

NOTICE OF MEETING

Notice is hereby given that an ordinary meeting of Council will be held by

Electronic means in a virtual meeting room

An audio recording will be made available as soon as practicable after the meeting.

Tuesday 14 April 2020 at 6.00pm

Roberto Bria
CHIEF EXECUTIVE OFFICER



Ordinary Council Meeting Agenda

1. OPENING

The Mayor will declare the meeting open at 6:00pm.

2. KAURNA ACKNOWLEDGEMENT

We acknowledge Kurna people as the traditional owners and custodians of this land.

We respect their spiritual relationship with country that has developed over thousands of years, and the cultural heritage and beliefs that remain important to Kurna People today.

3. SERVICE TO COUNTRY ACKNOWLEDGEMENT

The City of Holdfast Bay would like to acknowledge all personnel who have served in the Australian forces and services, including volunteers, for our country.

4. PRAYER

Heavenly Father, we pray for your presence and guidance at our Council Meeting. Grant us your wisdom and protect our integrity as we carry out the powers and responsibilities entrusted to us on behalf of the community that we serve.

5. APOLOGIES

5.1 Apologies Received

5.2 Absent

6. ITEMS PRESENTED TO COUNCIL

7. DECLARATION OF INTEREST

If a Council Member has an interest (within the terms of the Local Government Act 1999) in a matter before the Council they are asked to disclose the interest to the Council and provide full and accurate details of the relevant interest. Members are reminded to declare their interest before each item.

8. CONFIRMATION OF MINUTES

Motion

That the minutes of the Ordinary Meeting of Council held on 10 March 2020 be taken as read and confirmed.

Moved Councillor _____, Seconded Councillor _____

Carried

9. PUBLIC PRESENTATIONS

9.1 Petitions

9.1.1 Petition – Seacliff Boat Ramp (Report No: 92/20)

9.2 **Presentations - Nil**

9.3 **Deputations - Nil**

10. QUESTIONS BY MEMBERS

10.1 **Without Notice**

10.2 **On Notice - Nil**

11. MEMBER'S ACTIVITY REPORTS - Nil

12. MOTIONS ON NOTICE

12.1 Motion on Notice – Lighting Plan for Jetty Road Brighton – Councillor Clancy
(Report No: 85/20)

12.2 Motion on Notice – Bicycle Police Presence on Weekends – Councillor Clancy
(Report No: 86/20)

13. ADJOURNED MATTERS - Nil

14. REPORTS OF MANAGEMENT COMMITTEES AND SUBSIDIARIES

14.1 Minutes – Jetty Road Mainstreet Committee – 4 March 2020 (Report No:
83/20)

15. REPORTS BY OFFICERS

15.1 Items in Brief (Report No: 73/20)

15.2 Election to Greater Adelaide Regional Organisation of Councils (GAROC) for
One Casual Vacancy (Report No: 80/20)

15.3 Brighton Surf Life Saving Club Inc – Proposed Alterations (Report No:
71/20)

15.4 Timed Parking - St Johns Row (Report No: 77/20)

15.5 Seacliff Beach Access Ramp (Report No: 72/20)

15.6 Jetty Road Mainstreet Committee Terms of Reference (Report No: 84/20)

15.7 Environment Strategy (Report No: 45/20)

15.8 Monthly Financial Report – 29 February 2020 (Report No: 81/20)

15.9 Appointments to the Council Assessment Panel (Report No: 87/20)

15.10 Draft GAROC 2020-21 Annual Business Plan and Strategic Plan (Report No:
91/20)

16. RESOLUTIONS SUBJECT TO FORMAL MOTIONS

Presented for the information of Members is a listing of resolutions subject to formal resolutions, for Council and all Standing Committees, to adjourn or lay on the table items of Council business, for the current term of Council.

- 17. URGENT BUSINESS – Subject to the Leave of the Meeting**
- 18. CLOSURE**

**ROBERTO BRIA
CHIEF EXECUTIVE OFFICER**

Item No: **9.1**

Subject: **PETITION – SEACLIFF BOAT RAMP**

Date: 14 April 2020

Written By: Team Leader Governance

General Manager: Strategy and Business Services, Ms P Jackson

SUMMARY

A petition from Peter Waiting of Brighton Tackle and Bait was received on 8 April 2020, as head petitioner.

The petition states:

“Seacliff Boat Ramp
To be kept open to boats and public”

There are 21 pages to the petition, which includes 309 signatures.

RECOMMENDATION

That Council note the petition regarding keeping the Seacliff Boat Ramp open to boats and the public.

COMMUNITY PLAN

Culture: Supporting excellent, efficient operations.

COUNCIL POLICY

Code of Practice – Meeting Procedures

STATUTORY PROVISIONS

Local Government Act 1999

Local Government (Procedures at Meetings) Regulations 2013

BACKGROUND

The petition covering letter is in Attachment 1.

Attachment 1

The petition is deemed to be valid meeting the requirements of the Code of Practice- Meeting Procedures, Regulation 10 (1) – (9).

BUDGET

Not applicable.

LIFE CYCLE COSTS

Not applicable.

Attachment 1

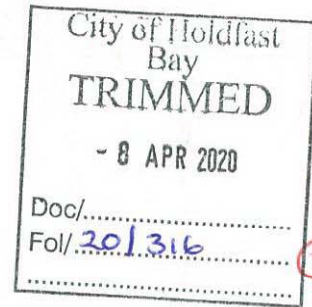


(Cover Letter Template)

Insert Date

8-4-20

Chief Executive Officer
City of Holdfast Bay Council
PO Box 19
BRIGHTON SA 5048



To the Chief Executive Officer

Re: Petition regarding (insert brief topic)

SEALIFE BOAT RAMP
TO BE REPT OPEN TO BOATS + PUBLIC

Kind Regards

Name of Head Petitioner

PETER WAITING

List group or organisation if you are submitting on behalf of

BRIGHTON TACKLE + BAIT

Phone

Email

04 08 95 22 50

Peter & Brighton Tackle + Bait . com . au

Item No: **12.1**

Subject: **MOTION ON NOTICE – LIGHTING PLAN FOR JETTY ROAD BRIGHTON – COUNCILLOR CLANCY**

Date: 14 April 2020

PROPOSED MOTION

Councillor Clancy proposed the following motion:

- 1. That a lighting plan be developed for Jetty Road, Brighton**
- 2. That \$10,000 be allocated from the Jetty Road, Brighton banner project to fund the development of the lighting plan.**

BACKGROUND

It has been proposed that a lighting plan should be developed for Jetty Road, Brighton so that Council can then consider an upgrade of lighting in the street that is consistent and takes into consideration the importance of the Jetty Road, Brighton trading strip.

Council at its last meeting resolved *“That Council endorse no further work be undertaken on the Jetty Road Brighton Banners project.”* This has provided a saving in the budget of approximately \$21,000.

Item No: **12.2**

Subject: **MOTION ON NOTICE – BICYCLE POLICE PRESENCE ON WEEKENDS –
COUNCILLOR CLANCY**

Date: 14 April 2020

PROPOSED MOTION

Councillor Clancy proposed the following motion:

That Council write to South Australia Police requesting bicycle police to have a presence on the weekends on the shared pathway including Jetty Road to Broadway and in front of Minda to deter cyclists from speeding.

BACKGROUND

Residents have raised concerns regarding the speed of cyclists and the safety of people using the coastal boardwalk from Jetty Road to Broadway and at Minda Coast Park.

Item No: **14.1**

Subject: **MINUTES – JETTY ROAD MAINSTREET COMMITTEE MEETINGS – 4 MARCH 2020**

Date: 14 April 2020

Written By: General Manager Community Services

General Manager: Community Services, Ms M Lock

SUMMARY

The Minutes of the Jetty Road Mainstreet Committee meeting held on 4 March 2020 are attached and presented for Council's information.

Jetty Road Mainstreet Committee Agendas, Reports and Minutes are all available on Council's website and the meetings are open to the public.

RECOMMENDATION

That Council notes the minutes of the Jetty Road Mainstreet Committee of 4 March 2020.

COMMUNITY PLAN

Placemaking: Creating lively and safe places
Community: Providing welcoming and accessible facilities
Economy: Supporting and growing local business
Economy: Making it easier to do business
Economy: Boosting our visitor economy
Culture: Being financially accountable
Culture: Supporting excellent, efficient operations
Culture: Being financially accountable

COUNCIL POLICY

Not applicable.

STATUTORY PROVISIONS

Not applicable.

BACKGROUND

The Jetty Road Mainstreet Committee (JPMC) has been established to undertake work to benefit the traders on Jetty Road Glenelg, using the separate rate raised for this purpose. Council has endorsed the Committee's Terms of Reference and given the Committee delegated authority to manage the business of the Committee.

Jetty Road Mainstreet Committee Agendas, Reports, and Minutes are all available on Council's website and the meetings are open to the public.

REPORT

Minutes of the meetings of JPMC held on 4 March 2020 are attached for member's information.

BUDGET

Not applicable.

LIFE CYCLE COSTS

Not applicable.

Attachment 1



CITY OF HOLDFAST BAY

Minutes of the meeting of the Jetty Road Mainstreet Committee of the City of Holdfast Bay held in the Glenelg Library Meeting Room, Colley Terrace, Glenelg on Wednesday 4 March 2020 at 6:00pm.

PRESENT

Elected Members:

Mayor A Wilson
Councillor R Abley
Councillor W Miller

Community Representatives:

Maio's Group, Mr C Maio's
Attitudes Boutique, Ms G Martin
Cibo Espresso, Mr T Beatrice
GU Filmhouse, Mr S Robinson
Ikos Holdings Trust, Mr A Fotopoulos
Fassina Family Liquor Store, Ms E Fassina
Ottoman Grill, Mr O Soner
Beach Burrito, Mr A Warren (via phone)

Staff:

Chief Executive Officer, Mr R Bria
General Manager, Community Services, Ms M Lock
Manager City Activation, Ms S Heading

1. OPENING

The Chairman, Mr C Maio's, declared the meeting open at 6.12pm

2. APOLOGIES

2.1 Apologies Received: Ms L Boys

2.2 Absent:

3. DECLARATION OF INTEREST

Members were reminded to declare any interest before each item.

4. CONFIRMATION OF MINUTES**Motion**

That the minutes of the Jetty Road Mainstreet Committee held on 12 February 2020 be taken as read and confirmed.

Moved Councillor Abley, Seconded Tony

Carried

5. QUESTIONS BY MEMBERS

5.1 **Without Notice:** Nil

5.2 **With Notice:** Nil

6. MOTIONS ON NOTICE: Nil**7. PRESENTATION****Race Around the Bay Event**

Micaela Walker and Sami Madlur, HoldUp Youth Committee presented an overview the Race Around the Bay Event to then invite individual Traders to be part of the event.

A Fotopoulos arrived at 6.19pm

8. REPORTS/ITEMS OF BUSINESS

8.1 New Committee Welcome

(Report No: 58/20)

The Chair will address the Jetty Road Mainstreet Committee at the meeting and welcome its new members.

This report provides information for the committee to note in regards to operating as the Jetty Road Mainstreet Committee (JPMC). The JPMC comprises of 11 members who are a mix of the Glenelg Tourism Precinct (Jetty Road, Glenelg) business owners, commercial property owners and Elected Members. The JPMC is an advisory committee of the City of Holdfast Bay formed under Section 41 of the *Local Government Act 1999*. The committee is established to advise Council on enhancing and promoting the Precinct as a vibrant shopping, leisure and recreation area with year round appeal to residents and visitors. A copy of the JPMC Terms of Reference and City of Holdfast Bay Code of Practice Meeting Procedures has been provided to new committee members.

Motion

That the Jetty Road Mainstreet Committee note this report.

Moved Councillor Miller Seconded T Beatrice

Carried

- 8.2 Appointment of Deputy Chair (Report No: 59/20)

The Jetty Road Mainstreet Committee (JRMCM) are to vote and endorse to fill the Deputy Chair vacancy on the Jetty Road Mainstreet Committee effective immediately till 11 March 2021, following the resignation of a JRMCM member.

Motion

That the JRMCM endorse Gilia Martin to fill the Deputy Chair vacancy on the Jetty Road Mainstreet Committee effective immediately till 11 March 2021.

Moved Councillor Abley Seconded S Robinson

Carried

- 8.3 Monthly Finance Report (Report no: 60/20)

The Jetty Road Mainstreet Committee January 2020 variance report is prepared by the Manager, City Activation and is presented for information of the members of the Jetty Road Mainstreet Committee.

Motion

That the Jetty Road Mainstreet Committee note this report.

Moved E Fassina Seconded G Martin

Carried

- 8.4 Marketing Update (Report No: 61/20)

The report provides an update on marketing initiatives being undertaken from the Jetty Road Mainstreet Committee 2019/20 Marketing Plan and initiatives aligned to the delivery of the Jetty Road Glenelg Retail Strategy 2018-2022.

Motion

That the Jetty Road Mainstreet Committee note this briefing

Moved S Robinson Seconded A Fotopoulos

Carried

8.5 Events Update (Report No: 62/20)

JRMC, in partnership with the City of Holdfast Bay, are responsible for implementing and managing a variety of major events to support economic stimulus in the precinct in accordance with the annual marketing and business plan. This report provides an overview of upcoming events and an update on events held.

Motion

That the Jetty Road Mainstreet Committee note this briefing

Moved Councillor Miller Seconded T Beatrice

Carried

8.6 Terms of Reference Report (Report No: 63/20)

The JRMC members are governed by the “Jetty Road Mainstreet Terms of Reference” for the duration of their term on the committee. There are provisions within the Terms of Reference that allow the JRMC to review the content annually.

Motion

That following the annual review, the Jetty Road Mainstreet Committee endorse any proposed changes to the Terms of Reference for submission to Council.

Moved Councillor Abley Seconded Councillor Miller

Carried

9. URGENT BUSINESS

10. DATE AND TIME OF NEXT MEETING

The next meeting of the Jetty Road Mainstreet Committee will be held on Wednesday 1 April 2020 in the Glenelg Library Meeting Room, Colley Terrace, Glenelg.

11. CLOSURE

The meeting closed at 7.55pm.

CONFIRMED: Wednesday 1 April 2020

CHAIRMAN

Item No: **15.1**

Subject: **ITEMS IN BRIEF**

Date: 14 April 2020

Written By: Personal Assistant

General Manager: Strategy and Business Services, Ms P Jackson

SUMMARY

These items are presented for the information of Members.

After noting the report any items of interest can be discussed and, if required, further motions proposed.

RECOMMENDATION

That the following items be noted and items of interest discussed:

1. **Brighton Oval Redevelopment Update**
 2. **Letter to Premier Steven Marshall – Urgent Request for Funding Assistance**
 3. **Correspondence from Senator Hanson - Young**
-

COMMUNITY PLAN

Culture: Supporting excellent, efficient operations

COUNCIL POLICY

Not applicable

STATUTORY PROVISIONS

Not applicable

REPORT

1. **Brighton Oval Redevelopment Update**

Last update on the Stage 1 of Brighton Oval redevelopment covered from mid-October to late November 2019.

Stage 1 (Building Construction) Update

- The building construction program is on track.
- Practical completion of the Rugby building was completed on 30 January 2020. This means that the building itself is complete and handed over to Council. All clubrooms, toilets, change rooms, offices, fire systems, stairs, balcony, external stairs, floor coverings, air conditioning, plumbing, security, internal electrics, etc are installed and commissioned. Items outstanding are: Kitchen fitout; Cool rooms (x2); Bar fitout; Audio visual equipment.
- Power connection from the new transformer to the Rugby building is being established. Once the power is established, all systems including fire hydrant and lift will be tested and commissioned prior to the builder issuing the certificate of occupancy.
- Rugby Club has been granted access to undertake the fit out the club room including kitchen, bar and cool room. This work by Rugby Club is expected to be completed by end of March 2020. It is expected that the Rugby Club will enter into a lease and take possession of the site early April 2020.
- The roof of the Lacrosse building has been completed and the internal wall linings have been installed. Paintings and floors are next. Lacrosse building will be completed in late April 2020.
- The Football and Cricket building is approximately 75% complete. The roof has been installed, the internal walls and first fix will be commencing soon. The building will be completed in early June 2020.
- Once practical completions of these two buildings (Lacrosse, Football and Cricket) are achieved, the clubs will be undertaking the installation of kitchen, bar and cool room fitouts.
- SA Water was unable to provide fire hydrant connection for the Lacrosse, Football and Cricket club buildings from Highett Ave. The fire hydrant connection for all three buildings will be achieved Brighton Road.
- Power connection between the transformer and the Lacrosse club building is expected to be established by the end of April.

Stage 2 (Civil Works) Upgrade

- A contractor has been engaged for the construction of the civil works (car park, landscape, stormwater etc) surrounding the Rugby Club building (stage 2A). The works have started and the new car park is visible from Brighton Road. It is expected that this work will be completed by the end of April 2020.
- The detailed design for the remainder of stage 2 is being completed. It is expected that tenders will be called for these works by early April 2020.

- Final development approval for the Lacrosse field lighting has been achieved. Tenders have been called and a contractor is expected to be engaged late this month.
- Score boards for all three fields have been purchased and will be installed in the coming months.
- Budget for stage 1 (buildings) and stage 2 (civil works) are currently on track. Although the electrical reticulation costs are estimated to be higher than the budgeted sum, budget balance will be achieved through value management processes. Requests for minor changes or variations by the clubs and other stakeholders are being considered wherever possible.

Lease Negotiations and Communications

- Lease negotiations with the three clubs are continuing.
- The website, www.brightonoval.com.au, provides project progress for the community.



2. Letter to Premier Steven Marshall – Urgent Request for Funding Assistance

On Monday 17 March, Mayor Amanda Wilson wrote to the Premier of South Australia, Steven Marshall requesting urgent funding to assist the City of Holdfast Bay implement initiatives to provide economic stimulus across the Glenelg precinct.

Refer Attachment 1

3. Correspondence from Senator Hanson – Young

On Friday 6th March, Senator Sarah Hanson-Young wrote to Mayor Amanda Wilson to advise that energy company, Equinor had abandoned their plans to drill in the Great Australian Bight. Along with acknowledging the benefits of this decision for our community and environment, Senator Hanson-Young thanked the Mayor and the City of Holdfast Bay for our contribution.

Refer Attachment 2

Attachment 1



17 March 2020

Steven Marshall
Premier of South Australia
Government of South Australia
GPO Box 2343
ADELAIDE SA 5001

VIA EMAIL: premier@sa.gov.au

Dear Premier,

Urgent Request for Funding Assistance

As you are aware the recent devastating bushfires in South Australia and now the coronavirus crisis has had a debilitating effect on the South Australian tourism economy, and will continue to do so into the foreseeable future.

We at the City of Holdfast Bay applaud your swift response to stimulating the economy through these times.

As home to Adelaide's premier tourism precinct we welcome visitors daily into the region with more than 80% of visitors to Adelaide, also coming to Glenelg in their holiday. The tourism industry within the precinct provides (figures for 2018):

- 1,823 jobs locally
- 1.4 million visitors annually
- \$274million economic impact
- Over 30 accommodation properties
- More than 200 events held annually

In addition, Council is committed to investing in the future of Glenelg as a vibrant tourism precinct:

- \$10million committed to the Jetty Road Masterplan, with Stage 1, the Chapel Street and Hindmarsh Lane development, taking place in 2020 (Stage 1 jointly funded by DPTI).
- Plans for the redevelopment of the internal structure of Glenelg Town Hall into an international standard museum and gallery space.
- Initial plans, and inclusion into the proposed \$150 million revitalisation of the Glenelg Jetty.

However our businesses and community are not immune to these economic downturns and as such we are seeking financial support to increase our promotion of Glenelg as a gateway to South Australian regions. Specifically this would take the form of:

- Encouraging South Australian's to book a "Stay-cation" and holiday in their own state this year;
- Comprehensive marketing campaign on line, in print and physical marketing collateral;
- Publicity and public relations campaign;

To assist us implement the initiatives listed above and provide the economic stimulus across the Glenelg precinct Council seeks grant funding of \$60,000 plus GST.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'Amanda Wilson', with a stylized, cursive script.

Amanda Wilson
MAYOR

Attachment 2





SENATOR SARAH HANSON-YOUNG
Australian Greens' Senator for South Australia

Level 7, 147 Pirie St Adelaide SA 5000 : Parliament House, Canberra ACT 2600
Ph: +61 8 8227 0425 Fax: +61 8 8227 0426 : Ph: +61 2 6277 3430 Fax: +61 2 6277 5819

Friday 6th March 2020

Dear Mayor Wilson,

Last week Oil Giant, Equinor, announced they would abandon their plans to drill in the Great Australian Bight. This is a huge win for the community and our environment, and I want to thank you and the City of Holdfast Bay for your contribution to this important fight.

I'm writing today in thanks and to express my excitement to work together for the betterment of South Australia. As well as holding the Greens portfolio for Environment, I have recently received the Tourism portfolio. I'm thrilled to have the Tourism portfolio and show the world, and the rest of Australia, how great our state is.

The Bight deserves and needs World Heritage Protection. I will be continuing the Bight campaign and advocating for World Heritage listing to ensure our coastline, marine life and local industries are not put at risk again.

Equinor's decision to desert their plans to drill in Bight is a win for thousands of Australians and South Australia's fishing and tourism industries. The environment and tourism go hand in hand. I want to ensure the longevity of our tourism industry by protecting and preserving our precious environment. Investment in our environment is an investment in tourism.

Last week has shown the expansion of the fossil fuel industry, knowing what we know about climate change, just isn't viable anymore. We need investment in renewable energy and industry if we are to protect our local work force and preserve the environment.

I'm proud to be representing South Australia and fighting for the future of our state.

Please reach out to my office any time via email at senator.hanson-young@aph.gov.au or call (08) 8227 0425.

Again, thank you for helping protect the Great Australian Bight.

Kind regards,

Senator Sarah Hanson-Young

Item No: **15.2**

Subject: **ELECTION TO GREATER ADELAIDE REGIONAL ORGANISATION OF COUNCILS (GAROC) FOR ONE CASUAL VACANCY**

Date: 14 April 2020

Written By: Team Leader Governance

General Manager: Strategy and Business Services, Ms P Jackson

SUMMARY

This report is an update to the previous report to Council on 28 January 2020 (Item 15.5 – Call for GAROC Committee for One Casual Vacancy- Report no: 11/20). The earlier report called for nominations to Greater Adelaide Regional Organisation of Councils (GAROC) from the date of an election (if required) to the end of September 2020.

Council has received correspondence from the LGASA that there were nine (9) nominations. The election for the one (1) casual vacancy on GAROC is the next step.

Council resolved for Councillor Chabrel to be nominated but due to administrative error the nomination was delayed by a day and was not accepted. Councillor Chabrel could be nominated by Council to GAROC when the new term candidates are requested by the LGA in or around September 2020.

RECOMMENDATION

Council resolves that it wishes to elect _____ to fill the one (1) casual vacancy on the Greater Adelaide Regional Organisation of Councils (GAROC) and the Mayor is to mark on the Ballot Paper accordingly.

COMMUNITY PLAN

Culture: Supporting excellent, efficient operations.

COUNCIL POLICY

Not applicable.

STATUTORY PROVISIONS

Not applicable.

BACKGROUND

On 6 March 2020, Matt Pinnegar, Returning Officer/ Chief Executive Officer of LGASA, advised of the next steps to fill the GAROC casual vacancy is by way of an election.

Refer Attachment 1

REPORT

In the above correspondence, Council was advised the nine (9) nominations were from:

Mayor Kris Hanna	City of Marion
Cr Kym McKay	City of West Torrens
Mayor Jill Whittaker	Campbelltown City Council
Cr Helen Lemon	City of Burnside
Mayor Elizabeth Fricker	Town of Walkerville
Mayor Claire Boan	City of Port Adelaide Enfield
Cr Don Palmer	City of Unley
Mayor Erin Thompson	City of Onkaparinga
Mayor Heather Holmes-Ross	City of Mitcham

Each candidate has provided their profile for consideration by the elected members.

Refer Attachment 1

Once Council has determined the candidate it will vote for, the ballot paper will be completed by the Mayor and returned to Matt Pinnegar, Returning Officer/ Chief Executive Officer of LGASA (by 5pm Thursday 16 April 2020).

The counting of votes will take place on Friday 17 April 2020 at Local Government House, 148 Frome Street, Adelaide. The time of the count will be confirmed and the candidates advised should they, or a nominated scrutineer, wish to be present.

The candidate with the most votes shall be deemed elected and will commence their term immediately and remain in office until the conclusion of the 2020 AGM at the end of September. If any candidates receive the same number of votes the Chief Executive Officer of the LGA will draw lots at the counting of the votes and the lot drawn will be the candidate elected.

BUDGET

There are no budget implications.

LIFE CYCLE COSTS

There are no life cycle costs associated with this report.

Attachment 1



In reply please quote our reference: ECM 701949 LT/MD

6 March 2020

Mr Roberto Bria
Chief Executive Officer
City of Holdfast Bay
PO Box 19
BRIGHTON SA 5048

Dear Mr Bria

Election of GAROC Representative (1 casual vacancy)

On 13 January 2020, Acting CEO Andrew Johnson wrote to member councils calling for nominations for the vacant position on the Greater Adelaide Regional Organisation of Councils (GAROC) which has occurred as a result of the resignation of Cr Tim Pfeiffer from the City of Marion. I wish to advise that at the close of nominations (5.00pm on Friday 26 February 2020) I received nine (9) nominations for the position on GAROC for the following candidates:

- Mayor Kris Hanna (City of Marion)
- Cr Kym McKay (City of West Torrens)
- Mayor Jill Whittaker (Campbelltown City Council)
- Cr Helga Lemon (City of Burnside)
- Mayor Elizabeth Fricker (Town of Walkerville)
- Mayor Claire Boan (City of Port Adelaide Enfield)
- Cr Don Palmer (City of Unley)
- Mayor Erin Thompson (City of Onkaparinga)
- Mayor Heather Holmes-Ross (City of Mitcham)

As a result of receiving more than the required number of nominations, I hereby advise that an election for the position on GAROC will take place.

I have attached a copy of each candidate's profile together with a ballot paper for your completion in accordance with the instructions below.

Voting Instructions

Pursuant to clause 4.4.5 of the GAROC Terms of Reference, the casting of the vote by your council must be conducted as follows:

- each Member [council] shall determine by resolution the candidate it wishes to elect (Clause 4.4.5(c));

- the chair of the meeting for that member [council] shall mark the ballot paper with an "X" next to the candidate that the member [council] wishes elected and seal the ballot paper in the envelope marked "Ballot Paper" inside the envelope marked "Returning Officer". Before sealing the second envelope the Delegate must indicate the member's [council] name on the inside flap of the envelope. The envelope may then be sealed and delivered to the Returning Officer (Clause 4.4.5(d));
- on receipt of the envelopes the Chief Executive must (Clause 4.4.5(e)):
 - open the outer envelope addressed to the "Returning Officer" and record the name of the member [council], which appears on the inside flap of the envelope, on the roll of member's [council] eligible to vote; and
 - place the envelope marked "Ballot Paper" unopened into the ballot box.
- the Chief Executive shall nominate the date, time and place for the counting of votes and shall invite each candidate and a person nominated as the candidate's scrutineer to be present (Clause 4.4.5(f));
- at the counting of the votes the Chief Executive shall produce unopened envelopes marked "Ballot Paper" and if satisfied that all votes are valid, count the number of votes received by each candidate (Clause 4.4.5(g));
- the candidate with the most votes shall be deemed elected and will commence their term immediately and remain in office until the conclusion of the 2020 AGM;
- in the case of candidates receiving the same number of votes, the Chief Executive shall draw lots at the counting of the votes and the lot drawn will be the candidate elected (Clause 4.4.5(i)).

The counting of the votes will take place on Friday 17 April at Local Government House – 148 Frome Street Adelaide. The time of the count will be confirmed and the candidates will be advised should they, or their nominated scrutineer, wish to be present.

I require the ballot paper to be returned to me by **5:00pm Thursday 16 April 2020**.

If you have any queries, please contact me or the Deputy Returning Officer, Lisa Teburea, on 8224 2068.

Yours sincerely



Matt Pinnegar
Returning Officer / Chief Executive Officer

Telephone: (08) 8224 2039

Email: matt.pinnegar@lga.sa.gov.au

Attach: Candidate profiles; ballot paper with envelope and reply envelope addressed to Returning Officer

Ballot Paper

Election for GAROC Casual Vacancy (1)

Ballot closes 5:00pm Thursday 16 April 2020

Important Note: In accordance with Clause 4.4.5(d) of the GAROC Terms of Reference, the chair of the meeting for that Member Council shall:

- mark the ballot paper with an “X” next to the candidate that the Member Council wishes elected;
- place the ballot paper in the envelope marked *Ballot Paper*, seal the envelope then enclose it in the envelope marked *Returning Officer*, seal it and deliver that envelope to the Returning Officer.

<input type="checkbox"/>	HANNA, Kris	Mayor	Marion
<input type="checkbox"/>	McKay, Kym	Councillor	West Torrens
<input type="checkbox"/>	WHITTAKER, Jill	Mayor	Campbelltown
<input type="checkbox"/>	LEMON, Helga	Councillor	Burnside
<input type="checkbox"/>	FRICKER, Elizabeth	Mayor	Walkerville
<input type="checkbox"/>	BOAN, Claire	Mayor	Port Adelaide Enfield
<input type="checkbox"/>	PALMER, Don	Councillor	Unley
<input type="checkbox"/>	THOMPSON, Erin	Mayor	Onkaparinga
<input type="checkbox"/>	HOLMES-ROSS, Heather	Mayor	Mitcham

Candidate Information Sheet

GAROC – Casual Vacancy

(word limit is strictly 1,000 words)

Name:	Mayor Kris Hanna
Council:	City of Marion
Local Government Experience & Knowledge	<p>I have spent a lifetime serving the community, as a lawyer (including a period managing my own legal practice), Marion Councillor (1995-97) State Member of Parliament (1997-2010) and since 2014 as Mayor of Marion Council.</p> <p>At Marion I have encouraged major reforms to improve services to our community, and increase efficiency while reducing rates rises to less than the inflation rate.</p> <p>Having contributed to some improvements at Marion, I would be glad to offer my governance, financial management and legal knowledge to serve the broader Adelaide local government community.</p>
Local Government Policy Views & Interests	<p>Current issues of interest:</p> <ul style="list-style-type: none"> • Addressing the impact of climate change by means of practical measures; • Making the most of impending State Government local government constraints to actually benefit our Councils; • The future of recycling in Adelaide; • Concern about the impact of the Planning and Design Code on infill development, design standards for housing, and our character suburbs. <p>In respect of every one of these issues I would promote more collaboration between Councils.</p>
Other information	Over the years I have served on the Board of the Victim Support Service, the Multifaith Association and numerous community/school committees.

This form must accompany the Nomination Form

This information will be supplied to GAROC member councils in the event that an election is required

Candidate Information Sheet

GAROC – Casual Vacancy

(word limit is strictly 1,000 words)

Name:	<i>Mr Kym McKay</i>
Council:	<i>West Torrens city Council</i>
Local Government Experience & Knowledge	<ul style="list-style-type: none"> <i>17 years as an elected member for the Lockleys Ward</i> <i>2 terms as Deputy Mayor</i> <i>Presiding member of a number of key council committees</i>
Local Government Policy Views & Interests	<ul style="list-style-type: none"> <i>A strong advocate for open space – storm water management – better environmental practice's- community facilities and services – believe in the need to have better representation and the ideas of Elected Members (non mayors) on Local Govt Boards and committees.</i>
Other information	<ul style="list-style-type: none"> <i>I have worked in both the Public and Private sectors in significant roles covering operations and logistics nationally and International, I am professionally employed as a Human Resources –Quality –Safety and Environment Manager in the commercial construction industry currently.</i> <i>I am a past Board member of the West Beach trust (Adelaide Shores)</i> <i>I have voluntarily served on a number of community boards</i> <i>Awarded the 2020 Australia Day Citizen of The Year Award in West Torrens</i>

This form must accompany the Nomination Form

This information will be supplied to GAROC member councils in the event that an election is required



Candidate Information Sheet

GAROC

(word limit is strictly 1,000 words)

Name:	<i>Mayor Jill Whittaker</i>
Council:	<i>Campbelltown Council</i>
Local Government Experience & Knowledge	<ul style="list-style-type: none"> • Mayor of Campbelltown City Council from November 2018. • Councillor May 2003 - November 2018 for Campbelltown City Council Newton Ward. • Campbelltown Active Ageing Advisory Committee Member 2016 - • Member of Campbelltown Youth Advisory Committee 2016 - • Member of Campbelltown Service Clubs Advisory Committee 2019 - • Member of Campbelltown Access and Inclusion Advisory Committee 2006 - • Member of Campbelltown Reconciliation Advisory Committee 2005- • Campbelltown Child Friendly City Representative 2015 - • Board Member of Libraries Board of SA (LG Rep) 2016- • Deputy Mayor 2006 - 2014 • Chairperson Access and Inclusion Advisory Committee Campbelltown 2014-2018 • Sesquicentennial Advisory Committee Member 2014-2018 • Development Assessment Panel Member 2006-2008, 2010-2012 • Chairperson Outlook Publication Committee 2006 – 2014 • Campbelltown Library Redevelopment Advisory Committee 2006 -2010 • Campbelltown Leisure Centre Redevelopment Advisory Committee 2006 – 2016 • South Australian Local Government Women's Association Metro member 2006 • LGA Board Member 2009 – 2016 • State Executive of the LGA Vice President 2013-2016 • Local Government Research and Development Scheme Committee Past Chairperson 2014-2016 Member 2009-2016 • Proxy LGA Audit Committee 2016
Local Government Policy Views & Interests	<ul style="list-style-type: none"> • Local Government is at the heart of South Australian communities. We are the most efficient level of Government and support local communities to achieve goals. We are the sector that is closest to the Community. • Planning and Development is currently a major focus as residents' needs and wants are balanced with all of the other needs of communities for heritage protection, trees and open space and all of the many other considerations important to members of the public. • There is the need to develop and maintain good relations with other tiers of Government in relation to their policy and programs and I have strong experience in working with other levels of Government and supporting the position of Local Government.



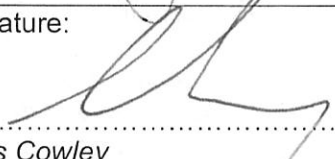
	<ul style="list-style-type: none">• Service delivery, environment, waste collection, affordable and long lasting roads and footpaths, libraries, infrastructure, sports centres, and the arts are key concerns for Local Government and I am keen to help the sector find affordable solutions for current and future challenges. My resume supports my broad experience, skills and knowledge.• The LGA is important to Local Government because it provides a strong voice for the sector when legislative and other changes are proposed by State Government. It can also help coordinate responses in a time of crisis. It provides forums and training which are essential to ensure Elected Members and Staff are up to date in knowledge and skills. The LGA provides a framework for Councils to purchase goods at reduced costs and also to have a strong financial, insurance and work safety framework.• My previous work with the LGA Executive and as part of the work of the ALGWASA branch gives me strengths in managing interactions with social and mainstream media as well as key knowledge.• I attend many forums, consultations on broader Local Government issues, training sessions and conferences because of the importance of continuous learning. I have strength at the micro level but have strong capability in dealing with strategic challenges too. I recently participated in sector wide consultations on the proposed changes to the Local Government Act and also the Development and Planning Regulations.• The future challenges facing the sector are expanded community expectations that Councils will lead changes in response to climate change, pandemic disease, fire, flood and other unforeseen disasters to help communities flourish with industry, jobs and prosperity. This desire for the expansion of the role of Local Government into non traditional areas requires new responses as the funding is not automatically provided by other levels of Government to support community aspirations.
Other information	<p>Employment history</p> <ul style="list-style-type: none">• Teaching at primary, secondary and adult level including English as a Second Language• Operative, Policy Advisor, Contract Manager for Commonwealth Public Service in fields of employment, social security, childcare, and education.• SA Local Government Disability Champion 2011-2016• Consumer Advisory Committee ESCOSA Past Member 2013-2016• Migrant Resource Centre Past Committee Member 2010-2016• President Lions Against Violence Adelaide 2017 – 2019• Social Media Officer Australian Local Government Women's Association 2017 - current

This form must accompany the Nomination Form

Candidate Information Sheet

GAROC – Casual Vacancy

(word limit is strictly 1,000 words)

Nominee's Council	<i>City of Burnside</i>
Nominee's Name (full name)	<i>Councillor Helga Lemon</i>
Declaration and signature of nominee	<p>I hereby accept such nomination and consent to act as a member of GAROC if so elected.</p> <p>Signature:</p> 
Signature and name of Nominating Council's CEO	<p>Signature:</p>  <p><i>Chris Cowley</i></p>
Dated	<i>24/2/20.</i>

Name:	<i>Councillor Helga Lemon</i>
Council:	<i>City of Burnside</i>
Local Government Experience & Knowledge	<ul style="list-style-type: none"> • <i>Third term as an elected member for the City of Burnside Eastwood and Glenunga Ward (10 consecutive years as an elected member).</i> • <i>Presiding member of the Corporate & Community Services Standing Committee 2011.</i> • <i>Presiding member of the Community, Development & Heritage Standing Committee 2012.</i> • <i>Four years as a member of Burnside Council's Development Assessment Panel (alternate years).</i> • <i>Current member of Burnside's Council Assessment Panel</i> • <i>Eight consecutive years as a member of the Council's CEO Recruitment, Performance Appraisal and Remuneration Review Committee.</i>

	<ul style="list-style-type: none"> <i>In terms of knowledge I began my tenure as an elected member with almost no knowledge of the Local Government Act and its processes. I can confidently say that while I am not an 'expert' in all matters I do know when and where I need to go to find the resources and information I might need on any given issue.</i>
Local Government Policy Views & Interests	<ul style="list-style-type: none"> <i>State Planning reform (infill development, traffic and parking, preservation of heritage).</i> <i>Climate change adaptation (waste management, tree canopy preservation, water management).</i> <i>Opposed to rate capping and cost shifting.</i> <i>Believe it is important to seek innovative ways to engage our communities in decision making.</i>
Other information	<ul style="list-style-type: none"> <i>I have been heavily involved as an advocate for my local community initially as a result of the release of the first 30 Year Plan for Greater Adelaide in 2009.</i> <i>As a result I made submissions and deputations to the following:</i> <ul style="list-style-type: none"> <i>Minister's Inner Metropolitan Growth Development Plan amendment 2013 – submission and deputation.</i> <i>Expert Panel on Planning Reform 2014 – submission.</i> <i>Glenside mixed use zone policy review Development Plan Amendment 2016 – submission and deputation.</i> <i>I was instrumental in Burnside becoming a partner in the National Garage Sale Trail in 2015.</i> <i>Eastwood Community Centre board member 2011 – 2013.</i> <i>Mayor's delegate to the Australian Local Government conference in 2014.</i> <i>Mayor's delegate to meetings of the Eastern Regional Alliance Mayors and CEO meetings from time to time.</i> <i>I have recently retired as a career public servant spending half my working years in the Department of the Premier and Cabinet. Much of my work centred on community engagement and in recent times I was the project manager for regional engagement in South Australia's Strategic Plan and also the development of the State Brand.</i> <i>More recently I worked with the SA Ambulance Service on enhancing volunteer recruitment and community engagement in regional South Australia.</i>



Candidate Information Sheet

GAROC – Casual Vacancy

(word limit is strictly 1,000 words)

Name:	<i>Mayor Elizabeth Fricker</i>
Council:	<i>Corporation of the Town of Walkerville</i>
Local Government Experience & Knowledge	<p><i>I was elected to Council in November 2014. Between November 2016 up to and including the November 2018 council general elections, I was appointed Deputy Mayor by the Council.</i></p> <p><i>I subsequently was elected Mayor of the Town of Walkerville, unopposed, in November 2018.</i></p> <p><i>I have attended a number of training forums run by the LGA for elected members. I have also actively involved myself in almost every consultative forum run by the LGA and OLG in relation to planning reform, rates capping, including SAPC inquiry into local government costs and efficiency.</i></p> <p><i>Walkerville is a member of the ERA and as Mayor I catch up with my fellow ERA Mayors on a monthly basis to discuss broader regional issues.</i></p> <p><i>Furthermore, I have been a member of Council's Audit Committee since 2014, Strategic Planning and Development Policy Committee (2014-2018) and CEO Performance Review Committee (November 2016 – current). I am the Presiding Member of the Women of Walkerville Foundation Committee (a fund raising committee for the betterment of the community).</i></p>
Local Government Policy Views & Interests	<p><i>I am passionate about public safety, affordable housing, open and transparent governance, active ageing & wellbeing, genuine community engagement, financial sustainability, acceptable level of management of assets, open spaces and providing services and programs to our diverse community, with a focus on the most vulnerable groups in our community.</i></p> <p><i>I firmly believe in the protection of heritage areas and the retention of trees, particularly in areas of infill development.</i></p>



Other information	<ul style="list-style-type: none">• <i>Fellow of Australian Institute of Company Directors</i>• <i>Board Member of RA Jordan, a private plumbing company operating in South Australia and the Northern Territory</i>• <i>Previously filled casual vacancies on Women's and Children's Hospital Board</i>• <i>Education – Bachelor of Arts, Master of Business Administration</i>
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This form must accompany the Nomination Form

This information will be supplied to GAROC member councils in the event that an election is required

Candidate Information Sheet

GAROC – Casual Vacancy

(word limit is strictly 1,000 words)

Name:	<i>Mayor, Claire Boan</i>
Council:	<i>City of Port Adelaide Enfield</i>
Local Government Experience & Knowledge	<ul style="list-style-type: none"> • <i>Elected as Councillor for 8 years</i> • <i>Elected as Mayor of PAE since 2018</i> • <i>Effective Chair of meetings</i> • <i>Liaison between Organisations and Council</i> • <i>Providing leadership to Elected Members and the Community</i> • <i>CAP Experience</i> • <i>Grants and Sponsorship Committee</i> • <i>Audit Committee experience</i> • <i>Develop strategic partnerships</i>
Local Government Policy Views & Interests	<ul style="list-style-type: none"> • <i>Councils working collaboratively</i> • <i>Community connectedness</i> • <i>Increasing better messaging and marketing</i>
Other information	<ul style="list-style-type: none"> • <i>Primary school teacher including leadership roles</i> • <i>Patron of local clubs</i>

This form must accompany the Nomination Form

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Candidate Information Sheet

GAROC – Casual Vacancy

(word limit is strictly 1,000 words)

Name:	Cr Don Palmer
Council:	City of Unley
Local Government Experience & Knowledge	<ul style="list-style-type: none"> I have been a member of the City of Unley since the 2010 periodic elections. During this time I have participated in and held the following positions: <u>Deputy Mayor 2017</u> As Deputy Mayor (acting for our Mayor) I participated in the Metropolitan Local Government Group and the Eastern Regional Alliance <u>Presiding Member</u> Development, Planning and Strategy Committee 2015-16. This committee managed the biggest development plan changes in the history of Unley Strategic Property Committee 2018 <u>Member</u> Development, Planning & Strategy Committee 2013-14 Development Assessment Panel 2011-2014 Unley Business and Economic Development Committee 2012-2018 CEO Performance Review Committee 2017-18 I also note my extensive leadership experience outside of Local Government. I have managed and/or owned several building industry businesses. As a member of the MBA and HIA I have served on various committees. I have been an Area Co-Ordinator for Neighbourhood Watch, Secretary for a Caravan Club, President for a brief stint of the Association of Caravan Clubs SA. I have also served on the Parish Councils of two Anglican Parishes and as Warden for some eleven years at St Augustine's Anglican Church at Unley. Likewise I have served on the Diocesan Administration and Resources Executive at the Adelaide Anglican Diocese. I am currently also a member of Diocesan Council of the Adelaide Diocese of the Anglican Church of Australia. In all cases I was responsible for Presiding over meetings, for Strategic Planning, OHSW, Financial Budgeting, human resourcing, promotions and marketing.



Local Government Policy Views & Interests	<ul style="list-style-type: none"><li data-bbox="323 389 1441 840"><p><u>Leadership</u></p><p><i>As I did in my business career I have always taken an interest in the industry in which I am participating, at this time the local government industry. I am a firm believer that the strength of an association is in the participation of its members. I am also a firm believer in aiming to be part of the solution rather than the problem. To be someone who is seeking answers to issues rather than sitting back and criticising those taking the responsibility to seek the answers.</i></p><p><i>The LGA needs people willing to take on this responsibility. I stand ready to take on this role of leadership on your behalf.</i></p><p><i>As new blood I will also bring a fresh perspective to a fresh executive structure. This at a time when new blood will be positively received by our ratepayers.</i></p><li data-bbox="323 862 1441 1176"><p><u>Reform</u></p><p><i>As Unley's representative previously on the MLGG and ERA I have participated in the debate on the LGA's new structure. I back the new structure and look forward to advancing the reforms that the LGA executive have identified.</i></p><p><i>The local government industry needs to seek change and reform. We need to be the driver of change. This will require us to recognise where change is needed, and work with the Government to effect purposeful change. We need to be proactive to drive the reform and not be reactive to third parties.</i></p><li data-bbox="323 1198 1441 1556"><p><u>Image</u></p><p><i>The local government industry needs also to work on changing the image of the industry to our ratepayers. It will not be enough to speak of the need for change. It is another to push the change and be the driver of change. We need mostly to be seen to be driving the change.</i></p><p><i>To achieve this we need to be seen as a sector responsive to our ratepayers needs. Once again this requires us being proactive, to undertake to understand what our ratepayers are seeking, and demonstrate that we do understand and that we are responsive.</i></p><li data-bbox="323 1579 1441 1868"><p><u>Membership Participation</u></p><p><i>If the LGA is to be strong we need the LGA membership to be engaged.</i></p><p><i>GAROC will certainly need to provide the leadership to achieve the above aims. The general industry membership however needs to step up to the plate as well. As an association is only as strong as its membership we all need to participate in making. We all need to work toward bridging the gap that exists between some of us and the LGA.</i></p>
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Other information	<p><i>I look forward to having the opportunity to provide a positive contribution to the local government industry to the betterment of the South Australian local government community.</i></p> <p><i>The South Australian local government industry is in need of continuing to re-invent itself and to present as relevant to today's communities. We need to leave a legacy for the future. I stand ready to contribute.</i></p>
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This form must accompany the Nomination Form

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the event that an election is required**

Candidate Information Sheet

GAROC – Casual Vacancy

(word limit is strictly 1,000 words)

Name:	MAYOR ERIN THOMPSON
Council:	CITY OF ONKAPARINGA
Local Government Experience & Knowledge	<ul style="list-style-type: none"> • 10 + years experience working as a communications professional in local government (City of Playford and City of Unley) • Current Mayor of the City of Onkaparinga. Elected 2018 • As a metropolitan Mayor (City of Onkaparinga) I represent the largest council in SA by population • My experience in local government, firstly within the administration of a medium sized council and now the Mayor of a large council, has helped me to build an understanding of the special challenges faced by different sized councils with extremely varied community demographics and needs.
Local Government Policy Views & Interests	<ul style="list-style-type: none"> • GAROC and the LGA must be proactive on matters that make a real difference to Local Government • Local Government should continue to make its views heard at both State and Federal levels • There needs to be more transparency in councils to help rebuild the trust of rate payers • The LGA could help to change the communities negative perception of local government state-wide • We must build solid relationships with government to ensure political interference does not further infiltrate local government. We need to ensure they are very clear about our message. This must occur all year and not just at election time. • Federally it is important that SA has a strong voice at the ALGA table and is not left behind and ignored in favour of the more populist states. • Local government should be a leader in community engagement – we need to step up in this area • Local Government needs to become better communicators – the community are interested in what we are doing, and we should involve them more in the conversation as well as celebrate our wins more often. <p>Councils need to work together to find new innovative cost-effective solutions for managing the entire waste and recycling process here in South Australia.</p>

Other information	<p><i>In addition to my Local Government experience (both within the administration and as Mayor), I have owned and operated my own businesses and worked in various marketing and tourism roles across the country.</i></p> <p><i>I bring fresh ideas and new ways of thinking.</i></p>

This form must accompany the Nomination Form

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Candidate Information Sheet

GAROC – Casual Vacancy

(word limit is strictly 1,000 words)

Name:	<i>Heather Holmes-Ross</i>
Council:	<i>City of Mitcham</i>
Local Government Experience & Knowledge	<p>In a surprise result at the last election I was elected Mayor without having previously served as a councillor. This presented an enormous personal challenge as I had very little local government knowledge and no experience. Since then, I have immersed myself in the sector, my council and my community. I have attended numerous local government training sessions, discussions, seminars and events to get myself up to speed.</p> <p>I come from a background of excellence in business and academia. I have a PhD in chemistry from Flinders Uni which means I am trained to investigate, problem solve and collaborate. These are particularly handy skills when applied to the intricacies of local government.</p> <p>The hospitality business which my chef husband and I own and manage has been continually recognised for excellence by our industry body, Restaurant & Catering Assoc. of Aust., culminating in our being awarded Australian Restaurant of the Year 2017. I believe this shows that I have the ability to encourage a team to work towards excellence, along with a high degree of business acumen, the ability to assess business situations, risks and opportunities and act on them.</p> <p>I believe that my role as Mayor is one of facilitation and advocacy and therefore building relationships is pivotal, so I have worked hard to build strong relationships with my councillors, our CEO, council administration, and council staff, along with LGA staff, councillors from other councils, local MP's and the many wonderful Mayors.</p> <p>I have been busy in the community, performing civic duties and meeting with residents, community groups, schools, universities, and businesses to understand and advocate for their diverse needs. To aid this process I have instigated a weekly open forum, "Share with the Mayor" where I make myself available for three hours to listen to the concerns and ideas of our residents over cuppa. As a restaurateur I make a mean cappuccino on our office coffee machine!</p> <p>I have thoroughly enjoyed the past year or so as Mayor and feel that, along the way, I have gained a very workable knowledge of the machinations of local government. I am dedicated to my role and not afraid to stand up for my beliefs.</p>



Local Government Policy Views & Interests	<p>My passion lies in building sustainable communities, both environmentally and socially. I believe that small business has a pivotal role to play in both, and that stimulating our local economies brings better outcomes for all. I previously founded a shop local and social inclusion movement in our local area and found the benefits of building pride in community and place were astounding, in terms of economic and social reward. I am currently advocating for the implementation of a traders levy on commercial properties in various parts of our council area to allow the establishment of traders groups and associated marketing and place making initiatives by Council. Other councils have applied a commercial levy very effectively to stimulate economic growth and development and I am keen for Mitcham Council to become involved in this space.</p> <p>Since joining Council I have become a member of the East Waste board, and our council has become the Chair of Region 7 of the Murray Darling Association. Waste and water are two of the most significant challenges of our time and I believe councils are best placed of the tiers of government to force change in these sectors. I am interested in increasing council collaboration via GAROC, along with the bulk buying ability and economies of scales afforded by LGA membership and procurement, to provide core and additional services for our communities. As a sector, I believe local government must use these advantages to protect our communities, in both mitigating and preparing for the effects of climate change.</p> <p>Our council believes that GAROC should be representative of the entire region and is currently missing representation from the southern area. The City of Mitcham is well placed to do this and the long term stability of our council means I have time to dedicate to the GAROC role. I believe my past experience, along with my relatively new eyes, make me an excellent all round candidate for the current vacancy.</p>
Other information	<p>Australian Institute of Company Directors Restaurant & Catering Assoc. of Aust. East Waste Board MDA council representative of Chairing Council</p>

This form must accompany the Nomination Form

This information will be supplied to GAROC member councils in the event that an election is required

Item No: **15.3**

Subject: **BRIGHTON SURF LIFE SAVING CLUB INC – PROPOSED ALTERATIONS**

Date: 14 April 2020

Written By: Property Officer

General Manager: City Assets and Services, Mr H Lacy

SUMMARY

The Brighton Surf Life Saving Club Inc. leases its clubrooms at 146-148 Esplanade Brighton from Council under a twenty-one (21) year lease which commenced on 1 November 2007.

The Club is proposing to construct a new first floor extension above the boat storage area on the southern end of the building adjacent to the existing first floor clubrooms as detailed in Attachments 1 and 2. The new extension will be used as the club's new gym.

The Club is seeking landowner's consent, as required under their lease, to carry out the extension works at their cost.

RECOMMENDATION

That Council provides landlord's consent to the construction of a new first floor extension to the Brighton Surf Life Saving Club for use as a club gym as detailed in Attachments 1 and 2 to this report, subject to the following conditions:

- 1. the Club obtain and comply with all conditions of any Development Approval, and comply with the Building Code of Australia and any applicable legislation;**
 - 2. final construction plans are submitted to Council for approval prior to construction commencing;**
 - 3. all costs are borne by the Brighton Surf Life Saving Club Inc., including the cost(s) of any variations identified during construction and/or cost(s) to rectify any defects identified during or after construction;**
 - 4. all work is undertaken by qualified trade persons and in a workman like manner; and**
 - 5. the Brighton Surf Life Saving Club indemnify the City of Holdfast Bay against any claims, losses, suits etc. that may arise from this project.**
-

COMMUNITY PLAN

Placemaking: Creating lively and safe places

Community: Building a healthy, active and resilient community

Community: Providing welcoming and accessible facilities

Environment: Using resource efficiently

Culture: Supporting excellent, efficient operations

COUNCIL POLICY

Not Applicable.

STATUTORY PROVISIONS

Local Government Act 1999;

Retail & Commercial Leases Act 1995.

BACKGROUND

Pursuant to a Memorandum of Lease dated 18 December 2007 (Lease), the City of Holdfast Bay (as landowner) leased to Brighton Surf Lifesaving Club Inc. (as tenant) that portion of the land comprised in Certificate of Title Volume 5839 Folio 893 being the area delineated in red on the plan attached to the Lease and situated at 146-148 Esplanade Brighton for a term of twenty-one (21) years commencing on 1 November 2007.

In accordance with clause 11 of the Lease, Brighton Surf Life Saving Club Inc. has written to Council seeking Council's consent, as landowner, to carry out an extension to the existing clubrooms.

The Club is proposing to extend the building at the southern end on the first floor. The additional space will be utilised as a gym for members. A letter and Development Application Form from the Club is contained in Attachment 1.

Refer Attachment 1

Concept plans detailing the proposed alterations are enclosed in Attachment 2.

Refer Attachment 2

Council has previously considered a similar request from the Club at its meeting on 25 February 2014 and resolved at the time (Resolution Number C250214/1050) to grant landowner's consent to construct a new gym in the same location as the current proposal. The proposal subsequently received planning approval as part of a Development Application, but did not proceed to construction. Whilst essentially similar in principle, this new proposal has been updated and therefore requires a new landowner's consent.

REPORT

The proposed extension is at the southern end on the first floor, immediately above the boat storage area. The design calls for a flat roof extension with balcony facing the Esplanade and high

level windows at the rear. Internal access is provided by a doorway to the adjacent 1st floor clubrooms and internal stairs to/from the ground floor boat storage area below. The external wall (southern side of the building) has been set-back to avoid overshadowing of the adjacent residential premise to the south.

A letter and Development Application Form from the Club is contained in Attachment 1. Concept plans detailing the proposed alterations are enclosed in Attachment 2.

Refer Attachments 1 and 2

The Brighton Surf Life Saving Club has advised that all works are to be funded independently by the Club with possible outside funding support including donations.

Should Council grant Landowners consent for the works, a Development Application will be required, which will involve a period of public consultation. Furthermore, it is proposed that the following conditions would apply:

1. the Club obtain and comply with all conditions of any Development Approval, and comply with the Building Code of Australia and any applicable legislation;
2. final construction plans are submitted to Council for approval prior to construction commencing;
3. all costs are borne by the Brighton Surf Life Saving Club Inc., including the cost(s) of any variations identified during construction and/or cost(s) to rectify any defects identified during or after construction;
4. all work is undertaken by qualified trade persons and in a workman like manner; and
5. the Brighton Surf Life Saving Club indemnify the City of Holdfast Bay against any claims, losses, suits etc. that may arise from this project.

BUDGET

The estimated cost of the works as disclosed on the Development Application is \$500,000. Should the works proceed, an amount of \$10,000 pa will need to be added to the Operating Budget to cover the additional depreciation costs for this new addition plus \$2,500 pa to fund ongoing Council maintenance responsibilities.

As the Club is fully funding the extension, no increase in rent is proposed.

LIFE CYCLE COSTS

Under the terms of the Lease, Council is responsible for all structural maintenance. It is envisaged that as the Works will not require any major structural maintenance for a number of years, that the life cycle cost be reassessed in 5 years as part of the next review (2025) of the Asset Management Plans.

Attachment 1





Brighton Surf Life Saving Club Inc.
PO Box 10
BRIGHTON SA 5048
The Esplanade, Brighton

5th February 2020

City of Holdfast Bay
Anthony Marroncelli
Manager Development Services
PO Box 19
BRIGHTON SA 5048

Dear Sir,

In response to your letter dated 22nd January 2020 regarding the Brighton Surf Life Saving Club – Alterations, under the terms of the lease I wish to advise the following information:

1. The Brighton SLSC is a volunteer emergency service provider with 650 members, consisting of a substantially large number of junior and senior active patrolling members. The Brighton SLSC has a significant shortage of storage space for emergency services equipment and life saving and competition craft. Therefore the gym needs to be relocated to allow extra storage space for the emergency and training equipment. It is important that the extra storage space is located at ground level due to rescue response times and health & safety aspects.
2. The Brighton SLSC is well recognised as a local community institution which services the local community in more than just emergency services (e.g. The 7 Brighton Jetty Classic Swim, The Patrilli Brighton Jetty Sculptures, and the Be Active Program). As the club is unable to extend its footprint the opportunity to relocate the gym to the second level is an important requirement to allow the club to function effectively now and in the future.
3. The proposed addition is to be funded independently by the club with possible outside support in funding or donations.

Please do not hesitate to contact me should you require further information.

Yours faithfully,

A handwritten signature in black ink, appearing to read "Chris Parsons".

Chris Parsons
President
Brighton Surf Life Saving Club

DEVELOPMENT APPLICATION FORM

Development No: 110/...../.....

APPLICANT: ECPM

BUILDER: TBA

Postal Address: P.O. Box 405
BRIGHTON SA 5048

Postal Address: _____

OWNER: BRIGHTON SLSC Inc.

Licence No: _____ Telephone: _____
CONTACT PERSON FOR FURTHER INFORMATION

Postal Address: THE ESPLANADE, BRIGHTON

Name: JOHN WARD

Telephone: 0411 192 775

If you have changed your address, please tick box if you require this address to be recorded for rates and/or dogs ☐

Email: john@ecpm.com.au

EXISTING USE: Vacant Land ☐ Residential ☐ or Other (please describe) SURE LIFE SAVING CLUB

DESCRIPTION OF PROPOSED DEVELOPMENT: PROPOSED EXTENSION

LOCATION OF PROPOSED DEVELOPMENT:

House No: _____ Street: THE ESPLANADE Town/Suburb: BRIGHTON

Lot No: _____ Volume: _____ Folio: _____

Please tick the appropriate box to confirm the decision you are seeking:

PLANNING CONSENT: Council ☒ Private Certifier ☐ Schedule 4/Residential Code ☐ Schedule 1A ☐

BUILDING CONSENT: Council ☐ Private Certifier ☐

DEVELOPMENT COST (do not include any fit - out costs for residential development): \$ 500,000 -

HAS THE CONSTRUCTION INDUSTRY TRAINING FUND ACT 1993 LEVY BEEN PAID? YES ☐ NO ☒

SITE DECLARATIONS – NEW DWELLINGS ONLY:

Was the allotment created on or after 1 September 2009? YES ☐ NO ☐ N/A

Does the site have connection to or is capable of being connected to a sewerage system or waste control system which complies with the Public and Environmental Health Act, 1987? YES ☐ NO ☐ N/A

Was the site, to the best of your knowledge and belief, subject to site contamination as a Result of a previous use of the land or a previous activity on the land? YES ☐ NO ☐ N/A

SITE DECLARATIONS – ALL DEVELOPMENT:

Does a regulated or significant tree exist on the site or on adjoining land which might impact be affected (including damage to tree roots) by the proposed development? YES ☐ NO ☒

If the proposed building includes a garage/carport, does it gain driveway access from:

(a) an existing driveway or authorised access point; or YES ☐ NO ☐

(b) a mountable or rollover kerb; or YES ☐ NO ☐

(c) a driveway access point illustrated as part of an approved land division; or YES ☐ NO ☐

(d) a driveway access point that is not located within 6m of an intersection or a pedestrian actuated crossing and will not interfere with tree, street furniture, or other infrastructure? YES ☐ NO ☐

N/A
EXISTING
BUILDING

I, the applicant for the development described above, declare that the proposed development will not involve the construction of a 'building' which would be contrary to the regulations prescribed for the purposes of Section 86 of the Electricity Act 1996. I make this declaration under Clause 2A(1) of Schedule 5 of the Development Regulations 1993. For further information, please refer sa.gov.au/energy/powerlinesafety

I acknowledge that copies of this application and supporting documentation may be provided to interested persons in accordance with the Development Regulations 1993

SIGNATURE: John Ward

Dated: 25/2/2020

Attachment 2

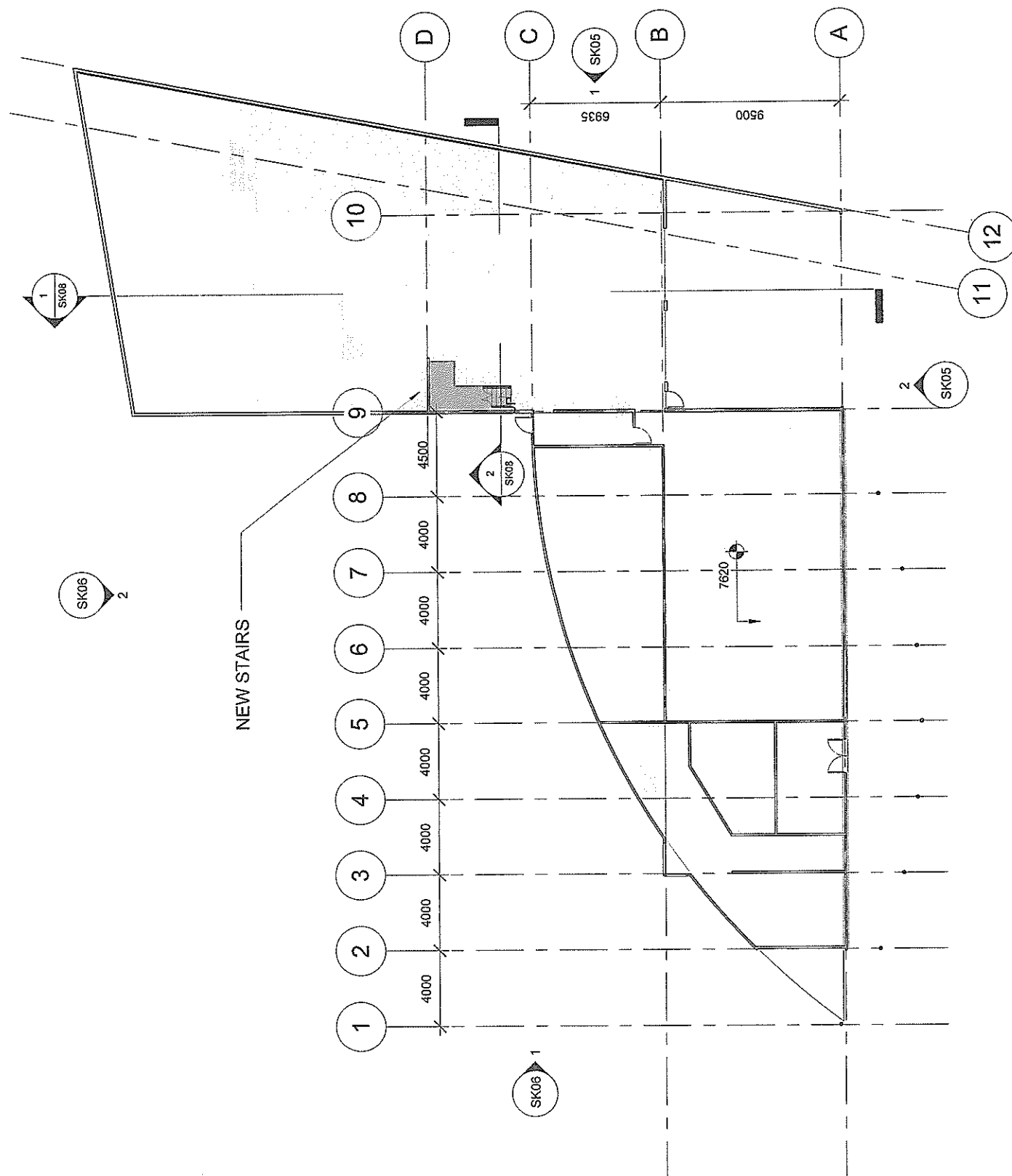


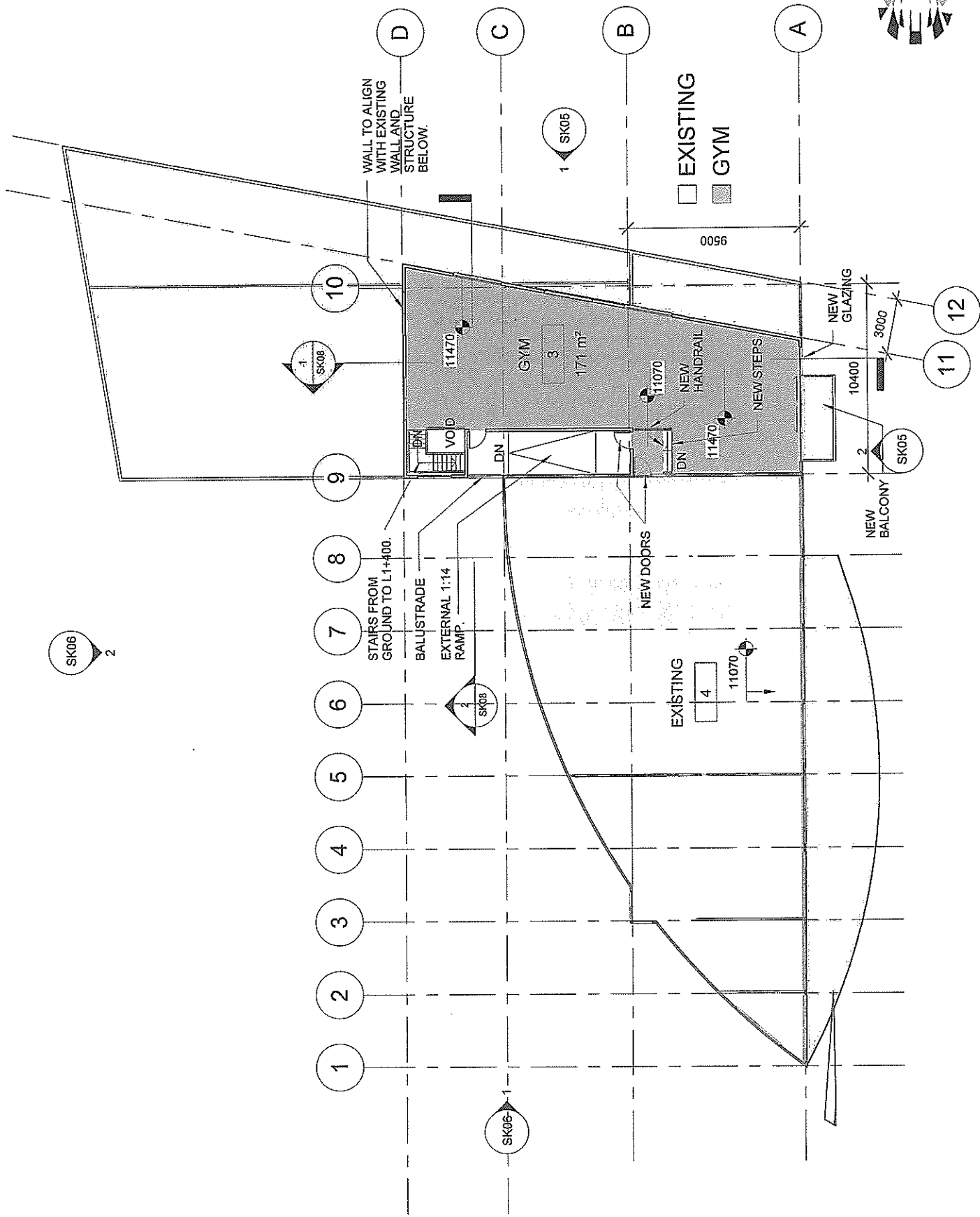
BRIGHTON SURF LIFE SAVING CLUB EXTENSION

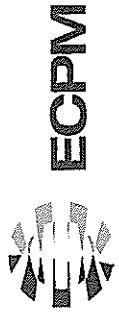
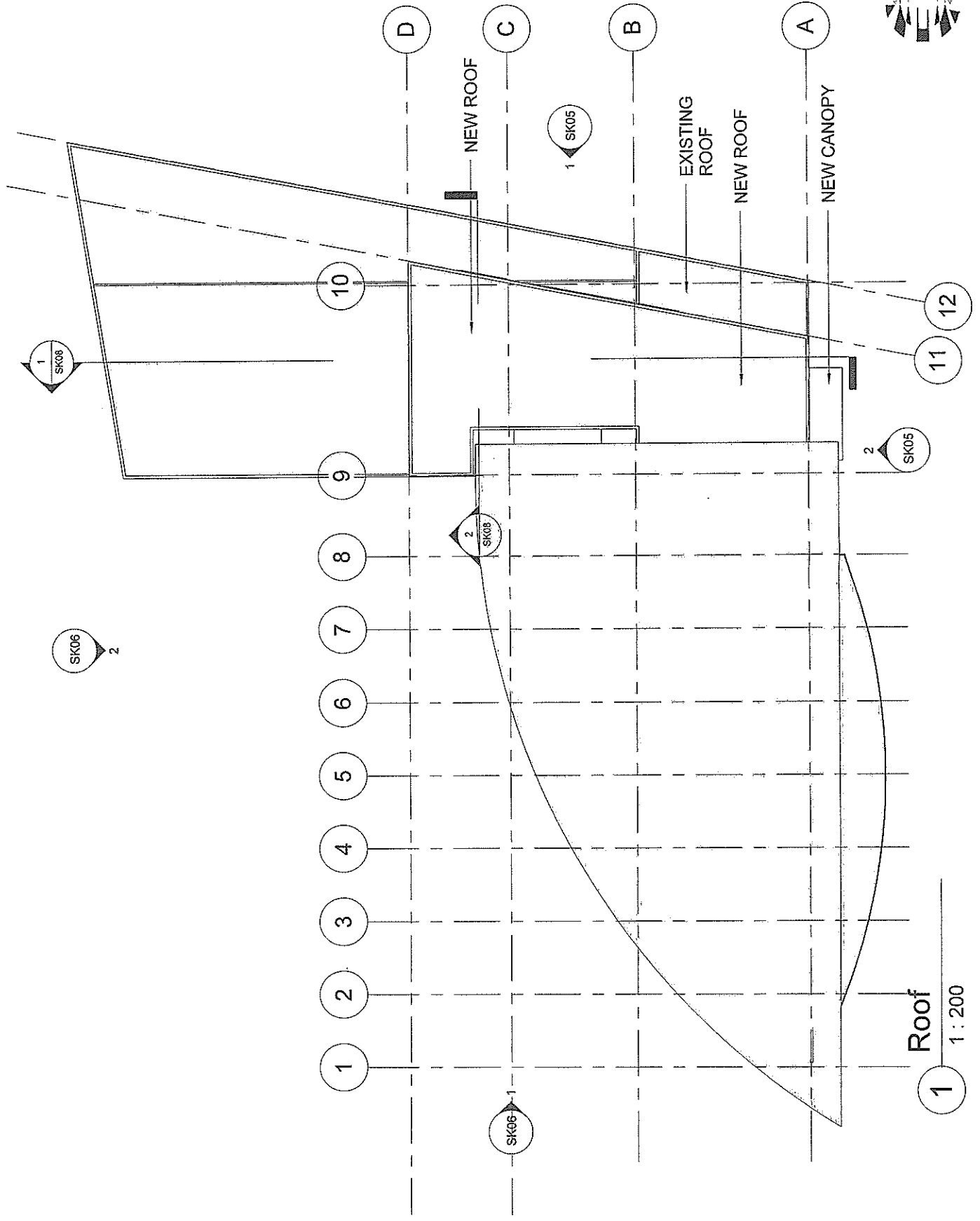
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SK02	GROUND FLOOR PLAN	3	21/12/2013
SK03	FIRST FLOOR PLAN	3	21/12/2013
SK04	ROOF PLAN	3	21/12/2013
SK05	ELEVATIONS	3	21/12/2013
SK06	ELEVATIONS 2	3	21/12/2013
SK07	PERSPECTIVES	3	21/12/2013
SK08	SECTIONS	3	21/12/2013

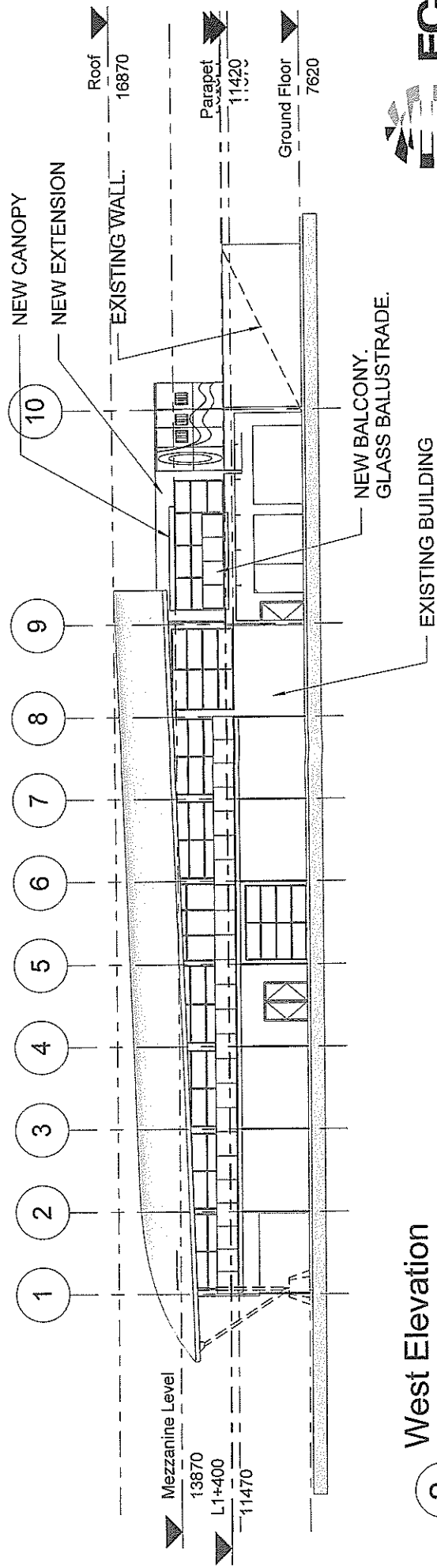
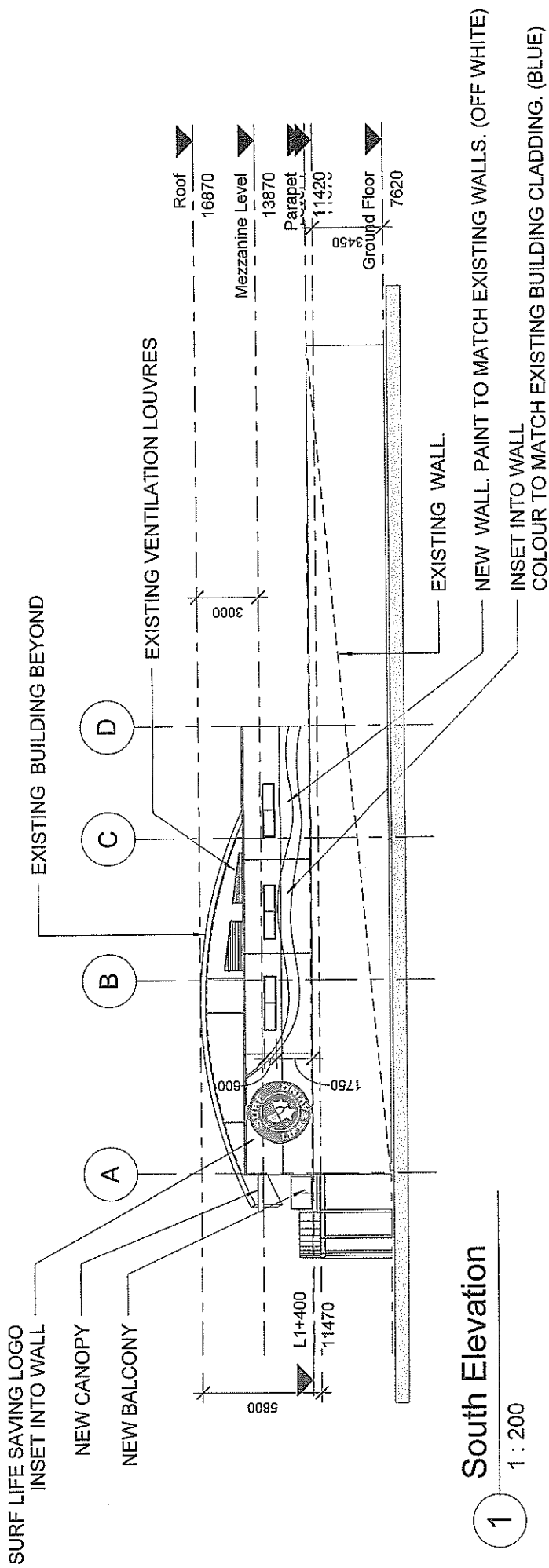


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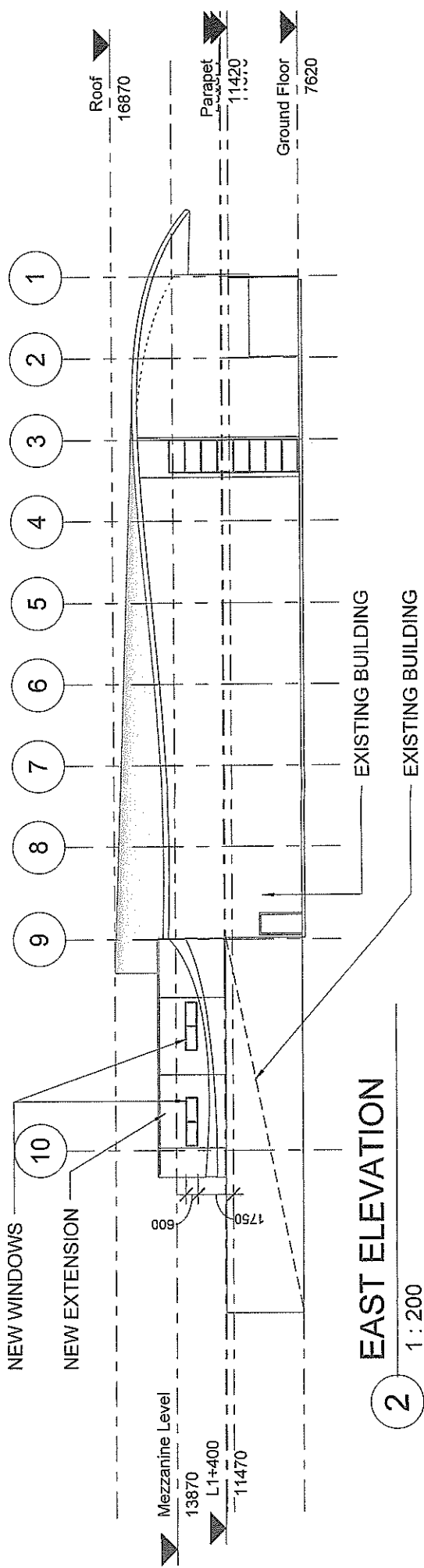
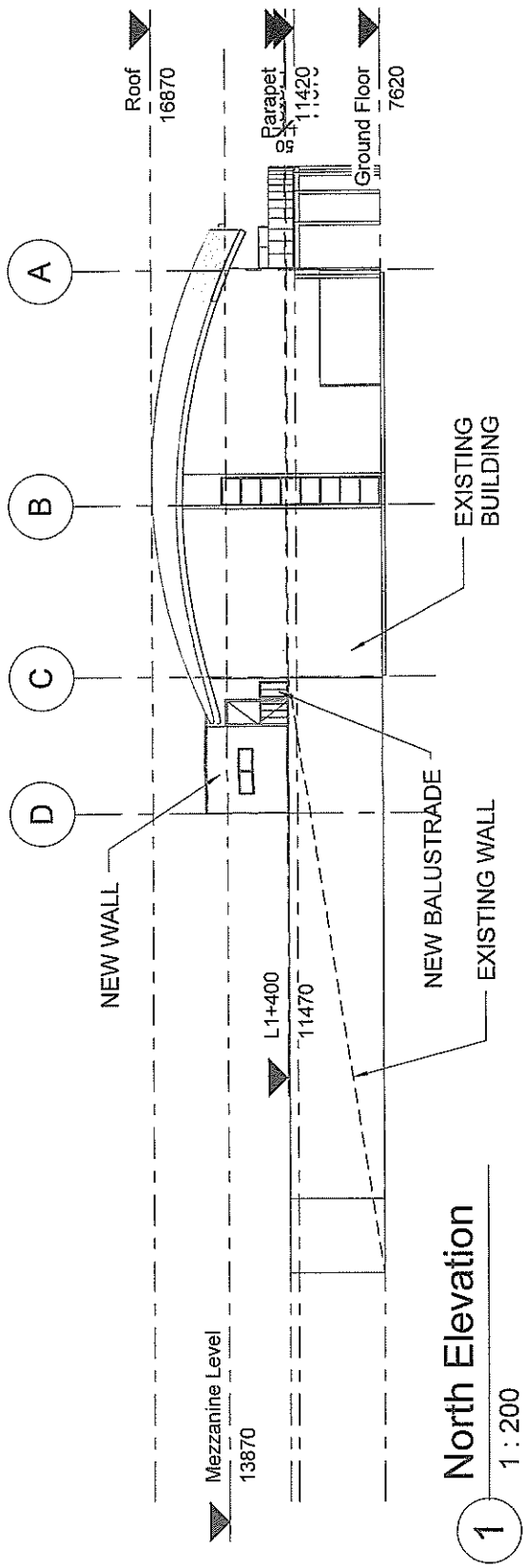




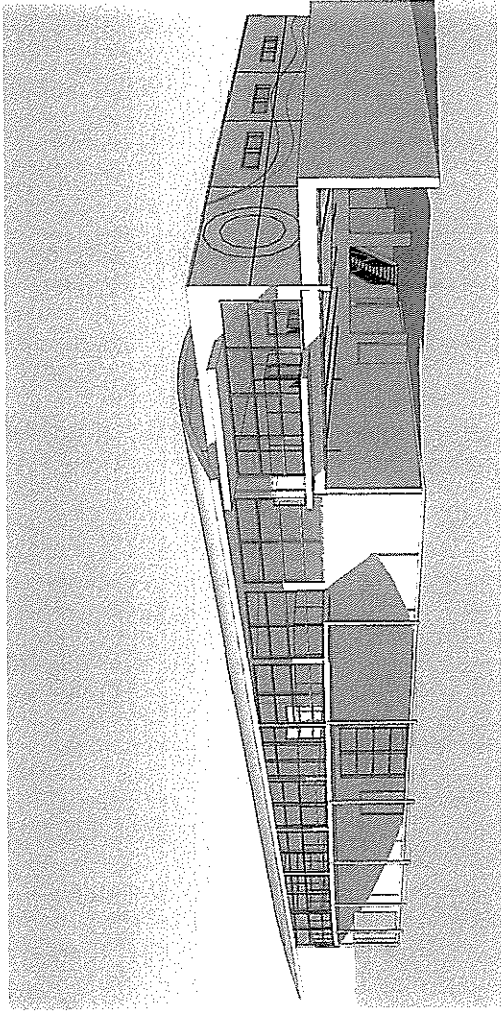




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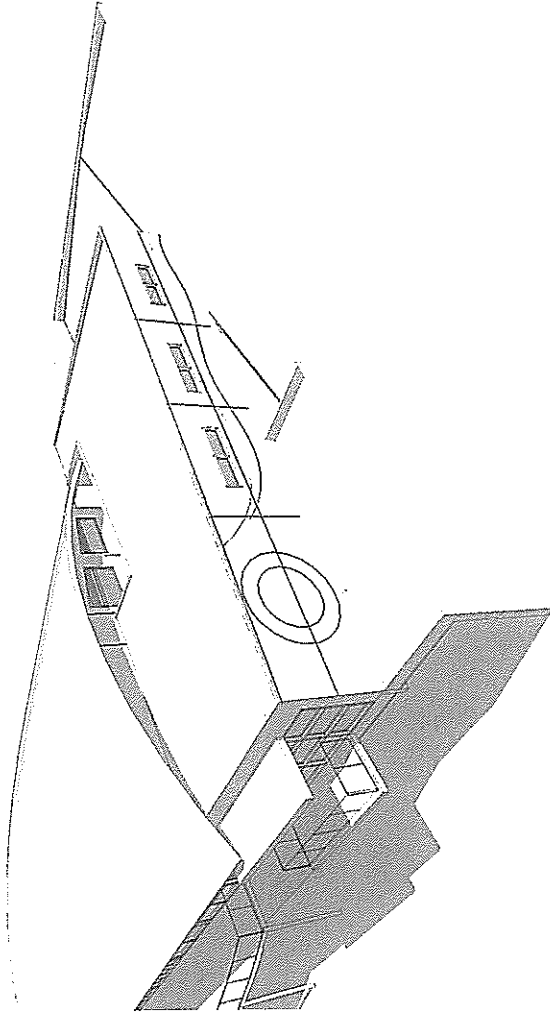


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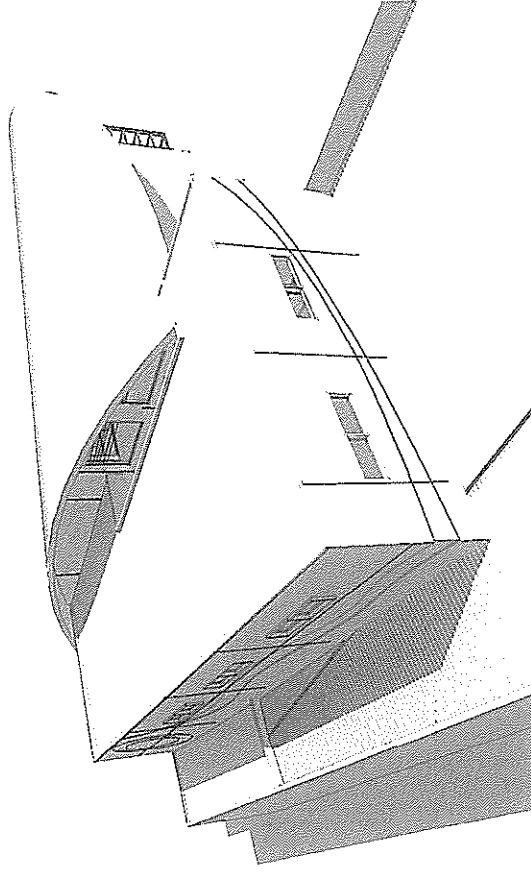
3D View 1

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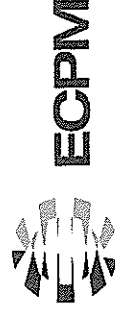
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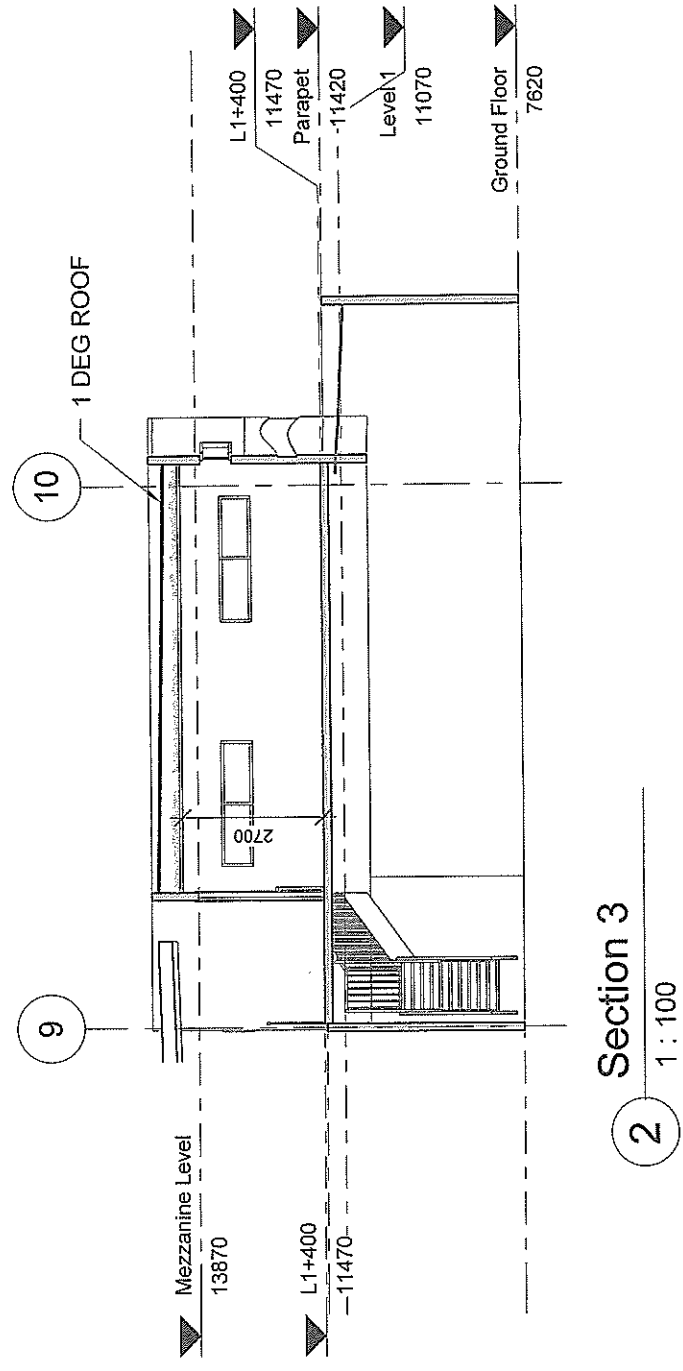
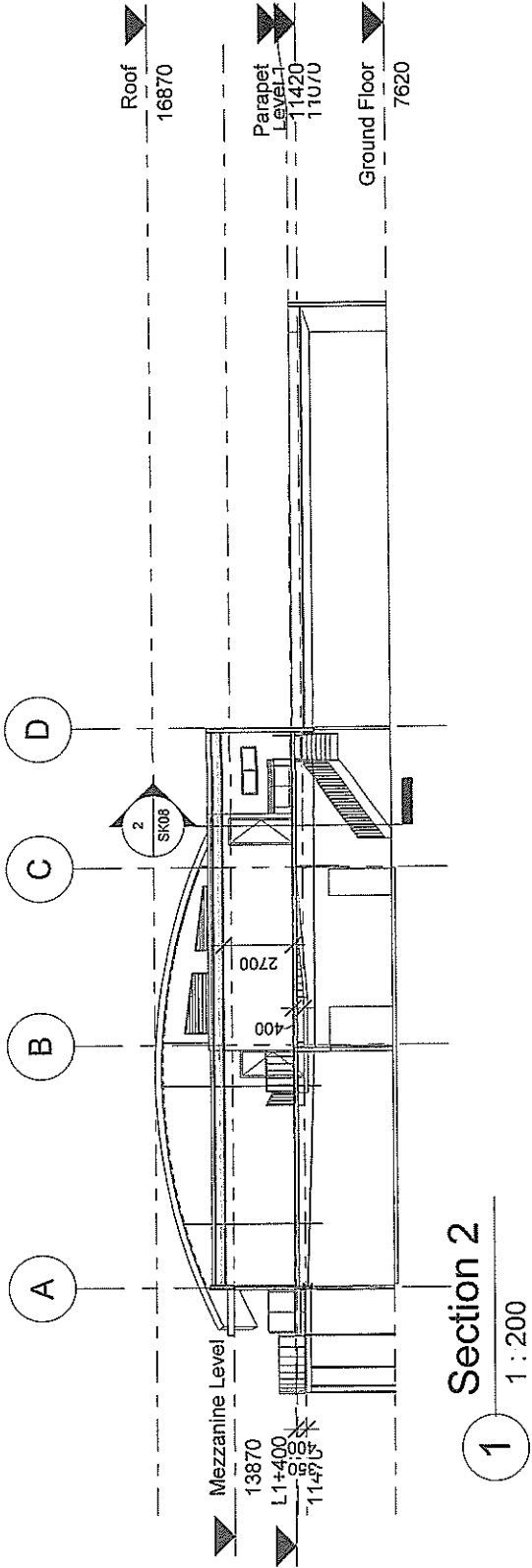


3D View 3

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ECPM



Item No: **15.4**

Subject: **TIMED PARKING – ST JOHNS ROW**

Date: 14 April 2020

Written By: Traffic & Transport Technical Officer

General Manager: City Assets and Services, Mr H Lacy

SUMMARY

At its meeting on 28 January 2020 (Motion C280120/1714), Council requested that Administration investigate the possibility of implementing a three (3) or four (4) hour timed parking limit Monday to Sunday for a single untimed parking space on the eastern side of St Johns Row Glenelg, between Elizabeth Street and College Street. The car park is outside 3 St Johns Row.

Parking in St Johns Row between Elizabeth Street and Kent St includes both unrestricted and timed car parks. This single car park is the closest unrestricted parking available to Moseley Square, The Grand Hotel and a newsagent located on the corner of St Johns Row and Elizabeth Street.

Reports indicated that vehicles often parked in this single car park outside 3 St Johns Row for long periods, sometimes for months. Following complaints of long term parking, Regulatory Services investigated the vehicles, but as owners could be identified, the vehicles were not able to be deemed abandoned and therefore could not be expiated or towed.

To ensure greater vehicle turnover for this on-street car park and to avoid long term parking, it is recommended that a timed parking limit of 2 hours operating 9am-9pm all days is implemented to improve access for residents, visitors and business customers.

RECOMMENDATIONS

That:

- 1. Administration notify residents and businesses in the vicinity of 3 St Johns Row Glenelg of Council's intention to implement 2P 9am-9pm signage in the street car park outside the frontage of 3 St Johns Row and seek any feedback within 28 days; and**
 - 2. subject to no substantive complaints being received, that Council authorizes Administration to install 2P 9am-9pm signage in the street car park outside the frontage of 3 St Johns Row Glenelg.**
-

COMMUNITY PLAN

Placemaking: Creating vibrant and safe places

COUNCIL POLICY

Asset Management Policy

Community Consultation and Engagement Policy

STATUTORY PROVISIONS

Australian Standard 1742.11 Manual of uniform traffic control devices: Parking Controls

Australian Road Rules 1999

Local Government Act 1999

BACKGROUND

At its meeting held on 28 January 2020 (Motion C280120/1714), Council requested that Administration investigate the possibility of implementing a three (3) or four (4) hour timed parking limit Monday to Sunday for a currently untimed parking space on the eastern side of St Johns Row between Elizabeth Street and College Street at Glenelg.

Information provided in support of the motion stated that 'these spaces are adjacent to a very busy area, and due to the unlimited timed parking it has been noted that there are instances of cars parking there up to 3 months, e.g. residents residing in high rise apartments that only have one (1) car space. Currently cars can be parked there for days at a time. Car parking is at a premium in this area and timed parking would assist in turn around to be more efficient.'

REPORT

St Johns Row, between Moseley Square and Kent St, is a mixed use area. There are a number of high rise apartment buildings on the western side of St Johns Row as well as The Grand Hotel. On the eastern side of St Johns Row, there are a number of apartments, units and houses. Several businesses also have frontage to St Johns Row including a newsagent located on the south eastern corner of the intersection of St Johns Row and Elizabeth Street.

A large 12 storey apartment is under construction at 8 St Johns Row. The process of construction has required a portion of road to be used as a loading zone and this has required several car parks to be removed temporarily from both sides of the road. The builder has indicated that this arrangement will likely cease around 1 May 2020 at which point the car parking will be reinstated.

The existing parking controls on St Johns Row, between Elizabeth Street and Kent Street, include predominantly unrestricted parking. The exceptions are:

- Residential permit zone that accommodates 5 car parks at the frontage of 14-17 St Johns Row;
- Portion of 3P 9am-9pm accommodating 4 car parks on St Johns Row adjacent units at 7 Kent Street;
- A small loading zone at the rear of 13 South Esplanade.

As the motion suggests, car parking is at a premium in this area at all times due to the proximity to the Moseley Square precinct.

The motion identified an on-street car park at the frontage of 3 St Johns Row where vehicles are not being moved regularly. Regulatory Services investigated the vehicles, but as the vehicle owners could be identified, they were not deemed abandoned and could not be expiated or towed.

This car park is the nearest available unrestricted car park on St Johns Row to Moseley Square, The Grand Hotel and newsagent. To ensure vehicle turnover in this car park, installing a medium term time limit of 2 hours operating 9am-9pm all days is recommended to improve access for residents, visitors and business customers.

Whilst installing a timed parking restriction outside 3 S Johns Row may simply result in vehicles being parked longer term in other unrestricted parking spaces in St Johns Row, it is still considered appropriate to install the timed parking restriction outside 3 St Johns Row to improve parking churn and bring the proposed parking arrangements in line with others in the area.

With regard to the length of the time limit, 3P parking would be ineffective due to the availability of the 3P Exemption Permit scheme available to residents of Glenelg. The owner of the vehicle could acquire this permit and continue to park their vehicle indefinitely.

4P parking is considered too long as it is unlikely to significantly improve access. It is not in keeping with other time limits at Glenelg which are predominantly 3 hours or less and the length of this time limit makes it difficult to enforce.

A medium term time limit of 2 hours will improve access for residents, visitors to the area and customers.

BUDGET

The supply and installation cost of the 2P 9am-9pm signage is minimal and can be funded from the ongoing Traffic & Transport maintenance budget.

LIFE CYCLE COSTS

Ongoing signage maintenance can be funded from recurrent Traffic & Transport maintenance budgets.

Item No: **15.5**

Subject: **SEACLIFF BEACH ACCESS RAMP**

Date: 14 April 2020

Written By: Project Manager - Civil

General Manager: City Assets and Service, Mr H Lacy

SUMMARY

Council provides an access ramp at Seacliff Beach that enables motor vehicles to access the beach for the purposes of launching and retrieving boats and water craft.

Following development of the Coast Park pathway along the coast at Seacliff, pedestrian traffic and beach use has significantly increased resulting in a greater risk of conflict between cars and pedestrians/cyclists/beach users at the Seacliff beach access ramp and adjacent beach.

A range of complaints have been received from beach users, pedestrians and boat/water craft owners together with representations from the local MP.

As a consequence, a motion was raised and passed at the Council meeting on 28 January 2020 (refer motion C280120/1715) for Administration to provide a report into the options available for the Seacliff Beach access point to improve safety for all users. The motion also requested that consultation be undertaken with the Brighton and Seacliff Yacht Club, the Seacliff Surf Lifesaving Club and the Small Boat Club of SA.

This report responds to that motion and outlines seven (7) options available for the Seacliff Beach access point in order to improve safety and accessibility following consultation with the local clubs.

RECOMMENDATION

That Council:

- 1. note the safety issues identified in the report;**
- 2. support in principle the closure of the Seacliff Beach Access Ramp to all vehicles except for:**
 - a) emergency services vehicles;**
 - b) Council and Council's approved contractor's vehicles;**
 - c) Surf Life Saving Club patrol vehicles;**

- d) vehicles authorised by the Brighton Seacliff Sailing Club to access the beach for the purposes of retrieving sailing and/or safety craft; and
 - e) any other vehicles authorised by Council.
 - 3. refer the proposal for community consultation and request Administration to submit a further report outlining the results of consultation and final recommendation(s).
-

COMMUNITY PLAN

Placemaking: Creating lively and safe places

Placemaking: Developing walkable connected neighbourhoods

Community: Building a healthy, active and resilient community

Community: Providing welcoming and accessible facilities

Economy: Supporting and growing local business

COUNCIL POLICY

Not Applicable.

STATUTORY PROVISIONS

Not Applicable.

BACKGROUND

Council provides an access ramp at Seacliff Beach that enables motor vehicles to access the beach for the purposes of launching and retrieving boats and water craft.

Following development of the Coast Park pathway along the coast at Seacliff, pedestrian traffic and beach use has significantly increased resulting in a greater risk of conflict between cars and pedestrians/cyclists/beach users at the Seacliff beach access ramp and adjacent beach.

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The public beach access ramp, located at the Car Park at 237 Esplanade, Seacliff, is the only access ramp for beach launching of boats within 10km. There are constructed boat ramps at O'Sullivan's Beach and West Beach, however these are not free, making the Seacliff access a popular location

for recreational boat and water craft users. The vehicle access to the beach crosses the Coast Park.



With the growing popularity of the Coast Park and Seacliff Beach, additional users are potentially coming into conflict with vehicles using the beach and the beach access ramp. The Coast Park is aimed at promoting active travel and recreational activities, and providing users with an uninterrupted experience as part of their healthy lifestyle. The vision for the finished Coast Park is a continuous two-way shared path that stretches for 70km along the metropolitan Adelaide coastline, from North Haven through to Sellicks Beach. It is a popular recreational facility attracting large numbers of people walking, running and cycling.

However, this brings vulnerable Coast Park users and vehicles into conflict regularly at this access ramp intersection. A secondary point for concern for this access ramp is that the nearest pedestrian access to the beach is 165m north or 175m south. This leaves this access as not just vehicle access, but often as a pedestrian access as well. Given the large car park available here for over 100 cars, this is a popular beach access for pedestrians as well as boaters.

The significant issue with the conflict point is the speed at which vehicles enter the ramp from the beach. There is a long length of soft sand between the conflict point and the shore, resulting in vehicles travelling fast across the sand, often weaving, to avoid being bogged. Council staff maintain this section of beach about once a month in off season and more regularly in peak season in order to keep the beach sand as compacted and driveable as possible. However the area is fundamentally a beach, and a combination of natural conditions, traffic and weather means this section of beach remains soft.

Combining the lack of awareness, lack of sight distance for pedestrians and the speed at which vehicles must travel across the soft sand leaves little room for error, and the risk of accident is high. A majority of the issues revolve around boat and water craft owners using passenger type cars which are more susceptible to getting bogged in the soft sand.

No detail for this intersection is shown on any Council design plans although reference is made in the Coast Park project concept to installing signage bollards to address safety requirements.

A similar situation exists at the Henley Sailing Club where club members take their boats onto the beach and cross the Coast Park to do so. At this ramp access, priority is assigned to the vehicles entering/exiting the beach and Give Way signs have been installed on the Coast Park so that pedestrians, bike riders and the other path users have to Give Way to vehicles using the ramp. The Henley Sailing Club access ramp is not a public access boat ramp.

Another concern relates to users of the beach having to contend with vehicles manoeuvring on the beach to launch and retrieve boats. In peak boating times beach users often avoid this area, however once beach users are set up, and unaware of the location, they may be at risk of drivers trying to manoeuvre to launch or retrieve boats. Currently there is no signage on the beach to alert beach users of the risk. Anecdotally, these signs once existed over 30 years ago.

The Brighton and Seacliff Yacht club have their own beach access point across the Coast Park, recommendations have been made to them to improve safety across the ramp/Coast Park and to inform users of its safe use, which is to treat the walkway in a similar fashion to the those applicable to vehicles exiting private property across a footpath. On that basis, pedestrian and path users would have priority over ramp users. It has been requested that safety concerns be advised throughout the club to members to ensure safety for pedestrians using the Coast Park.

The Yacht Club also uses a tractor to launch and retrieve boats. These vehicles are easier to see, and can drive at slower speeds without the risk of becoming bogged. Many boats are also pulled across the beach by hand, further reducing risk of conflict with Coast Park and/or beach users.

After consulting with the Brighton and Seacliff Yacht Club and the Seacliff Surf Lifesaving Club, the understanding is that the majority of vehicles/boats that use the public ramp to access the beach are individual members of the public for recreational purposes. The Small Boat Club of SA members don't use this access as theirs is situated at Garden Island.

It's impossible to guarantee that only vehicles that are launching or retrieving boats are using the access ramp. Many users (anecdotally) will drive onto the beach, unload their beach equipment, before returning to the car park. While there is signage in place to restrict this, there aren't the resources to enforce or police this. Further, there is no restriction as to how far vehicles may travel on the beach to launch or retrieve boats. This is technically limited by where boats are allowed on the water, but not specifically stated for vehicles.

Finally, the current signage that exists is confusing and ill placed. It is safe to assume these do not provide adequate warning to either pedestrians or vehicles as to the dangers at the intersection or the requirements of use.

REPORT

There exists three significant points of conflict in regards to vehicle access across the ramp to the beach:

- Danger to Coast Park users (pedestrians, cyclists, other users);
- Danger to pedestrians accessing the beach via the access ramp; and
- Danger to beach users from vehicles on the beach.

These dangers are heightened given the soft nature of sand and the requirement to travel quickly, and often erratically, to avoid being bogged.

Council staff maintain the ramp and blade the soft sand to improve access and safety, but the nature of the beach means that the sand essentially remains soft and puts vehicles at risk of being bogged.

Whilst there have been no incidents formally reported to Council, as Coast Park and beach usage increases, the risks also increase. In addition as costs to use formal boat ramps increase this is likely to drive an increase in the usage of this free beach launch area. Peak periods for access ramp use during the week are early to mid morning, whilst on weekends this can extend from early morning to late afternoon. For Coast Park users the peak periods overlap significantly. Due to this, restricting hours of use for one particular group of patrons will have a significant impact to their ability to use the location at the most suitable time.

There are a number of other vehicular access points to the beach which are not signposted but less used. Ultimately a more formal assessment of these access points will be required.

Option 1: Do nothing

This option recognises an acceptance of the current risk. To the best of current knowledge there has been no incidents at the site, however residents/users have raised the issue of safety at this location.

Cost Implication: \$0 Continued maintenance of the beach access will be required.

This option is not recommended

Option 2: Improve Vehicle access on Beach with Floating Deck or Larger Concrete Boat Ramp

This option aims to reduce speeds at the conflict point by improving the stability of the access from the beach to the roadway. Installing a 'floating decking' style ramp from the concrete ramp down towards the firm sand would allow vehicles to move along at a slower speed, thus reducing the risk to pedestrians. Combine this with improved signage including a Stop/Give Way regulatory sign at the intersection and safety at the intersection could be improved significantly. Preference in this option is for a floating decking to provide less maintenance than an extended concrete ramp that would still require maintenance to clear sand regularly. The floating deck is essentially timber or recycled plastic batons held together with chain retainers.

This solution would show Council are supportive of boating and at the same time the priority of the Coast Park while improving the safety at the point of conflict. Secondly, by showing the beach

users a more formal location for vehicles to enter/exit the beach, it should also highlight to them that there are safer areas to set up. Anecdotally, beach users sometimes set up their personal belongings in this area, increasing the risk of incident.

This may have a secondary outcome of increasing the useage of the access point by boat users, increasing car parking in the car park.

Further, this would also result in increased maintenance, as the ramp would need to be uncovered whilst staff are compacting sand and improving the launching site.

Estimated Cost: \$100,000 (for floating deck). Continued maintenance of the beach access will be required. Additional asset depreciation budget will be need to be allowed for.

Option 3: Improve Signage

The current signage is confusing and poorly located as can be seen in the image below. Splitting up the signs and grouping them in places that are more visible to their respective targets would go a long way to improving their usefulness. Additional signage on the Coast Park warning users of a consealed driveway could also be installed.

While this would improve the public's awareness of the risks invovled (for those that read the signs) it wouldn't remove the problems associate with sight distances and speed on soft sand. Given a lot of the users of the Coast Park are jogging, cycling, otherwise distracted, the location of signs may not do enough to warn users.

This would also require the re-introduction of signge on the beach making beach users aware that the area is used for vehicles to launch and retrieve boats. Signage on the beach would reduce the amenity of the beach. Further signage would also be required at the ramp to make beach users aware that this area will be used by vehicles.

This solution is not considered to improve safety for Coast Park users, but should be considered in conjunction with other options, rather than a standalone option.

During events or in peak times, some temporary signs and bollards could be placed on the Coast Park to warn coast park users. This is labour intesive and relies on someone installing and removing signs / bollards.

The additional signage may be seen as an acceptance of the risk.

Cost Implication: \$10,000. Continued maintenance of the beach access will be required.



Option 4: Install Give Way Signs on Coast Park

This option provides Give Way signs on the Coast Park for the Coast Park users and would establish a priority for boat ramp users. Give Way signs together with other advance signage / bollars would be installed on Coast park. All users on Coast park would have to give way to the boat ramp users.

This option would clearly define the intersection and Give Way signs are familiar to most road users. It would break up the continuous flow of the path and not all path users will obey the signs. The sight distance to the beach access ramp would also need to be improved.

This option does not address potential safety risks from conflict of vehicle/beach users on the beach itself or change any parking in the car park.

Give Way signs on the Coast Park is used in the City of Charles Sturt for the Henly Sailing Club. The City of Charles Sturt has advised that this access is not open to the public and the sailing club uses tractors to launch boats. Accordingly Henley would be a much lower risk location.

Cost Implication: \$10,000 Continued maintenance of the beach access will be required.

Option 5:– Install Give Way Signs on the Beach Access Ramp

Installation of Give Way signs on the beach access ramp to give priority to Coast Park users. This option is not considered suitable as it would result in cars and trailers queuing back into the carpark when trying to access the beach and then queuing on the beach when trying to get back into the carpark. This also increases the risk of a car getting bogged in the soft sand if they are required to stop in the soft sand to give way to Coast Park Users.

This option could be combined with an improved access ramp to reduce risk of bogged vehicles in the soft sand although queuing and congestion will still occur.

The advantage of this option is that it improves safety for Coast Park users. It does not address safety of vehicle/ beach users conflict on the beach itself or change any parking in the car park.

Cost Implication: \$5,000 Continued maintenance of the beach access will be required.

Option 6: Introduce Permit to use access.

By initiating the requirement of a permit to use the ramp, there would be a User Agreement signed by the vehicle owner/operator. This would require the commitment of the user to be aware and give priority to Coast Park users, drive to the conditions, have an appropriate vehicle and understand the expectations of council to use the beach access. By having the vehicle user sign up to the requirements of use, the risk is transferred to the driver as well as information regarding quality of infrastructure.

This doesn't necessarily need to be a paid permit. Considering there are boat ramps at O'Sullivan's beach and West Beach with superior infrastructure (vehicle and trailer parking, washdown, concrete ramp into sea, pontoon, rigging area). Having it as a free permit would eliminate some of the negative public opinions of this option. This would require consultation with the community and stakeholders before implementation.

The difficulty of this option would be in policing. The simplest way would be to require the user to input their vehicle and trailer registration numbers which can be referenced on site easily. However there aren't enough resources currently to enforce this. The other end of the spectrum is to install a boom gate system at the intersection of the ramp and the path. This would increase costs and difficulties significantly. Firstly the boom gate would need power and protection from the elements. It would need to be accessible from the beach end without vehicles becoming bogged while using it or waiting. The software system would either need a fob system (which is open for exploitation) or software to recognise both paid permits and permits acquired on the spot. It would be preferable for there to be minimal waiting time at the entrance to the ramp to avoid traffic congestion at the entrance to the car park as well as cars waiting on the beach in soft sand.

Finally, while this would reduce the risk to council, the risk to pedestrians would still exist. The boom gate element of this option would reduce that risk. The boom gate option also requires the vehicle to stop before crossing the path, reducing speeds at point of conflict.

Cost implication: \$40,000. In addition, some improvement to the beach access will be required (option 2). Continued maintenance of the beach access will be required.

Option 7: Close Beach Access to Public Vehicles

Closing the beach to public vehicles will significantly reduce the risk to Coast Park users, it will also improve the amenity of the beach and potentially the local environment. Boat users would be affected and would need to travel out of the Council area to either West Beach or O'Sullivan's Beach. However users of personal water craft (eg surf skis, kite surfers, kyaks) could still access the beach although they would need to carry their equipment across the beach (similar to other areas along the metropolitan coast). A side effect may be to increase membership of nearby yacht clubs who can provide the service this option is removing. Access to car parks may be improved with less boat users parking in the car park (as trailers are left on the beach).

In order to undertake the closure this would require the installation of removable bollards or a gate on the edge of the Coast Park and a change to signage. Temporary signage would need to be installed nearby and near the roundabout at Wheatland St. There would also be an opportunity to improve the footpath grades along this section. Installation of removable bollards and/or a gate would enable authorised groups such as the surf life saving club and the sailing club to open the access point when they needed to transport their boats and/or equipment onto the beach, but would be required to do so under controlled and supervised conditions, particularly undertaking traffic control of Coast Park Users. Gaps in the bollards or at the end of the gate would enable beach users (including those moving small watercraft) to access the beach using the ramp.

Whilst this closure is based on a safety assessment, Community and stakeholder notification will be required. The ramp could be closer temporarily using bollards and barrier mesh whilst consultation occurs. As a further alternative, the ramp could be closed seasonally although this may add confusion to path users and increase risk when the ramp is open.

This is the option that reduces the most risk to Coast Park and beach users.

Cost implication: Some costs in the order of \$20,000 will be required to close of the ramp and improve the access for coast park users. Further, if the access is closed, there may be a small reduction in costs associated with regular maintenance of the boat ramp area.

Option Assessment

The above options can be seen in Table 1 below showing respective advantages and disadvantages. Option 6 and 7 would require significant community consultation.

Table 1: Option Assessment

Option	Description	Pro	Con	Cost	Recommend
1	Do Nothing	<ul style="list-style-type: none"> • Lowest cost • Maintains full function of boat ramp 	<ul style="list-style-type: none"> • Risk to Coast Park users remains • Car park use unchanged (still used by boat users) 	Nil	Not recommended
2	Improve Vehicle traction on the beach with floating deck or larger concrete ramp	<ul style="list-style-type: none"> • Reduces speed at conflict point • Keeps a free boat launch site within metropolitan Adelaide for recreational boaters 	<ul style="list-style-type: none"> • Significant cost • Doesn't remove conflicts, just reduces speed. • Ramp will need to be maintained and has a limited asset life. • Doesn't reduce conflict between vehicles and beach users on the beach 	\$100,000	Partially recommended
3	Improve signage	<ul style="list-style-type: none"> • Simple solution with minimal cost • Increases awareness of other users • Part of this may include barriers/maze on the coast park, however this eliminates the 'single uninterrupted path' ideal of the coast park and is not recommended. 	<ul style="list-style-type: none"> • Doesn't remove conflict just increases awareness • Requires additional Signage • Requires signage on the beach impacting the amenity • Isn't always observed • Doesn't reduce conflict between vehicles and beach users on the beach • May be seen as Council accepting risk 	\$10,000	Not Recommended

Option	Description	Pro	Con	Cost	Recommend
4	Give Way – Beach Ramp priority	<ul style="list-style-type: none"> Increases awareness of other users May include barriers/maze on Coast Park, however eliminates 'single path' concept of Coast Park. Not recommended. 	<ul style="list-style-type: none"> Car park use unchanged (still used by boat users) Doesn't reduce conflict between vehicles and beach users on the beach 	\$10,000	Partially recommended
5	Give Way – Coast Park priority	<ul style="list-style-type: none"> Maintains continuous coast park 	<ul style="list-style-type: none"> Potential congestion and risk of bogged vehicles waiting to cross Coast Park Car park use unchanged (still used by boat users) Doesn't reduce conflict between vehicles and beach users on the beach 	\$5,000	Partially recommended
6	Introduce permit to access	<ul style="list-style-type: none"> User agreement to be signed before permit issued. Gives driver awareness of risk and pedestrian priority. Likely to reduce usage, reducing risk (if charging for permit) Some increase in revenue (but likely offset by capital and operating cost) Could limit access to those with suitable vehicles only 	<ul style="list-style-type: none"> Infrastructure for boaters currently provided is below standard to charge fees - no ramp, washdown, etc. Likely to be accompanied by negative publicity Significant resources required to patrol/enforce Significant outlay for infrastructure (gates etc) Doesn't decrease risk, just makes drivers more aware Doesn't reduce conflict between vehicles and beach users on the beach 	\$40,000	Not recommended

Option	Description	Pro	Con	Cost	Recommend
7	Close Beach Access to Public Vehicles	<ul style="list-style-type: none">• Removes point of conflict between pedestrians and vehicles.• Removes vehicles from beach & potential safety risk• Less maintenance required by Council staff• Opportunity to increase patronage of the Brighton and Seacliff Yacht Club• Opportunity to improve Coast Park which currently grades down into the beach ramp.• May increase parking availability• Can be a temporary arrangement pending community consultation.	<ul style="list-style-type: none">• Removal of access for recreational boaters• Likely to be accompanied by negative publicity	\$20,000	Preferred Option

From the options listed above, the preferred option to reduce the risk to vulnerable users (either on the Coast Park or beach) is to close the beach access to public vehicles (option 7). This is also a low cost solution, however may be accompanied negative publicity, as the only free beach launching location nearby.

It is recommended that public consultation is undertaken prior to implementing Option 7. The preference is for removable bollards or a gate be installed to maintain access to the beach for Council and authorised vehicles, and to enable the current beach access ramp to be used by pedestrians to access the beach.

BUDGET

The estimated cost of the recommended option (option 7) is \$20,000 inclusive of public consultation. Budget implications for other options range from nil to around \$100,000 depending on the option selected.

LIFE CYCLE COSTS

Each option (except do nothing) will have an increased maintenance component and asset depreciation, but will reduce council's current costs for beach maintenance.

Item No: **15.6**

Subject: **JETTY ROAD MAINSTREET COMMITTEE TERMS OF REFERENCE**

Date: 14 April 2020

Written By: Manager, City Activation

General Manager: Community Services, Ms M Lock

SUMMARY

The Jetty Road Mainstreet Committee (JRMCM) is established by Council with the aim of supporting the precinct to flourish and expand, to strengthen partnerships between businesses, the Council and local community. JRMCM is an advisory committee of the City of Holdfast Bay formed under Section 41 of the Local Government Act 1999.

At the Council Meeting of 11 December 2018, Council endorsed (Resolution No.: C111218/1329) the current JRMCM Terms of Reference. As outlined under item 15.2 of the current Terms of Reference:

The JRMCM shall at least once per year, review its own performance, terms of reference and membership and provide a report to council including any recommended changes.

At the recent JRMCM meeting, 4 March 2020, the JRMCM conducted a review of the current terms of reference and proposed the minor amendments reflected in Attachment 1 of this report.

RECOMMENDATION

That Council endorse the updated Jetty Road Mainstreet Committee Terms of Reference as set out in Attachment 1 of this report.

COMMUNITY PLAN

Placemaking: Creating vibrant and safe places
Community: Providing welcoming and accessible facilities
Economy: Supporting and growing local business
Economy: Making it easier to do business
Economy: Boosting our visitor economy
Culture: Being financially accountable
Culture: Supporting excellent, efficient operations
Culture: Being financially accountable

COUNCIL POLICY

Not Applicable.

STATUTORY PROVISIONS

Section 41 (Committees) of Local Government Act 1999

BACKGROUND

Jetty Road, Glenelg is a precinct that is recognised throughout South Australia as one of the best examples of a thriving traditional retail, hospitality and business district, servicing the needs of the community and around 2 million visitors each year.

The Jetty Road Mainstreet Committee is established by Council with the aim of supporting the precinct to flourish and expand, to strengthen partnerships between businesses, the Council and local community.

In preparation for the 2018 Local Government Elections in November, the Jetty Road Mainstreet Committee recommended to Council that it extend the terms of membership for the current Committee members to end on 31 March 2019, instead of concluding on 9 November 2018, to allow the Committee to continue operating across the busy summer season and to allow for the advertising of vacant positions in January 2019.

At Council's meeting on 6 June 2018, Council passed the following recommendation:

Council Report No: 181/18

That the Jetty Road Mainstreet Committee recommends to Council that the term of appointment for the current Committee members is extended to 31 March 2019, to allow the Committee to continue to operate during the 2018/19 summer period and allow for recruitment of new Committee members in 2019.

Council endorsed at its Meeting of 11 December 2018 (Resolution No.: C111218/1329) the current JRMCM Terms of Reference.

REPORT***Objectives of the Committee***

The Jetty Road Mainstreet Committee is established to:

- Enhance and promote the Precinct as a vibrant shopping, leisure and recreational area with year round appeal to residents and visitors.
- Oversee the economic development of the Precinct by developing a shopping centre style management for the Precinct encouraging further retail investment in the Precinct.

- Establish a clear brand and marketing strategy for the Precinct.
- Recommend to Council initiatives required to operate the Precinct in accordance with the Council's Strategic Management Plans.
- Recommend annually to Council a budget to support the performance of its activities and functions. Through regular reporting to Council on the JRMC's financial and general performance, monitor the aspects of the budget approved by Council relating to the JRMC and the Precinct.

In preparation for the 2018 Local Government elections, in November 2018 the Terms of Reference for the JRMC were updated to conform to the standard clauses being included in all of Council's committees' terms of reference (TOR).

Council endorsed at its Meeting of 11 December 2018 (Resolution No.: C111218/1329) the current JRMC Terms of Reference.

At the JRMC meeting on 4 December 2019 it was decided by the Committee to review the current Terms of Reference and recommend changes, if any, to Council for endorsement. This is provided for under item 15.2 of the current Terms of Reference provide that:

The JRMC shall at least once per year, review its own performance, terms of reference and membership and provide a report to council including any recommended changes.

On 4 March 2020 the JRMC endorsed a draft amended Terms of Reference and recommend to Council that these changes be endorsed.

Refer Attachment 1

There are minor changes throughout the document, but the significant changes include:

8.2 inclusion of a member of the JRMC into the selection panel for new members, joining the CEO, Mayor and an elected member appointed to the committee.

Removal of 10.5 and subsequent amendment to 10.4 in relation to the voting rights of the Presiding Member.

BUDGET

There are no budget implications.

LIFE CYCLE COSTS

Not applicable.

Attachment 1





Jetty Road Mainstreet Committee Terms of Reference

Endorsed by Council at its meeting held 11 December 2018 minute reference C111218/1329

1. Background/Preamble

The Jetty Road Glenelg Precinct ("the Precinct") is recognised throughout South Australia and beyond as one of the best examples of a thriving traditional retail, hospitality and business district, servicing the needs of the community and around two million visitors each year.

In 1994, the former City of Glenelg established the Jetty Road Mainstreet Board ("the Board") with the aim of supporting the Precinct to flourish and expand, to strengthen partnerships between businesses, the Council and local community. In 2007, the name was changed to the Jetty Road Mainstreet Management Committee (JRMMC).

2. Establishment

The Jetty Road Mainstreet Committee (JRMCM) is an advisory committee of the City of Holdfast Bay formed under Section 41 of the *Local Government Act 1999*.

3. Objectives

The JRMCM is established to advise Council on:

- 3.1 Enhancing and promoting the Precinct as a vibrant shopping, leisure and recreational area with year round appeal to residents and visitors.
- 3.2 Furthering the economic development of the Precinct and encouraging further retail investment in the Precinct.
- 3.3 A consistent marketing and brand strategy for the Precinct.
- 3.4 Initiatives required to operate the Precinct in accordance with the Council's Strategic Management Plans.
- 3.5 The Committee will also maintain communication between the Council, traders, landlords, tourism providers, consumers and residents in the Precinct.

4. Purpose

The purpose of the JRMCM is to:

- 4.1 Recommend a strategic management and financial plan for the Precinct for a period of at least four years for consideration and adoption by Council;
- 4.2 Promote the Precinct and to encourage its use by residents, visitors and the greater community in general;

Jetty Road Mainstreet Committee Terms of Reference

- 4.3 To make recommendations to Council in relation to the maintenance and upgrade of the Precinct's existing infrastructure and physical appearance to ensure it is maintained to a high standard in keeping with a historic seaside village concept;
- 4.4 To recommend annually to Council a budget to support the performance of its activities and functions. Through regular reporting to Council on the JRMC's financial and general performance, monitor the aspects of the budget approved by Council relating to the JRMC and the Precinct.

5. Code of Conduct

- 5.1 All members of the Jetty Road Mainstreet Committee are required to operate in accordance with Part 4 of the *Local Government Act 1999*, in that they are required at all times to:
 - 5.1.1 act honestly in the performance and discharge of official functions and duties;
 - 5.1.2 act with reasonable care and diligence;
 - 5.1.3 not make improper use of information or his or her position; and
 - 5.1.4 abide by the Elected Member Code of Conduct.
- 5.2 All members of the Committee will support as one the recommendations of the Committee and Council and will work with other members of the Committee and with employees of the City of Holdfast Bay in a respectful and professional manner at all times.
- 5.3 The JRMC is subject to compliance with all City of Holdfast Bay policies, plans and procedures.
- 5.4 The Conflict of Interest Provisions under the *Local Government Act 1999* shall apply to all members of the JRMC as if members of the JRMC were Members of Council.
- 5.5 The general duties contained in Section 62 of the *Local Government Act 1999* apply to all members of the JRMC as if members of the JRMC were members of Council.

6. Meetings

- 6.1 Meetings will be held at least once every 2 months.
- 6.2 All meetings of the JRMC shall held in a place open to the public except in special circumstances as defined by section 90 of the *Local Government Act 1999*.
- 6.3 A Notice of Meetings showing the meeting dates, times and locations will be prepared every 12 months and published on Council's web-site, and be displayed in a place or places determined by the CEO.
- 6.4 Meetings will not be held before 5:00pm unless the Committee resolves otherwise by a resolution supported by a two-thirds majority of members of the Committee.
- 6.5 A special meeting can be called by the Chief Executive Officer of the Council at the

Jetty Road Mainstreet Committee Terms of Reference

request of the Presiding Member or at least two members of the JRMC to deal with urgent business at any time. A request for a special meeting must include details of the time, place and purpose of the meeting which will be included in the notice of the special meeting.

- 6.6 Each notice of meeting, agenda and reports for each JRMC meeting shall be placed on the Council's website.
- 6.7 Members of the public have access to all documents relating to the JRMC unless prohibited by resolution of the Committee under the confidentiality provisions of section 91 of the *Local Government Act 1999*.

7. Membership

- 7.1 The Jetty Road Mainstreet Committee (JRMC) will consist of up to ~~13~~ persons with a maximum of 9 persons who are either landlords or traders in the precinct and are contributing to the separate rate.
- 7.2 The Jetty Road Mainstreet Committee may, if it wishes to do so, appoint up to 2 independent members, in addition to the 9 representatives from landlords and traders, who have relevant skills and experience which will benefit the committee without the requirement to be either landlords or traders in the precinct contributing to the separate rate.
- 7.3 The Council may appoint up to two elected members to the JRMC, namely the Deputy Mayor and one elected member from the Glenelg or Somerton ward. If the Deputy Mayor is not from the Glenelg or Somerton wards then they may elect to stand down for another elected member from the wards. The appointment of the Deputy Mayor is limited by the term of appointment as Deputy Mayor. The Mayor is an ex-officio member of the JRMC with no voting rights.
- 7.4 Members of the JRMC are appointed by the Council.
- 7.5 Elected Members are appointed for the term agreed by Council and committee members are appointed for a term not exceeding 2 years. On expiry of their term, an ~~independent~~ member may be re-appointed by Council for a further two year term.
- 7.6 The JRMC may make recommendations to the Council regarding the reappointment of any ~~independent~~ member, at the expiration of the member's term of office and the reappointment is entirely at the discretion of council.
- 7.7 A JRMC Committee Member's office will become vacant if:
- 7.7.1 In the case of the Elected Members of the Council, appointed by the Council to the JRMC, the Elected Member ceasing to hold office as an Elected Member of the Council; and
- 7.7.2 In the case of the other Management Committee Members appointed in accordance with Clause 7.1:
- upon the Council removing that person from office; or
 - the member resigning their position from the JRMC.
 - upon the member no longer either landlords or traders in the precinct and are contributing to the separate rate.

Jetty Road Mainstreet Committee Terms of Reference

- 7.8 If Council proposes to remove an committee member of from the Committee, it must give written notice to the committee member of its intention to do so and provide that member with the opportunity to be heard at an Executive Committee meeting, if that committee member so requests.
- 7.9 If any Committee Member is absent for three consecutive meetings of the JRMCM without leave of the JRMCM, the JRMCM may recommend to the Council that it remove that Member from office and appoint another person as a Committee Member for the unexpired term.
- 7.10 The removal of a Committee Member and appointment of another Committee Member pursuant to this Clause shall be entirely at the Council's discretion.
- 7.11 In the event of a vacancy in the office of a Committee Member, the Council shall, if it deems fit, appoint another person as a Committee Member on such terms and conditions as it thinks fit.
- 7.12 Each Committee Member must participate in the Council orientation and induction program for Committee Members and must attend all education and training programs as required by the Council from time to time.

Method of Appointment of Committee Members

- 8.1 The method of appointment of the Committee Members will be as follows:
- 8.1.1 At the expiry of each committee member's term, if not eligible for reappointment, the Council will advertise the vacancies and seek nominations for the positions of the committee members of the JRMCM.
- 8.1.2 The Council will call for nominations from either landlords or traders in the precinct and are contributing to the separate rate and will assess these nominations against the following criteria:
- Retail business experience
 - Marketing and/or advertising experience
 - Retail property management experience
 - Experience as a member of a Board of Management or similar governing body
 - Availability to attend meetings
- 8.1.3 If the committee recommends to Council that it believes that the committee would benefit from independent members appointed to the committee with specialist skills the Council would advertise for up to 2 independent members who had skills/experience in the following areas:
- Tourism
 - Events
 - Marketing
 - Food and Dining
 - Economic Development
 - Property Development

Jetty Road Mainstreet Committee Terms of Reference

- Investment Attraction
- Urban Planning and Design

8.2 ~~The selection panel will comprise the one elected member appointed to the committee, the Mayor and the Chief Executive Officer of the Council. The selection panel will comprise of a member the Chair of of the JRMC, the Mayor, one elected member appointed to the committee and the Chief Executive Officer of the Council.~~

8.3 The selection panel will make a recommendation to Council as to the appointment of the committee members for consideration and appointment by the Council.

9. Office Bearers

9.1 At the first meeting of the JRMC in every second financial year, the JRMC shall appoint, for a bi-annual term, a Presiding Member and a Deputy Presiding Member from amongst the Committee Members. The Presiding Member of the Committee is the committee's official spokesperson.

9.2 The Presiding Member and Deputy Presiding Member are to be appointed from those members who are not Elected or Independent Members of the City of Holdfast Bay. The membership of the Committee will consist of two (2) Elected Members being Council members who are from either the Somerton or Glenelg wards. The Mayor shall attend one meeting of the Committee pre quarter with no voting rights.

9.3 The Deputy Presiding Member will act in the absence of the Presiding Member and if both are absent from a meeting of the JRMC, the Committee members will choose a Committee Member from those present, who are not Elected Members of the City of Holdfast Bay, to preside at the meeting as the Acting Presiding Member.

10. Voting Rights

10.1 All members have equal voting rights.

10.2 All decisions of the JRMC shall be made on the basis of a majority decision of the JRMC members present.

10.3 Unless required by legislation not to vote, each member must vote on every matter which is before the JRMC for decision.

10.4 The Presiding Member has a deliberative vote, ~~and but does not,~~ in the event of an equality of votes has ~~ve~~ a casting vote.

~~10.5 — In the event of an equality of votes, the matter must be referred to Council for decision.~~

11. Meeting Procedures

11.1 Meetings of the JRMC will be conducted in accordance with the *Local Government Act 1999, Part 3 of the Local Government (Procedures at Meetings) Regulations 2000*, these Terms of Reference and any applicable Code of Practice adopted by the Council.

11.2 In so far as *the Local Government Act 1999, Part 3 of the Local Government (Procedures at Meetings) Regulations 2000*, the Council's Code of Practice – Procedures at Meetings as applicable to the JRMC and the Terms of Reference does not specify a procedure to

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be observed in relation to the conduct of a meeting of the JRMC, then the JRMC may determine its own procedure.

- 11.3 If a member of the JRMC is unable to attend a meeting, they may participate in the meeting by telephone or video conference, in accordance with any procedures prescribed by the regulation or determined by the council under section 89 LG Act and provided that any members of the public attending the meeting can hear the discussion between all committee members.
- 11.4 The decision of the person presiding at the meeting of the Committee in relation to the interpretation and application of meeting procedures is final and binding on the Committee.
- 11.5 A special meeting can be called by the Chief Executive Officer of the Council at the request of the Chair or at least two members of the JRMC to deal with urgent business at any time. A request for a special meeting must include details of the time, place and purpose of the meeting which will be included in the notice of the special meeting. All Members must be given at least four hours' notice of a special meeting.
- 11.6 All decisions of the JRMC shall be made on the basis of a majority of the members present [in person or via provisions in 11.3](#).
- 11.7 The presiding member has the right to refuse a motion without notice if he/she thinks that the matter should be considered by way of a written notice of motion, of if he/she believes the motion is vexatious, frivolous or outside of the scope of the Committee.
- 11.8 The presiding member has the right to end debate if he/she believes that the matter has been canvassed sufficiently, taking into account the Guiding Principles of the *Local Government (Procedures at Meetings Regulations) 1999*.

12. Quorum

- 12.1 A quorum will be half of the ~~Committee~~[Board Members](#) plus one, ignoring any fractions. No business can be transacted at a meeting of the JRMC unless a quorum is present

13. Minutes of Meetings

- 13.1 Minutes of the JRMC meetings will be placed on Council's website and a copy provided to all Council and JRMC members within 5 days of a meeting of the JRMC.
- 13.2 Minutes of the JRMC meetings will be presented to the next meeting of the Council for their information and endorsement.
- 13.3 Where necessary the minutes of JRMC will include commentary relevant to the decisions made by the committee. This is not a verbatim record of the meeting.

14. Financial Management

- 14.1 The JRMC financial records will be maintained by the council.
- 14.2 The JRMC will present to the Council for its consideration and adoption, a proposed

Jetty Road Mainstreet Committee Terms of Reference

annual budget for its activities for the ensuing financial year within the timeframes established by Council for its annual budget preparation cycle.

14.3 The financial year shall be from 1 July to 30 June in the following year.

15. Reporting Requirements

15.1 The JRMC will prepare a quarterly report to Council on the activities of the Committee reporting on in particular:

- Strategy – the adopted strategic management and financial plan for the Precinct including stakeholder engagement and resources
- Promotion – promotional activities undertaken to promote their precinct, attendances of residents and visitors
- Jetty Road Master Plan – provide recommendations to Council in relation to the upgrade of the Precinct's existing infrastructure and physical appearance aligned with the Jetty Road Master Plan.
- Financial Performance - financial and general performance, monitor the aspects of the budget approved by Council relating to the JRMC and the Precinct.

15.2 The JRMC shall at least once per year, review its own performance, terms of reference and membership and provide a report to council including any recommended changes.

15.3 The JRMC presiding member will report to council annually summarizing the activities of the JRMC during the previous financial year.

15.4 The JRMC will provide a report for inclusion in the Council's Annual Report on the outcomes of the annual performance review.

16. Secretariat and Support

16.1 The Council will employ and manage appropriate Administrative staff¹ to assist the Committee to meet its objectives.

16.2 The Chief Executive Officer will ensure that the JRMC has access to reasonable administrative resources in order to carry out its duties.

16.3 All workplace equipment and facilities are provided by the Council. ~~and Administrative staff, report directly to the relevant Manager.~~

16.4 The members of the JRMC will be provided with appropriate and timely training, both in the form of an induction program for new members and on an ongoing basis for all members.

17. Roles and Responsibilities

17.1 Chair

¹ Funded from the separate rate

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- To provide leadership to the Committee.
- To act as the presiding member at all meetings of the Committee, ensuring that the meeting is conducted in a proper and orderly manner, complying with the requirements of the Local Government Act 1999 and the Local Government (Procedures at Meetings Regulations) 1999.
- To act as the principal spokesperson of the Committee in accordance with Council's media policy.
- To act as the Committee's primary contact with the Administrative staff.
- To regularly liaise with Council Administrative staff in relation to the work of the Committee.
- To provide feedback on Council Administrative staff performance, as required. (The Committee will have the opportunity to provide comment and feedback on staff performance as part of the six monthly City of Holdfast Bay Performance Development Review process. However, any feedback from individual Committee members regarding staff performance must be provided through the Chair).

17.2 Deputy Chair

In the absence of the Chair, to fulfil the role of the Chair.

17.3 Committee Members

- To attend all meetings of the Committee as practical.
- To make recommendations to Council in a fair and impartial manner, and which are within the scope of the Committee.
- To declare any conflict of interest and act appropriately in respect of that conflict.
- To listen to alternate views and act respectfully to other Committee Members.
- Committee Members have no role in directing Administrative staff of the Council.

17.4 Administration

- To refer recommendations of the Committee to Council.
- To provide secretariat and administrative support to the functions of the Committee.
- To ensure that meetings of the Committee occur as scheduled and that members are provided with information in a timely manner.
- To liaise between the Committee and the Jetty Road Traders on matters relevant to the Committee.
- The Coordinator, Jetty Road Development is the principal point of contact between the Committee, through the Chair, and Administration.

Item No: **15.7**

Subject: **ENVIRONMENT STRATEGY**

Date: 14 April 2020

Written By: Team Leader Environment & Coastal

General Manager: City Assets and Services, Mr H Lacy

SUMMARY

In July 2019 Administration commenced development of Council's Draft Environment Strategy. A specialist environmental consultant was engaged in September 2019; and Council, stakeholder and community engagement was undertaken throughout November and December 2019. A number of Council workshops were also undertaken to seek feedback and provide input to the process.

The Draft Environment Strategy 2020-2025 is now presented to Council for approval to proceed to public consultation.

RECOMMENDATION

That Council authorise the draft Environment Strategy 2020-2025 as attached to this report to be referred to community consultation subject to minor wording changes required and inclusion of graphics as required.

COMMUNITY PLAN

Environment: Protecting Biodiversity
Environment: Building an environmentally resilient city
Environment: Using resource efficiently
Environment: Fostering an environmentally connected community
Placemaking: Developing walkable connected neighbourhoods
Placemaking: Building character and celebrating history
Placemaking: Housing a diverse population
Community: Building a healthy, active and resilient community
Community: Providing welcoming and accessible facilities
Community: Fostering an engaged and contributing community
Economy: Supporting and growing local business
Economy: Harnessing emerging technology
Economy: Boosting our visitor economy
Culture: Enabling high performance

COUNCIL POLICY

Economic Activation Plan 2018-2023
Stormwater Drainage Policy
Tree Management Policy
Open Space and Public Realm Strategy 2018-2030

STATUTORY PROVISIONS

Not Applicable.

BACKGROUND

Since July 2019 the Environment Team have been leading the development of a draft Environment Strategy. A consultant (Healthy Environs) was contracted in September 2019; and Council, stakeholder and community engagement was undertaken throughout November 2019 to January 2020.

At its meeting on 8 October 2019, Council resolved (Motion C081019/1630) that the draft Environment Strategy be submitted for Council consideration by February 2020. The motion also included that:

- Council recognised the World was in a state of climate emergency and that all levels of Government had a responsibility to act; and
- the Environment Strategy consider a goal for the City of Holdfast Bay to progressively embed becoming a Carbon Neutral, Sustainable City, enshrining “Environmental Responsibility” (as defined in the report background), by 2030, including the financial and resource implications.

The draft Environment Strategy 2020-2025 was presented to Council at a workshop on 18 February 2019. Councillors requested additional work be undertaken to incorporate their comments and suggestions.

This report presents the updated draft Environmental Strategy 2020-2025 for consideration of Council, and if endorsed, seeks approval to release the draft Environment Strategy for public consultation.

REPORT

The draft Environment Strategy 2020-2025 is attached for consideration.

Refer Attachment 1

The engagement process for this strategy provided insights about what our residents, Elected Members and other stakeholders value about and envision for our environment and the actions they believe are important to take now to benefit the environment in the longer term.

This strategy provides a roadmap for our environmental activities over the next five years but with a view to a longer-term vision. The strategy includes strategies and actions that are integrated, meaningful and action-oriented to create positive outcomes and benefits for both people and nature. There are five 'Action Themes':

1. Our Climate;
2. Our Coast;
3. Our Nature;
4. Sustainable Resources; and
5. Working Together.

Each section of the strategy provides a summary of the state of the environment relevant to each action theme, progress to date, issues relevant to Holdfast Bay, and some suggested actions from our community. These elements are then followed by an action plan for each action theme, including measurable objectives. The strategy and action plans identify Council's role for each action, together with potential partners and stakeholders, and a benefit ranking.

The *Our Climate* action theme includes a commitment from Council that its operations and the Holdfast Bay community become carbon neutral by the end of 2030. The financial and resource implications of these commitments will be determined following consideration of the strategy by Council and after community consultation.

The draft Environment Strategy 2020-2025 was presented to Council at a workshop held on 18 February 2020. Councillors provided extensive feedback and requested changes to the draft document. The draft Environment Strategy 2020-2025 attached to this report reflects these changes including:

- Vision added;
- Include reference to the *Blue Carbon Strategy*;
- Review and included air quality into Strategy;
- Included lack of space for trees as an 'issue';
- Checked and updated size of coastal land area;
- Changed section 6 (governance) to Our Commitment;
- Updated some of the objectives;
- Added additional description around resources, program and financial into 'Our Commitment' section; and
- Simplified text and determined updated graphics (to be included in version to be referred to consultation).

Administration now believe the draft is ready for release for public consultation. This will allow the Holdfast Bay community and stakeholders to comment on our proposed actions, and enables Council to assess the community's strength of commitment to improving our environment.

Following the consultation process, a final Environment Strategy will be published and a 5 year implementation plan will be developed to deliver the projects based on agreed budgets and resources.

Council has already budgeted operational and capital expenditure in 2019/20 financial year for implementation of initiatives and projects of the Environmental Strategy – viz:

Our Climate	<ul style="list-style-type: none"> • LED lighting conversion • Fleet transition to hybrid or non-fossil fuel vehicles • Energy audit • Current carbon accounting audit • Resilient South Program • Red Cross Climate Ready Community Program • Emergency Management Planning • Increasing tree canopy
Our Coast	<ul style="list-style-type: none"> • Sand pumping & groyne construction • Improvements to sea walls • Upgrading of Gross Pollutant Traps • Participation in Metropolitan Seaside Councils Committee & SA Coastal Councils Alliance
Our Nature	<ul style="list-style-type: none"> • Biodiversity improvement along Sturt Creek • Biodiversity improvements in the Gullies • Dune rehabilitation programs • Weed control programs • Hooded Plover nesting program • Street tree planting program
Sustainable Resources	<ul style="list-style-type: none"> • Increase in landfill diversion to 59% • Support for Plastic Free Precinct program in Jetty Rd Brighton • Compostable bags in supermarket pilot • Installation of 100 TreeNet inlets • Water Sensitive Urban Design (WSUD) rain gardens • Waste Education programs
Working Together	<ul style="list-style-type: none"> • 13,000 native species planted by Volunteers • 26 waste information talks • Clean Up Australia Day event • National Tree Day event • 40 volunteers • Greening Our Community grant program • Green Living subsidies and workshops for a sustainable community • Consultation & training with Kaurna nation

The carbon accounting project will identify current greenhouse gas emissions for Council operations and allow a strategy to achieve Council becoming carbon neutral by 2030. This strategy can then budgeted and implemented within the context of Council's overall budget priorities.

Over the past few years, Council has achieved a significant reduction in its greenhouse gas emissions through projects such as energy audits, converting to LED streetlights, building energy efficiency projects and new power contracts including green energy. Many of these initiatives will

continue into 2020/21, funded from within the Operating Budget of the Environment Unit. In addition, a number of new environmental initiatives are being proposed within the 2020/21 budget.

The proposed 2020/21 environmental initiatives include:

Our Climate	<ul style="list-style-type: none"> • <i>Coastal Adaptation Scoping Study (subject to grant approval) – new initiative \$30,000</i> • <i>Investigate battery storage for community buildings – new initiative \$30,000</i> • <i>Energy Efficiency Upgrades Council facilities – new initiative \$60,000</i> • <i>Renewable energy systems & monitoring (solar) – new initiative \$100,000</i> • <i>Charging Stations for Electric Vehicles, electric bikes & gophers – new initiative \$30,000</i> • Fleet transition to hybrid or non-fossil fuel vehicles • Energy audit & carbon accounting project • Resilient South Program • Red Cross Climate Ready Community Program • Emergency Management Planning
Our Coast	<ul style="list-style-type: none"> • <i>Sand groyne construction – new initiative \$50,000</i> • <i>Maintenance of Gross Pollutant Trap – new initiative \$30,000</i> • <i>Stormwater projects to improve water quality, reduce flooding and reduce discharge to marine environment – new initiative \$1,200,000</i> • Sand pumping • Participation in Metropolitan Seaside Councils Committee & SA Coastal Councils Alliance
Our Nature	<ul style="list-style-type: none"> • <i>Gully Masterplan implementation (Yr3 of 5) – new initiative \$240,000</i> • <i>Dune biodiversity improvements (Year 2) – new initiative \$25,000</i> • <i>City-wide Tree Audit (multiyear) – new initiative \$30,000</i> • <i>Additional Watering for Trees & Gardens – new initiative \$60,000</i> • Weed control programs • Hooded Plover nesting program • Street tree planting program
Sustainable Resources	<ul style="list-style-type: none"> • <i>FOGO trial (subject to grant approval) – new initiative \$57,500</i> • Increase landfill diversion • Support for Plastic Free Precinct program in Jetty Rd Brighton • Compostable bags in supermarket pilot • Water Sensitive Urban Design (WSUD) rain gardens • Waste Education programs

Working Together	<ul style="list-style-type: none">• Native species planting• Waste information talks• Clean Up Australia Day event• National Tree Day event• 40+ volunteers• Greening Our Community grant program• Green Living subsidies and workshops for a sustainable community• Consultation & training with Kaurna nation
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Many of these initiatives will continue into future years.

BUDGET & RESOURCES

With the additional workload of these new programs and initiatives, existing staff resources are unable to deliver the full environmental program. It is proposed that a new Environmental Officer position (0.8 FTE equivalent) will need to be added to the Environmental Team to undertake:

- Delivery of projects and initiatives from the 2020/21 Environment program;
- Research and project delivery of strategic environmental initiatives (e.g. carbon neutral and single-use plastic-free events, urban cooling as part of placemaking) from the Environment Strategy across Council business;
- Investigate greenhouse gas reduction options, and develop and implement an emissions reduction strategy;
- Research and develop a community energy program; and
- Research and implement circular economy opportunities.

It is proposed that the position be funded by a combination of new funding through the Operating Budget of \$10,000pa for 3 years, plus a project management charge of 10% levied against each of the environmental projects funded through the draft budget (currently \$635,000 giving a project management charge of \$63,500). This would provide sufficient funds to support the new role on a 2 or 3 years contract basis.

Note that the additional funding required from the 2020/21 Operating Budget (\$10,000) is currently not included in the draft 2020/21 Operating Budget and would need to be added in 2020/21 and 2021/22 in order to fund the project resource to undertake the implementation of the Environment Strategy.

Where possible, external funding for Environment Strategy projects will be sought from grants and through in-kind activity by volunteers.

Should Council and the community wish to accelerate implementation of the Environment Strategy, additional resourcing and funding will be required.

LIFE CYCLE COSTS

Each new action will have a measurable benefit to the environment and our community. Ongoing maintenance costs and some potential costs savings are available and will be defined as the individual projects are developed and implemented.

Attachment 1





CITY OF HOLDFAST BAY **ENVIRONMENT STRATEGY**

2020–2025





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MESSAGE FROM THE MAYOR

As a community, we are privileged to live, work and play in a beautiful and unique natural environment, and our stunning coastline and dunes welcome thousands of local, interstate, and international visitors every summer.

Holdfast Bay has a long, rich history with the traditional owners, the Kurna People of the Adelaide Plains, and was a place where they would frequent and camp during the summer months. The area was also known as a meeting place for cultural celebrations, ceremony and trade. Old records, oral histories and shared memories provide us with insights into the landscape and the connection the Kurna People had with the land.

This coast is home to endangered hooded plovers. Our nature reserves are characterised by steep gullies, cliffs, ancient waterways and dreaming stories of the Kurna People. Our public gardens and more recent natural heritage reflect the history, development and joy of life by the sea.

Changes in climate are shaping our way of life, in what the City of Holdfast Bay acknowledges as a climate emergency. This acknowledgement compels us to work urgently with the whole community – not just limiting further damage but enhancing the environment so it can continue to sustain the nature and people that call this place home, long into the future.

This Environment Strategy is the path to our shared vision for the City of Holdfast Bay: Environment and Community: Thriving Together. It reflects the community's aspirations, strengths and values, and is sensitive to the social and economic needs of the community and the promotion of our community's health and wellbeing.

Particular thanks are extended to those who have contributed to this strategy: to the Council staff and partners, the Kurna Nation, and to the many community members who have provided input. Our challenge is to now implement this strategy and ensure the protection and enhancement of our precious natural environment now and into the future.



Amanda Wilson
Mayor
City of Holdfast Bay



INTRODUCTION



Sustainability is no longer about doing less harm. It's about doing more good.

• Jochen Zeitz

TOWARDS THRIVING

The Holdfast Bay region is unique. It has its own distinctive bioregional and cultural characteristics. Our region is valued for its rich and diverse environment – especially its clean beaches, green spaces, and cultural heritage.

As the council responsible not only for the people of our community, but also its cultural and environmental aspects, we are committed to a plan for environmental care and management that extends beyond the idea of 'do less harm', and instead challenges us to recognise that the health of the natural environment and the health and wellbeing of our community are intrinsically linked. A critical part of this is our Environment Strategy.

This new strategy includes actions that are integrated, meaningful and action-oriented – creating positive benefits to both nature and people. Through this plan, we will commit to actively manage, rejuvenate and regenerate the health and integrity of the living systems that we rely upon with respect, creativity and long-term thinking.

This strategy indicates ways in which collaboration, guided by a shared vision, can help us work together as a whole community, as we strive to provide a healthy, clean, diverse and cool environment.

THE NEED FOR ACTION

In 2020, the world is watching Australia go through a range of environmental crises from wildfires to floods to hailstorms and severe coastal erosion, with potential species and ecosystem extinction looming.

Over the last few decades, the City of Holdfast Bay has been pro-actively responding to a variety of environmental challenges at a local level, such as coastal management, reducing the amount of waste that goes to landfill, reducing our greenhouse gas emissions and more.

This Environment Strategy provides a roadmap to continue our journey towards and beyond environmental sustainability, and to drive the City of Holdfast Bay's goal to becoming a '*carbon neutral, sustainable city, with environmental responsibility enshrined across its operations*'¹.

The City of Holdfast Bay is focused on creating a thriving natural system for current and future generations. However, such goals can only be achieved through strong partnerships with our stakeholders, the involvement of our community, and our own commitment as an organisation.

WHAT THE COMMUNITY SAID

The Environment Strategy was developed through a broad and inclusive consultative process with our community, key stakeholders, the Kaurua Nation, staff and elected Members. Community engagement took place between November 2019 and January 2020, and was used to guide the plan's themes, objectives and actions.

It gave us important insights into what people value, how they see our environment today and into the future, and what actions they believe we need to take now to provide benefits for the longer term.

We learned that the community places great importance on our natural landscapes, the coast, and our local reserves, while the impacts of climate change, loss of biodiversity, coastal pollution, and a reduction in green spaces due to development, were seen as the biggest environmental challenges.

Our community wants to see:

- more trees planted
- increased and healthier biodiversity
- strategies to cool the urban environment in an ever-warming climate
- improved waste management
- greater community education around environmental practices.

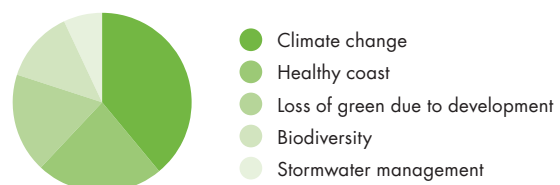
With this in mind, twenty years from now our community envisages a council area with more trees, more open and green spaces, increased biodiversity, and a healthy coast.

Organisational stakeholders and our neighbouring councils have told us that, through volunteering, nature connection programs, education, partnerships, incentives, green business, good design, research such as citizen science, and environmental monitoring, there are great possibilities for taking joint action on the environment.

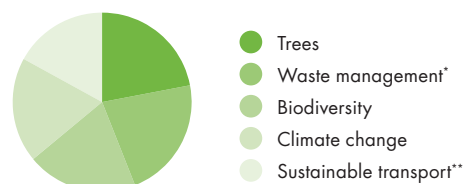


Figure 1 – Planning with Our Community – Engagement Methods

TOP 5 ENVIRONMENTAL CHALLENGES



TOP 5 TOPICS MENTIONED IN ALL ENGAGEMENT



This important community feedback will help to:

- inform the vision, key themes and actions of this strategy
- review and confirm the value of existing Council activities and programs
- identify gaps

ENVIRONMENTAL ACTION THEMES



OUR CLIMATE

Towards a sustainable, carbon neutral, and climate-proofed city. Implementing actions to reduce carbon emissions from both Council operations and the wider community. Addressing our adaptability and resilience to a changing climate.



OUR COAST

Promoting a healthy coastal system through measures to support the coast's adaptability to climate change, protect our dunes and beaches, and improve marine water quality.



OUR NATURE

Improving biodiversity, enhancing and connecting with our natural landscapes and greening our urban environment.



SUSTAINABLE RESOURCES

Creating a thriving future and healthy environment through effective management of waste and resources.



WORKING TOGETHER

Collaborating to rejuvenate and regenerate the environment and promote active participation and partnership.

COUNCIL'S ROLE

Council plays a variety of roles in managing and improving the local environment. These range from being a direct provider of services, to facilitating action across the broader community, partnering with others, and advocating for action from higher levels of government.

While all Council decisions and activities consider regional, statewide and national priorities, we will always work in partnership at the local level to address local issues. This is essential if we are to effectively meet the challenges of ensuring a sustainable future, safeguarding our remaining natural areas, and enhancing biodiversity.

OUR ENVIRONMENT

The City of Holdfast Bay is located 11 kilometres south-west of the Adelaide CBD, and is known for its cultural heritage, popular beaches, exciting attractions and diverse environment. Holdfast Bay has some of Australia's most popular beaches.

At our northern boundary, the Patawalonga Creek connects with Warriparri (Sturt Creek) and Willawilla² (Brown Hill Creek). The western border consists of nine kilometres of sandy beaches and significant sections of dunes. To the south, lie hills and gullies, including sites that are culturally significant to the Kurna community, and to the east we have connecting corridors to the Adelaide Hills.

The centre of Holdfast Bay was once a low-lying flood plain with coastal lagoons sitting behind large dunes. These diverse places were havens for native flora and fauna.

Traditionally, during the spring and summer, the Kurna People would hunt and fish along the beaches, wetlands and estuaries. There are also several sites of important cultural and spiritual significance to the Kurna and the wider Aboriginal communities that remain to this day, including Tijilbruke Springs and Minda Dunes.

However, over the last 200 years or so, increased human activity has significantly altered the natural environment, impacting on areas of valuable habitat and biodiversity.

Most recently, the City has started to experience the effects of climate change, and we recognise that a healthy urban forest will be one of the keys to creating a more liveable, cooler urban environment in the future.



91ha

(approx.) of coastal land



70ha

of community open space



75

parks



9km

of coastline



4

natural areas
(gullies and cliff face)



13.7km²

comprises
City of Holdfast



8.5ha

of reserves managed
for remnant vegetation



First

SA coastal council
to declare a climate
emergency in 2019



>70

native plant species at
Kingston Cliff Face



28

bird species inhabit
Minda dunes



132

indigenous
plant species



40

environmental
volunteers



1

Bush for Life site at
Kingston Cliff Face



273

tonne reduction in
waste sent to landfill
in 2018-19



Leading

SA local government
in waste reduction



2.3%

decrease in Council's
CO₂ greenhouse
emissions from
fuel per year



19%

increase in landfill
diversion rate
since 2013



Award-winning

compostable bag trial
with local businesses



38

indigenous
plant species in
Minda Dunes,

20

listed as near Threatened,
Rare or Vulnerable at
a regional level



13.6%

(259 tonne) decrease in Council's
CO₂ greenhouse emissions through
changing streetlights to LED



COUNCIL'S STRATEGIC PLANNING FRAMEWORK

The 'Our Place 2030' strategy sets out five key pillars to map our long-term direction, and provides objectives for maintaining, improving and celebrating our city into the future:



COMMUNITY

A healthy, creative, connected community



ENVIRONMENT

A community connected to our natural environment



ECONOMY

A diverse and resilient local economy



PLACEMAKING

An accessible, lively and safe coastal city that celebrates our past to build for our future



CULTURE

An effective customer-centred organisation

The Environment Strategy has links to a number of other Council strategies and plans including:

- Asset Management Plans
- Open Space and Public Realm Strategy 2018
- Cities of Holdfast Bay and Marion Stormwater Management Plan
- Community Land Management Plans
- Resilient South Regional and Local Adaption Plans
- Tourism Plan 2020
- Economic Activation Plan 2018
- Biodiversity Action Plan for Minda Dunes 2018
- Dune Biodiversity Action Plan 2019
- Youth Action Plan 2018



Figure 2 – The inter-relationship between our Environment Strategy and Council's strategic pillars

PLAN SCOPE

This Environment Strategy is a 'living document' with a long-term vision that sets the direction for Council's activities and resource allocation – primarily over the next five years – as we strive to protect and enhance the region's environment for future generations.

The plan takes a holistic approach to environmental management and focuses on what we, as a council, can realistically do to enhance the natural environment, and how we can best support the efforts of our stakeholders, partners and community groups.

The following principles were developed to guide the selection of the actions in this plan:

PRINCIPLE	DESCRIPTION
Environmental Responsibility	The action supports Council's commitment to environmental responsibility, carbon neutrality and sustainability. The environmental benefits of the action are based on sound evidence.
Strategic	The action has a positive outcome beyond environmental improvement, and may support multiple aspects of Council's strategic pillars: community, environment, economy, placemaking and culture.
Community Capacity	The action builds capacity for community groups and/or businesses to drive a program.
Funding and/or Partnering Opportunity	Resourcing may be available to help a project through partnering or funding.
Cost Benefit	The action results in triple bottom line outcomes – society, economy and environment – and overall net benefit.
Legislative Requirements	Council has resolved, or is legally obliged, to undertake an action.
Leadership	The action results in Council leading by example or being an early adopter of successful innovation.



STRATEGIC PLAN





OUR CLIMATE

”

This is not just about the environment, it's about the community

Eddie Bautista

THE STATE OF OUR CLIMATE

The City of Holdfast Bay recognises that climate change is the most complex problem of this generation. As the first coastal council in South Australia to declare a climate emergency⁸, we believe that we have an urgent responsibility to act by becoming a community leader in climate change adaptation and mitigation.

Driven by an increase in greenhouse gases released into the atmosphere, climate change is predicted to have long-term impacts on the environment, community and economy. Energy, heavy industry, transport and agriculture are the biggest contributors of greenhouse gas emissions³, and as the human population increases, activities that contribute to climate change also increase.

The last 70 years have seen an increase of approximately 1°C in warming in South Australia⁴. This is expected to increase to nearly 3°C over the next 50 years⁵. In the same time frame, it is predicted that the frequency of consecutive days over 40°C is also expected to increase.

Within the City of Holdfast Bay, these predicted rises in temperatures will have a direct impact on our natural and built environments. Importantly, they also have the potential to affect public health, especially for vulnerable members of the community.

Council is therefore committed to preventing these impacts through real and effective action on climate change mitigation and adaptation.

Being a coastal city, we are particularly vulnerable to the impact that climate change has on oceans and coastal areas⁷. Sea levels are influenced by ocean temperatures. Currently, ocean surface temperatures are predicted to increase between 1.0° and 1.5°C⁷. This means that sea levels could rise by almost 0.8m by the year 2100⁶. Furthermore, it is expected that climate change will create more acidic oceans and larger, more intense waves. All of these will have an effect on our coastline, particularly as greater frequency and intensity of storms, coastal inundation and recession⁷ cause damage to coastal infrastructure and increase beach erosion.

The community has a critical role in tackling the impacts of climate change. For example, actions such as:

- recycling and composting to reduce waste to landfill, which in turn, reduces greenhouse gas emissions
- lowering energy use
- reducing private vehicle use
- planting trees and gardens
- reducing consumption and packaging

Not only do these contribute to addressing climate change, but they also establish social norms and expectations that are a vital part of creating a sustainable future.

solar buses and cars operating along the beach front

Student – Glenelg Primary School

PROGRESS, ISSUES AND COMMUNITY PRIORITIES

THE PROGRESS WE'VE MADE

- 273 Tonne reduction in waste sent to landfill in 2019
- Sourcing the majority of our electricity from renewable energy providers since January 2020, with 60% provided from wind generation⁹
- Reducing greenhouse emissions from electricity by 13.6% by converting streetlights to LED
- Reducing greenhouse emissions from fuel by 2.3%
- Continuing to transition our vehicle fleet to hybrid vehicles
- Maintaining and increasing beach width
- Expanding tree canopy
- Partnering with neighbouring councils to develop a regional climate change adaptation plan (Resilient South)
- Working with Resilient South and the Australian Red Cross, we support the award-winning *Climate Ready Communities Project* to assist the community in preparing and adapting to climate change

THE ISSUES WE FACE

- Sea level rise
- Increased rate of beach erosion through coastal inundation and recession
- Increased temperatures
- Greater frequency and duration of heatwaves
- Reduced rainfall and increase in drought conditions
- Damage to our sea walls from the greater frequency and intensity of storms and flooding

ACTION - WHAT OUR COMMUNITY IS TELLING US

- Create more green areas and plant trees to offset carbon emissions and provide cooling to protect against rising temperatures
- Promote energy efficient housing
- Support a community green power program and be a climate-ready community
- Safeguard against sea level and temperature rises
- Support sustainable transport options for example, electric vehicles, more walk, ride and scoot options
- Support use of renewable energy
- Be a carbon neutral city

OUR VISION

A council that takes environmental responsibility and climate change seriously and acts with urgency and innovation across all its operations in order to be carbon neutral by 2030. A council that supports its community to make changes to habits, homes and lifestyles that create a healthy, low carbon community. Our community will benefit from these changes through new economic opportunities and savings, and the sense of purpose and satisfaction in making a contribution to a greener, cooler environment.

OBJECTIVES

- Become a carbon neutral council by 2030
- Work towards becoming a carbon neutral community by 2030
- Increase tree canopy on Council land from 13.6% to 15% by 2030
- Install a minimum of 5 electric vehicle charging stations by 2025

ACTION PLAN FOR OUR CLIMATE

STRATEGY	PRIORITY ACTIONS	COUNCIL'S ROLE	PARTNERS AND STAKEHOLDERS	BENEFIT RANKING
Reduce carbon emissions from Council operations	Investigate greenhouse gas reduction options (e.g. carbon offsets, increased renewable energy, etc.), then develop, implement and monitor an emissions reduction strategy for urgent carbon neutrality.	Provider	Other councils	
	Implement the energy reduction recommendations from Council's energy audit of Council buildings and infrastructure.	Provider	SA LGA	
	Develop a fleet transition plan to continue transition of Council's vehicle fleet to non-fossil fuel vehicles	Provider	SA LGA	
	Use technology and carbon offsets to reduce travel carbon emissions	Provider		
Reduce carbon emissions attributable to the broader community	Develop, implement and monitor strategy for urgent carbon neutrality.	Provider	Other councils	
	Support a community energy program	Facilitator		
	Establish a community emissions profile	Provider		
	Enforce the energy efficiency provisions of the Building Code of Australia for all new developments and renovations	Regulator	SA Department of Energy and Mining	
	Deliver a community education and behaviour change program to support carbon mitigation	Provider, Facilitator	Green Adelaide – Living Smart	
	Encourage major events to be carbon neutral	Facilitator	Event organisers	
	Promote the state government's home battery scheme	Facilitator	SA Department of Energy and Mining	
	Monitor and contribute to the National Electric Vehicle Strategy.	Advocate and Provider	Commonwealth Department of the Environment and Energy	
	Install infrastructure for energy efficient transport and electric vehicles in the Council area	Provider		
	Advocate for energy efficient public transport networks within the Council area.	Advocate	DPTI	
	Provide commercial property support to promote sustainable building upgrades and/or operations (Building Upgrade Finance)	Facilitator	Green Industries SA	

ACTION PLAN FOR OUR CLIMATE

STRATEGY	PRIORITY ACTIONS	COUNCIL'S ROLE	PARTNERS AND STAKEHOLDERS	BENEFIT RANKING
Plan for an urban and natural environment that is resilient to climate change	Implement the Resilient South Local Action Plan	Provider and Partner	Resilient South councils	
	Undertake a climate adaptation risk assessment of Council governance systems and infrastructure	Provider		
	Investigate opportunities for urban cooling as part of all major Council place-making, urban development and infrastructure upgrade projects	Provider	DPTI	
	Continue Council's program to increase tree canopy	Provider	Green Adelaide	
	Continue liaison with the state government and LGA on climate adaptation standards	Partner and Advocate	State government, SA LGA	
Support community resilience to climate change	Continue to support Red Cross Climate Ready Communities Program	Partner and Facilitator	Resilient South councils, Red Cross	
	Develop a community-based emergency management plan	Provider and Facilitator	SA LGA	
	Promote climate-ready housing design	Provider and Facilitator		
	Raise community awareness of Council's Heat Wave Response Policy	Provider and Advocate		



OUR COAST



Life takes you down many paths, but my favourite ones lead to the beach.

..... Anon

THE STATE OF OUR COAST

Without doubt, our coastline is one of the major attractions for tourists and locals. Stretching from Glenelg North to Kingston Park, Council manages over 90 hectares of coastal land.

This includes, around nine kilometres of sandy beaches, the Kingston Park Cliff Face – which offers walking trails and magnificent views while surrounded by significant coastal cliff vegetation – and three vitally important dune systems: the Glenelg dunes, the Minda dunes at Somerton Park, and those from Brighton to Seacliff. Our coast also includes sites of great cultural and spiritual significance for the Kurna People, such as Tijlbruke Springs and Minda Dunes.

Minda Dunes is now one of only two remnant dunes along Adelaide's coastal fringe⁹. It is an important refuge for an array of fauna and flora species, many of which are considered to be either Near Threatened, Rare or Vulnerable at a regional level.

Our dunes are important assets that provide protection from storms and tides, habitat for birds, reptiles and insects, and they rely on vegetation to keep them stable. Unfortunately, coastal dune vegetation along Adelaide's coastline has been substantially affected by the high level of development and urbanisation.

Our coastline faces many natural and human impacts including natural erosion, encroachment of infrastructure and development, unmanaged paths, recreational activities, pollution, and impacts from pest plants and animals. Pollution caused by untreated stormwater entering the gulf, as well as recreational activities on and in the water have caused major impacts to the seagrass that historically proliferated within Holdfast Bay waters¹⁰.

To address these challenges, Council works closely with the state government and the Coast Protection Board to ensure that our significant sand management activities are effective, native vegetation is preserved or increased, and environmental impacts are minimised.

The state government's Blue Carbon Strategy aims to harness marine ecosystems' ability to capture and store carbon. Seagrass meadows are a good example of this. There is the potential for blue carbon demonstration projects to be located in the coastal waters off the Holdfast Bay area.



I really want you to put more bins at the beach

..... Student – St Leonard's Primary School

PROGRESS, ISSUES AND COMMUNITY PRIORITIES

THE PROGRESS WE'VE MADE

- Supporting the Friends of Minda Dunes – a growing volunteer group dedicated to rehabilitating the dunes
- Establishing the Coast Park at Minda Dunes, allowing the community to walk safely through remnant dunes and enjoy its significant flora
- Installing sand groynes and sand drift-fencing
- Undertaking sand carting and pumping, with the Coast Protection Board, to prevent erosion and increase beach width
- Implementing stormwater management measures to decrease the volume of water that enters the ocean
- Constructing coastal pathways to help prevent damage and limit access to the dunes

THE ISSUES WE FACE

- Sea level rise
- Increased rate of beach erosion through coastal inundation and recession, and increased frequency and severity of storms
- Pollution from stormwater, litter and some recreational activities
- Decline in the volume of sand along the Adelaide beach system
- Urban development encroaching on the coast
- Need for ongoing restoration and maintenance to improve dunes
- Sustainable management of Tjilbruke Springs
- Protection of seagrass meadows and the rocky reef off Kingston Park

ACTION - WHAT OUR COMMUNITY IS TELLING US

- The beach and coastal dune systems are highly valued
- Address sand erosion, pollution and litter along the coast
- Improve shade with more trees on the foreshore
- Educate the community
- Restore the dunes
- Improve coastal biodiversity


OUR VISION








Clean beaches and ocean water providing healthy habitat for marine plants, animals and for our community. Planning and infrastructure that keeps our homes and built environment safe from the impacts of sea level rises. Innovative capture, reuse and cleaning of stormwater. Awareness and appreciation of the importance of the dune system, as well as maintenance and community participation to keep the dunes and their inhabitants safe.

OBJECTIVES








- Complete the first stage of a coastal adaptation plan by 2022
- Complete all future stages of a coastal adaptation plan by 2029
- Commence implementation of the coastal adaptation plan by 2030
- Ensure the volume of stormwater discharged to the coast does not increase due to continued urbanisation

ACTION PLAN FOR OUR COAST



STRATEGY	PRIORITY ACTIONS	COUNCIL'S ROLE	PARTNERS AND STAKEHOLDERS	BENEFIT RANKING
Manage risks and impacts of future sea level rise	Develop a Coastal Adaptation Plan and implement key recommendations	Provider	SA DEW, SA Coast Protection Board, Karna Nation	
	Manage beach erosion through sand pumping and sand groynes	Provider	SA Coast Protection Board	
	Improve coastal infrastructure to better deal with future sea level rise	Provider	SA Coast Protection Board	
Maintain and improve beach and dune systems	Manage beach and dune access by ensuring designated access points are adequately signed and maintained, and restricted areas are fenced	Provider	SA Coast Protection Board	
	Maintain existing sand-drift fencing	Provider	SA Coast Protection Board	
	Continued maintenance and upgrades of sea walls	Provider	SA Coast Protection Board	
	Install new sand drift fencing throughout the dunes	Provider	SA Coast Protection Board	

ACTION PLAN FOR OUR COAST

STRATEGY	PRIORITY ACTIONS	COUNCIL'S ROLE	PARTNERS AND STAKEHOLDERS	BENEFIT RANKING
Monitor, improve and maintain marine water quality	Reduce volume of stormwater discharge into Gulf St Vincent	Provider	SMA, Other Local Governments	
	Install more gross pollutant traps	Provider		
	Advocate for the minimisation of wastewater directly from boats into marine waters	Advocate	DPTI	
	Promote awareness of the impacts of pollution and litter in the marine environment	Provider and Facilitator	KESAB	
Increase support for coastal councils	Lobby state and federal government for funding and/or programs for coastal protection and adaptation	Partner and Advocate		
	Continue participation in Metropolitan Seaside Councils Committee	Partner		
	Continue participation in SA Coastal Councils Alliance	Partner		



OUR NATURE

”

bringing cities to life by bringing life into cities

Richard Louv

THE STATE OF OUR NATURAL ENVIRONMENT

As mentioned, the City of Holdfast Bay has a rich and diverse environment of waterways, cliffs, dunes, beaches, nature reserves and of course, the sea.

These environments help support a wide range of plants and animals including many regionally rare and vulnerable species.

Within the City of Holdfast Bay, there are four designated natural areas: Barton Gully, Gilbertson Gully, Pine Gully and, our area of greatest biodiversity, the Kingston Park Cliff Face.

Gilbertson, Barton and Pine Gullies are home to 71, 81 and 61 indigenous plant species respectively¹³. Kingston Park Cliff Face has 95 indigenous plant species, with 15 considered regionally rare or vulnerable and requiring protection. The main pressures on these natural areas are introduced pests and weeds, loss of genetic diversity, altered water regimes, recreational usage impacts, illegal activities, and urban development and infrastructure.

Environmental wellbeing and human wellbeing are not separate, but in fact fundamentally linked. Therefore, having access to natural landscapes provides opportunities for the community to connect with nature for relaxation, exercise, volunteering, hobbies, and spiritual enrichment. A large and growing body of research shows that having a psychological connection with nature, and spending regular time in nature improves not only physical but also mental health and wellbeing¹¹.

This is not new knowledge. Connection to land has always been highly significant to the traditional custodians of the region. For the Kurna People, connectedness to the land is about connecting emotionally and spiritually, and embodying reciprocity with the natural elements that keep us all alive. This land contains the Dreaming ancestors such as Tjilbruke, after whom the sacred Tjilbruke Springs site is named. The Kurna Nation is an important partner for our environmental work because it's their land.

We are fortunate to have a community that is active in protecting and enhancing the natural environment within the City of Holdfast Bay. Volunteers, residents and community groups regularly help with environmental activities and workshops that enhance and raise awareness about the importance of our local environment.



Increase biodiversity corridors

..... Participant – Stakeholder Workshop

PROGRESS, ISSUES AND COMMUNITY PRIORITIES

THE PROGRESS WE'VE MADE

- Conducted biodiversity baseline surveys in 2018
- Increasing biodiversity from Seacliff to Brighton dunes with volunteers
- Working the Natural Resource Management Board and BirdLife Australia to safeguard the hooded plovers
- Revegetating Minda Dunes with 10,000 natives plants in 2019
- Putting weed control programs in place for all natural areas
- Planting 584 street trees in 2019
- Commencing the Warriparri (Sturt Creek) biodiversity corridor in 2019
- Developing a Dune Biodiversity Action Plan

THE ISSUES WE FACE

- Pest plants and animals
- Lack of biodiversity
- Impacts of pollution, urban development, illegal activities and recreational activities on natural areas
- Altered natural regimes
- Habitat fragmentation
- Erosion
- Lack of space for street trees and new green spaces

ACTION - WHAT OUR COMMUNITY IS TELLING US

- Include the Kaurna Nation in biodiversity decision-making
- Increase the number of trees
- Promote healthy biodiversity and dune systems
- Promote private gardens – green space and trees
- Promote increased green space – a lush garden city, clean, green and cool
- More community gardens
- Better access to natural areas via walking/cycling tracks
- Protection of the Patawalonga Lake's ecosystem and dolphins

OUR VISION

Corridors of flourishing biodiversity in natural, built and coastal areas. More trees for shade, shelter, beauty and habitat. A community that appreciates the importance of having an abundance and diversity of different animal, plant and insect species for the health and wellbeing of our human and natural communities.

OBJECTIVES

- Complete implementation of the Dune Biodiversity Action Plan by 2024
- Increase average biodiversity score from 12.8 in 2018 to 14 by 2025
- Complete implementation of the Gully Master Plans by 2025
- Complete the Sturt Creek biodiversity corridor by 2025

ACTION PLAN FOR OUR NATURE



STRATEGY	PRIORITY ACTIONS	COUNCIL'S ROLE	PARTNERS AND STAKEHOLDERS	BENEFIT RANKING
Improve and increase biodiversity	Increase biodiversity corridors: continue development of Sturt Creek greening project, and identify additional areas for connectivity	Provider	Green Adelaide, Friends of Sturt River, Kurna Nation	
	Integrate biodiversity sensitive urban design measures into Council place-making projects	Provider		
	Implement a biodiversity plan for parks and ovals	Provider		
	Increase plant biodiversity through revegetation programs	Provider and Facilitator	Green Adelaide, DPTI, Kurna Nation	
	Increase native animal habitat through revegetation, nestbox and bird bath programs	Provider and Facilitator	Green Adelaide, DPTI, Kurna Nation	
	Prevent introduction of, and reduce extent of introduced plants	Provider and facilitator	Green Adelaide, DPTI	
	Encourage use of indigenous plants in home gardens	Advocator	Green Adelaide, Kurna Nation	
Improve coastal biodiversity	Continue to implement Dune Biodiversity Action Plan	Provider	Green Adelaide, Coast Protection Board, Kurna Nation	
	Continue beach patrols for compliance with new dog by-law to protect hooded plovers	Provider		
	Monitor and manage inappropriate dune access to minimise impact on native plants and animals	Provider and Facilitator		
	Continue to support hooded plover success	Partner	Green Adelaide, Birdlife Australia	

ACTION PLAN FOR OUR NATURE

STRATEGY	PRIORITY ACTIONS	COUNCIL'S ROLE	PARTNERS AND STAKEHOLDERS	BENEFIT RANKING
Manage natural reserves for biodiversity	Implement Gully Master Plans	Provider	Kaurna Nation, Green Adelaide	
	Develop a biodiversity management plan for Kingston Cliff Face	Provider	Kaurna Nation	
	Conduct follow-up to the 2018 baseline biodiversity surveys on the health of natural reserves in 2023	Provider		
	Protect and increase rare and vulnerable native plant species	Provider	Green Adelaide, Kaurna Nation	
	Conduct invasive plant and animal control	Provider		
Protect our trees	Continue to increase net tree numbers and improve tree health	Provider		
	Conduct comprehensive audit on all council street trees	Provider		
	Develop and implement an Urban Forest Strategy	Provider	Kaurna Nation	
	Continue the street tree planting program, particularly in treeless streets	Provider	DPTI	
	Continual implementation of Council's Tree Management Policy	Provider		
	Implement Norfolk Island Pine Management Strategy	Provider		
	Consider options to remove bare power cables from tree canopies, through undergrounding of power lines or installation of aerial bundled cables (ABC)	Provider and Facilitator	SA Power Networks	



SUSTAINABLE RESOURCES

THE STATE OF OUR WASTE MANAGEMENT

Resource consumption and waste generation go hand-in-hand. In Australia, we have generally relied on landfill to take care of our waste. However, as the population increases, so too does the volume of waste produced and resources consumed.

To address unsustainable waste generation, the state is embracing the concept of a more circular economy as an alternative to the wasteful traditional 'linear' economy based on 'take, make, use and dispose'. It is a self-sustaining system driven by renewable energy and an aim to keep material resources in use, or 'circulating' for as long as possible¹⁴.

With over 37,000 residents, almost 2 million visitors to the City of Holdfast Bay¹⁵ and a number of major events every year, we need effective services and community education to maximise recycling and minimise disposal to landfill¹⁶.

Reducing the amount of waste going to landfill that could otherwise be recycled or composted is a major priority.

The City of Holdfast Bay is a state leader in sustainable waste management with a high landfill diversion rate of 59%. Despite this, there are still many ways we can improve our diversion levels and achieve targets set by both the state government and Council's Strategic 'Our Place 2030' Plan.

Thanks to successful education through waste management talks and workshops held by the Council, as well as through other initiatives to minimise waste, the City of Holdfast Bay reduced the amount of waste sent to landfill by 273 tonnes in 2018-19.

These programs included a joint initiative between the City of Holdfast Bay and Green Industries SA to replace non-compostable produce bags at two local supermarkets with compostable bags. Bin audits were then carried out and showed a 300% increase in food scraps being placed in green bins using compostable bags – significantly reducing the amount of green waste going to landfill¹⁷. This project won the 2019 Local Government Professionals SA Excellence Award for Excellence in Environmental Leadership and Sustainability.

THE STATE OF OUR RESOURCE MANAGEMENT

The City of Holdfast Bay is fortunate to have good air quality, partly because of our coastal location and partly because our local topography ensures that smoke and dust is not trapped. In addition, as the number of electric vehicles increases, we will see a reduction in vehicle emissions, thus contributing to ongoing improvements in air quality.

Improving the management of natural resources or using resources in a more conscious way is a pressing issue for Council. This includes:

- continual investment in efficient water and waste management
- reducing energy consumption and emissions outputs
- undertaking a circular economy audit
- reducing stormwater runoff while increasing the quality and efficient reuse of stormwater.

.....”.....

A sustainable society doesn't just consume less, recycle more, use renewable energy and take the train. It is also more community-focused, less prejudiced, equal, healthy and happier – because it values people and the environment.

..... Common Cause

.....”.....

*Support a circular economy – use recycled materials
for public benches and road base.*

.....

Elected Member Feedback – Council Workshop

PROGRESS, ISSUES AND COMMUNITY PRIORITIES

THE PROGRESS WE’VE MADE

- Significantly increasing landfill diversion to 59% since the introduction of the kitchen organic baskets (Food Organics Green Organics) in late 2013
- Supporting Jetty Road Brighton as a Plastic-Free Precinct
- Increasing food waste efficiency by 300% through the compostable bags in supermarket pilot
- Upgrading to stormwater infrastructure
- Installing more than 200 TreeNet Inlets to divert stormwater to street trees
- Removing, on average, 428 tonnes of pollutants each year from gross pollutant traps
- Implementing waste education programs

THE ISSUES WE FACE

- Polluted stormwater
- Increasing carbon emissions
- General litter, especially along the coast
- Litter and waste generation from single use plastics
- Increasing cost of waste disposal
- Waste management at major events

ACTION - WHAT OUR COMMUNITY IS TELLING US

- Reduce single-use plastics
- Increase recycling and reduce waste to landfill
- More community education
- Improve organic waste management

OUR VISION

All waste generated by Council and the community is reused, repurposed, reimagined, recycled or composted. Stormwater is valued, collected, and used to green our environment.





OBJECTIVES

- Increase waste diverted from landfill from 59% to 70% between 2020 and 2025
- Reduce Council potable water use by 10% by 2025
- Increase the volume of stormwater diverted from the coast through installation of rain gardens and TreeNet Inlets

ACTION PLAN FOR SUSTAINABLE RESOURCES

STRATEGY	PRIORITY ACTIONS	COUNCIL'S ROLE	PARTNERS AND STAKEHOLDERS	BENEFIT RANKING
Reduce waste to landfill	Review and strengthen the Buy Local and Green Procurement Policy	Provider	LGA, Green Industries SA	   
	Deliver community education programs	Provider, Facilitator and Partner	Green Industries SA, KESAB, Green Adelaide Living Smart	   
	Implement a weekly Food Organics Green Organics trial	Provider and Facilitator	Green Industries SA, Solo Resource Recovery, local business	   
	Support the continuation of the supermarket compostable bag trial	Provider	Green Industries SA, local business	   
	Reduce amount of single-use plastics in key business precincts and Council business	Provider, Facilitator and Advocate	Trading precincts, Green Industries SA	   
	Reduce single-use plastics at major events	Provider, Facilitator and Advocate	Green Industries SA, Event organisers	   
	Review the community recycling station and pilot an additional location	Provider	Green Industries SA	  
	Continue to implement best practice waste management programs, including planning for high visitation periods	Provider	Green Industries SA, KESAB	  

ACTION PLAN FOR SUSTAINABLE RESOURCES

STRATEGY	PRIORITY ACTIONS	COUNCIL'S ROLE	PARTNERS AND STAKEHOLDERS	BENEFIT RANKING
Improve water efficiency	Implement Water Sensitive Urban Design Master Plan	Provider	Green Adelaide, Water Sensitive SA	
	Develop and implement a corporate water savings plan	Provider		
	Expand corporate water use monitoring	Facilitator and Provider	SA Water	
Improve stormwater quality and reuse	Continue to implement water-sensitive urban design measures	Provider	SMA, DPTI	
	Continue to implement the Stormwater Management Plan	Provider	City of Marion, SMA	
	Identify opportunities to use treated stormwater and wastewater for Council irrigation.	Provider	SA Water	
	Investigate measures to improve stormwater quality.		EPA, SA Water, Green Adelaide	
Keep streets, beaches and waterways clean	Identify priority locations and roll-out the installation of more cigarette butt bins	Provider	KESAB	
	Investigate and advocate for seabins for local marinas	Partner	DEW, private marina owners	



WORKING TOGETHER



If you want to go fast, go alone. If you want to go far, go together.

African proverb

Building a thriving community can only be achieved through collaboration between residents, businesses, stakeholder agencies, other levels of government, neighbouring councils, the Kurna Nation and the City of Holdfast Bay.

There is no question that the City of Holdfast Bay community is active and passionate. It's a community that values the environment and recognises its role in ensuring a sustainable future for the region.

Weekly working bees are held with a band of dedicated volunteers contributing hundreds of hours to environmental projects within the Council area, such as dune and bush regeneration for the Brighton to Seacliff dunes, the Minda dunes, Pine, Barton and Gilbertson Gullies, and the Kingston Cliff Face.

Council also works with the Friends of Pine Gully and the Friends of Minda Dunes – both of which put in many hundreds of hours to help these places thrive. Volunteers also contribute to the success of other environmental initiatives, such as monitoring and protecting the hooded plovers, without which, the survival of these birds would probably not be possible. Furthermore, the Trees For Life organisation provides volunteers for the Kingston Cliff Face.

We have a good working relationship with the Kurna Nation through the Kurna Nation Cultural Heritage Association. Regular meetings are held with traditional owners to discuss Council projects and initiatives, and to seek advice, guidance and decision-making authority. The development of a Heritage Research and Procedures Report has introduced procedures for practical Aboriginal and European heritage management.

The City of Holdfast Bay has also introduced several initiatives and mechanisms for engaging the community in environmentally conscious practices. Council's Green Living program continues to provide a range of public workshops to help with sustainable behaviour change, and offers residents a range of relevant subsidies. This includes the Seacliff Community Produce Swap – a wholly community-led event is held monthly at a local park, allowing the sharing and swapping of local produce, gardening knowledge, and supporting social connectedness and inclusion.

Council also delivers various environmental initiatives, working in partnership with local schools, community groups and neighbouring councils. This has involved:

- rehabilitating natural and coastal areas
- protecting habitats for native flora and fauna
- grants for environment and sustainability projects
- community education for sustainable living
- waste minimisation
- reducing carbon emissions
- litter reduction

These initiatives would not have been possible without our strong base of local volunteers.

Keep connected to local schools, educate the future

Community Feedback – Seacliff Sustainability Markets

PROGRESS, ISSUES AND COMMUNITY PRIORITIES

THE PROGRESS WE'VE MADE

- Planting 13,000 native species in dunes and gullies in 2019
- Hosting 26 waste information talks and tours in 2019
- Organising Clean Up Australia Day activities with 62 volunteers in 2018-19
- Facilitating National Tree Day activities with 200 community volunteers planting 500 native plants in 2019
- Hosting 18 environmental volunteering events in 2018/19
- Volunteers giving more than 700 hours of time to improving our environment in 2018-19
- Providing local community organisations with a total of \$165,843 in grant funding for environmental projects between 2012-2020
- Holding Council and community-led environmental and sustainable activities e.g. Sustainable Saturday Market, local produce swaps
- Engaging Integrated Heritage Services to develop a 'Heritage Research and Procedures Report'
- Supporting staff and volunteers to undertake Aboriginal cultural heritage training with the Kaurua Nation

THE ISSUES WE FACE

- We need to build environmental responsibility, awareness, appreciation and connection
- Need greater participation in "green" and public transport, and reduced reliance on private vehicles
- Balancing community values and expectations

ACTION - WHAT OUR COMMUNITY AND STAKEHOLDERS ARE TELLING US

- Kaurua People need to be part of the decision-making
- Being connected with nature is a top priority
- Foster an inclusive community that is environmentally responsible
- Support environmental volunteering and nature workshops
- Support research partnerships

OUR VISION

A community who sees themselves as stewards of nature. We are informed, caring, connected and actively engaged in day to day and collective actions that improve the natural world. A council that supports other agencies to achieve better environmental outcomes for Holdfast Bay. The Kaurua Nation is a joint decision-maker with Council in managing our environment.

OBJECTIVES

- Increase uptake of Green Living subsidies by 100%
- Conduct at least 30 environmental community activities per year
- Implement a Local Business Sustainability Award Program by 2021
- Implement at least one circular economy initiative by 2021/22
- Increase number of environmental volunteers by 50% between 2020 and 2025

WORKING TOGETHER ACTION PLAN

STRATEGY	PRIORITY ACTIONS	COUNCIL'S ROLE	PARTNERS AND STAKEHOLDERS	BENEFIT RANKING
Supporting sustainable living	Promote public transport, walkability and bike paths	Facilitator	DPTI	   
	Continue community education programs, workshops, events and tours	Provider and Facilitator	Green Industries SA, Green Adelaide, KESAB, Kaurna Nation	  
	Continue to provide Green Living subsidies	Provider		  
Support our community to implement environmental and sustainability initiatives	Continue to provide Greening Our Community Grants	Provider		   
	Implement a local business sustainability award and recognition program	Facilitator	Green Industries SA	  
	Support and promote community gardens and local food swap programs	Provider, Facilitator and Regulator	Community Gardens SA	  
	Identify other opportunities for new community gardens	Provider, Facilitator and Regulator	Community Gardens SA	  
Support our local businesses to implement environmental and sustainability initiatives	Review and strengthen the Buy Local and Green Procurement Policy	Provider	LGA	   
	Investigate circular economy and shared services/resources opportunities	Provider/Partner	LGA, Neighbour Councils	   

WORKING TOGETHER ACTION PLAN

STRATEGY	PRIORITY ACTIONS	COUNCIL'S ROLE	PARTNERS AND STAKEHOLDERS	BENEFIT RANKING
Connect our community with nature and cultural heritage	Collaborate with the Kaurna Nation to protect and promote locations of cultural significance	Partner	Kaurna Nation	
	Increase environmental volunteering	Provider and Facilitator	Green Adelaide, DPTI, Trees for Life	
	Provide resources and implement activities to actively promote and develop nature connection	Advocate and Provider	Healthy Parks Healthy People (SA Health and DEW)	
	Develop an annual program of nature play activities	Advocate and Provider	Nature Play SA, Trees for Life	
	Continue to run community events (e.g. Clean Up Australia Day, National Tree Day)	Provider	KESAB, Toyota, Planet Ark	
	Install interpretive signage in areas of cultural or natural significance	Provider	Kaurna Nation	

OUR COMMITMENT

.....”.....
The journey of a thousand miles begins with one step.

..... • Lau Tzo

The Environment Strategy provides a roadmap for our activities that will deliver a more sustainable future and greater recognition of the connection between environmental and human wellbeing.

Whilst this is a five-year plan, it is a commitment towards Council's long-term vision of:



We will create and foster effective working relationships with our community, neighbouring councils, regional associations, the Kaurna Nation and the state government, to implement action, facilitate research, develop policy and enforce legislation that benefits the environment.

Of course, to achieve environmental improvement for our current and future generations, an investment of time and resources will be required. An accelerated rate of improvement will require a higher investment by Council, stakeholders and the community.

As this Environment Strategy is a whole-of-Council document, resources and funding allocation for actions will be sought through Council's annual budgeting process. In addition, Council will continually look for opportunities, such as grants, partnerships, and projects that provide a positive return on investment.

Council is committed to evaluating performance, and undertaking transparent reporting on progress, which will be incorporated into Council's annual report.

Opportunities to improve or refine the Environment Strategy will be considered as part of the annual reporting process to ensure that the plan is continually improved. A strategic review and update of the plan will be undertaken after four years of implementation.

Our Senior Leadership Team will be responsible for reviewing all corporate and operating procedures to enshrine 'environmental responsibility' across our operations.

Ultimately, if we are to achieve the environmental goals that Council and the community have set, then every decision and every aspect of City governance must genuinely consider the environmental impact of that decision, because what affects our environment, affects our community.



Figure 3 - Governance for Sustainability

ENDNOTES

- 1 Motion on Notice – Environmental Responsibility – Councillor Chabrel
- 2 https://en.wikipedia.org/wiki/Brown_Hill_Creek
- 3 <https://www.environment.sa.gov.au/topics/climate-change/south-australias-greenhouse-gas-emissions>
- 4 Steffen, W., & Hughes, L. (2011). The critical decade: South Australian impacts. Canberra: A.C.T. Climate Commission Secretariat.
- 5 Resilient South (2014b) Regional Climate Change Adaptation Plan, prepared by URPS and Seed Consulting Services
- 6 Resilient South (2014b) Regional Climate Change Adaptation Plan, prepared by URPS and Seed Consulting Services
- 7 Resilient South (2014) Climate Change Scenarios Report– Resilient South, prepared by SKM
- 8 Minutes of the Ordinary Meeting of Council of the City of Holdfast Bay held in the Council Chamber, Glenelg Town Hall, Moseley Square, Glenelg, on 9 July 2019 at 7:02pm <https://cdn.holdfast.sa.gov.au/agendas-minutes/minutes/19-07-09-Council-Minutes.docx-2.pdf>
- 9 LGA Electricity Supply Contract <https://www.lga.sa.gov.au/page.aspx?u=7363>
- 10 Adelaide's Living Beaches (2005) A Strategy for 2005-2025, Prepared by Natural and Cultural Heritage Department for Environment and Heritage for the Government of South Australia
- 11 van den Bosch, M. and Bird, W. (2018) Oxford Textbook of Nature and Public Health: The role of nature in improving the health of a population. Oxford University Press.
- 12 Biodiversity Action Plan for Minda Dunes 2018-2022 (2018), prepared by T & M Ecologists for the City of Holdfast Bay
- 13 Biodiversity baseline assessment (2018), prepared by T & M Ecologists for the City of Holdfast Bay; past collection records.
- 14 Green Industries SA. Benefits of a Circular Economy in South Australia. Summary
- 15 Annual Business Plan 2019-20 (2019) Our Plan for Our Place
- 16 Arbulu, I., Lozano, J., Rey- Maquieira, J. (2016) Waste Generation Flows and Tourism Growth, A STIRPAT Model for Mallorca, Journal of Industrial Ecology, Vol 21:2, pp 272:281
- 17 Rawtec (2019). Compostable Bag Supply via Supermarket Pilot City of Holdfast Bay and Green Industries SA.

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2. Adelaide's Living Beaches (2005) A Strategy for 2005-2025, Prepared by Natural and Cultural Heritage Department for Environment and Heritage for the Government of South Australia.
3. Annual Business Plan 2019-20 (2019) Our Plan for Our Place <https://cdn.holdfast.sa.gov.au/general-downloads/Council/annual-business-plan.pdf>
4. Arbulu, I., Lozano, J., Rey- Maquieira, J. (2016) *Waste Generation Flows and Tourism Growth, A STIRPAT Model for Mallorca*, Journal of Industrial Ecology, Vol 21:2, pp 272:281
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7. City of Holdfast Bay Tourism Plan 2020 (2019) <https://cdn.holdfast.sa.gov.au/general-downloads/Council/Holdfast-Bay-Tourism-Plan-2020.pdf>
8. City of Holdfast Bay (2018). Economic Activation Plan 2018 – 2023.
9. City of Holdfast Bay Open Space and Public Realm Strategy 2018-2030 (2018) https://cdn.holdfast.sa.gov.au/general-downloads/Council/1809-CoHB-Open-Space-Strategy_v11FA_digital.pdf
10. City of Prospect. Environmental Management Plan 2018 – 2022
11. City of Onkaparinga (2014) IVA Technical Report prepared by URPS and Seed Consulting Services as part of the Resilient South consultancy led by URPS, for the Cities of Onkaparinga, Holdfast Bay, Marion and Mitcham in association with the Government of South Australia and the Australian Government.
12. Climate Change (online), City of Holdfast Bay, <https://www.holdfast.sa.gov.au/development-and-infrastructure/environment/climate-change>
13. Climate Change policy (2009), <https://cdn.holdfast.sa.gov.au/general-downloads/Council/Policies-and-procedures/Policies-under-review/Climate-Change-Policy.pdf>
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15. Dog Management Policy (2017) <https://cdn.holdfast.sa.gov.au/general-downloads/Council/Policies-and-procedures/Dog-Management-Policy.pdf>
16. Environmental Protection Authority South Australia (2004). State of Environment Report 2004 City of Holdfast Bay.
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20. <https://unfccc.int/cop3/fccc/climate/fact22.htm>
21. Managing Adelaide's Beaches (online), Department of Environment and Water <https://www.environment.sa.gov.au/topics/coasts/managing-adelaides-beaches>
22. Minutes of the Ordinary Meeting of Council of the City of Holdfast Bay held in the Council Chamber, Glenelg Town Hall, Moseley Square, Glenelg, on 8 October 2019 at 7:00pm <https://cdn.holdfast.sa.gov.au/agendas-minutes/minutes/19-10-08-Council-Minutes.pdf>
23. Mohajerani, A., Bakaric, J., Jeffery-Bailey, T., (2017) The urban heat island effect, its causes, and mitigation, with reference to thermal properties of asphalt concrete, Journal of Environmental Management, vol. 197, pp. 522:538
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ACRONYMS

25. Our Place 2030 Strategic Plan, <https://cdn.holdfast.sa.gov.au/general-downloads/Council/Our-Place-2030-Strategic-Plan.pdf>
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27. Resilient South (2014) Climate Change Scenarios Report– Resilient South, prepared by SKM as part of the Resilient South consultancy led by URPS, for the Cities of Onkaparinga, Holdfast Bay, Marion and Mitcham in association with the Government of South Australia and the Australian Government.
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29. Steffen, W., & Hughes, L. (2011). The critical decade: South Australian impacts. Canberra: A.C.T. Climate Commission Secretariat.
30. Stormwater Drainage Policy (2017) <https://cdn.holdfast.sa.gov.au/general-downloads/Council/Policies-and-procedures/Stormwater-Drainage-Policy.pdf>
31. Southern Region Resource Authority Material Recycling Facility Plan <https://www.holdfast.sa.gov.au/council/news/federal-funding-commitment-sought-for-a-new-recycling-plant-in-adelaides-south>
32. Tree Management Policy (2015) <https://cdn.holdfast.sa.gov.au/general-downloads/Council/Policies-and-procedures/Tree-Management-Policy.pdf>
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DEW	Department for Environment and Water (SA Government)
DPTI	Department of Planning Transport and Infrastructure (SA Government)
KESAB	Keep South Australia Beautiful
LGA	Local Government Association
SMA	Stormwater Management Authority

GLOSSARY

Biodiversity

Biodiversity is the variety of all life on earth, consisting of three components:

1. the different plants, animals and micro-organisms
2. the ecosystems (or habitats) of which they are a part
3. the genetic diversity of all species.

Species depend on their habitat for survival, and that habitat depends on the dynamic complex of plants, animals, fungi, and micro-organisms that are present. Biodiversity is most often used in relation to plants and animals that are native to an area, but it also underpins human life and the resources upon which we depend. A highly diverse and complex system is a sign of health and is critical to the functioning of essential services such as maintaining and regulating atmosphere and climate, the provision of clean fresh water, soil formation, the cycling of nutrients and disposal of wastes.

Coastal Inundation

The temporary and permanent flooding of a portion of land within the coastal zone.

Coastal Recession

A progressive ongoing retreat of a shoreline due to multiple erosion events over a period of years or decades.

Climate Change

Changes in climate that are attributed directly or indirectly to human activity that alters the composition of the global atmosphere and that is in addition to natural climate variability observed over comparable time periods.

Climate Change Adaptation

Climate change adaptation helps individuals, communities, organisations and natural systems to deal with those consequences of climate change that cannot be avoided. It involves taking practical actions to manage risks from climate change impacts, protect communities and strengthen the resilience of natural environments and the economy. Adaptation can involve gradual transformation with many small steps over time, or major transformation with rapid change. An example of adaptation is increasing street tree numbers and canopy cover for more cooling during increasingly hot summers.

Climate Change Mitigation

Addresses the causes of climate change by reducing greenhouse gas emissions.

Water Sensitive Urban Design

Watersensitive urban design (WSUD) promotes the sustainable use and re-use of water in urban settings and buildings. This type of design integrates the total water cycle and water from all sources – including rainwater, storm water, groundwater, mains water and wastewater – into urban development and building processes.

WSUD measures and tools can be applied to residential, commercial and industrial developments and buildings. They range from the storage, treatment and use of runoff to water-efficient landscaping. WSUD can help communities achieve greater water sustainability and become more pleasant places to live and work.



**Healthy
Environs**

REPORT

City of Holdfast Bay
Environment Strategy

LEAD CONSULTANT

Healthy Environs Pty Ltd

PREPARED FOR

City of Holdfast Bay

Item No: **15.8**

Subject: **MONTHLY FINANCIAL REPORT – 29 FEBRUARY 2020**

Date: 14 April 2020

Written By: Management Accountant

General Manager: Strategy and Business Services, Ms P Jackson

SUMMARY

Attached are financial reports as at 29 February 2020. They comprise a Funds Statement and a Capital Expenditure Report for Council's municipal activities and Alwyndor Aged Care, and a month by month variance report for Council's municipal activities. The adjusted forecast budget includes the carried forward amount as approved by Council 13 August 2019 and the two quarterly budget updates approved by Council 22 October 2019 and 11 February 2020.

No changes to Alwyndor and Municipal budgets are recommended at this time, but the report highlights items that show a material variance from the YTD budget.

RECOMMENDATION

That Council receives the financial reports and budget update for the 8 months to 29 February 2020 and notes:

- **no change to the Municipal activities 2019/20 revised budget forecast; and**
 - **no change to the Alwyndor Aged Care 2019/20 revised budget forecast.**
-

COMMUNITY PLAN

Culture: Being financially accountable

COUNCIL POLICY

Not applicable.

STATUTORY PROVISIONS

Not applicable.

BACKGROUND

Council receives financial reports each month comprising a Funds Statement and Capital Expenditure Report for each of Council's municipal activities and Alwyndor Aged Care.

The Funds Statements include an income statement and provide a link between the Operating Surplus/Deficit with the overall source and application of funds including the impact on cash and borrowings.

Refer Attachment 1

REPORT

A comprehensive budget update was conducted for the half-year ending 31 December 2019 and approved by Council 11 February 2020. A further budget review and update will be conducted at 31 March 2020 which will again review forecast income and expenditure including any budget variances approved by council.

The majority of the variances to date are due to budget and actuals timing differences over the first eight months of the financial year. Details of the major variances, along with amounts and notes, for both Council Municipal and Alwyndor operations have been prepared and are attached to this report.

Refer Attachment 1

Alwyndor Aged Care

There are no changes to the Alwyndor revised budget forecast as approved by Council, however a comprehensive budget update will be carried out for the period ending 31 March 2020 and it is expected that the current forecast deficit of \$180,233 will increase.

Attachment 1



City of Holdfast Bay

Municipal Funds Statement as at February 2020

2019 - 2020 Original Budget \$'000	Year to Date			2019 - 2020 Adopted Forecast \$'000	Note
	Adopted Forecast \$'000	Actual \$'000	Variance \$'000		
(758)	(525)	(550)	25 Administrative Services	(744)	
1,443	783	796	(13) FAG/R2R Grants	1,516	
(994)	(666)	(669)	4 Financial Services	(975)	
(9,288)	(4,581)	(4,579)	(2) Financial Services-Depreciation	(9,288)	
(252)	-	-	- Financial Services-Employee Leave Provisions	(252)	
(655)	(250)	(228)	(21) Financial Services-Interest on Borrowings	(637)	
230	-	-	- Financial Services-SRWRA	230	
35,317	35,539	35,553	(14) General Rates	35,280	
(1,509)	(941)	(962)	21 Governance & Risk	(1,311)	
(675)	(441)	(485)	43 Human Resources	(675)	
(2,965)	(2,573)	(2,581)	8 Strategy & Innovation	(3,358)	
(546)	(400)	(391)	(9) Business Development	(563)	
(955)	(589)	(584)	(5) Community Development	(974)	
(352)	(247)	(205)	(42) Community Engagement Admin	(352)	
(864)	(617)	(635)	18 Community Events	(814)	
(296)	(225)	(238)	13 Community Services Administration	(379)	
(186)	(116)	(111)	(5) Community Transport	(186)	
(6)	32	58	(25) Community Wellbeing	(169)	
(620)	(373)	(351)	(22) Customer Service	(564)	
-	129	132	(3) Jetty Road Mainstreet	(55)	
(1,503)	(958)	(917)	(42) Library Services	(1,503)	
-	119	125	(6) SA HACC	(104)	
(339)	(230)	(221)	(8) Tourism & Marketing Admin	(339)	
(1,862)	(1,091)	(1,054)	(37) Asset Management	(1,862)	
(1,412)	(940)	(917)	(23) Assets and City Services	(1,395)	
49	30	91	(60) Cemeteries	49	1
715	528	664	(136) City Regulation	727	2
1,018	677	773	(96) Commercial - Brighton Caravan Park	1,018	3
(2)	(1)	31	(32) Commercial - Partridge House	(2)	
456	303	299	5 Commercial - Recreational Clubs Leases	541	
(902)	(546)	(472)	(74) Development Services	(892)	4
(826)	(461)	(444)	(17) Environmental Services	(842)	
(583)	(455)	(431)	(24) Infrastructure Maintenance	(608)	
(18)	(9)	(9)	- Property Maintenance	(21)	
(7,519)	(4,355)	(4,543)	188 Public Spaces	(7,370)	5
(3,921)	(2,430)	(2,298)	(132) Waste Management	(4,098)	6
832	-	-	- Less full cost attribution - % admin costs capitalised	832	
252	14,121	14,644	(523) =Operating Surplus/(Deficit)	(140)	
9,288	4,581	4,579	2 Depreciation	9,288	
22	-	-	- Other Non Cash Items	22	
9,310	4,581	4,579	2 Plus Non Cash Items in Operating Surplus/(Deficit)	9,310	
9,563	18,702	19,224	(521) =Funds Generated from Operating Activities	9,170	
3,524	6,007	5,978	29 Amounts Received for New/Upgraded Assets	10,108	
357	88	106	(18) Proceeds from Disposal of Assets	1,396	
3,881	6,095	6,084	11 Plus Funds Sourced from Capital Activities	11,505	
(7,916)	(5,047)	(3,208)	(1,839) Capital Expenditure on Renewal and Replacement	(9,431)	
(14,975)	(8,832)	(8,477)	(354) Capital Expenditure on New and Upgraded Assets	(25,491)	
(22,891)	(13,878)	(11,685)	(2,193) Less Total Capital Expenditure	(34,922)	7
203	196	189	7 Plus:Repayments of loan principal by sporting groups	203	
203	196	189	7 Plus/(less) funds provided (used) by Investing Activities	203	
(9,244)	11,115	13,812	(2,697) = FUNDING SURPLUS/(REQUIREMENT)	(14,045)	
Funded by					
-	(2,956)	(2,956)	- Increase/(Decrease) in Cash & Cash Equivalents	(1,962)	
-	13,556	16,252	(2,696) Non Cash Changes in Net Current Assets	2,886	
(10,190)	-	-	- Less: Proceeds from new borrowings	(13,029)	
947	515	515	- Plus: Principal repayments of borrowings	947	
(9,244)	11,115	13,812	(2,697) =Funding Application/(Source)	(14,045)	

Note 1 – Cemeteries - \$60,000 favourable

Additional revenue received from Adelaide Cemeteries Authority for cemetery fees (\$70,000) offset by increased costs due to additional grave digging services required (\$10,000).

Note 2 – City Regulation - \$136,000 favourable

Employment cost savings (\$21,000), additional revenue from car parking operations (\$76,000) and hoarding fees due to construction works at Glenelg (\$43,000).

Note 3 – Commercial – Brighton Caravan Park - \$96,000 favourable

Year to date revenue higher than budgeted for (\$142,000) offset by additional expenses (\$46,000).

Note 4 – Development Services - \$74,000 favourable

Savings on employment costs (\$44,000), legal fees (\$10,000) and heritage services (\$15,000).

Note 5 – Public Spaces - \$188,000 unfavourable

Higher employment costs due to a need to backfill positions (\$43,000), year to date higher expenditure on repairs and maintenance for sporting ovals (\$69,000), plant and machinery (\$70,000) and road related assets (\$61,000), offset by savings on street lighting electricity costs (\$55,000).

Note 6 – Waste Management - \$132,000 favourable

An allowance was made in the 2018/19 financial statements for additional recycling costs due to the China Sword Policy which at that stage were unknown. Actual costs were lower than allowed for resulting in a saving in the 2019/20 budget. An adjustment will be made as part of the March budget update.

Note 7 – Capital Expenditure - \$2,193,000 favourable

There are positive variances on a number of capital projects mainly due to timing of projects and some savings on completed projects. A review of the capital program will be undertaken as part of the March 2020 budget update. Major year to date variances due to timing include the following:

- Transport infrastructure renewal program - \$1,196,000
- Minda Coast Park – \$360,000
- Glenelg Town Hall renovations including the Bay Discovery Centre - \$314,000
- Stormwater program - \$168,000
- Jetty Road, Glenelg Masterplan - \$117,000

City of Holdfast Bay
Capital Expenditure Summary by Budget Item to February 2020

2019-20 Original Budget \$'000	Year to Date				2019-20 Adopted Forecast \$'000
	Adopted Forecast \$'000	Actual \$'000	Variance \$'000		
(832)	-	-	-	- Full Cost Attribution	(832)
(660)	(368)	(335)	(32)	(32) Information Technology	(660)
-	(27)	(8)	(19)	(19) Commercial and Economic Enterprises	(27)
(95)	(70)	(71)	1	1 Brighton Library	(95)
(120)	-	-	-	- Community Bus	(120)
-	-	(12)	12	12 Sport and Recreation	(629)
(3)	-	-	-	- Community Loop Bus	-
(10)	-	(1)	1	1 Depot and Stores	(10)
(780)	(165)	(206)	41	41 Machinery Operating	(985)
(1,334)	(1,226)	(545)	(681)	(681) Road Construction and Re-seal Program	(1,334)
-	(43)	(43)	-	- Car Park Construction	(43)
(393)	(344)	(256)	(88)	(88) Footpath Program	(433)
(2,667)	(483)	(315)	(168)	(168) Stormwater Drainage Program	(1,410)
(295)	(493)	(222)	(271)	(271) Traffic Control Construction Program	(573)
-	(5)	(6)	1	1 Signage Program	(5)
(1,152)	(1,046)	(889)	(157)	(157) Kerb and Water Table Construction Program	(1,175)
(40)	(55)	(50)	(5)	(5) Other Transport - Bus Shelters etc.	(55)
(9,908)	(5,300)	(5,394)	94	94 Reserve Improvements Program	(16,873)
(1,883)	(1,510)	(1,055)	(455)	(455) Land, Buildings and Infrastructure Program	(3,141)
(2,615)	(267)	(176)	(91)	(91) Streetscape Program	(3,885)
(102)	(2,476)	(2,100)	(376)	(376) Foreshore Improvements Program	(2,532)
-	(2)	-	(1)	(1) Caravan Park - General	(104)
(22,891)	(13,878)	(11,685)	(2,193)	Total	(34,922)



Alwyndor Aged Care Funds Statement as at 29 February 2020

2019-20 Original Budget \$'000	Year to Date				2019-20 Adopted Forecast \$'000	Note
	Adopted Forecast \$'000	Actual YTD \$'000	Variance \$'000			
3,970	2,324	2,585	(261)	User Charges	3,527	
10,339	6,861	6,993	(132)	Operating Grants and Subsidies	10,340	
491	327	243	83	Investment Income	491	
3,074	1,562	1,866	(305)	Reimbursements	2,410	
1,753	1,876	1,979	(102)	Other Income	2,860	
19,627	12,950	13,667	(717)	Operating Revenue	19,627	1
(13,915)	(8,930)	(8,966)	35	Employee Costs - Salaries & Wages	(13,494)	
(4,591)	(3,310)	(4,251)	940	Materials, contracts and other expenses	(5,012)	2
(125)	(83)	(57)	(26)	Finance Charges	(125)	
(1,177)	(773)	(803)	30	Depreciation	(1,177)	
(19,808)	(13,097)	(14,076)	980	Less Operating Expenditure	(19,808)	
(181)	(147)	(409)	262	=Operating Surplus/(Deficit)	(181)	
1,177	773	803	(30)	Depreciation	1,177	
128	85	14	72	Provisions	128	
1,305	858	816	42	Plus Non Cash Items in Operating Surplus/(Deficit)	1,305	
1,124	711	407	304	=Funds Generated from Operating Activities	1,124	
(844)	(317)	(193)	(124)	Capital Expenditure on New and Upgraded Assets	(844)	
(844)	(318)	(193)	(125)	Less Total Capital Expenditure	(844)	
280	393	214	179	= Funding SURPLUS/(REQUIREMENT)	280	
Funded by						
280	393	214	179	Increase/(Decrease) in Cash & Cash Equivalents	280	
280	393	214	179	=Funding Application/(Source)	280	

**Alwyndor Aged Care – Notes
February 2020**

1 Operating Revenue - \$717,000 favourable

There has been a steady increase of revenue across the organisation. High occupancy within the Residential facility has resulted in an additional \$100K of income above budget. Homecare income is \$600K above budget due to more customers transferring to a higher level of Home Care Packages. \$231K of this revenue relates to client reimbursements listed below.

2 Materials, contracts and other expenses - \$940,000 unfavourable

The overspend of \$940K is due to the following:

- Agency costs \$540K
- Home Care client reimbursements \$231K
- Accommodation, maintenance and utilities \$87K
- Professional fees \$81K

Agency expenses are more than budgeted of which \$379K relates to residential accreditation.

Home Care client reimbursements are cost neutral as the costs are covered by funds from Home Care packages.

Accommodation costs are higher due to an increase in running costs over the last 18 months.

Professional fees have increased due to the engagement of consultants earlier in the year to review and assist with the accreditation.

**City of Holdfast Bay
Municipal Funds Statement as at February 2020**

	July		August		September		October		November		December		January		February		YTD Revised	Actual
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	YTD
	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000
Administrative Services	(24)	(32)	(195)	(209)	(49)	(45)	(40)	(39)	(41)	(43)	(71)	(58)	(59)	(70)	(46)	(53)	(525)	(550)
FAG/R2R Grants	-	-	137	141	-	-	-	-	437	514	-	-	73	-	137	141	783	796
Financial Services	(32)	(42)	(250)	(249)	(64)	(77)	(60)	(25)	(70)	(53)	(61)	(66)	(71)	(99)	(58)	(58)	(666)	(669)
Financial Services-Depreciation	-	-	-	-	(2,340)	(2,289)	-	-	-	-	(2,241)	(2,290)	-	-	-	-	(4,581)	(4,579)
Financial Services-Interest on Borrowings	62	66	(3)	(4)	1	1	(22)	(4)	(216)	(214)	(68)	(68)	(1)	(1)	(2)	(3)	(250)	(228)
General Rates	36,340	36,483	(319)	(333)	167	22	2	-	(316)	(323)	9	9	(19)	2	(325)	(309)	35,539	35,553
Governance & Risk	(205)	(286)	(128)	(126)	(43)	(23)	(145)	(157)	(106)	(171)	(131)	(12)	(148)	(162)	(34)	(25)	(941)	(962)
Human Resources	(6)	(63)	(81)	(52)	(89)	(98)	(32)	(41)	(63)	(82)	(72)	(76)	(60)	(75)	(39)	2	(441)	(485)
Strategy & Innovation	(787)	(364)	(233)	(905)	(257)	(173)	(254)	(198)	(161)	(182)	(295)	(266)	(306)	(278)	(280)	(215)	(2,573)	(2,581)
Business Development	(133)	(24)	19	(74)	(58)	(28)	(38)	(47)	(41)	(61)	(48)	(43)	(68)	(58)	(32)	(56)	(400)	(391)
Community Development	(37)	(47)	(86)	(75)	(66)	(70)	(70)	(84)	(61)	(73)	(118)	(93)	(81)	(65)	(70)	(78)	(589)	(584)
Community Engagement Admin	(42)	(35)	(32)	(23)	(33)	(23)	(20)	(25)	(27)	(25)	(22)	(20)	(45)	(30)	(26)	(24)	(247)	(205)
Community Events	(59)	(25)	(54)	(74)	(55)	(48)	(11)	(96)	(80)	(70)	(70)	(19)	(221)	(247)	(67)	(56)	(617)	(635)
Community Services Administration	(16)	(17)	(33)	(35)	(29)	(30)	(22)	(24)	(22)	(27)	(36)	(34)	(46)	(35)	(22)	(35)	(225)	(238)
Community Transport	(12)	(9)	(21)	(17)	(11)	(10)	(13)	(11)	(13)	(11)	(13)	(13)	(18)	(21)	(16)	(20)	(116)	(111)
Community Wellbeing	148	179	(126)	(99)	(97)	(69)	123	154	(85)	(105)	22	(64)	118	142	(71)	(80)	32	58
Customer Service	(31)	(32)	(62)	(57)	(42)	(41)	(42)	(41)	(43)	(50)	(41)	(37)	(62)	(68)	(49)	(26)	(373)	(351)
Jetty Road Mainstreet	(102)	529	593	(76)	(91)	(43)	(67)	(62)	(28)	(96)	(47)	(35)	(101)	(45)	(29)	(41)	129	132
Library Services	(90)	(98)	(185)	(182)	(129)	(125)	(21)	15	(88)	(125)	(143)	(122)	(178)	(162)	(123)	(118)	(958)	(917)
SA HACC	69	57	(19)	15	(13)	(10)	62	50	(13)	(10)	(14)	49	61	(16)	(13)	(9)	119	125
Tourism & Marketing Admin	(19)	(23)	(37)	(36)	(25)	(25)	(33)	(24)	(24)	(24)	(29)	(26)	(39)	(39)	(24)	(24)	(230)	(221)
Asset Management	(64)	(72)	(114)	(131)	(143)	(58)	(158)	(176)	(146)	(158)	(134)	(154)	(162)	(122)	(168)	(183)	(1,091)	(1,054)
Assets and City Services	(76)	(67)	(150)	(139)	(134)	(102)	(97)	(140)	(106)	(96)	(131)	(125)	(140)	(123)	(107)	(124)	(940)	(917)
Cemeteries	-	13	3	13	(5)	10	11	24	19	6	(3)	15	(1)	(12)	7	21	30	91
City Regulation	18	7	(2)	99	74	31	153	191	90	101	76	14	47	110	73	111	528	664
Commercial - Brighton Caravan Park	87	93	(36)	(143)	-	24	50	136	84	90	101	107	134	483	257	(17)	677	773
Commercial - Partridge House	20	17	(7)	(11)	(6)	(3)	5	11	(0)	5	(1)	(3)	3	8	(13)	8	(1)	31
Commercial - Recreational Clubs Leases	60	31	30	23	23	29	50	32	28	25	18	15	61	85	32	59	303	299
Development Services	(28)	(23)	(89)	(47)	(63)	(59)	(52)	(75)	(63)	(8)	(73)	(63)	(104)	(143)	(75)	(52)	(546)	(472)
Environmental Services	23	9	(52)	(41)	(57)	(59)	(50)	(70)	(85)	(94)	(115)	(79)	(20)	(48)	(105)	(63)	(461)	(444)
Infrastructure Maintenance	(33)	(25)	(89)	(85)	(41)	(44)	(42)	(84)	(40)	(28)	(115)	(104)	(58)	(30)	(37)	(31)	(455)	(431)
Property Maintenance	-	(3)	-	-	(1)	(0)	-	-	-	-	(6)	(1)	(3)	(4)	-	(1)	(9)	(9)
Public Spaces	(461)	(550)	(582)	(547)	(543)	(556)	(649)	(648)	(480)	(532)	(496)	(494)	(581)	(683)	(564)	(534)	(4,355)	(4,543)
Waste Management	(46)	(78)	(325)	(278)	(342)	(309)	(318)	(295)	(331)	(325)	(340)	(394)	(345)	(353)	(381)	(265)	(2,430)	(2,298)
=Operating Surplus/(Deficit)	34,523	35,568	(2,527)	(3,759)	(4,562)	(4,301)	(1,800)	(1,752)	(2,094)	(2,245)	(4,708)	(4,550)	(2,439)	(2,158)	(2,274)	(2,159)	14,121	14,644
Depreciation	-	-	-	-	2,340	2,289	-	-	-	-	2,241	2,290	-	-	-	-	4,581	4,579
Plus Non Cash Items in Operating Surplus/(Deficit)	-	-	-	-	2,340	2,289	-	-	-	-	2,241	2,290	-	-	-	-	4,581	4,579
=Funds Generated from Operating Activities	34,523	35,568	(2,527)	(3,759)	(2,222)	(2,012)	(1,800)	(1,752)	(2,094)	(2,245)	(2,467)	(2,260)	(2,439)	(2,158)	(2,274)	(2,159)	18,702	19,224
Amounts Received for New/Upgraded Assets	36	2,122	1,900	-	-	2,855	3,071	-	-	1,000	1,000	-	-	-	-	-	6,007	5,978
Proceeds from Disposal of Assets	-	-	-	-	-	-	39	40	-	39	1	-	25	-	23	27	88	106
Plus Funds Sourced from Capital Activities	36	2,122	1,900	-	-	2,855	3,110	40	-	1,039	1,001	-	25	-	23	27	6,095	6,084
Capital Expenditure on Renewal and Replacement	(168)	(62)	(199)	(171)	(529)	(247)	(1,136)	(416)	(876)	(815)	(642)	(683)	(779)	(446)	(716)	(367)	(5,047)	(3,208)
Capital Expenditure on New and Upgraded Assets	(52)	(1,017)	(1,978)	(1,044)	(1,115)	(643)	(1,133)	(1,289)	(1,846)	(989)	(993)	(2,442)	(935)	(777)	(779)	(277)	(8,832)	(8,477)
Less Total Capital Expenditure	(220)	(1,080)	(2,177)	(1,215)	(1,644)	(890)	(2,270)	(1,705)	(2,723)	(1,804)	(1,635)	(3,124)	(1,715)	(1,223)	(1,495)	(643)	(13,878)	(11,685)
Plus:Repayments of loan principal by sporting groups	-	-	3	-	4	4	184	183	2	2	-	-	-	-	3	-	196	189
Plus/(less) funds provided (used) by Investing Activities	-	-	3	-	4	4	184	183	2	2	-	-	-	-	3	-	196	189
= FUNDING SURPLUS/(REQUIREMENT)	34,339	36,611	(2,801)	(4,975)	(3,862)	(43)	(775)	(3,234)	(4,815)	(3,008)	(3,101)	(5,384)	(4,128)	(3,380)	(3,742)	(2,775)	11,115	13,812
Funded by																		
Increase/(Decrease) in Cash & Cash Equivalents	1,237	1,237	908	908	1,138	1,138	(2,196)	(2,196)	(759)	(759)	549	549	(2,365)	(2,365)	(1,468)	(1,468)	(2,956)	(2,956)
Non Cash Changes in Net Current Assets	33,090	35,361	(3,744)	(5,918)	(5,003)	(1,184)	1,406	(1,053)	(4,272)	(2,466)	(3,836)	(6,119)	(1,776)	(1,028)	(2,310)	(1,342)	13,555	16,252
Plus: Principal repayments of borrowings	12	12	34	34	3	3	15	15	216	216	186	186	13	13	35	35	515	515
=Funding Application/(Source)	34,339	36,611	(2,801)	(4,975)	(3,862)	(43)	(775)	(3,234)	(4,815)	(3,008)	(3,101)	(5,384)	(4,128)	(3,380)	(3,742)	(2,775)	11,115	13,812

Item No: **15.9**

Subject: **APPOINTMENTS TO THE COUNCIL ASSESSMENT PANEL**

Date: 14 April 2020

Written By: Manager Development Services

General Manager: City Assets and Services, Mr H Lacy

SUMMARY

Following the resignation of the Independent Presiding Member serving on the City of Holdfast Bay Council Assessment Panel, Council resolved to seek expressions of interest for a suitable replacement. This report recommends that Council appoint a suitably qualified person to serve as an Independent Member on the Panel, selected from a pool of applicants by the working group appointed by Council to consider the nominations. This report also makes recommendation on the appointment of a replacement Presiding Member and a reserve Member in the event of another sudden departure.

RECOMMENDATION

1. That Yvonne Svensson be appointed to serve as an Independent Member of the City of Holdfast Bay Council Assessment Panel in accordance with the Operating Procedures for the Panel for the period commencing 20 April 2020 and ending 30 April 2022;
2. That David Bailey be appointed to serve as Independent Presiding Member of the City of Holdfast Bay Council Assessment Panel in accordance with the Operating Procedures for the Panel for the period commencing 20 April 2020 and ending 30 April 2021;
3. That Jonathan Deakin be invited to serve as an Independent Member of the City of Holdfast Bay Council Assessment Panel should a vacancy arise within the twelve-months to 30 April 2021, in accordance with the Operating Procedures for the Panel; and

RETAIN IN CONFIDENCE – Section 91(7) Order

4. That having considered Attachment 1 to Report No: 87/20 Appointments to the Council Assessment Panel – 14 April 2020 in confidence under Section 90(2) and (3)(b) of the Local Government Act 1999, the Council, pursuant to Section 91(7) of the Act orders that Attachment 1 be retained in confidence for a period of 24 months and that this order be reviewed every 12 months.

COMMUNITY PLAN

Placemaking: Creating vibrant and safe places

Culture: Supporting excellent, efficient operations

COUNCIL POLICY

Council Assessment Panel Operating Procedures.

STATUTORY PROVISIONS

Planning, Development & Infrastructure Act 2016.

BACKGROUND

At its meeting held on 28 January 2020, Council resolved to invite expressions of interest for Independent Membership to the Holdfast Bay Council Assessment Panel (the Panel) following the resignation of the Panel's Independent Presiding Member, Ms Jennifer Newman. Council also resolved to appoint Councillor Bouchee, Councillor Clancy, and the Manager Development Services to review expressions of interest received, and make a recommendation to Council on a suitably qualified person to serve as Independent Member, and reappointment of a Presiding Member (Resolution No C280120/1719).

REPORT

The Panel is comprised of four (4) Independent Members, one being the Presiding Member, and one (1) Elected Member. Council appointed four (4) Independent Members to the Panel at its Meeting held on 23 April 2019 (Resolution No C230419/1462) for a two (2) year term expiring on 30 April 2021. The appointees comprised Ms Jennifer Newman as Independent Presiding Member, and Mr Graham Goss, Mr Jim Gronthos and Mr David Bailey as ordinary Independent Members of the Panel. The Panel's appointed Independent Presiding Member, Ms Jennifer Newman, tendered her resignation part-way through her tenure, thereby creating a vacancy that requires to be filled, as the Panel's Operating Procedures prescribes a minimum of four (4) Independent Members required to serve on a Council Assessment Panel. Mr Bailey, having been appointed by the Panel as its Deputy Presiding Member, assumed the interim role of Acting Presiding Member upon Ms Newman's departure.

Following a call for expressions of interest, fifteen (15) applications were received for the single Independent Member position available on the Panel. The working group reviewed all expressions of interest against the criteria established under the Operating Procedures for the Panel, and the accreditation requirements prescribed by the Planning, Development and Infrastructure Act 2016.

In making its recommendation, the working group had regard to the need to replace the architectural and design qualifications that Ms Newman brought to the Panel during her tenure; the criteria pursuant to the Operating Procedures (including the need for female representation on the Panel); and the mix of skills required in a forum that contends with a breadth of issues. The working group resolved to recommend that Council appoint Ms Yvonne Svensson to the Panel, with current Independent Deputy Presiding Member, Mr David Bailey, appointed to the role of Independent Presiding Member. Ms Svensson's appointment is recommended until 1 May 2022, which is consistent with the maximum two (2) year term prescribed in the Panel's Operating Procedures for Independent Members, whilst Mr Bailey's tenure as Presiding Members is recommended to be commensurate with his existing term of appointment, which expires on 30 April 2021.

In its deliberation, the working group also had regard to the possibility of a vacancy occurring mid-term. In this regard, and to ensure a smooth and prompt transition in that event, the working group took the opportunity to identify one additional candidate for potential Membership to the Panel, being Dr Jonathan Deakin, should the unexpected need arise within the next twelve-months.

Attachment 1 to this report summarises the candidates, providing insight into their respective skillset and background. This list of candidates and their respective credentials is provided as a confidential document, not on the public Agenda.

Refer Attachment 1

BUDGET

The payment of sitting fees to Elected and Independent Members serving on the Panel is factored into the 2020/21 Annual Business Plan.

LIFE CYCLE COSTS

There are no life cycle costs associated with the appointment of Independent Members to the Panel.

Item No: **15.10**

Subject: **DRAFT GAROC 2020-21 ANNUAL BUSINESS PLAN AND STRATEGIC PLAN**

Date: 14 April 2019

Written By: Corporate Planning Officer

General Manager: Business Services, Ms P Jackson

SUMMARY

The Greater Adelaide Regional Organisation of Councils (GAROC) committee requests input and feedback on their revised GAROC *Strategic Plan 2019-23* and draft *Annual Business Plan 2020-21*. The feedback request allows Councils to comment on the alignment of GAROCs Strategic Plan to Council's strategic directions. They have also requested comment on proposed actions for GAROC to fulfil in 2020-21

RECOMMENDATION

That Council:

- 1. endorses the proposed feedback on The Greater Adelaide Regional Organisation of Councils (GAROC) revised Strategic Plan 2019-23 and draft Annual Business Plan 2020-21, as contained in their consultation template (*Attachment 1*); and**
 - 2. feedback is provided to GAROC via return letter from the Mayor.**
-

COMMUNITY PLAN

GAROC's strategic plan aligns with a number of objectives across a number of Pillars, including:

Placemaking: Creating lively and safe places
Placemaking: Developing walkable connected neighbourhoods
Placemaking: Building character and celebrating history
Placemaking: Housing a diverse population
Economy: Supporting and growing local business
Economy: Making it easier to do business
Economy: Harnessing emerging technology
Economy: Boosting our visitor economy
Environment: Building an environmentally resilient city

Culture: Supporting excellent, efficient operations

COUNCIL POLICY

Not Applicable.

STATUTORY PROVISIONS

Local Government Act 1999

BACKGROUND

Greater Adelaide Region Organisation of Councils (GAROC) Committee was formally established through the Local Government Association (LGA) Constitution in October 2018. Its membership comprises all metropolitan Councils.

REPORT

The revised Strategic Plan incorporates four proposed strategic themes and objectives that GAROC would work towards over the period of the Strategic Plan, namely:

1. Planning and Placemaking
2. Natural Environment
3. Economic Development
4. Reform and Innovation

Key changes from previous documents include:

- separating 'planning' and 'environment' as two distinct themes;
- referring to 'climate change' and 'waste' as key focus areas within the 'environment' theme; and
- revising the Best Practice and Continuous Improvement theme to focus more on reform and innovation.

These overarching themes align with the current *Our Place 2030* Strategic Plan.

The draft Annual Business Plan 2020-21 sets out a series of potential actions that GAROC could pursue in 2020-21 to progress its strategic objectives. Their feedback form asks for comments and prioritisation of these objectives.

Refer Attachment 1

A further key change to come into effect in October 2020 is to establish regions for the purposes of GAROC. GAROC proposes to support Councils in the transition to a regionalised GAROC structure.

GAROC requests responses by 5pm, Friday 17 April 2020.

BUDGET

The Council provides an annual membership fee to the Local Government Association.

LIFE CYCLE COSTS

This report does not have any direct full lifecycle cost implications.

Attachment 1



Consultation on GAROC Strategic Plan 2019-23 and draft Annual Business Plan 2020-21

Feedback template – March 2020.

Strategic Plan 2019-23

Do the following four revised strategic themes and objectives align with your council's expectations of the key strategic issues that GAROC should be focusing on?

Strategic Theme and Objective	Council comment	Council priority Yes / No
<p>Theme 1: Planning and Placemaking</p> <p>GAROC recognises the importance of good decision making that enhances the built environment and supports well-considered planning processes that achieve quality design outcomes and the preservation of character and local heritage.</p> <p><i>Objective: Advocate to the State Government and Parliament to ensure that South Australia's planning system reflects leading practice, facilitates better design outcomes and supports local decision making.</i></p> <p><i>Objective: Provide assistance and resources to metropolitan councils that support their important role as local place makers and custodians of public spaces.</i></p>	<p>The current planning reform is a key issue for South Australian councils this theme aligns with our current strategic plan, which includes the following placemaking objectives:</p> <ol style="list-style-type: none"> 1. Creating lively and safe places 2. Developing walkable, connected neighbourhoods 3. Building character and celebrating history 4. Housing a diverse population 	Yes
<p>Theme 2: Natural Environment</p> <p>GAROC acknowledges local government's role in protecting and enhancing the environment and recognises that climate change poses a serious risk to local communities and ecosystems. GAROC also recognises the important role councils play in providing high quality, innovative and sustainable waste management services that meet the needs of the community</p> <p><i>Objective: Support LGA advocacy to State and Federal Government and assists member councils to ensure that all levels of government undertake mitigation and adaptation actions that reduce climate risks and build community resilience.</i></p> <p><i>Objective: Support councils to improve waste management practices and deliver viable and innovative waste services that meet the needs of the community and advocate for State and Federal Government legislation, policies, funding and programs that will enable and support these outcomes.</i></p>	<p>On 9 July 2019 Council recognised that ALL levels of government have a responsibility to act in climate change mitigation. Council is in the process of preparing an Environment Strategy, within which Climate adaption and mitigation is a key element.</p> <p>The City of Holdfast Bay is a leader in food waste diversion. This area links with our current Strategic Plan "Using resources efficiently"</p>	Yes
<p>Theme 3: Economic Development</p> <p>GAROC recognises that local government's significant investment in infrastructure and services is a driver of the local economy. A strong state economy is underpinned by a financially sustainable local government sector that promotes its area and provides an attractive climate and locations for the development of business, commerce, industry and tourism.</p> <p>GAROC recognises the important role of councils to enable, facilitate and enhance local economic opportunities. With the right policy settings and partnerships, councils can help to create the best conditions for local businesses to grow and thrive.</p> <p><i>Objective: Enable advocacy and partnership opportunities that recognise the specific needs and opportunities in metropolitan Adelaide and assist councils to contribute to creating conditions for productivity that supports sustainable job growth and pathways to employment.</i></p>	<p>Council has an Economic Action Plan, further, Economy is a pillar of our current Strategic Plan, which includes the following objectives:</p> <ol style="list-style-type: none"> 1. Supporting and growing local business 2. Making it easier to do business 3. Harnessing emerging technology 4. Boosting our visitor economy 	Yes
<p>Theme 4: Reform and Innovation</p> <p>GAROC recognises the opportunity to work with metropolitan councils to lead reform and innovations that enhance decision making, build community trust and drive downward pressure on council rates.</p> <p><i>Objective: Assist councils to enhance local government through innovations in benchmarking, systems thinking, data management and engagement processes.</i></p>	<p>Council has been investing in business transformation for a number of years. This also forms part of our Strategic Plan objective: Supporting excellent, efficient operations.</p>	Yes

Draft Annual Business Plan 2020-21

This table summarises the potential actions that GAROC could pursue in 2020-21 to progress its strategic objectives.

Collectively, these actions are ambitious and go beyond the resources and funding available to GAROC to deliver in one financial year.

GAROC is keen to hear from metropolitan councils on which of these actions are of the highest priority and would most support members to achieve their own strategic objectives or add the most value to councils and their local communities.

If GAROC pursued one potential action in 2020-21 within each theme – what should that be?

Are there any potential actions that are not supported? What should GAROC do instead?

Theme 1: Planning and Placemaking						
Objective: Advocate to the State Government and Parliament to ensure that South Australia's planning system reflects leading practice, facilitates better design outcomes and supports local decision making.						
Objective: Provide assistance and resources to metropolitan councils that support their important role as local place makers and custodians of public spaces.						
Potential Actions	Milestone	Measurement	Budget	Link to GAROC role	Council comment	Council priority Yes / No
1.1 Heritage and Infill Engage with metropolitan councils further understand and represent their interests on local heritage issues; and Undertake a review of the impact of infill development to inform how local government should respond.	June 2021	Listen and represent the interest of metropolitan councils and advocate for planning reform that supports quality design outcomes that complement and preserve the special qualities of local communities.	\$40,000	Regional advocacy Leadership	<p>In terms of the objective "Advocate to the State Government and Parliament to ensure that South Australia's planning system reflects leading practice, facilitates better design outcomes and supports local decision making." There is state-wide concern from Councils that the current planning system reform does not support the unique character of our precincts and heritage areas. There is further concern that the attempt to streamline the development application process will provide a poor customer experience and place extra strain on our planning staff. Continued support for our residents, and staff and preserving valuable character is an area that will need ongoing lobbying.</p> <p>Consistent with the objective: "Provide assistance and resources to metropolitan councils that support their important role as local place makers and custodians of public spaces." The State Government's investment in our open spaces and places for people has been instrumental in creating some of Australia's finest facilities and mainstreets, whilst supporting the local economy. Continued support from GAROC to advocate for the continuation of this investment is important.</p>	Yes

Theme 2: Natural Environment

Objective: Supports LGA advocacy to State and Federal Government and assists member councils to ensure that all levels of government undertake mitigation and adaptation actions that build community resilience to climate risks.

Objective: Advocate to State and Federal Government for legislation, policies and funded initiatives that support councils to improve waste management practices.

Potential Actions	Milestone	Measurement	Budget	Link to GAROC role	Council comment	Council priority Please rank the following action 1 (highest) to 5 (lowest)
2.1 Climate hazard Mapping support the LGA's advocacy by calling for the State Government to fund and lead the development of an agreed approach between state and local government to coordinate data acquisition and analysis for common hazards relevant to metropolitan councils.	June 2021	Advocacy activities undertaken to influence State Government consideration of establishing and managing a centrally coordinated climate hazard mapping framework to inform decision-making in collaboration with councils.	Nil required	Regional advocacy Leadership	Council supports the development of a climate hazard mapping framework. We would however like support from GAROC in asking for better accountability and transparency around the Landscape Levy, though Councils are merely a collection body for this Levy, the increases in this Levy impact our residents.	Please circle 2
2.2 Urban greening Commission advice to establish a consistent approach to tree canopy mapping; and Undertake research to develop a coordinated approach to understanding the vulnerability of the tree stock to climate change.	June 2021	Assisted metropolitan councils to understand the opportunities and benefits of urban greening.	\$15,000 - canopy mapping \$40,000 - vulnerability of tree stock research	Leadership Policy initiation and review	The proposed action to establish a consistent approach to tree canopy mapping has in fact been achieved, with 16 of 18 metropolitan Councils receiving consistent tree canopy models this week. We suggest the funds for this task be redirected to invest in a tree resilience index for metropolitan Adelaide, or to support the other task of tree stock climate vulnerability.	Please circle 1
2.3 Climate Emergency Action Plans Commission a position paper to identify potential carbon emissions reduction targets for the local government sector and the implications for council action, differentiating between the issues faced by metropolitan and regional councils; and Commission an evidence-based Guide to preparing a Local Government Climate Emergency Action Plan to inform meaningful mitigation and adaptation activities in councils.	June 2021	Preparation of a Guide to preparing a Local Government Climate Emergency Action Plan undertaken in partnership with interested member councils for use by member councils throughout the state. Metropolitan councils develop common understanding and application of mitigation and adaptation targets.	\$40,000 -Guide to preparing a Local Government Climate Emergency Action Plan \$20,000 - Carbon emissions reduction targets	Leadership Policy initiation and review	Council supports the development of a guide to preparing a Local Government Climate Emergency Action Plan.	Please circle 1

2.4 Coastal Management Financial contribution to the activities and resourcing of the SA Coastal Council Alliance.	January 2021	Ensure the financial sustainability of SA Coastal Council Alliance, that the momentum generated through the early start-up phase of the Alliance is not lost, and that issues facing coastal councils continue to be strongly advocated and workable solutions implemented.	\$20,000	Regional advocacy	As a coastal council we strongly support allocating funds to contribute to the activities and resourcing of the SA Coastal Council Alliance.	Please circle 2
2.5 Food Waste Provide in-principal support to a proposal to partner with a supermarket chain to support community uptake of food waste recycling by providing waste recycling initiatives and education campaigns, partnering with councils and Green Industries SA (GISA) to provide kitchen caddies free through supermarkets.	June 2021	Leverage opportunity from the Food Waste Recycling Proposal	\$50,000	Leadership	<p>The City of Holdfast Bay has been a leader in the diversion of food waste from landfill, and supports GAROC working with a supermarket chain to increase the proliferation of compostable bags as well as GAROCs partnership to implement an intensive communications campaign to educate residents in the diversion of food waste.</p> <p>We are sceptical of the success of GAROCs proposal for public green bins due to the likely risk of contamination</p> <p>In response to the expression of interest in a significant food waste project: The Council is interested in receiving further information regarding such a project. Of greater interest would be a project that recycles a greater volume of waste locally, and/or a project that converts waste to power.</p> <p>We would like support from GAROC in asking the State Government for transparency and accountability in the exponential increases to the Waste Levy.</p>	Please circle 2

Theme 3: Economic Development						
Objective: Enable advocacy and partnership opportunities that recognise the specific needs and opportunities in metropolitan Adelaide and assist councils to contribute to creating conditions for productivity that supports sustainable job growth and pathways to employment.						
Potential Actions	Milestone	Measurement	Budget	Link to GAROC role	Council comment	Council priority Please rank the following action 1 (highest) to 3 (lowest)
<p>3.1: Economic development - strategy and purpose</p> <p>Commissioning an assessment to develop an understanding of State and federal government policies and initiatives that support local government's economic development role and the economic development strategies within metropolitan councils.</p> <p>Undertaking work to identify commonalities of priorities and actions in the economic development components of metropolitan council Strategic Plans.</p> <p>Promoting research and projects to raise awareness and build capacity within councils to fully understand the economic development value of community facilities and infrastructure.</p> <p>Supporting LGA advocacy to ensure that State and federal governments adequately support councils to fund, build and maintain infrastructure that attracts businesses and stimulates private investment in the local economy.</p>	June 2021	Metropolitan councils aware of and are supported to align their key objectives and priorities to leverage funding support from existing State and Federal government policies initiative.	It is estimated that a combination of 2-3 of the proposed actions could be undertaken within a budget of \$50,000.	<p>Policy initiation and review</p> <p>Leadership</p> <p>Regional advocacy</p>	<p>Most Metropolitan Councils are already advanced in this area. Of the proposed actions, the one with the highest value is 'Supporting LGA advocacy to ensure that State and federal governments adequately support councils to fund, build and maintain infrastructure that attracts businesses and stimulates private investment in the local economy.'</p> <p>The remainder are not considered necessary.</p>	<p>Please circle</p> <p>3</p>

<p>3.2 Council function and operations</p> <p>Sharing research and knowledge to increase understanding of council role in economic development, and the productivity/value of volunteering in local government, in all sections of councils to provide a seamless experience for businesses (include strengthening commitments to the Small Business Friendly Council initiative).</p> <p>Advocating for the reinstatement of the State/Local Government Red Tape Taskforce and seeking opportunities for all levels of government to work proactively to simplify decision-making, planning and administration policies and practices.</p> <p>Commission policy papers, guides and model documents to support consistency across metropolitan councils (eg food trucks, dock-less bikes/e-scooters, building upgrade finance).</p>		<p>Metropolitan councils are assisted to adopt a customer service approach to support economic development to make it easier to do business in South Australia.</p>	<p>It is estimated that a combination of 2-3 of the proposed actions could be undertaken within a budget of \$50,000.</p>	<p>Policy initiation and review</p> <p>Leadership</p> <p>Regional advocacy</p>	<p>Of the proposed actions, 'Advocating for the reinstatement of the State/Local Government Red Tape Taskforce and seeking opportunities for all levels of government to work proactively to simplify decision-making, planning and administration policies and practices' would be most useful.</p> <p>Guides and model documents to support consistency regarding food trucks, e-scooters and building finance may also be useful, especially if GAROC created these proactively, before significant issues started to emerge.</p>	<p>Please circle</p> <p>2</p>
<p>3.3 Collaboration and Leadership</p> <p>Facilitating linkages with State and federal government and their agencies.</p> <p>Participating in existing networks to build and maintain effective relationships with key stakeholders such as Regional Development Australia and Economic Development Australia.</p> <p>Providing opportunities for councils to participate in networking opportunities, which reduce competition encourage a culture of collaboration.</p>		<p>Metropolitan councils come together to collaborate and build partnerships with each other and with other agencies, authorities and organisations that have a complementary role in economic development.</p>	<p>It is estimated that a combination of 2-3 of the proposed actions could be undertaken within a budget of \$50,000.</p>	<p>Policy initiation and review</p> <p>Leadership</p> <p>Regional advocacy</p>	<p>Australia's economy has transformed through the summer's bushfires, and autumn's global pandemic. A cohesive approach across all levels of government in supporting economic recovery must be the highest priority. Council respectfully requests that GAROC provide support to its members in this cohesive approach.</p>	<p>Please circle</p> <p>1</p>

Theme 4: Reform and Innovation						
Objective: Assist councils to drive enhance local government through innovations in benchmarking, systems thinking, data management and processes. *These actions have been committed to in the GAROC 2019-20 Annual Business Plan						
Action	Milestone	Measurement	Budget	Link to GAROC role	Council comment	Council priority Yes / No
*4.1 Benchmarking, expenditure framework, service reviews and data Support LGA activities in sector-wide performance measurement and enhance integrated long-term asset and financial management.	June 2021	Metropolitan councils' issues sufficiently considered in local government reform and innovations.	Nil required from 2020-21 (\$70,000 allocated in 2019-20)	Engagement and capacity building Leadership Policy initiation and review	The Council continues to be concerned regarding the potential rate capping and efficiency reductions in the context of additional reporting that continue to proliferate the State Government's local government reform agenda. GAROC's continued consultation with and support of member Councils on these issues would be appreciated. .	Please circle Yes
*4.2 Integrated service, asset management and financial planning Support the LGA's Local Government Asset Management Integration Program .	June 2021	Maturity of metropolitan asset management plans assessed and increased understanding of integrated asset management to deliver better services and community outcomes.	Nil required from 2020-21 (\$30,000 allocated in 2019-20)	Leadership Policy initiation and review	Council supports consultation amongst member Councils in the development of Maturity Assessment Reports and a Model Infrastructure and Asset Management Plan	Please circle Yes
(new) 4.3 Establishing GAROC regions Support councils in the transition to GAROC regions	June 2021	GAROC could bring interested councils together for a further workshop to discuss a consistent approach to the transition to a regionalised GAROC structure.	No significant allocation required	Engagement and capacity building	Council's supports GAROCs assistance for members to transition to new regions, but also encouraging regions to collaborate and share resources where appropriate	Please circle Yes