financial Assets	2,945,000	-	2,945,000
713,402,899	683,175,553	Equity accounted investments-Council businesses	699,407,493	2,970,730	702,378,223
717,762,468	687,421,701	Land, Infrastructure, Property, Plant & Equipment	703,450,527	2,970,730	706,421,257
		TOTAL NON-CURRENT ASSETS			
719,558,788	711,034,837	TOTAL ASSETS	706,370,228	2,970,730	709,340,958
3,721,000	4,042,018	CURRENT LIABILITIES	3,709,000	-	3,709,000
1,130,000	532,398	Trade and Other Payables	1,000,000	-	1,000,000
2,837,425	1,513,275	Borrowings	2,679,185	-	2,679,185
7,688,425	6,087,691	Short-term Provisions	7,388,185	-	7,388,185
		TOTAL CURRENT LIABILITIES			
24,407,131	11,460,090	NON-CURRENT LIABILITIES	24,154,767	(611,890)	23,542,877
311,000	297,229	Long-term Borrowings	310,000	-	310,000
24,718,131	11,757,319	Long-term Provisions	24,464,767	(611,890)	23,852,877
32,406,556	17,845,010	TOTAL NON-CURRENT LIABILITIES	31,852,952	(611,890)	31,241,062
		TOTAL LIABILITIES			
687,152,232	693,189,827	NET ASSETS	674,517,276	3,582,620	678,099,896
179,916,232	197,487,012	EQUITY	178,804,276	3,582,620	182,386,896
507,236,000	495,702,815	Accumulated Surplus	495,713,000	-	495,713,000
687,152,232	693,189,827	Asset Revaluation Reserve	674,517,276	3,582,620	678,099,896
		TOTAL EQUITY			

CITY OF HOLDFAST BAY
PROJECTED STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED 30TH JUNE 2020 - MUNICIPAL FUNDS

2019-20 ORIGINAL BUDGET	YTD @31/12/19		2019-20 Adopted Forecast	Proposed Forecast Adjustments	2019-20 Proposed Forecast
\$	\$		\$	\$	\$
176,139,856	172,424,987	ACCUMULATED SURPLUS	-	-	172,419,000
3,776,376	25,062,025	Balance at beginning of period	6,385,276	3,582,620	9,967,896
-	-	Net Surplus/(Deficit)	-	-	-
179,916,232	197,487,012	Transfers from reserves	6,385,276	3,582,620	182,386,896
507,236,000	495,702,815	Balance at end of period	495,713,000	-	495,713,000
-	-	ASSET REVALUATION RESERVE	-	-	-
-	-	MUNICIPAL RESERVES	-	-	-
507,236,000	495,702,815	TOTAL RESERVES CLOSING BALANCE	495,713,000	-	495,713,000
687,152,232	693,189,827	TOTAL EQUITY	502,098,276	3,582,620	678,099,896

CITY OF HOLDFAST BAY
PROJECTED BUDGETED STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30TH JUNE 2020 - MUNICIPAL FUNDS

2019-20 ORIGINAL BUDGET	YTD @31/12/19		2019-20 Adopted Forecast	Proposed Forecast Adjustments	2019-20 Proposed Forecast
\$	\$		\$	\$	\$
(OUTFLOWS)					
		CASH FLOWS FROM OPERATING ACTIVITIES			
		<u>Receipts</u>			
48,064,329	32,960,368	Operating Receipts	48,064,329	332,245	48,396,574
		<u>Payments</u>			
(37,840,125)	(22,963,032)	Operating payments to suppliers and employees	(38,315,225)	(249,625)	(38,564,850)
(661,643)	(227,725)	Finance Payments	(661,643)	-	(661,643)
9,562,561	9,769,611	NET CASH PROVIDED BY OPERATING ACTIVITIES	9,087,461	82,620	9,170,081
		CASH FLOWS FROM INVESTING ACTIVITIES			
		<u>Receipts</u>			
3,524,000	1,000,000	Grants specifically for new or upgraded assets	3,723,000	3,500,000	7,223,000
357,250	39,091	Sale of replaced assets	357,250	-	357,250
-	40,000	Sale of surplus assets	1,039,090	-	1,039,090
202,966	189,333	Repayments of loans (principal) by community groups	202,966	-	202,966
		<u>Payments</u>			
(6,867,895)	(2,391,865)	Expenditure on renewal/replacement of assets	(7,564,690)	-	(7,564,690)
(16,022,679)	(7,302,405)	Expenditure on new/upgraded assets	(24,387,143)	(2,970,730)	(27,357,873)
(18,806,358)	(8,425,846)	NET CASH (USED IN) INVESTING ACTIVITIES	(26,629,527)	529,270	(26,100,257)
		CASH FLOWS FROM FINANCING ACTIVITIES			
		<u>Receipts</u>			
10,190,397	-	Proceeds from Borrowings/CAD - External	13,641,367	(611,890)	13,029,477
		<u>Payments</u>			
(946,600)	(467,288)	Repayments of Borrowings/CAD - External	(946,600)	-	(946,600)
-	-	Aged Care facility Deposits - Net Movement	-	-	-
9,243,797	(467,288)	NET CASH PROVIDED BY FINANCING ACTIVITIES	12,694,767	(611,890)	12,082,877
-	876,477	NET INCREASE (DECREASE) IN CASH HELD	(4,847,299)	-	(4,847,299)
(306,714)	5,478,000	CASH AND CASH EQUIVALENTS AT BEGINNING OF REPORTING PERIOD	5,477,000	-	5,477,000
(306,714)	6,354,477	CASH AND CASH EQUIVALENTS AT END OF REPORTING PERIOD	629,701	-	629,701

RECONCILIATION OF INCOME STATEMENT TO BUDGETED STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30TH JUNE 2020 - MUNICIPAL FUNDS

3,776,376	25,062,025	SURPLUS FROM INCOME STATEMENT	6,385,276	3,582,620	9,967,896
9,288,000	4,579,244	NON-CASH ITEMS IN INCOME STATEMENT	9,288,000	-	9,288,000
22,185	(18,871,658)	Depreciation	22,185	-	(2,862,815)
9,310,185	(14,292,414)	Increase in provisions/receivables - nett	9,310,185	-	6,425,185
		TOTAL NON-CASH ITEMS			
(22,890,574)	(9,694,270)	CASH ITEMS NOT IN INCOME STATEMENT	(31,951,833)	(2,970,730)	(34,922,563)
(946,600)	(467,288)	Capital Expenditure	(946,600)	-	(946,600)
10,190,397	-	Loan Repayments - External	13,641,367	(611,890)	13,029,477
202,966	189,333	Proceeds from Borrowings - External	202,966	-	202,966
357,250	79,091	Repayments of loans (principal) by community groups	1,396,340	-	1,396,340
(13,086,561)	(9,893,134)	Proceeds from Disposal of Assets	(17,657,760)	(3,582,620)	(21,240,380)
-	876,477	TOTAL CASH ITEMS	(1,962,299)	-	(4,847,299)
		NET INCREASE/(DECREASE) IN CASH AND CASH EQUIVALENTS			

CITY OF HOLDFAST BAY
PROJECTED SUMMARY OF OPERATING AND CAPITAL INVESTMENT ACTIVITIES
FOR THE YEAR ENDED 30TH JUNE 2020 - MUNICIPAL FUNDS

2019-20 ORIGINAL BUDGET	YTD @31/12/19		2019-20 Adopted Forecast	Proposed Forecast Adjustments	2019-20 Proposed Forecast
\$	\$		\$	\$	\$
48,064,329	42,274,957	Operating Revenues	48,064,329	332,245	48,396,574
(47,811,953)	(23,190,757)	less Operating Expenses	(48,287,053)	(249,625)	(48,536,678)
252,376	19,084,200	Operating Surplus/(Deficit) before Capital Amounts	(222,724)	82,620	(140,104)
Less net outlays on Existing Assets					
6,867,895	2,391,865	Capital Expenditure on renewal & replacement of existing assets	7,564,690	-	7,564,690
(9,288,000)	(4,579,244)	Less Depreciation	(9,288,000)	-	(9,288,000)
(2,420,105)	(2,187,379)		(1,723,310)	-	(1,723,310)
Less outlays on New and Upgraded Assets					
16,022,679	7,302,405	Capital Expenditure on new & upgraded assets	24,387,143	2,970,730	27,357,873
(3,524,000)	(5,977,825)	Less amounts received for for new & upgraded assets	(6,608,000)	(3,500,000)	(10,108,000)
12,498,679	1,324,580		17,779,143	(529,270)	17,249,873
(9,826,198)	19,946,999	Net lending/(borrowing) for financial year	(16,278,557)	611,890	(15,666,667)

PROJECTED FINANCIAL INDICATORS
FOR THE YEAR ENDED 30TH JUNE 2020 - MUNICIPAL FUNDS

2019-20 ORIGINAL BUDGET	YTD @31/12/19		2019-20 Adopted Forecast	Proposed Forecast Adjustments	2019-20 Proposed Forecast
\$	\$		\$	\$	\$
252,376	19,084,200	OPERATING SURPLUS/(DEFICIT) - BEFORE CAPITAL AMOUNTS	(222,724)	82,620	(140,104)
OPERATING SURPLUS RATIO (Operating surplus/(deficit) before capital amounts as % of total operating revenue)					
0.5%	45.1%		-0.5%	NA	-0.3%
29,025,953	(7,059,954)	NET FINANCIAL LIABILITIES - (Total liabilities less financial assets)	27,844,217	(611,890)	27,232,327
NET FINANCIAL LIABILITIES RATIO (Total liabilities less financial assets as % of total operating revenue)					
60%	-17%		58%	NA	56%
INTEREST COVER RATIO (Net interest expense as % of total operating revenue less investment income)					
1.2%	0.4%		1.2%	NA	1.1%
ASSET SUSTAINABILITY RATIO (Capital expenditure on renewal/replacement of existing assets, excluding new capital expenditure as % of asset management plan)					
127%	42%		133%	NA	133%

CITY OF HOLDFAST BAY
PROJECTED INCOME STATEMENT - ALWYNDOR
FOR THE YEAR ENDED 30TH JUNE 2020

2019-20 ORIGINAL BUDGET	YTD ACTUAL @31/12/19		2019-20 Adopted Forecast	Proposed Forecast Adjustments	2019-20 Proposed Forecast
\$	\$		\$	\$	\$
3,970,562	1,928,978	REVENUES	3,970,562		3,970,562
10,339,428	5,238,001	User Charges	10,339,428		10,339,428
490,650	196,382	Operating Grants & Subsidies	490,650		490,650
3,073,592	1,356,178	Investment Income	3,073,592		3,073,592
1,753,378	1,565,014	Reimbursements	1,753,378		1,753,378
19,627,610	10,284,553	Other	19,627,610	-	19,627,610
		TOTAL REVENUES			
13,915,273	6,802,644	EXPENSES	13,915,273		13,915,273
4,590,834	3,258,075	Employee Costs	4,590,834		4,590,834
125,000	35,273	Materials, contracts and other expenses	125,000		125,000
1,176,579	604,122	Finance Charges	1,176,579		1,176,579
19,807,686	10,700,114	Depreciation	19,807,686	-	19,807,686
		TOTAL EXPENSES			
(180,076)	(415,561)	Operating Surplus/(Deficit) - Before Capital Revenue	(180,076)	-	(180,076)
(180,076)	(415,561)	NET SURPLUS/(DEFICIT)	(180,076)	-	(180,076)

CITY OF HOLDFAST BAY
PROJECTED BALANCE SHEET - ALWYNDOR
AS AT 30TH JUNE 2020

2019-20 ORIGINAL BUDGET	YTD @31/12/19		2019-20 Adopted Forecast	Proposed Forecast Adjustments	2019-20 Proposed Forecast
\$	\$		\$	\$	\$
20,775,333	23,251,711	CURRENT ASSETS	20,361,982		20,361,982
765,559	1,607,332	Cash and cash equivalents	962,876		962,876
		Trade and Other Receivables			
21,540,892	24,859,043	TOTAL CURRENT ASSETS	21,324,858	-	21,324,858
39,562,753	38,929,440	NON-CURRENT ASSETS	39,093,254		39,093,254
39,562,753	38,929,440	Land, Infrastructure, Property, Plant & Equipment	39,093,254	-	39,093,254
		TOTAL NON-CURRENT ASSETS			
61,103,645	63,788,483	TOTAL ASSETS	60,418,112	-	60,418,112
34,829,344	38,104,441	CURRENT LIABILITIES	34,458,517	-	34,458,517
1,760,092	1,498,351	Trade and Other Payables	1,538,419	-	1,538,419
36,589,436	39,602,792	Short-term Provisions	35,996,936	-	35,996,936
		TOTAL CURRENT LIABILITIES			
128,440	121,912	NON-CURRENT LIABILITIES	121,912	-	121,912
128,440	121,912	Provisions	121,912	-	121,912
		TOTAL NON-CURRENT LIABILITIES			
36,717,876	39,724,704	TOTAL LIABILITIES	36,118,848	-	36,118,848
24,385,769	24,063,779	NET ASSETS	24,299,264	-	24,299,264
8,900,758	8,578,768	EQUITY	8,814,253		8,814,253
9,070,657	15,485,011	Accumulated Surplus	9,070,657		9,070,657
6,414,354		Asset Revaluation Reserve	6,414,354		6,414,354
24,385,769	24,063,779	Other Reserves	24,299,264	-	24,299,264
		TOTAL EQUITY			

CITY OF HOLDFAST BAY
PROJECTED STATEMENT OF CHANGES IN EQUITY- ALWYNDOR
FOR THE YEAR ENDED 30TH JUNE 2020

2019-20 ORIGINAL BUDGET	YTD @31/12/19		2019-20 Adopted Forecast	Proposed Forecast Adjustments	2019-20 Proposed Forecast
\$	\$		\$	\$	\$
9,080,834	8,994,330	ACCUMULATED SURPLUS	-		8,994,329
(180,076)	(415,561)	Balance at beginning of period	(180,076)		(180,076)
-	-	Net Surplus/(Deficit)	-	-	-
8,900,758	8,578,769	Transfers from reserves	(180,076)	-	8,814,253
		Balance at end of period			
9,070,657	9,070,657	ASSET REVALUATION RESERVE	9,070,657	-	9,070,657
6,414,354	6,414,354	ALWYNDOR RESERVES	6,414,354	-	6,414,354
15,485,011	15,485,011	TOTAL RESERVES CLOSING BALANCE	15,485,011	-	15,485,011
24,385,769	24,063,780	TOTAL EQUITY	15,304,935	-	24,299,264

CITY OF HOLDFAST BAY
PROJECTED BUDGETED STATEMENT OF CASH FLOWS - ALWYNDOR
FOR THE YEAR ENDED 30TH JUNE 2020

2019-20 ORIGINAL BUDGET	YTD @31/12/19		2019-20 Adopted Forecast	Proposed Forecast Adjustments	2019-20 Proposed Forecast
\$	\$		\$	\$	\$
(OUTFLOWS)					
		CASH FLOWS FROM OPERATING ACTIVITIES			
		<u>Receipts</u>			
19,627,610	10,284,553	Operating Receipts	19,627,610		19,627,610
		<u>Payments</u>			
(18,378,010)	(10,060,719)	Operating payments to suppliers and employees	(18,378,010)		(18,378,010)
(125,000)	(35,273)	Finance Payments	(125,000)		(125,000)
1,124,600	188,561	NET CASH PROVIDED BY OPERATING ACTIVITIES	1,124,600	-	1,124,600
		CASH FLOWS FROM INVESTING ACTIVITIES			
		<u>Payments</u>			
(844,063)	(168,803)	Expenditure on renewal/replacement of assets	(844,063)		(844,063)
(844,063)	(168,803)	NET CASH (USED IN) INVESTING ACTIVITIES	(844,063)	-	(844,063)
		CASH FLOWS FROM FINANCING ACTIVITIES			
		<u>Payments</u>			
-	3,150,508	Aged Care Facility Deposits - Net Movement			
-	3,150,508	NET CASH PROVIDED BY FINANCING ACTIVITIES	-	-	-
280,537	3,170,266	NET INCREASE (DECREASE) IN CASH HELD	280,537	-	280,537
20,494,796	20,081,445	CASH AND CASH EQUIVALENTS AT BEGINNING OF	20,081,445	-	20,081,445
		REPORTING PERIOD			
20,775,333	23,251,711	CASH AND CASH EQUIVALENTS AT END OF	20,361,982	-	20,361,982
		REPORTING PERIOD			
		RECONCILIATION OF INCOME STATEMENT TO BUDGETED STATEMENT OF CASH FLOWS			
		FOR THE YEAR ENDED 30TH JUNE 2020			
(180,076)	(415,561)	SURPLUS FROM INCOME STATEMENT	(180,076)	-	(180,076)
		NON-CASH ITEMS IN INCOME STATEMENT			
1,176,579	604,122	Depreciation	1,176,579	-	1,176,579
128,097	-	Increase (decrease) in provisions - nett	128,097	-	128,097
1,304,676	604,122	TOTAL NON-CASH ITEMS	1,304,676	-	1,304,676
		CASH ITEMS NOT IN INCOME STATEMENT			
(844,063)	(168,803)	Capital Expenditure	(844,063)	-	(844,063)
-	3,150,508	Net Proceeds - Aged Care Facility Deposits			-
(844,063)	2,981,705	TOTAL CASH ITEMS	(844,063)	-	(844,063)
		NET INCREASE/(DECREASE)			
280,537	3,170,266	IN CASH AND CASH EQUIVALENTS	280,537	-	280,537

CITY OF HOLDFAST BAY
PROJECTED SUMMARY OF OPERATING AND CAPITAL INVESTMENT ACTIVITIES - ALWYNDOR
FOR THE YEAR ENDED 30TH JUNE 2020

2019-20 ORIGINAL BUDGET	YTD @31/12/19		2019-20 Adopted Forecast	Proposed Forecast Adjustments	2019-20 Proposed Forecast
\$	\$		\$	\$	\$
19,627,610	10,284,553	Operating Revenues	19,627,610	-	19,627,610
(19,807,686)	(10,700,114)	less Operating Expenses	(19,807,686)	-	(19,807,686)
(180,076)	(415,561)	Operating Surplus/(Deficit) before Capital Amounts	(180,076)	-	(180,076)
		Less net outlays on Existing Assets			
844,063	168,803	Capital Expenditure on renewal & replacement of existing assets	844,063	-	844,063
(1,176,579)	(604,122)	Less Depreciation	(1,176,579)	-	(1,176,579)
(332,516)	(435,319)		(332,516)	-	(332,516)
152,440	19,758	Net lending/(borrowing) for financial year	152,440	-	152,440

PROJECTED FINANCIAL INDICATORS - ALWYNDOR
FOR THE YEAR ENDED 30TH JUNE 2020

<u>2019-20</u> <u>ORIGINAL</u> <u>BUDGET</u> \$	<u>YTD</u> <u>@31/12/19</u> \$	<u>2019-20</u> <u>Adopted</u> <u>Forecast</u> \$	<u>Proposed</u> <u>Forecast</u> <u>Adjustments</u> \$	<u>2019-20</u> <u>Proposed</u> <u>Forecast</u> \$
OPERATING SURPLUS/(DEFICIT) - BEFORE CAPITAL AMOUNTS				
(180,076)	(415,561)	(180,076)	-	(180,076)
OPERATING SURPLUS RATIO (Operating surplus/(deficit) before capital amounts as % of total operating revenue)				
-0.9%	-4.0%	-0.9%	NA	-0.9%
NET FINANCIAL LIABILITIES - (Total liabilities less financial assets)				
15,176,984	14,865,661	14,793,990	NA	14,793,990
NET FINANCIAL LIABILITIES RATIO (Total liabilities less financial assets as % of total operating revenue)				
77%	145%	75%	NA	75%
INTEREST COVER RATIO (Net interest expense as % of total operating revenue less NRM Levy less investment income)				
-1.9%	-1.6%	-1.9%	NA	-1.9%
ASSET SUSTAINABILITY RATIO (Capital expenditure on renewal/replacement of existing assets, excluding new capital expenditure as % of depreciation expense)				
72%	28%	72%	NA	72%

CITY OF HOLDFAST BAY
PROJECTED CONSOLIDATED INCOME STATEMENT
FOR THE YEAR ENDED 30TH JUNE 2020

2019-20 ORIGINAL BUDGET	YTD ACTUAL @31/12/19		2019-20 Adopted Forecast	Proposed Forecast Adjustments	2019-20 Proposed Forecast
\$	\$		\$	\$	\$
35,222,300	35,120,804	REVENUES	35,222,300	(14,500)	35,207,800
578,088	578,076	Rates - General	578,088	-	578,088
71,750	71,749	Rates - Jetty Road Glenelg	71,750	-	71,750
1,280,500	1,306,860	Rates - Patawalonga Marina	1,280,500	-	1,280,500
2,298,430	1,289,545	Rates - NRM Levy	2,298,430	32,000	2,330,430
8,108,201	3,569,531	Statutory Charges	8,108,201	1,219	8,109,420
13,224,194	6,776,588	User Charges	13,224,194	91,593	13,315,787
575,050	271,531	Operating Grants & Subsidies	575,050	20,000	595,050
3,785,387	1,631,273	Investment Income	3,785,387	205,965	3,991,352
2,318,039	1,943,553	Reimbursements	2,318,039	(4,032)	2,314,007
230,000	-	Other	230,000	-	230,000
67,691,939	52,559,510	Share of profit - joint ventures	67,691,939	332,245	68,024,184
		TOTAL REVENUES			
		EXPENSES			
32,199,800	15,155,742	Employee Costs	32,199,800	(152,135)	32,047,665
25,000,924	13,288,765	Materials, contracts and other expenses	25,476,024	419,760	25,895,784
786,643	262,998	Finance Charges	786,643	(18,000)	768,643
10,464,579	5,183,366	Depreciation	10,464,579	-	10,464,579
(832,307)	-	Less full cost attribution	(832,307)	-	(832,307)
67,619,639	33,890,871	TOTAL EXPENSES	68,094,739	249,625	68,344,364
72,300	18,668,639	Operating Surplus/(Deficit) - Before Capital Revenue	(402,800)	82,620	(320,180)
3,524,000	5,977,825	Amounts specifically for new or upgraded assets	6,608,000	3,500,000	10,108,000
3,596,300	24,646,464	NET SURPLUS/(DEFICIT)	6,205,200	3,582,620	9,787,820

CITY OF HOLDFAST BAY
PROJECTED CONSOLIDATED BALANCE SHEET
AS AT 30TH JUNE 2020

2019-20 ORIGINAL BUDGET	YTD ACTUAL @31/12/19		2019-20 Adopted Forecast	Proposed Forecast Adjustments	2019-20 Proposed Forecast
\$	\$		\$	\$	\$
20,468,619	29,606,188	CURRENT ASSETS	20,991,683	-	20,991,683
2,858,593	18,856,597	Cash and cash equivalents	3,243,876	-	3,243,876
10,000	9,394	Trade and Other Receivables	9,000	-	9,000
23,337,212	48,472,179	Inventory	24,244,559	-	24,244,559
		TOTAL CURRENT ASSETS			
1,287,569	1,301,222	NON-CURRENT ASSETS	1,098,034	-	1,098,034
3,072,000	2,944,926	Financial Assets	2,945,000	-	2,945,000
752,965,652	722,104,993	Equity accounted investments-Council businesses	738,500,747	2,970,730	741,471,477
757,325,221	726,351,141	Land, Infrastructure, Property, Plant & Equipment	742,543,781	2,970,730	745,514,511
		TOTAL NON-CURRENT ASSETS			
780,662,433	774,823,320	TOTAL ASSETS	766,788,340	2,970,730	769,759,070
38,550,344	42,146,459	CURRENT LIABILITIES	38,167,517	-	38,167,517
1,130,000	532,398	Trade and Other Payables	1,000,000	-	1,000,000
4,597,517	3,011,626	Borrowings	4,217,604	-	4,217,604
44,277,861	45,690,483	Short-term Provisions	43,385,121	-	43,385,121
		TOTAL CURRENT LIABILITIES			
24,407,131	11,460,090	NON-CURRENT LIABILITIES	24,154,767	(611,890)	23,542,877
439,440	297,229	Long-term Borrowings	310,000	-	310,000
-	121,912	Long-term Provisions	121,912	-	121,912
24,846,571	11,879,231	Other Non-current Liabilities	24,586,679	(611,890)	23,974,789
		TOTAL NON-CURRENT LIABILITIES			
69,124,432	57,569,714	TOTAL LIABILITIES	67,971,800	(611,890)	67,359,910
711,538,001	717,253,606	NET ASSETS	698,816,540	3,582,620	702,399,160
188,816,990	206,065,780	EQUITY	187,618,529	3,582,620	191,201,149
516,306,657	511,187,826	Accumulated Surplus	504,783,657	-	504,783,657
6,414,354	-	Asset Revaluation Reserve	6,414,354	-	6,414,354
711,538,001	717,253,606	Other Reserves	698,816,540	3,582,620	702,399,160
		TOTAL EQUITY			

CITY OF HOLDFAST BAY
PROJECTED CONSOLIDATED STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED 30TH JUNE 2020

2019-20 ORIGINAL BUDGET	YTD ACTUAL @31/12/19		2019-20 Adopted Forecast	Proposed Forecast Adjustments	2019-20 Proposed Forecast
\$	\$		\$	\$	\$
185,220,690	181,419,317	Balance at beginning of period	181,413,329	-	181,413,329
3,596,300	24,646,464	Net Surplus/(Deficit)	6,205,200	3,582,620	9,787,820
-	-	Transfers from reserves	-	-	-
188,816,990	206,065,781	Balance at end of period	187,618,529	3,582,620	191,201,149
516,306,657	504,773,472	ASSET REVALUATION RESERVE	504,783,657	-	504,783,657
-	-	MUNICIPAL RESERVES	-	-	-
6,414,354	6,414,354	ALWYNDOR RESERVES	6,414,354	-	6,414,354
522,721,011	511,187,826	TOTAL RESERVES CLOSING BALANCE	511,198,011	-	511,198,011
711,538,001	717,253,607	TOTAL EQUITY	698,816,540	3,582,620	702,399,160

CITY OF HOLDFAST BAY
PROJECTED CONSOLIDATED BUDGETED STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30TH JUNE 2020

2019-20 ORIGINAL BUDGET	YTD ACTUAL @31/12/19		2019-20 Adopted Forecast	Proposed Forecast Adjustments	2019-20 Proposed Forecast
\$	\$		\$	\$	\$
(OUTFLOWS)					
CASH FLOWS FROM OPERATING ACTIVITIES					
		<u>Receipts</u>			
67,691,939	43,244,921	Operating Receipts	67,691,939	332,245	68,024,184
		<u>Payments</u>			
(56,218,135)	(33,023,751)	Operating payments to suppliers and employees	(56,693,235)	(249,625)	(56,942,860)
(786,643)	(262,998)	Finance Payments	(786,643)	-	(786,643)
10,687,161	9,958,172	NET CASH PROVIDED BY OPERATING ACTIVITIES	10,212,061	82,620	10,294,681
CASH FLOWS FROM INVESTING ACTIVITIES					
		<u>Receipts</u>			
3,524,000	1,000,000	Grants specifically for new or upgraded assets	3,723,000	3,500,000	7,223,000
357,250	39,091	Sale of replaced assets	357,250	-	357,250
-	40,000	Sale of surplus assets	1,039,090	-	1,039,090
202,966	189,333	Repayments of loans (principal) by community groups	202,966	-	202,966
		<u>Payments</u>			
(7,711,958)	(2,560,668)	Expenditure on renewal/replacement of assets	(8,408,753)	-	(8,408,753)
(16,022,679)	(7,302,405)	Expenditure on new/upgraded assets	(24,387,143)	(2,970,730)	(27,357,873)
(19,650,421)	(8,594,649)	NET CASH (USED IN) INVESTING ACTIVITIES	(27,473,590)	529,270	(26,944,320)
CASH FLOWS FROM FINANCING ACTIVITIES					
		<u>Receipts</u>			
10,190,397	-	Proceeds from Borrowings/CAD - External	13,641,367	(611,890)	13,029,477
		<u>Payments</u>			
(946,600)	(467,288)	Repayments of Borrowings/CAD - External	(946,600)	-	(946,600)
	3,150,508	Aged Care Facility Deposits - Net Movement	-	-	-
9,243,797	2,683,220	NET CASH PROVIDED BY FINANCING ACTIVITIES	12,694,767	(611,890)	12,082,877
280,537	4,046,743	NET INCREASE (DECREASE) IN CASH HELD	(4,566,762)	-	(4,566,762)
20,188,082	25,559,445	CASH AND CASH EQUIVALENTS AT BEGINNING OF REPORTING PERIOD	25,558,445	-	25,558,445
20,468,619	29,606,188	CASH AND CASH EQUIVALENTS AT END OF REPORTING PERIOD	20,991,683	-	20,991,683

RECONCILIATION OF INCOME STATEMENT TO BUDGETED STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30TH JUNE 2020

3,596,300	24,646,464	SURPLUS FROM INCOME STATEMENT	6,205,200	3,582,620	9,787,820
10,464,579	5,183,366	NON-CASH ITEMS IN INCOME STATEMENT			
150,282	(18,871,658)	Depreciation	10,464,579	-	10,464,579
10,614,861	(13,688,292)	Increase (decrease) in provisions - nett	150,282	-	(2,734,718)
		TOTAL NON-CASH ITEMS	10,614,861	-	7,729,861
(23,734,637)	(9,863,073)	CASH ITEMS NOT IN INCOME STATEMENT	(32,795,896)	(2,970,730)	(35,766,626)
(946,600)	(467,288)	Capital Expenditure	(946,600)	-	(946,600)
10,190,397	-	Loan Repayments - External	13,641,367	(611,890)	13,029,477
202,966	189,333	Proceeds from Borrowings - External	202,966	-	202,966
357,250	79,091	Repayments of loans (principal) by community groups	1,396,340	-	1,396,340
-	3,150,508	Proceeds from Disposal of Assets	-	-	-
(13,930,624)	(6,911,429)	Net Proceeds - Aged Care Facility Deposits	-	-	-
280,537	4,046,743	TOTAL CASH ITEMS	(18,501,823)	(3,582,620)	(22,084,443)
		NET INCREASE/(DECREASE) IN CASH AND CASH EQUIVALENTS	(1,681,762)	-	(4,566,762)

CITY OF HOLDFAST BAY
PROJECTED CONSOLIDATED SUMMARY OF OPERATING AND CAPITAL INVESTMENT ACTIVITIES
FOR THE YEAR ENDED 30TH JUNE 2020

2019-20 ORIGINAL BUDGET	YTD ACTUAL @31/12/19		2019-20 Adopted Forecast	Proposed Forecast Adjustments	2019-20 Proposed Forecast
\$	\$		\$	\$	\$
67,691,939	52,559,510	Operating Revenues	67,691,939	332,245	68,024,184
(67,619,639)	(33,890,871)	less Operating Expenses	(68,094,739)	(249,625)	(68,344,364)
72,300	18,668,639	Operating Surplus/(Deficit) before Capital Amounts	(402,800)	82,620	(320,180)
Less net outlays on Existing Assets					
7,711,958	2,560,668	Capital Expenditure on renewal & replacement of existing assets	8,408,753	-	8,408,753
(10,464,579)	(5,183,366)	Less Depreciation	(10,464,579)	-	(10,464,579)
(2,752,621)	(2,622,698)		(2,055,826)	-	(2,055,826)
Less outlays on New and Upgraded Assets					
16,022,679	7,302,405	Capital Expenditure on new & upgraded assets	24,387,143	2,970,730	27,357,873
(3,524,000)	(5,977,825)	Less amounts received for for new & upgraded assets	(6,608,000)	(3,500,000)	(10,108,000)
12,498,679	1,324,580		17,779,143	(529,270)	17,249,873
(9,673,758)	19,966,757	Net lending/(borrowing) for financial year	(16,126,117)	611,890	(15,514,227)

PROJECTED FINANCIAL INDICATORS
FOR THE YEAR ENDED 30TH JUNE 2020

2019-20 ORIGINAL BUDGET	YTD ACTUAL @31/12/19		2019-20 Adopted Forecast	Proposed Forecast Adjustments	2019-20 Proposed Forecast
\$	\$		\$	\$	\$
72,300	18,668,639	OPERATING SURPLUS/(DEFICIT) - BEFORE CAPITAL AMOUNTS	(402,800)	82,620	(320,180)
0.1%	35.5%	OPERATING SURPLUS RATIO (Operating surplus/(deficit) before capital amounts as % of total operating revenue)	-0.6%	NA	-0.5%
44,509,651	7,805,707	NET FINANCIAL LIABILITIES - (Total liabilities less financial assets)	42,638,207	(611,890)	42,026,317
66%	15%	NET FINANCIAL LIABILITIES RATIO (Total liabilities less financial assets as % of total operating revenue)	63%	NA	62%
0.3%	0.0%	INTEREST COVER RATIO (Net interest expense as % of total operating revenue less investment income)	0.3%	NA	0.3%
127%	37%	ASSET SUSTAINABILITY RATIO (Capital expenditure on renewal/replacement of existing assets, excluding new capital expenditure as % of depreciation expense)	123%	NA	123%

Attachment 3



BRIGHTON CARAVAN PARK		Actual \$ 01/07/18 to 31/12/18	Actual \$ 01/07/19 to 31/12/19
Revenue From Cabins and Sites			
Oceanview Spa Villas	53,535		56,709
Waterview Villas	142,535		140,700
Seaside Cabins	66,164		80,616
Budget Cabin - No Ensuite	22,176		6,798
Special Access Hillside Cabin	9,864		12,453
Hillside Cabins	22,627		21,111
Powered Grass Sites	126,245		144,018
Unpowered Sites	2,009		-
Premium Powered Sites	56,535		67,465
Powered Slab Sites	163,448		169,845
Beachfront Powered Grass Sites	61,035		90,618
Sea Breeze Cabins	256,523		255,489
Miscellaneous Income	13,317		26,739
		996,011	1,072,561
Operational Costs			
Management costs	(349,016)		(379,697)
Repairs and Maintenance	(81,692)		(34,899)
Marketing/Website	(11,987)		(13,152)
Site Operational Costs	(8,963)		-
Office Operational Costs	(21,191)		(32,029)
Water	(10,144)		(6,526)
Electricity	(26,439)		(23,471)
Gas	(15,588)		(31,008)
Insurance	(5,211)		(5,776)
		(530,231)	(526,558)
Earnings Before Interest, Tax and Depreciation (EBITD)	465,780		546,003
Depreciation	(80,460)		(80,460)
Earnings Before Interest and Tax (EBIT)	385,320		465,543
EBIT Margin	38.7%		43.4%

OCCUPANCY RATES		Actual % 01/07/18 to 31/12/18	Actual % 01/07/19 to 31/12/19
Accommodation Type			
Cabins	55.69%		58.50%
Sites	40.16%		56.65%
Average Total	50.14%		57.88%

PARTRIDGE HOUSE	Actual \$	
	01/07/18 to 31/12/18	01/07/19 to 31/12/19
Revenue From Functions and Room Hire		
Wedding Ceremony Only	14,303	29,120
Catering - Internal	8,609	-
Funeral Service	13,607	39,290
Private Function	13,680	17,955
Corporate Meeting	1,455	-
Community Benefit Group	17,896	16,835
Equipment Hire	8,773	-
	<u>78,322</u>	<u>103,200</u>
Operational Costs		
Employment Costs	(57,228)	(54,079)
Repairs and Maintenance	(13,805)	(7,704)
Marketing/Website	(993)	(4,277)
Property Operational Costs	(8,160)	(6,681)
Office Operational Costs	(3,685)	(395)
Electricity	(4,219)	(4,346)
	<u>(88,090)</u>	<u>(77,483)</u>
Earnings Before Interest, Tax and Depreciation (EBITD)	(9,767)	25,717
Depreciation	(18,545)	(18,545)
Earnings Before Interest and Tax (EBIT)	(28,312)	7,173
EBIT Margin	(36.1%)	7.0%

NUMBER OF EVENTS BY TYPE	Actual No.	
	01/07/18 to 31/12/18	01/07/19 to 31/12/19
Event Type		
Wedding *	29	16
Funeral	40	49
Community Function	205	195
Private Function	25	18
Conference/Meeting	15	14
Total Number of Events	314	292

* Wedding income received on a prepayment basis

PARTRIDGE STREET CAR PARK	Actual \$ 01/07/18 to 31/12/18	Actual \$ 01/07/19 to 31/12/19
Car Parking Revenue	50,756	51,576
Operating Costs	(42,097)	(44,853)
Operating Costs - Property	(18,107)	(25,305)
Earnings Before Interest, Tax and Depreciation (EBITD)	(9,449)	(18,582)
Depreciation	(59,408)	(59,408)
Earnings Before Interest and Tax (EBIT)	(68,856)	(77,990)
EBIT Margin	(135.7%)	(151.2%)

CAR PARK USAGE	Actual No. 01/07/18 to 30/11/18	Actual No. 01/07/19 to 30/11/19
Car Park		
Eastern Car Park - No. of Transactions	61,669	59,237
Western Car Park - No. of Transactions	51,916	49,633
Total No. of Transactions	113,585	108,870

Attachment 4



City of Holdfast Bay - Community - Status Report

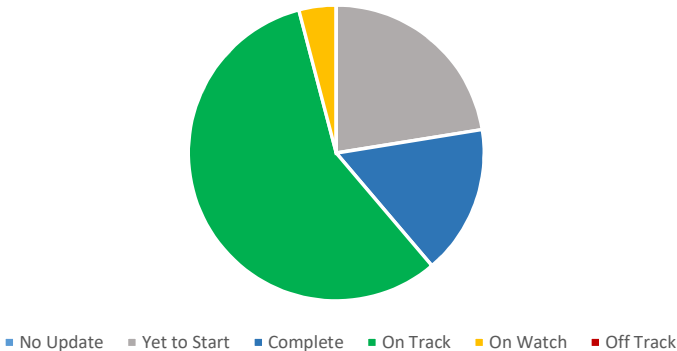
As at: December 2019

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COMMUNITY
A healthy, creative,
connected community

All Projects (inc. Pillar Plans)













Community Summary




No Update	0
Yet to Start	11
Complete	8
On Track	28
On Watch	2
Off Track	0
Total	49


Community - Capital Works							
Action	Title	Project Status	Responsible Officer	Start Date	Due Date	Rating	Notes
ACT00802	SEATING-Concrete based timber slat park bench - Anzac Highway/ Augusta Street, Alf Smedley Reserve & Mel Baker Reserve Glenelg North	Complete	Ross Whitfield	1/08/2019	1/06/2020	<div></div>	
ACT00803	SEATING-Concrete based timber slat park bench - Corner Brighton and Hartley Roads, Hartley Reserve Brighton	On Track	Ross Whitfield	1/08/2019	1/06/2020	<div></div>	Bench on order, 8 - 10 week lead time for delivery.
ACT00804	SEATING-Concrete based timber slat park bench - Marine Parade, 41a Marine Parade, Walkway access to Wheatland Street Seacliff	On Track	Ross Whitfield	1/08/2019	1/06/2020	<div></div>	Bench on order, 8 - 10 week lead time for delivery.
ACT00805	SEATING-Metal based park bench with timber slats - Dunluce Avenue, Foreshore Brighton	On Track	Ross Whitfield	1/08/2019	1/06/2020	<div></div>	Bench on order, 8 - 10 week lead time for delivery.
ACT00806	SEATING-Standard metal framed timber slat picnic setting with table and 2 benches - Burnham Road, Kingston Park Coastal Reserve - Subject to progression of masterplan Kingston Park	Review	Ross Whitfield	1/08/2019	1/06/2020	<div></div>	Defer this item pending review of the Kingston Park Master Plan
ACT00807	SEATING-Standard metal framed timber slat picnic setting with table and 2 benches - Wheatland Street, Foreshore Seacliff	On Track	Ross Whitfield	1/08/2019	1/06/2020	<div></div>	Bench on order, 8 - 10 week lead time for delivery.
ACT00808	SEATING-Standard metal framed timber slat picnic setting with table and two benches - Cygnet Court, Tarniwarra Park Glenelg North	On Track	Ross Whitfield	1/08/2019	1/06/2020	<div></div>	Bench on order, 8 - 10 week lead time for delivery.
ACT00809	SEATING-Timber framed (three remaining) - Brighton Road, Brighton Oval Brighton	On Track	Ross Whitfield	1/11/2019	1/12/2019	<div></div>	
ACT00810	Bollard - Removable metal bollards	Yet to Start	Ross Whitfield	1/11/2019	1/12/2019	<div></div>	Allocation


ACT00811	Bollard lights	Yet to Start	Mathew Walsh	1/11/2019	1/12/2019		Allocation
ACT00812	Irrigation - Wigley Reserve Glenelg	On Track	Ross Whitfield	1/09/2019	30/06/2020		Hydroplan engaged to design new irrigation system and develop specifications for tender.
ACT00813	Services - Water - Irrigation - Kiwanis Park North Brighton	On Watch	Ross Whitfield	1/09/2019	1/10/2019		Irrigation upgrade not required. Will look to transfer funds to other projects
ACT00814	Public Reserve Lighting - further details from MW Various	On Track	Mathew Walsh	1/10/2019	15/04/2020		
ACT00815	OPEN SPACE FENCING	Yet to Start	Mathew Walsh	1/06/2020	30/06/2020		
ACT00817	PLAY-Glenelg Foreshore Playspace - Trampoline Glenelg	Yet to Start	Ross Whitfield	1/11/2019	1/12/2019		
ACT00818	OPEN SPACE SIGNS	On Track	Rajiv Mouveri	4/05/2020	30/05/2020		
ACT00819	Sporting Surfaces - Tennis court Mawson Oval Reserve Brighton	On Track	Rajiv Mouveri				Looking into TyreStewardship option
ACT00820	PLAY-Wattle Avenue, Wattle Reserve (Basketball ring and concrete court, volleyball nets and post) - Renewal component of new initiative Brighton	Yet to Start	Rajiv Mouveri				Project is yet to start
ACT00821	Sporting Surfaces - Tennis court - Court Surface - Kauri Seacliff	On Track	Rajiv Mouveri	1/07/2019	30/11/2019		Duratec Australia selected contractor
ACT00822	Sporting Surfaces - Tennis court - Sutherland Seacliff	Complete	Rajiv Mouveri				
ACT00830	BUILDINGS-Glenelg Oval - Edward Rix Stand	On Track	Mathew Walsh	1/08/2019	31/01/2020		Balustrade ordered, waiting on roofing quotes
ACT00831	BUILDINGS-20004 - Glenelg Library - Foreshore, Glenelg	On Track	Mathew Walsh	2/09/2019	30/11/2019		Roofing works underway
ACT00832	BUILDINGS-20006 - Bay Discovery Centre & Gallery, Glenelg Town Hall	On Track	Mathew Walsh	1/10/2019	29/02/2020		Auto doors to be replaced as part of GTH Conservation project stage 1.
ACT00833	BUILDINGS-20005 - Brighton Library - 20 Jetty Road, Brighton Brighton	On Track	Mathew Walsh	7/10/2019	30/11/2019		G-force has been appointed to the project
ACT00835	BUILDINGS-Holdfast Bay Community Centre - Child Care/Kinder gym - Craft Area Hove	Yet to Start	Mathew Walsh	1/01/2020	29/05/2020		
ACT00836	Partridge House - Lighting / Waterproofing Pond	On Track	Mathew Walsh	1/11/2019	30/06/2020		Lighting Upgrade - Materials on order. Pond water proofing - project spec to be developed, delivery will be in winter months.
ACT00837	BUILDINGS-20050 - Ringwood Community Centre - 14 Jetty Road, Brighton Brighton	Complete	Mathew Walsh	14/10/2019	31/10/2019		
ACT00838	BUILDINGS-20054 - Seacliff Youth Centre - 32-34 Yacca Road, Seacliff Seacliff	Yet to Start	Mathew Walsh	1/04/2020	1/06/2020		No longer required. Project completed by youth club with grant funding



ACT00839	BUILDINGS-20069 - Brighton Table Tennis Clubrooms - 3-3A Grantham Road, Somert Somerton Park	Complete	Mathew Walsh	31/10/2019	29/02/2020		Stormwater upgrades at Brighton Table Tennis Clubrooms
ACT00840	BUILDINGS-20074 - Croquet Clubrooms - Brighton Oval, 410-422 Brighton Road, Br Brighton	Yet to Start	Mathew Walsh	1/04/2020	1/05/2020		Heater Replacement
ACT00841	BUILDINGS-Brighton Bowling Club Brighton	On Track	Mathew Walsh				External paths and paving. Stage 1 has been completed
ACT00842	BUILDINGS-Brighton Seacliff Yacht Club Seacliff	Complete	Mathew Walsh	4/09/2019			Balcony
ACT00843	BUILDINGS-Brighton Tennis Club Brighton	Complete	Mathew Walsh	28/10/2019	16/12/2019		Retaining wall and fencing complete.
ACT00849	BUILDINGS-20044 - Glenelg North Community Centre (Glenelg City Band) - Alison Glenelg North	Complete	Mathew Walsh	1/10/2019	31/01/2020		A/C replacement
ACT00850	Partridge House - Air-conditioning Units 1&2	On Track	Mathew Walsh	1/08/2019	30/06/2020		Waiting on design for replacement units
ACT00851	BUILDINGS-Glenelg Oval - Greenkeeper's Shed/Equipment Shed - Security Upgrade Glenelg	Yet to Start	Mathew Walsh	1/04/2020	15/06/2020		
ACT00864	Annual Book Replacement	On Track	David Lambert	1/07/2019	30/06/2020		Annual library item replacement expenditure is on track. Standing Orders established for the financial year.

Community - Carry Forward Capital Works							
Action	Title	Project Status	Responsible Officer	Start Date	Due Date	Rating	Notes
ACT00869	CARRY FORWARD - Partridge House Improvements	On Track	Fabienne Reilly	9/12/2019	31/01/2020		These carry forward funds will be used to create a bin house to hide unsightly bins at the back of the house. Design has started. Next step will be approval by GM/SLT

Community - New Initiative							
Action	Title	Project Status	Responsible Officer	Start Date	Due Date	Rating	Notes
ACT00650	Wigley Reserve Playspace and Fitness Hub Construction	On Track	Matthew Rechner	1/07/2019	28/08/2020		Detailed designs and costings have been completed for the new Wigley Reserve Playspace and Fitness Hub to a supply and construction budget of \$1,000,000. Council endorsed extra \$500,000 2020/2021 capital budget at meeting on 24 October 2019 which allows for construction as per detailed designs and costings prepared. Supply and install tender open from 20 January to 11 February. Contract will be awarded by 28 February with construction to occur from April to September 2020.
ACT00651	Wattle Reserve Multi-use court upgrade	Completed	Matthew Rechner	3/06/2019	27/12/2019		Construction has now completed on the The multi-use netball and basketball court with dual sided rings. Active Communities have scheduled a school holiday event on April 22 to activate the reserve and the variety of free community activities that it has to offer.
ACT00652	Glenelg Oval Masterplan Stage 1 Holdfast Tennis Club	On Track	Matthew Rechner	1/07/2019	30/06/2020		Administration recently went to open tender for the courts, lighting and fencing. Tenders received were significantly over budget, Administration have met to discuss the best option moving forward. Swanbury Penglase presented detailed design plans to Administration and Ward Councillors on Tuesday 14 January. At this meeting, building finishes were agreed (bricks and pavers). The Clubroom tender is now currently open, with a site briefing being held on Friday 24 January

ACT00653	Mobile Digital Hub	On Track	David Lambert	1/07/2019	30/06/2020		Your View project site has been published and news feed items continue to be added. Continuing site visits of libraries who have makerspace programs to gain ideas and advice. Attended an electronics workshop to gain additional skills and knowledge. Pre planning for technology sessions continuing. Purchasing of materials continuing. 63% of budget expended.
ACT00657	Aboriginal Traineeship Grant	Complete	Sharon Somerville				
ACT00658	Social needs and Community Infrastructure Planning and analysis report update	On Track	David Lambert	1/07/2019	31/12/2019		Scoping for Social Needs Analysis is completed. Contract has been finalised and signed by both parties with Flinders University to undertake the Social Needs Analysis.
ACT00660	Dulcie Perry Reserve Playspace Redevelopment	On Track	Matthew Rechner	1/07/2019	30/06/2020		Supply and install tender awarded to Proludic. Administration worked with students from Paringa Park Primary to determine their preferred design out of the two provided concepts. Construction will occur between 20 January to 14 February 2020.
ACT00662	Brighton Cricket Club training nets upgrade NOW FUNDED IN FEDERAL GRANT	On Watch	Matthew Rechner				<p>Council Administration have been working closely with Tonkin, SACA and the Brighton Cricket Club to design the practice nets that meet the needs of the club and CA (Cricket Australia's) Community Facility Guidelines. Council went to open tender in August and all tenders received exceeded the allocated budget for this project.</p> <p>Council and the club have worked through various options for the project that fit within the site constraints, while also meeting the CA Community Facility Guidelines associated with the funding arrangement through the Australian Cricket Infrastructure Fund of \$40,000 to install nine cricket practice pitches – six turf and three synthetic.</p> <p>Due to the constraints of the existing site at the Brighton Oval Complex, it was agreed the best way forward was for Council to commence construction of the practice nets once the football/cricket club building has been demolished in July 2020. This enables the practice facility to be moved approximately 2m to the west, providing compliant run-off areas for football, while also achieving desired length for the synthetic wickets.</p> <p>CA and SACA have confirmed the funding extension.</p>
ACT00688	Access and Inclusion Strategy Stage One Implementation	Yet to Start	Mathew Walsh	21/10/2019	30/06/2020		Yet to Start
ACT00689	Bike Jump Line	Design	Matthew Rechner	1/07/2019	30/06/2020		Administration met with Mr Tim and Bill Voss on Wednesday 15 January. Tim and Bill both presented the updated concept plans for the Bike Jump Line. This was a visual presentation (via laptop) with formal electronic concept plans and project proposal due to Administration Wednesday 22 January 2020. Once Administration has received the relevant documentation, discussions will commence with DPTI with Community Engagement to follow.
ACT00694	Brighton Oval Stage 1 Completion	On Track	Rajiv Mouveri	15/04/2019	30/06/2020		Construction of the first building (rugby club) is nearing completion. Construction program is on track. Construction of the Rugby building is on schedule with completion forecast for January 2020.

Community - Carry Forward New Initiative							
Action	Title	Project Status	Responsible Officer	Start Date	Due Date	Rating	Notes
ACT00871	CARRY FORWARD - Cemetery Improvements	Yet to Start	Fabienne Reilly	9/03/2020	30/06/2020		

ACT00876	CARRY FORWARD - Holdfast Bay Community Centre Masterplan	On Track	Matthew Rechner	2/07/2018	30/06/2020		The Master Plan has been on hold after 3 concept plans were developed and consulted with all stakeholders including Elected members, YMCA and other user groups on site. Preference from YMCA is not to redevelop the site, but do incremental upgrades to each building. A Council report for 28 January will outline the status and proposed next steps.
ACT00877	CARRY FORWARD - Access & Inclusion Strategy and Five Year Action Plan	On Track	Monica Du Plessis	1/11/2018	30/06/2020		Requested quotes from Purple Orange, Environarc & Architecture and Access. Quote obtained from Environarc . Awaiting quotes from other two providers before allocating work.

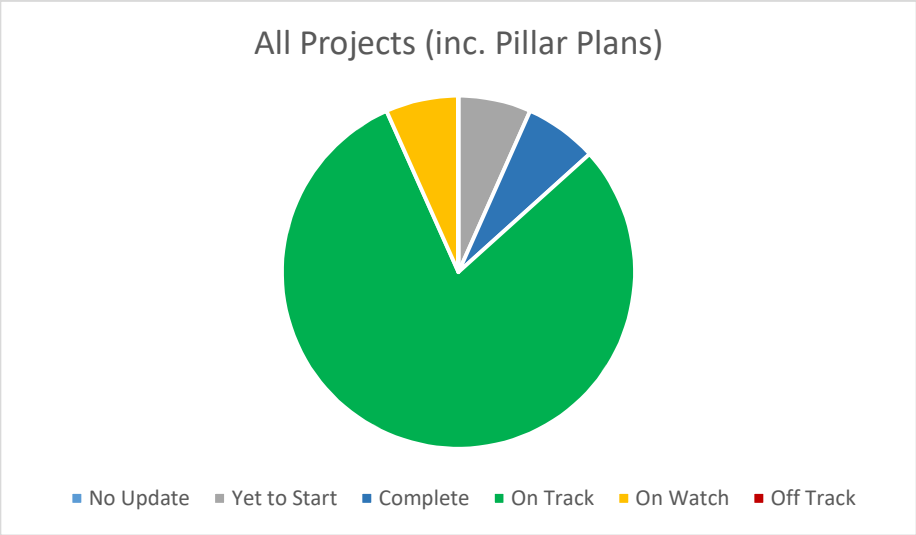
City of Holdfast Bay - Economy - Status Report

As at: December 2019

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ECONOMY
A diverse and resilient
local economy







Economy Summary	
No Update	0
Yet to Start	1
Complete	1
On Track	12
On Watch	1
Off Track	0
Total	15

Economy - Capital Works								
Action	Title	Project Status	Project Stage	Responsible Officer	Start Date	Due Date	Rating	Notes
ACT00816	Brighton Caravan Park - Gazebo of permapine post construction comprising timber framed high pitch corrugated iron roof, paved base and lattice handrails - Kingston Crescent Seacliff	On Watch	Review	Mathew Walsh	1/09/2019	1/10/2020	<div></div>	Gazebo is in good condition. Project to be rescoped
ACT00847	BUILDINGS-20142 - Partridge St East Car Park Glenelg	On Track	Implementation	Mathew Walsh	1/10/2019	31/12/2019	<div></div>	Works have been awarded to contractor - cabinets for hose reels to be installed.
ACT00852	BUILDINGS-20142 - Partridge St East Car Park Glenelg - Lighting Upgrade	Yet to Start	Yet to Start	Mathew Walsh	4/11/2019	30/06/2020	<div></div>	
ACT00860	Ticket Machines - Pay and Display	On Track	Implementation	Adrian Hill	1/07/2019	30/06/2020	<div></div>	Review machines and repairs as required

Economy - New Initiative								
Action	Title	Project Status	Project Stage	Responsible Officer	Start Date	Due Date	Rating	Notes
ACT00655	Event Attraction and Investment Fund	On Track	Design	Sally Heading			<div></div>	
ACT00656	Event Coordinator - Position Continuation	Complete	Complete	Sally Heading			<div></div>	

ACT00664	Digital Training	On Track	Design	Ania Karzek	1/07/2019	30/06/2020		Information from business confidence survey will inform priority areas of digital support programs. Training programs will commence in Feb. There has been a steep increase in the percentage of businesses transacting online with 75% of all businesses doing so in 2019 compared to only 35% in 2017.
ACT00665	Small Business Development Grants	On Track	Implementation	Ania Karzek	1/07/2019	30/06/2020		One Grant application was approved during December. Two grant applications have been received during December and currently being assessed. A further five grant inquiries have occurred.
ACT00666	Circular Economy Audit	On Track	Design	Ania Karzek	1/08/2019	30/06/2020		Project scope has been finalised with Flinders University and work has commenced on the project. Research and mapping is occurring during Jan/Feb of Somerton Park.
ACT00667	Western Adelaide Alliance Initiatives	On Track	Implementation	Ania Karzek	1/07/2019	30/06/2020		The Western Adelaide Activation Plan has been developed for the next three years. Projects have been identified in key areas focusing on health, ageing and disability, visitor economy, defence, living in the west and grown western Adelaide.
ACT00685	Glenelg Foreshore - Additional Electricity Supply	On Track	Design	Mathew Walsh	31/08/2019	30/06/2020		Scoping completed with input from Event Team and CoHB Electrician. Works to progress after the event season

ACT00693	Southern Adelaide Business Advisory Services	On Track	Implementation	Ania Karzek	1/07/2019	30/06/2020		The new program commences 1 November and businesses can book an appointment with specialist advisors in the following disciplines; Digital; general advisory; HR & Workforce planning; Export & Innovation. The following link https://www.holdfast.sa.gov.au/business/southern-business-mentoring-program provides an insight to the Advisors and booking facility through Eventbrite.
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Economy - Carry Forward New Initiative								
Action	Title	Project Status	Project Stage	Responsible Officer	Start Date	Due Date	Rating	Notes
ACT00872	Brighton Caravan Park Renewals	On Track	Implementation	Fabienne Reilly	24/02/2020	30/06/2020		
ACT00874	CARRY FORWARD - Brighton Caravan Park - Stage 2 investigation and design	On Track	Design	Fabienne Reilly	1/03/2019	30/06/2020		Scope developed with BCP operators. Consultation with Kaurna at meeting late Oct.
ACT00878	CARRY FORWARD - Shopfront Grant 18-19	On Track	Implementation	Ania Karzek	3/09/2018	30/06/2020		Work has commenced on a number of shopfronts and some businesses are looking to schedule works following the peak summer season.

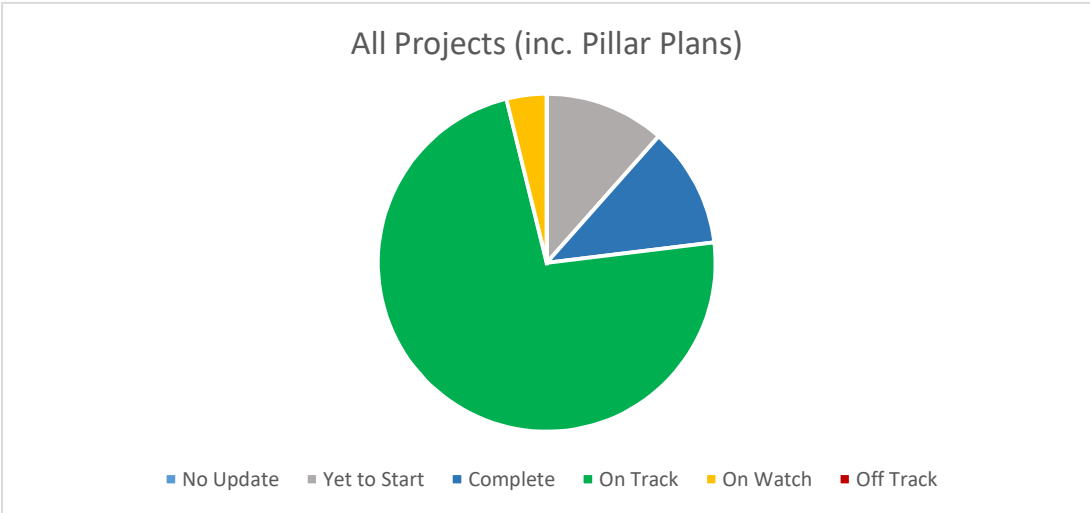
City of Holdfast Bay - Environment - Status Report

As at: December 2019

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ENVIRONMENT
A community connected
to our natural environment









Environment Summary	
No Update	0
Yet to Start	3
Complete	3
On Track	19
On Watch	1
Off Track	0
Total	26

Environment - Capital Works								
Action	Title	Project Status	Project Stage	Responsible Officer	Start Date	Due Date	Rating	Notes
ACT00800	BINS	On Track	Implementation	Ross Whitfield	1/10/2019	1/06/2020	<div></div>	Bin locations audited. Bins ordered
ACT00823	COASTAL - Signage	On Track	Design	Rajiv Mouveri			<div></div>	design work commenced
ACT00824	COASTAL - Drinking fountain - unique. Whyte Street	Yet to Start	Yet to Start	Rajiv Mouveri			<div></div>	Project is yet to start.
ACT00825	COASTAL - Fencing	On Track	Design	Rajiv Mouveri			<div></div>	Looking into fencing requirements
ACT00826	COASTAL - Steel Piling System - Steel rung access ladders into Lock	Yet to Start	Yet to Start	Rajiv Mouveri	1/12/2019	30/06/2020	<div></div>	project is yet to commence
ACT00827	COASTAL - Glenelg Jetty Repairs	On Track	Design	Rajiv Mouveri			<div></div>	Finalizing scope of works in preparation to send out to tender.
ACT00861	STORMWATER - Pump Station Farrell St - Confined Space GLENELG SOUTH	Complete	Complete	Michael de Heus	12/08/2019	24/09/2019	<div></div>	
ACT00862	STORMWATER - Pipes and pits - Various Locations VARIOUS	On Track	Implementation	Michael de Heus	21/10/2019	20/12/2019	<div></div>	Seaview Drive, Barton laneways underway
ACT00863	STORMWATER - Headwall Repairs/ Replacement - Extensive damage to two coastal headwalls VARIOUS	On Track		Michael de Heus	28/10/2019		<div></div>	Redesign required, Works being tendered.

Environment - New Initiative

Action	Title	Project Status	Project Stage	Responsible Officer	Start Date	Due Date	Rating	Notes
ACT00654	Brighton Civic Center- Landscape Upgrade	On Track	Tendering	Ross Whitfield	31/07/2019	30/06/2020		Specification developed includes changes from feedback received at October EM Workshop. Detailed design and costings for the project have been developed. Tender process to commence Late January
ACT00669	Gully Master Plan implementation	On Track	Design	Michael de Heus	1/07/2019	30/06/2020		Further consultation with stakeholders prior to implementation of infrastructure works. There has been a delay to the civil works due to a delay in changing personnel. All vegetation works are on track. The plans are currently in review to update and simplify before approval for public consultation.
ACT00670	Improve Coastal Dunes Biodiversity	On Track	Implementation	Michael de Heus	1/07/2019	30/06/2020		All works are on-track except the sand drift fence which requires review.
ACT00671	Increasing tree canopy	On Track	Tendering	Michael de Heus	8/07/2019	30/06/2020		It has been identified that for this budget, 100 extra trees can be purchased, planted and maintained for a year. All the streets for these additional trees have been audited and trees ordered ready for planting in winter.
ACT00672	Develop plan to increase beach width.	On Track	Design	Michael de Heus	1/07/2019	30/06/2020		Staff have met with reps from Coastal Protection Board. As a result, both organisations will co-sponsor development of a Coastal Management Strategy which will include assessment of the current sand management practices, recommend future sand management options and detail priority actions to assess and repair/upgrade/replace key coastal infrastructure such as sea walls.
ACT00673	Sand groyne installation (Groynes 5 + 6)	Complete	Complete	Michael de Heus	30/12/2019	30/04/2020		Project complete
ACT00674	Stormwater Management Plan Implementation	On Watch	Design	Michael de Heus	1/07/2019	30/06/2020		Designs are underway. Construction has been delayed due to resource constraints following the resignation of a staff member. Discussions with Stormwater Management Authority indicate that matched funding for COHB projects is unlikely in the immediate future due to overcommitment of funds from the stormwater fund. Alternative projects are being considered.
ACT00675	Energy Audit and Program	On Track	Review	Michael de Heus	10/06/2019	25/06/2020		Final report received

ACT00676	Implement the Water Sensitive Urban Development Master Plan	On Track	Implementation	Michael de Heus	1/10/2019	30/04/2020		WSUD being implemented Partridge Street, Augusta Street is being designed.
ACT00677	Convert additional street & park lighting to LED	Yet to Start	Yet to Start	Mathew Walsh	1/11/2019	15/06/2020		
ACT00678	Continuing to support Food 2 Green Program	On Track	Implementation	Michael de Heus	30/08/2019	30/06/2020		Rebates offered to both Glenleg South (\$5,000) and Brighton Foodland (\$10,000) for purchase of 12 months supply of compostable bags. Remaining \$5000 to be spent on council issued rolls of 75
ACT00679	Develop environmental strategy	On Track	Implementation	Michael de Heus	1/07/2019	30/06/2020		Community consultation happened during the month of November. A separate Kaurua consultation was held in early Jan 2020. The project is on track.
ACT00680	Additional Traffic Control Devices	On Track	Design	Michael de Heus	10/06/2019	29/02/2020		Design works are underway
ACT00681	GPT cleaning	On Track	Implementation	Ross Whitfield				Contracted cleansing works are underway. Young street, Wigley Reserve, Brighton Jetty, Moseley Square and Pier st GPTs are completed. Edwards Street GPT cleaning completed in December (Per contract)
ACT00684	Accelerated footpath renewal program	On Track	Implementation	Rajiv Mouveri	10/06/2019	30/06/2020		Pre-Audit footpath works completed. Audit report and programme of works from IMG completed. Best Group successful tenderer. Works are progressing. Contractors (Best Group) and Council's Civil maintenance team have now repaired over 475 individual defects generated via the audit.
ACT00690	Additional Dog Bag Dispensers	Complete	Complete	Ross Whitfield	1/07/2019	30/06/2020		Project is now complete. All 13 additional dispensers installed and Animal Management Services are now providing the compostable bags. All dispensers also have a sticker on them to inform the public about the new bags. A social media campaign undertaken in December.
ACT00697	Additional Inspector patrols along the foreshore area	On Track	Implementation	Adrian Hill	22/09/2019	31/03/2020		Communication plan developed Patrols underway. Compliance has been high. Some fines issued.

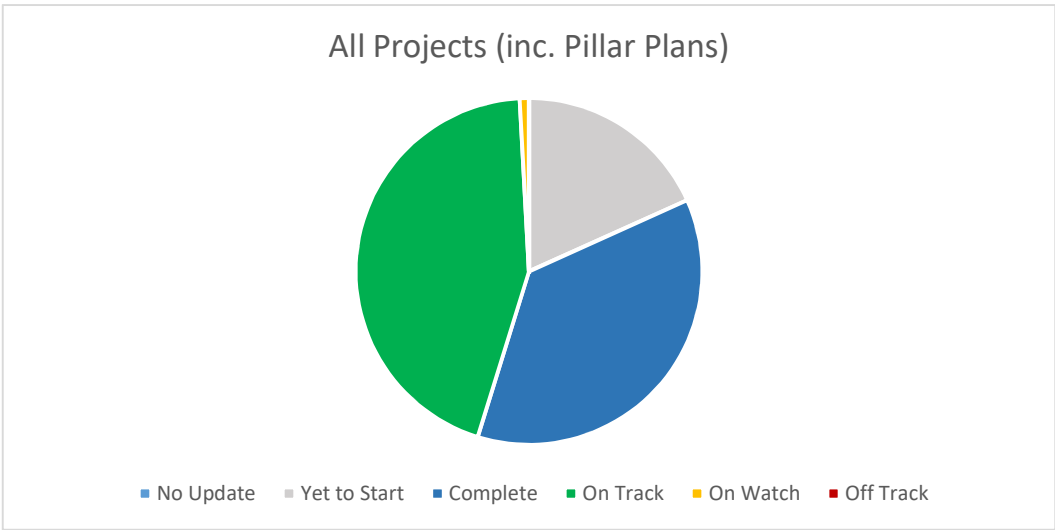
City of Holdfast Bay - Placemaking - Status Report

As at: December 2019

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PLACEMAKING
An accessible, vibrant and
safe coastal city that
celebrates our past to build
for our future











Placemaking Summary	
No Update	0
Yet to Start	21
Complete	42
On Track	51
On Watch	1
Off Track	0
Total	115

Placemaking - Capital Works								
Action	Title	Project Status	Project Stage	Responsible Officer	Start Date	Due Date	Rating	Notes
ACT00702	TRANSPORT - ROAD RESEALS -Adelphi Terrace from Anzac to Car Park	On Track	Implementation	Rajiv Mouveri	1/09/2019	1/10/2019	●	
ACT00703	TRANSPORT - ROAD RESEALS -Allen Terrace from Wyatt to Girdlestone	Complete	Complete	Rajiv Mouveri	1/09/2019	1/10/2019	●	
ACT00704	TRANSPORT - ROAD RESEALS -Augusta from Miller to Merriton	Complete	Complete	Rajiv Mouveri	1/09/2019	1/10/2019	●	
ACT00705	TRANSPORT - ROAD RESEALS -Byre from Brighton to Vincent	Complete	Complete	Rajiv Mouveri	1/08/2019	31/08/2019	●	
ACT00706	TRANSPORT - ROAD RESEALS -Cedar Avenue from Edwards Street to Oleander Street	Complete	Complete	Rajiv Mouveri	1/08/2019	31/08/2019	●	
ACT00707	TRANSPORT - ROAD RESEALS -Dunrobin Road from Caroon to Verginia	Complete	Complete	Rajiv Mouveri	1/10/2019	31/10/2019	●	
ACT00708	TRANSPORT - ROAD RESEALS -Dunrobin Road from Patricia to Dorsh	Complete	Complete	Rajiv Mouveri	1/10/2019	31/10/2019	●	
ACT00709	TRANSPORT - ROAD RESEALS -Dunrobin Road from Verginia to Patricia	Complete	Complete	Rajiv Mouveri	1/10/2019	31/10/2019	●	
ACT00710	TRANSPORT - ROAD RESEALS -Dunrobin Road from Dorsh to MacArthur	Complete	Complete	Rajiv Mouveri	1/10/2019	31/10/2019	●	
ACT00711	TRANSPORT - ROAD RESEALS -Downing Street from Brighton Road to King George Avenue	Complete	Complete	Rajiv Mouveri	6/01/2020	16/03/2020	●	









ACT00712	TRANSPORT - ROAD RESEALS -Dunbar Terrace from Fourth to Fifth	Yet to Start	Yet to Start	Rajiv Mouveri	1/02/2020	2/03/2020		
ACT00713	TRANSPORT - ROAD RESEALS -Elm Street from Curnow to Beach	Yet to Start	Yet to Start	Rajiv Mouveri	1/02/2020	2/03/2020		
ACT00714	TRANSPORT - ROAD RESEALS -Goldsworthy Crescent from Blackburn to Kibby	Yet to Start	Yet to Start	Rajiv Mouveri	1/02/2020	2/03/2020		
ACT00715	TRANSPORT - ROAD RESEALS -Kauri Parade from Wheatland to Maitland	Complete	Complete	Rajiv Mouveri	1/07/2019	31/07/2019		
ACT00716	TRANSPORT - ROAD RESEALS -Maitland Terrace from Yacca Road to Kauri Parade	On Track	Implementation	Rajiv Mouveri	1/08/2019	31/08/2019		
ACT00717	TRANSPORT - ROAD RESEALS -Margaret Avenue from Oaklands to Byre	Yet to Start	Yet to Start	Rajiv Mouveri	1/03/2020	31/03/2020		
ACT00718	TRANSPORT - ROAD RESEALS -Margaret Avenue from Quandong to Somers	Yet to Start	Yet to Start	Rajiv Mouveri	1/03/2020	31/03/2020		
ACT00719	TRANSPORT - ROAD RESEALS -Margaret Avenue from Balmoral to Quandong	Yet to Start	Yet to Start	Rajiv Mouveri	1/03/2020	31/03/2020		
ACT00720	TRANSPORT - ROAD RESEALS -Marine Parade (Seacliff) from Wheatland Street to Maitland Terrace	On Track	Implementation	Rajiv Mouveri	1/12/2019	31/12/2019		
ACT00721	TRANSPORT - ROAD RESEALS -Marine Parade (Seacliff) from Young to Portland	On Track	Implementation	Rajiv Mouveri	1/12/2019	31/12/2019		
ACT00722	TRANSPORT - ROAD RESEALS -McGlasson Avenue from Sandison to Bend South	Complete	Complete	Rajiv Mouveri	1/08/2019	31/08/2019		
ACT00723	TRANSPORT - ROAD RESEALS -Patawalonga Frontage from Hamilton to Anderson	Complete	Complete	Rajiv Mouveri	1/09/2019	1/10/2019		
ACT00724	TRANSPORT - ROAD RESEALS -Sandhurst Court from Alfreda to End	Yet to Start		Rajiv Mouveri	1/03/2020	31/03/2020		
ACT00725	TRANSPORT - ROAD RESEALS -Swan Street from Coventry Street to McCoy Street	On Track	Implementation	Rajiv Mouveri	1/01/2020	31/01/2020		
ACT00726	TRANSPORT - ROAD RESEALS -The Crescent from Brighton Road to Townsend	Complete	Complete	Rajiv Mouveri	1/12/2019	31/12/2019		
ACT00727	TRANSPORT - ROAD RESEALS -The Crescent from Townsend to King	Complete	Complete	Rajiv Mouveri	1/12/2019	31/12/2019		
ACT00728	TRANSPORT - ROAD RESEALS -Vincent Avenue from Oaklands to Byre	Complete	Complete	Rajiv Mouveri	1/09/2019	1/10/2019		

ACT00729	TRANSPORT - ROAD RESEALS -Wheatland from Brighton to Acacia	On Track	Implementation	Rajiv Mouveri	1/01/2020	1/02/2020		
ACT00730	TRANSPORT - ROAD REJUVENATION- Anthoney Court from Hulbert to End	On Track	Implementation	Rajiv Mouveri	1/10/2019	20/01/2020		
ACT00731	TRANSPORT - ROAD REJUVENATION- Banksia Court from Wattle to End	On Track	Implementation	Rajiv Mouveri	1/10/2019	20/01/2020		
ACT00732	TRANSPORT - ROAD REJUVENATION- Gower Street from Malcolm Street to Glenloth Street	On Track	Implementation	Rajiv Mouveri	1/10/2019	20/01/2020		
ACT00733	TRANSPORT - ROAD REJUVENATION- Harding Street from Stevens Street to Diagonal Road	On Track	Implementation	Rajiv Mouveri	1/10/2019	20/01/2020		
ACT00734	TRANSPORT - ROAD REJUVENATION- Kent Street from West End to St Johns Row	On Track	Implementation	Rajiv Mouveri	1/10/2019	20/01/2020		
ACT00735	TRANSPORT - ROAD REJUVENATION- Leicester Street from MacFarlane Street to Russell Street	On Track	Implementation	Rajiv Mouveri	1/10/2019	20/01/2020		
ACT00736	TRANSPORT - ROAD REJUVENATION- Mattner Avenue from Moten Avenue to McCann Avenue	On Track	Implementation	Rajiv Mouveri	1/10/2019	20/01/2020		
ACT00737	TRANSPORT - ROAD REJUVENATION- Mawson Close from King to House no. 5	On Track	Implementation	Rajiv Mouveri	1/10/2019	20/01/2020		
ACT00738	TRANSPORT - ROAD REJUVENATION- McLaughlan Avenue from Margaret Avenue to Bowker Street Oval	On Track	Implementation	Rajiv Mouveri	1/10/2019	20/01/2020		
ACT00739	TRANSPORT - ROAD REJUVENATION- Melbourne Street from Mary to Sturt	On Track	Implementation	Rajiv Mouveri	1/10/2019	20/01/2020		
ACT00740	TRANSPORT - ROAD REJUVENATION- Mortimer Terrace from Ross Street to Wahroonga Avenue	On Track	Implementation	Rajiv Mouveri	1/10/2019	20/01/2020		
ACT00741	TRANSPORT - ROAD REJUVENATION- Newhaven Avenue from Tod Street to Tapleys Hill Road	On Track	Implementation	Rajiv Mouveri	1/10/2019	20/01/2020		
ACT00742	TRANSPORT - ROAD REJUVENATION- Renown Avenue from Gilbertson Road to Orvieto Road	On Track	Implementation	Rajiv Mouveri	1/10/2019	20/01/2020		
ACT00743	TRANSPORT - ROAD REJUVENATION- Somers Court from Somers to End	On Track	Implementation	Rajiv Mouveri	1/10/2019	20/01/2020		



ACT00744	TRANSPORT - ROAD REJUVENATION- St Leonards Court from Bagshaw Street to East End	On Track	Implementation	Rajiv Mouveri	1/10/2019	20/01/2020		
ACT00745	TRANSPORT - ROAD REJUVENATION- Winston Street from Boundary Road to Bond Street	On Track	Implementation	Rajiv Mouveri	1/10/2019	20/01/2020		
ACT00746	TRANSPORT - ROAD REJUVENATION- Lamington Avenue from Aboyne to Bothwell	On Track	Implementation	Rajiv Mouveri	1/10/2019	20/01/2020		
ACT00747	TRANSPORT - ROAD REJUVENATION- Cornish Street from Mason Lane to Morris Street	On Track	Implementation	Rajiv Mouveri	1/10/2019	20/01/2020		
ACT00748	TRANSPORT - ROAD REJUVENATION- York Street from Diagonal Road to Council Boundary	On Track	Implementation	Rajiv Mouveri	1/10/2019	20/01/2020		
ACT00749	TRANSPORT - ROAD PATCHING- Downing Street from Cross to Esplanade	On Track	Implementation	Rajiv Mouveri	1/01/2020	1/02/2020		
ACT00750	TRANSPORT - ROAD PATCHING- The Crescent from Alfreda to King George	On Track	Implementation	Rajiv Mouveri	1/01/2020	1/02/2020		
ACT00751	TRANSPORT - ROAD PATCHING- Wheatland from Myrtle to Esplanade	On Track	Implementation	Rajiv Mouveri	1/01/2020	1/02/2020		
ACT00752	TRANSPORT - ROAD PATCHING- Lamington Avenue from Aboyne to Bothwell	On Track	Implementation	Rajiv Mouveri	1/01/2020	1/02/2020		
ACT00753	TRANSPORT - ROAD PATCHING- Mosely Street from High to Jetty	On Track	Implementation	Rajiv Mouveri	1/01/2020	1/02/2020		
ACT00754	TRANSPORT - ROAD PATCHING- Pier St/ Partridge Roundabout from to	On Track	Implementation	Rajiv Mouveri	1/01/2020	1/02/2020		
ACT00755	TRANSPORT - Road Crack Sealing	On Track	Implementation	Rajiv Mouveri	1/11/2019	1/12/2019		
ACT00756	KERBING - Adelphi Terrace from Anzac to Car Park	Complete	Complete	Rajiv Mouveri	1/09/2019	1/10/2019		
ACT00757	KERBING - Allen Terrace from Wyatt to Girdlestone	Complete	Complete	Rajiv Mouveri	1/09/2019	1/10/2019		
ACT00758	KERBING - Augusta Street from Miller to Merriton	Complete	Complete	Rajiv Mouveri	1/09/2019	1/10/2019		
ACT00759	KERBING - Byre Avenue from Brighton to Vincent	Complete	Complete	Rajiv Mouveri	1/08/2019	1/09/2019		

ACT00760	KERBING - Cedar Avenue from Edwards Street to Oleander Street	Complete	Complete	Rajiv Mouveri	1/07/2019	1/08/2019		
ACT00761	KERBING - Dunrobin Road from Caroonna to Verginia	Complete	Complete	Rajiv Mouveri	1/10/2019	1/11/2019		
ACT00762	KERBING - Dunrobin Road from Patricia to Dorsh	Complete	Complete	Rajiv Mouveri	1/10/2019	1/11/2019		
ACT00763	KERBING - Dunrobin Road from Verginia to Patricia	Complete	Complete	Rajiv Mouveri	1/10/2019	1/11/2019		
ACT00764	KERBING - Dunrobin Road from Dorsh to MacArthur	Complete	Complete	Rajiv Mouveri	1/10/2019	1/11/2019		
ACT00765	KERBING - Downing Street from Brighton Road to King George Avenue	On Track	Implementation	Rajiv Mouveri	1/12/2019	1/01/2020		
ACT00766	KERBING - Dunbar Terrace from Fourth to Fifth	Yet to Start	Yet to Start	Rajiv Mouveri	1/02/2020	1/03/2020		
ACT00767	KERBING - Elm Street from Curnow to Beach	Yet to Start	Yet to Start	Rajiv Mouveri	1/02/2020	1/03/2020		
ACT00768	KERBING - Goldsworthy Crescent from Blackburn to Kibby	Yet to Start	Yet to Start	Rajiv Mouveri	1/02/2020	1/03/2020		
ACT00769	KERBING - Maitland Terrace from Yacca Road to Kauri Parade	Complete	Complete	Rajiv Mouveri	1/08/2019	1/09/2019		
ACT00770	KERBING - Margaret Avenue from Oaklands to Byre	Yet to Start	Yet to Start	Rajiv Mouveri	1/03/2020	1/04/2020		
ACT00771	KERBING - Margaret Avenue from Quandong to Somers	Yet to Start	Yet to Start	Rajiv Mouveri	1/03/2020	1/04/2020		
ACT00772	KERBING - Margaret Avenue from Balmoral to Quandong	Yet to Start	Yet to Start	Rajiv Mouveri	1/03/2020	1/04/2020		
ACT00773	KERBING - Marine Parade (Seacliff) from Wheatland Street to Maitland Terrace	On Track	Implementation	Rajiv Mouveri	1/11/2019	1/12/2019		
ACT00774	KERBING - Marine Parade (Seacliff) from Young to Portland	Complete	Complete	Rajiv Mouveri	1/12/2019	1/01/2020		
ACT00775	KERBING - McGlasson Avenue from Douglas to Sandison	Complete	Complete	Rajiv Mouveri	1/08/2019	1/09/2019		
ACT00776	KERBING - Patawalong Frontage from Hamilton to Anderson	Complete	Complete	Rajiv Mouveri	1/08/2019	1/09/2019		


ACT00777	KERBING - Sandhurst Court from Alfreda to End	Yet to Start	Yet to Start	Rajiv Mouveri	1/03/2020	1/04/2019		
ACT00778	KERBING - Swan Street from Coventry Street to McCoy Street	On Track	Implementation	Rajiv Mouveri	1/12/2019	1/01/2020		
ACT00779	KERBING - The Crescent from Brighton Road to Townsend	Complete	Complete	Rajiv Mouveri	1/11/2019	1/12/2019		
ACT00780	KERBING - The Crescent from Townsend to King	Complete	Complete	Rajiv Mouveri	1/11/2019	1/12/2019		
ACT00781	KERBING - Vincent Avenue from Oaklands to Byre	Complete	Complete	Rajiv Mouveri	1/09/2019	1/10/2019		
ACT00782	KERBING - Wheatland Street from Brighton to Acacia	Complete	Complete	Rajiv Mouveri	1/01/2020	1/01/2020		
ACT00783	KERBING - Buttrose Street from Wallace to Gower	Complete	Complete	Rajiv Mouveri	1/01/2020	1/01/2020		
ACT00784	KERBING - Harris Street from Healesville to Diagonal	Complete	Complete	Rajiv Mouveri	1/07/2019	1/08/2019		
ACT00785	KERBING - General Kerb Repairs	On Track	Implementation	Rajiv Mouveri	1/07/2019	1/05/2020		
ACT00786	KERBING - DDA Pram Ramps and Tree Inlets	On Track	Implementation	Rajiv Mouveri	1/07/2019	1/05/2020		
ACT00787	FOOTPATH -Augusta Street Left Side Third Avenue (North) to Fourth Avenue (North)	Complete	Complete	Rajiv Mouveri	1/07/2019	1/08/2019		
ACT00788	FOOTPATH -Barton Avenue Right Side Strickland Road to Seaview Terrace	Complete	Complete	Rajiv Mouveri	1/07/2019	1/08/2019		
ACT00789	FOOTPATH -Gower Street Right Side Glenloth Street to Wyatt Street	Complete	Complete	Rajiv Mouveri	1/08/2019	1/09/2019		
ACT00790	FOOTPATH -Swan Street Left Side Coventy Street to McCoy Street	Complete	Complete	Rajiv Mouveri	1/08/2019	1/09/2019		
ACT00791	FOOTPATH -Swan Street Right Side Coventy Street to McCoy Street	Complete	Complete	Rajiv Mouveri	1/08/2019	1/09/2019		
ACT00792	FOOTPATH -Marine Parade Right Side Young Street to Portland Street	Complete	Complete	Rajiv Mouveri	1/09/2019	1/10/2019		
ACT00793	FOOTPATH -Wheatland Street Right Side Myrtle Road to Esplanade	Implementation	Implementation	Rajiv Mouveri	1/09/2019	1/10/2019		











ACT00795	Bus Shelters	Yet to Start	Yet to Start	Rajiv Mouveri	1/03/2020	1/04/2020		
ACT00796	TCD Signs-Adelphi Terrace Detector Loop Adelphi Terrace	On Track	Implementation	Rajiv Mouveri	1/05/2019	1/06/2019		Initial investigation has been carried out. Procurement will commence in October 2019
ACT00797	TCD Signs-Streetscape Pavement Bars Various	On Track	Implementation	Michael de Heus	1/11/2019	1/12/2019		Linemarkers actioned to replace missing and damaged pavement bars
ACT00798	TCD Signs-Streetscape Plateau Various	Yet to Start	Yet to Start	Michael de Heus	1/11/2019	1/12/2019		
ACT00799	TCD Signs-Streetscape Road Hump Various	Yet to Start	Yet to Start	Michael de Heus	1/11/2019	1/12/2019		Projects to be identified
ACT00801	CCTV - Glenelg Server Hard drives end of life replacement Glenelg	On Track	Design	Mathew Walsh	1/09/2019	1/06/2020		Spec and details being finalised , project is on track. Timing needs adjusted in Tech1
ACT00828	BUILDINGS-Toilet Block, Kingston Park - Fitout Kingston Park	On Track	Procurement	Mathew Walsh	16/09/2019	31/12/2019		RFQ out to market - closes on 18/10, delivery of works to follow.
ACT00844	BUILDINGS-20105 - Exeloo - Bindarra Reserve (1) Brighton	On Track	Implementation	Mathew Walsh	16/09/2019	31/12/2019		RFQ underway.
ACT00845	BUILDINGS-20119 - Exeloo - John Miller Park Somerton Park	Implementation	Implementation	Mathew Walsh	16/09/2019	31/12/2019		RFQ underway.
ACT00846	BUILDINGS-20136 - Toilet Block – Glenelg - GTH Northern Walkway Glenelg	On Track	Yet to Start	Mathew Walsh	1/11/2019	31/01/2020		RFQ underway.

Placemaking - Carry Forward Capital Works

Action	Title	Project Status	Project Stage	Responsible Officer	Start Date	Due Date	Rating	Notes
ACT00865	CARRY FORWARD - KERB & WATERTABLES - DDA Pram Ramps, Various	Yet to Start	Yet to Start	Rajiv Mouveri	1/07/2018	30/06/2020		
ACT00866	CARRY FORWARD - Fitouts & Fittings/Signs- Open Space Signs - Colley Reserve	On Track	Tendering	Rajiv Mouveri	1/07/2018	31/07/2020		Welcome signs have been ordered-

Placemaking - New Initiative

Action	Title	Project Status	Project Stage	Responsible Officer	Start Date	Due Date	Rating	Notes
ACT00661	KNCHA meetings and associated costs	Implementation	Implementation	Jennifer Reynolds				KNCHA meeting was held on the 21 October Numerous other meetings have been held between KNCHA and other staff in relation to the Tiati Wangkanthi Kumangka BDC exhibition, the Town Hall redevelopment and Kingston Coast Park.

ACT00663	Kingston Park Masterplan Review	On Track	Design	Ania Karzek	1/07/2019	30/06/2020		Consultation has been undertaken with key stakeholders. A brief for Masterplan design adjustments is currently under development.
ACT00682	Glenelg Town Hall External Conservation Works - Stage 2	Yet to Start	Yet to Start	Mathew Walsh	31/03/2020	30/06/2020		
ACT00683	Traffic control studies	On Track	Implementation	Michael de Heus	15/07/2019	30/06/2020		LATM study to investigate King George Ave and King Street congestion and provide viable solutions. Other studies as required
ACT00686	Jetty Road Glenelg Masterplan - Stage 1 Construction (Chapel St Plaza and Hindmarsh Lane)	Yet to Start	Yet to Start	Ania Karzek	3/02/2020	29/06/2020		
ACT00691	Buffalo site - Amenity Improvements	On Track	Design	Rajiv Mouveri	22/07/2019	30/06/2020		Community consultation is being undertaken for the main part of the project. In the meantime, a temporary fence installation is being planned.
ACT00695	Pedestrian Crossing – Angus Neil Reserve Esplanade Seacliff	On Track	Implementation	Rajiv Mouveri	1/07/2019	30/06/2020		Installation of the Wombat Crossing is complete except for the light poles and electrical connections.
ACT00696	Parkinson Reserve Community Space Safety Upgrade	Yet to Start	Yet to Start	Mathew Walsh	1/11/2019	31/05/2020		
ACT00698	Gladstone Road Footpath	Complete	Complete	Rajiv Mouveri	15/07/2019	29/02/2020		
ACT00700	Signage for Jetty Rd Brighton	On Watch		Ania Karzek	1/07/2019	10/01/2020		Design work and fabrication has been completed and marking out of the preferred site. Residents were informed in December of installation, however residents have tabled their concerns with the location. More investigation is required for an alternative site.
ACT00701	Support for Jetty Road Brighton Winter Solstice Activation	On Track	Design	Ania Karzek	1/10/2019	22/06/2020		A sub-committee of the Jetty Rd Traders to work with the Events Team to delivery a Solstice event during the weekend of Solstice in June.

Placemaking - Carry Forward New Initiative

Action	Title	Project Status	Project Stage	Responsible Officer	Start Date	Due Date	Rating	Notes
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ACT00873	CARRY FORWARD - Minda Coast Park	On Track	Implementation	Ania Karzek	30/10/2018	31/10/2019	●	<p>The official pathway opening ceremony was held on Sunday 20 October.</p> <p>Signage Design is underway. The signage developed will include regulatory, interpretive, and directional signage. The objective with regulatory signage will be to include information such as dogs on lead, conservation area, keep to pathways etc in a consolidated format to reduce sign clutter.</p> <p>Installation of CCTV and smart counters will occur in conjunction with a broader smart cities project over the next 6 or so months.</p>
ACT00875	CARRY FORWARD - Integrated Transport Strategy	On Track	Implementation	Ania Karzek	18/01/2018	30/06/2020	●	<p>Origin- Destination study data collected 31 October has been compiled and is being analysed by consultants. Results expected in December are not likely until early February. The OD study results provide evidence of the nature and extent of rat-running and through-traffic which is important understanding to further inform potential ITS strategies and actions.</p>
ACT00880	CARRY FORWARD - Detailed Design for Chapel Street Plaza and Coast Part 1&2	Complete	Complete	Ania Karzek	1/08/2018	1/11/2019	●	<p>Detailed design for Chapel St & Hindmarsh Lane approved by Council December 2019. Tender for construction to be released early 2020.</p>

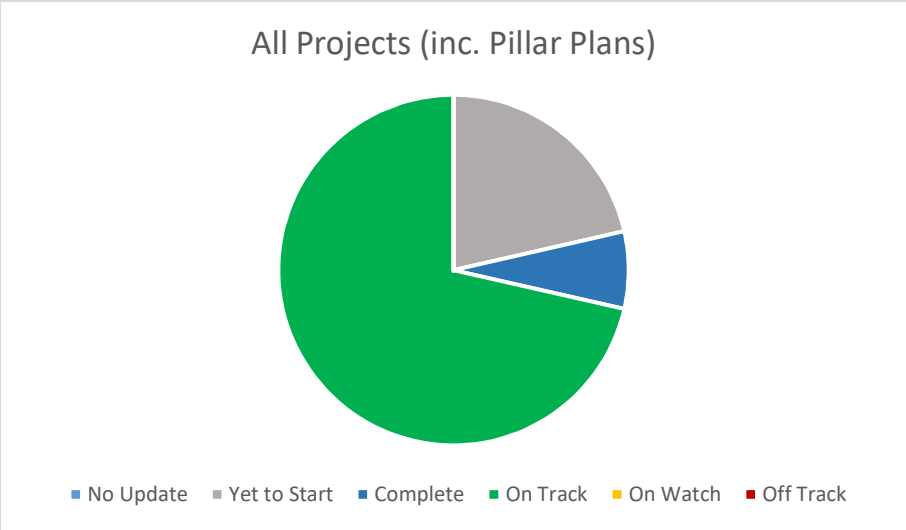
City of Holdfast Bay - Culture - Status Report

As at: December 2019

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CULTURE
An effective, customer-centred
organisation




Culture Summary

No Update	0
Yet to Start	3
Complete	1
On Track	10
On Watch	0
Off Track	0
Total	14





Culture - Capital Works								
Action	Title	Project Status	Project Stage	Responsible Officer	Start Date	Due Date	Rating	Notes
ACT00829	BUILDINGS-Condition Audit Remedial Works various	On Track	Design	Mathew Walsh	1/09/2019	30/06/2020	●	Prioritised program being developed from our defect audit findings.
ACT00834	BUILDINGS-20012 - Council Depot Workshop/Administration 16-20 Seaforth Avenue Somerton Park	On Track	Implementation	Mathew Walsh	1/08/2019	31/03/2020	●	Work on western wall replacement has started
ACT00848	BUILDINGS-Broadway Kiosk Glenelg South	On Track	Implementation	Mathew Walsh	1/08/2019	31/12/2019	●	Wall and render replaced. Works on track
ACT00853	Vehicle Replacement Program - Reg Services Vehicles	Design	Design	Rajiv Mouveri			●	Design commenced
ACT00854	Vehicle Replacement Program - Utility Vehicles	On Track	Implementation	Rajiv Mouveri	26/08/2019	28/02/2020	●	Vehicles on order
ACT00855	Vehicle Replacement Program - Community Bus	On Track	Design	Rajiv Mouveri			●	Design and internal consultation commenced
ACT00856	Vehicle Replacement Program - CEO Vehicle	On Track	Implementation	Rajiv Mouveri			●	On Order - Higher then expected sales has led to a backlog in production, and delay for delivery. Est delivery now February 2020
ACT00857	Desktop Replacement	On Track		Yvette van Berkel			●	Identified Stage 2 customers requiring mobility, PO raised and hardware ordered. Expected delivery late January 2020 and then progressive laptop image builds and deployment to the business over next two months.

ACT00858	Firewall Replacement	Yet to Start	Yet to Start	Yvette van Berkel				
ACT00859	Switches and Wifi	On Track	Design	Yvette van Berkel				Network review currently underway which will provide recommendations for key actions.

Culture - Carry Forward Capital Works

Action	Title	Project Status	Project Stage	Responsible Officer	Start Date	Due Date	Rating	Notes
ACT00867	CARRY FORWARD - Plant And Equipment/ Heavy Vehicles - XKN 785 - Mitsubishi FUSO 6 CYL - City Works (Replace with 7.5T)	Complete	Review	Rajiv Mouveri	1/07/2018	30/06/2020		Flocon now in service

Culture - New Initiative

Action	Title	Project Status	Project Stage	Responsible Officer	Start Date	Due Date	Rating	Notes
ACT00659	Customer Service Strategy 2019-2021	Yet to Start	Yet to Start	Joanne Miller-Robinson	31/01/2019	28/12/2021		
ACT00668	Business Transformation	On Track	Implementation	Yvette van Berkel	1/07/2019	30/06/2020		Information Management strategy out to leadership for final review, ECM project on target, Request Management has completed Regulatory Services mapping and will build prototype late January 2020, DXP meetings training will be delivered early February 2020.
ACT00687	Seacliff Public Toilets Upgrade	Yet to Start	Yet to Start	Mathew Walsh	1/11/2019	31/07/2020		Yet to Start
ACT00692	Asset Management Plan Update	On Track	Implementation	Michael de Heus	3/06/2019	31/03/2020		Consultant underway. Road condition data and footpath data received

Item No: **15.3**

Subject: **REVITALISATION OF OLD BUFFALO SITE – ENGAGEMENT PHASE 1**

Date: 11 February 2020

Written By: Youth and Recreation Coordinator

General Manager: Community Services, Ms M Lock

SUMMARY

The recent removal of the HMS Buffalo replica from Wigley Reserve created an opportunity for this space to be reinvigorated and repurposed for community use. Phase one of the engagement was conducted between 29 November to 19 December 2019, seeking initial feedback from the community and key stakeholders about how they would like to use this space in the future. The key themes from this engagement are included in this report.

Administration would like to inform Council of the phase one engagement findings and the new initiative submission that has been incorporated as part of the draft 2020/21 annual business plan. The new initiative requests carrying forward a portion of the 2019/2020 Buffalo project budget to proceed with the creation of a range of concept designs to share with the community during phase two of engagement and inform the develop of detailed designs and costings for construction.

RECOMMENDATION

- 1. That Council notes the findings from phase one of community engagement;**
 - 2. That Council endorses Administration to submit a funding application for the DPTI “Places for People” grant to receive matched funding for development of concept and detail designs - \$75,000; and**
 - 3. That Council notes a new initiative has been submitted for consideration, as part of the draft 2020/21 annual budget process, to provide for the required 50% matched funding.**
-

COMMUNITY PLAN

Placemaking: Creating lively and safe places

Placemaking: Building character and celebrating history

Community: Building a healthy, active and resilient community

Community: Celebrating culture and diversity
Community: Fostering an engaged and contributing community
Economy: Boosting our visitor economy

COUNCIL POLICY

Not Applicable.

STATUTORY PROVISIONS

Not Applicable.

BACKGROUND

The HMS Buffalo replica was established at Wigley Reserve, Glenelg in 1980 and was a prominent restaurant and visitor attraction for many years. The restaurant was closed to the public in December 2013 and while plans were later established to restore the restaurant, the infrastructure had deteriorated to such a condition that it was no longer financially viable to invest in repairing.

The recent removal of the Buffalo from Wigley Reserve created an opportunity for this space to be reinvigorated and repurposed for community use. At its meeting on Tuesday 26 November 2019 (Report No: 424/19), Amendment No: C261119/1691, Council resolved the following:

That Council:

- 1. approve installation of a wooden posts and galvanized metal panels (Option 2) around the lock section of the Buffalo site at an estimated cost of \$16,200 (excl GST);*
- 2. authorise Administration to undertake community engagement in relation to specific, but not exclusive options for redevelopment of the Buffalo site and that this engagement include one or more workshops with Council; and*
- 3. request Administration bring back the results of community engagement including any recommendations for redevelopment of the site.*

During phase one of engagement held between 29 November to 19 December 2019, Administration asked the community and key stakeholders to tell us how they would like to use the old Buffalo site into the future. Community members could provide feedback via an online survey answering key questions about the look and use of this space and who participants believed should benefit from the redevelopment of this space. The results gathered during this engagement have been compiled into an engagement report.

REPORT

Key Findings

Phase one of community engagement ran from 29 November to 19 December 2019, a total of 21 days. The community were asked what they thought the best future use of the old Buffalo site would be, what supporting infrastructure they thought would enhance the space, and who they would like to see benefit from the redevelopment.

The community and stakeholders could share their feedback by completing an online survey at www.buffaloglenelg.com. The survey was completed 176 times by 170 participants, of which 147 (84%) identified as residents, 20 (11%) identified as visitors and 9 (5%) identified as a business, worker or volunteer.

When asked what would be the best community use of the old Buffalo site with the ability for participants to select their top three choices; eating and drinking (102), recreation and leisure (87) and landscaping or natural environment (65) were the top selections.

When asked which of the following supporting infrastructure participants thought would enhance the old Buffalo space, with the ability to select their top three choices, kiosk/restaurant (90), shade- natural (63) and picnic tables and BBQs (59) were rated the highest.

When asked who they would like to see benefit from the redevelopment of this space, with the ability to select up to three; young families (98), adults (87) and visitors/day trippers (84) were the highest selections.

The full engagement findings can be found in the Old Buffalo Site Engagement Summary Report – Phase One.

Refer Attachment 1

Kaurna Nation Cultural Heritage Association (KNCHA) provided feedback directly to Administration as part of phase one engagement. KNCHA articulated that those that visit the site should feel a sense of connectivity to the environment, land and water, with cultural markers for both European and Kaurna heritage indicating the connection to Kingston Park and the Old Gum Tree Reserve included within plans moving forward. Shade and native plantings were also common themes of discussion, along with amenity for eating and drinking.

As previously identified within the Heritage Research & Procedures Report, December 2018 the Patawalonga lake system, banks and surrounding area is an area of high cultural importance with several artefacts and remains recovered from the site. The Patawalonga was a camp site and the first meeting of European settlers and First Nations People.

Funding

Administration have submitted a new initiative request for the 2020/21 draft budget for \$75,000, contributing to a total project cost of \$150,000 for concept development and design.

Administration are also submitting an application of \$75,000 (matched funding) through the Department of Planning Transport and Infrastructure's (DPTI) Places for People Grant Program. The purpose of this grant program is to support the development and improvement of quality public open space and to revitalise public spaces that are important to the social, cultural and economic life of their communities or region.

The objectives of the Places for People Program are to:

- Increase the useability and function of the public realm through innovative and creative design outcomes.
- Create or revitalise public spaces that are important to the social, cultural and economic life of their communities.

This grant closes on 31 March 2020 with successful applicants to be notified in June 2020. If successful, this funding will contribute to contracting a design company to create a range of concept designs for phase two of community engagement and following the result of this engagement, the further development of detailed designs and costings.

Next Steps and proposed timing

- Old Buffalo Site Engagement Summary Report – Phase One and project next steps circulated to respondents via the YourHoldfast site.
- Tender documents prepared for concept design tender to open in July 2020, pending the results of the new initiative submission and DPTI Places for People grant application.

Project draft timings pending successful grant funding and Council 20/21 budget allocation:

- Open Tender process for contract to create concepts, detailed designs and costings for site redevelopment – July 2020.
- Creation of 3 concept designs based on engagement results from phase one - August to October 2020, including workshop with Elected Members.
- Community engagement phase two including on-site drop in sessions – November to December 2020.
- Refinement of concepts based on feedback received during phase 2 engagement. December 2020 – January 2021.
- Elected Member workshop to present revised concept based on community feedback from phase 2 engagement. February 2021.
- Council Report with engagement findings from phase two of community engagement requesting endorsement to proceed with detailed designs of preferred option – February 2021.
- Development of detailed designs and costings – February to March 2021.

- DPTI Places for People funding application for development of the site based on final option, noting this grant is reliant on matched funding by Council – Due March 2021.
- 2021/22 capital budget submission for redevelopment of the site as per detailed design plans.

Pending the outcome of the DPTI 'Places for People' grant submission, the project is scheduled to commence July 2020. Thereafter, Administration will return to Council with project next steps and communicate with the broader community.

BUDGET

Cost estimation on the development of concept designs, phase 2 of community engagement and development of detailed designs and costings is **\$150,000**

Currently this is unfunded, with Administration seeking funding via:

- DPTI Places for People grant submission for \$75,000 (matched funding). Expected notification in June 2020.
- New initiative submission of \$75,000 as part of the 2020/2021 draft budget.

LIFE CYCLE COSTS

Life cycle costs of any new development at this site will be determined once designs have been finalised. Careful consideration will be given to design, construction materials proposed and ease of maintenance, to reduce life cycle costs of the final proposal.

Attachment 1





PLACEMAKING

ENGAGEMENT SUMMARY REPORT

THE OLD BUFFALO SITE – PHASE ONE

9 NOVEMBER– 19 DECEMBER 2019

Report Completed for the Youth and Recreation Officer
Written by the Digital Engagement Partner.
January 2020

INTRODUCTION

On 29 November, we sought ideas from community on the redevelopment of the Old Buffalo, on the banks of the Patawalonga.

The recent removal of the HMS Buffalo Replica from Wigley Reserve, on the banks of the Patawalonga, has created an opportunity for this space to be reinvigorated and repurposed for the community to enjoy.

During phase 1 of engagement, we engaged with the local community and key stakeholders to identify key themes regarding the look and use of this space into the future.

The key themes identified during this phase of engagement will be used to inform the creation of draft concept designs for the site for the second phase of wider community engagement.

This report provides the engagement methodology and engagement outcomes.

All submissions have been collated and are available in the appendix of this report.

BRIEF DESCRIPTION OF ENGAGEMENT METHODOLOGY

This community engagement ran from 29 November to 19 December 2019, a total of 21 days.

The views of the community were collected via:

- Council's website - The Council website provided the opportunity to complete an online survey.
- Hardcopies were available upon request
- Emails

And promoted through:

- A registered user update - via email to a 15,000 database.
- Corflutes were put up on site.
- CoHB Twitter account every week for the duration of the engagement.
- Two Facebook posts were put on the CHB page reaching over 10,000 people.
- Newsfeed on the City of Holdfast Bay corporate and engagement sites.

ENGAGEMENT FORMAT

Formal feedback forms online.

1. What would be the best community use of the old Buffalo site? (select up to 3).

Eating and drinking/Recreation and leisure/Landscaping or natural environment/Arts, culture and historical/Community events/Other (please specify)

2. Which of the following supporting infrastructure do you think would enhance the space? (select your top 3)*

Lounge seating/Picnic tables & BBQs/Access to water's edge/Shade – natural/Shade structure/Amphitheatre
Power access for food trucks / events/Wi-Fi/Dog facilities i.e. water bowl and dog bag dispenser/Lighting
Signage/wayfinding/Kiosk/restaurant/Other (please specify)

3. Who would you like to see benefit from the redevelopment of this space? (select up to 3)*

Young families/Community groups/Sporting Clubs/Young people/Adults/Seniors/Visitors/day trippers/Other (please specify)

4. Upload any designs, drawings, concepts or examples of what you have seen elsewhere that would suit this space.

5. Comments

Demographic data

DATA ANALYSIS

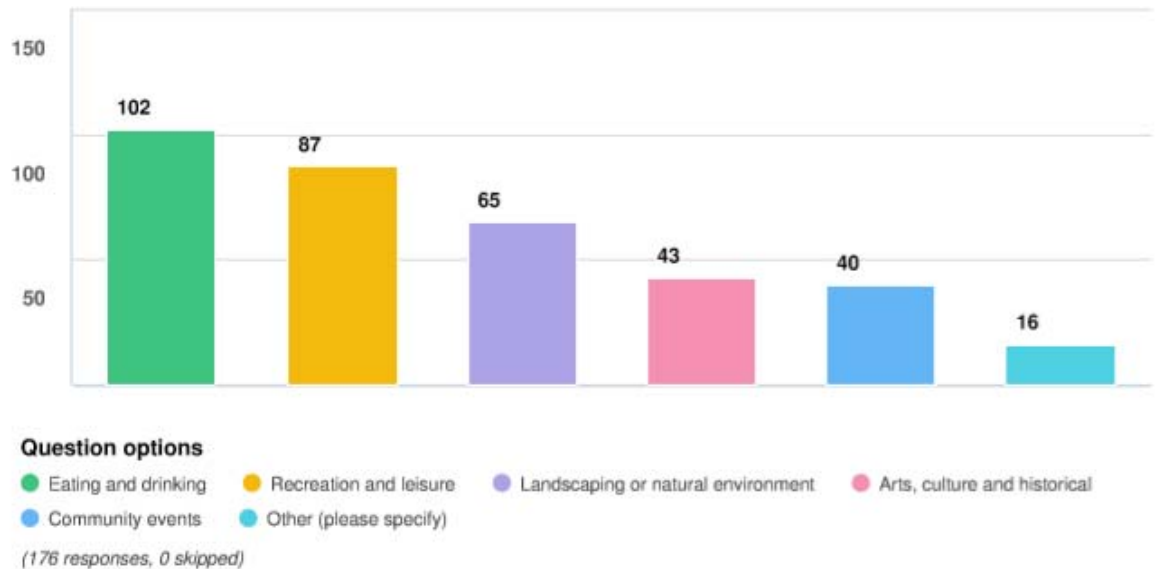
All data has been independently reviewed by the Digital Engagement Partner.

OUTCOMES

One hundred and seventy six (176) formal submissions were received during the engagement period and one email submission.

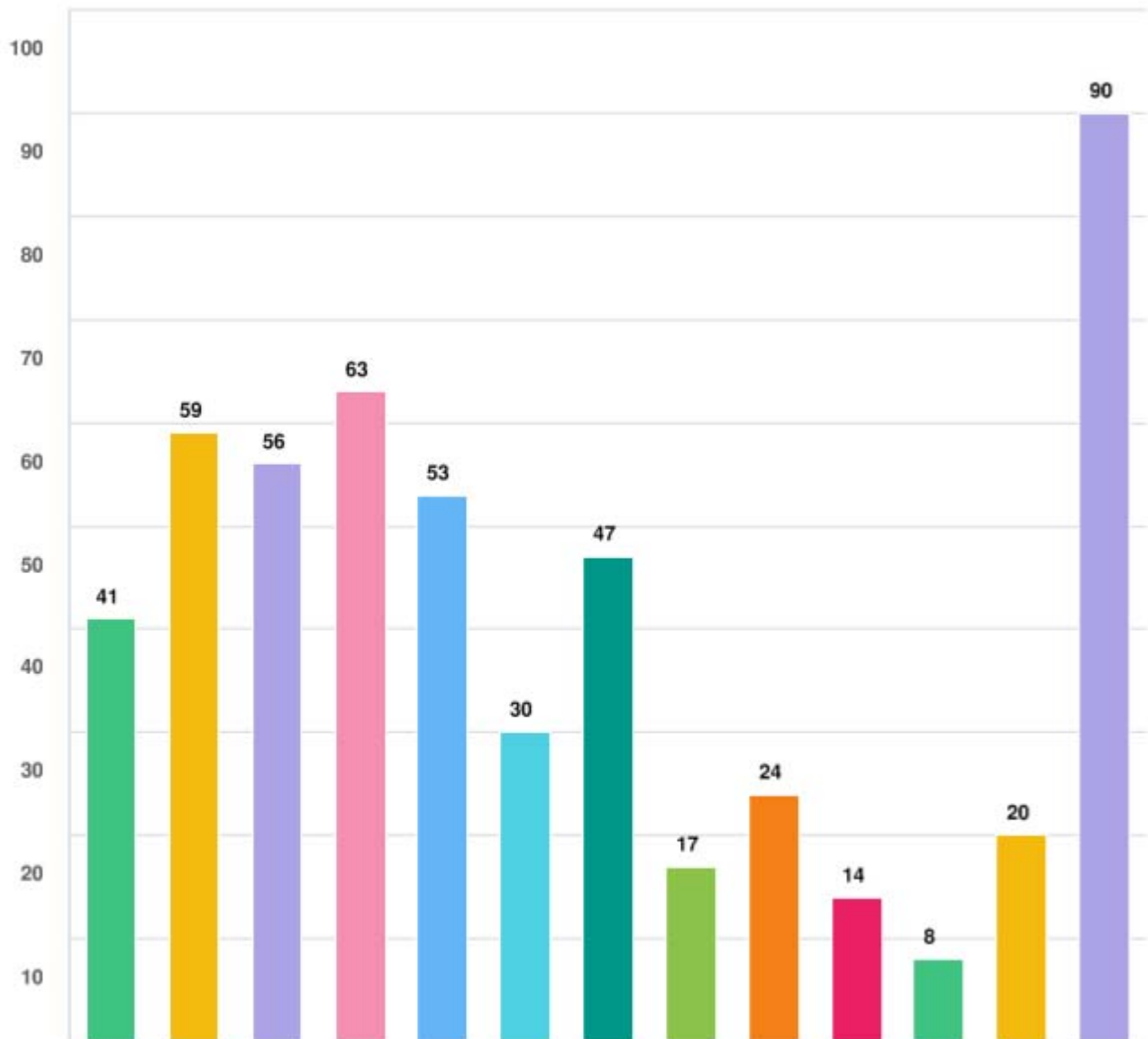
1. What would be the best community use of the old Buffalo site? (select up to 3).

- There were 102 votes for eating and drinking.
- 87 voted for recreation and leisure.
- 65 participants voted for landscaping and natural environment.
- 16 had other suggestion than those listed ([see appendix 1.](#))



2. Which of the following supporting infrastructure do you think would enhance the space? (select your top 3)

- 90 participants wanted a kiosk/restaurant.
 - 63 participants wanted natural shade.
 - 59 participants wanted a picnic and bbq area.
 - 20 participants selected other ([see appendix 2.](#))
- NB. Only 18 responded with other comments.



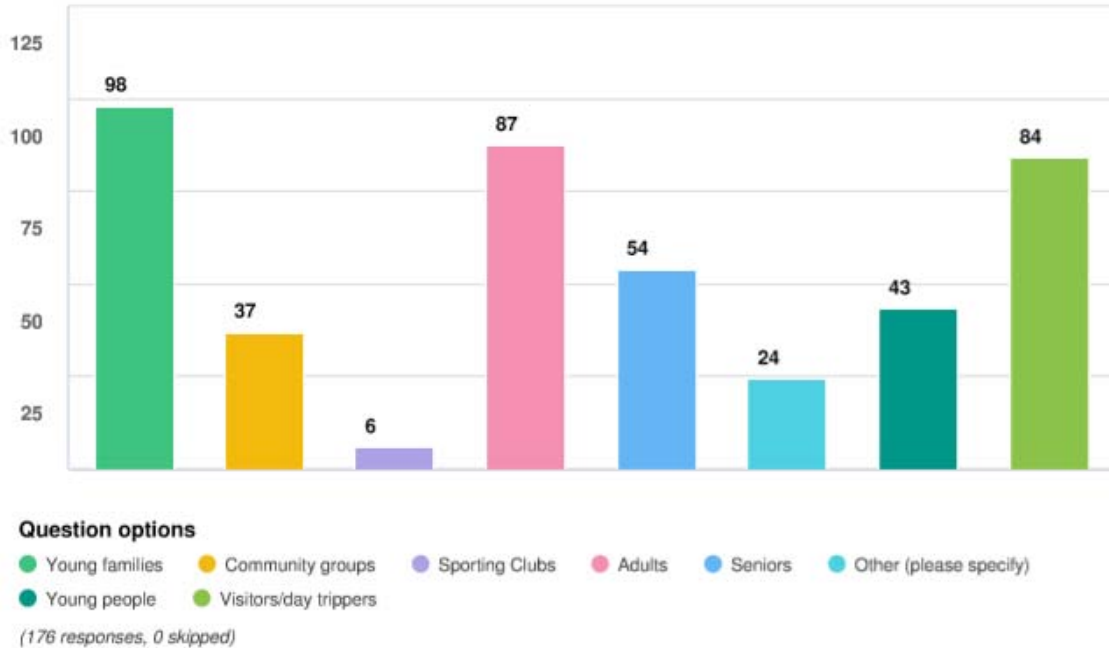
Question options

Lounge seating Picnic tables & BBQs Access to water's edge Shade - natural Shade structure
 Ampitheatre Power access for food trucks / events Wi-Fi Dog facilities i.e. water bowl and dog bag dispenser
 Lighting Signage/wayfinding Other (please specify) Kiosk/restaurant

(176 responses, 0 skipped)

3. Who would you like benefit from the redevelopment of this space? (select up to 3)*

- 98 selected Young families.
- 87 participants selected Adults.
- 84 participants selected Visitors/day trippers.



3. Upload any designs, drawings, concepts or examples of what you have seen elsewhere that would suit this space.

Fourteen (14) participants uploaded photo images.

While the concepts uploaded were varied, themes expressed a desire for interactive water features, playground equipment, (shaded) seating, arts and sculptures, a permanent kiosk infrastructure or a homage to the replica HMS buffalo.

See appendix 3.for concept designs.

SUMMARY OF FEEDBACK and COMMENTS

It was expected this engagement would attract a high volume of local residents from around the area. The high volume of participation indicates that this is an area/project the community feel strongly about.

Therefore the engagement levels would be low to medium. The passive participation for this engagement was also high (number of view to the page).

Feedback received from the community throughout the engagement period has shown the highest level of interest for the old Buffalo site to be reinvigorated into a space for eating and drinking with inclusion of café or restaurant, recreation and leisure activities including water access or a natural open space with landscaping/vegetation, natural shade, seating and BBQs. Respondents would like to see this space repurposed for the benefit of children and young families, adults and visitors to the area.

COMMENTS:

- 36 comments received supporting the development of a café, kiosk, bar or restaurant with a further 12 requesting a deck over the water
- 17 comments relating to recognising the history of the area including, Kaurua significance, Buffalo replica, landmark or sculpture
- 14 comments requesting that the site be returned to open space, native vegetation, natural shade, seating, place to relax
- 10 comments discussing a public pool, children's water park
- 9 comments requesting space and amenities to support community events and performances

See appendix 4. for list of full comments

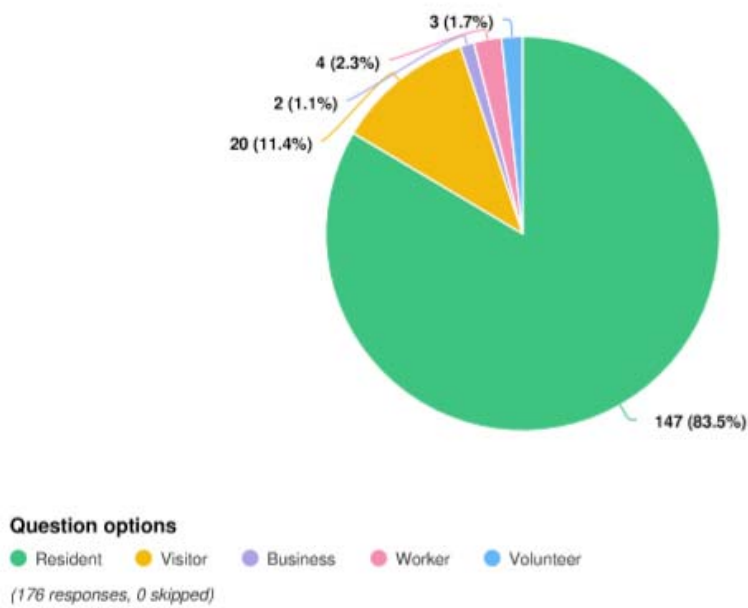
HOW THE FEEDBACK WAS RECEIVED

- One email submission
- 176 submissions via Your Holdfast online survey.
 - The project page was visited 354 times.
 - Traffic to the site came from the engagement newsletter, directly, Google, the CHB site and Twitter
 - 20 people viewed the FAQs.

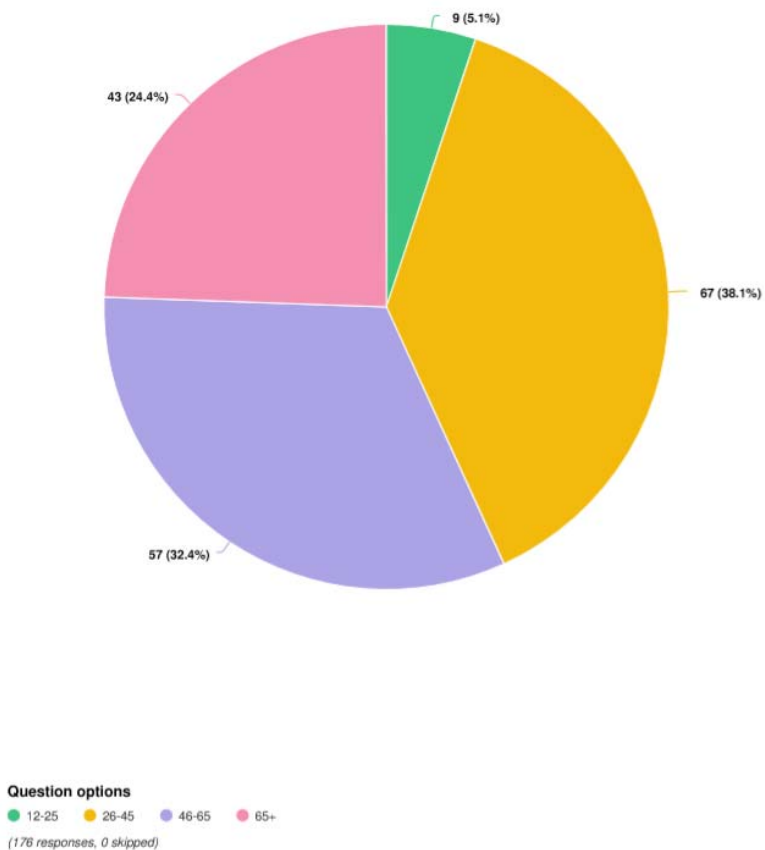
NB. A detailed proposal for Wigley Reserve including the Old Buffalo Site from a commercial business was received but is not recognised as community feedback. At this stage we are not seeking business proposal and have omitted the proposal from the community engagement.

PARTICIPANT TYPE

- 147 identified as residents of the City of Holdfast Bay
- 20 identified as visitors.
- 4 identified as workers.
- 3 identified as volunteers.
- 2 identified as businesses.



AGE

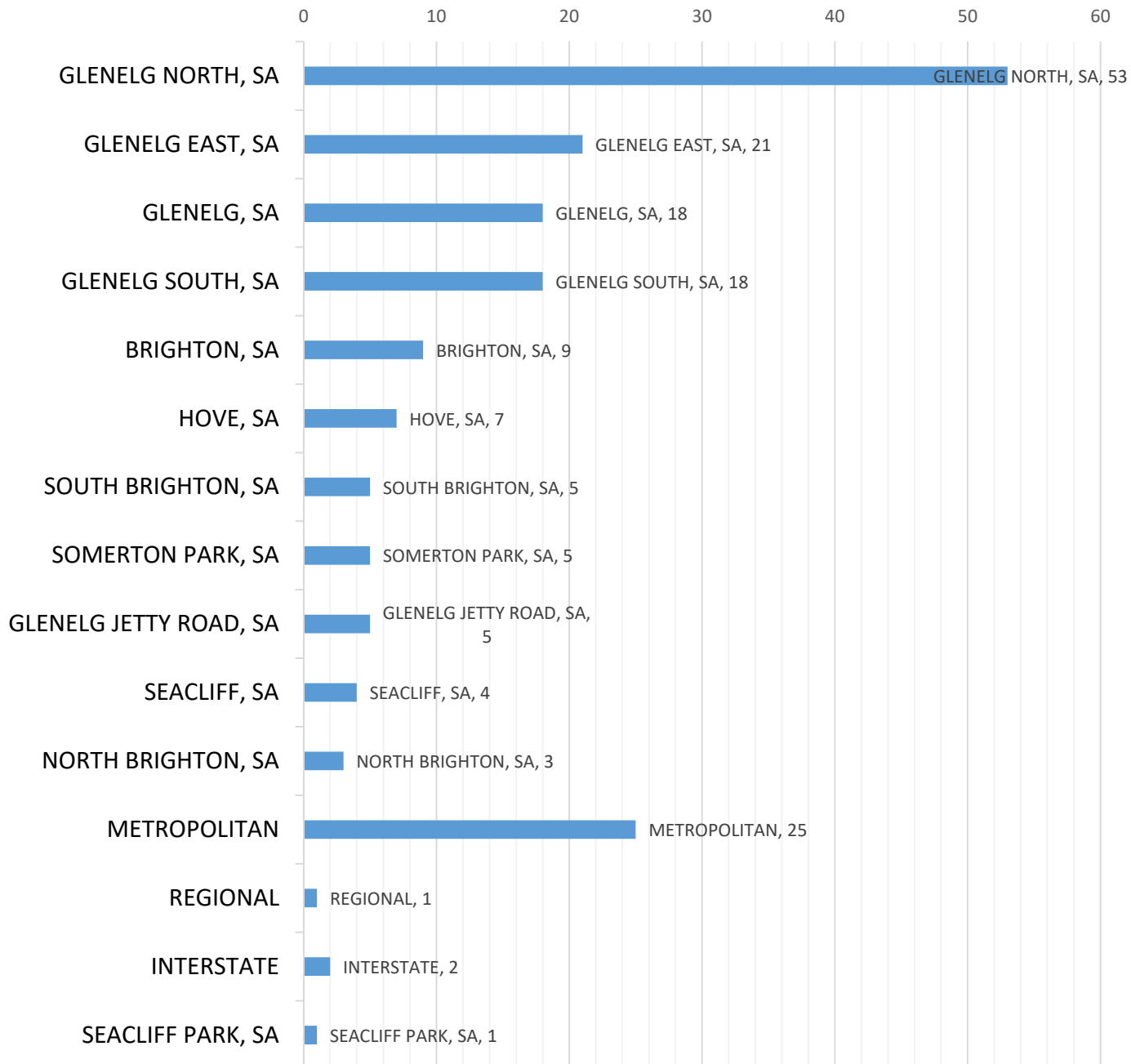


- 5.1% (9) were between the ages of 12-25.
- 38.1% (67) were between the ages of 26-45.
- 32% (57) were between the ages of 46-65.

- 24.4% (43) were 65+.

SUBURB

- 149 participants identified as coming from Holdfast Bay
- 25 participants came from metropolitan suburbs
- 1 from a regional suburb
- 2 from interstate



APPENDIX

Appendix 1. What would be the best community use of the old Buffalo site - selected other *(all comments are written verbatim)*

1. ,Public pool and jacuzzi!
2. A large picture of the Buffalo - wall art perhaps on board or concrete slab. Not obscuring view.
3. Buffalo Replica to fill in the gap and bring heritage back Rent \$\$\$ the area to someone who wants to build something useful to the public that will bring money to the Council To create more ideas for the Holdfast Kids who are not of age don't understand to not go there and if someone Drowns then someone Can take the matter to court
4. A hub for education and events for sustainable living - from events showcasing water-wise and sustainable gardening, beekeeping, eco-living ideas and how to reduce the human footprint by accessing low-carbon transport ideas - the list is endless!
5. The Buffalo was a landmark for Glenelg and Glenelg was known of it so we need a landmark that will get people to notice Glenelg again
6. Community Garden Project
7. Water park that incorporates the grass area and nature play combined with the patonga
8. Water feature
9. Rodney Fox shark museum
10. A place like Plant 4 in Bowden with nature play, market stalls and food, a place to have community events live music etc
11. Recognition of local indigenous history with some sort of display...? Images of how it was....
12. Leave it as parkland
13. Mini Buffalo to take cruises on the Patawalonga
14. return it to parkland with access to water
15. A calm, shady resting area to contrast with busy playground.
16. Outdoor discovery point/centre about the Patawalonga Lake

Appendix 2. *(all comments are written verbatim)*

1. ,A small kiosk/cafe to service the new Wigley Reserve playspace and/or a SQID/wet land space to improve stormwater flowing into the Pat.
2. Public pool and jacuzzi!
3. Seating
4. Duck pond for kids or pool for all
5. Lighting,a planting of native trees and a natural seating area of logs e.g. to offer a contemplative environment. Perhaps a subtle plaque or carving in the local kaurna language for ' ' 'welcome
6. I believe it would be better to create a restaurant similar to the buffalo all it takes is well advertise meant which the buffalo didn't receive
7. Kids swimming pool
8. Wetlands

9. ,I think a wharf or deck extending out a small way from the waters edge to complement a cafe on the bank where the Buffalo was.
10. I was wondering whether you could a bit of a protruding area over the water with a clear base and edge so kids (& adults) could see the water and possibly sea creatures underneath. A small sand area beside it could be nice too. Perhaps also promoting water and environmental awareness at the same time.
11. A giant water feature
12. I think an infinity pool with glass against the river side, make it a Public pool, no cost entry!
13. Community garden
14. Another Buffalo , what an attraction & I live in Perth . So sad on my last visit to see it gone Adelaide you could have done something to save it ...sob sob
15. Power access for food trucks / events,Deck out over the water.
16. Kiosk/restaurant,The actual buffalo area should be decked and shaded. Use the old tram. 50% kitchen with take away 50% inside seating.
17. Adequate lighting, visibility and security measures at night to discourage unwanted use and behaviour in this area.
18. A means of highlighting the historical nature of the area and to maintain/highlight the existing historical items nearby.

4. Appendix 3 – Uploaded designs and concept designs

1.



2.





3.



4.



5.. Natural shade and some artificial shade over various subtle water features similar to Henley & Mosely Square interactive water play areas.

Colours to be blue/natural and textures to be as natural as possible. No gaudy bright colours to detract from the beautiful park and water surrounds. Perhaps something also in glass like the sculpture in the Botanic Gardens

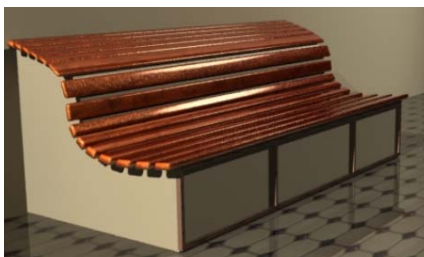
Needs to be some acknowledgment of HMS Buffalo and the Historical significance, including indigenous people, of the area. Perhaps some wrought iron screens - made by local artists The Weigall Reserve at Marleston has a fabulous tribute to the horse trotting history <https://www.jpe.com.au/projects/weigall-oval> (below left)



Victor Harbour as the Whale Tail water feature – Glenelg's should reference the Buffalo

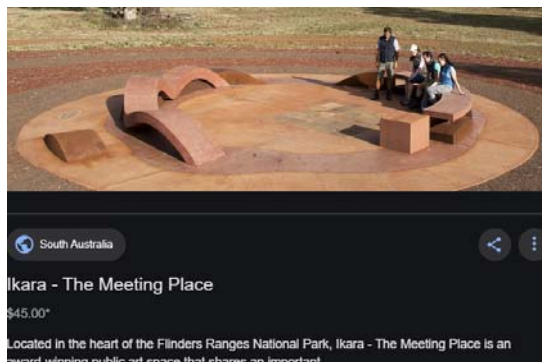
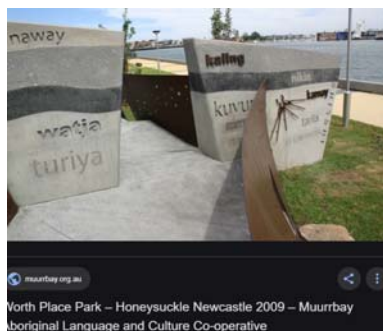


Seating idea:



Art and Screen ideas – Nautical, Maritime, Indigenous, etc:





South Australia Artists:

<https://www.alchemyironworks.com.au/contact-us.html> Basket Range

Silvio Apponyi <http://www.apponyi.net/> Brilliant South Australian sculptor

<https://kangarooislandsculpturetrail.com/phil-baines/> and <https://kangarooislandsculpturetrail.com/bev-willson-poetry/>



5.



7.



8.

9.



10.





11.



12.



13.



14



15.

Appendix 5. Comments (all comments are written verbatim)

An area like the Broadway Kiosk, but with better design. The concept but Troy de Young was not a bad template.
Make sure the space is repurposed for multiple user groups not just residents living adjacent.
A smaller scale bar based on the Arbory Bar or Afloat on the Yarra at Melbourne would be a great attraction. Otherwise a community event space for informal BBQs, gathering or food trucks and or / performances such a porch sessions would be great
Could the old Tram be made into a cafe offering morning and afternoon tea like the one in McLaren Vale.
Keep it as open space. Seating, tables and bbq facilities with natural shade would benefit all age groups
Maggie Beer restaurant is a good example of water front dining.

It should not be used for any commercial interests
Just remediate the site and walking path to enable an open vista up the waterway, with seating too. Any cafe should be at the heritage tram site which has become an eyesore.
This area would benefit from a kiosk or café with outdoor shade cover over tables and chairs
Glenelg is tired, dull and boring. This would be a great opportunity to utilise a fantastic outdoor space and make it VIBRANT. Colour, seating, activities, pop up trucks, sporting events, theatre. The options are endless, but please, let's do it right. Jetty Road is disgusting with so many empty shops and dirty footpaths. Holdfast Marina is like a morgue (blame the expensive parking and the tram not going down Colley Tce). We have great weather, great beaches and it is just all so terribly dull.
Let's plant trees and shrubs to provide much needed shelter from wind & sun, provide a little more habitat for other creatures and thus make the area a peaceful & attractive place to spend some time.
Please leave as open space with access to waters edge, but the current cars meets and one of events are great on Wigley reserve
Lack of proximal parking is a big issue so the site development must be low in that requirement
I'd like to see the space given some focus/ interest so that there is a reason to walk, or ride, there - eg interesting play structures, inviting landscaping with seating and shade - making it a nice place to hang out in nature
The birthplace of South Australia, we need to keep some of or heritage, history and character.
Would like to see a fish Haven or a Boardwalk

With the number of recent applications and approvals for high density residential developments nearby, I feel a cafe would be best suited for this land. It would provide for the local community (those within walking distance) while also providing a destination place for those outside of the immediate area.

With the recently confirmed playground upgrade, this will also provide a great place for families and parents to grab a coffee as they watch their children play.

Providing a kiosk inside recreational spaces has proven a success around the world, with the Greenhouse Cafe in centennial Parklands a great example of this.

With a small car park also available for additional bicycle parking, it could prove to be a destination place for weekend cyclists, who travel from far and wide to the area at the moment, to enjoy a coffee.

Wigley reserve also currently holds a number of weekend events (car shows, charity events etc.), a permanent cafe would help cater for these events, providing a benefit for those hosting events and the cafe itself.

I feel this is a great opportunity for the council to make this area work for now and the future.

There are many recreational offerings in and around this area. Much of the man made offerings are unattractive in an area of great natural beauty. Im so glad the Buffalo is gone; when is the tram going? I would love to see a lovely patch of natural vegetation planted here. If this is not an option then a lighting/sound sculpture by a high profile indigenous artist that commemorates the Kurna people.

Something similar to the Broadway kiosk with good coffee and a bar. Large outdoor and undercover seating area that can be used all year round to compliment the new play space.

Just make Glenelg glamorous again maybe put more location for people to park their boats near where Buffalo REPLICA was and charge rates to them for the area

This would be a good area for a small kiosk and/or food truck (and water station) that could sell ice cream, drinks and simple snacks for people using the play area.

I live just down the road from here and have visisted this area mostly for the car club meets that happen here (including showcasing my own cars at times). I am also starting a family soon and look forward to opportunities for young families at this space.

Would be great to have a kids swimming pool to go with the playground

Whatever is chosen, please use South Australian businesses and artists!

A cafe kiosk similar to the Broadway cafe would be ideal. For locals that use to visit Plank at the Haven Marina no longer have anywhere for a bite to eat with a view of the water in that local area.

A deck over the water, with acoustic music or lounge bar with afternoon chill out dj etc would be inline with eastern states. Thinking wharf bar style in Manly

Perfect spot for water edge cafe/bar and facilities for community events.

I would like to see a natural indigenous inerpretative trail. There must be a dreamtime story involving the Patawalonga. Its about time we honoured the people who lived here for 60,000 years.

A multipurpose community area which could be utilised for concerts, speech's (amphitheatre or similar). Also a hub for community events such as fork in the road food trucks, similar to the open space surrounding Hart's mill.

There is already a new playground going in, so I don't think further child orientated space would make sense. A cafe or kiosk would serve well for dog walkers, visitors to Glenelg and also the many people who come to use the playground

The area was used as an eating area and should be used in that respect perhaps a restaurant. There is all ready many playing, grassed areas and water activities in the area.

A nice modern cafe with indoor and outdoor seating... develop a walking path through the area around the river
The Graham Cornes reserve, put a statue up of him.
Something which includes sustainable power generation (solar panels)
A little kiosk which is dog friendly where you can grab a coffee, drink or ice cream and enjoy the space. Make it safe for little kiddies near the water. Lots of natural Shade and seats
I would like to see holdfast council build a big playground with picnic tables, barbecues, lots of shade and the playground be suitable for all ages from toddlers through to young teens. A playground with a mixture of nature play and man-made equipment would be amazing. I would use a space like that with my young children weekly if not more often!
A shaded structure right on the water with seating/tables for eating drinking on the actual site where the Old Buffalo was, with a kiosk established in the old tram where people could buy food and drink to eat whilst overlooking the water and marina area.
Thankyou
I have lived in Glenelg for almost 20 years and seen it go from the place to be to what we have know there are more homeless people and beggars than ever and it is a struggle to get people to go to Glenelg it is time to bring back Glenelg to its big ways befor it is two late there is so much that can be done and ezy so why is it like even the Mayer has embarrassed the residents that pay all of these rates
A cafe or small eatery I feel would be well patronized and bring a holiday feel to the area. A design which would reflect the holiday vibe and enhance the experience of the area and be a support to the many events held nearby.
I think a little coffee shop would be great here, I've seen some fantastic ones made from shipping containers. With the new park going in it will be full of mums and mums need coffee!!
I just this a water feature with beautiful lighting at night and the sound of water next to the waters edge would be a peaceful noise all year round but it does need a place to buy coffee/drinks and ice cream
When I first found out about the demolition of the Buffalo I made the attached file with a hope that one day we would be able to put it to use. I believe that the city takes too much spotlight away from the western suburbs in way of activations. lets bring the "festival state" name back to other suburbs and utilise the Patawalongas unique river frontage and the deck activation through summer to attract people from all around SA back to glenelg. this will boost all the local economy and open up various hidden gems Glenelg has to offer to persons out side of Holdfast bay
Mike
My favourite choice would be an amphitheatre as Adelaide is known for its festivals. It could be used during the fringe as a venue.
Ex-Pat (Glenelg/Adelaide) Now living in Townsville, we have a large public pool that is free to use and the local businesses all thrive off the people that go there. It includes an art/performing arts area, restaurant, and kiosk! #foodforthought
Make a historical site in keeping with the old tram and Glenelg being the first place Europeans settled.
I think that the location of the old tram is a low profile one. The removal of the imitation "Buffalo" will only exacerbate this. The only remaining element of history there then will be the old diving bell. I am scratching my head for anything we might suggest that could build on a display of Glenelg history and contribute to a "----new and exciting community space---"
What about a display of the history offshore along coast of Holdfast Bay. It's not far from the wreck of The Barcoe (not sure spelling) and other wrecks. The ghost of The Buffalo will remain so the site could be not only nautical but history of reef and other underwater features of interest. Fish, biological, geology, old sailors, tall ships, modern yachting , sea rescue, life saving, storms, Jetty old and new. Throw in the Queen arriving I'm sure there are many interesting facts in the sea that you could dig up. Also history of The Pat couldn't be left out.

<p>Glenelg does not have a true water front cafe. This spot has a unique outlook and could be a magnificent venue for dining.. I suggest a mixture of alfresco casual dining with a deck overhanging the lake. Why not add temporary mooring spots for cannoes and row boats etc with a few steps up to the cafe? This could bring life to the Pat. (Even a hire point for canoes should be considered) Add an inside dinning space with large glass windows overlooking that pictuesque location and I think you will have a winner.</p> <p>If you google London's Lake Serpentine Cafe you will see most of what I am talking about. Their row boat hire is nearby.</p>
<p>Sand pits, faux beach and a small kiosk linked - the whole area maintained by a private operator would be great. Playgroups, family get togethers could all be created from a small coffee shop and extension to the Wigley Playground with a unique beach themed play space.</p>
<p>Please get Rodney Fox shark museum back</p>
<p>The Glenelg Historical Society has already commissioned Liquid Metal Studios for the design of a life sized sculpture of Pioneer Woman, Mary Thomas with an unnamed Aboriginal child which could be located on this site together with a restaurant and cultural centre serving and selling local produce including indigenous/Aboriginal food, similar to what is done at the National Museum of the American Indian in Washington DC. This would be a great attraction for overseas visitors as well as the local public.</p>
<p>A nice pub with live music</p>
<p>Maximise beautiful view, restaurant/bar with decking</p>
<p>We do not have a community garden that is on display. Visitor or residents who frequent this area would see this and start conversations about sustainability and gardening with friends and family</p>
<p>Children's entertainment. free classical music shows. School productions.</p>
<p>The buffalo site should provide a cafe or food trucks. A place for people to buy food. And example semaphore near the jetty. Always busy. Travelled to WA Busselton jetty, amazing park with close food facilities</p>
<p>I think this is the perfect place for a Marina/ harbour bar. I feel it is prime location especially if on a pontoon bar. Melbourne and Sydney have them and they are super popular. It would be a great asset and tourist attraction to Glenelg. Take inspiration from Luckys beach club and Mosleys beach club!</p>
<p>More quiet areas and shaded seating are required for seniors. Too much emphasis is placed on noisy family areas.</p>
<p>A kiosk would be fantastic for locals and visitors. Especially as it's close to the play ground</p>
<p>I would like to see a relaxing viewing platform looking over the Pat with a cafe/ wine bar based in the old tram.</p>
<p>A cafe would be great</p>
<p>A place like Bowden plant 4 shed!!!!</p>
<p>I think that a small cafe would be perfect for this spot</p>
<p>This site lends itself to a licenced bistro with waterside dinning as well as a cafe for coffee etc</p>
<p>We visit plant four Bowden often, yet we are from Glenelg. We so which this modern family friendly, design could be at least slightly replicated in our neighbourhood.</p>
<p>I always thought it could be something like the Ponyfish Island bar and restaurant in Melbourne (Southbank). http://www.ponyfish.com.au/ The views are great and the location too. I have been living in Glenelg and Glenelg North for 13 years and there are no great options for dinning and bars, mainly with ocean/lake views. Henley Beach is doing a much much better job! It would be great to have a trendy and cool option in Glenelg.</p>
<p>Something small would be best - whatever is built shouldn't diminish the natural beauty of the area. I like the idea of providing access to the water from the area, and building structures for shade and BBQ would greatly increase interaction with the site. Everything needs to be done with an eye to keeping the dolphin and fish populations safe.</p>

Please leave this space for the public to enjoy and don't build anything there except maybe some comfortable seating.
Think what I said above says my thoughts...Don't need another cafe selling coffees here though..
Having a covered deck over the water would take advantage of utilizing the waterscape.
A peaceful place to have a meal/drink with great scenic water views.
I would definitely be against a statue of Bart Cummings which I understand is one option suggested by the mayor
There should be installed dedications to Locals who have done wonderful things for Australia and SA. Use the type of glass and aluminium uprights that are already in use along the waterfront. This will give people something to do. eg Bart Cummings, Chappell Bros, Jimmy Melrose. " I didn't know they came from the area" moment. There should be around 12 of these around. Call the area "BUFFALO COVE"
should have made more effort to save the Buffalo Old tram on display
No more cafes please
Now that the replica has gone, the site has no intrinsic significance -- restore it to the same river/lake frontage
Some sort of coffee stall and seating would further enhance the existing use of space for BBQ and the park.
Something similar to the Broadway kiosk. It would be a pleasant and relaxing environment and enjoy a coffee.
Open up the Tram to exhibit historic photos of the area.
we use the park everyday for fitness and it would be great to have an undercover area that we could use during winter but that the community could also use for events and get togethers that wasn't restricted by general tables chairs and bbqs
I think build a replica tall ship and turn it into a restaurant
Love to see coffee van here.
Lots of lovely trees to play under and shade too.. Lots of water play. Gorgeous tropical flowers. Loose parts play. Wooden easels for drawing.
I would like to see a waterfront cafe/kiosk to service the play area and any events that are held on Wrigley Reserve. It could also be a nice place just to sit and sip a coffee while looking out over the water.
Return space to parkland. No more gimmicky, awful, money earning/wasting ventures the council is known for
This is Hazbeans Cafe in Albany WA. It has so many similarities to Wiggly Reserve including a vintage car day etc. what about asking Veloce on the Marina to do a pop-up! They have a very loyal following, great efficient service. Experience is everything for this sort of venue. Please don't get your best mate or some wannabe without runs on the board to set up a business...
I think having a natural shady area there with interpretive signage would be great. There could be information about the dolphins that frequent the area and then information about how people can help ie, not to feed them, approach distances etc.
Would be worried about having access to water's edge here, as there is a busy playground nearby. Would like this to be a calm, secure area at night for walkers and residents.

Thank you for providing an opportunity for community contributions to this project.

It would be wonderful to have an outdoor discovery point/centre about the Patawalonga Lake here. Interpretive signage could be incorporated with natural shade, seating, outdoor art and an observation area. Topics could include the dolphins that regularly frequent the Patawalonga, how the public can help them (e.g. by not feeding them, maintaining approach distances, not littering), the lake management system, the lake ecosystem, and its historical and cultural background. Some discovery trails or activities could also be featured.

We have a few safety concerns regarding water access here as:

- It could encourage more fishing in this area and increase the risk of entanglement for the dolphins, especially if there is a structure jutting out over the water.
- If kayaks, paddle boards and other recreational users launch from here, they would be in a small, high-traffic area between the boat lock and marina. Additionally this area can have strong currents when the water gates open.
- Young children could wander over from the unenclosed playspace that is planned in close proximity, and fall into the water.
- If the sunken area is maintained (where the Buffalo used to be), this area would not be visible from the road and could pose security and noise issues at night. There are already often broken bottles and other evidence of nocturnal activity in this area.

In general, could you please ensure that there are adequate lighting, visibility and security measures at night to discourage unwanted use and behaviour in this area.

We would be happy to help coordinate the collection of dolphin information from the relevant organisations.

Regards,

Patawalonga Dolphin Volunteers

Appendix 7 - email

Dear Mayor and Elected Councillors

I provide feed-back, as requested, suggesting appropriate “community” use of the former Buffalo site. This representation is a reflection of the views of the 82 house-holds and rate payers resident in Marina East at 33 Colley Tce, Glenelg.

1. Create a precinct to encourage “free play” activity for the 3 – 10 year old group, previously catered for by the existing Wigley Reserve Play-ground. The proposed remodelled Wigley Paly hub appears to cater more for adventure play for the older group of 6 – 14 year olds.
2. This could be achieved by dumping 30 tonnes of beach sand in the Buffalo “carve out”. This would provide a suitable terrain for running, jumping, sand castle building activity – recently a temporary mound of sand was left for a few days on Glenelg beach It was instantly colonised by bands of children, becoming a community asset for kids play, climbing up the hill, rolling down the hill, posing as queen/king of the mountain etc. This is the kind of community feed-back that should not be ignored!
3. A safe/shallow sea-side paddling experience could be provided by fencing in a portion of the Patawalonga basin water, allowing access to water play yet restricting children from the deeper waters of the basin.
4. Shade protection should be provided over the area and perhaps a small fresh-water wading pool supplied from the recycled water piped to the Reserve – some addition filtration may be required.

5. A small café serving coffee/snacks to supervising parents/walkers would be appropriate, with suitable outdoor furniture and landscaping.

Having provided a positive contribution, may I add further feed-back of a slightly critical nature:

- The recently posted notice on the Buffalo site calling for community comment by 19 December (approx. 6 days' notice) hardly qualifies as "community consultation".
- This site should be returned to exclusive community recreation – not a commercial enterprise as suggested by the tone of a recent article – see fwded letter published in The Messenger, 18 December.
- Residents/rate payers in the vicinity of Wigley Reserve request more effective community consultation. We are aware that submissions from small numbers of residents in relation to developments on other Council community reserves are taken not of and acted on. There are 82 house-holds immediately adjacent to Wigley Reserve, who support and congratulate Council on the many excellent community amenities provided on Wigley Reserve; however, we sometimes get the impression that our concerns are not given serious consideration because we are 'only' apartment dwellers.

Thank you for your attention to this feed-back and I trust in your careful consideration of the issues raised.

Item No: **15.4**

Subject: **HOLDFAST BAY COMMUNITY CENTRE MASTER PLAN**

Date: 11 February 2020

Written By: Community Development Coordinator

General Manager: Community Services, Ms M Lock

SUMMARY

In 2007, Council resolved (C220507) to undertake Holdfast Bay Community Centre (HBCC) Master Plan. In 2013, Council undertook a Community Centre Review as part of the Social Needs and Community Infrastructure Planning and Analysis Study, offering recommendations including exploring redevelopment of the HBCC site to best service community needs.

In the 2018/19 financial year, \$30,000 was allocated in the budget to undertake a master plan of the HBCC site. During the concept design phase, a number of site constraints and limitations were noted as restricting design. This report summarises the Master Plan project to date and latest feedback received from community stakeholders on the concepts.

A new initiative totalling \$97,000 has been submitted for consideration in the 2020/21 budget for new toilet facilities (disability access, children's and adults) within the child care building.

RECOMMENDATION

- 1. That Council note inclusion in the asset management plan and long term financial plan for the repairs and maintenance of the Holdfast Bay Community Centre.**
 - 2. That Council consider any future upgrades to Holdfast Bay Community Centre as part of annual budget processes.**
 - 3. That Council endorse that no further work be undertaken on the Holdfast Bay Master Plan.**
-

COMMUNITY PLAN

Placemaking: Creating lively and safe places

Community: Building a healthy, active and resilient community

Community: Fostering an engaged and contributing community

Economy: Boosting our visitor economy

Environment: Fostering an environmentally connected community

COUNCIL POLICY

Not Applicable.

STATUTORY PROVISIONS

Not Applicable.

BACKGROUND

In 2007, Council resolved to undertake a Holdfast Bay Community Centre (HBCC) Master Plan by initiating discussions with HBCC management to develop long term plans for community service delivery and management. At the May 22 2007 meeting, Council resolved (C220507)

That the Administration initiates discussions with the Management Committee of the Holdfast Bay Community Centre to facilitate the development of a long term plan for facilities and services which will include a redevelopment of the current site for incorporation in Council's long term financial and asset management plans.

In 2013, Council undertook a community centre review as part of the Social Needs and Community Infrastructure Planning and Analysis Study, offering recommendations including exploring redevelopment of the HBCC site to best service community needs.

In the 2018/19 financial year, \$30,000 was allocated in the budget to undertake a master plan of the HBCC site including cost estimations and concept plans in readiness for the next State and Federal Government election cycles. To date \$13,240 has been spent on the project, of the \$30,000 allocated. Architects were appointed to develop concept designs for a new Centre on the current site, based on community consultation, current centre user groups and direct input from Elected Members. Following this engagement, three concept designs were produced and delivered to Council in July 2019.

Subsequent to this, Administration discussed the concept plans again with the current venue managers (YMCA SA) who expressed their preference for Council to again consider refurbishment of the existing facility rather than redevelop the site as per the concept plans.

REPORT

In February 2019, Studio Nine Architects were awarded the contract to undertake the community consultation and concept development for the Holdfast Bay Community Centre Master Plan. An integral part of the Master Plan process was the extensive community consultation, including on-site information sessions and two Elected Member workshops during the concept development phase. In May 2019, an independent building condition audit was undertaken which provided updated asset information to help inform staging and timing of potential redevelopments and to prioritise repairs and maintenance to ensure a fit for purpose facility.

Outcomes of the community consultation phase and preliminary investigations by the consultant team identified a number of site specific issues of the HBCC site. In particular, the need for:

- Increased on-site parking to facilitate increased patronage;
- Inclusive (DDA) toilet facilities;
- Improved building functionality and more storage;
- Improved air conditioning;
- Multi-purpose rooms including main hall with sprung floor;
- Commercial kitchen;
- Better integration of indoor to outdoor areas; and
- Better acoustics enabling concurrent use of adjoining rooms.

In addition to the above issues, during the concept development stage, the consultant team also identified the following site issues:

- Proximity to public transport
- Elongated site restricts building design
- Residential interface
- Location of significant trees restricting building location and design
- Unknown impacts (access, traffic congestion) of McAuley Community School
- Easy access to rooms – limited ability for growth of programs and services
- DDA compliant accessibility
- Capacity for flexibility of use for additional community groups
- Lack of multi-functional indoor/outdoor space
- Environmental/sustainability issues arise as maintaining current amenities (such as heating and cooling) will not take into account cost savings from modern designs using building materials and layout to work more efficiently.

The three Master Plan concepts were developed by the consultant team and workshopped with Elected Members to gather feedback and where possible address issues and constraints outlined above. Subsequent to this, Administration discussed the concept plans again with the current venue managers (YMCA SA) who expressed their preference for Council to consider refurbishment of the existing facility rather than redevelop the site.

The feedback from the YMCA SA is for Council to continue to maintain the Holdfast Bay Community Centre at the current level of investment, ensuring a fit for purpose facility. This would include asset replacement on a like for like basis at end of life and not major upgrades or redevelopment that were proposed in the Master Plan concepts. As a priority, the YMCA have requested refurbishment of the toilet facilities within the child care building. The suggested redesign is to change the current children's toilets into two adult cubicles, including one to be an accessible cubicle, children's toilets, and new flooring throughout the building.

The May 2019 Facility Condition and Defect Audit indicated any work within the Child Care Centre toilets, including the flooring, may trigger Disability Discrimination Act (DDA) compliance work required from the car park to the building. An engineering assessment of the flooring will be required and it is expected to recommend re-stumping and structural timber repairs. A new initiative totalling \$97,000 has been submitted for consideration in the 2020/21 budget for new toilet facilities (disability access, children's and adults), however this does not include provision

for flooring, restumping and structural timber repairs. This is an initial estimate and other options are being considered that may reduce the amount required.

The requirement to upgrade an existing building (or portion thereof) to current National Construction Code (NCC) standards to achieve DDA compliance would depend on whether the renovations constitute “building work” (i.e. structural work) or general refurbishment. Assuming that the renovations are structural, then there is a requirement that the upgrading would occur to the ‘affected part’ of a building, which in the case of a child care centre would be the whole building. In this regard, there would be an expectation that access to the building (external paths, carpark access) and sanitary facilities meet current DDA standards.

The buildings are of varying age condition, size and usage value and are approaching the end of their asset life, evidenced in the May 2019 Facility Condition and Defect Audit. From the information contained in the May 2019 Facility Condition and Defect Audit, the cost to maintain the status quo of the Holdfast Bay Community Centre in its current form for the next 20 years is a minimum \$1.9 million. Costing attributed to repair current / immediate defects is \$68,590. Attached is a detailed breakdown and cost summary of building maintenance required to rectify existing defects and maintain the buildings in their current state.

Refer Attachment 1

In comparison, initial cost estimations undertaken by quantity surveyors for a new community centre at the current site, including site works (based on the three concept plans) are as follows:

- | | |
|---|-------------|
| • Option 1 – Single Storey 1000 sqm | \$5,445,000 |
| • Option 2 – Two Storey 1000 sqm | \$5,640,000 |
| • Option 3 – Single with Basement car park 1836 sqm | \$6,970,000 |

Maintenance cost on a new build annually estimated on a sliding scale is 2.5% to 4% of building construction costs. Attachment 2 contains the various concept plans as listed above, that were presented to Council at the July 2019 workshop.

Refer Attachment 2

Feedback from the YMCA centre management also suggested Council renovate each room of the entire centre, one at a time, with like-for-like over the next 10 years, until the whole centre is renovated. However, as previously mentioned there was specific concern regarding the Child Care Centre and its toilet facilities.

Benefits of a building by building refurbishment include:

- Continuity or minimal disruption to community programs on site;
- Current building style and layout is suited to existing user groups; and
- Children's area remains separate from main facility.

Risks of a building by building refurbishment include:

- Inability to fully utilise all space where some rooms are not accessed independently;

- Programming room usage or hire space need to work within physical limitations rather than supply/demand for space;
- No resolution of onsite parking issues;
- Increased ongoing operational costs from lack of modern designs with energy efficiency due to aged footprint (IT, heating/cooling, electricity);
- No enhanced functionality to meet changes in community needs; and
- DDA compliance issues triggered as work is undertaken leading to more work requirements and increased costs.

Given the site restraints and costs associated with redeveloping the site for a new, purpose built Community Centre, it is recommended Council discontinue developing the Master Plan concepts and maintain the Holdfast Bay Community Centre in line with the current level of investment on a like for like basis as per the asset management plan.

BUDGET

Maintain facilities in a like for like condition \$1.9 million (estimated renewal cost over 20 years) as per the asset management plan.

LIFE CYCLE COSTS

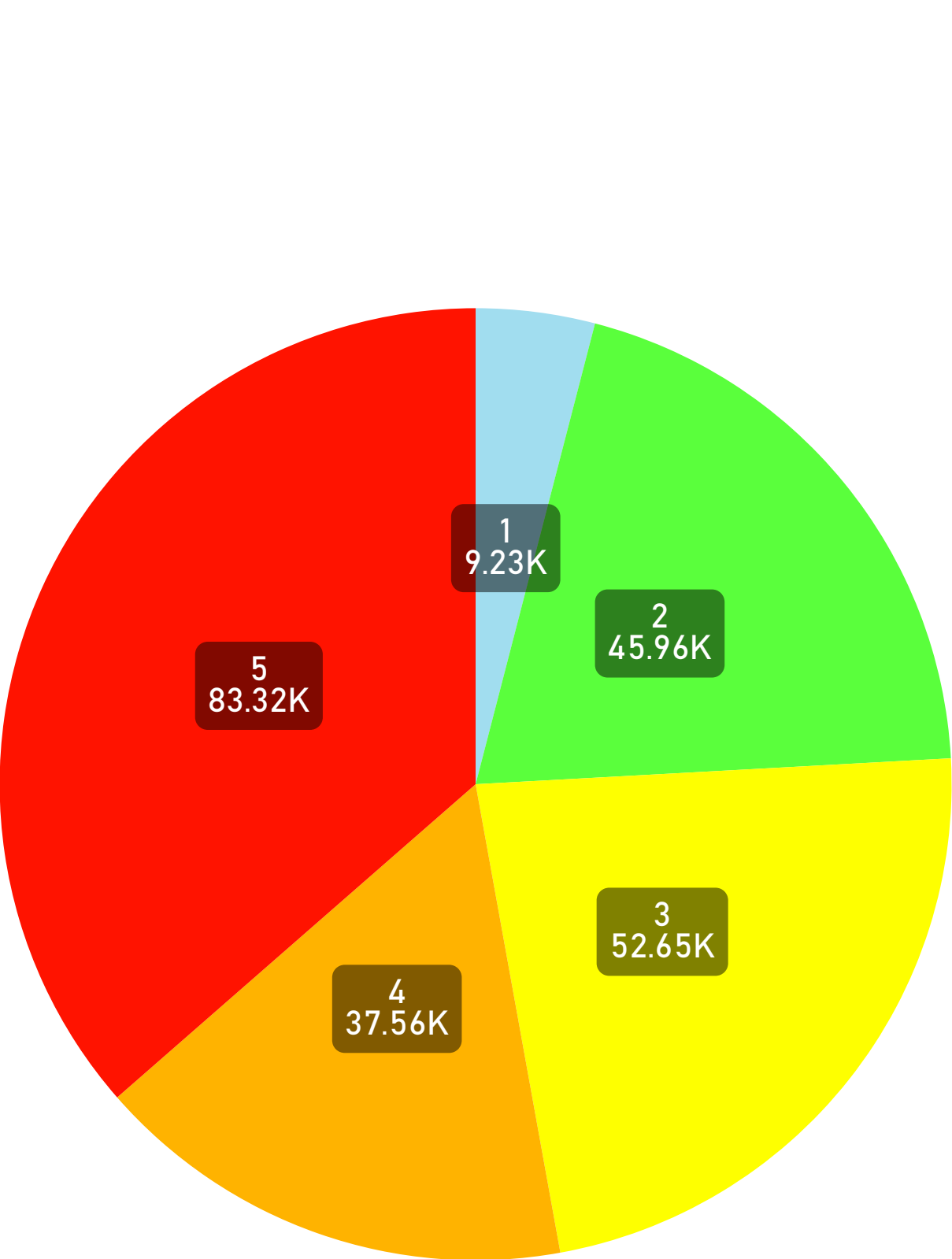
Life cycle costs will be directly linked to the repairs and maintenance undertaken to the existing venue, currently estimated at \$1.9 million over 20 years.

Attachment 1

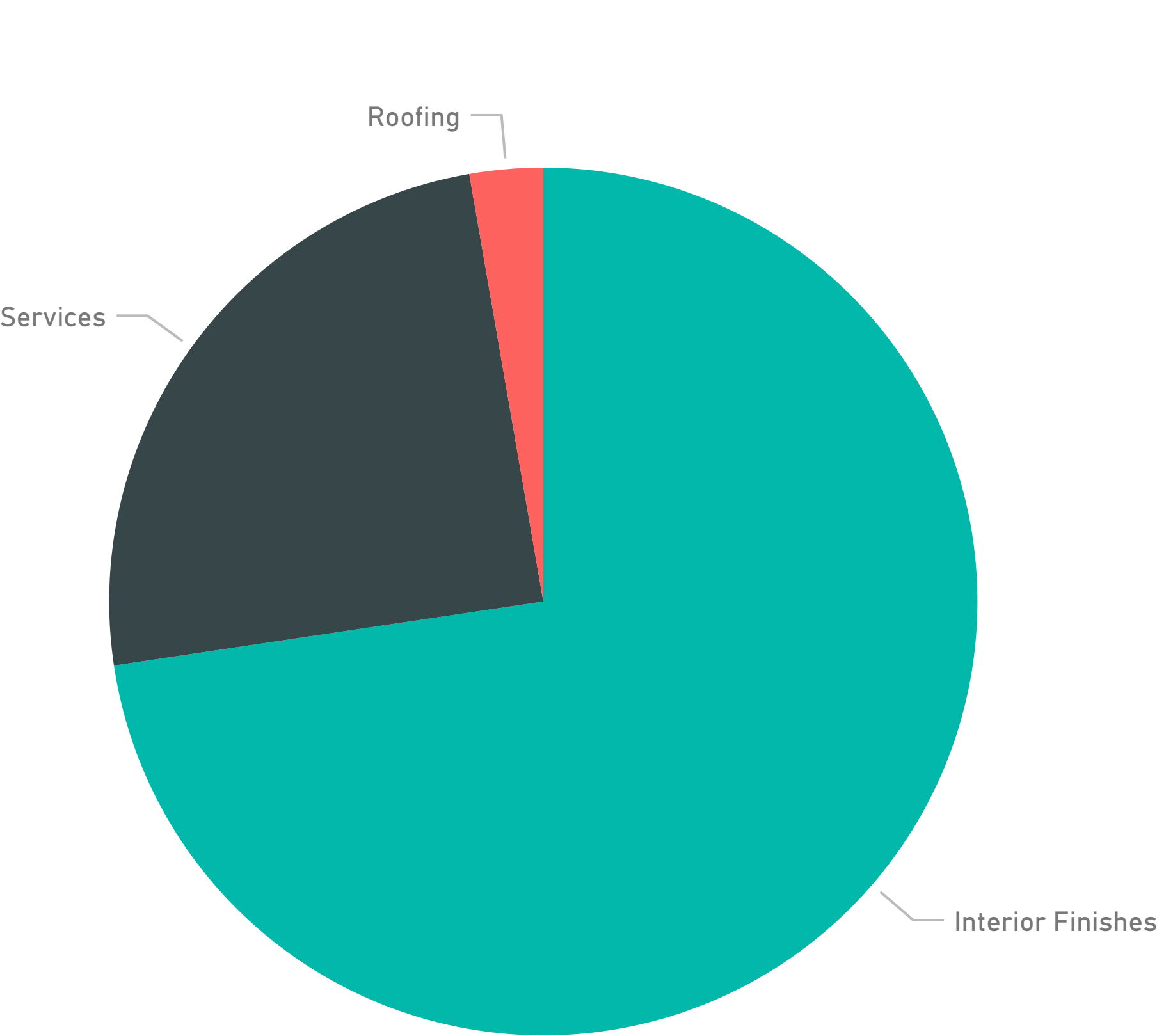


Holdfast Bay Community Centre - Childcare Building

Replacement Value by Condition (1-5)



Replacement Value by Category



Capital Spend

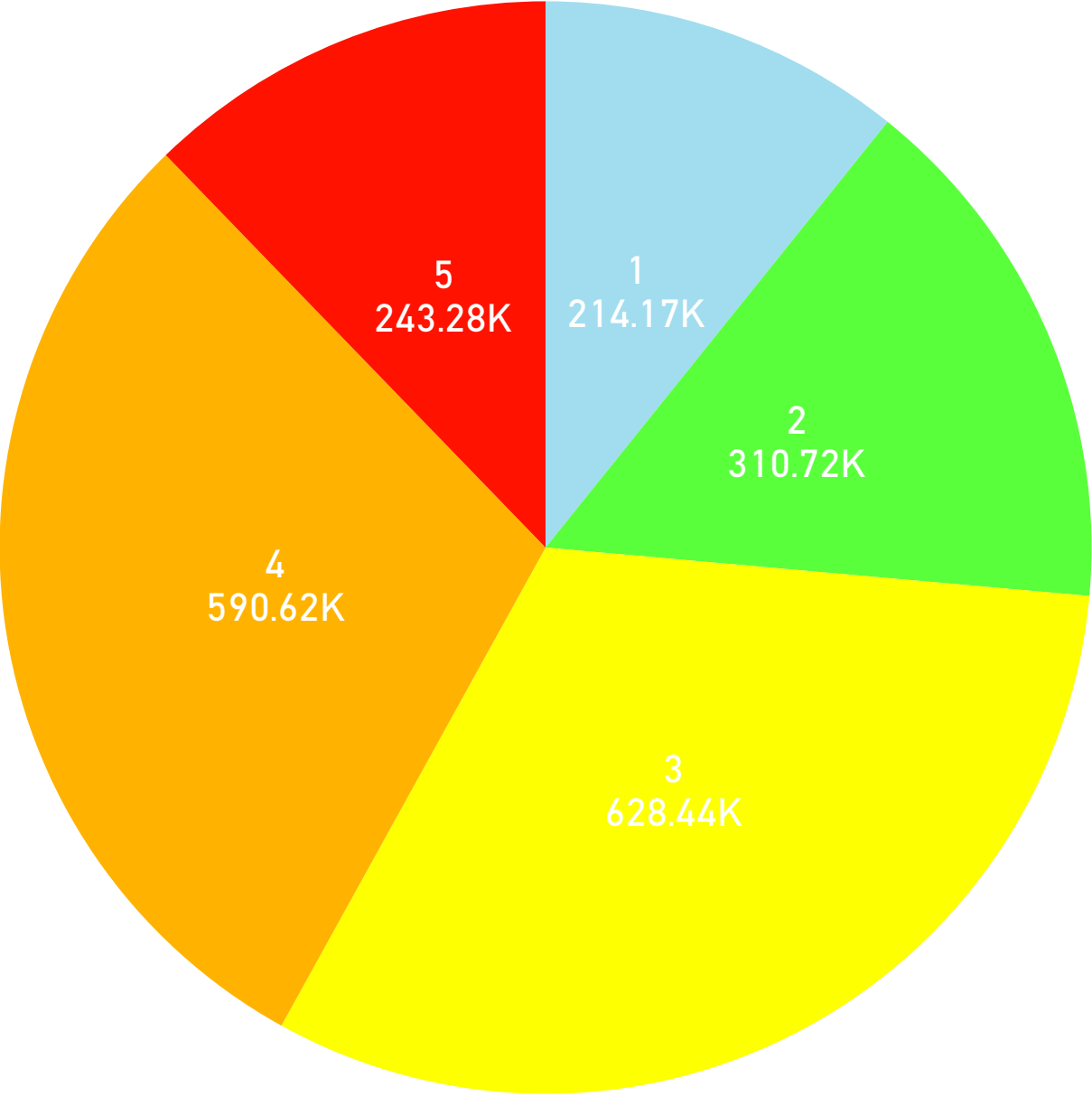
228.72K

Expiry Year

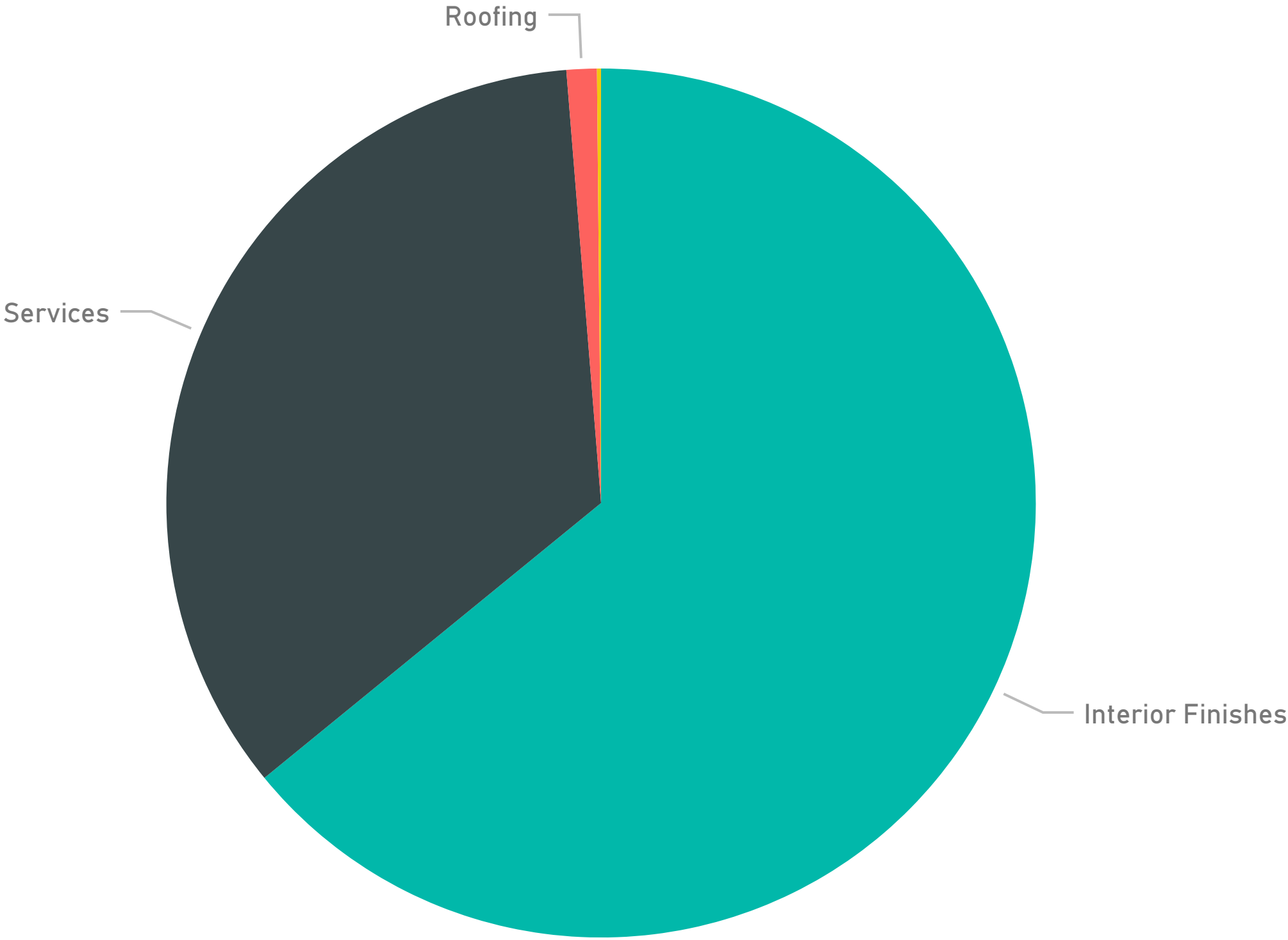
2,019.00
2,039.00

Holdfast Bay Community Centre - All Buildings

Replacement Value by Condition (1-5)



Replacement Value by Category



Capital Spend

1.99M

Expiry Year

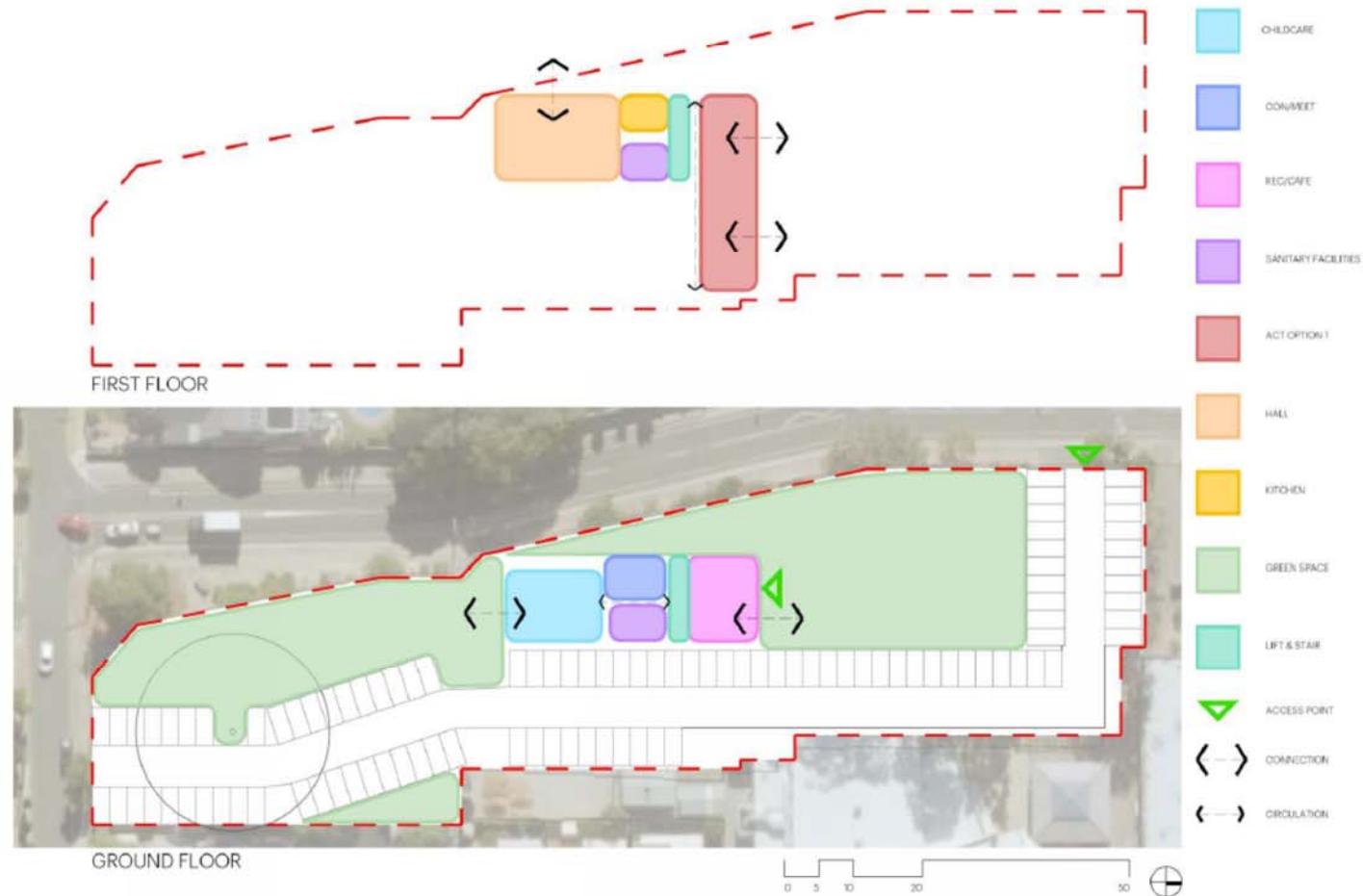
2,019.00
2,039.00

Attachment 2















Item No: **15.5**

Subject: **ATTENDANCE AT NATIONAL GENERAL ASSEMBLY 2020**

Date: 11 February 2020

Written By: Team Leader Governance

General Manager: Strategy and Business Services, Ms P Jackson

SUMMARY

The National General Assembly (NGA) 2020, will be hosted by the Australian Local Government Association (ALGA) from 14 - 17 June 2020 in Canberra. The theme is "Working Together for Our Communities".

Registrations are open to attend the NGA 2020, but the program for the event is yet to be released. Council is requested to consider attendance at the NGA 2020.

RECOMMENDATION

1. That Council approves the attendance of _____ and _____ at the National General Assembly (NGA) 2020 from 14 - 17 June 2020, in accordance with Council's 'Elected Member Training and Development Policy'.
 2. That both Elected Members attending the National General Assembly 2020 present a written report back to Council.
 3. That _____ be Council's voting delegate at the National General Assembly 2020.
-

COMMUNITY PLAN

A Place that Provides Value for Money

COUNCIL POLICY

Elected Member Training and Development Policy

STATUTORY PROVISIONS

Not Applicable

BACKGROUND

In June 2019 Councillors Bouchee and Chabrel attended the NGA conference.

Council's Elected Member Training and Development Policy allows for the Mayor and one Elected Member (or two Elected Members in the absence of the Mayor) to attend the NGA, with the understanding that different members will attend in different years (Clause 2.8(b)).

Members should note that the Policy states, Council will only support the attendance by all members at one intrastate local government related conference and one interstate local government related conference or similar every two years (Clause 2.8(a)). Therefore the members that attended in 2019 are unable to attend the NGA 2020.

The NGA provides a platform for Local Government sector to address national issues and lobby the Federal Government on critical issues. The attendance at the NGA by members provides a unique opportunity to enhance understanding of local government and to network with other Elected Members.

REPORT

The Items in Brief provided to Council on 28 January 2020 (Report No: 04/20 - Item 5) called for Notices of Motions for the NGA to be proposed by any Elected Members (subject to meeting the required criteria) on or before Council's meeting on 10 March 2020. The ALGA Discussion Paper 2020 was provided with the Report as attachment 4.

The keynote speaker listed is Dr Neryl East who is a professional speaker and facilitator who shows current and aspiring local government leaders how to be heard, stand out and command influence.

The registration fees include:

- Attendance at all General Assembly sessions;
- Morning tea, lunch and afternoon tea as per the General Assembly program;
- One ticket to the Welcome Drinks, Sunday; and
- General Assembly satchel and materials.

There are social events during the time period (additional fees apply for the dinners) including:

- Networking Dinner; and
- General Assembly Dinner.

Accommodation will be booked by Administration in consultation with the nominated members. Members attending will be requested if they wish to attend the additional dinners.

BUDGET

Attendance at the NGA including: flights, accommodation, transfers, registration and dinners costs approximately \$4,250 per attendee.

The Elected Member Training budget for 2019/2020 is \$15,000 and there is sufficient budget to cover the costs.

LIFE CYCLE COSTS

There are no full life cycle costs associated with this report.

Item No: **15.6**

Subject: **COASTAL RESEARCH AND DEVELOPMENT GRANT**

Date: 11 February 2020

Written By: Team Leader Environment and Coast

General Manager: City Assets and Services, Mr H Lacy

SUMMARY

The Coast Protection Board have released one-time only Coastal Research and Development Grants. With sea level rise happening faster than predicted we need to start a coastal adaptation planning process so that we have a better understanding of where our risks and vulnerabilities are, what we might be able to protect, and what our adaptation options might be. It is intended to apply for one of these grants to assist with this process, starting with a scoping study. The grant application requires Council approval.

The cost to develop a coastal adaptation scoping study is expected to be around \$80,000 and the grant is for 50% (\$40,000) of the total project cost. The balance is funded by Council with cash and in-kind support.

The Council contribution is subject to a new initiative budget request for the 2020 /2021 FY.

The scoping study would need to be completed by May 2021.

RECOMMENDATION

Council endorses the submission of a grant application to the Coast Protection Board's Coastal Research and Development grants for the value of \$40,000 with Council's contribution to be included in the 2020/21 budget process for consideration.

COMMUNITY PLAN

Environment: Building an environmentally resilient city

COUNCIL POLICY

Not Applicable.

STATUTORY PROVISIONS

Not Applicable.

BACKGROUND

Sea level rise is happening faster than previously predicted and the impacts of climate change are worse than anticipated. This will impact some parts of our coast more than others. Exacerbated by sea level rise, coastal erosion and inundation can cause severe impacts to our coastlines and coastal community. With Adelaide's most highly visited beaches and coastline we have a responsibility to start the process of coastal adaptation planning urgently so that we have a better understanding of what our risks are, how and who will be impacted, what we might be able to protect, and what our adaptation options might be. We have a unique opportunity to have this work part-funded by the state government as the Coast Protection Board have released one-time only Coastal Research and Development Grants. It is intended to apply for one of these grants to fund this process, starting with a scoping study. The grant application requires Council approval.

The scoping study will provide a background, preliminary risk assessment, baseline data collection and provide an understanding of key impacts, as well as recommendations for next steps.

REPORT

Coastal adaptation planning is a long complex process incorporating many steps, the first of which is a scoping study. The LGA's Coastal Adaptation Planning Guidelines recommends a seven step process, although there are many models available and the LGA are currently updating these guidelines. The Coast Protection Board's Coastal Research and Development Grant will contribute to the cost of a scoping study to start our coastal adaptation planning work, using a specialist consultant.

A scoping study will detail the context and parameters of this work and describe the baseline conditions in our region. The study helps to answer three high level questions:

- What do we know?
- What do we need to know?
- What resources do we have or not have to progress?

We are fortunate that our section of coastline has been well studied in the past and therefore there is already a good amount of information from which to draw in this process. However, much of it is in diverse places and needs to be drawn together in one place. The process also requires engaging with affected stakeholders.

The elements of a scoping study are:

- Establish the geographical extent of the study area;
- Determine the approach to consultation, noting that due to the potential threats to private assets the way in which stakeholders will be engaged requires detailed consideration;
- Identify sectors and stakeholders to be included in developing a coastal hazard strategy;
- Understand the history of our coast, including coastal change since European settlement, and development history including Coast Protection Board referral decisions;

- Confirm coastal governance arrangements: Council's role and responsibilities, other stakeholder roles and responsibilities;
- Undertake a preliminary risk assessment;
- Identify baseline data: a snapshot of current conditions (including economic, social and environmental; relevant plans, policies and programs; climate change trends; threats, vulnerabilities and impacts);
- Identify key coastal hazards and impacts; and
- Determine data and monitoring requirements: what do we need to know that we do not currently know? This will provide recommendations for data collection, which is one of the next steps of the adaptation process.

It should be noted that this project can't commence until budget approval.

Next steps after the scoping study:

- Data collection;
- Determine decision lifetimes;
- Detailed hazard, risk and vulnerability assessments;
- Stakeholder engagement;
- Adaptation options;
- Action planning; and
- Evaluation.

The City of Holdfast Bay relies heavily on our beautiful coastline for tourism and economic benefit for businesses in the area as well as for use by our community. We need to start planning now to address the possible impacts of climate change.

Early intervention may allow more cost effective solutions to be developed.

BUDGET

The grant requires that Council provide 50% of the project funding. The total project cost is estimated to be \$80,000. The income for the project will be broken up as follows:

- Coast Protection Board grant: \$40,000
- Council in-kind staff time: \$10,000
- Council funding: \$30,000

LIFE CYCLE COSTS

Not Applicable.