

NOTICE OF MEETING

Notice is hereby given that an ordinary meeting of Council will be held in the

**Council Chamber – Glenelg Town Hall
Moseley Square, Glenelg**

Tuesday 22 October 2019 at 7.00pm

Roberto Bria
CHIEF EXECUTIVE OFFICER

Ordinary Council Meeting Agenda

1. OPENING

The Mayor will declare the meeting open at 7:00pm.

2. KAURNA ACKNOWLEDGEMENT

We acknowledge Kaurna people as the traditional owners and custodians of this land.

We respect their spiritual relationship with country that has developed over thousands of years, and the cultural heritage and beliefs that remain important to Kaurna People today.

3. PRAYER

Heavenly Father, we pray for your presence and guidance at our Council Meeting. Grant us your wisdom and protect our integrity as we carry out the powers and responsibilities entrusted to us on behalf of the community that we serve.

4. APOLOGIES

4.1 Apologies Received

4.2 Absent

5. ITEMS PRESENTED TO COUNCIL

6. DECLARATION OF INTEREST

If a Council Member has an interest (within the terms of the Local Government Act 1999) in a matter before the Council they are asked to disclose the interest to the Council and provide full and accurate details of the relevant interest. Members are reminded to declare their interest before each item.

7. CONFIRMATION OF MINUTES

Motion

That the minutes of the Ordinary Meeting of Council held on 8 October 2019 be taken as read and confirmed.

Moved Councillor _____, Seconded Councillor _____

Carried

8. PUBLIC PRESENTATIONS

8.1 **Petitions** - Nil

8.2 **Presentations** - Nil

8.3 **Deputations** - Nil

9. QUESTIONS BY MEMBERS**9.1 Without Notice****9.2 On Notice**

9.2.1 Question on Notice – Watering of Plants in the City of Holdfast Bay (Report No: 401/19)

9.2.2 Question on Notice – Gross Pollutant Traps (Report No: 403/19)

10. MEMBER'S ACTIVITY REPORTS - Nil**11. MOTIONS ON NOTICE**

11.1 Motion on Notice – Extension of Acknowledgement by Council– Councillor Snewin (Report No: 398/19)

11.2 Motion on Notice – Poker Machine Bank Note Acceptors – Councillor Chabrel (Report No: 399/19)

11.3 Rescission Motion on Notice – Masterplans for Barton Gully, Gilbertson Gully and Pine Gully – Councillor Lindop (Report No: 402/19)

11.4 Motion on Notice – Renaming the Glenelg Tram Service – Councillor Miller (Report No: 400/19)

11.5 Motion on Notice – Request for Attendance at 2019 LGA Conference and AGM – Councillor Lindop (Report No: 405/19)

12. ADJOURNED MATTERS - Nil**13. REPORTS OF MANAGEMENT COMMITTEES, SUBSIDIARIES AND THE DEVELOPMENT ASSESSMENT PANEL**

13.1 Minutes - Jetty Road Mainstreet Committee – 2 October 2019 (Report No: 388/19)

13.2 Minutes - Audit Committee - 9 October 2019 (Report No: 394/19)

14. REPORTS BY OFFICERS

14.1 Items in Brief (Report No: 389/19)

14.2 2018-19 General Purpose Financial Statements (Report No: 393/19)

14.3 2018-19 Annual Report (Report No: 392/19)

14.4 2018-19 Annual Review of Investments (Report No: 391/19)

14.5 Heritage Contributory Items – Transition Development Plan Amendment (Report No: 395/19)

14.6 Brighton Oval Signage (Report No: 396/19)

14.7 Budget and Annual Business Plan Update – as at 30 September 2019 (Report No: 397/19)

14.8 Glenelg Football Club – Financial Support Review (Report No: 406/19)

15. RESOLUTIONS SUBJECT TO FORMAL MOTIONS

Presented for the information of Members is a listing of resolutions subject to formal resolutions, for Council and all Standing Committees, to adjourn or lay on the table items of Council business, for the current term of Council.

16. URGENT BUSINESS – Subject to the Leave of the Meeting

17. CLOSURE

**ROBERTO BRIA
CHIEF EXECUTIVE OFFICER**

Item No: 9.2.1

Subject: QUESTION ON NOTICE – WATERING OF PLANTS IN THE CITY OF
HOLDFAST BAY

Date: 22 October 2019

QUESTION

Councillor Lindop asked the following question:

- “1. How many water trucks does City of Holdfast Bay have, and what is the capacity of water they hold?”***
- 2. How many staff hours would be estimated in watering plants, trees, and gardens in City of Holdfast Bay per annum?”***
- 3. Is there a regular watering route/schedule program for watering per day/week/month or does the watering program change depending on needs, and for what months or time frame of the year do we water?”***
- 4. What is the City of Holdfast Bay's cost of watering street trees per annum?”***
- 5. What is the City of Holdfast Bay cost of watering plants or new plants/gardens while they are being established - not including irrigated areas and not including street trees per annum?”***
- 6. What is the City of Holdfast Bay's cost of watering parks/gardens or any irrigated areas per annum?”***
- 7. How many contractors do we hire and what is the costs currently paid to contractors to water street trees, garden beds, or other areas we request to water per annum?”***

ANSWER – General Manager City Assets and Services

- 1. How many water trucks does City of Holdfast Bay have, and what is the capacity of water they hold?***

Council owns 2 water trucks - one with a 9000lt capacity and the other with a 5000lt capacity.
- 2. How many staff hours would be estimated in watering plants, trees, and gardens in City of Holdfast Bay per annum?”***

The depot allocate:

- 2 staff fulltime looking after open space irrigation (approx. 2000hrs per annum);
- 2 staff for 7 months each watering trees from the water trucks (approx. 1200hrs per annum);
- 2 staff watering all the planter boxes and non-irrigated garden beds along Jetty Rd etc during the warmer months – based on 3x per week for a few hours each day (9hrs per week or 250hrs for warmer months) and cooler months once a week (3hrs per week or 90 hrs for cooler months) (approx. 340hrs per annum).

Overall, total hours allocated per year (excluding additional time invested by volunteers) is approximately 3,540hrs per annum. Council also has a range of automated watering systems that irrigate some gardens and lawns. Council has also increased the use of WSUD features to provide passive irrigation of street trees.

3. *Is there a regular watering route/schedule program for watering per day/week/month or does the watering program change depending on needs, and for what months or time frame of the year do we water?*

Tree watering is scheduled for newly planted trees which are watered for the first 4yrs from establishment over the warmer period - season dependent - starting from October running through to April, and sometimes into May.

Turf is watered again based around the seasons and rainfall but typically irrigation starts in September through to May. Council's premium ovals (eg Glenelg Oval) have water applications all year round based on rainfall. This is on an automated system that is monitored and adjusted accordingly by irrigation technicians.

Garden beds are watered on a similar schedule to turf in Open Space based on seasonal requirements and rainfall, but typically watering starts in September through to April. Many locations have automated irrigation that is programmed and monitored remotely by our irrigation technicians.

4. *What is the City of Holdfast Bay's cost of watering street trees per annum?*

Based on staff hours and plant hire rates, the direct labour, equipment and water costs is around \$350,000. The cost of irrigation and water use is additional.

5. *What is the City of Holdfast Bay cost of watering plants or new plants/gardens while they are being established - not including irrigated areas and not including street trees per annum?*

This information is not collected at this point.

6. *What is the City of Holdfast Bay's cost of watering parks/gardens or any irrigated areas per annum?*

Council spends approximately \$502,000 on water for irrigation purposes and employs 2 full time staff. Expenditure is also incurred on irrigation system parts and materials, and contractors who are engaged to undertake irrigation system repair work, servicing of pumps and maintenance/support of the centrally controlled irrigation system. The approximate cost is around \$658,600.

7. *How many contractors do we hire and what is the costs currently paid to contractors to water street trees, garden beds, or other areas we request to water per annum?*

Council currently does not engage contractors to undertake watering, however contractors are engaged to undertake works such as repair of pump failures and irrigation pipe replacement.

Item No: 9.2.2

Subject: QUESTION ON NOTICE – GROSS POLLUTANT TRAPS

Date: 22 October 2019

QUESTION

Councillor Miller asked the following question:

“Can Administration please advise:

- 1. How many Gross Pollutant Traps (GPTs) Council has and their level of condition;*
- 2. How regularly GPTs are cleaned;*
- 3. Whether Administration considers the number of GPTs adequate to cover the City’s growing needs; and*
- 4. What other initiatives council are considering to improve storm water quality and GPT performance?”*

Background

GPTs are an important part of the way we manage our water and coastline.”

ANSWER – General Manager City Services and Assets

- 1. How many Gross Pollutant Traps (GPTs) Council has and their level of condition*

Council currently has 7 GPTs, which are all in good condition.

Location	Avg tonnes/ year	Type	Dimensions	Construction Date
Augusta Street, Glenelg	15	Ecosol RSF 4900	6.7m (L) x 2.7 m (w) 3.51m (D)	October 2005
Edwards Street, Seacliff	163	CDS 4500	n/a	January 1997
Jetty Road, Brighton	4	Ecosol RSF 6000	4.2m (L) x 1.8m (w)	January 2000
Moseley Square, Glenelg	13	CSR Humes – Humeguard HG30 A/L	3.4m (L) x 2.5m (w) capacity 11m3	October 2002

Pier Street, Glenelg	20	CDS P2018L	6.6m (L) x 9.75m (w)	December 2000
Wigley Reserve, Glenelg	47	CDS 3000 – p3030	n/a	February 1998
Young Street, Seacliff	40	Rocla – Cleansall	4.8m (L) x 4.4m (w)	July 2001

2. *How regularly GPTs are cleaned*

GPTs are cleaned twice per year, with the exception of Edward Street which is now cleaned 4 times per year and Young Street which is cleaned 3 times per year. The cleaning cycle has been increased in 2019/20 to reflect the actual in-service performance of the GPTs.

2019/20 GPT Cleaning Schedule

	J	F	M	A	M	J	J	A	S	O	N	D
Augusta												
Edwards												
Jetty Road												
Moseley												
Pier												
Wigley												
Young												

3. *Whether administration considers the number of GPTs adequate to cover the City's growing need*

An additional 5 GPTs were recommended in the Stormwater Management Plan jointly developed by City of Holdfast Bay and City of Marion in July 2014. The recommended locations are at:

- Broadway
- Marine Street
- Harrow Road
- Wattle Avenue
- Pine Avenue

Administration is currently investigating and designing two (2) new GPTs at Pine Avenue and Wattle Avenue. These two locations were prioritised based on a range of criteria including potential water quality improvement, catchment size, expected capture, ease of installation, capital and maintenance costs, treatment and bypass flow and hydraulic

losses. Where the upstream catchment crosses over the council boundary, installation and maintenance costs are shared between CHB and Marion Councils. The catchments draining through GPTs at Marine Street and Broadway are wholly within the City of Holdfast Bay, so Council will need to fund 100% of the capital cost of these GPTs.

4. *What other initiatives council are considering to improve storm water quality and GPT performance?*

Stormwater reuse and water quality improvement is a key priority of the Stormwater Management Plan 2014. A range of investments including WSUD features and TreeNet inlets are being deployed to reduce runoff, improve water quality and provide passive irrigation at various locations. Street sweeping is another key strategy to reduce the amount of leaf litter and debris being carried into the stormwater system and thus out to the coast. Improved cleaning of the GPTs will also improve sediment and debris capture at coastal outlets. General improvement in litter controls (including cigarette butts) and dog faeces through the provision of litter bins, butt bins and dog poo bag dispensers all contribute to reducing the litter, debris and pollutant load on our coastal environment.

Item No: **11.1**

Subject: **MOTION ON NOTICE – EXTENSION OF ACKNOWLEDGEMENT BY COUNCIL – COUNCILLOR SNEWIN**

Date: 22 October 2019

PROPOSED MOTION

Councillor Snewin proposed the following motion:

That Council approve:

1. The inclusion of a 'Service to Country Acknowledgement' at the commencement of Council meetings, by inserting a new Section 3 in the Agenda between '2. Kurna Acknowledgement' and '3. Prayer' (Prayer to become '4. Prayer') to be:

3. Service to Country Acknowledgement

"The City of Holdfast Bay would like to acknowledge all personnel who have served in the Australian forces and services, including volunteers, for our country".

2. That Council amends the current Code of Practice- Meeting Procedures (last approved by Council on 9 July 2019), to be adopted by at least two thirds of the members of the Council, to include a new Clause 6.2 (Clause 6.2 'Council Prayer' to become Clause 6.3) to state:

(6.2) Service to Country Acknowledgement

"The City of Holdfast Bay would like to acknowledge all personnel who have served in the Australian forces and services, including volunteers, for our country".

ADMINISTRATION COMMENT

Council is able to approve such additional wording at the commencement of each Council meeting. The agenda template could include the proposed wording as per extract of agenda template attached, with proposed changes in red.

Refer Attachment 1

The Code of Practice- Meeting Procedures could be updated to include the proposed wording as per extract from the Code of Practice attached, with proposed changes in red.

Refer Attachment 2

Attachment 1



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We respect their spiritual relationship with country that has developed over thousands of years, and the cultural heritage and beliefs that remain important to Kurna People today.

3. SERVICE TO COUNTRY ACKNOWLEDGEMENT

The City of Holdfast Bay would like to acknowledge all personnel who have served in the Australian forces and services, including volunteers, for our country.

4. PRAYER

Heavenly Father, we pray for your presence and guidance at our Council Meeting. Grant us your wisdom and protect our integrity as we carry out the powers and responsibilities entrusted to us on behalf of the community that we serve.

5. APOLOGIES

5.1 Apologies Received

5.2 Absent

6. ITEMS PRESENTED TO COUNCIL

7. DECLARATION OF INTEREST

If a Council Member has an interest (within the terms of the Local Government Act 1999) in a matter before the Council they are asked to disclose the interest to the Council and provide full and accurate details of the relevant interest. Members are reminded to declare their interest before each item.

8. CONFIRMATION OF MINUTES

Motion

That the minutes of the Ordinary Meeting of Council held on be taken as read and confirmed.

Moved Councillor _____, Seconded Councillor _____

Carried

9. PUBLIC PRESENTATIONS

8.1 Petitions - Nil

Attachment 2



City of Holdfast Bay Meeting Procedures

- (6) The following will appear at the beginning of all Council and Committee Meetings and will be read by the Presiding Member at the commencement of each meeting:

(6.1) Kurna Acknowledgement

We acknowledge Kurna people as the traditional owners and custodians of this land.

We respect their spiritual relationship with country that has developed over thousands of years, and the cultural heritage and beliefs that remain important to Kurna People today.

(6.2) Service to Country Acknowledgement

The City of Holdfast Bay would like to acknowledge all personnel who have served in the Australian forces and services, including volunteers, for our country.

(6.3) Council Prayer

Heavenly Father, we pray for your presence and guidance at our Council Meeting.

Grant us your wisdom and protect our integrity as we carry out the powers and responsibilities entrusted to us on behalf of the community that we serve.

- (7) At the appropriate place on the Agenda the Presiding Member will draw the attention of members to the Disclosure Statement relating to sections 73, 74 and 75 of the *Local Government Act 1999*. Any disclosure of interest will be recorded in the Minutes.
- (8) The Chair of a Committee or any member of a Committee may provide apologies to the relevant Council officer at a meeting of a section 41 Committee, in which case, the apologies will be recorded in the minutes of the meeting.
- (9) The proceedings of a Council or Committee meeting are not permitted to be photographed or recorded in any way by members of the public unless permission is specifically sought and given by the Mayor and Chief Executive Officer prior to the meeting.

Regulation 8—Minutes

- (1) The minutes of the proceedings at a meeting must be submitted for confirmation at the next meeting or, if that is omitted, at a subsequent meeting.
- (2) No discussion on the minutes may occur before confirmation, except as to the accuracy of the minutes as a record of proceedings.
- (3) On the confirmation of the minutes, the presiding member will—
- (a) initial each page of the minutes, which pages are to be consecutively numbered; and
- (b) place his or her signature and the date of confirmation at the foot of the last page of the minutes.

- (4) The minutes of the proceedings of a meeting must include—
 - (a) the names of the members present at the meeting; and
 - (b) in relation to each member present—
 - (i) the time at which the person entered or left the meeting; and

Item No: **11.2**

Subject: **MOTION ON NOTICE – POKER MACHINE BANK NOTE ACCEPTORS – COUNCILLOR CHABREL**

Date: 22 October 2019

PROPOSED MOTION

Councillor Chabrel proposed the following motion:

That Council:

- 1. notes that 21-27 October is Gambling Harm Awareness Week which aims to encourage community discussions about why gambling harm matters; and**
 - 2. make a submission to the South Australian government poker machine reform objecting to allowing bank note acceptors to be fitted to gaming machines on the grounds of the negative social effect that it would cause to our community.**
-

BACKGROUND

The State Government has been undertaking a review of South Australia's gambling laws and a series of proposed amendments have been introduced to the State Parliament including allowing bank note acceptors to be fitted to gaming machines. Such devices provide the user the facility to feed bank notes in addition to coins into poker machines.

"Poker machines are the most harmful form of gambling, making up \$11 billion of Australia's total gambling losses in clubs and pubs alone.

Australians spend more money gambling than on other activities that can be addictive and dangerous including alcohol, tobacco and all illegal drugs. It is a major driver of household debt, and family and personal dysfunction.

The Australian gambling industry pocketed \$24 billion dollars in 2017, largely from Australians who can least afford it. A complacent attitude to the gambling industry has resulted in few marketing, planning or technology constraints." Alliance for Gambling Reform

Harm from gambling is not only about losing money. It may affect self-esteem, relationships, physical & mental health, work performance and social life. It may harm not only the person who gambles but also family, friends, workplaces and communities.

The State Government's proposal to introduce bank note acceptor devices for poker machines would contribute to problem gambling and poverty in the City of Holdfast Bay.

This motion would see Holdfast Bay joining the City of Adelaide, Uniting Communities and the Alliance for Gambling Reform in opposing the introduction of bank note acceptors in SA.

When it comes to problem gamblers bank note acceptors will only add to the destructive nature of these machines and this development would have the added impact of adding a “refresher” element to the product lifecycle of the sector; renewing interest and potentially luring new customers.

Item No: **11.3**

Subject: **RESCISSION MOTION ON NOTICE – MASTERPLANS FOR BARTON GULLY, GILBERTSON GULLY AND PINE GULLY – COUNCILLOR LINDOP**

Date: 22 October 2019

PROPOSED MOTION

Councillor Lindop proposed the following motion:

1. **Council rescind its previous decision from Council meeting of 8 October 2019 (Resolution No. C081019/1637) which read:**

‘That Council endorse the Masterplans for Barton Gully, Gilbertson Gully and Pine Gully for public consultation.’

If this motion is adopted then the following motion is proposed:

2. **The Gullies Master Plans be referred back to Administration to undertake further review and update following discussion with local stakeholder groups and Elected Members, including a workshop for Elected Members.**
3. **Following updating of the Gullies Master Plans, they are referred back to Council for endorsement for public consultation no later than end of February 2020.**

BACKGROUND

The Gullies Master Plan have taken some considerable time to prepare. The last draft was completed in April 2018 and since that time a range of on-ground works have been undertaken in the Gullies. There has been some consultation and engagement with local stakeholder groups at each gully, but little engagement with Elected Members. The plans as presented to Council on 8 October 2019 need to reflect additional commitments given to stakeholder groups in discussions since 2018 and include input from Elected Members. The best option is therefore to refer the draft plans back to Administration to review and update in consultation with the stakeholder groups and Elected Members (preferably through workshop).

This rescission motion therefore seeks to set that review, update and consultation process in progress before referring the updated draft plans back to Council for formal endorsement for public consultation on or before the end of February 2020 (allowing time for the Christmas/New Year holiday period).

Item No: **11.4**

Subject: **MOTION ON NOTICE – RENAMING THE GLENELG TRAM SERVICE –
COUNCILLOR MILLER**

Date: 22 October 2019

QUESTION

Councillor Miller proposed the following motion:

“That Council request DPTI make the following changes to Glenelg Tram Services:

- 1. Rename ‘Moseley Square’ (stop 17) to ‘Glenelg Beach’.***
- 2. Rename ‘Tram Service to Glenelg’ to ‘Tram Service to Glenelg Beach’.”***

Background

Glenelg is a destination for tourists, and it is important for visitors in Adelaide to have the easiest accessible information. The Glenelg Tram service stops right at the waterfront, a vital piece of information for visitors that is otherwise not easily identifiable when in the City of Adelaide.

Having the Tram identify stop 17 as ‘Glenelg Beach’ denotes the destination for those unaware and is a more easily identifiable landmark for those that are not Holdfast Bay locals.”

Item No: **11.5**

Subject: **MOTION ON NOTICE – REQUEST FOR ATTENDANCE AT 2019 LGA CONFERENCE AND AGM – COUNCILLOR LINDOP**

Date: 22 October 2019

PROPOSED MOTION

Councillor Lindop proposed the following motion:

In accordance with the Elected Member Training and Development Policy, Council approves for Councillor Lindop to attend the 2019 LGA Conference and AGM at Adelaide Oval on 30 and 31 October 2019.

BACKGROUND

The LGA 2019 Conference and Annual General Meeting is being held at Adelaide Oval, with the Conference and Conference Dinner on Wednesday 30 October and AGM on Thursday 31 October.

The line-up of speakers includes, Local Government Minister the Hon Stephan Knoll MP, State Planning Commission Chair Michael Lennon, and Productivity Commission Chair Dr Matthew Butlin and Professor Andrew Beer, who will present on current trends in SA and what it means for councils and local leadership.

Other speakers will include AFL great Paul Roos, SA Valuer General Katherine Bartolo, and New Zealand Councillor Dale Williams, who will talk about the opportunities for young people and jobs in leadership led communities.

There is a discussion panel which will address some key issues like local government reform and how to lead communities through tough times.

Wednesday's Conference Dinner will include the presentation of Service Awards to long-serving mayors and councillors, as well as the Jim Hullick Award and LGA Mutual Liability Scheme and Workers Compensation Scheme Awards.

At the AGM attendees will consider a range of motions from members around issues such as election corflutes, electric vehicles, infill development, open space funding, and heritage. You can find detailed briefings on each of these items and more in the [AGM agenda papers](#).

This is an opportunity to learn and to help gain better understanding of local government procedure and key issues for our sector and I would appreciate your support to be able to attend the conference please.

ADMINISTRATION COMMENT

A copy of the program is attached. The cost to attend day 1 is: \$380 and to attend Day 2 is: \$190.
Refer Attachment 1

Councillor Lindop will not be taking up the dinner option on Wednesday evening due to a prior work commitment.

Conference program

Adelaide Oval

William Magarey Room

team work

Annual General Meeting (AGM)

WEDNESDAY 30 October DAY 1

8.30am Registrations open

9.00am Welcome to the 2019 LGA Conference and AGM
Amanda Blair
Conference MC



9.10am Welcome to Country
Aunty Heather Agius

9.20am LGA President's welcome

Mayor Sam Telfer
President, Local Government Association

9.30am Keynote address

Hon Stephan Knoll MP
Minister for Transport, Infrastructure and Local Government, Minister for Planning



9.50am Local government costs and efficiency

Dr Matthew Butlin
South Australian Productivity Commission Chair

Dr Butlin will provide an update on the South Australian Productivity Commission's Inquiry into Local Government Costs and Efficiency

10.20am Managing change through the planning system

Michael Lennon
State Planning Commission Chair

SA is currently in the midst of the biggest changes to its planning system in 25 years. Mr Lennon will present on these reforms, which are scheduled to be implemented in 2020.

10.50am Morning tea

11.20am Platinum sponsor
Statewide Super



11.25am State of the State

Professor Andrew Beer
Professor Beer will present on current trends in SA and what it means for councils and local leadership



11.55am Local government reform panel

Mayor Erin Thompson
City of Onkaparinga

Mayor Dr Moira Jenkins
City of Victor Harbor

Mayor Dean Johnson
District Council of Kimba

Facilitated by:
Andrew Lamb
LGA Local Government Reform Partner



12.35pm SA Revaluation Initiative

Katherine Bartolo
SA Valuer-General

Ms Bartolo will present on the role of her Office and its ongoing revaluation project.

12.55pm Lunch

1.40pm Panel session: Leading communities through tough times

Mayor Brenton Lewis
Rural City of Murray Bridge

Gabrielle Kelly
Director, Wellbeing & Resilience, SAHMRI

Facilitated by:
Lisa Teburea
LGA Executive Director Public Affairs

day 1

2.20pm Celebrating 100 years of women in leadership

2.30pm Afternoon tea

3.00pm Leadership workshop

Facilitated by Jasie McLean from The Partnership, this workshop will explore the key challenges experienced by mayors and councillors.



4.00pm Should young people have a role in local government?

Dale Williams ONZM JP
Councillor Carterton District Council

A councillor with Carterton District Council in New Zealand, Dale is an unorthodox but enthusiastic, inspirational and entertaining commentator on the challenges and opportunities of young people and jobs; community ownership and leadership; and the zero waste of youth.



5.00pm Close



THURSDAY 31 October DAY 2

8.30am Registrations open

9.00am LGA President's welcome

Mayor Sam Telfer
President, Local Government Association

9.10am Gold sponsor

HWL



9.15am Keynote address

Paul Roos

Paul is an ex-AFL player and coach, with a passion for leadership, and sharing the lessons he's learned during his long and successful sporting career.

10.00am Morning tea

Business card draws

10.40am Local Government Finance Authority AGM

10.55am National anthem

Adelaide City High School
Year 9 Auslan class

11.00am Local Government Association of SA AGM

1.00pm Lunch

2.00pm Close

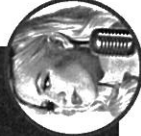
WEDNESDAY 30 October DINNER 6.30pm

6.30-10.00pm

Ian McLachlan Room, Adelaide Oval

- Service Awards
- Jim Hulleck Award
- MLSWCS Scheme Awards

Entertainment by Sarah Loyde
Australia's best kept secret!



day 2

Item No: **13.1**

Subject: **MINUTES – JETTY ROAD MAINSTREET COMMITTEE – 2 OCTOBER 2019**

Date: 22 October 2019

Written By: General Manager Community Services

General Manager: Community Services, Ms M Lock

SUMMARY

The Minutes of the Jetty Road Mainstreet Committee meeting held on 2 October 2019 are attached and presented for Council's information.

Jetty Road Mainstreet Committee Agendas, Reports and Minutes are all available on Council's website and the meetings are open to the public.

RECOMMENDATION

That Council notes the minutes of the Jetty Road Mainstreet Committee of 2 October 2019.

COMMUNITY PLAN

Placemaking: Creating lively and safe places
Community: Providing welcoming and accessible facilities
Economy: Supporting and growing local business
Economy: Making it easier to do business
Economy: Boosting our visitor economy
Culture: Being financially accountable
Culture: Supporting excellent, efficient operations
Culture: Being financially accountable

COUNCIL POLICY

Not applicable.

STATUTORY PROVISIONS

Not applicable.

BACKGROUND

The Jetty Road Mainstreet Committee (JPMC) has been established to undertake work to benefit the traders on Jetty Road Glenelg, using the separate rate raised for this purpose. Council has endorsed the Committee's Terms of Reference and given the Committee delegated authority to manage the business of the Committee.

Jetty Road Mainstreet Committee Agendas, Reports, and Minutes are all available on Council's website and the meetings are open to the public.

REPORT

Minutes of the meeting of JPMC held on 2 October 2019 are attached for member's information.

BUDGET

Not applicable.

LIFE CYCLE COSTS

Not applicable.

CITY OF HOLDFAST BAY

Minutes of the meeting of the Jetty Road Mainstreet Committee of the City of Holdfast Bay held in the Glenelg Library Meeting Room, Colley Terrace, Glenelg on Wednesday 2 October 2019 at 6:00pm.

PRESENT

Elected Members

Mayor A Wilson
Councillor W Miller
Councillor R Abley

Community Representatives

Maio's Group, Mr C Maio's
Elite Choice Home Improvements, Ms E Leenearts
GU Filmhouse, Mr S Robinson
Skin Things, Ms L Boys
Attitudes Boutique, Ms G Martin
Cibo Espresso, Mr T Beatrice
Ikos Holdings Trust, Adoni Fotopoulos
Beach Burrito, Mr A Warren (via phone)

Staff

Chief Executive Officer, Mr R Bria
General Manager, Community Services, Ms M Lock
Manager City Activation, Ms S Heading
Jetty Road Development Coordinator, Ms A Brown

1. OPENING

The Chairman, Mr C Maio's, declared the meeting open at 6.09pm

2. APOLOGIES

- 2.1 Leave of Absence – Mr N Hughes
- 2.2 For Absence – Nil

3. DECLARATION OF INTEREST

Members were reminded to declare any interest before each item.

4. CONFIRMATION OF MINUTES**Motion**

That the minutes of the Jetty Road Mainstreet Committee held on 4 September 2019 be taken as read and confirmed.

Moved E Leenearts, Seconded T Beatrice

Carried

5. QUESTIONS BY MEMBERS**5.1 Without Notice:**

Councillor Abley asked the JRMCC Committee to consider approving a request from the Glenelg Football Club to have a merchandise stand at the upcoming Glenelg Street Party, 6 October 2019.

A Brown to respond.

5.2 With Notice – Nil**6. MOTIONS ON NOTICE – Nil****7. ADJOURNED ITEMS – Nil****8. PRESENTATION –****McGregor Tan – Tourism Market Research Project**

Every three years the City of Holdfast Bay undertakes tourism research to identify key motivations to visit Glenelg, perceptions, review our target markets, gaps in our offering and product development opportunities. Jaclyn Thorne, Director McGregor Tan presented an update on the research project.

A Fotopoulos entered the room at 6.41pm

9. REPORTS/ITEMS OF BUSINESS**9.1 Monthly Finance Report**

(Report No: 359/19)

Jetty Road Mainstreet Committee August variance report is prepared by the Jetty Road Development Coordinator and is presented for information of the members of the Jetty Road Mainstreet Committee.

Motion

That the Jetty Road Mainstreet Committee note this report.

Moved S Robinson, Seconded Councillor Abley

Carried

9.2 Marketing Update (Report No: 360/19)

The report provides an update on marketing initiatives being undertaken from the Jetty Road Mainstreet Committee 2018/19 Marketing Plan and initiatives aligned to the delivery of the Jetty Road Glenelg Retail Strategy 2018-2022.

Motion

That the Jetty Road Mainstreet Committee note this report.

Moved Councillor Miller, Seconded T Beatrice

Carried

L Boys left the room at 7.03pm

Mayor Wilson left the room at 7.05pm

9.3 JPMC Governance Model (Report No: 361/19)

The Jetty Road Mainstreet Committee (JPMC) is an advisory committee of the City of Holdfast Bay formed under Section 41 of the *Local Government Act 1999*. The JPMC conducted a Special Meeting on 2 October 2019 to workshop alternative governance models and an accompanying discussion paper provided background on alternative governance model options. At the 6 November 2019 JPMC meeting the committee will endorse its preferred governance model.

Motion

That the JPMC note this briefing.

Moved Councillor Abley, Seconded A Fotopoulos

Carried

9.4 Events Update (Report No: 369/19)

JPMC in partnership with the City of Holdfast Bay are responsible for implementing and managing a variety of major events to support economic stimulus in the precinct in accordance with the annual marketing and business plan. This report provides an overview of upcoming events.

Motion

That the JPMC note this briefing

Moved E Leenearts, Seconded S Robinson

Carried

9.5 2019 Winter Wonderland Event Debrief (Report No: 362/19)

The report provides an overview on the results of Winter Wonderland ice skating rink in Moseley Square that took place from 28 June to 22 July 2019 during the school holidays.

The Jetty Road Mainstreet Management Committee on 21 February 2019 Special Budget meeting approved \$74,421 for Winter Wonderland event delivery. During 2017 and 2018 the JRMCM returned around \$30,000 back into the budget annually. 1 May JRMCM approved the re-allocation of \$31,233 towards winter activations (Glenelg Sunset Markets and Telstra Building Lighting Projection), leaving the remaining budget of \$43,188; matching Councils co-contribution for Winter Wonderland.

The Jetty Road Mainstreet Committee, in conjunction with the City of Holdfast Bay, will assess the future direction of the event in the coming months.

Motion

That the Jetty Road Mainstreet Committee note this report.

Moved A Fotopoulos, Seconded T Beatrice

Carried

9.6 Jetty Road Glenelg Retail Strategy 2018-2022 Implementation (Report No: 363/19)

The Jetty Road Retail Strategy 2018-2022 guides the future direction and identify the actions required to maintain a prosperous retail sector. The strategy was developed by the Jetty Road Mainstreet Committee and has four priority areas. A four year action plan has been developed to guide the implementation of the plan through 2018-2022 and some new initiatives are outlined in this report.

Motion

That JRMCM:

1. Note this briefing

Moved Councillor Abley, Seconded Councillor Miller

Carried

2. Approve \$4,200 to be allocated to Retail Strategy initiatives outlined in this briefing.

Moved S Robinson, Seconded A Fotopoulos

Carried

9.7 Christmas Decorations (Report No: 364/19)

The Jetty Road Mainstreet Committee (JRMCM) are responsible for the purchase and maintenance of Christmas decorations to be installed in the mainstreet in November annually. The Jetty Road Development Coordinator (JRDC) will provide a progress report on the Jetty Road Christmas decorations project.

A Fotopoulos left the room at 7.43pm

A Fotopoulos entered the room at 7.47pm

Motion

That JRMCM note this briefing

Moved Councillor Abley, Seconded T Beatrice

Carried

10. URGENT BUSINESS

11. DATE AND TIME OF NEXT MEETING

The next meeting of the Jetty Road Mainstreet Committee will be held on Wednesday 6 November 2019 in the Glenelg Library Meeting Room, Colley Terrace, Glenelg.

12. CLOSURE

The meeting closed at 7.52pm.

CONFIRMED: Wednesday 6 November 2019

CHAIRMAN

Item No: **13.2**

Subject: **MINUTES - AUDIT COMMITTEE – 9 OCTOBER 2019**

Date: 22 October 2019

Written By: General Manager Strategy and Business Services

General Manager: Strategy and Business Services, Ms P Jackson

SUMMARY

The minutes of the meeting of the Audit Committee held on 9 October 2019 are presented to Council for information and endorsement.

RECOMMENDATION

1. **That the Audit Committee advises Council it has received and considered a Standing Items Report addressing:**
 - **Monthly financial statements**
 - **Audit/Internal control**
 - **Risk management**
 - **Whistleblowing**
 - **Economy and efficiency audits**
 - **Public Interest Disclosure Act 2018**
 - **Audit Committee Meeting Schedule for 2019.**
 2. **That the Audit Committee inform Council it has reviewed the General Purpose Financial Reports for the year ending 30 June 2019, as required under Section 126(4)(a) of the Local Government Act 1999, and found them to present fairly the state of affairs of the Council as required under the Local Government (Financial Management) Regulations 2011.**
 3. **That the Audit Committee notes the 2018-19 Annual Report, subject to design and minor alterations, and the inclusion of the audited financial statements.**
 4. **That having considered Attachment 2 to Report No: 394/19 Confidential Minutes – Audit Committee – 9 October 2019 in confidence under Section 90(2) and 3(d) of the Local Government Act 1999, the Council, pursuant to Section 91(7) of the Act orders that Attachment 2 be retained in confidence for a period of 18 months and that this order be reviewed every 12 months.**
-

COMMUNITY PLAN

A Place that Provides Value for Money

COUNCIL POLICY

Not applicable

STATUTORY PROVISIONS

Local Government Act 1999, Sections 41 and 126

BACKGROUND

The Audit Committee is established under Section 41 of the *Local Government Act 1999*, and Section 126 of the *Local Government Act 1999* defines the functions of the Audit Committee to include:

- reviewing annual financial statements to ensure that they present fairly the state of affairs of the council; and
- proposing, and providing information relevant to, a review of the council's strategic management plans or annual business plan; and
- proposing, and reviewing, the exercise of powers under section 130 A; and
- if the council has exempted a subsidiary from the requirement to have an audit committee, the functions that would, apart from the exemption, have been performed by the subsidiary's audit committee; and
- liaising with the council's auditor; and
- reviewing the adequacy of the accounting, internal control, reporting and other financial management systems and practices of the council on a regular basis.

REPORT

Minutes of the meeting of Audit Committee held on 9 October 2019 are attached for members' information.

BUDGET

Not Applicable

LIFE CYCLE COSTS

Not Applicable

Minutes of the meeting of the Audit Committee of the City of Holdfast Bay held in the Kingston Room, Civic Centre, 24 Jetty Road, Brighton on Wednesday 9 October 2019 at 6:00pm.

PRESENT

Members

Presiding Member – Councillor J Smedley

Councillor R Snewin

Mr S Spadavecchia

Mr S Tu

Ms P Davies

Staff

Chief Executive Officer – Mr R Bria

General Manager Strategy and Business Services – Ms P Jackson

Manager Finance – Mr J Newton

General Manager Alwyndor – Ms Beth Davidson-Park

Finance Manager - Alwyndor – Ms Leisa Humphrey

Guests

Geoff Edwards – Bentleys (Item 6.2)

1. OPENING

The Chairman declared the meeting open at 6:03 pm.

2. APOLOGIES

2.1 Apologies Received - Nil

2.2 Absent - Nil

3. DECLARATION OF INTEREST

Members were reminded to declare their interest before each item.

4. CONFIRMATION OF MINUTES

Motion

That the minutes of the Audit Committee held on 28 August 2019 be taken as read and confirmed.

Moved by Councillor Snewin, Seconded by Mr Spadavecchia

Carried

5. ACTION ITEMS

The Action Items were tabled and discussed.

6. REPORTS BY OFFICERS

6.1 Standing Items – October 2019 (Report No: 371/19)

The Audit Committee was provided with a report on standing items.

Motion

That the Audit Committee advises Council it has received and considered a Standing Items Report addressing:

- **Monthly financial statements**
- **Risk Management and Internal control**
- **Audit – External/Internal**
- **Public Interest Disclosures – previously Whistle-Blowing**
- **Economy and efficiency audits**
- **Audit Committee Meeting Schedule**

Moved Mr Tu, Seconded Mr Spadavecchia

Carried

6.2 2018-19 General Purpose Financial Statements (Report No: 374/19)

The financial statements for the year ended 30 June 2019 have been completed and audited by Council's auditor, BDO, who have indicated that an unqualified audit opinion will be provided and that there are no material issues arising from the audit. They were presented to the Audit Committee for review.

Motion

That the Audit Committee inform Council it has reviewed the General Purpose Financial Reports for the year ending 30 June 2019, as required under Section 126(4)(a) of the Local Government Act 1999, and found them to present fairly the state of affairs of the Council as required under the Local Government (Financial Management) Regulations 2011.

Moved Councillor Snewin, Seconded Ms Davies

Carried

6.3 2018-19 Annual Report (Report No: 372/19)

Council's Annual Report is an important document providing legislators and the community with assurance that the City of Holdfast Bay is meeting all its strategic and governance requirements.

The 2018-19 Annual Report has been prepared to meet all statutory requirements. The report shows that Council has continued to deliver quality and improved services and facilities to its community.

Motion

That the Audit Committee notes the 2018-19 Annual Report, subject to design and minor alterations, and the inclusion of the audited financial statements.

Moved Ms Davies, Seconded Mr Spadavecchia

Carried

7. AUDIT COMMITTEE FORWARD AGENDA

8. URGENT BUSINESS – SUBJECT TO THE LEAVE OF THE MEETING - Nil

9. CONFIDENTIAL ITEMS

9.1 ALWYNDOR CORPORATE RISK REGISTER (Report No: 373/19)

Motion – Exclusion of the Public – Section 90(3)(d) Order

- 1. That pursuant to Section 90(2) of the *Local Government Act 1999* Audit Committee hereby orders that the public be excluded from attendance at this meeting with the exception of the Staff in attendance at the meeting in order to consider Report No: 373/19 Alwyndor Corporate Risk Register in confidence.**
- 2. That in accordance with Section 90(3) of the *Local Government Act 1999* Audit Committee is satisfied that it is necessary that the public be excluded to consider the information contained in Report No: 373/19 Alwyndor Corporate Risk Register on the following grounds:**
 - d. pursuant to section 90(3)(d) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to confer a commercial advantage on a third party.**

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information.

- 3. The Audit Committee is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.**

RETAIN IN CONFIDENCE - Section 91(7) Order

4. That having considered Agenda Item 9.1 Alwyndor Corporate Risk Register in confidence under section 90(2) and (3)(d) of the *Local Government Act 1999*, the Audit Committee, pursuant to section 91(7) of that Act orders that the Report, Attachments and Minutes be retained in confidence for a period of 18 months and that this order be reviewed every 12 months.

Moved Councillor Snewin, Seconded by Ms Davies

Carried

10. DATE AND TIME OF NEXT MEETING

The next meeting of the Audit Committee will be held on Wednesday 5 February 2020 in the Mawson Room, Civic Centre, 24 Jetty Road, Brighton.

11. CLOSURE

The Meeting closed at 7:43 pm.

CONFIRMED Wednesday 5 February 2020

PRESIDING MEMBER

Item No: **14.1**

Subject: **ITEMS IN BRIEF**

Date: 22 October 2019

Written By: Personal Assistant

General Manager: Strategy and Business Services, Ms P Jackson

SUMMARY

These items are presented for the information of Members.

After noting the report any items of interest can be discussed and, if required, further motions proposed.

RECOMMENDATION

That the following items be noted and items of interest discussed:

1. Internal Review of Council Decisions Report
 2. 1st Quarter External Funding Update
 3. Economic Activation and Revitalisation of Industry and Employment Precincts
 4. Southern Business Mentoring Program
 5. Meet the Machines Event
 6. Cubby Making at Partridge House Gardens
 7. Glenelg Street Party
 8. Letter from City of Burnside – Climate Emergency Declaration
 9. Letter from Shoalhaven City Council – Notification of Council Resolution to Oppose Exploratory Drilling/ Mining for Fossil Fuels in Great Australian Bight.
-

COMMUNITY PLAN

Culture: Supporting excellent, efficient operations

COUNCIL POLICY

Not applicable

STATUTORY PROVISIONS

Local Government Act 1999

REPORT

1. Internal Review of Council Decisions Report

Under section 270(8) of the *Local Government Act 1999* (the Act), the Council must consider details of Section 270 Internal Reviews of Council decisions received in accordance with the Act.

Administration can confirm that four applications for Section 270 internal reviews were received from 1 July 2018 to 30 June 2019, with details as follows:

Internal Review Subject	Outcome
Memorial Seat	Decision upheld
Property wall	Decision upheld
Re-numbering of a property (2 applications)	Decision upheld

2. 1st Quarter External Funding Update

For the 2019-20 financial year (at quarter one) Council is expected to receive \$16,362,144 in external grant funding (including \$6,451,779 received in 2018-19 applicable to 2019-20). This consists of:

- \$13,412,237 capital grants
- \$ 42,000 operating and other projects
- \$ 118,892 recurring in kind funding for library materials
- \$ 2,789,015 recurring grants

The attached schedule provides the details of our external grant position. For Quarter 1, \$7,433,813 has been received from the confirmed total for the financial year (not including any operating subsidies from Alwyndor).

Refer Attachment 1

During the 1st Quarter, the following grant submissions were made, and are awaiting notification:

- Sturt River Biodiversity Corridor Partnership (DEW) \$100,000

The following grant submission was notified as successful:

- Kaurna Exhibition Bay Discovery Centre (History Trust) \$12,000

Council will continue to monitor grant opportunities throughout the year with the aim for applying for funding where applicable and suitable.

3. Economic Activation and Revitalisation of Industry and Employment Precincts

The Cities of Holdfast Bay, Charles Sturt and Marion are collaborating on a project that aims to activate and revitalize the industry and employment precincts of Somerton Park, Edwardstown and the advanced manufacturing sector of Charles

Sturt. The project aims to increase the competitiveness through fostering innovation and employment growth, and by identifying and developing unique business development opportunities for each precinct.

The aim of the research component is to identify the skills, strengths and sectors that each precinct currently supports and to determine a pathway forward that takes advantage of growth industries identified through economic analyses and supported by government policy and plans.

The Australian Industrial Transformation Institute (AITI) has been identified as a research partner to map baseline information for each precinct and to determine trends in business activity over the previous decade. AITI will also use economic complexity modelling to inform the potential future development of each precinct to meet South Australian Government policy and sectoral plans.

The research will consist of two components:

1. Baseline Mapping

The baseline mapping component aims to develop an understanding of the current state of businesses within each of the focus areas and will explore how business activity has changed over the previous decade.

An initial desktop review of existing research and analyses will be performed to consolidate current knowledge and to inform subsequent data investigations.

The project will support Workplace Integrated Learning students from Flinders University for each council (six in total) to implement the Resource Mapping survey with key business owners and operators. AITI will analyse the collected data to provide insights on business owner sentiment in the current landscape and opinions on potential future directions.

2. Opportunity Identification

This stage of the project will involve identifying potential opportunities for focus and growth within each precinct. The strengths of existing industry sectors will be mapped for each precinct, and the precincts' advantages compared with similar regions and/or the State average. This will provide insights as to the industries in which the precincts currently employ a higher than average number of people and therefore indicate relative productivity.

Economic complexity modelling will be applied for South Australia to identify opportunities for industry growth. These opportunities will be match to areas of strength and advantage within each precinct providing unique areas for potential growth that meet South Australian directions. This stage will also involve reviewing the policy and regulatory landscape within South Australia, informed by South Australian Government sectoral plans and policy documents.

4. Southern Business Mentoring Program

Tenders were sought for the Cities of Marion, Onkaparinga and Holdfast Bay to continue providing a business advisory service following the cessation of the State Government funded advisory service due to finish 31 October 2019. The advisory sessions conducted as part of the service will be delivered in each council area by experienced Business Advisors who will provide information and guidance on the individual needs of the businesses.

The aim of the revised service is to work with mentors to assist in the growth and development of local businesses and to foster economic prosperity. As a collaborative effort, we aim to produce 340 unique client sessions from 1 November 2019 to 30 June 2020. Feedback will be collected from advisors and clients to ensure measurement of the service and identify opportunities for local business that fosters business development in southern Adelaide.

5. Meet the Machines Event

Meet the Machines was held for the first time on Wigley Reserve on Thursday 10 October 2019 from 10am to 2pm. The event supported across Council collaboration with the Community Well Being, Depot, Regulatory Services, Library and Environment teams.

Machines on interactive display included SA Metropolitan Fire Service appliance, SA Police Historical Society, Monster Truck, The City of Holdfast Bay Depot working trucks and vehicles, Solo Garbage Truck, Sea Rescue Vehicle, Adelaide Airport Fire Truck and St Johns vehicle. There was also vehicle display involvement by the Sprite Club and Corvette Club.

Additional kids activities included Bouncy Castles, Face Painting and Dig a Dino, Wriggle n Rhyme and interactive Craft stations.

This was a free community event with an estimated 10,000 people in attendance over the day. Due to the success of the event the intent is to make this an annual event to be held in the October school holidays.

6. Cubby Making at Partridge House Gardens

On Wednesday 9 October, the Active Communities team ran a Cubby Making Workshop attended by 55 children at Partridge House Gardens for the October School Holidays. During this two hour workshop children and families created cubbies out of tree branches, bamboo sticks, cardboard boxes and sheets.



7. **Glenelg Street Party**

The Glenelg Street Party took place on Sunday 6 October from 11am to 5pm, and is becoming a landmark within the City of Holdfast Bay calendar for both the community and the Local Traders. This event has seen a significant increase in the number of traders participating, with a record 46 Jetty Road businesses involved in the fashion show, creating activation in the street or organising pop-up stores/bars/restaurants.

The event is a collaboration between the Jetty Road Mainstreet Committee and the City of Holdfast Bay and in 2019 was run as part of the official entertainment programme of the Australian Masters Games.

The entertainment on offer was diverse with various live music acts fashion show, kids zone, roving entertainment and various demonstrations and workshops. Mayor Wilson presented the Glenelg Football Club the Keys to the City to acknowledge their win in the 2019 SANFL Grand Final.

Despite the inclement weather an estimated attendance of 20,000 people.

8. **Letter from City of Burnside – Climate Emergency Declaration**

A letter has been received from the City of Burnside advising of a Council resolution at the meeting of 24 September 2019 to declare that a climate emergency exists.

Refer Attachment 2

9. **Letter from Shoalhaven City Council – Notification of Council Resolution to Oppose Exploratory Drilling/Mining for Fossil Fuels in Great Australian Bight**

A letter has been received from Shoalhaven City Council advising of a Committee resolution to oppose the exploratory drilling/mining for fossil fuels in the Great Australian Bight.

Reefer Attachment 3

Attachment 1



SUCCESSFUL APPLICATIONS												
Grant - Capital												
Bid Title	Grant Total	Received in Previous Financial Year(s)	2019-20 Total	Received 2019-20 Quarter 1	Received 2019-20 Quarter 2	Received 2019-20 Quarter 3	Received 2019-20 Quarter 4	Received for future financial years	Total Received during 2019-20	Project Date	Acquittal Date	Status
Brighton Oval Sporting Complex SA Government- received June 2018	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000		\$ -				\$ -	1/07/2018	30/06/2020	Grant Awarded
Brighton Oval Sporting Complex - Outdoor Training Facilities	\$ 40,000	\$ 40,000	\$ 40,000							1/07/2019	31/01/2020	Grant Awarded
Brighton Oval Sporting Complex Federal Funding	\$ 5,000,000		\$ 5,000,000	\$ 5,000,000						1/11/2019	31/01/2021	Grant Awarded
Brighton Oval Sporting Complex AFL Funding	\$ 75,000	\$ 75,000	\$ 75,000							1/11/2019	31/01/2021	Grant Awarded
Coast Park Minda Dunes - received March 2018	\$ 4,241,684	\$ 4,241,684	\$ 4,241,684		\$ -				\$ -	1/07/2018	30/06/2019	Grant Awarded
Changing Places Accesible Toilet for Chapel St Plaza	\$ 100,000		\$ 100,000						\$ -	2/07/2019	30/06/2020	Grant Awarded
Pedestrian Safety Improvement Grant	\$ 185,095	\$ 185,095	\$ 185,095									
Jetty Road Stage 1 Construction	\$ 1,770,458		\$ 1,770,458	\$ 1,770,458						2019/20	30/06/2020	Grant Awarded
Total	\$ 13,412,237	\$ 6,541,779	\$ 13,412,237	\$ 6,770,458	\$ -	\$ -	\$ -		\$ -			

Grant - Non-Cash Receipt Council Owned Assets												
Bid Title	Grant Total	Received in Previous Financial Year(s)	2019-20 Total	Received 2019-20 Quarter 1					Total Received during 2019-20	Project Date	Acquittal Date	Status
Libraries Capital Materials Funding	118892	Recurring	118892	In kind contribution					\$ -	1/07/2019	30/06/2020	Grant Awarded
Total	118892		118892	\$ -					\$ -			

Grant - Operating Project and other												
Bid Title	Grant Total	Received in Previous Financial Year(s)	2019-20 Total	Received 2019-20 Quarter 1	Received 2019-20 Quarter 2	Received 2019-20 Quarter 3	Received 2019-20 Quarter 4	Received for future financial years	Total Received during 2019-20	Project Date	Acquittal Date	Status
Kaurna Exhibition Bay Discovery Centre	\$ 12,000		\$ 12,000	\$ 12,000								Grant Awarded
HACC operating grant	\$ 30,000		\$ 30,000	\$ 30,000								Grant Awarded
Total	\$ 42,000	\$ -	\$ 42,000	\$ 42,000	\$ -				\$ -			

Grant - Recurring												
Bid Title	Grant Total	2019-20 Total	Received 2019-20 Quarter 1	Received 2019-20 Quarter 2	Received 2019-20 Quarter 3	Received 2019-20 Quarter 4	Received for future financial years	Total Received during 2019-20	Project Date	Acquittal Date	Funding Body/Grant Program	Status
Commonwealth Home Support Program (CHSP)	\$ 950,914	Recurring	\$ 241,295					\$ 241,295	30/10/2020	30/06/2020	Public Library Board	Grant Awarded
Financial Assistance Grant - General Purpose	\$ 758,886	Recurring	\$ 99,735					\$ 99,735	1/07/2017	30/06/2018		Grant Awarded
Financial Assistance Grant - Roads	\$ 381,773	Recurring	\$ 41,370					\$ 41,370	1/07/2017	30/06/2018		Grant Awarded
Libraries Board Grant - Brighton Library	\$ 70,232	Recurring						\$ -	1/07/2017	30/06/2018		Grant Awarded
Libraries Board Grant - Glenelg Library	\$ 70,232	Recurring						\$ -	1/07/2017	30/06/2018		Grant Awarded
NRM Biodiversity and Coastal Project Officer	\$ 123,000	Recurring	\$ 56,000					\$ 56,000	1/07/2017	30/06/2018		Grant Awarded
Supplementary Roads Grant	\$ 183,978	Recurring						\$ -	1/07/2017	30/06/2018		Grant Awarded
SA HACC	\$ 250,000	Recurring	\$ 64,063					\$ 64,063	30/08/2020	30/06/2020		Grant Awarded
Total	\$ 2,789,015		\$ 502,463	\$ -	\$ -	\$ -	\$ -	\$ 502,463				

Total of Grant Funding for 2019-20 Confirmed				\$ 16,362,144
Total received in 2018-19 applicable to 2019-20				\$ 6,541,779
Total Received 2019-20 - Quarter 1				\$ 7,433,813
Total Received 2019-20 - Quarter 2				-
Total Received 2019-20 - Quarter 3				-
Total Received 2019-20 - Quarter 4				-
Total Received in 2019-20 for future financial years				
Total Grant Funding received				\$ 13,975,592

Attachment 2



- 9 OCT 2019

Doc/.....

Fol/.....

4 October 2019

Mayor Amanda Wilson
City of Holdfast Bay
PO Box 19
BRIGHTON SA 5048

Dear Mayor Wilson

CLIMATE EMERGENCY DECLARATION BY THE CITY OF BURNSIDE

The City of Burnside, South Australia, resolved at the meeting held 24 September 2019 to declare that a climate emergency exists, advocating for action and collaboration across all tiers of government and providing a foundation for climate change to be considered holistically in the decisions and operations of Council.

The following was officially resolved and I am corresponding with you in accordance with Part 5 of this resolution (C12267):

1. That Council acknowledge the work being done to both mitigate and adapt to, Climate Change within the City of Burnside through initiatives within the 'Climate Change – Actions for Adaptation and Mitigation' Report.
2. That Council recognise the need to give climate mitigation and adaptation a greater emphasis in decisions and operations.
3. That Council declares that climate change poses a significant risk to both the quality of life of residents within the City of Burnside and its natural and built environments.
4. Declare that we are in a state of climate emergency that requires urgent action by all levels of government in Australia, including Local Government and the City of Burnside to both slow down changes in climate and for communities to adapt to it. Therefore, Council instructs administration to
 - 4.1 ensure climate change is a key priority within the development of Council's strategic plan (currently in development);
 - 4.2 develop a climate change policy; and
 - 4.3 monitor and provide an annual report to Council on performance in relation to climate change adaptation and mitigation.
5. Instructs the Mayor to write to the Australian Prime Minister, the South Australian Premier, State and Federal MPs whose electorates contain or adjoin the City of Burnside, and the CEOs and Mayors of all South Australian Councils, providing a copy

of this resolution and calling upon them to act urgently to address climate change and its impacts.

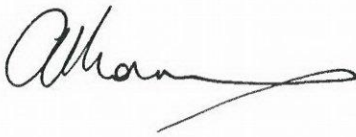
I consider this a milestone moment for Council which reflects the community's and the population's sentiment over the future of our planet, and the importance of it for generations to come. I believe that if we fail to acknowledge the extent of the problem we may also ignore and / or overlook opportunities to take action.

This declaration sends a strong message to all levels of government that now is the time to take urgent action on climate change. In making this declaration, the City of Burnside joins and stands in solidarity with local governments across the nation who have already declared a climate emergency.

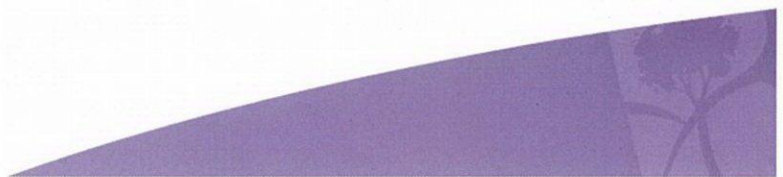
At the same time, a Climate Change Emergency has also been declared by our Upper House; a first for any Australian State and a testament to the enormity of the problem and tasks ahead of us.

Thank you for taking the time to consider this critical matter.

Yours sincerely

A handwritten signature in dark ink, appearing to read 'Anne Monceaux', with a long, sweeping horizontal stroke extending to the right.

Anne Monceaux
Mayor



Council Reference: 19356E (D19/336129)
1 October 2019

Mr Roberto Bria
Chief Executive Officer
City of Holdfast Bay
PO Box 19
Brighton SA 5048

Dear Mr Bria

**Notification of Council Resolution
Opposition to Exploratory Drilling/Mining for Fossil Fuels –
Great Australian Bight**

I wish to advise that Council considered a report on the above matter at its Development & Environment Committee Meeting on 3 September 2019. The Committee resolved (MIN19.612) that Council:

1. Join other councils to protect the Great Australian Bight and oppose all exploratory drilling and mining for fossil fuels in the Great Australian Bight;
2. Write to relevant State and Federal Members of Parliament;
3. Write to Victorian councils that have already opposed this to express Council's support for their position;
4. Request that the Federal Government treat Shoalhaven City Council as a stakeholder and inform us duly of the progress of Equinor's application; and
5. Write to all Coastal Councils in NSW, NSW Coastal Council (NSW Department of Planning, Industry and Environment) and the Australian Coastal Councils Association Incorporated to advise them of Council's decision and encourage their support.

The above resolution came about after the Shoalhaven City Council received a petition with over 1,000 signatures showing their opposition to the proposed drilling in the Great Australian Bight. Residents and visitors alike have grave concerns for what this drill could potentially mean for our beaches, our industries, our tourism and our wildlife if a spill was to occur. Let alone the catastrophic effect it would have on the Great Australian Bight, the main highway for wildlife found nowhere else in the world, some already endangered.

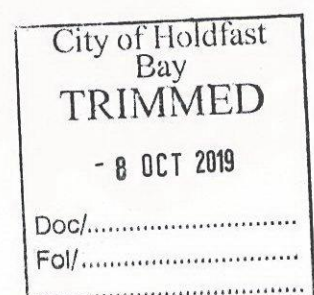
The Shoalhaven City Council strongly opposes the proposed drilling and supports the stance of all like-minded Councils. We encourage all areas of Government to give this critical issue serious consideration.

If you need further information about this matter, please contact me on (02) 4429 3318 or by email to council@shoalhaven.nsw.gov.au. Please quote Council's reference 19356E (D19/336129).

Yours faithfully



Phil Costello
Director, Planning, Environment & Development



Item No: **14.2**

Subject: **2018-19 GENERAL PURPOSE FINANCIAL STATEMENTS**

Date: 22 October 2019

Written By: Manager Finance, Finance Manager - Alwyndor

General Manager: Strategy & Business Services, Ms P Jackson

SUMMARY

The completed financial statements for the year ended 30 June 2019 have been reviewed by the Audit Committee and audited by Council's external auditors, BDO who have indicated that an unqualified audit opinion will be provided. They are presented to Council to be received, noted and authorised.

The consolidated operating result before capital revenues is \$1,484,000 surplus comprising \$418,000 (deficit) from Alwyndor and \$1,902,000 surplus from Council's municipal operations. Contained in Council's municipal operations result is a \$76,000 surplus from Council's 15% equity interest in Southern Region Waster Resource Authority (SRWRA).

The operating results vary from the preliminary result reported to Council on 13 August (Report 306/19) as indicated in the table below.

Preliminary Report Council 306/19 operating result before net gain/loss on asset disposals/valuations - rounded	Financial Statements Operating Result (rounded)	Difference (to Council Report 306/19)
<i>Municipal Operations</i>		
\$1,856,000 Surplus	\$1,902,000 Surplus	\$46,000 increase in surplus
<i>Alwyndor Operations</i>		
(\$400,000) Deficit	(\$418,000) Deficit	\$18,000 increase in deficit
<i>Consolidated</i>		
\$1,456,000 Surplus	\$1,484,000 Surplus	\$28,000 increase in surplus

The major difference with the Council operating result was accounting for the final SRWRA surplus result, processing final invoices to 2018/19 and accounting for in-kind library grants.

Loan receivables were reviewed and considered by the Audit Committee on 28 August 2019 (Report 325/19). The financial statements have maintained the loan impairment provision in accordance with the recommendations.

The major difference with the Alwyndor result was processing additional professional services invoices relating to accreditation and adjustments for year-end payroll accruals.

RECOMMENDATION

1. **That the financial statements for the City of Holdfast Bay for the year ended 30 June 2019 as contained in Attachment 1 to Report No: 393/19 be received and noted.**
2. **That the Mayor and the Chief Executive Officer be authorised to sign the following certification of the financial statements;**

In our opinion:

- (a) **the accompanying (2017-18) financial statements comply with the *Local Government Act 1999, Local Government (Financial Management) Regulations 2011* and Australian Accounting Standards;**
- (b) **the financial statements present a true and fair view of the Council's financial position at 30 June 2019 and the results of its operations and cash flows for the financial year;**
- (c) **internal controls implemented by Council provide a reasonable assurance that the Council's financial records are complete, accurate and reliable and were effective throughout the financial year; and**
- (d) **the financial statements accurately reflect the Council's accounting and other records.**

COMMUNITY PLAN

Culture: Being financially accountable

COUNCIL POLICY

Note 1 to the Financial Statements details Council's significant accounting policies.

STATUTORY PROVISIONS

Local Government Act 1999

Local Government (Financial Management) Regulations 2011

BACKGROUND

The financial statements for the year ended 30 June 2019 have been prepared in accordance with Australian Accounting Standards, the *Local Government Act 1999*, and the *Local Government (Financial Management) Regulations 2011* and Council policies. They have also been reviewed by the Audit Committee which resolved that it is satisfied that they present fairly the state of affairs of Council.

Report No: 306/19 presented to Council at its meeting on 13 August 2019 included preliminary unaudited financial statements as at 30 June 2019. Subsequently, the financial statements have been completed and audited.

REPORT

Compliance with the *Local Government Act 1999* ("the Act) and *Local Government (Financial Management) Regulations 2011* ("the Regulations") necessarily results in a detailed and lengthy report. It has been divided into four parts and discusses the financial performance of Council's municipal activities and Alwyndor Aged Care facility:

- Statutory requirements and audit
- Changes since the unaudited interim statements were presented to Council on 13 August 2019
- Comparison with the prior year, 2017/18, audited financial statements
- Comparison of actual results with the 2018/19 original budget and revised forecast.

Statutory Requirements and Audit

The Act and Regulations provide for a number of requirements in relation to the preparation, presentation, audit and adoption of Council's financial statements.

Council's financial statements have been prepared in accordance with legislative requirements and Council policies and are provided at Attachment 1.

Refer Attachment 1

Consolidation

The consolidated financial statements include Alwyndor Aged Care Facility (Alwyndor) and Council's 15% equity interests in the Southern Region Waste Resource Authority (SRWRA).

Alwyndor is not a separate entity to Council but is operated with reasonable autonomy with oversight by the Alwyndor Management Committee, a committee of Council established under section 41 of the *Local Government Act*, comprising Elected Members and independent members with industry expertise.

Alwyndor has prepared separate financial statements and these are provided at Attachment 2.

Refer Attachment 2

Council's auditor has indicated that an unqualified report will be given for the Alwyndor Statements. The Alwyndor Management Committee have reviewed the Alwyndor Financial Statements on 17 October 2019. Subsequent to the Committee meeting the statements have been signed by the Chair of the Alwyndor Management Committee, Council's Chief Executive Officer and the General Manager – Alwyndor.

Review by Audit Committee

Section 126(4) of the Act requires Council's Audit Committee to review the annual financial statements to ensure that they present fairly the state of affairs of Council.

At its meeting on 9 October 2019, the Audit Committee received an unqualified audit completion report from Council's external auditor, BDO and the minutes of this meeting are provided elsewhere in this agenda under Report No: 394/19.

Independence of Council's Auditor

Regulation 16A requires that Council must not engage its auditor to provide services to Council outside the scope of the auditor's functions under the Act. Furthermore, the Presiding Member of the Audit Committee and Chief Executive Officer are required to provide a statement that provides certification as to compliance with the auditor's independence, such statements to accompany the financial statements.

Copies of the statements from the Presiding Member of the Audit Committee and Chief Executive Officer are contained at Attachment 3.

Refer Attachment 3

Certification by Chief Executive Officer and Mayor

The format of certification of the Annual Financial Statements is governed by Regulation 14 which requires that the financial statements must be in accordance with the requirements set out in the Model Financial Statements as published by the Local Government Association and approved by the Minister. The certification statement is placed at the beginning of the statements and requires the Mayor and the Chief Executive Officer to express an opinion as to the statement's legislative compliance, current financial position, effectiveness of associated internal controls and accuracy of accounting records.

The Audit Committee has reviewed the statements and expressed an opinion on Council's internal controls. It has also met with the external auditor who has indicated that an unqualified audit report will be given. It is proposed that the certification statement be authorised for signature as part of the final recommendation contained within this report.

Audit

The financial statements for the year ended 30 June 2019 have been audited by Council's auditor, BDO. The auditor has indicated that an unqualified audit report will be given after the final statements are signed by the Mayor and the Chief Executive Officer.

As part of the audit, the General Manager Strategy & Business Services and Manager Finance have signed a letter to the auditor which provides certain representations in relation to the financial statements pursuant to Australian Auditing Standard ASA580, a copy of which is provided at Attachment 4.

Refer Attachment 4

Operating Result

The consolidated operating result before capital revenues is \$1,484,000 surplus comprising \$418,000 (deficit) from Alwyndor and \$1,902,000 surplus from Council's municipal operations.

The operating results vary from the preliminary result reported to Council on 13 August 2019 (report 306/19) due to the accounting for the \$76,000 SRWRA surplus result, processing final invoices to 2018/19 and accounting for in-kind library grants.

Loan receivables were reviewed and considered by the Audit Committee on 28 August 2019 (Report 325/19). On 10 September Council noted the minutes of the Audit Committee (Minute C110919/1606). The loan impairment provision has been maintained in accordance with the recommendations.

The major difference with the Alwyndor result was processing additional professional services invoices relating to accreditation and adjustments for year-end payroll accruals.

The key features affecting the overall operating result for 2018-19 compared to the previous year and referenced to the notes in the financial statements are provided as Attachment 5.

Refer Attachment 5

Comparison of Actual Result to Budget Forecasts

During 2018-19 three budget updates detailing budget variances were approved by Council (Report Nos: 361/18, 51/19 and 152/19). A report covering the preliminary results and budget variations was also received by Council (Report No: 306/19).

Regulation 10 of the *Local Government (Financial Management) Regulations 2011* requires a final report to be prepared on the aggregated audited financial results relative to the estimated results set out in the original and revised budgets. The report must include the four principal financial statements (excluding notes) presented in the same format as the Model Financial Statements. Separate funding statements with explanatory notes and the four comparative consolidated statements are provided as Attachment 6.

Refer Attachment 6

Ratio Analysis

Financial indicators have been determined and are detailed in note 15 of the financial statements.

The ratios have been compared to the 2018-19 budget including the interest cover ratio which indicates the ability to service debt by calculating net financial interest as a percentage of overall operating revenue. The following table provides ratio analysis for consolidated activities including comparisons to budget.

Ratio Consolidated Funds (refer definitions below)	Target – from Long Term Financial Plan	Original Budget	Revised Budget Forecast	Actual Results
Operating Result*	≥ 0	\$458,384 Surplus	\$211,519 Surplus	\$1,484,000 Surplus
Operating Ratio**	$\geq 0\%$	0.7%	0.3%	2%
Net Financial Liabilities Ratio***	$\leq 75\%$	56%	52%	41%
Interest Cover Ratio****	$\leq 5\%$	0.6%	0.3%	0.1%
Asset Sustainability Ratio*****	90% -110%	60%	73%	112%

***Operating Result** is the result from total operating income less total operating expenses before asset disposals, amounts received for assets and changes in the valuations of assets.

****Operating Ratio** expresses the operating result as a percentage of total operating income.

*****Net Financial Liabilities Ratio** expresses total liabilities less total financial assets as a percentage of total operating income.

******Interest Cover Ratio** expresses finance costs including interest on borrowings less interest on investments as a percentage of total operating revenue excluding interest on investments.

*******Asset Sustainability Ratio** is defined as net capital expenditure on the renewal and replacement of existing assets expressed as a percentage of depreciation.

Ratios - Municipal Funds

The following table provide ratio analysis for municipal activities including comparisons to budget.

Ratio – Municipal Funds	Target – from Long Term Financial Plan	Original Budget	Revised Budget Forecast	Actual Results (rounded)
Operating Result	≥ 0	\$272,076 Surplus	\$537,245 Surplus	\$1,902,000 Surplus
Operating Ratio	$\geq 0\%$	0.6%	1.1%	4%
Net Financial Liabilities Ratio	$\leq 75\%$	49%	41%	21%
Interest Cover Ratio	$\leq 5\%$	1.5%	1.1%	1.0%
Asset Sustainability Ratio	90% -110%	57%	72%	107%

Explanation of Variances Between Budget and Result – Municipal Funds

The contributing factors for the *operating result* budget forecast surplus result from the original forecast have been reported to Council throughout the financial year and are detailed in attachment 6.

The following table summarises the major contributing factors:

Major Municipal Operational Variances	Amount
Lower employment costs	\$130,045
Lower SRWRA income equity share offset by lower materials, contract, other expenditure	\$(36,141)
Yet to be finalised operational projects	\$475,400
Lower interest on borrowings expense	\$44,389
Lower depreciation expense	\$57,306
Timing of Financial Assistance Grants	\$338,670
Higher Caravan Park user income	\$183,606
Higher investment income	\$40,965
Higher car park user income	\$39,007
State Library Grant – in-kind lending materials	\$91,508
Total variance to forecast	\$1,364,755

The major contributing factors for the reduced *net financial liabilities ratio* are as follows:

The major contributing factor for the reduced *asset sustainability ratio* is the timing of capital expenditure as previously discussed.

- The 2018-19 original ratio assumed completion of the 2017-18 capital works program. However not all 2017/18 capital projects were completed and the net capital expenditure budget was increased by \$7,155,635 during 2018-19.
- A strong positive cash flow occurred during 2018/19 due to the timing of major grant income and related capital expenditure including \$4.35m for Minda Coast Park and \$2m for Brighton Sports Complex.
- The 2018/19 capital expenditure program was not finalised by 30 June 2019 and \$7,714,169 (net) has been approved by Council (Report 306/19) to be carried forward into 2019-20. This is part funded by new borrowings totaling \$3,450,970.
- The above factors contributed to sufficient positive cash flow throughout 2018/19 to not require new borrowings.

Ratios – Alwyndor Funds

Ratio – Alwyndor Funds	Target – from Long Term Financial Plan	Original Budget	Revised Budget Forecast	Actual Results Rounded
Operating Result	≥ 0	\$186,308 Surplus	(\$325,726) Deficit	(\$418,000) Deficit

Additional Alwyndor Performance Indicators	Target	Actual to 30 June 2019
Bed occupancy rate – year-to-date average	98%	98.06%
Cash Liquidity Level – ability to refund bonds/refundable accommodation deposits (RAD's)	Minimum of \$2m	\$5.6m @ call
Accommodation Bond/RAD Level – to ensure it is increasing to provide financial reserves for future capital expenditure	\$32m.	@ 30/6/19 \$31.9m. 1.8% increase
Percentage of full pension funded beds – this determines eligibility for Federal Government refurbishment supplement funding	41% - 55 beds	41% - 56 beds
Resident Financial Position – surplus/(deficit) position per resident	(\$8.45) deficit per resident per day	(\$8.78) deficit per resident per day

Explanation of Variances Between Target, Budget and Result – Alwyndor Funds

The major contributing factors for the *operating result* actual deficit increase from the original forecast is based on numerous factors as tabled below:

Major Alwyndor Operational Variances	Amount
Operational Review Costs for Accreditation & Training - Employment costs	\$90,000
Additional Depreciation on equipment	\$14,000
Higher interest expense	\$22,000
Lower materials, contracts and other expenses	(\$34,000)
Total variance to forecast	\$92,000

Southern Region Waste Resource Authority (SRWRA)

SRWRA is an established regional subsidiary under Section 43 of the *Local Government Act* to provide and operate services for the management of waste facilities under its control on behalf of its constituent Councils. The Councils include City of Holdfast Bay, City of Onkaparinga and City of Marion. Each Council has equal voting rights, however the percentage of interest and ownership differs being City of Holdfast Bay 15%, City of Onkaparinga 55% and City of Marion 30%. The SRWRA overall financial result for 2018/19 was \$512,000 operating surplus. The attached SRWRA Annual Report and audited financial statements will be included in Council's annual report.

Refer Attachment 7

BUDGET

The content and attachments to this report detail the 2018-19 financial results and budget variations.

LIFE CYCLE COSTS

This report has no direct implication for life cycle costs.

Attachment 1



City of Holdfast Bay

GENERAL PURPOSE FINANCIAL STATEMENTS
for the year ended 30 June 2019



City of Holdfast Bay

General Purpose Financial Statements for the year ended 30 June 2019

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General Purpose Financial Statements

for the year ended 30 June 2019

Certification of Financial Statements

We have been authorised by the Council to certify the financial statements in their final form.

In our opinion:

- the accompanying financial statements comply with the *Local Government Act 1999*, *Local Government (Financial Management) Regulations 2011* and Australian Accounting Standards,
- the financial statements present a true and fair view of the Council's financial position at 30 June 2019 and the results of its operations and cash flows for the financial year,
- internal controls implemented by the Council provide a reasonable assurance that the Council's financial records are complete, accurate and reliable and were effective throughout the financial year,
- the financial statements accurately reflect the Council's accounting and other records.

R. Bria

CHIEF EXECUTIVE OFFICER

A. Wilson

MAYOR

Date:

City of Holdfast Bay

Statement of Comprehensive Income

for the year ended 30 June 2019

\$ '000	Notes	2019	2018
Income			
Rates Revenues	2a	36,020	34,886
Statutory Charges	2b	2,282	2,224
User Charges	2c	7,698	7,034
Grants, Subsidies and Contributions	2g	13,896	13,739
Investment Income	2d	687	562
Reimbursements	2e	2,632	2,697
Other Income	2f	4,042	3,915
Net Gain - Equity Accounted Council Businesses	19	76	267
Total Income		67,333	65,324
Expenses			
Employee Costs	3a	29,316	29,316
Materials, Contracts & Other Expenses	3b	25,605	24,048
Depreciation, Amortisation & Impairment	3c	10,150	9,806
Finance Costs	3d	778	856
Total Expenses		65,849	64,026
Operating Surplus / (Deficit)		1,484	1,298
Asset Disposal & Fair Value Adjustments	4	(243)	(142)
Amounts Received Specifically for New or Upgraded Assets	2g	3,460	1,832
Net Surplus / (Deficit) ¹		4,701	2,988
Other Comprehensive Income			
<i>Amounts which will not be reclassified subsequently to operating result</i>			
Changes in Revaluation Surplus - I,PP&E	9a	(11,523)	(9,203)
Total Other Comprehensive Income		(11,523)	(9,203)
Total Comprehensive Income		(6,822)	(6,215)

¹ Transferred to Statement of Changes in Equity

City of Holdfast Bay

Statement of Financial Position

as at 30 June 2019

\$ '000	Notes	2019	2018
ASSETS			
Current Assets			
Cash and Cash Equivalents	5a	25,559	27,092
Trade & Other Receivables	5b	3,244	3,062
Inventories	5c	9	10
Total Current Assets		28,812	30,164
Non-Current Assets			
Financial Assets	6a	1,301	1,496
Equity Accounted Investments in Council Businesses	6b	2,945	2,869
Infrastructure, Property, Plant & Equipment	7a	712,513	727,944
Other Non-Current Assets	6c	5,053	520
Total Non-Current Assets		721,812	732,829
TOTAL ASSETS		750,624	762,993
LIABILITIES			
Current Liabilities			
Trade & Other Payables	8a	41,053	45,228
Borrowings	8b	1,000	1,130
Provisions	8c	4,068	4,303
Total Current Liabilities		46,121	50,661
Non-Current Liabilities			
Borrowings	8b	11,460	12,460
Provisions	8c	432	439
Total Non-Current Liabilities		11,892	12,899
TOTAL LIABILITIES		58,013	63,560
Net Assets		692,611	699,433
EQUITY			
Accumulated Surplus		179,160	174,459
Asset Revaluation Reserves	9a	507,036	518,559
Other Reserves	9b	6,415	6,415
Total Council Equity		692,611	699,433

City of Holdfast Bay

Statement of Changes in Equity for the year ended 30 June 2019

\$ '000		Accumulated Surplus	Asset Revaluation Reserve	Other Reserves	Total Equity
	Notes				
2019					
Balance at the end of previous reporting period		174,459	518,559	6,415	699,433
a. Net Surplus / (Deficit) for Year		4,701	-	-	4,701
b. Other Comprehensive Income					
- Gain (Loss) on Revaluation of I,PP&E	7a	-	(11,523)	-	(11,523)
Other Comprehensive Income		-	(11,523)	-	(11,523)
Total Comprehensive Income		4,701	(11,523)	-	(6,822)
Balance at the end of period		179,160	507,036	6,415	692,611
2018					
Balance at the end of previous reporting period		171,538	527,762	6,348	705,648
a. Net Surplus / (Deficit) for Year		2,988	-	-	2,988
b. Other Comprehensive Income					
- Gain (Loss) on Revaluation of I,PP&E	7a	-	(9,203)	-	(9,203)
Other Comprehensive Income		-	(9,203)	-	(9,203)
Total Comprehensive Income		2,988	(9,203)	-	(6,215)
c. Transfers between Reserves		(67)	-	67	-
Balance at the end of period		174,459	518,559	6,415	699,433

City of Holdfast Bay

Statement of Cash Flows

for the year ended 30 June 2019

\$ '000	Notes	2019	2018
Cash Flows from Operating Activities			
<u>Receipts</u>			
Rates Receipts		35,907	34,812
Statutory Charges		2,332	2,444
User Charges		10,097	7,452
Grants, Subsidies and Contributions (operating purpose)		14,066	14,052
Investment Receipts		687	562
Reimbursements		2,642	2,783
Other Receipts		13,146	12,524
<u>Payments</u>			
Payments to Employees		(29,367)	(29,345)
Payments for Materials, Contracts & Other Expenses		(34,849)	(26,364)
Finance Payments		(778)	(856)
Net Cash provided by (or used in) Operating Activities	11b	13,883	18,064
Cash Flows from Investing Activities			
<u>Receipts</u>			
Amounts Received Specifically for New/Upgraded Assets		(2,886)	1,832
Sale of Replaced Assets		390	227
Sale of Surplus Assets		22	17
Repayments of Loans by Community Groups		208	260
Distributions Received from Equity Accounted Council Businesses		-	383
<u>Payments</u>			
Expenditure on Renewal/Replacement of Assets		(4,268)	(5,208)
Expenditure on New/Upgraded Assets		(7,162)	(8,142)
Loans Made to Community Groups		-	(50)
Net Cash provided by (or used in) Investing Activities		(13,696)	(10,680)
Cash Flows from Financing Activities			
<u>Receipts</u>			
Proceeds from Bonds & Deposits		4	18
Proceeds from Aged Care Facility Deposits		8,640	9,416
<u>Payments</u>			
Repayments of Borrowings		(1,130)	(2,617)
Repayment of Aged Care Facility Deposits		(9,234)	(8,471)
Net Cash provided by (or used in) Financing Activities		(1,720)	(1,654)
Net Increase (Decrease) in Cash Held		(1,533)	5,730
plus: Cash & Cash Equivalents at beginning of period	11	27,092	21,362
Cash & Cash Equivalents at end of period	11	25,559	27,092

Notes to and forming part of the Financial Statements for the year ended 30 June 2019

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n/a - not applicable

Notes to and forming part of the Financial Statements for the year ended 30 June 2019

Note 1. Summary of Significant Accounting Policies

The principal accounting policies adopted by Council in the preparation of these consolidated financial statements are set out below.

These policies have been consistently applied to all the years presented, unless otherwise stated.

1 Basis of Preparation

1.1 Compliance with Australian Accounting Standards

This general purpose financial report has been prepared on a going concern basis using the historical cost convention in accordance with Australian Accounting Standards as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board, Interpretations and relevant South Australian legislation.

The financial report was authorised for issue by certificate under regulation 14 of the *Local Government (Financial Management) Regulations 2011*.

1.2 Historical Cost Convention

Except as stated below, these financial statements have been prepared in accordance with the historical cost convention.

1.3 Critical Accounting Estimates

The preparation of financial statements in conformity with Australian Accounting Standards requires the use of certain critical accounting estimates and requires management to exercise its judgement in applying Council's accounting policies.

The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are specifically referred to in the relevant sections of these Notes.

1.4 Rounding

All amounts in the financial statements have been rounded to the nearest thousand dollars (\$'000).

2 The Local Government Reporting Entity

The City of Holdfast Bay is incorporated under the South Australian *Local Government Act 1999* and has its principal place of business at 24 Jetty Road, Brighton. These financial statements include the Council's direct operations and all entities through which Council controls resources to carry on its functions. In the process of reporting on the Council as a single unit, all transactions and balances between activity areas and controlled entities have been eliminated.

3 Income Recognition

Income is measured at the fair value of the consideration received or receivable. Income is recognised when the Council obtains control over the assets comprising the income, or when the amount due constitutes an enforceable debt, whichever first occurs.

Where grants, contributions and donations recognised as incomes during the reporting period were obtained on the condition that they be expended in a particular manner or used over a particular period, and those conditions were undischarged as at the reporting date, the amounts subject to those undischarged conditions are disclosed in these notes. Also disclosed is the amount of grants, contributions and receivables recognised as incomes in a previous reporting period which were obtained in respect of the Council's operations for the current reporting period.

In recent years the payment of untied financial assistance grants has varied from the annual allocation as shown in the table below:

	Cash Payment Received	Annual Allocation	Difference
2016/17	\$1,676,106	\$1,106,206	+ \$599,900
2017/18	\$1,185,644	\$1,136,934	+ \$48,710
2018/19	\$1,676,394	\$1,324,637	+ \$351,757

Because these grants are untied, the Australian Accounting Standards require that payments be recognised upon receipt. Accordingly, the operating results of these periods have been distorted compared to those that would have been reported

Notes to and forming part of the Financial Statements for the year ended 30 June 2019

Note 1. Summary of Significant Accounting Policies (continued)

had the grants been paid in the year to which they were allocated.

The Operating Surplus Ratio disclosed in Note 15 has also been calculated after adjusting for the distortions resulting from the differences between the actual grants received and the grants entitlements allocated.

4 Cash, Cash Equivalents and other Financial Instruments

Cash Assets include all amounts readily convertible to cash on hand at Council's option with an insignificant risk of changes in value with a maturity of three months or less from the date of acquisition.

Receivables for rates and annual charges are secured over the subject land, and bear interest at rates determined in accordance with the Local Government Act 1999. Other receivables are generally unsecured and do not bear interest.

All receivables are reviewed as at the reporting date and adequate allowance made for amounts the receipt of which is considered doubtful.

All financial instruments are recognised at fair value at the date of recognition. A detailed statement of the accounting policies applied to financial instruments forms part of Note 13.

5 Inventories

Inventories held in respect of stores have been valued by using the weighted average cost on a continual basis, after adjustment for loss of service potential. Inventories held in respect of business undertakings have been valued at the lower of cost and net realisable value.

6 Infrastructure, Property, Plant & Equipment

6.1 Initial Recognition

All assets are initially recognised at cost. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition.

All non-current assets purchased or constructed are capitalised as the expenditure is incurred and depreciated as soon as the asset is held "ready for

use". Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition, including architects' fees and engineering design fees and all other costs incurred. The cost of non-current assets constructed by the Council includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

6.2 Materiality

Assets with an economic life in excess of one year are only capitalised where the cost of acquisition exceeds materiality thresholds established by Council for each type of asset. In determining (and in annually reviewing) such thresholds, regard is had to the nature of the asset and its estimated service life. Examples of capitalisation thresholds applied during the year are given below. No capitalisation threshold is applied to the acquisition of land or interests in land.

Office Furniture & Fittings	\$2,000
Equipment	\$2,000
Buildings	\$10,000
Roads	\$10,000
Other Infrastructure	\$6,500

6.3 Subsequent Recognition

All material asset classes are revalued on a regular basis such that the carrying values are not materially different from fair value. Significant uncertainties exist in the estimation of fair value of a number of asset classes including land, buildings and associated structures and infrastructure. Further detail of these uncertainties, and of existing valuations, methods and valuers are provided at Note 7.

6.4 Depreciation of Non-Current Assets

Other than land, all infrastructure, property, plant and equipment assets recognised are systematically depreciated over their useful lives on a straight-line basis which, in the opinion of Council, best reflects the consumption of the service potential embodied in those assets.

Depreciation methods, useful lives and residual values of classes of assets are reviewed annually.

Notes to and forming part of the Financial Statements for the year ended 30 June 2019

Note 1. Summary of Significant Accounting Policies (continued)

Major depreciation periods for each class of asset are listed below. Depreciation periods for infrastructure assets have been estimated based on the best information available to Council, but appropriate records covering the entire life cycle of these assets are not available, and extreme care should be used in interpreting financial information based on these estimates.

Plant, Furniture & Equipment

Office Furniture & Equipment	3 to 10 years
Vehicles and Road-making Equip	6 to 15 years
Other Plant & Equipment	3 to 25 years

Building & Other Structures

Buildings – masonry	50 to 170 years
Buildings – other construction	20 to 60 years
Park Structures – masonry	40 to 100 years
Park Structures – other construction	20 to 50 years

Infrastructure

Sealed Roads – Surface	15 to 40 years
Sealed Roads – Structure	120 to 150 years
Sealed Roads – Sub-base	300 years
Sealed Roads – Kerbing	100 years
Bridges	100 years
Paving & Footpaths	10 to 50 years
Drains / Culverts	15 to 150 years
Playground Equipment	10 to 20 years
Benches, seats, etc	7 to 25 years

Other Assets

Library Lending Materials	7 years
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6.5 Impairment

Assets whose future economic benefits are not dependent on the ability to generate cash flows, and where the future economic benefits would be replaced if Council were deprived thereof, are not subject to impairment testing.

Other assets that are subject to depreciation are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount (which is the higher of the present value of future cash inflows or value in use).

Where an asset that has been revalued is subsequently impaired, the impairment is first offset against such amount as stands to the credit of that

class of assets in Asset Revaluation Reserve, any excess being recognised as an expense.

7 Payables

7.1 Goods & Services

Creditors are amounts due to external parties for the supply of goods and services and are recognised as liabilities when the goods and services are received. Creditors are normally paid 30 days after the month of invoice. No interest is payable on these amounts.

7.2 Payments Received in Advance & Deposits

Amounts other than grants received from external parties in advance of service delivery, and security deposits held against possible damage to Council assets, are recognised as liabilities until the service is delivered or damage reinstated, or the amount is refunded as the case may be.

8 Borrowings

Borrowings are carried at their principal amounts which represent the present value of future cash flows associated with servicing the debt. Interest is accrued over the period to which it relates, and is recorded as part of "Payables".

9 Employee Benefits

9.1 Salaries, Wages & Compensated Absences

Liabilities for employees' entitlements to salaries, wages and compensated absences expected to be paid or settled within 12 months of reporting date are accrued at nominal amounts (including payroll based oncosts) measured in accordance with AASB 119.

Liabilities for employee benefits not expected to be paid or settled within 12 months are measured as the present value of the estimated future cash outflows (including payroll based oncosts) to be made in respect of services provided by employees up to the reporting date. Present values are calculated using government guaranteed securities rates with similar maturity terms.

No accrual is made for sick leave as Council experience indicates that, on average, sick leave taken in each reporting period is less than the entitlement accruing in that period, and this

Notes to and forming part of the Financial Statements for the year ended 30 June 2019

Note 1. Summary of Significant Accounting Policies (continued)

experience is expected to recur in future reporting periods. Council does not make payment for untaken sick leave.

9.2 Superannuation

The Council makes employer superannuation contributions in respect of its employees to the Statewide Superannuation Scheme. The Scheme has two types of membership, each of which is funded differently. No changes in accounting policy have occurred during either the current or previous reporting periods. Details of the accounting policies applied and Council's involvement with the schemes are reported in Note 18.

10 Leases

Lease arrangements have been accounted for in accordance with Australian Accounting Standard AASB 117.

In respect of operating leases, where the lessor substantially retains all of the risks and benefits incident to ownership of the leased items, lease payments are charged to expense over the lease term.

11 Equity Accounted Council Businesses

Council participates in cooperative arrangements with other Councils for the provision of services and facilities. Council's interests in cooperative arrangements, which are only recognised if material, are accounted for in accordance with AASB 128 and set out in detail in Note 19.

12 GST Implications

In accordance with UIG Abstract 1031 "Accounting for the Goods & Services Tax"

- Receivables and Creditors include GST receivable and payable.
- Except in relation to input taxed activities, revenues and operating expenditures exclude GST receivable and payable.
- Non-current assets and capital expenditures include GST net of any recoupment.

- Amounts included in the Statement of Cash Flows are disclosed on a gross basis.

13 New accounting standards and UIG interpretations

In the current year, Council adopted all of the new and revised Standards and Interpretations issued by the Australian Accounting Standards Board (AASB) that are relevant to its operations and effective for the current reporting period. The adoption of the new and revised Standards and Interpretations has not resulted in any material changes to Council's accounting policies.

The City of Holdfast Bay has not applied any Australian Accounting Standards and Interpretations that have been issued but are not yet effective.

14 Disclaimer

Nothing contained within these statements may be taken to be an admission of any liability to any person under any circumstance.

City of Holdfast Bay

Notes to and forming part of the Financial Statements for the year ended 30 June 2019

Note 2. Income

\$ '000	Notes	2019	2018
(a). Rates Revenues			
General Rates			
General Rates		34,662	33,592
Less: Mandatory Rebates		(445)	(409)
Less: Discretionary Rebates, Remissions & Write Offs		(178)	(200)
Total General Rates		34,039	32,983
Other Rates (Including Service Charges)			
Natural Resource Management Levy		1,254	1,173
Separate & Special Rates		635	633
Total Other Rates		1,889	1,806
Other Charges			
Penalties for Late Payment		76	66
Legal & Other Costs Recovered		16	31
Total Other Charges		92	97
Total Rates Revenues		36,020	34,886
(b). Statutory Charges			
Development Act Fees		375	447
Animal Registration Fees & Fines		157	185
Parking Fines / Expiation Fees		1,140	1,015
Other Licences, Fees & Fines		610	577
Total Statutory Charges		2,282	2,224
(c). User Charges			
Cemetery/Crematoria Fees		154	159
Community Centres		-	1
Parking Fees		1,013	862
Sundry		90	111
Commercial Leases/Caravan Park		2,743	2,791
Aged Care Residential Fees and Rentals		3,515	2,912
Major Community Event		177	191
Other		6	7
Total User Charges		7,698	7,034

City of Holdfast Bay

Notes to and forming part of the Financial Statements for the year ended 30 June 2019

Note 2. Income (continued)

\$ '000	Notes	2019	2018
(d). Investment Income			
Interest on Investments			
- Local Government Finance Authority		349	160
- Banks & Other		338	402
Total Investment Income		687	562
(e). Reimbursements			
Private Works		73	149
Aged Care Facility - home care		2,308	2,201
Other		251	347
Total Reimbursements		2,632	2,697
(f). Other Income			
Rebates Received		428	439
Sundry		369	338
Aged Care Facility		979	973
Aged Care Facility - Home Care		2,132	1,786
Other		134	379
Total Other Income		4,042	3,915
(g). Grants, Subsidies, Contributions			
Amounts Received Specifically for New or Upgraded Assets		3,460	1,832
Total Amounts Received Specifically for New or Upgraded Assets		3,460	1,832
Other Grants, Subsidies and Contributions		10,954	10,923
Untied - Financial Assistance Grant		1,325	1,325
Roads to Recovery		300	537
Home and Community Care Grant		965	905
Individually Significant Item - Additional Grants Commission Payment (Refer Note 1 (3))		352	49
Total Other Grants, Subsidies and Contributions		13,896	13,739
Total Grants, Subsidies, Contributions		17,356	15,571
The functions to which these grants relate are shown in Note 12.			
(i) Sources of grants			
Commonwealth Government		11,506	3,419
State Government		5,802	1,571
Other		48	10,581
Total		17,356	15,571

Notes to and forming part of the Financial Statements
for the year ended 30 June 2019

Note 3. Expenses

\$ '000	Notes	2019	2018
(a). Employee Costs			
Salaries and Wages		24,136	24,591
Employee Leave Expense		2,312	2,059
Superannuation - Defined Contribution Plan Contributions	18	2,359	2,083
Superannuation - Defined Benefit Plan Contributions	18	277	303
Workers' Compensation Insurance		1,048	1,076
Less: Capitalised and Distributed Costs		(816)	(796)
Total Operating Employee Costs		29,316	29,316
Total Number of Employees (full time equivalent at end of reporting period)		332.6	335.1
(b). Materials, Contracts and Other Expenses			
(i) Prescribed Expenses			
Auditor's Remuneration			
- Auditing the Financial Reports		41	35
Elected Members' Expenses		343	310
Election Expenses		214	14
Operating Lease Rentals - Non-Cancellable Leases	17		
- Minimum Lease Payments		47	36
Subtotal - Prescribed Expenses		645	395

City of Holdfast Bay

Notes to and forming part of the Financial Statements for the year ended 30 June 2019

Note 3. Expenses (continued)

\$ '000	Notes	2019	2018
(b). Materials, Contracts and Other Expenses (continued)			
(ii) Other Materials, Contracts and Expenses			
Contractors		7,728	7,903
Energy		619	729
Maintenance		2,467	2,173
Legal Expenses		247	293
Levies Paid to Government - NRM levy		1,234	1,152
Levies - Other		1	35
Professional Services		2,464	2,792
Sundry		2,423	1,527
Water		763	638
Materials		2,595	2,547
Insurances		565	481
Waste Management		3,770	3,305
Other		84	78
Subtotal - Other Material, Contracts & Expenses		24,960	23,653
Total Materials, Contracts and Other Expenses		25,605	24,048
(c). Depreciation, Amortisation and Impairment			
(i) Depreciation and Amortisation			
Buildings & Other Structures		2,820	2,787
Infrastructure			
- Stormwater Drainage		492	459
- Roads		1,361	1,331
- Footpaths		929	926
- Kerb & Guttering		726	721
- Other Transport		442	426
- Open Space & Coastal		1,698	1,763
Plant & Equipment		1,013	918
Furniture & Fittings, Office Equipment		519	325
Library Lending Materials		150	150
Subtotal		10,150	9,806
(ii) Impairment			
Nil			
Total Depreciation, Amortisation and Impairment		10,150	9,806
(d). Finance Costs			
Interest on Loans		630	722
Interest on Accommodation Bonds		148	134
Total Finance Costs		778	856

City of Holdfast Bay

Notes to and forming part of the Financial Statements for the year ended 30 June 2019

Note 4. Asset Disposal & Fair Value Adjustments

\$ '000	Notes	2019	2018
Infrastructure, Property, Plant & Equipment			
(i) Assets Renewed or Directly Replaced			
Proceeds from Disposal		390	227
Less: Carrying Amount of Assets Sold		(631)	(357)
Gain (Loss) on Disposal		(241)	(130)
(ii) Assets Surplus to Requirements			
Proceeds from Disposal		22	18
Less: Carrying Amount of Assets Sold		(24)	(30)
Gain (Loss) on Disposal		(2)	(12)
Net Gain (Loss) on Disposal or Revaluation of Assets		(243)	(142)

Note 5. Current Assets

(a). Cash & Cash Equivalents

Cash on Hand at Bank	294	1,423
Deposits at Call	8,523	6,445
Short Term Deposits & Bills, etc.	16,742	19,224
Total Cash & Cash Equivalents	25,559	27,092

(b). Trade & Other Receivables

Rates - General & Other	574	471
Council Rates Postponement Scheme	40	30
Accrued Revenues	168	186
Debtors - General	1,436	1,276
GST Recoupment	196	95
Prepayments	298	632
Loans to Community Organisations	195	208
Aged Care Facility Deposits	525	352
Subtotal	3,432	3,250
Less: Allowance for Doubtful Debts	(188)	(188)
Total Trade & Other Receivables	3,244	3,062

(c). Inventories

Stores & Materials	9	10
Total Inventories	9	10

City of Holdfast Bay

Notes to and forming part of the Financial Statements for the year ended 30 June 2019

Note 6. Non-Current Assets

\$ '000	Notes	2019	2018
(a). Financial Assets			
Receivables			
Loans to Community Organisations		1,819	2,014
Provision for Impairment on Loans to Community Organisations		(518)	(518)
Total Receivables		1,301	1,496
Total Financial Assets		1,301	1,496
(b). Equity Accounted Investments in Council Businesses			
Southern Region Waste Resource Authority	19	2,945	2,869
Total Equity Accounted Investments in Council Businesses		2,945	2,869
(c). Other Non-Current Assets			
Capital Works-in-Progress		5,053	520
Total Other Non-Current Assets		5,053	520

City of Holdfast Bay

Notes to and forming part of the Financial Statements for the year ended 30 June 2019

Note 7a (i). Infrastructure, Property, Plant & Equipment

\$ '000	Fair Value Level	as at 30/6/2018					Asset Movements during the Reporting Period						as at 30/6/2019				
		At Fair Value	At Cost	Accumulated		Carrying Value	Asset Additions		WDV of Asset Disposals	Depreciation Expense (Note 3c)	Revaluation Decrements to Equity (ARR) (Note 9)	Revaluation Increments to Equity (ARR) (Note 9)	At Fair Value	At Cost	Accumulated		Carrying Value
				Dep'n	Impairment		New / Upgrade	Renewals							Dep'n	Impairment	
Land	2	28,062	-	-	-	28,062	-	-	-	-	-	-	28,062	-	-	-	28,062
Land	3	330,274	200	-	-	330,474	147	-	-	-	-	-	330,621	-	-	-	330,621
Buildings & Other Structures	3	129,626	1,452	38,155	-	92,923	411	64	(20)	(2,782)	-	-	139,452	-	48,856	-	90,596
Buildings & Other Structures	2	3,539	-	2,516	-	1,023	-	-	-	(38)	-	-	3,539	-	2,554	-	985
Infrastructure																	
- Stormwater Drainage	3	54,799	3,130	19,337	-	38,592	284	268	(4)	(492)	-	-	58,473	-	19,825	-	38,648
- Roads	3	119,402	3,414	25,241	-	97,575	-	786	(137)	(1,361)	(13,585)	-	125,769	-	42,491	-	83,278
- Footpaths	3	43,960	208	16,421	-	27,747	-	248	(68)	(929)	-	-	44,283	-	17,285	-	26,998
- Kerb & Guttering	3	70,332	2,186	26,574	-	45,944	-	613	(61)	(726)	-	2,051	66,982	-	19,161	-	47,821
- Other Transport	3	23,593	1,276	4,452	-	20,417	159	110	-	(442)	-	-	25,137	-	4,893	-	20,244
- Open Space & Coastal	3	53,961	-	17,787	-	36,174	1,205	653	(79)	(1,698)	-	-	55,684	-	19,429	-	36,255
Plant & Equipment	3	-	8,423	2,936	-	5,487	343	795	(286)	(1,013)	-	-	7,029	2,905	4,600	-	5,334
Furniture & Fittings, Office Equipment	3	(1,281)	4,817	786	-	2,750	457	165	-	(519)	-	-	-	4,708	1,863	-	2,845
Library Lending Materials	3	-	1,253	477	-	776	-	189	-	(150)	-	11	1,384	-	558	-	826
Total Infrastructure, Property, Plant & Equipment		856,267	26,359	154,682	-	727,944	3,006	3,891	(655)	(10,150)	(13,585)	2,062	886,415	7,613	181,515	-	712,513
Comparatives		855,290	43,875	165,674	-	733,491	7,585	6,263	(386)	(9,806)	(9,203)	-	856,267	26,359	154,682	-	727,944

Note 7a (ii). Investment Property

Nil

Notes to and forming part of the Financial Statements for the year ended 30 June 2019

Note 7b. Valuation of Infrastructure, Property, Plant & Equipment & Investment Property

\$ '000

Valuation of Assets

The fair value of assets and liabilities must be estimated in accordance with various Accounting Standards for either recognition and measurement requirements or for disclosure purposes.

AASB 13 Fair Value Measurement requires all assets and liabilities measured at fair value to be assigned to a "level" in the fair value hierarchy as follows:

Level 1: Unadjusted quoted prices in active markets for identical assets or liabilities that the entity can access at the measurement date.

Level 2: Inputs other than quoted prices included within Level 1 that are observable for the asset or liability, either directly or indirectly.

Level 3: Inputs for the asset or liability that are not based on observable market data (unobservable inputs).

Refer to Note 7a for the disclosure of the Fair Value Levels of Infrastructure, Property, Plant and Equipment Assets.

Information on Valuations

Certain land, and the buildings and structures thereon, are shown above as being based on fair value hierarchy level 2 valuation inputs. They are based on prices for similar assets in an active market, with directly or indirectly observable adjustments for specific advantages or disadvantages attaching to the particular asset.

Valuations of Crown land, community land and land subject to other restrictions on use or disposal, shown above as being based on fair value hierarchy level 3 valuation inputs, are based on prices for similar assets in an active market, but include adjustments for specific advantages or disadvantages attaching to the particular asset that are not directly or indirectly observable in that market, or the number and / or amount of observable adjustments of which are so great that the valuation is more fairly described as being based on level 3 valuation inputs.

There is no known market for buildings, infrastructure and other assets. These assets are valued at depreciated current replacement cost. This method involves:

- The determination of the cost to construct the asset (or its modern engineering equivalent) using current prices for materials and labour, the quantities of each being estimated based on recent experience of this or similar Councils, or on industry construction guides where these are more appropriate.
- The calculation of the depreciation that would have accumulated since original construction using current estimates of residual value and useful life under the prime cost depreciation method adopted by Council.

This method has significant inherent uncertainties, relying on estimates of quantities of materials and labour, residual values and useful lives, and the possibility of changes in prices for materials and labour, and the potential for development of more efficient construction techniques.

Other Information

At 1 July 2004 upon the transition to AIFRS, Council elected pursuant to AASB 1.D5 to retain a previously established deemed cost under GAAP as its deemed cost. With subsequent addition at cost, this remains as the basis of recognition of non-material asset classes.

Notes to and forming part of the Financial Statements for the year ended 30 June 2019

Note 7b. Valuation of Infrastructure, Property, Plant & Equipment & Investment Property (continued)

\$ '000

Valuation of Assets (continued)

Other Information (continued)

Upon revaluation, the current new replacement cost and accumulated depreciation are re stated such that the difference represents the fair value of the asset determined in accordance with AASB 13 Fair Value Measurement: accumulated depreciation is taken to be the difference between current new replacement cost and fair value. In the case of land, current replacement cost is taken to be the fair value.

Highest and best use

All of Council's non financial assets are considered as being utilised for their highest and best use.

Transition to AASB 13 - Fair Value Measurement

The requirements of AASB 13 Fair Value Measurement have been applied to all valuations undertaken since 1 July 2013 as shown by the valuation dates by individual asset classes below.

Land & Land Improvements

Council being of the opinion that it is not possible to attribute a value sufficiently reliably to qualify for recognition, land under roads has not been recognised in these reports. Land acquired for road purposes during the year is initially recognised at cost, but transferred to fair value at reporting data, effectively writing off the expenditure.

Land and Land improvements, including bulk earthworks with an assessed unlimited useful life, were valued at 30 June 2017 by Maloney Field Services.

- Basis of valuation: Fair Value
- Date of valuation: 30 June 2017
- Valuer: Maloney Field Services

Buildings & Other Structures

Buildings and other structures were revalued as at 30 June 2017 by Maloney Field Services.

- Basis of valuation: Fair Value / Written down current replacement cost
- Date of valuation: 30 June 2017
- Valuer: Maloney Field Services

Infrastructure

Infrastructure assets have been valued as follows:

Roads, Kerb and Gutter

- Basis of valuation: Written down current replacement cost
- Date of valuation: 30 June 2019
- Valuer: Public Private Property

Footpaths

- Basis of valuation: Written down current replacement cost
- Date of valuation: 30 September 2015
- Valuer: Assetic Pty Ltds

City of Holdfast Bay

Notes to and forming part of the Financial Statements for the year ended 30 June 2019

Note 7b. Valuation of Infrastructure, Property, Plant & Equipment & Investment Property (continued)

\$ '000

Valuation of Assets (continued)

Infrastructure (continued)

Stormwater Drainage

- Basis of valuation: Written down current replacement cost
- Date of valuation: 30 June 2017
- Valuer: Jones Lang LaSalle

Other Transport - Bridges, Car Parks, Traffic Control Devices

- Basis of valuation: Written down current replacement cost
- Date of valuation: 30 June 2016
- Valuer: Maloney Field Services

Open Space, Coastal

- Basis of valuation: Written down current replacement cost
- Date of valuation: 30 June 2018
- Valuer: Jones Lang LaSalle

Plant & Equipment

These assets are recognised at cost.

Library Lending Materials

Library Lending Materials were valued as at 30 June 2019 by Council senior library officers.

Note 8. Liabilities

\$ '000	Notes	2019	2019	2018	2018
		Current	Non Current	Current	Non Current
(a). Trade and Other Payables					
Goods & Services		3,302	-	4,457	-
Payments Received in Advance		3,481	-	6,677	-
Accrued Expenses - Employee Entitlements		468	-	176	-
Accrued Expenses - Other		346	-	284	-
Aged Care Facility Deposits		31,970	-	32,564	-
Deposits, Retentions & Bonds		34	-	30	-
Other		1,452	-	1,040	-
Total Trade and Other Payables		41,053	-	45,228	-
(b). Borrowings					
Loans		1,000	11,460	1,130	12,460
Total Borrowings		1,000	11,460	1,130	12,460

All interest bearing liabilities are secured over the future revenues of the Council

City of Holdfast Bay

Notes to and forming part of the Financial Statements

for the year ended 30 June 2019

Note 8. Liabilities (continued)

\$ '000	Notes	2019 Current	2019 Non Current	2018 Current	2018 Non Current
(c). Provisions					
Employee Entitlements		4,068	432	4,303	439
Total Provisions		4,068	432	4,303	439

Note 9. Reserves

\$ '000	1/7/2018	Increments (Decrements)	Transfers	Impairments	30/6/2019
(a). Asset Revaluation Reserve					
Land	310,456	-	-	-	310,456
Buildings & Other Structures	40,198	-	-	-	40,198
Infrastructure					
- Stormwater Drainage	22,004	-	-	-	22,004
- Roads	80,851	(13,585)	-	-	67,266
- Footpaths	14,055	-	-	-	14,055
- Kerb & Guttering	39,538	2,051	-	-	41,589
- Other Transport	2,727	-	-	-	2,727
- Open Space & Coastal	8,309	-	-	-	8,309
Library Lending Materials	421	11	-	-	432
Total Asset Revaluation Reserve	518,559	(11,523)	-	-	507,036
Comparatives	527,762	(9,203)	-	-	518,559

\$ '000	1/7/2018	Tfrs to Reserve	Tfrs from Reserve	Other Movements	30/6/2019
(b). Other Reserves					
Alwyndor General Reserve	6,414	-	-	-	6,414
Total Other Reserves	6,414	-	-	-	6,414
Comparatives	6,347	103	(36)	-	6,414

PURPOSES OF RESERVES

Asset Revaluation Reserves

The asset revaluation reserve is used to record increments and decrements arising from changes in fair value of non current assets (less any subsequent impairment losses, where applicable).

Notes to and forming part of the Financial Statements
for the year ended 30 June 2019

Note 10. Assets Subject to Restrictions

\$ '000	Notes	2019	2018
<p>The uses of the following assets are restricted, wholly or partially, by legislation or other externally imposed requirements. The assets are required to be utilised for the purposes for which control was transferred to Council, or for which the revenues were originally obtained.</p>			
Receivables			
Accommodation Bonds		525	352
Total Receivables		525	352
Total Assets Subject to Externally Imposed Restrictions		525	352

Note 11. Reconciliation to Statement of Cash Flows

(a). Reconciliation of Cash

Cash Assets comprise highly liquid investments with short periods to maturity subject to insignificant risk of changes of value. Cash at the end of the reporting period as shown in the Statement of Cash Flows is reconciled to the related items in the Balance Sheet as follows:

Total Cash & Equivalent Assets	5	25,559	27,092
Balances per Statement of Cash Flows		25,559	27,092

Notes to and forming part of the Financial Statements
for the year ended 30 June 2019

Note 11. Reconciliation to Statement of Cash Flows (continued)

\$ '000	Notes	2019	2018
(b). Reconciliation of Change in Net Assets to Cash from Operating Activities			
Net Surplus/(Deficit)		4,701	2,988
Non-Cash Items in Income Statements			
Depreciation, Amortisation & Impairment		10,150	9,806
Equity Movements in Equity Accounted Investments (Increase)/Decrease		(76)	(267)
Grants for Capital Acquisitions (Treated as Investing Activity Receipts)		2,886	(1,832)
Net (Gain) Loss on Disposals		243	142
		17,904	10,837
Add (Less): Changes in Net Current Assets			
Net (Increase)/Decrease in Receivables		(195)	260
Net (Increase)/Decrease in Inventories		1	(1)
Net Increase/(Decrease) in Trade & Other Payables		(3,585)	6,962
Net Increase/(Decrease) in Unpaid Employee Benefits		(242)	6
Net Cash provided by (or used in) operations		13,883	18,064

(c). Financing Arrangements

Unrestricted access was available at balance date to the following lines of credit:

Corporate Credit Cards	100	100
LGFA Cash Advance Debenture Facility	14,358	14,358

The bank overdraft facilities may be drawn at any time and may be terminated by the bank without notice.

City of Holdfast Bay

Notes to and forming part of the Financial Statements

for the year ended 30 June 2019

Note 12a. Functions

Functions/Activities	Income, Expenses and Assets have been directly attributed to the following Functions / Activities. Details of these Functions/Activities are provided in Note 12(b).									
	INCOME		EXPENSES		OPERATING SURPLUS (DEFICIT)		GRANTS INCLUDED IN INCOME		TOTAL ASSETS HELD (CURRENT & NON-CURRENT)	
	Actual 2019	Actual 2018	Actual 2019	Actual 2018	Actual 2019	Actual 2018	Actual 2019	Actual 2018	Actual 2019	Actual 2018
\$ '000										
Business Undertakings	3,700	3,625	2,308	2,384	1,392	1,241	-	-	79,379	18,774
Community Services	21,249	20,293	26,741	26,436	(5,492)	(6,143)	11,553	11,397	94,663	157,409
Culture	641	614	5,058	4,997	(4,417)	(4,383)	259	270	17,366	17,200
Economic Development	598	634	1,276	1,294	(678)	(660)	-	-	347	338
Environment	288	339	7,601	7,000	(7,313)	(6,661)	106	40	42,939	41,423
Recreation	317	310	6,620	6,500	(6,303)	(6,190)	-	-	316,276	315,262
Regulatory Services	1,968	1,957	5,656	5,089	(3,688)	(3,132)	-	-	546	495
Transport & Communication	26	27	7,825	7,677	(7,799)	(7,650)	-	121	176,997	189,223
Unclassified Activities	-	-	-	-	-	-	-	-	3,322	3,365
Council Administration	38,546	37,258	2,764	2,649	35,782	34,609	1,978	1,911	18,789	19,504
Total Functions/Activities	67,333	65,057	65,849	64,026	1,484	1,031	13,896	13,739	750,624	762,993

Revenues and expenses exclude net gain (loss) on disposal or revaluation of assets, amounts received specifically for new or upgraded assets and physical resources received free of charge.

Notes to and forming part of the Financial Statements for the year ended 30 June 2019

Note 12b. Components of Functions

\$ '000

The activities relating to Council functions are as follows:

BUSINESS UNDERTAKINGS

Caravan Parks, Off-street Car Parks, Private Works, Commercial Property, Commercial Activities.

COMMUNITY SERVICES

Public Order and Safety, Crime Prevention, Health Services, Nursing Homes, Elderly Citizens Facilities, Home Assistance Scheme, Aged and Disabled Services, Youth Services, Community Bus, Community Amenities including Cemeteries and Public Conveniences.

CULTURE

Library Services, Heritage and Museum Facilities and Services.

ECONOMIC DEVELOPMENT

Tourism and Local Businesses Support.

ENVIRONMENT

Domestic Waste & Green Waste, Recycling, Coastal Protection, Stormwater and other Drainage, Street Cleaning, Street Lighting.

RECREATION

Jetties, Other Marine Facilities, Parks and Gardens, Sports Facilities.

REGULATORY SERVICES

Dog and Cat Control, Building Control, Town Planning, Health Inspection, Litter and Parking Control.

TRANSPORT

Construction and Maintenance of Roads, Footpaths, Traffic Control, Streetscape, Kerb and Water Table, Bridges.

COUNCIL ADMINISTRATION

Administration n.e.c., Elected Members, Organisational, Support Services, Rate Revenue.

Notes to and forming part of the Financial Statements
for the year ended 30 June 2019

Note 13. Financial Instruments

\$ '000

Recognised Financial Instruments

Bank, Deposits at Call, Short Term Deposits

Accounting Policy:

Carried at lower of cost and net realisable value; Interest is recognised when earned.

Terms & Conditions:

Deposits are returning fixed interest rates between 1.25% and 2.78% (2018: 1.5% and 2.77%). Short term deposits have an average interest rate of 1.37% (2018: 1.96%).

Carrying Amount:

Approximates fair value due to the short term to maturity.

Receivables

Rates & Associated Charges

(including legals & penalties for late payment)

Accounting Policy:

Carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.

Terms & Conditions:

Secured over the subject land, arrears attract interest of 0.55% (2018: 0.56% per month). Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries in the State.

Carrying Amount:

Approximates fair value (after deduction of any allowance).

Receivables

Fees & Other Charges

Accounting Policy:

Carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.

Terms & Conditions:

Unsecured, and do not bear interest. Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries.

Carrying Amount:

Approximates fair value (after deduction of any allowance).

Notes to and forming part of the Financial Statements
for the year ended 30 June 2019

Note 13. Financial Instruments (continued)

\$ '000

Recognised Financial Instruments

Receivables

Other Levels of Government

Accounting Policy:

Carried at nominal value.

Terms & Conditions:

Amounts due have been calculated in accordance with the terms and conditions of the respective programs following advice of approvals, and do not bear interest. All amounts are due by Departments and Agencies of State and Federal Governments.

Carrying Amount:

Approximates fair value.

Receivables

Retirement Home Contributions

Accounting Policy:

Carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.

Terms & Conditions:

Amounts due have been calculated in accordance with the terms and conditions of the respective legislation.

Carrying Amount:

Approximates fair value (after deduction of any allowance).

Liabilities

Creditors and Accruals

Accounting Policy:

Liabilities are recognised for amounts to be paid in the future for goods and services received, whether or not billed to the Council.

Terms & Conditions:

Liabilities are normally settled on 30 day terms.

Carrying Amount:

Approximates fair value.

Notes to and forming part of the Financial Statements
for the year ended 30 June 2019

Note 13. Financial Instruments (continued)

\$ '000

Recognised Financial Instruments

Liabilities

Retirement Home Contributions

Accounting Policy:

To avoid inconvenience when complying with the separate audit requirements imposed by the relevant legislation, amounts are carried at nominal values.

Terms & Conditions:

Pursuant to Commonwealth legislation certain intending residents are required to contribute amounts on an interest free basis. The amounts are subject to certain deductions as prescribed by the legislation, the balance being repaid on termination of tenancy.

Carrying Amount:

Approximates fair value for short tenancies; may be non-materially overstated for longer tenancies.

Liabilities

Interest Bearing Borrowings

Accounting Policy:

Carried at the principal amounts. Interest is charged as an expense as it accrues.

Terms & Conditions:

Secured over future revenues, borrowings are repayable six monthly; interest is charged at rates between 3.75% and 7.05% (2018: 3.75% and 7.05%).

Carrying Amount:

Approximates fair value.

Liabilities

Finance Leases

Accounting Policy:

Accounted for in accordance with AASB 117.

Notes to and forming part of the Financial Statements
for the year ended 30 June 2019

Note 13. Financial Instruments (continued)

\$ '000	Due < 1 year	Due > 1 year & ≤ 5 years	Due > 5 years	Total Contractual Cash Flows	Carrying Values
2019					
Financial Assets					
Cash & Equivalents	25,559	-	-	25,559	25,559
Receivables	3,553	990	936	5,479	4,497
Total Financial Assets	29,112	990	936	31,038	30,056

Financial Liabilities					
Payables	40,707	-	-	40,707	40,707
Current Borrowings	1,529	-	-	1,529	1,000
Non-Current Borrowings	-	5,248	10,287	15,535	11,460
Total Financial Liabilities	42,236	5,248	10,287	57,771	53,167

\$ '000	Due < 1 year	Due > 1 year & ≤ 5 years	Due > 5 years	Total Contractual Cash Flows	Carrying Values
2018					
Financial Assets					
Cash & Equivalents	27,092	-	-	27,092	27,092
Receivables	2,498	429	2,762	5,689	4,621
Total Financial Assets	29,590	429	2,762	32,781	31,713

Financial Liabilities					
Payables	45,346	-	-	45,346	44,944
Current Borrowings	1,772	-	-	1,772	1,130
Non-Current Borrowings	-	5,538	11,527	17,065	12,460
Total Financial Liabilities	47,118	5,538	11,527	64,183	58,534

The following interest rates were applicable
to Council's Borrowings at balance date:

	30 June 2019		30 June 2018	
	Weighted Avg Interest Rate	Carrying Value	Weighted Avg Interest Rate	Carrying Value
Fixed Interest Rates	4.73%	12,460	4.81%	13,590
		12,460		13,590

Net Fair Value

All carrying values approximate fair value for all recognised financial instruments. There is no recognised market for the financial assets of the Council.

Notes to and forming part of the Financial Statements
for the year ended 30 June 2019

Note 13. Financial Instruments (continued)

\$ '000

Risk Exposures

Credit Risk represents the loss that would be recognised if counterparties fail to perform as contracted. The maximum credit risk on financial assets of the Council is the carrying amount, net of any allowance for doubtful debts. All Council investments are made with the SA Local Government Finance Authority and are guaranteed by the SA Government. Except as detailed in Notes 5 & 6 in relation to individual classes of receivables, exposure is concentrated within the Council's boundaries, and there is no material exposure to any individual debtor.

Market Risk is the risk that fair values of financial assets will fluctuate as a result of changes in market prices. All of Council's financial assets are denominated in Australian dollars and are not traded on any market, and hence neither market risk nor **currency risk** apply.

Liquidity Risk is the risk that Council will encounter difficulty in meeting obligations with financial liabilities. In accordance with the model Treasury Management Policy (LGA Information Paper 15), liabilities have a range of maturity dates. Council also has available a range of bank overdraft and standby borrowing facilities that it can access.

Interest Rate Risk is the risk that future cash flows will fluctuate because of changes in market interest rates. Council has a balance of both fixed and variable interest rate borrowings and investments. Cash flow fluctuations are managed holistically in seeking to minimise interest costs over the longer term in a risk averse manner.

Notes to and forming part of the Financial Statements
for the year ended 30 June 2019

Note 14. Commitments for Expenditure

\$ '000	Notes	2019	2018
(a). Capital Commitments			
Capital expenditure committed for at the reporting date but not recognised in the financial statements as liabilities:			
Land		43	122
Buildings		6,815	-
Infrastructure		212	239
Reserves		2,914	94
Plant & Equipment		152	309
		10,136	764
These expenditures are payable:			
Not later than one year		10,136	764
Later than one year and not later than 5 years		-	-
Later than 5 years		-	-
		10,136	764
(b). Other Expenditure Commitments			
Other expenditure committed for (excluding inventories) at the reporting date but not recognised in the financial statements as liabilities:			
Audit Services		32	31
Waste Management Services		5,592	8,861
Employee Remuneration Contracts		3,385	3,045
Other Maintenance Contracts		1,041	1,975
Other		-	52
		10,050	13,964
These expenditures are payable:			
Not later than one year		5,843	6,276
Later than one year and not later than 5 years		4,207	7,683
Later than 5 years		-	5
		10,050	13,964

Notes to and forming part of the Financial Statements
for the year ended 30 June 2019

Note 15. Financial Indicators

	Amounts	Indicator	Prior Periods	
\$ '000	2019	2019	2018	2017

These Financial Indicators have been calculated in accordance with *Information paper 9 - Local Government Financial Indicators* prepared as part of the LGA Financial Sustainability Program for the Local Government Association of South Australia.

1. Operating Surplus Ratio

Operating Surplus	1,484	2%	2%	3%
Total Operating Income	67,333			

This ratio expresses the operating surplus as a percentage of total operating revenue.

2. Net Financial Liabilities Ratio

Net Financial Liabilities	27,909	41%	49%	51%
Total Operating Income	67,333			

Net Financial Liabilities are defined as total liabilities less financial assets (excluding equity accounted investments in Council businesses). These are expressed as a percentage of total operating revenue.

Adjustments to Ratios

In recent years the Federal Government has made advance payments prior to 30th June from future year allocations of financial assistance grants, as explained in Note 1. These Adjusted Ratios correct for the resulting distortion in key ratios for each year and provide a more accurate basis for comparison.

Adjusted Operating Surplus Ratio	2%	2%	2%
---	----	----	----

Adjusted Net Financial Liabilities Ratio	41%	49%	51%
---	-----	-----	-----

3. Asset Renewal Funding Ratio

Net Asset Renewals	3,878	112%	51%	73%
Infrastructure & Asset Management Plan required expenditure	3,465			

Net asset renewals expenditure is defined as net capital expenditure on the renewal and replacement of existing assets, and excludes new capital expenditure on the acquisition of additional assets.

Notes to and forming part of the Financial Statements
for the year ended 30 June 2019

Note 16. Uniform Presentation of Finances

\$ '000	2019	2018
<p>The following is a high level summary of both operating and capital investment activities of the Council prepared on a simplified Uniform Presentation Framework basis.</p> <p>All Councils in South Australia have agreed to summarise annual budgets and long-term financial plans on the same basis.</p> <p>The arrangements ensure that all Councils provide a common 'core' of financial information, which enables meaningful comparisons of each Council's finances.</p>		
Income	67,333	65,324
less Expenses	(65,849)	(64,026)
Operating Surplus / (Deficit)	1,484	1,298
Net Outlays on Existing Assets		
Capital Expenditure on Renewal and Replacement of Existing Assets	(4,268)	(5,208)
<i>add back</i> Depreciation, Amortisation and Impairment	10,150	9,806
<i>add back</i> Proceeds from Sale of Replaced Assets	390	227
Subtotal	6,272	4,825
Net Outlays on New and Upgraded Assets		
Capital Expenditure on New and Upgraded Assets (including Investment Property & Real Estate Developments)	(7,162)	(8,142)
<i>add back</i> Amounts Received Specifically for New and Upgraded Assets	(2,886)	1,832
<i>add back</i> Proceeds from Sale of Surplus Assets (including Investment Property, Real Estate Developments and Non-Current Assets Held for Resale)	22	17
Subtotal	(10,026)	(6,292)
Net Lending / (Borrowing) for Financial Year	(2,270)	(169)

Notes to and forming part of the Financial Statements
for the year ended 30 June 2019

Note 17. Operating Leases

\$ '000	2019	2018
Leases commitments under all non-cancellable lease agreements, including those relating to Investment Property, are as follows:		
Not later than one year	511	501
Later than one year and not later than 5 years	1,912	1,898
Later than 5 years	2,130	2,862
	4,553	5,261

Lease Payment Commitments of Council

Council has entered into non-cancellable operating leases for various items of computer and other plant and equipment.

No lease imposes any additional restrictions on Council in relation to additional debt or further leasing.

Leases in relation to computer and office equipment permit Council, at expiry of the lease, to elect to re-lease return or acquire the equipment leased.

No lease contains any escalation clause.

Commitments under non-cancellable operating leases that have not been recognised in the financial statements are as follows:

Not later than one year	41	45
Later than one year and not later than 5 years	38	60
Later than 5 years	-	5
	78	110

Notes to and forming part of the Financial Statements for the year ended 30 June 2019

Note 18. Superannuation

\$ '000

The Council makes employer superannuation contributions in respect of its employees to Statewide Super (formerly Local Government Superannuation Scheme). There are two types of membership, each of which is funded differently. Permanent and contract employees of the South Australian Local Government sector with Salarylink benefits prior to 24 November 2009 have the option to contribute to the Accumulation section and/or Salarylink. All other employees (including casuals) have all contributions allocated to the Accumulation section.

Accumulation only Members

Accumulation only members receive both employer and employee contributions on a progressive basis. Employer contributions are based on a fixed percentage of ordinary time earnings in accordance with superannuation guarantee legislation (9.50% in 2018/19; 9.50% in 2017/18). No further liability accrues to the Council as the superannuation benefits accruing to employees are represented by their share of the net assets of the Fund.

Salarylink (Defined Benefit Fund) Members

Salarylink is a defined benefit scheme where the benefit payable is based on a formula determined by the member's contribution rate, number of years and level of contribution and final average salary. Council makes employer contributions to Salarylink as determined by the Fund's Trustee based on advice from the appointed Actuary. The rate is currently 6.3% (6.3% in 2017/18) of "superannuation" salary.

In addition, Council makes a separate contribution of 3% of ordinary time earnings for Salarylink members to their Accumulation account. Employees also make member contributions to the Salarylink section of the Fund. As such, assets accumulate in the Salarylink section of the Fund to meet the member's benefits, as defined in the Trust Deed, as they accrue.

The Salarylink section is a multi-employer sponsored plan. As the Salarylink section's assets and liabilities are pooled and are not allocated by each employer, and employees may transfer to another employer within the local government sector and retain membership of the Fund, the Actuary is unable to allocate benefit liabilities, assets and costs between employers. As provided by AASB 119.32(b), Council does not use defined benefit accounting for these contributions.

The most recent actuarial investigation was conducted by the Fund's actuary, Louise Campbell, FIAA, of Willie Towers Watson as at 30 June 2017. The Trustee has determined that the current funding arrangements are adequate for the expected Salarylink liabilities. However, future financial and economic circumstances may require changes to Council's contribution rates at some future time.

Contributions to Other Superannuation Schemes

Council also makes contributions to other superannuation schemes selected by employees under the "choice of fund" legislation. All such schemes are of the accumulation type, where the superannuation benefits accruing to the employee are represented by their share of the net assets of the scheme, and no further liability attaches to the Council.

City of Holdfast Bay

Notes to and forming part of the Financial Statements for the year ended 30 June 2019

Note 19. Interests in Other Entities

\$ '000

All joint ventures and associates are required to prepare Annual Financial Statements that comply with the SA Local Government Model Financial Statements.

	Council's Share of Net Income		Council's Share of Net Assets	
	2019	2018	2019	2018
Joint Ventures	76	267	2,945	2,869
Total	76	267	2,945	2,869

(i) JOINT VENTURES, ASSOCIATES AND JOINT OPERATIONS

(a) Carrying Amounts

Name of Entity	Principal Activity	2019	2018
Southern Region Waste Resource Authority	Management of waste and waste facilities	2,945	2,869
Total Carrying Amounts - Joint Ventures & Associates		2,945	2,869

Southern Region Waste Resource Authority

Established under Section 43 of the Local Government Act, 1999 to provide operate services for the management of waste and the management of waste facilities under its control on behalf of the constituent Council, being the City of Holdfast Bay, City of Marion, and City of Onkaparinga. The Authority made a provision of \$13m in the accounts for landfill restoration which is considered reasonable.

(b) Relevant Interests

Name of Entity	Interest in Operating Result		Ownership Share of Equity		Proportion of Voting Power	
	2019	2018	2019	2018	2019	2018
Southern Region Waste Resource Authority	15%	15%	15%	15%	33%	33%

(c) Movement in Investment in Joint Venture or Associate

	Southern Region Waste Resource Authority	
	2019	2018
Opening Balance	2,869	2,986
Share in Operating Result	76	267
Distributions Received	-	(384)
Council's Equity Share in the Joint Venture or Associate	2,945	2,869

Note 20. Non-Current Assets Held for Sale & Discontinued Operations

Council does not have any Non-Current Assets Held for Sale or any Discontinued Operations

Notes to and forming part of the Financial Statements for the year ended 30 June 2019

Note 21. Contingencies & Assets/Liabilities Not Recognised in the Balance Sheet

The following assets and liabilities do not qualify for recognition in the Balance Sheet, but knowledge is considered relevant to the users of the financial report in making and evaluating decisions about the allocation of scarce resources.

1. LAND UNDER ROADS

As reported in the Financial Statements, Council is of the opinion that it is not possible to attribute a value sufficiently reliably for these assets to qualify for recognition, and accordingly land under roads has not been recognised in the reports. Land acquired for road purposes during the year is initially recognised at cost, but transferred to fair value at reporting date, effectively writing off the expenditure.

At reporting date, Council controlled 178 km of road reserves of average width 8.7 metres.

2. POTENTIAL INSURANCE LOSSES

Council is a multi-purpose organisation providing a large range of building, parks infrastructure, playgrounds and other facilities accessible to the public. At any time, it is likely that claims will have been made against Council that remain unsettled.

Council insures against all known insurable risks using a range of insurance policies, each of which is subject to deductible "insurance excesses", the amount of which varies according to the class of insurance.

Council has recognised the potential losses arising from claims known at reporting date based on average historical net cost (including insurance excess) of similar types of claims. Other potential claims not reported to Council may have existed at reporting date.

3. LEGAL MATTERS

Council is the planning consent authority for its area under the Development Act 1993 (as amended). Pursuant to that Act, certain persons aggrieved by a planning decision of the Council may appeal. It is normal practice that parties bear their own legal costs. At the date of these reports, Council had notice of 10 appeals against planning decisions made prior to reporting date. All known costs have been recognised, but the amount of further costs cannot be known until the appeals are determined.

4. SOUTHERN REGION WASTE RESOURCE AUTHORITY

Council has a 15% interest in Southern Region Waste Resource Authority. The Authority describes contingent liabilities in Note 15 to their Financial Statements for the year ended 30 June 2019.

Note 22. Events after the Balance Sheet Date

Events that occur after the reporting date of 30 June 2019, up to and including the date when the financial statements are "authorised for issue" have been taken into account in preparing these statements.

Council has adopted the date of receipt of the Certification of Financial Statements as the appropriate "authorised for issue" date relating to these General Purpose Financial Statements.

Accordingly, the "authorised for issue" date is 22/10/19.

Council is unaware of any material or significant "non adjusting events" that should be disclosed.

Notes to and forming part of the Financial Statements
for the year ended 30 June 2019

Note 23. Related Party Transactions

\$ '000	2019	2018
Key Management Personnel		
Transactions with Key Management Personnel		
The Key Management Personnel of the Council include the Mayor, Councillors, CEO and certain prescribed officers under section 112 of the <i>Local Government Act 1999</i> . In all, 30 persons were paid the following total compensation:		
The compensation paid to Key Management Personnel comprises:		
Short-Term Employee Benefits	1,121	1,010
Leave Entitlements on Termination	223	-
Payments to Mayor and Elected Members	364	317
Development Assessment Panel Independent Members, Alwyndor Management Committee	48	56
Total	1,756	1,383

Amounts paid as direct reimbursement of expenses incurred on behalf of Council have not been included above.

City of Holdfast Bay

General Purpose Financial Statements for the year ended 30 June 2019

Auditor's Report - Financial Statements

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City of Holdfast Bay

General Purpose Financial Statements for the year ended 30 June 2019

Auditor's Report - Financial Statements

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City of Holdfast Bay

General Purpose Financial Statements for the year ended 30 June 2019

Auditor's Report - Internal Controls

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City of Holdfast Bay

General Purpose Financial Statements for the year ended 30 June 2019

Auditor's Report - Internal Controls

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City of Holdfast Bay

General Purpose Financial Statements

for the year ended 30 June 2019

Certification of Auditor Independence

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of City of Holdfast Bay (excluding Alwyndor Aged Care) for the year ended 30 June 2019, the Council's Auditor, BDO Audit Partnership (SA) has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) *Local Government (Financial Management) Regulations 2011*.

R. Bria

CHIEF EXECUTIVE OFFICER

J Smedley

PRESIDING MEMBER, AUDIT COMMITTEE

Date:

City of Holdfast Bay

General Purpose Financial Statements

for the year ended 30 June 2019

Statement by Auditor

I confirm that, for the audit of the financial statements of City of Holdfast Bay (excluding Alwyndor Aged Care) for the year ended 30 June 2019, I have maintained my independence in accordance with the requirements of APES 110 – Code of Ethics for Professional Accountants, Section 290, published by the Accounting Professional and Ethical Standards Board, in accordance with the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22 (5) *Local Government (Financial Management) Regulations 2011*.

BDO Audit Partnership (SA)

Dated this day of 2019.

Attachment 2



Alwyndor Aged Care

GENERAL PURPOSE FINANCIAL STATEMENTS
for the year ended 30 June 2019



ABN: 66 219 253 940

Alwyndor Aged Care

General Purpose Financial Statements for the year ended 30 June 2019

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Alwyndor Aged Care

General Purpose Financial Statements for the year ended 30 June 2019

Certification of Financial Statements

We have been authorised by the Alwyndor to certify the financial statements in their final form.

In our opinion:

- the financial statements present a true and fair view of the Alwyndor's financial position at 30 June 2019 and the results of its operations and cash flows for the financial year,
- the financial statements accurately reflect the Alwyndor's accounting and other records.

Roberto Bria
CHIEF EXECUTIVE OFFICER

Beth Davidson-Park
GENERAL MANAGER - ALWYNDOR

Date: dd Month 2019

Alwyndor Aged Care

General Purpose Financial Statements for the year ended 30 June 2019

Alwyndor Management Committee Declaration

The Alwyndor Management Committee declare that

In our opinion:

The financial statements and notes, as set out in the document are in accordance with the *Australian Charities and not-for-profits Commission Act 2012* and:

- a comply with Australian Accounting Standards; and
- b give a true and fair view of the financial position of the registered entity as at 30 June 2019 and of its performance for the year ended on that date.

There are reasonable grounds to believe that the registered entity will be able to pay its debts as and when they become due and payable.

This declaration is signed in accordance with subs 60.15(2) of the Australian Charities and Not-for-profits Commission Regulation 2013.

Trish Auket
CHAIR

Dated this day of 2019

Alwyndor Aged Care

Statement of Comprehensive Income

for the year ended 30 June 2019

\$	Notes	2019	2018
Income			
User Charges	2a	3,515,100	2,912,359
Grants, Subsidies and Contributions	2e	10,219,401	10,172,010
Investment Income	2b	504,940	463,464
Reimbursements	2c	2,307,825	2,201,012
Other Income	2d	3,128,905	2,766,420
Total Income		19,676,171	18,515,265
Expenses			
Employee Costs	3a	12,862,135	13,202,268
Materials, Contracts & Other Expenses	3b	5,897,148	5,306,476
Depreciation, Amortisation & Impairment	3c	1,187,033	1,074,184
Finance Costs	3d	147,719	133,921
Total Expenses		20,094,035	19,716,849
Operating Surplus / (Deficit)		(417,864)	(1,201,584)
Asset Disposal & Fair Value Adjustments	4	(2,333)	(4,114)
Net Surplus / (Deficit) ¹		(420,197)	(1,205,698)
Other Comprehensive Income			
<i>Amounts which will not be reclassified subsequently to operating result</i>			
Nil			
Total Comprehensive Income		(420,197)	(1,205,698)

¹ Transferred to Statement of Changes in Equity

Alwyndor Aged Care

Statement of Financial Position

as at 30 June 2019

\$	Notes	2019	2018
ASSETS			
Current Assets			
Cash and Cash Equivalents	5a	20,081,445	20,421,789
Trade & Other Receivables	5b	962,876	765,559
Total Current Assets		21,044,321	21,187,347
Non-Current Assets			
Infrastructure, Property, Plant & Equipment	7a	39,425,770	40,174,718
Total Non-Current Assets		39,425,770	40,174,718
TOTAL ASSETS		60,470,091	61,362,065
LIABILITIES			
Current Liabilities			
Trade & Other Payables	8a	34,458,517	34,829,344
Provisions	8b	1,410,322	1,504,745
Total Current Liabilities		35,868,839	36,334,089
Non-Current Liabilities			
Provisions	8b	121,912	128,440
Total Non-Current Liabilities		121,912	128,440
TOTAL LIABILITIES		35,990,751	36,462,529
Net Assets		24,479,340	24,899,537
EQUITY			
Accumulated Surplus		8,994,329	9,414,526
Asset Revaluation Reserves	9a	9,070,657	9,070,657
Other Reserves	9b	6,414,354	6,414,354
Total Alwyndor Equity		24,479,340	24,899,537

Alwyndor Aged Care

Statement of Changes in Equity for the year ended 30 June 2019

		Asset		
\$	Notes	Accumulated Surplus	Revaluation Reserve	Other Reserves
				Total Equity
2019				
Balance at the end of previous reporting period		9,414,526	9,070,657	6,414,354
a. Net Surplus / (Deficit) for Year		(420,197)	-	-
b. Other Comprehensive Income				
Nil				
Total Comprehensive Income		(420,197)	-	-
Balance at the end of period		8,994,329	9,070,657	6,414,354
				24,479,340
2018				
Balance at the end of previous reporting period		10,723,475	9,070,657	6,311,103
a. Net Surplus / (Deficit) for Year		(1,205,698)	-	-
b. Other Comprehensive Income				
Nil				
Total Comprehensive Income		(1,205,698)	-	-
c. Transfers between Reserves		(103,251)	-	103,251
Balance at the end of period		9,414,526	9,070,657	6,414,354
				24,899,537

Alwyndor Aged Care

Statement of Cash Flows for the year ended 30 June 2019

\$	Notes	2019	2018
Cash Flows from Operating Activities			
<u>Receipts</u>			
User Charges		3,517,249	2,918,359
Grants, Subsidies and Contributions (operating purpose)		10,219,401	10,272,010
Investment Receipts		504,940	463,464
Reimbursements		2,307,825	2,201,012
Other Receipts		3,519,643	3,422,122
<u>Payments</u>			
Payments to Employees		(12,708,264)	(13,127,334)
Payments for Materials, Contracts & Other Expenses		(6,518,933)	(4,943,244)
Finance Payments		(147,719)	(133,921)
Net Cash provided by (or used in) Operating Activities	11b	694,142	1,072,468
Cash Flows from Investing Activities			
<u>Receipts</u>			
Sale of Replaced Assets		-	37,458
Sale of Surplus Assets		42,367	-
<u>Payments</u>			
Expenditure on Renewal/Replacement of Assets		(199,865)	-
Expenditure on New/Upgraded Assets		(282,920)	(556,564)
Net Cash provided by (or used in) Investing Activities		(440,418)	(519,106)
Cash Flows from Financing Activities			
<u>Receipts</u>			
Proceeds from Aged Care Facility Deposits		8,640,479	9,416,274
<u>Payments</u>			
Repayment of Aged Care Facility Deposits		(9,234,547)	(8,471,246)
Net Cash provided by (or used in) Financing Activities		(594,068)	945,028
Net Increase (Decrease) in Cash Held		(340,344)	1,498,391
plus: Cash & Cash Equivalents at beginning of period	11	20,421,789	18,923,398
Cash & Cash Equivalents at end of period	11	20,081,445	20,421,789

Alwyndor Aged Care

Notes to and forming part of the Financial Statements for the year ended 30 June 2019

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n/a - not applicable

Notes to and forming part of the Financial Statements for the year ended 30 June 2019

Note 1. Summary of Significant Accounting Policies

The principal accounting policies adopted by Alwyndor in the preparation of these financial statements are set out below.

These policies have been consistently applied to all the years presented, unless otherwise stated.

1 Basis of Preparation

1.1 Compliance with Australian Accounting Standards

These general purpose financial statements have been prepared in accordance with the *Australian Charities and Not-for-profits Commission Act 2012* and Australian Accounting Standards and Interpretations of the Australian Accounting Standards Board. The entity is a not-for-profit entity for financial reporting purposes under Australian Accounting Standards. Material accounting policies adopted in the preparation of these financial statements are presented below and have been consistently applied unless stated otherwise.

1.2 Historical Cost Convention

Except as stated below, these financial statements have been prepared in accordance with the historical cost convention.

1.3 Critical Accounting Estimates

The preparation of financial statements in conformity with Australian Accounting Standards requires the use of certain critical accounting estimates and requires management to exercise its judgement in applying Alwyndor's accounting policies.

The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are specifically referred to in the relevant sections of these Notes.

1.4 Rounding

All amounts in the financial statements have been rounded to the nearest thousand dollars (\$).

2 The Reporting Entity

Alwyndor Aged Care reports under the Australian Charities and Not-for-profits Commission Act 2012

and has its principal place of business at 52 Dunrobin Road, Hove. These financial statements include the Alwyndor's direct operations and all entities through which Alwyndor controls resources to carry on its functions. In the process of reporting on the Alwyndor as a single unit, all transactions and balances between activity areas and controlled entities have been eliminated.

3 Income Recognition

Income is measured at the fair value of the consideration received or receivable. Income is recognised when the Alwyndor obtains control over the assets comprising the income, or when the amount due constitutes an enforceable debt, whichever first occurs.

Where grants, contributions and donations recognised as incomes during the reporting period were obtained on the condition that they be expended in a particular manner or used over a particular period, and those conditions were undischarged as at the reporting date, the amounts subject to those undischarged conditions are disclosed in these notes. Also disclosed is the amount of grants, contributions and receivables recognised as incomes in a previous reporting period which were obtained in respect of the Alwyndor's operations for the current reporting period.

4 Cash, Cash Equivalents and other Financial Instruments

Cash Assets include all amounts readily convertible to cash on hand at Alwyndor's option with an insignificant risk of changes in value with a maturity of three months or less from the date of acquisition.

All receivables are reviewed as at the reporting date and adequate allowance made for amounts the receipt of which is considered doubtful.

All financial instruments are recognised at fair value at the date of recognition. A detailed statement of the accounting policies applied to financial instruments forms part of Note 12.

Notes to and forming part of the Financial Statements for the year ended 30 June 2019

Note 1. Summary of Significant Accounting Policies (continued)

5 Infrastructure, Property, Plant & Equipment

5.1 Initial Recognition

All assets are initially recognised at cost. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition.

All non-current assets purchased or constructed are capitalised as the expenditure is incurred and depreciated as soon as the asset is held "ready for use". Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition, including architects' fees and engineering design fees and all other costs incurred. The cost of non-current assets constructed by the Alwyndor includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

5.2 Materiality

Assets with an economic life in excess of one year are only capitalised where the cost of acquisition exceeds materiality thresholds established by Alwyndor for each type of asset. In determining (and in annually reviewing) such thresholds, regard is had to the nature of the asset and its estimated service life. Examples of capitalisation thresholds applied during the year are given below. No capitalisation threshold is applied to the acquisition of land or interests in land.

Office Furniture & Equipment	\$2,000
Other Plant & Equipment	\$2,000
Buildings - new construction/extensions	\$10,000

5.3 Subsequent Recognition

All material asset classes are revalued on a regular basis such that the carrying values are not materially different from fair value. Significant uncertainties exist in the estimation of fair value of a number of asset classes including land, buildings and associated structures and infrastructure. Further detail of these uncertainties, and of existing valuations, methods and valuers are provided at Note 7.

5.4 Depreciation of Non-Current Assets

Other than land, all infrastructure, property, plant and equipment assets recognised are systematically depreciated over their useful lives on a straight-line basis which, in the opinion of Alwyndor, best reflects the consumption of the service potential embodied in those assets.

Depreciation methods, useful lives and residual values of classes of assets are reviewed annually.

5.5 Impairment

Assets whose future economic benefits are not dependent on the ability to generate cash flows, and where the future economic benefits would be replaced if Alwyndor were deprived thereof, are not subject to impairment testing.

Other assets that are subject to depreciation are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount (which is the higher of the present value of future cash inflows or value in use).

Where an asset that has been revalued is subsequently impaired, the impairment is first offset against such amount as stands to the credit of that class of assets in Asset Revaluation Reserve, any excess being recognised as an expense.

6 Payables

6.1 Goods & Services

Creditors are amounts due to external parties for the supply of goods and services and are recognised as liabilities when the goods and services are received. Creditors are normally paid 30 days after the month of invoice. No interest is payable on these amounts.

6.2 Payments Received in Advance & Deposits

Amounts other than grants received from external parties in advance of service delivery, and security deposits held against possible damage to Alwyndor assets, are recognised as liabilities until the service is delivered or damage reinstated, or the amount is refunded as the case may be.

Notes to and forming part of the Financial Statements for the year ended 30 June 2019

Note 1. Summary of Significant Accounting Policies (continued)

7 Borrowings

Borrowings are initially recognised at fair value, net of transaction costs incurred and are subsequently measured at amortised cost. Any difference between the proceeds (net of transaction costs) and the redemption amount is recognised in the income statement over the period of the borrowings using the effective interest method.

Borrowings are carried at their principal amounts which represent the present value of future cash flows associated with servicing the debt. Interest is accrued over the period to which it relates, and is recorded as part of "Payables". Interest free loans are carried at their nominal amounts; interest revenues foregone by the lender effectively being a reduction of interest expense in the period to which it relates.

8 Employee Benefits

8.1 Salaries, Wages & Compensated Absences

Liabilities for employees' entitlements to salaries, wages and compensated absences expected to be paid or settled within 12 months of reporting date are accrued at nominal amounts (including payroll based oncosts) measured in accordance with AASB 119.

Liabilities for employee benefits not expected to be paid or settled within 12 months are measured as the present value of the estimated future cash outflows (including payroll based oncosts) to be made in respect of services provided by employees up to the reporting date. Present values are calculated using government guaranteed securities rates with similar maturity terms.

8.2 Superannuation

The Alwyndor makes employer superannuation contributions in respect of its employees to the Statewide Superannuation Scheme. The Scheme has two types of membership, each of which is funded differently. No changes in accounting policy have occurred during either the current or previous reporting periods. Details of the accounting policies applied and Alwyndor's involvement with the schemes are reported in Note 14.

9 Leases

Lease arrangements have been accounted for in accordance with Australian Accounting Standard AASB 117.

In respect of finance leases, where Alwyndor substantially carries all of the risks incident to ownership, the leased items are initially recognised as assets and liabilities equal in amount to the present value of the minimum lease payments. The assets are disclosed within the appropriate asset class and are amortised to expense over the period during which the Alwyndor is expected to benefit from the use of the leased assets. Lease payments are allocated between interest expense and reduction of the lease liability, according to the interest rate implicit in the lease.

In respect of operating leases, where the lessor substantially retains all of the risks and benefits incident to ownership of the leased items, lease payments are charged to expense over the lease term.

10 Construction Contracts

For works undertaken on a fixed price contract basis, revenues and expenses are recognised on a percentage of completion basis. Costs incurred in advance of a future claimed entitlement are classified as work in progress in inventory. When it is probable that total contract costs will exceed total contract revenue, the expected loss is recognised as an expense immediately.

11 GST Implications

In accordance with UIG Abstract 1031 "Accounting for the Goods & Services Tax"

- Receivables and Creditors include GST receivable and payable.
- Except in relation to input taxed activities, revenues and operating expenditures exclude GST receivable and payable.
- Non-current assets and capital expenditures include GST net of any recoupment.
- Amounts included in the Statement of Cash Flows are disclosed on a gross basis.

Notes to and forming part of the Financial Statements for the year ended 30 June 2019

Note 1. Summary of Significant Accounting Policies (continued)

12 New accounting standards and UIG interpretations

In the current year, Alwyndor adopted all of the new and revised Standards and Interpretations issued by the Australian Accounting Standards Board (AASB) that are relevant to its operations and effective for the current reporting period. The adoption of the new and revised Standards and Interpretations has not resulted in any material changes to Alwyndor's accounting policies.

Alwyndor Aged Care has not applied any Australian Accounting Standards and Interpretations that have been issued but are not yet effective.

AASB 7 Financial Instruments - Disclosures and AASB 9 Financial Instruments commenced from 1 July 2018 and have the effect that non-contractual receivables (e.g. rates & charges) are now treated as financial instruments. Although the disclosures made in Note 12 Financial Instruments have changed, there are no changes to the amounts disclosed.

AASB 15 Revenue from Contracts with Customers and AASB 1058 Income of Not-for-Profit Entities, which will commence from 1 July 2019, affect the timing with which revenues, particularly special purpose grants, are recognised. Amounts received in relation to contracts with sufficiently specific performance obligations will in future only be recognised as these obligations are fulfilled. In these Statements, the sum of \$nil has been recognised as revenue, in accordance with the current Standards, but would in future be recorded as a liability "Amounts in Advance" until the performance obligations have been fulfilled.

AASB 16 Leases, which will commence from 1 July 2019, requires that the right of use conveyed by leasing contracts - except leases with a maximum term of 12 months and leases for non-material amounts - be recognised as a form of Infrastructure, Property, Plant and Equipment, and that the lease liability be disclosed as a liability. At 30 June 2019, Alwyndor has no leases to which this treatment will need to be applied.

The effect on profit and loss in future years will be non-material.

Some Australian Accounting Standards and Interpretations have been issued but are not yet effective. Those standards have not been applied in these financial statements. Alwyndor will implement them when they are effective.

Peppercorn Leases

Alwyndor operates on land owned by the Dorothy Cheater Trust, for which no payments are made. Alwyndor does not intend to elect not to apply the fair value measurement requirements to this lease until such time as this requirement is mandated.

13 Comparative Figures

To ensure comparability with the current reporting period's figures, some comparative period line items and amounts may have been reclassified or individually reported for the first time within these financial statements and/or the notes.

14 Disclaimer

Nothing contained within these statements may be taken to be an admission of any liability to any person under any circumstance.

Alwyndor Aged Care

Notes to and forming part of the Financial Statements for the year ended 30 June 2019

Note 2. Income

\$	Notes	2019	2018
(a). User Charges			
Aged Care Residential Fees and Rentals		3,515,100	2,912,359
Total User Charges		3,515,100	2,912,359
(b). Investment Income			
Interest on Investments			
- Local Government Finance Authority		170,814	65,731
- Banks & Other		334,126	397,732
Total Investment Income		504,940	463,464
(c). Reimbursements			
Home Care		2,307,825	2,201,012
Total Reimbursements		2,307,825	2,201,012
(d). Other Income			
Home Care Administration		2,132,043	1,786,217
Aged Care Facility		979,032	972,858
Other		17,830	7,346
Total Other Income		3,128,905	2,766,420
(e). Grants, Subsidies, Contributions			
Other Grants, Subsidies and Contributions		10,219,401	10,172,010
Total Grants, Subsidies, Contributions		10,219,401	10,172,010
The functions to which these grants relate are shown in Note 12.			
(i) Sources of grants			
Commonwealth Government		10,219,401	9,672,008
State Government		-	500,002
Total		10,219,401	10,172,010

Alwyndor Aged Care

Notes to and forming part of the Financial Statements for the year ended 30 June 2019

Note 3. Expenses

\$	Notes	2019	2018
(a). Employee Costs			
Salaries and Wages		11,092,491	11,742,780
Employee Leave Expense		110,798	38,152
Superannuation - Defined Contribution Plan Contributions	15	1,180,931	995,593
Superannuation - Defined Benefit Plan Contributions	15	67,915	49,453
Workers' Compensation Insurance		410,000	376,291
Total Operating Employee Costs		12,862,135	13,202,268
Total Number of Employees (full time equivalent at end of reporting period)		161	164
(b). Materials, Contracts and Other Expenses			
(i) Prescribed Expenses			
Auditor's Remuneration			
- Auditing the Financial Reports		12,000	13,887
Operating Lease Rentals - Non-Cancellable Leases	13		
- Minimum Lease Payments		14,505	12,610
Subtotal - Prescribed Expenses		26,505	26,497
(ii) Other Materials, Contracts and Expenses			
Contractors		3,266,323	3,256,274
Professional Services		204,064	239,875
Sundry		975,417	321,491
Materials		1,424,839	1,462,339
Subtotal - Other Material, Contracts & Expenses		5,870,643	5,279,979
Total Materials, Contracts and Other Expenses		5,897,148	5,306,476
(c). Depreciation and Amortisation			
Buildings & Other Structures		782,155	781,693
Plant & Equipment		224,690	173,607
Furniture & Fittings		180,188	118,884
Total Depreciation and Amortisation		1,187,033	1,074,184
(d). Finance Costs			
Interest on Accommodation Bonds		147,719	133,921
Total Finance Costs		147,719	133,921

Alwyndor Aged Care

Notes to and forming part of the Financial Statements for the year ended 30 June 2019

Note 4. Asset Disposal & Fair Value Adjustments

\$	Notes	2019	2018
Infrastructure, Property, Plant & Equipment			
(i) Assets Renewed or Directly Replaced			
Proceeds from Disposal		-	37,458
Less: Carrying Amount of Assets Sold		-	(39,784)
Gain (Loss) on Disposal		-	(2,325)
(ii) Assets Surplus to Requirements			
Proceeds from Disposal		21,183	-
Less: Carrying Amount of Assets Sold		(23,516)	(1,788)
Gain (Loss) on Disposal		(2,333)	(1,788)
Net Gain (Loss) on Disposal or Revaluation of Assets		(2,333)	(4,114)

Note 5. Current Assets

(a). Cash & Cash Equivalents

Cash on Hand at Bank	195,612	1,236,866
Deposits at Call	5,642,839	2,961,190
Short Term Deposits & Bills, etc.	14,242,994	16,223,733
Total Cash & Cash Equivalents	20,081,445	20,421,789

(b). Trade & Other Receivables

Accrued Revenues	167,577	185,545
Debtors - General	187,419	137,950
GST Recoupment	79,220	89,764
Prepayments	3,660	-
Aged Care Facility Deposits	525,000	352,300
Total Trade & Other Receivables	962,876	765,559

Note 6. Non-Current Assets

Nil

Alwyndor Aged Care

Notes to and forming part of the Financial Statements
for the year ended 30 June 2019

Note 7a (i). Infrastructure, Property, Plant & Equipment

\$	Fair Value Level	as at 30/6/2018					Asset Movements during the Reporting Period				as at 30/6/2019				
		At Fair Value	At Cost	Accumulated		Carrying Value	Asset Additions		WDV of Asset Disposals	Depreciation Expense (Note 3c)	At Fair Value	At Cost	Accumulated		Carrying Value
				Dep'n	Impairment		New / Upgrade	Renewals					Dep'n	Impairment	
Land	2	5,288,840	-	-	-	5,288,840	-	-	-	-	5,288,840	-	-	-	5,288,840
Buildings & Other Structures	3	39,928,870	-	7,932,281	-	31,996,589	-	18,481	-	(782,155)	39,947,351	-	8,714,436	-	31,232,915
Plant & Equipment		-	2,710,787	1,102,791	-	1,607,997	180,928	75,814	(23,516)	(224,690)	-	2,904,685	1,281,843	-	1,622,842
Furniture & Fittings		-	1,832,879	551,587	-	1,281,292	101,993	84,386	-	(180,188)	-	2,019,257	738,084	-	1,281,173
Total Infrastructure, Property, Plant & Equipment		45,217,710	4,543,667	9,586,659	-	40,174,718	282,921	178,681	(23,516)	(1,187,033)	45,236,191	4,923,942	10,734,363	-	39,425,770
Comparatives		45,208,910	4,704,658	9,179,657	-	40,733,910	306,260	250,303	(41,572)	(1,074,184)	45,217,710	4,543,667	9,586,659	-	40,174,718

Note 7a (ii). Investment Property

Nil

Alwyndor Aged Care

Notes to and forming part of the Financial Statements for the year ended 30 June 2019

Note 7b. Valuation of Infrastructure, Property, Plant & Equipment & Investment Property

\$

Valuation of Assets

The fair value of assets and liabilities must be estimated in accordance with various Accounting Standards for either recognition and measurement requirements or for disclosure purposes.

AASB 13 Fair Value Measurement requires all assets and liabilities measured at fair value to be assigned to a "level" in the fair value hierarchy as follows:

Level 1: Unadjusted quoted prices in active markets for identical assets or liabilities that the entity can access at the measurement date.

Level 2: Inputs other than quoted prices included within Level 1 that are observable for the asset or liability, either directly or indirectly.

Level 3: Inputs for the asset or liability that are not based on observable market data (unobservable inputs).

Refer to Note 7a for the disclosure of the Fair Value Levels of Infrastructure, Property, Plant and Equipment Assets.

Information on Valuations

Valuation techniques used to derive Level 2 and Level 3 fair values recognised in the financial statements

The following table sets out the valuation techniques used to measure fair value within Level 2, including a description of the significant inputs used.

Description	Valuation approach and inputs used
Land	Direct comparison of market evidence approach. This method seeks to determine the current value of an asset by reference to recent comparable transactions involving the sale of similar assets. The valuation is based on price per square metre.

The following table sets out the valuation techniques used to measure the fair value within Level 3, including details of the significant unobservable inputs used and the relationship between unobservable inputs and fair value.

Description	Valuation Approach	Unobservable Inputs	Range of Inputs	Relationship between unobservable inputs and fair value
Buildings & Other Structures	Depreciated replacement cost approach. This is the current replacement cost of an asset less, where applicable accumulated depreciation calculated on a basis to reflect the already consumed or expired service potential.	Replacement Cost	\$5,844 to \$2,854,414	The higher the replacement cost the higher the fair value
		Remaining Useful Life of Assets	30 years to 150 years	The shorter the remaining life the lower the fair value

Alwyndor Aged Care

Notes to and forming part of the Financial Statements for the year ended 30 June 2019

Note 7b. Valuation of Infrastructure, Property, Plant & Equipment & Investment Property (continued)

\$

Valuation of Assets (continued)

Other Information

At 1 July 2004 upon the transition to AIFRS, Alwyndor elected pursuant to AASB 1.D5 to retain a previously established deemed cost under GAAP as its deemed cost. With subsequent addition at cost, this remains as the basis of recognition of non-material asset classes.

Upon revaluation, the current new replacement cost and accumulated depreciation are re stated such that the difference represents the fair value of the asset determined in accordance with AASB 13 Fair Value Measurement: accumulated depreciation is taken to be the difference between current new replacement cost and fair value. In the case of land, current replacement cost is taken to be the fair value.

Highest and best use

All of Alwyndor's non financial assets are considered as being utilised for their highest and best use.

Transition to AASB 13 - Fair Value Measurement

The requirements of AASB 13 Fair Value Measurement have been applied to all valuations undertaken since 1 July 2013 as shown by the valuation dates by individual asset classes below.

Land & Land Improvements

Land and Land improvements, with an assessed unlimited useful life, were valued at 30 June 2017.

- Basis of valuation: Fair Value
- Date of valuation: 30 June 2017
- Valuer: Maloney Field Services

Buildings & Other Structures

Buildings and other structures were revalued as at 30 June 2017

- Basis of valuation: Written down current replacement cost
- Date of valuation: 30 June 2017
- Valuer: Maloney Field Services

Plant & Equipment

These assets are recognised on the cost basis.

Residential Bed Licences

Alwyndor holds 134 bed licenses. These have not been brought to account as they do not meet the recognition criteria of AASB 138 Intangible Assets.

All other Assets

These assets are recognised at cost.

Alwyndor Aged Care

Notes to and forming part of the Financial Statements for the year ended 30 June 2019

Note 8. Liabilities

		2019	2019	2018	2018
\$	Notes	Current	Non Current	Current	Non Current
(a). Trade and Other Payables					
Goods & Services		412,685	-	958,590	-
Accrued Expenses - Employee Entitlements		467,311	-	175,624	-
Accrued Expenses - Other		159,899	-	92,081	-
Aged Care Facility Deposits		31,969,780	-	32,563,848	-
Other		1,448,842	-	1,039,201	-
Total Trade and Other Payables		34,458,517	-	34,829,344	-

(b). Provisions

Employee Entitlements (including oncosts)	1,410,322	121,912	1,504,745	128,440
Total Provisions	1,410,322	121,912	1,504,745	128,440

Note 9. Reserves

	1/7/2018	Increments (Decrements)	Transfers	Impairments	30/6/2019
(a). Asset Revaluation Reserve					
Land	4,943,268	-	-	-	4,943,268
Buildings & Other Structures	4,127,389	-	-	-	4,127,389
Total Asset Revaluation Reserve	9,070,657	-	-	-	9,070,657
Comparatives	9,070,657	-	-	-	9,070,657

	1/7/2018	Tfrs to Reserve	Tfrs from Reserve	Other Movements	30/6/2019
(b). Other Reserves					
General Reserves	6,414,354	-	-	-	6,414,354
Total Other Reserves	6,414,354	-	-	-	6,414,354
Comparatives	6,414,354	-	-	-	6,414,354

PURPOSES OF RESERVES

Asset Revaluation Reserves

The asset revaluation reserve is used to record increments and decrements arising from changes in fair value of non current assets (less any subsequent impairment losses, where applicable).

Alwyndor Aged Care

Notes to and forming part of the Financial Statements for the year ended 30 June 2019

Note 10. Assets Subject to Restrictions

\$	Notes	2019	2018
<p>The uses of the following assets are restricted, wholly or partially, by legislation or other externally imposed requirements. The assets are required to be utilised for the purposes for which control was transferred to Alwyndor, or for which the revenues were originally obtained.</p>			
Receivables			
Accommodation Bonds		525,000	352,300
Total Receivables		525,000	352,300
Total Assets Subject to Externally Imposed Restrictions		525,000	352,300

Note 11. Reconciliation to Statement of Cash Flows

(a). Reconciliation of Cash

Cash Assets comprise highly liquid investments with short periods to maturity subject to insignificant risk of changes of value. Cash at the end of the reporting period as shown in the Statement of Cash Flows is reconciled to the related items in the Balance Sheet as follows:

Total Cash & Equivalent Assets	5	20,081,445	20,421,789
Balances per Statement of Cash Flows		20,081,445	20,421,789

(b). Reconciliation of Change in Net Assets to Cash from Operating Activities

Net Surplus/(Deficit)	(420,197)	(1,205,698)
Non-Cash Items in Income Statements		
Depreciation, Amortisation & Impairment	1,187,033	1,074,184
Net (Gain) Loss on Disposals	2,333	4,114
	769,169	(127,400)
Add (Less): Changes in Net Current Assets		
Net (Increase)/Decrease in Receivables	(197,317)	218,143
Net Increase/(Decrease) in Trade & Other Payables	223,241	943,573
Net Increase/(Decrease) in Unpaid Employee Benefits	(100,951)	38,152
Net Cash provided by (or used in) operations	694,142	1,072,468

Notes to and forming part of the Financial Statements
for the year ended 30 June 2019

Note 12. Financial Instruments

\$

Recognised Financial Instruments

Bank, Deposits at Call, Short Term Deposits

Accounting Policy:

Carried at lower of cost and net realisable value; Interest is recognised when earned.

Terms & Conditions:

Deposits are returning fixed interest rates between 2.3% and 2.78% (2018: 2.52% and 2.77%). Short term deposits have an average maturity of 156 days and an average interest rate of 2.5% (2018: 162 days and 2.63%).

Carrying Amount:

Approximates fair value due to the short term to maturity.

Receivables

Fees & Other Charges

Accounting Policy:

Carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.

Terms & Conditions:

Unsecured, and do not bear interest. Alwyndor is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Alwyndor's boundaries.

Carrying Amount:

Approximates fair value (after deduction of any allowance).

Receivables

Other Levels of Government

Accounting Policy:

Carried at nominal value.

Terms & Conditions:

Amounts due have been calculated in accordance with the terms and conditions of the respective programs following advice of approvals, and do not bear interest. All amounts are due by Departments and Agencies of State and Federal Governments.

Carrying Amount:

Approximates fair value.

Alwyndor Aged Care

Notes to and forming part of the Financial Statements for the year ended 30 June 2019

Note 12. Financial Instruments (continued)

\$

Recognised Financial Instruments

Receivables

Retirement Home Contributions

Accounting Policy:

Carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.

Terms & Conditions:

Amounts due have been calculated in accordance with the terms and conditions of the respective legislation.

Carrying Amount:

Approximates fair value (after deduction of any allowance).

Liabilities

Creditors and Accruals

Accounting Policy:

Liabilities are recognised for amounts to be paid in the future for goods and services received, whether or not billed to the Alwyndor.

Terms & Conditions:

Liabilities are normally settled on 30 day terms.

Carrying Amount:

Approximates fair value.

Liabilities

Retirement Home Contributions

Accounting Policy:

To avoid inconvenience when complying with the separate audit requirements imposed by the relevant legislation, amounts are carried at nominal values.

Terms & Conditions:

Pursuant to Commonwealth legislation certain intending residents are required to contribute amounts on an interest free basis. The amounts are subject to certain deductions as prescribed by the legislation, the balance being repaid on termination of tenancy.

Carrying Amount:

Approximates fair value for short tenancies; may be non-materially overstated for longer tenancies.

Liabilities

Finance Leases

Accounting Policy:

Accounted for in accordance with AASB 117.

Alwyndor Aged Care

Notes to and forming part of the Financial Statements for the year ended 30 June 2019

Note 12. Financial Instruments (continued)

	Due < 1 year	Due > 1 year & ≤ 5 years	Due > 5 years	Total Contractual Cash Flows	Carrying Values
\$					
2019					
<u>Financial Assets</u>					
Cash & Equivalents	20,081,445	-	-	20,081,445	20,081,445
Receivables	962,876	-	-	962,876	962,876
Total Financial Assets	21,044,321	-	-	21,044,321	21,044,321
<u>Financial Liabilities</u>					
Payables	34,458,517	-	-	34,458,517	34,458,517
Total Financial Liabilities	34,458,517	-	-	34,458,517	34,458,517
2018					
<u>Financial Assets</u>					
Cash & Equivalents	20,421,789	-	-	20,421,789	20,421,789
Receivables	765,558	-	-	765,558	765,559
Total Financial Assets	21,187,347	-	-	21,187,347	21,187,347
<u>Financial Liabilities</u>					
Payables	35,095,344	-	-	35,095,344	34,829,344
Total Financial Liabilities	35,095,344	-	-	35,095,344	34,829,344

Net Fair Value

All carrying values approximate fair value for all recognised financial instruments. There is no recognised market for the financial assets of the Alwyndor.

Risk Exposures

Credit Risk represents the loss that would be recognised if counterparties fail to perform as contracted. The maximum credit risk on financial assets of the Alwyndor is the carrying amount, net of any allowance for doubtful debts. All Alwyndor investments are made with the SA Local Government Finance Authority and are guaranteed by the SA Government. Except as detailed in Notes 5 & 6 in relation to individual classes of receivables, exposure is concentrated within the Alwyndor's boundaries, and there is no material exposure to any individual debtor.

Market Risk is the risk that fair values of financial assets will fluctuate as a result of changes in market prices. All of Alwyndor's financial assets are denominated in Australian dollars and are not traded on any market, and hence neither market risk nor **currency risk** apply.

Liquidity Risk is the risk that Alwyndor will encounter difficulty in meeting obligations with financial liabilities. In accordance with the model Treasury Management Policy (LGA Information Paper 15), liabilities have a range of maturity dates. Alwyndor also has available a range of bank overdraft and standby borrowing facilities that it can access.

Interest Rate Risk is the risk that future cash flows will fluctuate because of changes in market interest rates. Alwyndor has a balance of both fixed and variable interest rate borrowings and investments. Cash flow fluctuations are managed holistically in seeking to minimise interest costs over the longer term in a risk averse manner.

Alwyndor Aged Care

Notes to and forming part of the Financial Statements for the year ended 30 June 2019

Note 13. Operating Leases

\$	2019	2018
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Leases Providing Revenue to the Alwyndor

Alwyndor owns various buildings, plant and other facilities that are available for hire or lease (on a non-cancellable basis wherever practicable) in accordance with the published revenue policy. Rentals received from such leases are disclosed as rent and hire of non-investment property in Note 2.

Lease Payment Commitments of Alwyndor

Alwyndor has entered into non-cancellable operating leases for various items of office equipment.

Leases in relation to computer and office equipment permit Alwyndor, at expiry of the lease, to elect to re-lease, return or acquire the equipment leased.

Commitments under non-cancellable operating leases that have not been recognised in the financial statements are as follows:

Not later than one year	15,512	11,816
Later than one year and not later than 5 years	37,638	35,448
Later than 5 years	-	5,075
	<u>53,150</u>	<u>52,339</u>

Note 14. Superannuation

The Alwyndor makes employer superannuation contributions in respect of its employees to Statewide Super (formerly Local Government Superannuation Scheme). There are two types of membership, each of which is funded differently. Permanent and contract employees of the South Australian Local Government sector with Salarylink benefits prior to 24 November 2009 have the option to contribute to the Accumulation section and/or Salarylink. All other employees (including casuals) have all contributions allocated to the Accumulation section.

Accumulation only Members

Accumulation only members receive both employer and employee contributions on a progressive basis. Employer contributions are based on a fixed percentage of ordinary time earnings in accordance with superannuation guarantee legislation (9.50% in 2018/19; 9.50% in 2017/18). No further liability accrues to the Alwyndor as the superannuation benefits accruing to employees are represented by their share of the net assets of the Fund.

Salarylink (Defined Benefit Fund) Members

Salarylink is a defined benefit scheme where the benefit payable is based on a formula determined by the member's contribution rate, number of years and level of contribution and final average salary. Alwyndor makes employer contributions to Salarylink as determined by the Fund's Trustee based on advice from the appointed Actuary. The rate is currently 6.3% (6.3% in 2017/18) of "superannuation" salary.

In addition, Alwyndor makes a separate contribution of 3% of ordinary time earnings for Salarylink members to their Accumulation account. Employees also make member contributions to the Salarylink section of the Fund. As such, assets accumulate in the Salarylink section of the Fund to meet the member's benefits, as defined in the Trust Deed, as they accrue.

Alwyndor Aged Care

Notes to and forming part of the Financial Statements for the year ended 30 June 2019

Note 14. Superannuation (continued)

\$

The Salarylink section is a multi-employer sponsored plan. As the Salarylink section's assets and liabilities are pooled and are not allocated by each employer, and employees may transfer to another employer within the local government sector and retain membership of the Fund, the Actuary is unable to allocate benefit liabilities, assets and costs between employers. As provided by AASB 119.32(b), Alwyndor does not use defined benefit accounting for these contributions.

The most recent actuarial investigation was conducted by the Fund's actuary, Louise Campbell, FIAA, of Willie Towers Watson as at 30 June 2017. The Trustee has determined that the current funding arrangements are adequate for the expected Salarylink liabilities. However, future financial and economic circumstances may require changes to Alwyndor's contribution rates at some future time.

Contributions to Other Superannuation Schemes

Alwyndor also makes contributions to other superannuation schemes selected by employees under the "choice of fund" legislation. All such schemes are of the accumulation type, where the superannuation benefits accruing to the employee are represented by their share of the net assets of the scheme, and no further liability attaches to the Alwyndor.

Note 15. Interests in Other Entities

Alwyndor has no interest in any Equity Accounted Businesses such as Joint Ventures, Associates & Joint Operations.

Note 16. Non-Current Assets Held for Sale & Discontinued Operations

Alwyndor does not have any Non-Current Assets Held for Sale or any Discontinued Operations.

Note 17. Contingencies & Assets/Liabilities Not Recognised in the Balance Sheet

Alwyndor does not have any Contingencies & Asset/Liabilities Not Recognised in the Balance Sheet.

Alwyndor Aged Care

Notes to and forming part of the Financial Statements for the year ended 30 June 2019

Note 18. Events after the Balance Sheet Date

Events that occur after the reporting date of 30 June 2019, up to and including the date when the financial statements are "authorised for issue" have been taken into account in preparing these statements.

Alwyndor has adopted the date of receipt of the Certification of Financial Statements as the appropriate "authorised for issue" date relating to these General Purpose Financial Statements.

Accordingly, the "authorised for issue" date is dd Month 2019.

Alwyndor is unaware of any material or significant "non adjusting events" that should be disclosed.

Note 19. Related Party Transactions

\$	2019	2018
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Key Management Personnel

Transactions with Key Management Personnel

The Key Management Personnel of the Alwyndor includes the Alwyndor Management Committee and General Manager - Alwyndor under section 112 of the Local Government Act 1999.

In all, 8 persons were paid the following total compensation:

The compensation paid to Key Management Personnel comprises:

Short-Term Employee Benefits	156,442	140,645
Termination Benefits	43,716	-
Payments to Alwyndor Management Committee	29,604	36,301
Total	229,762	176,946

Amounts paid as direct reimbursement of expenses incurred on behalf of Alwyndor have not been included above.

Alwyndor Aged Care

Notes to and forming part of the Financial Statements for the year ended 30 June 2019

Note 20. Segment Reporting

\$	2019	2018
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This note has been made available for specific Alwyndor Notes.

Alwyndor operates in the aged care industry within South Australia and within 3 primary business segments:

- provision and management of residential aged care accommodation
- aged care services to the community,
- rehabilitation and support services (day therapy)

Residential Aged Care

Income Statement

for the year ended 30 June 2019

Care Income

Subsidies & Supplements (Commonwealth)	7,549,575	7,429,149
Resident Fees - Means Tested Care Fees	603,773	617,171
Total Residential Care Income	8,153,348	8,046,320

Accommodation Income

Subsidies & Supplements (Commonwealth)	869,461	801,234
Resident Accommodation Payments and Charges	445,356	321,422
Accommodation Bond Retention amounts	9,268	34,264
Total Residential Accommodation Income	1,324,085	1,156,920

Other Resident Fee Income

Basic Daily Fee	2,429,391	2,322,278
Total Other Residential Fee Income	2,429,391	2,322,278

Financing Income

Interest Income	504,940	463,464
Total Financing Income	504,940	463,464

Other Income

Donations and Fundraising	-	6,568
Other Income	32,222	55,333
Total Other Income	32,222	61,901

Total Revenue	12,443,986	12,050,883
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Alwyndor Aged Care

Notes to and forming part of the Financial Statements
for the year ended 30 June 2019

Note 20. Segment Reporting (continued)

\$	2019	2018
Residential Aged Care		
Income Statement (continued) for the year ended 30 June 2019		
Care Expenses		
Labour Costs	7,685,036	8,328,589
Other Expenses	303,316	198,774
Total Care Expenses	7,988,352	8,527,363
Accommodation Expenses		
Labour Costs	205,109	195,696
Property Repairs, Maintenance and Replacement	319,369	310,570
Other Accommodation Expenses	490,851	401,868
Total Accommodation Expenses	1,015,329	908,134
Hotel Services Expenses		
Labour Costs	421,029	528,769
Contracted Services - External Service Organisations	1,260,461	1,372,150
Other Hotel Services Expenses	259,458	116,476
Total Hotel Services Expenses	1,940,948	2,017,395
Administration Expenses		
Labour Costs	1,254,954	1,034,220
Management Fees	53,938	54,965
Other Administration Expenses	520,299	390,538
Total Administration Expenses	1,829,191	1,479,723
Capital and Financing Expenses		
Depreciation	1,110,709	1,069,731
Interest Expenses	141,072	108,262
Total Capital and Financing Expenses	1,251,781	1,177,993
Other Expenses		
Loss on Sale of Assets	2,333	4,114
Total Other Expenses	2,333	4,114
Total Expenses	14,027,933	14,114,722
Net Profit (Before Tax)	(1,583,947)	(2,063,839)

Alwyndor Aged Care

Notes to and forming part of the Financial Statements
for the year ended 30 June 2019

Note 20. Segment Reporting (continued)

\$	2019	2018
Residential Aged Care		
Statement of Financial Position		
as at 30 June 2019		
ASSETS		
Current Assets		
Cash	20,081,445	20,421,789
Trade & Other Receivables	962,876	765,558
Total Current Assets	21,044,321	21,187,347
Non-Current Assets		
Property, Plant & Equipment	39,425,770	40,174,718
Total Non-Current Assets	39,425,770	40,174,718
TOTAL ASSETS	60,470,091	61,362,065
LIABILITIES		
Current Liabilities		
Trade & Other Payables	1,095,397	1,238,339
Employee Provisions	897,926	945,379
Accommodation Bonds	31,969,780	32,563,848
Total Current Liabilities	33,963,103	34,747,566
Non-Current Liabilities		
Employee Provisions	68,563	71,963
Total Non-Current Liabilities	68,563	71,963
TOTAL LIABILITIES	34,031,666	34,819,529
Net Assets	26,438,425	26,542,536

Alwyndor Aged Care

Notes to and forming part of the Financial Statements for the year ended 30 June 2019

Note 20. Segment Reporting (continued)

	Rehabilitation and Support Services	Consumer Directed Care	Other Home Care	Total
\$				
2019				
Revenue	982,306	5,075,339	1,174,540	7,232,185
Expenses	959,308	4,443,333	665,793	6,068,434
Surplus/(Deficit)	22,998	632,006	508,747	1,163,751
Assets	-	-	-	-
Liabilities	291,476	1,615,846	51,763	1,959,085
Total Equity	(291,476)	(1,615,846)	(51,763)	(1,959,085)
2018				
Revenue	939,928	4,084,483	1,439,971	6,464,382
Expenses	849,811	3,464,380	1,292,049	5,606,240
Surplus/(Deficit)	90,117	620,103	147,922	858,142
Assets	-	-	-	-
Liabilities	187,809	1,377,729	77,461	1,642,999
Total Equity	(187,809)	(1,377,729)	(77,461)	(1,642,999)

Alwyndor Aged Care

General Purpose Financial Statements for the year ended 30 June 2019

Auditor's Report - Financial Statements

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Alwyndor Aged Care

General Purpose Financial Statements for the year ended 30 June 2019

Auditor's Report - Financial Statements

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Attachment 3



City of Holdfast Bay

General Purpose Financial Statements for the year ended 30 June 2019

Certification of Auditor Independence

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of City of Holdfast Bay (excluding Alwyndor Aged Care) for the year ended 30 June 2019, the Council's Auditor, BDO Audit Partnership (SA) has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) *Local Government (Financial Management) Regulations 2011*.



R. Bria
CHIEF EXECUTIVE OFFICER



J. Smedley
PRESIDING MEMBER, AUDIT COMMITTEE

Date: 9/10/2019

Attachment 4



10 October 2019

Mr GK Edwards
BDO Audit (SA) Pty Ltd
Level 7, BDO Centre
420 King William Street
ADELAIDE SA 5000

Dear Mr Edwards

AUDIT FOR YEAR ENDED 30 JUNE 2019 OF CITY OF HOLDFAST BAY

This representation letter is provided in connection with your audit of the financial report of City of Holdfast Bay for the year ended 30 June 2019, for the purpose of expressing an opinion as to whether the financial report presents fairly in accordance with the Australian Accounting Standards, the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011.

We confirm that to the best of our knowledge and belief, having made such enquiries as we considered necessary for the purposes of appropriately informing ourselves:

Financial report

1. We have fulfilled our responsibilities, as set out in your engagement letter dated 28 May 2019, for the preparation for the financial report in accordance with Australian Accounting Standards, the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011; in particular that the financial report presents fairly in accordance therewith.
2. We have established and maintained adequate internal controls to facilitate the preparation of a reliable financial report and adequate records have been maintained. Any and all deficiencies in internal control of which we are aware have been communicated to you.
3. We confirm that the selection and application of accounting policies remains appropriate, and that there have been no changes to the accounting policies applied in the previous annual financial statements or the methods used in applying them.
4. Significant assumptions used by us in making accounting estimates, including those measured at fair value, are reasonable.
5. We have no plans or intentions that may materially affect the carrying values, or classification, of assets and liabilities.



6. The entity has satisfactory title to all assets, and there are no liens or encumbrances on such assets that have not been disclosed, nor has any asset been pledged as collateral.
7. We acknowledge that valuations of Infrastructure, Property, Plant & Equipment have been appropriately undertaken so as to ensure that the carrying amounts do not differ materially from that which would be determined using fair value at the end of the reporting. Individual classes of Infrastructure, Property, Plant & Equipment are assigned to the appropriate level in the AASB 13 fair value hierarchy.

Books, records and documentation

8. We have provided you with:
 - Access to all information of which we are aware that is relevant to the preparation of the financial report such as records, documentation and other matters;
 - All minutes of meetings held by the Board of Directors, Committees and shareholders since the end of the previous reporting period have been given to you for your inspection;
 - Additional information that you have requested from us for the purpose of the audit;
 - Unrestricted access to persons within the entity from whom you determined it necessary to obtain audit evidence.
8. All transactions have been recorded in the accounting records and are reflected in the financial report.

Uncorrected Misstatements

9. There have been no uncorrected misstatements brought to our attention.

Related parties

10. We have disclosed to you the identity of the entity's related parties and all the related party relationships and transactions.
11. Related party relationships and transactions have been appropriately accounted for and disclosed in accordance with Australian Accounting Standards in the financial report.

Fraud

12. We acknowledge our responsibility for the design, implementation and maintenance of accounting and internal control systems that are designed to prevent and detect fraud.

13. We have disclosed to you the results of our assessment of the risk that the financial report may be materially misstated as a result of fraud.
14. We have disclosed to you all information in relation to fraud or suspected fraud that we are aware of and that affects the entity and involves:
 - Management;
 - Employees who have significant roles in internal control; or
 - Others where fraud could have a material impact on the financial report.
15. We have disclosed to you all information in relation to allegations of fraud, or suspected fraud, affecting the entity's financial report communicated by employees, former employees, analysts, regulators or others.

Litigation and claims

16. We have disclosed to you all known actual or possible litigation and claims whose effects should be considered in the financial report; and accounted for and disclosed in accordance with Australian Accounting Standards.

Compliance with laws and regulations

17. We have disclosed to you all known actual or possible non-compliance with laws and regulations whose effects should be considered when preparing the financial report.
18. There have been no instances of non-compliance of laws and regulations involving management or employees who have a significant role in internal control.
There have been no communications from regulatory agencies concerning non-compliance with, or deficiencies in, financial reporting practices that could have a material effect on the financial report.

Subsequent events

19. All events occurring subsequent to the date of the financial report and for which adjustment or disclosure are required have been adjusted or disclosed.

Other information

20. We have informed you of all the documents that we expect to issue which may compromise other information accompanying the financial report.
21. The financial report and any other information obtained by you prior to the date of the auditor's report are consistent with one another, and the other information does not contain any material misstatements.
22. The final version of the other information will be provided to you when available, and prior to issuance to allow you to complete your procedures over this other information.

Electronic presentation of Financial Report

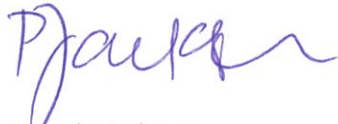
- 23. We are responsible for the electronic presentation of the financial report.
- 24. We will ensure that the electronic version of the audited financial report and the auditor's report on the web site will be identical to the final signed hard copy version.
- 25. We will clearly differentiate between audited and unaudited information in the construction of the entity's web site as we understand the risk of potential misrepresentation.
- 26. We have assessed the controls over the security and integrity of data on the web site and that adequate procedures are in place to ensure the integrity of the information published.
- 27. We will not present the auditor's report on the full financial statements with extracts only of the full financial statements.

Yours sincerely



John Newton

MANAGER FINANCIAL SERVICES



Pamela Jackson

GENERAL MANAGER STRATEGY AND BUSINESS SERVICES

Attachment 5



2018-19 Financial Statements - Prior Year Comparison

Note 2(b) - Statutory Charges \$2,282,000 (2017-18 \$2,224,000)

Increased on-street parking fines and permits \$143,000, hoarding fees \$20,000, offset by reduced development assessment fees \$71,000 and implementation of new dog registration fees system \$29,000.

Note 2(c) - User Charges \$7,698,000 (2017-18 \$7,034,000)

Municipal user charges increased by \$52,000. This comprised increased income from regulatory services including off-street parking \$140,000 offset by reduced lease \$28,000, caravan park \$23,000 and winter wonderland income \$14,000.

Alwyndor user charges increased by \$603,000 due to an increase of Consumer Directed Care (CDC) packages gained throughout the year

Note 2(d) - Investment Income \$687,000 (2017-18 \$562,000)

Municipal reserve fund investment increased by \$84,000 due to improved positive cash flow, timing of capital expenditure and the early receipt of major capital grant funds.

Alwyndor investment income increased by \$41,000 due to an increase in cash reserve balances.

Note 2(e) – Reimbursements \$2,632,000 (2017-18 \$2,697,000)

Municipal reimbursements decreased by \$172,000 due to decreased private contributions including memorial seats \$79,000; timing of re-imbursements for employee costs from NRM board \$40,000; reduced special distribution for workers compensation \$24,000; and timing of utility costs reimbursements \$34,000.

Alwyndor reimbursements increased by \$107,000 due to an increase of Consumer Directed Care (CDC) packages gained throughout the year

Note 2(f) -Other Income \$4,042,000 (2017-18 \$3,915,000)

Municipal other income has decreased by \$229,000. This due to a prior year insurance claim for Glenelg Oval Grandstand \$332,000; offset by increased income for community events \$33,000; insurance claims \$51,000 and the Olli bus trial \$23,000.

Alwyndor other income increased by \$362,000 due to the increase in home care administration fee income as a result of increased Consumer Directed Care packages.

Note 2(g) – Operating Grants, Subsidies and Contributions \$13,896,000 (2017-18 \$13,739,000)

Municipal operating grants increased by \$109,000. Commonwealth Supplementary Local Road Funding program was paid in advance in 2018/19 and Council received an additional \$367,956. The community wellbeing program received additional \$59,728 in Commonwealth Home Support payments. The Roads to Recovery funding was \$236,204 less than the prior year in accordance with overall program funding. The financial assistance grant was \$61,184 less than prior year due to the timing and payments of advance amounts. The overall prior year variance was also due to a number of specific purpose minor grants received including regulatory, waste and environmental services.

Alwyndor grants and subsidies increased by \$47,000. This is due to an increase in the Aged Care Funding Instrument (ACFI) revenue generated throughout the year, which is based on the care needs of each resident.

Note 19 - Net gain – EQUITY ACCOUNTED COUNCIL BUSINESSES \$76,000 (2017-18 \$267,000)

This refers to Council's 15% share (\$76,000 surplus) in the SRWRA. For 2018/19 SRWRA achieved a \$512,000 operating surplus (\$1,756,000 in 2017/18). Major prior year variances included a reduction in landfill operation income \$1.13m with a corresponding \$0.53m reduction in EPA levy payments. The financial results, provisions and expanded notes of SRWRA is included in Note 19 to the financial statements.

Note 3(a) - Employee Costs \$29,316,000 (2017-18 \$29,316,000)

Overall municipal employee costs increased by \$342,000 from prior year due to enterprise agreement increases salary staff (ASU) 2.5% and wages staff (AWU) 2% - budgeted at \$381,000; offset by reduced FTE and other savings due to staff turnover throughout during 2018/19.

Alwyndor employment costs decreased by \$340,000. This is due to a significant reduction and restructure of management during the year.

Note 3(b) - Materials, Contracts and Other Expenses \$25,605,000 (2017-18 \$24,048,000)

Municipal expenses in this grouping increased by \$974,000. This comprised numerous items either included in the original budget or varied throughout the year. Major prior year variances occurred in waste management \$465,000; infrastructure maintenance and materials \$380,000; election expenses \$200,000; water \$125,000; Insurances \$84,000 and the NRM Levy \$82,000. This was offset by reductions in professional services \$245,000, energy costs \$110,000 and legal expenses \$46,000.

Alwyndor expenses increased by \$591,000. A significant portion of this increase is third party costs paid on behalf of home care consumers, which is offset by income \$453,000; increased agency costs \$77,000 and repairs and maintenance costs \$59,000.

Note 3(c) - Depreciation \$10,150,000 (2017-18 \$9,806,000)

Overall municipal depreciation increased by \$230,000 with the increases in drainage, transport, plant and equipment and office equipment. Alwyndor depreciation increased by \$114,000 with most of this increase applicable to equipment, furniture and fittings.

Note 4 - Asset Disposal and Fair Value Adjustments (\$243,000 loss) - (2017-18 \$142,000 - loss)

Municipal assets were sold, or disposed of, throughout the year resulting in a \$241,000 loss. The assets are itemised as follows:

- \$369,000 – Loss - Capital renewal program. Refers to existing infrastructure assets removed or disposed as part of the annual capital program.
- \$128,000 – Net Profit - Sale of plant and vehicles.

Note 2(g) - Amounts Received for New/Upgraded Assets \$3,460,000 (2017-18 \$1,832,000)

New grants were accounted for in 2018/19 for the Minda coast park walkway \$2.822m; Brighton Oval redevelopment \$637,000.

Note 9(a) - Change in Revaluation Surplus – \$11,523,000 decrease (2017-18 \$9,203,000 decrease)

Road and Kerb assets were revalued by Public Private Property. The last revaluation on these assets was performed in 2015. This resulted in a valuation decrease of \$11.5m. The main variances are as follows:

- The value of Council's kerb and guttering assets increased by \$2.0m due to higher replacement costs.
- The value of Council's road surface assets increased by \$0.8m due to higher replacement costs.
- Accumulated depreciation calculated for Council's road base assets increased by \$14.5m which reduced the carrying value due to a change in methodology in calculating the condition of the underground assets. The value, Public Private Property, based the condition, and amount depreciated, on the age of the asset.

Note 5(a) - Cash and Cash Equivalents

As at 30 June 2018, cash and cash equivalents amounted to \$25,559,000 (2017-18 \$27,092,000). This comprises \$5,477,000 of municipal funds and \$20,082,000 of Alwyndor funds as shown in the cash flow statements. The significant level of municipal cash is due to prepayments of large capital government grants including \$4.24m for Minda Coast Park and \$2m for Brighton Sports Complex and the timing of capital expenditure.

Alwyndor funds include monies received and invested for accommodation bonds. Accommodation bonds total \$31,969,780 (2017-18 \$32,563,000) and are subject to externally imposed restrictions with the requirement to be used for capital purposes.

Note 5(b) - Trade and Other Receivables –Current \$3,244,000 (2017-18 \$3,062,000)

Municipal debtors decreased marginally by \$15,000 to \$2,281,000.

Alwyndor debtors had a net increase of \$197,317 primarily due to an increase in current aged care facility deposits outstanding.

Note 6 (a) - Loans to Community Organisations

Council's normal practice for larger loans is to borrow from the Local Government Finance Authority and on-lend to the community organisation on similar terms along with an additional 0.5% credit margin to cover administrative costs. The total amount of principal owing as at 30 June 2019 is \$2,014,000.

During 2016-17 Council received correspondence for the Glenelg Football Club and considered strategies to support the Club in its objective of long term financial sustainability. In May 2017 Council accepted a principal reduction scheme over six years (via the SANFL) and agreed to waive interest up to 31 October 2019. As at 30 June 2019 the Club had met its remaining financial obligations. The total amount of principal owing from the Glenelg Football Club as at 30 June 2019 is \$1,846,589.

On 28 August 2019 the Audit Committee received a report assessing community loan receivables as at 30 June 2019 (Report 325/19). On 10 September Council noted the minutes of the Audit Committee (Minute C110919/1606). The financial statements include maintaining the loan impairment provision of \$517,780 for the Glenelg Football Club loan in accordance with the recommendations.

Note 6 (b) - Regional Subsidiaries – \$2,945,000 (2017-18 \$2,869,000)

This refers to Council's 15% share in the net assets of SRWRA. As at 30 June 2019 SRWRA had \$19,633,000 net assets. The increase is due to a net profit of \$503,000 in 2018/19. Refer also to note 19 above. The financial results, provisions and expanded notes of both entities are included in Note 19 to the Council statements.

Note 6 (c) – Other Non-Current Assets - Capital Works-in-Progress \$5,053,000 (2017-18 \$520,000)

This includes \$3.2m for the construction of a coast park footpath at Minda Dunes, \$875,000 of preliminary works for the new sports complex at Brighton Oval, \$412,000 on initial masterplan designs for Kingston Park and Jetty Road, Glenelg, \$202,000 for improvements to Council owned buildings, \$190,000 for various stormwater projects and the remaining amounts on other incomplete municipal capital projects.

Note 7 - Capital Expenditure

In 2018/19 asset additions totaled \$6,897,000 (2017-18 \$13,848,000).

For municipal activities this comprised \$2.7m on completed new and upgraded assets. The major projects included \$1.0m for the conversion to LED street lighting, \$284,000 of drainage improvements through the use of Water Sensitive Urban Design (WSUD), \$300,000 of technology upgrades and \$162,000 of new plant and equipment.

Asset additions for renewed and replaced assets totaled \$3.7m. These included \$2.0m on infrastructure including roads, kerb, footpaths and stormwater and \$800,000 for the replacement of plant and equipment. The renewal of Open Space assets totaled \$653,000 including \$260,000 on playground equipment and \$97,000 of irrigation replacement at various reserves.

For Alwyndor activities this comprised \$461,000 including \$283,000 on new assets and \$178,000 on renewal and replacement of existing assets. New assets included \$130,000 on CCTV system, \$88,000 on various office equipment, \$33,000 on the installation of signature locks and \$30,000 on medical equipment. Replaced assets included \$55,000 on beds and slings, \$69,000 on office computers and equipment, \$11,000 on fixtures and \$18,000 on paving.

Note 8(a) - Aged Care Facility Deposits – accommodation bonds

The liability for Alwyndor accommodation bonds has decreased by \$594,000 from the previous year. The overall liability is \$31,969,780.

Note 8(a) – Payments Received in Advance

This largely comprises grant income received in 2017-18 for Minda Coast Park walkway \$4.35m and Brighton Oval redevelopment \$2m. The grant conditions stipulate that Council has an obligation to repay any unspent funding, therefore Council does not control the funds until spent. This means that the portion of unspent funds for these grants are recognised as payments received in advance. The amount unspent as at 30 June 2019 and recorded as a payment in advance was \$1.523m for the Minda Coast Park walkway and \$1.362m for Brighton Oval redevelopment.

Note 8(b) - Borrowings

Net borrowings have decreased by \$1,130,000 to \$12,460,000 being fixed term loan principal repayments. No new borrowings were made during 2018/19 as Council had sufficient cash to meet its capital expenditure.

Note 9 - Reserve Funds

All reserve funds required by legislation have been maintained.

Equity

Council's net equity decreased by \$6,822,000 during the year as a result of:

- \$1,484,000 operating surplus
- (\$243,000) deficit on disposal of assets
- \$3,460,000 capital revenue received specifically for new or upgraded assets
- (\$11,523,000) net decrease of assets on revaluation

Attachment 6





City of Holdfast Bay

Municipal Funds Statement as at June 2019

2018 - 2019 Original Budget \$'000	Year to Date				Note
	Adopted Forecast \$'000	Actual \$'000	Variance \$'000		
(763)	(747)	(736)	(10)	Administrative Services	
1,637	1,637	1,977	(340)	FAG/R2R Grants	1
(1,087)	(925)	(845)	(81)	Financial Services	2
(9,033)	(9,033)	(8,964)	(69)	Financial Services-Depreciation	3
(247)	(247)	(348)	100	Financial Services-Employee Leave Provisions	4
(753)	(667)	(622)	(45)	Financial Services-Interest on Borrowings	
230	230	75	155	Financial Services-SRWRA	5
34,292	34,246	34,222	23	General Rates	
(1,999)	(1,744)	(1,604)	(140)	Governance & Risk	6
(647)	(561)	(560)	(2)	Human Resources	
(2,732)	(3,048)	(2,850)	(198)	Strategy & Innovation	7
(675)	(509)	(553)	44	Business Development	
(968)	(968)	(899)	(69)	Community Development	8
(347)	(347)	(327)	(19)	Community Engagement Admin	
(886)	(819)	(767)	(52)	Community Events	9
(289)	(309)	(332)	23	Community Services Administration	
(206)	(166)	(143)	(23)	Community Transport	
(8)	(78)	83	(162)	Community Wellbeing	10
(545)	(557)	(546)	(11)	Customer Service	
-	(77)	(24)	(53)	Jetty Road Mainstreet	11
(1,435)	(1,395)	(1,303)	(93)	Library Services	12
17	(25)	79	(104)	SA HACC	13
(325)	(325)	(285)	(40)	Tourism & Marketing Admin	
(1,471)	(1,648)	(1,642)	(6)	Asset Management	
(1,494)	(1,449)	(1,439)	(10)	Assets and City Services	
36	36	75	(39)	Cemeteries	
590	817	871	(55)	City Regulation	14
935	935	995	(60)	Commercial - Brighton Caravan Park	15
7	7	(26)	33	Commercial - Partridge House	
392	392	358	34	Commercial - Recreational Clubs Leases	
(903)	(799)	(730)	(69)	Development Services	16
(569)	(486)	(472)	(14)	Environmental Services	
(407)	(607)	(512)	(95)	Infrastructure Maintenance	17
(64)	(64)	(56)	(8)	Property Maintenance	
(7,310)	(7,461)	(7,327)	(133)	Public Spaces	18
(3,515)	(3,515)	(3,738)	223	Waste Management	19
816	816	816	-	Less full cost attribution - % admin costs capitalised	
272	537	1,902	(1,365)	=Operating Surplus/(Deficit)	
9,033	9,033	8,964	69	Depreciation	
17	17	348	(330)	Other Non Cash Items	
9,050	9,050	9,312	(262)	Plus Non Cash Items in Operating Surplus/(Deficit)	
9,322	9,587	11,214	(1,627)	=Funds Generated from Operating Activities	
9,585	8,070	3,476	4,594	Amounts Received for New/Upgraded Assets	20
1,202	1,363	390	973	Proceeds from Disposal of Assets	21
10,787	9,433	3,866	5,567	Plus Funds Sourced from Capital Activities	
(5,499)	(6,359)	(4,778)	(1,581)	Capital Expenditure on Renewal and Replacement	
(17,059)	(15,324)	(6,115)	(9,209)	Capital Expenditure on New and Upgraded Assets	
(22,558)	(21,683)	(10,893)	(10,790)	Less Total Capital Expenditure	22
208	208	208	-	Plus:Repayments of loan principal by sporting groups	
208	208	208	-	Plus/(less) funds provided (used) by Investing Activities	
(2,240)	(2,454)	4,395	(6,849)	= FUNDING SURPLUS/(REQUIREMENT)	
Funded by					
-	-	(1,193)	1,193	Increase/(Decrease) in Cash & Cash Equivalents	
-	2,151	4,459	(2,308)	Non Cash Changes in Net Current Assets	
(3,381)	(5,745)	-	(5,745)	Less: Proceeds from new borrowings	
1,141	1,141	1,130	11	Plus: Principal repayments of borrowings	
(2,240)	(2,454)	4,395	(6,849)	=Funding Application/(Source)	

Note 1 – Financial Assistance Grant - \$340,000 (21%) favourable

The Supplementary Roads Grant has been received in advance for 2019/20 and 2020/21. Under accounting standards these advance payments have been included as revenue in 2018/19 even though they relate to future years. This will result in a timing issue of \$368,000 over three financial years.

Note 2 – Financial Services - \$81,000 (9%) favourable

Positive cash flow and investment of \$4.8m from Dept. of Planning, Transport and Infrastructure for the Minda Coast Park project has resulted in additional interest on investments (\$41,000) as well as savings on debt collection costs and the provision for doubtful debts (\$27,000).

Note 3 – Financial Services – Depreciation - \$69,000 (1%) favourable

Following a revaluation of Council's Open Space assets the annual depreciation charge is lower than originally budgeted for.

Note 4 – Financial Services – Employee Leave Provisions - \$100,000 (41%) unfavourable

Final movements in the provisions made for Annual Leave and Long Service Leave owed to employees.

Note 5 – Financial Services - SRWRA - \$155,000 (67%) unfavourable

Council's equity share in the Southern Region Waste Resource Authority (SRWRA) for 2018/19 is dependent on their audited financial result which was lower than budgeted for.

Note 6 – Governance & Risk - \$140,000 (8%) favourable

Savings on: election expenses (\$97,000), Elected Members' allowances (\$31,000) and telecommunication costs (\$11,000).

Note 7 – Strategy & Innovation - \$198,000 (6%) favourable

Savings on IT leasing costs which were partially used to offset additional IT hardware capital purchases (\$63,000). Fewer applications for Shopfront Character Grants (\$72,000) - \$25,000 was carried forward for 2018/19 applications still being processed. The Integrated Transport & Movement Strategy will be completed in 2019/20 with the unspent budget now carried forward (\$50,000).

Note 8 – Community Development - \$69,000 (7%) favourable

Savings on employment costs due to vacancies (\$26,000), minor savings on various community programs (\$15,000) and phase 2 of the Holdfast Bay Community Centre masterplan is due for completion in August 2019 – unspent budget was carried forward (\$20,000).

Note 9 – Community Events - \$52,000 (6%) favourable

Additional revenue raised from concerts on the beach, running of a ferris wheel and various summer markets and events (\$30,000), savings on various events including Australia Day (\$11,000), Bay Sheffield (\$8,000) and Christmas Pageant (\$6,000).

Note 10 – Community Wellbeing - \$162,000 (208%) favourable

Underspent on: professional services used (\$50,000), employment costs due to vacancies (\$35,000), Domestic Assistance program (\$25,000) and the Access and Inclusion Strategy project (\$30,000) – unspent budget was carried forward.

Note 11 – Jetty Road Mainstreet - \$53,000 (69%) favourable

Underspend on Winter Wonderland (\$33,000), Tour Down Under (\$10,000) and Christmas Pageant (\$5,000) events. Due to separate funding arrangements unspent budget to be carried forward.

Note 12 – Library Services - \$93,000 (7%) favourable

Grant in kind for new library books received from State Library Board (\$92,000).

Note 13 – SA HACC (Lifelinks) - \$104,000 (418%) favourable

Overall underspend on community programs offered throughout 2018/19 due to a Community Wellbeing review of resources and services to assess business procedures and service outputs. Importantly service outputs in 2018/19 were exceeded and service delivery customer satisfaction remained high – unspent budget was carried forward.

Note 14 – City Regulation - \$55,000 (7%) favourable

Unbudgeted for SA Health funding received to increase the current immunisation program (\$34,000) and additional car park ticket machine income generated (\$32,000).

Note 15 – Commercial – Brighton Caravan Park - \$60,000 (6%) favourable

Additional revenue raised on powered and slab sites throughout the year.

Note 16 – Development Services - \$69,000 (9%) favourable

Savings on: employment costs due to vacancies (\$20,000), contributions to external agencies (\$24,000) and the Heritage Grant scheme (\$11,000).

Note 17 – Infrastructure Maintenance - \$95,000 (16%) favourable

Savings on maintenance costs for Patawalonga lock (\$39,000) and access ramps (\$14,000). The Olli Bus Trial project will be completed in 2019/20, including the removal of temporary infrastructure – unspent budget was carried forward (\$44,000).

Note 18 – Public Spaces - \$133,000 (2%) favourable

Savings on: employment costs due to vacancies (\$83,000) and electricity charges (\$80,000).

Note 19 – Waste Management - \$223,000 (6%) unfavourable

Includes a provision made for estimated additional costs on the disposing of recyclable materials in 2018/19 due to the China Sword policy.

Note 20 – Amounts Received for New/Upgraded Assets - \$4,594,000 (57%) unfavourable

In line with accounting standards grant funding budgeted for and received in 2018/19, but yet to be applied, has been transferred to 2019/20 - \$1.5m for Minda Coast Park and \$1.4m for the Brighton Oval Clubrooms. In addition budgeted grant funding of \$1.7m for Jetty Road, Glenelg, Masterplan Stage 1 will not be received. The capital expenditure budget carried forward to 2019/20 was reduced by an equivalent amount.

Note 21 – Proceeds from Disposal of Assets - \$973,000 (71%) unfavourable

Sale of Council land budgeted for \$1m did not take place in 2018/19 – budget was carried forward.

Note 22 – Capital expenditure - \$10,790,000, (50%) favourable

There are positive variances on a number of capital projects. Some projects have been completed with a saving including \$241,000 on the completion of the Street Light LED Conversion program. A number of projects were not completed at the 30 June 2019 and to enable their completion Council approved a total carry forward of \$8.8m capital expenditure budget to 2019/20 on 13 August 2019.



Alwyndor Aged Care Funds Statement as at 30 June 2019

2018-19 Original Budget \$'000	Year to Date				Note
	Adopted Forecast \$'000	Actual YTD \$'000	Variance \$'000		
3,723	3,681	3,515	166	User Charges	1
10,224	10,334	10,219	115	Operating Grants and Subsidies	1
424	478	505	(27)	Investment Income	
3,145	3,178	2,308	870	Reimbursements	1
1,934	2,007	3,129	(1,122)	Other Income	1
19,450	19,678	19,676	2	Operating Revenue	
(14,039)	(13,986)	(12,862)	(1,124)	Employee Costs - Salaries & Wages	2
(4,248)	(4,719)	(5,897)	1,178	Materials, contracts and other expenses	1
(70)	(126)	(148)	22	Finance Charges	
(907)	(1,173)	(1,187)	14	Depreciation	
(19,264)	(20,004)	(20,094)	90	Less Operating Expenditure	
186	(326)	(418)	92	=Operating Surplus/(Deficit)	
907	1,173	1,187	(14)	Depreciation	
127	78	111	(33)	Provisions	
1,034	1,251	1,298	(47)	Plus Non Cash Items in Operating Surplus/(Deficit)	
1,220	925	880	45	=Funds Generated from Operating Activities	
(889)	(889)	(462)	(427)	Capital Expenditure on New and Upgraded Assets	3
(889)	(889)	(462)	(427)	Less Total Capital Expenditure	
331	36	419	(383)	= Funding SURPLUS/(REQUIREMENT)	
Funded by					
331	36	419	(383)	Increase/(Decrease) in Cash & Cash Equivalents	
331	36	419	(383)	=Funding Application/(Source)	

Alwyndor Aged Care – Notes
June 2019

1 The variance between the adopted forecast and the actual results are mostly due to the reallocation of the sub-accounts to align the reports with the General Purpose Financial Statements. The changes are as follows:

- Accommodation payments and Means Tested fees reallocated from User Charges to Other Income
- Brokered Services reallocated from Reimbursements to Other Income
- Equipment Rental reallocated from Other Income to User Charges
- Agency Costs reallocated from Employee Costs to Materials, Contracts and Other Expenses

2 Employee Costs

Agency costs have been reclassified under Materials, Contracts and Other Expenses as mentioned above. The unfavourable balance of \$54,000 is due to increased hours to assist with accreditation and training.

3 Capital Expenditure on New and Upgraded Assets – \$580,000 favourable

Capital expenditure is less than forecasted. This is due to the overall budget being underspent for the year.

CITY OF HOLDFAST BAY
PROJECTED CONSOLIDATED INCOME STATEMENT
FOR THE YEAR ENDED 30TH JUNE 2019

	<u>2018-19 ORIGINAL BUDGET</u>	<u>2018-19 ADOPTED FORECAST</u>	<u>2018-19 ACTUAL ROUNDED</u>
REVENUES	\$	\$	\$
Rates - General	34,199,000	34,153,000	34,131,000
Rates - Jetty Road Glenelg	564,539	564,539	565,000
Rates - Patawalonga Marina	70,000	70,000	70,000
Rates - NRM Levy	1,254,308	1,254,308	1,254,000
Statutory Charges	2,246,405	2,249,405	2,282,000
User Charges	7,758,257	7,720,391	7,698,000
Operating Grants & Subsidies	13,238,554	13,581,221	13,896,000
Investment Income	466,261	619,261	687,000
Reimbursements	3,827,198	3,946,333	2,632,000
Other	2,446,044	2,625,356	4,042,000
Share of profit - joint ventures	230,000	230,000	76,000
TOTAL REVENUES	66,300,566	67,013,814	67,333,000
EXPENSES			
Employee Costs	31,886,933	31,423,199	30,132,000
Materials, contracts and other expenses	24,000,367	25,189,964	25,605,000
Finance Charges	831,230	799,480	778,000
Depreciation	9,939,639	10,205,639	10,150,000
Less full cost attribution	(815,987)	(815,987)	(816,000)
TOTAL EXPENSES	65,842,182	66,802,295	65,849,000
Operating Surplus/(Deficit) - Before Capital Revenue	458,384	211,519	1,484,000
Net gain/loss disposal of assets	-	-	(243,000)
Amounts specifically for new or upgraded assets	9,584,707	8,070,304	3,460,000
NET SURPLUS/(DEFICIT)	10,043,091	8,281,823	4,701,000

CITY OF HOLDFAST BAY
PROJECTED CONSOLIDATED BALANCE SHEET
AS AT 30TH JUNE 2019

	<u>2018-19 ORIGINAL BUDGET</u>	<u>2018-19 ADOPTED FORECAST</u>	<u>2018-19 ACTUAL ROUNDED</u>
	\$	\$	\$
CURRENT ASSETS			
Cash and cash equivalents	18,696,553	20,151,048	25,559,000
Trade and Other Receivables	5,048,564	3,061,559	3,244,000
Inventory	9,000	10,000	9,000
TOTAL CURRENT ASSETS	23,754,117	23,222,607	28,812,000
NON-CURRENT ASSETS			
Financial Assets	1,276,772	1,287,569	1,301,000
Equity accounted investments-Council businesses	3,215,000	2,869,000	2,945,000
Land, Infrastructure, Property, Plant & Equipment	751,334,033	739,486,092	717,566,000
TOTAL NON-CURRENT ASSETS	755,825,805	743,642,661	721,812,000
TOTAL ASSETS	779,579,922	766,865,268	750,624,000
CURRENT LIABILITIES			
Trade and Other Payables	37,755,245	38,550,344	41,053,000
Borrowings	1,036,804	1,130,000	1,000,000
Short-term Provisions	4,349,777	4,447,235	4,068,000
TOTAL CURRENT LIABILITIES	43,141,826	44,127,579	46,121,000
NON-CURRENT LIABILITIES			
Long-term Borrowings	18,129,137	14,613,889	11,460,000
Long-term Provisions	803,610	311,000	432,000
Other Non-current Liabilities	-	79,440	-
TOTAL NON-CURRENT LIABILITIES	18,932,747	15,004,329	11,892,000
TOTAL LIABILITIES	62,074,573	59,131,908	58,013,000
NET ASSETS	717,505,349	707,733,360	692,611,000
EQUITY			
Accumulated Surplus	185,545,339	185,012,349	179,160,000
Asset Revaluation Reserve	525,509,656	516,306,657	507,036,000
Other Reserves	6,450,354	6,414,354	6,415,000
TOTAL EQUITY	717,505,349	707,733,360	692,611,000

CITY OF HOLDFAST BAY
PROJECTED CONSOLIDATED STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED 30TH JUNE 2019

	<u>2018-19</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2018-19</u> <u>ADOPTED</u> <u>FORECAST</u>	<u>2018-19</u> <u>ACTUAL</u> <u>ROUNDED</u>
	\$	\$	\$
ACCUMULATED SURPLUS			
Balance at beginning of period	175,502,248	176,710,526	174,459,000
Net Surplus/(Deficit)	10,043,091	8,281,823	4,701,000
Transfers from reserves	-	-	-
Balance at end of period	185,545,339	184,992,349	179,160,000
ASSET REVALUATION RESERVE	525,509,656	516,306,657	507,036,000
MUNICIPAL RESERVES	36,000	-	-
ALWYNDOR RESERVES	6,414,354	6,414,354	6,415,000
TOTAL RESERVES CLOSING BALANCE	531,960,010	522,721,011	513,451,000
TOTAL EQUITY	717,505,349	707,713,360	692,611,000

CITY OF HOLDFAST BAY
PROJECTED CONSOLIDATED BUDGETED STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30TH JUNE 2019

	<u>2018-19</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2018-19</u> <u>ADOPTED</u> <u>FORECAST</u>	<u>2018-19</u> <u>ACTUAL</u> <u>ROUNDED</u>
	\$	\$	\$
	(OUTFLOWS)	(OUTFLOWS)	(OUTFLOWS)
CASH FLOWS FROM OPERATING ACTIVITIES (Ex GST)			
<u>Receipts</u>			
Operating Receipts	66,070,566	66,784,813	66,872,000
<u>Payments</u>			
Operating payments to suppliers and employees	(54,696,823)	(55,527,685)	(55,217,000)
Finance Payments	(831,230)	(744,480)	(778,000)
NET CASH PROVIDED BY OPERATING ACTIVITIES	10,542,513	10,512,648	10,877,000
CASH FLOWS FROM INVESTING ACTIVITIES			
<u>Receipts</u>			
Grants specifically for new or upgraded assets	9,584,707	1,393,304	120,000
Sale of replaced assets	202,000	363,148	390,000
Sale of surplus assets	1,000,000	1,000,000	22,000
Repayments of loans (principal) by community groups	208,431	208,431	208,000
<u>Payments</u>			
Expenditure on renewal/replacement of assets	(5,993,123)	(7,410,390)	(4,268,000)
Expenditure on new/upgraded assets	(17,453,658)	(15,161,771)	(7,162,000)
NET CASH (USED IN) INVESTING ACTIVITIES	(12,451,643)	(19,607,278)	(10,690,000)
CASH FLOWS FROM FINANCING ACTIVITIES			
<u>Receipts</u>			
Proceeds from Borrowings/CAD/Bonds - External	3,380,697	3,294,449	4,000
<u>Payments</u>			
Repayments of Borrowings/CAD - External	(1,140,560)	(1,140,560)	(1,130,000)
Aged Care Facility Deposits - Net Movement	-	-	(594,000)
NET CASH PROVIDED BY FINANCING ACTIVITIES	2,240,137	2,153,889	(1,720,000)
NET INCREASE (DECREASE) IN CASH HELD	331,007	(6,940,741)	(1,533,000)
CASH AND CASH EQUIVALENTS AT BEGINNING OF REPORTING PERIOD	18,365,546	27,091,789	27,092,000
CASH AND CASH EQUIVALENTS AT END OF REPORTING PERIOD	18,696,553	20,151,048	25,559,000

RECONCILIATION OF INCOME STATEMENT TO BUDGETED STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30TH JUNE 2019

SURPLUS FROM INCOME STATEMENT	10,043,091	8,281,823	4,701,000
NON-CASH ITEMS IN INCOME STATEMENT			
Depreciation	9,939,639	10,205,639	10,150,000
Increase (decrease) in provisions/prepayments - nett	144,490	(6,581,510)	(3,850,000)
TOTAL NON-CASH ITEMS	10,084,129	3,624,129	6,300,000
CASH ITEMS NOT IN INCOME STATEMENT			
Capital Expenditure	(23,446,781)	(22,572,161)	(11,430,000)
Loan Repayments - External	(1,140,560)	(1,140,560)	(1,130,000)
Proceeds from Borrowings - External	3,380,697	3,294,449	-
Repayments of loans (principal) by community groups	208,431	208,431	208,000
Proceeds from Disposal of Assets	1,202,000	1,363,148	412,000
Net Proceeds - Aged Care Facility Deposits	-	-	(594,000)
TOTAL CASH ITEMS	(19,796,213)	(18,846,693)	(12,534,000)
NET INCREASE/(DECREASE) IN CASH AND CASH EQUIVALENTS	331,007	(6,940,741)	(1,533,000)

CITY OF HOLDFAST BAY
PROJECTED CONSOLIDATED SUMMARY OF OPERATING AND CAPITAL INVESTMENT
ACTIVITIES FOR THE YEAR ENDED 30TH JUNE 2019

	<u>2018-19</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2018-19</u> <u>ADOPTED</u> <u>FORECAST</u>	<u>2018-19</u> <u>ACTUAL</u> <u>ROUNDED</u>
	\$	\$	\$
Operating Revenues	66,300,566	67,013,814	67,333,000
less Operating Expenses	(65,842,182)	(66,802,295)	(65,849,000)
Operating Surplus/(Deficit) before Capital Amounts	458,384	211,519	1,484,000
Less net outlays on Existing Assets			
Capital Expenditure on renewal & replacement of existing assets	5,993,123	7,410,390	4,268,000
Less Depreciation	(9,939,639)	(10,205,639)	(10,150,000)
	(3,946,516)	(2,795,249)	(5,882,000)
Less outlays on New and Upgraded Assets			
Capital Expenditure on new & upgraded assets	17,453,658	15,161,771	7,162,000
Less amounts received for for new & upgraded assets	(9,584,707)	(8,070,304)	(3,460,000)
	7,868,951	7,091,467	3,702,000
Net lending/(borrowing) for financial year	(3,464,051)	(4,084,699)	3,664,000

PROJECTED FINANCIAL INDICATORS
FOR THE YEAR ENDED 30TH JUNE 2019

	<u>2018-19</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2018-19</u> <u>ADOPTED</u> <u>FORECAST</u>	<u>2018-19</u> <u>ACTUAL</u> <u>ROUNDED</u>
	\$	\$	\$
OPERATING SURPLUS/(DEFICIT) - BEFORE CAPITAL AMOUNTS	458,384	211,519	1,484,000
OPERATING SURPLUS RATIO (Operating surplus/(deficit) before capital amounts as % of total operating revenue)	0.7%	0.3%	2.2%
NET FINANCIAL LIABILITIES - (Total liabilities less financial assets)	37,052,684	34,631,732	27,909,000
NET FINANCIAL LIABILITIES RATIO (Total liabilities less financial assets as % of total operating revenue)	56%	52%	41%
INTEREST COVER RATIO (Net interest expense as % of total operating revenue less investment income)	0.6%	0.3%	0.1%
ASSET SUSTAINABILITY RATIO (Capital expenditure on renewal/replacement of existing assets, excluding new capital expenditure as % of depreciation expense(budget) / % Asset Management Plan(actual))	60%	73%	112%

Attachment 7





ANNUAL REPORT

2018 to 2019

SRWRA is a regional subsidiary established by the Cities of Onkaparinga, Marion and Holdfast Bay, pursuant to Section 43 of the Local Government Act, 1999.

Under our Charter, SRWRA is responsible for providing and operating waste management services on behalf of our Constituent Councils.

At a practical level, our core business activity is the management of our SRWRA Landfill, and a Recycling Operation employing innovative resource recovery approaches in managing all products and materials as valuable and finite resources. SRWRA is one of the State's major landfill operations currently receiving over 100,000 tonnes of waste annually.

SRWRA's joint venture operation with Integrated Waste Services (IWS) has developed through 2018 – 2019 with significant improvements in the recycling programme through the jointly operated Southern Recycling Centre (SRC) realising significant improvements in the reduction of waste to landfill.

SRWRA CONSTITUENT
COUNCILS



JOINT VENTURE
PARTNER





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CHAIRPERSON'S MESSAGE

Less waste, more resources, is the title of Australia's National Waste Policy which was released in 2018.

The Policy reports that as a nation we produce 2.7 tonnes of waste per person; encouragingly this has declined by 10% since 2006. Increasingly, we are recognising that we can reduce our environmental impacts if we harness the value of the materials we have previously disposed of by returning them to productive use.

Our National Waste Policy embodies the circular economy where we seek to maintain the economic value of resources for as long as possible. Our State waste strategy, not surprisingly has a similar focus, setting the objective for South Australia to become a resource efficient economy securing best or full value from products and materials. In 2018-19 SRWRA's planning focused on supplementing our landfill activities with the potential for a substantial investment in a modern materials recovery facility that will receive, separate and prepare recyclable materials for marketing to end-use manufacturers ensuring Southern Adelaide is well-placed to contribute to a resource efficient economy.

We are planning to integrate our activities with those of researchers and with industry to provide recovered materials for manufactured reuse, creating employment and generating economic activity in the south of Adelaide. The next 18 months will be exciting times for SRWRA as the traditional landfill site moves towards becoming a truly integrated waste management precinct.

Consistent with national Policy and the State Strategy our landfill activities have continued to focus on the diversion, recovery, and productive use of materials before resorting to landfilling. It is pleasing that over the past year the Southern Recycling Centre has successfully diverted 17,463 tonnes of material from landfill and that material has been put to a productive use. This is a significant improvement over the previous year and with further enhancements to our processes we expect that this will continue to increase again in coming years.

I am pleased to advise that, while maintaining very competitive waste disposal costs, for the year ended 30 June 2019 SRWRA reported an Operating Surplus of \$0.503 million which will be reinvested in our future waste management activities.



From a governance perspective the past year was one of much change. Since 2013 the Authority has been capably led by CEO Mark Hindmarsh, who returned to his native Scotland in early 2019. On behalf of the board I wish to acknowledge the significant contribution he made to the growth and development of SRWRA during his tenure. The board also extends its thanks to Paul Thorne who acted as CEO prior to appointment of Chris Adams and to all our staff whose efforts underpin our success. I wish to thank my fellow board members for their commitment, insight and acumen, these are invaluable in ensuring we are well placed to meet the challenges that lie ahead. In doing so I wish to recognise, in particular the contributions of Vincent Mifsud, Alison Hancock and Lynda Yates who left the Board in the past year.

I commend the annual report to you.

Mark Booth
CHAIRPERSON

BOARD OF MANAGEMENT

AS AT JUNE 30TH 2019



MEMBERS



DEPUTY MEMBERS





CHIEF EXECUTIVE OFFICER'S MESSAGE

The last 12 months has continued to see significant disruption to the waste management industry. SRWRA is responding to this disruption by positioning itself to support the evolving needs of its Constituent Councils and their communities. This is evidenced by the following activities undertaken throughout the year:

- With our Joint Venture Partners we have continued to maximise waste avoidance, re-use, recycling and recovery opportunities prior to landfill disposal.
- Approved the installation of a Gas Utilisation Facility to be completed in December 2019 that will generate, at full design capacity, 25,500MWh of electricity from the methane gas generated by the landfill operations.
- Commenced planning for a Materials Recovery Facility (MRF) to process the kerbside recyclables from our Constituent Councils including researching new and evolving circular economy markets for the re-use and re-purposing of the recycled materials.

The Authority has continued to provide a cost effective and environmentally responsible waste management solution for its Constituent Councils and their communities. Our focus on our operations resulted in a full-year Operating Surplus of \$0.503 million. The Authority is in a strong financial position with

net assets of \$19.633 million ensuring that we can meet all current and future landfill liabilities without the need for additional funding from our Constituent Councils.

Over the last 12 months the Authority invested in the education of schoolchildren within our communities through the Les Perry Memorial Grants Program. This year, 12 schools from our three Constituent Council areas received a total of \$5,537 in grant funding to support them learning about environmental responsible waste management. Given the outcomes being achieved the Board has approved an increase in the maximum grant amount of \$750 per school, up from \$500.

Although I have only been with the Authority for a short period of time, it has been gratifying to experience the energy, passion and commitment of the Board, Audit Committee, Staff, Joint Venture Partners and contract partners in responding to and capitalising on the significant changes occurring in our industry. I look forward to the next 12 months as we continue to transition our services for the delivery of innovative and sustainable waste management solutions for the benefit of our southern Adelaide communities and the environment.

Chris Adams
CHIEF EXECUTIVE OFFICER





FINANCIAL REPORT

FOR THE FINANCIAL YEAR ENDED **30 JUNE 2019**

SOUTHERN REGION WASTE RESOURCE AUTHORITY

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SOUTHERN REGION WASTE RESOURCE AUTHORITY

ANNUAL FINANCIAL STATEMENTS for the year ended 30 June 2019

CERTIFICATION OF FINANCIAL STATEMENTS

We have been authorised by the Southern Region Waste Resource Authority Board to certify the financial statements in their final form. In our opinion:

- the accompanying financial statements comply with the *Local Government Act 1999, Local Government (Financial Management) Regulations 2011 and Australian Accounting Standards*.

- the financial statements present a true and fair view of the Authority's financial position at 30 June 2019 and the results of its operations and cashflows for the financial year.

- internal controls implemented by the Authority provide a reasonable assurance that the Authority's financial records are complete, accurate and reliable throughout the financial year.

- the financial statements accurately reflect the Authority's accounting and other records.



.....
Mark Booth
Chairman



.....
Chris Adams
Chief Executive Officer

Dated the 14th day of Sept 2019

SOUTHERN REGION WASTE RESOURCE AUTHORITY

STATEMENT OF COMPREHENSIVE INCOME for the financial year ended 30 June 2019

	Notes	2019 \$'000	2018 \$'000
INCOME			
User charges	2	10,578	11,713
Investment income	2	647	620
Other Income	2	464	1,201
Net gain - equity accounted Joint Venture	15	437	176
Total Income		12,126	13,710
EXPENSES			
Employee costs	3	1,301	1,189
Materials, contracts & other expenses	3	9,445	9,777
Depreciation, amortisation & impairment	3	868	908
Other Expenses	3	-	80
Net loss - equity accounted Joint Venture	15	-	-
Total Expenses		11,614	11,954
OPERATING SURPLUS / (DEFICIT)		512	1,756
Net gain (loss) on disposal or revaluation of assets	4	(9)	21
Amounts received specifically for new or upgraded assets		-	-
NET SURPLUS / (DEFICIT)		503	1,777
transfer to Equity Statement			
Other Comprehensive Income			
Changes in revaluation surplus - property, plant & equipment		-	-
Total Other Comprehensive Income		-	-
TOTAL COMPREHENSIVE INCOME		503	1,777

This Statement is to be read in conjunction with the attached Notes.

SOUTHERN REGION WASTE RESOURCE AUTHORITY

STATEMENT OF FINANCIAL POSITION

as at 30 June 2019

		2019	2018
	Notes	\$'000	\$'000
ASSETS			
Current Assets			
Cash and cash equivalents	5	17,497	16,343
Trade & other receivables	5	1,666	1,839
Inventories	5	-	-
		19,163	18,182
Total Current Assets		19,163	18,182
Non-current Assets			
Equity Accounted Joint Venture	15	832	885
Property, Plant & Equipment	6	15,440	15,580
		16,272	16,465
Total Non-current Assets		16,272	16,465
Total Assets		35,435	34,647
LIABILITIES			
Current Liabilities			
Trade & Other Payables	7	2,201	2,436
Provisions	7	126	101
		2,327	2,537
Total Current Liabilities		2,327	2,537
Non-current Liabilities			
Provisions	7	13,475	12,980
		13,475	12,980
Total Non-current Liabilities		13,475	12,980
Total Liabilities		15,802	15,517
NET ASSETS		19,633	19,130
EQUITY			
Accumulated Surplus		19,633	19,130
TOTAL EQUITY		19,633	19,130

This Statement is to be read in conjunction with the attached Notes.

SOUTHERN REGION WASTE RESOURCE AUTHORITY

STATEMENT OF CHANGES IN EQUITY for the financial year ended 30 June 2019

2019	Notes	Accumulated Surplus	Asset Revaluation Reserve	Other Reserves	TOTAL EQUITY
Balance at end of previous reporting period		19,130	-	-	19,130
Adjustments due to compliance with revised Accounting Standards		-	-	-	-
Adjustments to give effect to changed accounting policies		-	-	-	-
Restated Opening Balance		19,130	-	-	19,130
Net Surplus/ (Deficit) for Year		503			503
Other Comprehensive Income					
Gain on revaluation of infrastructure, property, plant & equipment		-	-	-	-
Transfers between reserves		-	-	-	-
Distributions to Member Councils		-	-	-	-
Balance at end of period		19,633	-	-	19,633

2018	Notes	Accumulated Surplus	Asset Revaluation Reserve	Other Reserves	TOTAL EQUITY
Balance at end of previous reporting period		19,903	-	-	19,903
Adjustments due to compliance with revised Accounting Standards		-	-	-	-
Adjustments to give effect to changed accounting policies		-	-	-	-
Restated Opening Balance		19,903	-	-	19,903
Net Surplus/ (Deficit) for Year		1,777	-	-	1,777
Other Comprehensive Income					
Gain on revaluation of infrastructure, property, plant & equipment		-	-	-	-
Transfers between reserves		-	-	-	-
Distributions to Member Councils		(2,550)	-	-	(2,550)
Balance at end of period		19,130	-	-	19,130

This Statement is to be read in conjunction with the attached Notes

SOUTHERN REGION WASTE RESOURCE AUTHORITY

STATEMENT OF CASH FLOWS

for the year ended 30 June 2019

		2019	2018
	Notes	\$'000	\$'000
CASH FLOWS FROM OPERATING ACTIVITIES			
<u>Receipts</u>			
Operating receipts		12,337	13,439
Investment receipts		647	623
<u>Payments</u>			
Operating payments to suppliers & employees		(11,965)	(12,322)
Net Cash provided by (or used in) Operating Activities	8 (b)	1,019	1,740
CASH FLOWS FROM INVESTING ACTIVITIES			
<u>Receipts</u>			
Amounts specifically for new or upgraded assets		-	-
Sale of surplus assets		21	33
Distributions received from equity accounted Joint Venture	15	490	-
<u>Payments</u>			
Expenditure on renewal/replacement of assets		(256)	(341)
Expenditure on new/upgraded assets		(120)	(2,479)
Capital contributed to equity accounted Joint Venture	15	-	-
Net Cash provided by (or used in) Investing Activities		135	(2,787)
CASH FLOWS FROM FINANCING ACTIVITIES			
<u>Payments</u>			
Distribution to Member Councils		-	(2,550)
Net Cash provided by (or used in) Financing Activities		-	(2,550)
Net Increase (Decrease) in cash held		1,154	(3,597)
Cash & cash equivalents at beginning of period		16,343	19,940
Cash & cash equivalents at end of period	8 (a)	17,497	16,343

This Statement is to be read in conjunction with the attached Notes

SOUTHERN REGION WASTE RESOURCE AUTHORITY

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2019

Note 1 - SIGNIFICANT ACCOUNTING POLICIES

The principal accounting policies adopted in the preparation of the financial report are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

1 Basis of Preparation

1.1 Compliance with Australian equivalents to International Financial Reporting Standards

This general purpose financial report has been prepared in accordance with Australian equivalents to International Financial Reporting Standards (AIFRS) as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board (AASB), Urgent Issues Group Interpretations (UIGs) and relevant South Australian legislation.

The Authority is a Local Government Authority Section 43 Regional Subsidiary under the control of City of Onkaparinga, City of Marion and the City of Holdfast Bay.

1.2 Historical Cost Convention

Except where stated below, these financial statements have been prepared in accordance with the historical cost convention.

1.3 Critical Accounting Estimates

The preparation of financial statements in conformity with AIFRS requires the use of certain critical accounting estimates, and requires management to exercise its judgement in applying the Authority's accounting policies. The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are specifically referred to in the relevant sections of this Note.

1.4 Rounding

All amounts in the financial statements have been rounded to the nearest thousand dollars (\$'000).

2 The Local Government Reporting Entity

Southern Region Waste Resource Authority operates as a regional subsidiary pursuant to Section 43 of the SA Local Government Act 1999 and Section 25 of the Local Government Implementation Act 1999, and has its principal place of business at 112 Bakewell Dr, Seaford Heights SA 5169.

3 Income recognition

Income is measured at the fair value of the consideration received or receivable. Income is recognised when the Authority obtains control over the assets comprising the income, or when the amount due constitutes an enforceable debt, whichever first occurs.

4 Cash, Cash Equivalents and other Financial Instruments

Cash Assets include all amounts readily convertible to cash on hand at the Authority's option with an insignificant risk of changes in value with a maturity of three months or less from the date of acquisition.

Receivables are generally unsecured and do not bear interest.

All receivables are reviewed as at the reporting date and adequate allowance made for amounts the receipt of which is considered doubtful.

All financial instruments are recognised at fair value at the date of recognition. A detailed statement of the accounting policies applied to financial instruments forms part of Note 10.

SOUTHERN REGION WASTE RESOURCE AUTHORITY

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2019

Note 1 - Significant Accounting Policies (cont)

5 Infrastructure, Property, Plant & Equipment

All non-current assets purchased or constructed are capitalised as the expenditure is incurred and depreciated as soon as the asset is held "ready for use".

5.1 Initial Recognition

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition, including architects' fees and engineering design fees and all other costs incurred. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Authority includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Capital works still in progress at balance date are recognised as other non-current assets and transferred to infrastructure, property, plant & equipment when completed ready for use.

5.2 Materiality

Assets with an economic life in excess of one year are only capitalised where the cost of acquisition exceeds materiality thresholds established by Authority for each type of asset. In determining (and in annually reviewing) such thresholds, regard is had to the nature of the asset and its estimated service life. No capitalisation threshold is applied to the acquisition of land or interests in land.

Capitalisation threshold applied of \$1,000 for all asset classes. Any purchases greater than this amount are capitalised and depreciated on the Authority's asset register.

5.3 Depreciation of Non-Current Assets

Other than land, all infrastructure, property, plant and equipment assets recognised are systematically depreciated over their useful lives in a manner which reflects the consumption of the service potential embodied in those assets.

Depreciation is recognised on a straight-line basis. Major depreciation periods for each class of asset are shown below. Depreciation on Landfill Construction assets are amortised proportionately to the rate of filling based upon the projected remaining airspace of landfill cells as at the beginning of the reporting period. The Authority annually assesses the remaining airspace of landfill cells and accordingly, depreciation and amortisation rates are adjusted to reflect these estimates. Depreciation periods for infrastructure assets have been estimated based on the best information available to the Authority, but appropriate records covering the entire life cycle of these assets are not available, and extreme care should be used in interpreting financial information based on these estimates.

Plant, Furniture & Equipment	3 -10 years
Buildings	30 - 50 years
Waste Facility	10 - 15 years
Landfill Construction	Amortised proportionately to rate of filling

6 Payables

6.1 Goods & Services

Creditors are amounts due to external parties for the supply of goods and services and are recognised as liabilities when the goods and services are received. Creditors are normally paid 30 days after the month of invoice. No interest is payable on these amounts.

SOUTHERN REGION WASTE RESOURCE AUTHORITY

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2019

Note 1 - Significant Accounting Policies (cont)

7 Employee Benefits

7.1 Salaries, Wages & Compensated Absences

Liabilities for employees' entitlements to salaries, wages and compensated absences expected to be paid or settled within 12 months of reporting date are accrued at nominal amounts (including payroll based oncosts) measured in accordance with AASB 119.

Liabilities for employee benefits not expected to be paid or settled within 12 months are measured as the present value of the estimated future cash outflows (including payroll based oncosts) to be made in respect of services provided by employees up to the reporting date. Present values are calculated using government guaranteed securities rates with similar maturity terms.

The Authority recognises all presently entitled liabilities as current liabilities regardless of whether it is expected to be paid within the preceding 12 months of reporting date.

7.2 Superannuation

The Authority makes employer superannuation contributions in respect of its employees to Statewide Super. The Scheme has two types of membership, each of which is funded differently.

Accumulation Fund Members

Accumulation fund members receive both employer and employee contributions on a progressive basis. Employer contributions are normally based on a fixed percentage of employee earnings in accordance with Superannuation Guarantee Legislation 9.5% in 2018/19 (9.5% in 2017/18). No further liability accrues to the employer as the superannuation benefits accruing to employees are represented by their share of the net assets of the Fund.

Defined Benefit Members

Defined benefit scheme is where the benefit payable is based on a formula determined by the member's contribution rate, number of years of contribution and final average salary. The Authority makes employer contributions as determined by the scheme's Trustee based on advice from the Scheme's Actuarial. The most recent full actuarial investigation conducted by the Scheme's actuary, Louise Campbell, FIAA, of Willie Towers Watson as at 30 June 2017. The Trustee has determined that the current funding arrangements are adequate for the expected Salarylink liabilities. However, future financial and economic circumstances may require changes to the Authority's contribution rates at some future time.

The Authority also makes contributions to other superannuation schemes selected by employees under the 'choice of fund' legislation. All such schemes are of the accumulation type, where the superannuation benefits accruing to the employee are represented by their share of the new assets of the scheme, and no further liability attaches to the Authority.

8 Rehabilitation

Expenditures relating to ongoing rehabilitation and restoration reduce any provision previously established.

The Authority annually monitors the liability recorded for landfill rehabilitation and restoration estimates and makes adjustments to the liability as required to ensure an accurate projected cost of the liability is showing in the balance sheet. The Authority will be undertaking further detailed reviews of all rehabilitation and restoration liability costs in future years with the assistance of external consultants to ensure all projected costs have been independently verified.

9 Inventory

Inventory held by the Authority reflect materials stored on site which have either been purchased or gifted which will be used for future Cell and Capping construction works to be undertaken in future years.

SOUTHERN REGION WASTE RESOURCE AUTHORITY

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2019

Note 1 - Significant Accounting Policies (cont)

10 GST Implications

In accordance with UIG Abstract 1031 "Accounting for the Goods & Services Tax". Receivables and Creditors include GST receivable and payable. Except in relation to input taxed activities, revenues and operating expenditures exclude GST receivable and payable. Non-current assets and capital expenditures include GST net of any recoupment.

Amounts included in the Statement of Cash Flows are disclosed on a gross basis.

11 Comparative Information

Comparative information has been reclassified to be consistent with the current year disclosure of equivalent information in accordance with AIFRS.

12 New Accounting Standards

Certain new accounting standards and UIG interpretations have been published that are not mandatory for the 30 June 2019 reporting period and have not been used in preparing these reports.

The Authority is of the view that none of the new standards or interpretations will affect any of the amounts recognised in the financial statements, but that they may impact certain information otherwise disclosed.

13 Valuation of Land and Building Assets

Land and Building assets held by the Authority were valued by Opteon (South Australia) Pty Ltd with an effective valuation date of 30 June 2014 applied for financial reporting purposes. Assets were valued to their market value based on the current zoning of the Onkaparinga Council Development Plan and Environmental Protection Agency (EPA) constraints and assessed market values based on highest and best use. All purchases made post 30 June 2014 have been recorded at Cost.

14 Capping Liability Review

During the 2018/19 financial year, the Authority undertook a review of all the key assumptions and estimates in relation to the measurement of landfill cell capping liabilities recorded in Note 7 of the Financial Statements. The Authority engaged Golder Associates Pty Ltd to complete the independent assessment of the liability. As a result of work completed by Golder Associates, the estimated capping liability has been increased to \$7.823 million as at 30 June 2019. This represented an increase of \$0.382m to capping liability estimates recognised in 2018/19.

The Authority as at 30 June 2019 has consolidated all capping liability obligations as a single activity given that landfill operations have consolidated into a single cell operation. A new capping liability disclosed as 'Super Cell Capping' has been recognised in Note 7.

SOUTHERN REGION WASTE RESOURCE AUTHORITY

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2019

Note 2 - INCOME

	Notes	2019 \$'000	2018 \$'000
USER CHARGES			
Landfill Operations		10,578	11,713
		<u>10,578</u>	<u>11,713</u>
INVESTMENT INCOME			
Interest on investments			
Local Government Finance Authority		421	444
Banks & other		18	24
Investment property rental income		208	152
		<u>647</u>	<u>620</u>
OTHER INCOME			
Movement in Landfill Liabilities		-	886
Other Income		63	48
Southern Recycling Centre		401	267
		<u>464</u>	<u>1,201</u>

Note 3 - EXPENSES

EMPLOYEE COSTS			
Salaries and Wages		1,146	1,092
Employee leave expense		12	(42)
Superannuation		95	87
Workers' Compensation Insurance		48	52
Less: Capitalised and distributed costs		-	-
Total Operating Employee Costs		<u>1,301</u>	<u>1,189</u>
Total Number of Employees		13	11
<i>(Full time equivalent at end of reporting period)</i>			
MATERIALS, CONTRACTS & OTHER EXPENSES			
<u>Prescribed Expenses</u>			
Auditor's Remuneration			
- Auditing the financial reports		19	18
Board Expenses		41	38
Subtotal - Prescribed Expenses		<u>60</u>	<u>56</u>
<u>Other Materials, Contracts & Expenses</u>			
Contractors		418	143
Fuel		132	113
Equipment Hire		-	68
Maintenance		270	299
Legal Expenses		16	21
Levies paid- EPA Levy		8,010	8,547
Professional services		36	28
Southern Recycling Centre		255	187
Sundry		248	315
Subtotal - Other Materials, Contracts & Expenses		<u>9,385</u>	<u>9,721</u>
		<u>9,445</u>	<u>9,777</u>

SOUTHERN REGION WASTE RESOURCE AUTHORITY

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2019

Note 3 - EXPENSES (cont)

	Notes	2019 \$'000	2018 \$'000
DEPRECIATION, AMORTISATION & IMPAIRMENT			
Depreciation			
Landfill Construction		374	394
Buildings & Waste Facility		143	140
Plant & Equipment		351	374
Impairment	6	-	-
		<u>868</u>	<u>908</u>
OTHER EXPENSES			
Transfer to Provision of Cell 3-1 & 3-2 Capping		-	80
		<u>-</u>	<u>80</u>

Note 4 - ASSET DISPOSAL & FAIR VALUE ADJUSTMENTS

PROPERTY, PLANT & EQUIPMENT			
Proceeds from disposal		21	33
Less: Carrying amount of assets sold		(30)	(12)
Gain (Loss) on disposal		<u>(9)</u>	<u>21</u>
NET GAIN (LOSS) ON DISPOSAL OF ASSETS		<u>(9)</u>	<u>21</u>

Note 5 - CURRENT ASSETS

CASH & EQUIVALENT ASSETS			
Cash on Hand and at Bank		1,755	2,013
Short Term Deposits & Bills, etc		15,742	14,330
		<u>17,497</u>	<u>16,343</u>
TRADE & OTHER RECEIVABLES			
Accrued Revenues		37	22
Debtors - general		1,626	1,813
Prepayments		3	4
		<u>1,666</u>	<u>1,839</u>
INVENTORIES			
Stores & Materials		-	-
		<u>-</u>	<u>-</u>

SOUTHERN REGION WASTE RESOURCE AUTHORITY

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2019

Note 6 - PROPERTY, PLANT & EQUIPMENT

	2018				2019			
	\$'000				\$'000			
	AT FAIR VALUE	AT COST	ACCUM DEP'N	CARRYING AMOUNT	AT FAIR VALUE	AT COST	ACCUM DEP'N	CARRYING AMOUNT
Land	1,427	2,556	-	3,983	1,427	2,556	-	3,983
Buildings	560	4,042	(491)	4,111	560	4,044	(634)	3,970
Plant & Equipment	-	4,393	(2,651)	1,742	-	4,600	(2,980)	1,620
Office Equipment	-	148	(113)	35	-	153	(123)	30
Landfill Construction:								
Super Cell		7,511	(5,042)	2,469		7,565	(5,195)	2,370
Super Cell Capping		4,887	(1,982)	2,905		5,269	(2,183)	3,086
Post Closure Rehabilitation	-	5,974	(5,756)	218	-	6,064	(5,774)	290
Future Restoration Costs	-	4,159	(4,159)	-	-	4,196	(4,161)	35
Work in Progress	-	117	-	117	-	56	-	56
TOTAL PROPERTY, PLANT & EQUIPMENT	1,987	33,787	(20,194)	15,580	1,987	34,503	(21,050)	15,440
Comparatives	1,987	30,784	(17,690)	15,081	1,987	33,787	(20,194)	15,580

This Note continues on the following pages.

SOUTHERN REGION WASTE RESOURCE AUTHORITY

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2019

Note 6 - PROPERTY, PLANT & EQUIPMENT

	2018 \$'000	CARRYING AMOUNT MOVEMENTS DURING YEAR								2019 \$'000
		\$'000								
		Additions		Disposals	Depreciation	Impairment	Adjustments	Transfer		
		Capital	Renewals							
Land	3,983	-	-	-	-	-	-	-	3,983	
Buildings	4,111	-	2	-	(143)	-	-	-	3,970	
Plant, Equipment & Motor Vehicles	1,742	-	249	(30)	(341)	-	-	-	1,620	
Office Equipment	35	-	5	-	(10)	-	-	-	30	
Landfill Construction:										
Super Cell	2,469	54	-	-	(153)	-	-	-	2,370	
Super Cell Capping	2,905	382	-	-	(201)	-	-	-	3,086	
Post Closure Rehabilitation	218	90	-	-	(18)	-	-	-	290	
Future Restoration Costs	-	37	-	-	(2)	-	-	-	35	
Work in Progress	117	66	-	-	-	-	(127)	-	56	
TOTAL PROPERTY, PLANT & EQUIPMENT	15,580	629	256	(30)	(868)	-	(127)	-	15,440	
Comparatives	15,081	2,742	341	(12)	(908)	-	(1,664)	-	15,580	

This Note continues on the following pages.

SOUTHERN REGION WASTE RESOURCE AUTHORITY

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the financial year ended 30 June 2019

Note 7 - LIABILITIES

	Notes	2019 \$'000		2018 \$'000	
		Current	Non-current	Current	Non-current
TRADE & OTHER PAYABLES					
Goods & Services		2,139	-	2,371	-
Payments received in advance		16	-	-	-
Accrued expenses - other		46	-	65	-
		2,201	-	2,436	-
PROVISIONS					
Annual Leave		66	-	63	-
Long Service Leave		60	25	38	39
Super Cell Capping		-	7,823	-	-
Post Closure Rehabilitation		-	3,985	-	3,895
Cell Capping - 3-1 & 3-2		-	-	-	2,554
Cell Capping - 3-3 & 3-4 (Lower)		-	-	-	2,937
Cell 4 Capping		-	-	-	1,950
Future Restoration Costs		-	1,642	-	1,605
		126	13,475	101	12,980

<i>Movements in Provisions - 2019 year only</i> <i>(current & non-current)</i>	<i>Opening Balance</i>	<i>Additional Amounts Recognised/ (Derecognised)</i>	<i>Transfers</i>	<i>Closing Balance</i>
<i>Super Cell Capping</i>	-	382	7,441	7,823
<i>Post Closure Rehabilitation</i>	3,895	90	0	3,985
<i>Cell Capping -3-1 & 3-2</i>	2,554	0	(2,554)	-
<i>Cell Capping - 3-3 & 3-4 (Lower)</i>	2,937	0	(2,937)	-
<i>Cell 4 Capping</i>	1,950	0	(1,950)	-
<i>Future Restoration Costs</i>	1,605	37	0	1,642
<i>Total</i>	12,941	509	-	13,450

SOUTHERN REGION WASTE RESOURCE AUTHORITY

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2019

Note 8 - RECONCILIATION OF CASH FLOW STATEMENT

(a) Reconciliation of Cash

Cash Assets comprise highly liquid investments with short periods to maturity subject to insignificant risk of changes of value. Cash at the end of the reporting period as shown in the Cash Flow Statement is reconciled to the related items in the Statement of Financial Position as follows:

	Notes	2019 \$'000	2018 \$'000
Total cash & equivalent assets	5	17,497	16,343
Less: Short-term borrowings		-	-
Balances per Cash Flow Statement		<u>17,497</u>	<u>16,343</u>

(b) Reconciliation of Change in Net Assets to Cash from Operating Activities

Net Surplus (Deficit)	503	1,777
Non-cash items in Income Statement		
Depreciation, amortisation & impairment	868	908
Net (Gain) loss in Equity Movement Joint Venture	(437)	(176)
Movement in Landfill Provisions	-	(886)
Work in Progress Write-Off	127	-
Net (Gain) Loss on Disposals	9	(21)
	<u>1,070</u>	<u>1,602</u>
Add (Less): Changes in Net Current Assets		
Net (increase) decrease in receivables	173	186
Net (increase) decrease in inventories	-	-
Net (increase) decrease in other current assets	-	-
Net increase (decrease) in trade & other payables	(235)	(93)
Net increase (decrease) in other provisions	11	45
Net Cash provided by (or used in) operations	<u>1,019</u>	<u>1,740</u>

(c) Non-Cash Financing and Investing Activities

Acquisition of assets by means of:

- Physical resources received free of charge	-	-
- Non-cash grants & contributions	-	-
<i>Amounts recognised in Income Statement</i>	-	-
- Finance Leases	-	-
	<u>-</u>	<u>-</u>

(d) Financing Arrangements

Unrestricted access was available at balance date to the following lines of credit:

Corporate Credit Cards	18	18
------------------------	----	----

The Authority has no bank overdraft facility.

SOUTHERN REGION WASTE RESOURCE AUTHORITY

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2019

Note 9 - FINANCIAL INSTRUMENTS

Recognised Financial Instruments

Bank, Deposits at Call, Short Term	Accounting Policy: Carried at lower of cost and net realisable value; Interest is recognised when earned.
Deposits	<p>Terms & conditions: Deposits are returning fixed interest rates of 1 - 2.25% (2018: 1.25 - 2.5%). Short term deposits have an average maturity of 90 days (2018: 90 days).</p> <p>Carrying amount: approximates fair value due to the short term to maturity.</p>
Receivables - Gate Fees & Associated Charges	<p>Accounting Policy: Carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.</p> <p>Carrying amount: approximates fair value (after deduction of any allowance).</p>
Liabilities - Creditors and Accruals	<p>Accounting Policy: Liabilities are recognised for amounts to be paid in the future for goods and services received, whether or not billed to the Authority.</p> <p>Terms & conditions: Liabilities are normally settled on 30 day terms.</p> <p>Carrying amount: approximates fair value.</p>

Net Fair Value

All carrying values approximate fair value for all recognised financial instruments. There is no recognised market for the financial assets of the Authority.

Risk Exposures

Credit Risk represents the loss that would be recognised if counterparties fail to perform as contracted. The maximum credit risk on financial assets of the Authority is the carrying amount, net of any provision for doubtful debts. All investments are made with the SA Local Government Finance Authority and the ANZ Bank. There is no material exposure to any individual debtor.

Market Risk is the risk that fair values of financial assets will fluctuate as a result of changes in market prices. All of the Authority's financial assets are denominated in Australian dollars and are not traded on any market, and hence neither market risk nor currency risk apply.

Liquidity Risk is the risk that the Authority will encounter difficulty in meeting obligations with financial liabilities. In accordance with the model Treasury Policy (LGA Information Paper 15), liabilities have a range of maturity dates based on cash inflows.

Interest Rate Risk is the risk that future cash flows will fluctuate because of changes in market interest rates. Most of the Authority's financial instruments are at fixed rates. Any such variations in future cash flows will not be material in effect on either the Authority's incomes or expenditures.

SOUTHERN REGION WASTE RESOURCE AUTHORITY

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2019

Note 9 (cont) - FINANCIAL INSTRUMENTS

Liquidity Analysis

2019	Floating Interest Rate \$'000	Fixed interest maturing in			Non- interest bearing \$'000	Total \$'000
		≤ 1 year \$'000	> 1 year ≤ 5 years \$'000	> 5 years \$'000		
Financial Assets						
Fair Value through P&L						
Cash Assets	1,755	15,742	-	-	-	17,497
Loans & Receivables						
Receivables	-	-	-	-	1,666	1,666
Total	1,755	15,742	-	-	1,666	19,163
<i>Weighted Average Interest Rate</i>	1.00%	2.25%				
Financial Liabilities						
Payables	-	-	-	-	2,201	2,201
Total	-	-	-	-	2,201	2,201
EXCESS OF FINANCIAL ASSETS OVER LIABILITIES	1,755	15,742	-	-	(535)	16,962
2018	Floating Interest Rate \$'000	Fixed interest maturing in			Non- interest bearing \$'000	Total \$'000
		≤ 1 year \$'000	> 1 year ≤ 5 years \$'000	> 5 years \$'000		
Financial Assets						
Fair Value through P&L						
Cash Assets	2,013	14,330	-	-	-	16,343
Loans & Receivables						
Receivables	-	-	-	-	1,839	1,839
Total	2,013	14,330	-	-	1,839	18,182
<i>Weighted Average Interest Rate</i>	1.25%	2.50%				
Financial Liabilities						
Payables	-	-	-	-	2,436	2,436
Total	-	-	-	-	2,436	2,436
EXCESS OF FINANCIAL ASSETS OVER LIABILITIES	2,013	14,330	-	-	(597)	15,746

SOUTHERN REGION WASTE RESOURCE AUTHORITY

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the financial year ended 30 June 2019

Note 10 - COMMITMENTS FOR EXPENDITURE

	2019 \$'000	2018 \$'000
Capital Commitments		
Capital expenditure committed for at the reporting date but not recognised in the financial statements as liabilities:		
Committed Projects	-	-
	-	-

As at 30 June 2019, the Authority has entered into no capital commitments that are not already recorded on the Statement of Financial Position.

Other Expenditure Commitments

Other expenditure committed for (excluding inventories) at the reporting date but not recognised in the financial statements as liabilities:

Audit Services	19	37
	19	37
These expenditures are payable:		
Not later than one year	19	18
Later than one year and not later than 5 years	-	19
Later than 5 years	-	-
	19	37

Note 11 - CONTINGENCIES & ASSETS & LIABILITIES NOT RECOGNISED IN THE STATEMENT OF FINANCIAL POSITION

The following assets and liabilities do not qualify for recognition in the Statement of Financial Position but knowledge of those items is considered relevant to users of the financial report in making and evaluating decisions about the allocation of scarce resources.

1. Potential Insurance Losses

The Authority insures against all known insurable risks using a range of insurance policies, each of which is subject to a deductible "insurance excess", the amount of which varies according to the class of insurance.

2. Legal Expenses

All known costs have been recognised.

Note 12 - EVENTS OCCURRING AFTER REPORTING DATE

There were no events subsequent to 30 June 2019 that need to be disclosed in the financial statements.

SOUTHERN REGION WASTE RESOURCE AUTHORITY

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2019

Note 13 - UNIFORM PRESENTATION OF FINANCES

The following is a high level summary of both operating and capital investment activities of the Authority prepared on a uniform and consistent basis. The uniform presentation represents a simplified version of reporting under the Government Finance Statistics (GFS) framework of the Australian Bureau of Statistics.

	2019 \$'000	2018 \$'000
Income	12,126	13,710
less Expenses	(11,614)	(11,954)
Operating Surplus / (Deficit)	512	1,756
Net Outlays on Existing Assets		
Capital Expenditure on renewal and replacement of Existing Assets	(256)	(341)
Depreciation, Amortisation, Impairment and Movement in Landfill Provisions	868	988
Proceeds from Sale of Replaced Assets	-	-
	612	647
Net Outlays on New and Upgraded Assets		
Capital Expenditure on New and Upgraded Assets	(120)	(2,479)
Amounts received specifically for New and Upgraded Assets	-	-
Proceeds from Sale of Surplus Assets	21	33
	(99)	(2,446)
Net Lending / (Borrowing) for Financial Year	1,025	(43)

SOUTHERN REGION WASTE RESOURCE AUTHORITY

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2019

Note 14 - DISCLOSURES OF RELATED PARTY TRANSACTIONS

The Key Management Personnel include the Chair of the Board, Chief Executive and other officers prescribed under Section 112 of the *Local Government Act 1999*. The following payments were made to Key Management Personnel during the year:

	2019 \$'000
Salaries, allowances & other short term benefits	373
Post-employment benefits	-
Long term benefits	-
Termination Benefits	-
TOTAL	373

Transactions with Related Parties:

The following transactions occurred with Related Parties:

Related Party Entity	Sale of Goods and Services (\$'000)	Amounts Outstanding from Related Parties (\$'000)	Description of Services Provided to Related Parties
City of Onkaparinga	4,944	509	Provision of waste disposal services
City of Holdfast Bay	930	67	Provision of waste disposal services
City of Marion	2,083	164	Provision of waste disposal services
Southern Recycling Centre	6,920	528	Provision of waste disposal services

Amounts recorded as outstanding from Related Parties are recorded in Trade and other receivables in Note 5.

The Authority has a total amount outstanding of \$0.613m to the Southern Recycling Centre as at 30 June 2019.

The Related Parties disclosed above are equity owners of the Authority and are referred to as Member Councils. Member Councils have equal representation on the Board of the Authority and accordingly have significant influence on the financial and operating decisions of the Authority. No one Member Council individually has control of those policies.

SOUTHERN REGION WASTE RESOURCE AUTHORITY

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the financial year ended 30 June 2019

Note 15 - EQUITY ACCOUNTED JOINT VENTURE

Southern Recycling Centre (SRC)

The Authority has entered into a joint venture arrangement with Integrated Waste Services Pty Ltd to operate the Southern Recycling Centre located on the Authority's landfill site.

	2019 \$'000	2018 \$'000
The Authority's respective interests are:		
- interest in operating result:	50.00%	50.00%
- ownership of equity	49.99%	49.99%
- the proportion of voting power	50.00%	50.00%
<u>Movement in Investment in Joint Operation:</u>		
Opening Balance	885	709
New Capital Contributions	-	-
Share in Operating Result	437	176
Equity Adjustment	-	-
Distributions Received	(490)	-
Share in Equity of Joint Operation	832	885

Expenditure Commitments

There were no expenditure commitments at reporting date that required to be recognised in the financial statements.

Contingent Liabilities

There were no contingent liabilities at reporting date that required to be recognised in the financial statements.

SOUTHERN REGION WASTE RESOURCE AUTHORITY

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2019

Note 16 - FAIR VALUE MEASUREMENTS

The Authority measures and recognises the following assets at fair value on a recurring basis after initial recognition:

- Land assets.

The Authority does not subsequently measure any liabilities at fair value on a recurring basis, or any assets or liabilities at fair value on a non-recurring basis.

(a) **Fair value hierarchy**

AASB 13: *Fair Value Measurement* requires the disclosure of fair value information according to the relevant level in the fair value hierarchy. This hierarchy categorises fair value measurements into one of three possible levels based on the lowest level that a significant input can be categorised into. The levels are outlined below:

Level 1	Level 2	Level 3
Measurements based on quoted prices (unadjusted) in active markets for identical assets or liabilities that the entity can access at the measurement date.	Measurements based on inputs other than quoted prices included in Level 1 that are observable for the asset or liability, either directly or indirectly.	Measurements based on unobservable inputs for the asset or liability.

The fair value of assets and liabilities that are not traded in an active market is determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data. If all significant inputs required to measure fair value are observable, the asset or liability is included in Level 2. If one or more significant inputs are not based on observable market data, the asset or liability is included in Level 3.

Valuation techniques

The Authority selects valuation techniques that are appropriate in the circumstances and for which sufficient data is available to measure fair value. The availability of sufficient and relevant data primarily depends on the specific characteristics of the asset or liability being measured. The valuation techniques selected by the association are consistent with one or more of the following valuation approaches:

- *Market approach*: uses prices and other relevant information generated by market transactions involving identical or similar assets or liabilities.
- *Income approach*: converts estimated future cash flows or income and expenses into a single current (i.e. discounted) value.
- *Cost approach*: reflects the current replacement cost of an asset at its current service capacity.

Each valuation technique requires inputs that reflect the assumptions that buyers and sellers would use when pricing the asset or liability, including assumptions about risks. When selecting a valuation technique, the Authority gives priority to those techniques that maximise the use of observable inputs and minimise the use of unobservable inputs. Inputs that are developed using market data (such as publicly available information on actual transactions) and reflect the assumptions that buyers and sellers would generally use when pricing the asset or liability are considered observable, whereas inputs for which market data are not available and therefore are developed using the best information available about such assumptions are considered unobservable.

SOUTHERN REGION WASTE RESOURCE AUTHORITY

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2019

Note 16 - FAIR VALUE MEASUREMENTS (Cont.)

The following tables provide the fair values of the Authority's assets measured and recognised on a recurring basis after initial recognition, categorised within the fair value hierarchy.

	Note	Level 1 \$	Level 2 \$	Level 3 \$	Total \$
2019					
Recurring fair value measurements					
Infrastructure, Property, Plant & Equipment					
- Land	6	-	1,427	-	1,427
- Buildings	6	-	560	-	560
Total financial assets recognised at fair value		-	1,987	-	1,987

2018					
Recurring fair value measurements					
Infrastructure, Property, Plant & Equipment					
- Land	6	-	1,427	-	1,427
- Buildings	6	-	560	-	560
Total financial assets recognised at fair value		-	1,987	-	1,987

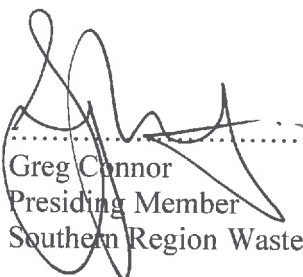
(b) **Disclosed fair value measurements**

The following table provides the level of the fair value hierarchy within which the disclosed fair value measurements are categorised in their entirety and a description of the valuation technique(s) and inputs used.

	Fair Value Hierarchy Level	Valuation Technique	Inputs Used
There has been no change in the valuation technique(s) used to calculate the fair values disclosed in the financial statements.	2	Market Value	Observable sales of similar properties – both vacant land and land with improvements

**Presiding Member Southern Region Waste Resource Authority
Audit Committee – Auditor Independence**

I, Greg Connor the person occupying the position of Presiding Member of the Southern Region Waste Resource Authority's Audit Committee, do hereby certify (for the purposes of Regulation 22 (3) of the Local Government (Financial Management) Regulations 2011), that the auditor of the Southern Region Waste Resource Authority, Galpins, has not been engaged by the Southern Region Waste Resource Authority to provide services to the Southern Region Waste Resource Authority outside of the scope of the audit functions under the Local Government Act 1999.


.....
Greg Connor
Presiding Member
Southern Region Waste Resource Authority Audit Committee

27/8/19
.....
Dated

David Chant CA, FCPA
Simon Smith CA, FCPA
David Sullivan CA, CPA
Jason Seidel CA
Renae Nicholson CA
Tim Muhlhausler CA
Aaron Coonan CA
Luke Williams CA, CPA
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SOUTHERN REGION WASTE RESOURCE AUTHORITY

GENERAL PURPOSE FINANCIAL STATEMENTS

For the year ended 30 June 2019

Statement by Auditor

I confirm that, for the audit of the financial statements of the Southern Region Waste Resource Authority for the year ended 30 June 2019, I have maintained my independence in accordance with the requirements of APES 110 – Code of Ethics for Professional Accountants, Section 290, published by the Accounting Professional and Ethical Standards Board, in accordance with the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011 made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22 (5) *Local Government (Financial Management) Regulation 2011*.

GALPINS ACCOUNTANTS, AUDITORS & BUSINESS CONSULTANTS

Simon Smith FCPA, Registered Company Auditor

Partner

05/09/2019

David Chant CA, FCPA
Simon Smith CA, FCPA
David Sullivan CA, CPA
Jason Seidel CA
Renaë Nicholson CA
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INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF THE SOUTHERN REGION WASTE RESOURCE AUTHORITY

INDEPENDENT ASSURANCE REPORT ON THE INTERNAL CONTROLS OF THE SOUTHERN REGION WASTE RESOURCE AUTHORITY

Opinion

We have audited the compliance of the Southern Region Waste Resource Authority ("the Authority") with the requirements of *Section 125 of the Local Government Act 1999* in relation only to the Internal Controls established by the Authority to ensure that financial transactions relating to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities for the period 1 July 2018 to 30 June 2019 have been conducted properly and in accordance with law.

In our opinion, the Authority has complied, in all material respects, with Section 125 of the *Local Government Act 1999* in relation to internal controls established by the Authority in relation to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities so as to provide reasonable assurance that the financial transactions of the Authority have been conducted properly and in accordance with law for the period 1 July 2018 to 30 June 2019.

Basis for Opinion

We conducted our engagement in accordance with applicable Australian Standards on Assurance Engagement ASAE 3000 *Assurance Engagements Other than Audits or Reviews of Historical Financial Information* and ASAE 3150 *Assurance Engagement on Controls*, issued by the Australian Auditing and Assurance Standards Board, in order to state whether, in all material respects, the Authority has complied with Section 125 of the *Local Government Act 1999* in relation only to the internal controls specified above for the period 1 July 2018 to 30 June 2019. ASAE 3000 also requires us to comply with the relevant ethical requirements of the Australian professional accounting bodies.

We believe that the evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

The Authority's Responsibility for Internal controls

The Authority is responsible for implementing and maintaining an adequate system of internal controls, in accordance with *Section 125 of the Local Government Act 1999* to ensure that the receipt, expenditure and investment of money, with acquisition and disposal of property, and incurring of liabilities have been conducted properly and in accordance with law.

Our Independence and Quality Control

We have complied with the independence and other relevant ethical requirements relating to assurance engagements, and applied Auditing Standard ASQC 1 *Quality Control for Firms that Performs Audits and Reviews of Financial Reports and Other Financial Information, and Other Assurance Engagements* in undertaking this assurance engagement.

Auditor's responsibility

Our responsibility is to express an opinion on the Authority's compliance with Section 125 of the *Local Government Act 1999* in relation only to the internal controls established by the Authority to ensure that financial transactions relating to receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities, based on our procedures. Our engagement has been conducted in accordance with applicable Australian Standards on Assurance Engagements ASAE 3000 *Assurance Engagements Other than Audits or Reviews of Historical Information* and ASAE 3150 *Assurance Engagements on Controls*, issued by the Australian Auditing and Assurance Standards Board, in order to state whether, in all material respects, the Authority has complied with Section 125 of the *Local Government Act 1999* in relation only to the internal controls specified above for the period 1 July 2018 to 30 June 2019. ASAE 3000 also requires us to comply with the relevant ethical requirements for the Australian professional accounting bodies.

Limitations of Controls

Because of the inherent limitations of any internal control structure it is possible that, even if the controls are suitably designed and operating effectively, the control objectives may not be achieved so that fraud, error, or non-compliance with laws and regulations may occur and not be detected.

An assurance engagement on controls is not designed to detect all instances of controls operating ineffectively as it is not performed continuously throughout the period and the tests performed are on a sample basis. Any projection of the outcome of the evaluation of controls to future periods is subject to the risk that the controls may become inadequate because of changes in conditions, or that the degree of compliance with them may deteriorate.

Limitation of Use

This report has been prepared for the members of the Authority in Accordance with *Section 129 of the Local Government Act 1999* in relation to the Internal Controls Specified above. We disclaim any assumption of responsibility for any reliance on this report to any persons or users other than the members of the Authority, or for any purpose other than which it was prepared.

GALPINS ACCOUNTANTS, AUDITORS & BUSINESS CONSULTANTS



Simon Smith FCPA, Registered Company Auditor

Partner

05/09/2019

David Chant CA, FCPA
Simon Smith CA, FCPA
David Sullivan CA, CPA
Jason Seidel CA
Renaë Nicholson CA
Tim Muhlhausler CA
Aaron Coonan CA
Luke Williams CA, CPA
Daniel Moon CA



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INDEPENDENT AUDITOR'S REPORT

To the members of the Southern Region Waste Resource Authority

Report on the Audit of the Financial Report

Opinion

We have audited the accompanying financial report of the Southern Region Waste Resource Authority ("the Authority"), which comprises the balance sheet as at 30 June 2019, the statement of comprehensive income, statement of changes in equity and cash flow statement for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information and the statement by the Executive Officer and the Chairman.

In our opinion, the accompanying financial report presents fairly, in all material aspects, the financial position of the Authority as at 30 June 2019, and its financial performance and its cash flows for the year then ended in accordance with the Australian Accounting Standards, *Local Government Act 1999 and Local Government (Financial Management) Regulations 2011*.

Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report. We are independent of the entity in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our ethical responsibilities in accordance with the Code. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibility for the Financial Report

The Authority is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations), the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* and for such internal control as the Authority determines is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the Authority is responsible for assessing the Authority's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to liquidate the entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Authority's financial reporting process.

Auditor's Responsibility for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit of the financial report in accordance with Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit of the financial report in order to design procedures that are appropriate in the circumstances, but for the purpose of expressing an opinion on the effectiveness of the Authority's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the entity's ability to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

GALPINS ACCOUNTANTS, AUDITORS & BUSINESS CONSULTANTS




Simon Smith FCPA, Registered Company Auditor

Partner

05/09/2019

**Southern Region Waste Resource Authority
Board Chair – Auditor Independence**

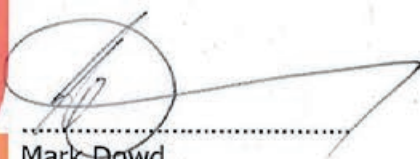
I, Mark Booth, the person occupying the position of Chair of the Southern Region Waste Resource Authority's Board, do hereby certify (for the purposes of Regulation 22 (3) of the Local Government (Financial Management) Regulations 2011), that the auditor of the Southern Region Waste Resource Authority, Galpins, has not been engaged by the Southern Region Waste Resource Authority to provide services to the Southern Region Waste Resource Authority outside of the scope of the audit functions under the Local Government Act 1999.


.....
Mark Booth
Chair
Southern Region Waste Resource Authority Board

4/9/19
.....
Dated

Chief Executive Officer's Certificate of Compliance – Auditor Independence Southern Region Waste Resource Authority

I, Mark Dowd the person for the time being occupying the position of Chief Executive Officer of the City of Onkaparinga, being a Constituent Council of the Southern Region Waste Resource Authority, do hereby certify (for the purposes of Regulation 22 (3) of the *Local Government (Financial Management) Regulations 2011*), that the auditor of the subsidiary, Galpins, has not been engaged by the subsidiary to provide services to the subsidiary outside of the scope of the audit functions under the *Local Government Act 1999*.



Mark Dowd
Chief Executive Officer
City of Onkaparinga

12.8.19



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9 August 2019



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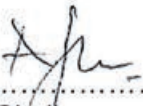
T (08) 8375 6600

F (08) 8375 6699

E council@marion.sa.gov.au

**Chief Executive Officer's Certificate of Compliance – Auditor Independence
Southern Region Waste Resource Authority**

I, Adrian Skull, the person for the time being occupying the position of Chief Executive Officer of the City of Marion, being a Constituent Council of the Southern Region Waste Resource Authority, do hereby certify (for the purposes of Regulation 22 (3) of the Local Government (Financial Management) Regulations 2011), that the auditor of the subsidiary, Galpins, has not been engaged by the subsidiary to provide services to the subsidiary outside of the scope of the audit functions under the Local Government Act 1999.


.....
Adrian Skull
Chief Executive Officer
City of Marion

9.8.19
.....
Dated

The City of Marion acknowledges it is part of Kaurna land and recognises the Kaurna people
as the traditional and continuing custodians of the land.

**Chief Executive Officer's Certificate of Compliance – Auditor Independence
Southern Region Waste Resource Authority**

I, Roberto Bria, the person for the time being occupying the position of Chief Executive Officer of the City of Holdfast Bay, being a Constituent Council of the Southern Region Waste Resource Authority, do hereby certify (for the purposes of Regulation 22 (3) of the Local Government (Financial Management) Regulations 2011), that the auditor of the subsidiary, Galpins, has not been engaged by the subsidiary to provide services to the subsidiary outside of the scope of the audit functions under the Local Government Act 1999.



.....
Roberto Bria
Chief Executive Officer
City of Holdfast Bay

9 / 8 / 19
.....
Dated

ATTENDANCE AT BOARD MEETINGS

BOARD MEMBERS	MEETINGS HELD WHILST MEMBER	MEETINGS ATTENDED
CHAIRMAN Mark Booth	6	6
CITY OF ONKAPARINGA Kirk Richardson	6	5
CITY OF ONKAPARINGA Alison Hancock <i>Term Completed June 2019</i>	6	5
CITY OF MARION Vincent Mifsud <i>Resigned May 2019</i>	5	4
CITY OF MARION Adrian Skull <i>Appointed May 2019</i>	1	0
CITY OF MARION Ian Crossland	6	4
CITY OF HOLDFAST BAY Roberto Bria	6	6
CITY OF HOLDFAST BAY Lynda Yates <i>Resigned November 2018</i>	3	2
CITY OF HOLDFAST BAY John Smedley <i>Appointed December 2018</i>	3	3

DEPUTY BOARD MEMBERS

Please Note: Deputy Members are only required to attend a Meeting when the Member is an apology

CITY OF ONKAPARINGA Heidi Greaves	0
CITY OF MARION Nick Kerry <i>Term Completed October 2018</i>	0
CITY OF MARION Bruce Hull <i>Appointed October 2018</i>	0
CITY OF MARION Ray Barnwell <i>Appointed May 2019</i>	1
CITY OF HOLDFAST BAY John Smedley <i>Resigned December 2018</i>	2
CITY OF HOLDFAST BAY Clare Lindop <i>Appointed December 2018</i>	1

ATTENDANCE AT AUDIT COMMITTEE MEETINGS

	MEETINGS HELD WHILST MEMBER	MEETINGS ATTENDED
Please Note: Deputy Members are only required to attend a Meeting when the Member is an apology		
CHAIRMAN Greg Connor	4	4
David Powell	4	4
Vicki Brown <i>Resigned March 2019</i>	3	3
Sam Spadavecchia <i>Appointed March 2019</i>	1	1
Mark Booth	4	4
Lynda Yates <i>Deputy SRWRA Representative Resigned November 2018</i>	0	0
John Smedley <i>Deputy SRWRA Representative Appointed February 2019</i>	0	0

PERFORMANCE AGAINST BUSINESS PLAN

Each year SRWRA prepares an Annual Business Plan that is submitted to the Constituent Councils detailing its aims and objectives.

AIMS AND OBJECTIVES	STATUS
Assessments of Long Term Financial Plan Assumptions	Achieved
Further Development of the Southern Recycling Centre recycling operations	Achieved
Cell Construction feasibility & development project	In Progress
Redesign of capping system for super cell area	In Progress
Solar/alternative energy projects	In Progress
Work with Constituent Councils to explore options and feasibility surrounding the operations of a "Waste to Energy" and "Materials Recycling Facility" in the region.	In Progress





SRWRA CONSTITUENT
COUNCILS



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Item No: **14.3**

Subject: **2018-19 ANNUAL REPORT**

Date: 22 October 2019

Written By: Corporate Planning Officer

General Manager: Strategy and Business Services, Ms P Jackson

SUMMARY

Council's Annual Report is an important document providing legislators and the community with assurance that the City of Holdfast Bay is meeting all its strategic and governance requirements.

The 2018-19 Annual Report has been prepared to meet all statutory requirements. The report shows that Council has continued to deliver quality and improved services and facilities to its community.

RECOMMENDATION

That Council adopts the 2018-19 Annual Report, subject to design and minor alterations, and the inclusion of the audited financial statements.

COMMUNITY PLAN

Culture: Enabling high performance
Culture: Being financially accountable
Culture: Supporting excellent, efficient operations

COUNCIL POLICY

Not applicable

STATUTORY PROVISIONS

Section 131 *Local Government Act 1999*.

BACKGROUND

The Audit Committee considered the draft Annual Report and audited financial statements at their meeting on 9 October 2018

Section 131 of the *Local Government Act 1999* requires Council to prepare and adopt an Annual Report each year, by 30 November, that reflects the progress in reaching its strategic and financial goals.

A copy of this Annual Report must be submitted by Council to the Presiding Members of both Houses of Parliament and to the SA Local Government Grants Commission by 31 December.

REPORT

The draft 2018-19 Annual Report meets all the requirements of the *Local Government Act 1999* and provides an overview of Council's substantial achievements.

Refer Attachment 1

The achievements include:

- Commenced the Brighton Oval Sports Complex construction.
- Commenced construction of the final section of Coast Park in our area.
- Progressed the Jetty Road Glenelg and Environs Masterplan to a point which allowed us to secure State Government Funding for the construction of the first stage.
- Developed an Arts and Culture Strategy and completed the Open Space and Public Realm Strategy.
- Increasing the opening hours of the Brighton Library, resulting in an additional 18,000 visits

We also achieved significant strides towards a number of strategic measures in Our Place 2030 such as:

- Improving our engagement with the community – 6825 subscribers to Your Holdfast engagement portal (equivalent to 18% of our community).
- Reduced our waste to landfill by 273 tonnes per year.
- CO₂e emissions from electricity reduced by 259 tonnes per year, a 13.6% reduction, this reduction is largely due to LED street lighting conversion.
- CO₂e emissions from fleet fuel reduced by 8 tonnes per year, a 2.3% reduction largely due to increasing the number of hybrid vehicles in the fleet. Overall 12% reduction in annual emissions.

Our projects and innovations were recognised with a number of awards

- Angus Neill Playspace won the Parks and Leisure Australia SA/NT Playspace Award (<\$0.5m).

Local Government Excellence Awards

- Excellence in Cross Council Collaboration (Winner).
- Excellence in Environmental Leadership & Sustainability (Winner).
- Local Government IT South Australia, Award for Information Management Excellence.
- 2018-2019 Green Industries SA Women in Waste Award.
- 2018 Local Government Award for Tourism at the South Australian Tourism Awards.

These achievements have been accomplished within a framework of tight financial control with all financial indicators well within each of our financial targets.

The attached draft report does not include the audited financial statements. These statements are presented for endorsement by Council in Report No: 393/19 in this agenda and will be included in the Annual Report for publication, as will the annual reports of Council's regional subsidiary; Southern Region Waste Resource Authority.

As in previous years, this year's Annual Report will be provided in an electronic format on the Council's website with a limited number of printed copies available upon request.

BUDGET

The cost of design and publishing of the Annual Report is incorporated in the 2019-20 Budget.

LIFE CYCLE COSTS

There are no full life cycle cost implications.



OUR PLACE

**2018-19
ANNUAL REPORT**

OUR VISION

Balancing our progress with our heritage, we lead in coastal management to deliver high quality public spaces and services to build a welcoming, safe and active community where resident, visitor and business prosperity meet.

Our Place: 2030 Strategic Plan

WELCOME TO OUR PLACE

This annual report is part of a strategic planning and reporting framework that guides the direction and measures the performance of the organisation in relation to the goals set out in the City's strategic plan—Our Place 2030.

It records our achievements in line with the ambitious program of works outlined in the 2018–19 Annual Business Plan, and reports our performance compared to the budget and strategic measures set out for the past financial year.

In 2018–19, Council undertook a range of improvements on behalf of the community and continued to deliver an extensive suite of high-quality services—while containing the rate revenue increase to a modest 2.7 per cent.



TRADITIONAL CUSTODIANS

The City of Holdfast Bay acknowledges the Kaurna People as the traditional owners and custodians of the land. We respect the spiritual relationship with Country that has developed over thousands of years, and the cultural heritage and beliefs that remain important to the Kaurna People today.



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OUR PLACE

Adelaide's Favourite Coastal Destination

For 65,000 years Aboriginal people have inhabited the vast lands of Australia.

The traditional owners of Holdfast Bay, the Kaurna people, used the coastal plain that makes up Holdfast Bay as a place to seek refuge from summer temperatures, a meeting place for celebration, ceremony and trade, and an area for abundant plant and animal resources.

Holdfast Bay continues to be a place of rich cultural significance for Kaurna.

The coastal environment with its fresh water lagoons and abundant food sources was used for millennia as a meeting place for cultural celebrations, ceremony and trade by Kaurna people, and continues to be a place of significant Kaurna cultural heritage.

In 1836, Colonel William Light arrived on The Rapid on a mission to survey the South Australian coast in search of a place for settlement. While The Rapid stood off-shore near the mouth of the Patawalonga, a storm blew in and the anchor held. Colonel Light consequently named the bay 'Holdfast Bay'.

The Province of South Australia was proclaimed at Pathawilyangga in 1836, which became the municipality of Glenelg in 1855. Wituwaringga became the municipality of Brighton in 1858.

The City of Holdfast Bay was formed in 1997 through the amalgamation of the City Councils of Glenelg and Brighton.

Located just 11 kilometres from the Adelaide city centre and five minutes from Adelaide Airport, our City is now home to almost 37,000 people and one of the most celebrated places to live, work and visit in the Adelaide metropolitan area. It boasts a beautiful natural environment; high quality recreation and community facilities; superior health and education, health options; a vibrant tourism sector; thriving retail precincts and a small light industrial area.

MESSAGE FROM THE MAYOR

The 2018–19 year marked the beginning of our term as a new Council. Welcoming five new elected members, we are working together to achieve a collective vision for our community.

It was also a year when a number of long-awaited projects commenced.

We began the redevelopment of the Brighton Oval sports complex thanks to commitments by the City of Holdfast Bay together with both the Federal and State Governments and national sporting bodies.

The project includes the construction of three purpose-built club rooms with new unisex change rooms. There will also be upgraded community spaces, a new play area, shelters, seating and carparks. The improved facilities will generate significant economic, social and health benefits for the community for many years to come.

In 2018–19 we also began construction of the final section of Coast Park in Holdfast Bay, thanks to a \$4.3 million State Government funding injection and our close partnership with Minda Inc. The Minda Coast Park at North Brighton will, for the very first time, provide a continuous coastal pedestrian and cycling pathway in Holdfast Bay from Kingston Park in the south to Glenelg North. An exciting element of the project is the commitment to the protection and revegetation of the remnant dune system that has seen the planting of more than 10,000 native plants in the dunes.

We progressed the Jetty Road Glenelg and Environs Masterplan and will soon begin work on the Chapel Street Plaza and Hindmarsh Lane section.

However, it's not only the big projects that make our community great. Importantly, it's the way we come together and look out for one another, share experiences and care for our precious environment.

In 2018–19 more than 13,000 native plants were planted in our gullies, cliffs and dunes, as well as 584 new street trees. We were excited that our Hooded Plover family at Seacliff beach successfully raised two chicks – Cliff and Sandy. The work undertaken to protect these endangered birds is a wonderful example of council working in partnerships with other organisations, volunteers and our community.

Throughout the past year, my fellow councillors and I attended many of the 200 events hosted in our City. We also met with incredible volunteers, community groups and club leaders, and I would like to express my gratitude to each of them. They embody the spirit of working together which is just one of our community's many qualities.

I hope you enjoy reflecting on our City's achievements over the past 12 months. I look forward to working with my fellow councillors, Council staff and the community to achieve our shared vision for the City of Holdfast Bay in years to come.



Amanda Wilson

Mayor
City of Holdfast Bay

MESSAGE FROM THE CEO

It has been a period of new beginnings for the City of Holdfast Bay. In November 2018, we welcomed a new Council and elected Mayor Amanda Wilson.

In June this year, we bid farewell to CEO Justin Lynch, who had served our City with great passion and acuity for more than a decade.

Years of careful planning by the Council resulted in securing significant State and Federal Government funding, which has allowed a number of major projects to be undertaken:

- › Brighton Oval Redevelopment received funding from the Federal Government (\$5 million), State Government (\$2 million), AFL (\$75,000) and Cricket Australia (\$40,000).
- › Jetty Road Glenelg and Environs Masterplan will commence thanks to \$1.8 million in State Government funding.
- › The Minda Coast Park was constructed with an injection of \$4.3 million in State Government funds.

We also received several awards and accolades for our projects and innovations. Among them:

- › The Angus Neill Playspace won the Parks and Leisure Australia SA/NT Playspace Award (<\$0.5m).
- › Excellence in Cross Council Collaboration at the Local Government Excellence Awards.
- › Excellence in Environmental Leadership & Sustainability at the Local Government Excellence Awards.
- › Local Government IT South Australia Award for Information Management Excellence.
- › 2018–2019 Green Industries SA Women in Waste Award.
- › 2018 Local Government Award for Tourism at the South Australian Tourism Awards.

In addition to investing in big ticket items, the Council has maintained its commitment to the environment, reducing our waste to landfill by 273 tonnes.

We've also cut carbon dioxide emissions from electricity by 259 tonnes per year, which is a 13.6% reduction. This has been achieved largely by our investment in LED streetlight conversion.

Another important focus has been improving our community services through elements such as:

- › Increased opening hours of the Brighton Library resulted in an extra 18,000 visits.
- › Elderly residents were supported with 10,310 hours of domestic assistance and home maintenance.
- › There have been 9,516 community transport trips.
- › More than 200 local businesses took part in digital training and associated mentoring as a part of our Economic Activation Plan.
- › Our continued investment in tourism resulted in more than 200 events held in our City, which in excess of 620,000 people attended.

These great programs combined with the Council's 'business as usual' – maintaining roads, footpaths, parks and community spaces – have continued to meet community expectations. Our annual customer satisfaction survey delivered a quality of life score of 8.8 out of 10.

The work of the departing Council in partnership with Justin left a healthy legacy for the new Council and we are ready to build on what they began, in conjunction with the administrative staff.

I express my appreciation to them all for their service and commitment, and I look forward to continuing to deliver a great quality of life for the City of Holdfast's residents, businesses and visitors.



Roberto Bria

Chief Executive Officer
City of Holdfast Bay

2018-19 HIGHLIGHTS

In 2018-19:



9,516

community transport trips helped residents get out and about



10,024

hours of active and healthy living services were provided to 743 people through Alwyndor Aged Care



435,576

items were lent to 14,039 library members



2,050

immunisations were administered at our local clinics



1.4 million

people visited and/or stayed in Holdfast Bay



13,000

native plants were planted in our gullies, cliffs and dunes

584

street trees were planted

267m

of sand drift fencing was installed at Seacliff



1,030

development applications were processed



4,414lm

of kerbing, 2,377sq m of footpath and 23.6sq kms of roads were maintained



10,310

hours of domestic assistance, home modifications and home maintenance were provided to residents



256

new dwellings were approved (valued at \$114 million)



620,000

people attended more than 200 Holdfast Bay-hosted events



\$3 million

was brought into our local economy by our Winter Wonderland event

\$315,154

was invested in improving stormwater management at 10 locations

\$4.2 million

in funding was received from the State Government to complete Coast Park, with \$1 million funding from Council



440

volunteers contributed 89,500 voluntary hours economic value to the community (\$3.7 million economic value)



43,200

phone calls were answered, with 9 out of 10 enquiries resolved by the first staff member that callers spoke to



7 million

people around the globe saw the Santos Tour Down Under race start in Holdfast Bay

1,977

attendees were welcomed to Holdfast Bay History Centre events during South Australia's History Festival

\$2 million

in funding was secured from the State Government for the Brighton Oval Masterplan, with a further \$2.7 million from Council



QUALITY OF LIFE SURVEY RESULTS (2019)

HOW YOU RATED YOUR COUNCIL OUT OF 10

COMMUNITY



8.5

Providing library services



7.95

Providing sporting facilities



7.85

Delivering services for the elderly and people with a disability



8.0

Promoting programs and services that encourage an active lifestyle



PLACEMAKING



7.0

Maintaining roads and kerbing



7.2

Maintaining cycle networks



8.2

Providing a sense of safety in neighbourhoods



ENVIRONMENT



8.0

Maintaining beaches and coastal areas



8.15

Providing adequate waste management services



Overall rating of Holdfast Bay as a place to live

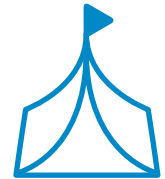


ECONOMY



7.9

Encouraging a diverse range of businesses and services in the area



7.8

Supporting and promoting tourism and events



CULTURE



6.8

Quality of service provided by Council staff



7.1

Overall satisfaction with the quality of service and performance of the Council



8.2

Maintaining well laid out parks and reserves



7.7

Providing programs that foster social interaction and community wellbeing



8.8

Likelihood to recommend Holdfast Bay as a place to live

Council would like to express their appreciation and thanks to those who participated in this survey.



COMMUNITY

A HEALTHY, CREATIVE, CONNECTED COMMUNITY

In 2018–19 Council delivered many projects and services that contributed to building a healthy, active and resilient community; celebrating culture and diversity; providing welcoming, accessible facilities; and fostering an engaged contributing community.

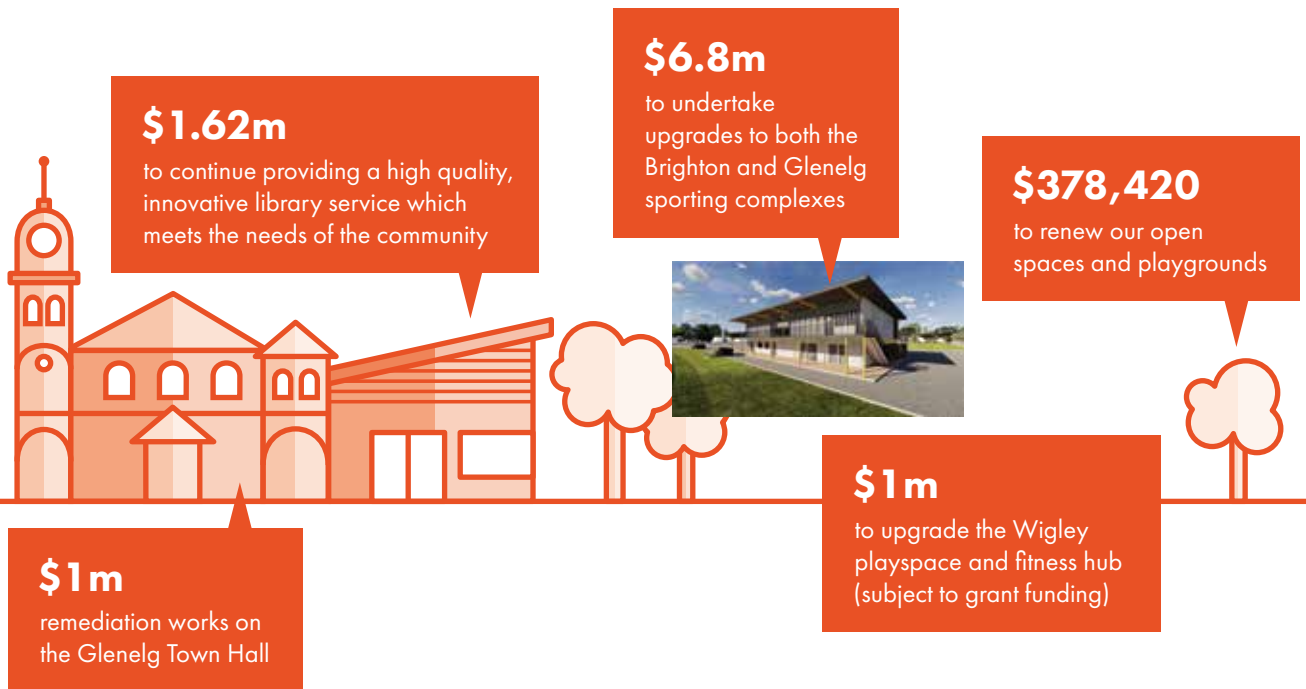
Active Communities

The City of Holdfast Bay promotes an active, healthy and socially connected lifestyle for residents by providing: high-quality sporting and recreational facilities; opportunities for volunteering; a network of community centres; youth programs; opportunities for local clubs and community groups to improve their governance; and initiatives that celebrate the City's indigenous history and diverse culture. This year's highlights include:

- › Development of a Playspace Action Plan (2019–2028) detailing recommendations for playspace redevelopments across our City over the next decade.
- › Completion of new playspaces at Angus Neill Reserve, Bindarra Reserve, Kauri Community and Sports Centre, and Alf Smedley and Mel Baker Reserve.
- › Receipt of the Parks and Leisure Australia (SA/NT) award for the Best Playspace Redevelopment under \$500,000 for the Angus Neill Reserve Playspace.
- › Community consultation and planning for the redevelopment of Wigley Reserve Playspace and Fitness Hub.
- › Creation of a five year Youth Action Plan (2018–2023) in partnership with the Youth Affairs Council of SA and our youth community.
- › Delivery of youth events including: Pumpin' National Youth Week event at Brighton Pump Track; HoldUp Race Around the Bay 2018; Christmas in July at Winter Wonderland; and the SA Skate League Event at West Beach Skate Park in partnership with the City of West Torrens.
- › Supporting 82 young people to represent South Australia and Australia at national and international sporting and cultural events through the Youth Achievement Sponsorship program.
- › Providing quarterly professional development workshops on the topic of school gardening for early learning and primary school staff, in partnership with the Cities of West Torrens and Marion and Natural Resource Management Education.
- › Adoption of the Arts and Culture Strategy and Action Plan (2019–2024) by Council.
- › Contribution of 89,500 hours, equating to \$3.7 million in economic value to the community by 440 volunteers.
- › Commencement of a masterplan design for the Holdfast Bay Community Centre.

PROJECTIONS AND PLANS

Council's projections and plans for the next financial year are outlined in our 2019–20 Annual Business Plan. Some of the strategic activities to be undertaken as part of the 2019–20 Annual Business Plan include:



Community Donations

Council distributed \$46,133.54 to the Holdfast Bay community via the Community Chest and Community Donations programs in 2018–19.

Community Donations

Of the total amount, \$30,609 was provided through the Community Donations program to support:

- › Community and wellbeing initiatives including a junior tennis growth initiative, Seacliff beach volleyball courts, skill and performance workshops for musicians and a community socialisation through singing initiative.
- › Events ranging from beach water polo to club centenary celebration functions.
- › Arts and cultural projects including a photographic and poetry exhibition and community engagement sculpture.

Community Donation recipients were:

- › Somerton Park Tennis Club
- › Volleyball SA
- › Holdfast Bay Music Centre
- › City of Holdfast Bay Concert Band
- › Holdfast Bay Dog Centre
- › Kingston Park With One Voice Choir
- › Somerton Park Surf Life Saving Club
- › Water Polo SA
- › Brighton Bowling Club
- › Tutti Arts
- › Seacliff Community Recreation Association.

Community Chest Donations

\$6,200 was distributed in Community Chest Donations to 13 community groups, organisations and individuals to support initiatives including:

- › Community events and street parties
- › Arts and cultural events
- › Planting of community fruit trees
- › Installation of defibrillators in club facilities
- › Establishing a Seacliff Esplanade Parkrun.

Youth Sponsorship

An amount \$8,200 was distributed in Youth Achievement Sponsorships to assist 65 young people with personal and professional development activities and sports, including public speaking, defence force cadets, calisthenics, volleyball, cricket, sailing, netball, basketball and hockey.

Community and Sporting Facilities

Brighton Oval Masterplan

Local sporting clubs and residents will benefit from \$13.7 million redevelopment of Brighton Oval which commenced in June 2019. In addition to Council funding, State and Federal Government funding was secured to enable the whole Masterplan to proceed.

Once redeveloped, Brighton Oval will provide high quality sports and recreational facilities for the community, including three brand new, purpose-built buildings for cricket/football, rugby and lacrosse, and improved community spaces including a new playspace, shelters, seating and carparks.

The redevelopment will create significant economic, social and health benefits for the community. In particular, the facilities will be expanded to accommodate increased female and youth participation in sport. The new buildings, leased by the tenant sports clubs, will also be available for the whole community to use and hire.

Club Development

Council provides assistance and support to local sporting clubs and recreation groups to develop positive and sustainable club management through workshops that support strategic planning, volunteer management, financial management and succession planning. In 2018–19 workshops covered topics including CPR, financial management, sports and social media, grant writing, making meetings work, sports taping, and succession planning.

Glenelg Oval

Concept Plans for Stage 1 of the redevelopment of Glenelg Oval were completed. Stage one will see a redevelopment of the Holdfast Bay Tennis Club, including upgrades to the clubroom, courts, fencing and lighting. Council is working with all stakeholders to deliver this project in the 2019–20 year.

Alwyndor Aged Care

Operated by Council as Trustee of the Dorothy Cheater Trust, Alwyndor is fully funded by the Commonwealth and State Governments and Alwyndor resident and client contributions.

Community Wellbeing

The Community Wellbeing program provided 10,697 hours of domestic assistance and home maintenance, and facilitated 7,617 hours of social support during the last financial year.

Home maintenance officers installed \$47,266 worth of home modifications to improve the safety and mobility of residents.

The community bus service provided 7,506 community bus trips to local libraries, shopping centres and other community venues, and personal transport volunteers provided another 2,006 trips to residents who needed individualised support.

The community participation team introduced a

number of lifestyle programs including:

- › Aqua fun
- › Fun with art
- › Tai Chi
- › Healthy living with Dawn
- › Zumba gold.

The team expanded the Let's Eat! community meal program to 3 locations, three times per month, catering to approximately 120 people each time.

A partnership with cities of Marion, Mitcham and Onkaparinga resulted in the delivery of Moving Towards Wellness and the Wellbeing and Resilience Programs (WaRP) that aim to build individual resilience and provide residents with tools to deal with life's setbacks.

Holdfast Bay History

The Holdfast Bay History Centre celebrates and shares Holdfast Bay's unique history. Each year the Centre works to preserve its nationally significant collection in order to make it accessible to our community and ensure its longevity.

During the 2018–19 financial year volunteers dedicated over 4,000 hours to help deliver the Centre's extensive program.

This year's highlights include:

- › Answering over 1,000 community history enquiries.
- › Digitising over 200 collection items including photographs, objects and paintings.
- › Welcoming over 1,977 attendees to events during South Australia's History Festival.
- › Welcoming 236 visitors to the Glenelg air-raid shelter.
- › Successfully attracting \$25,000 in grant funding.
- › Generating \$7,000 in donations and sales.
- › Providing research and content for exhibition within Glenelg's museum – the Bay Discovery Centre.
- › Completion of the WWI commemoration project – From the Bay to the Battlefield.



Heritage and Culture

The City of Holdfast Bay continues to foster and strengthen relationships with the Kurna People to honour, promote and protect their culture, heritage and connection to the land.

- › Regular meetings were held with Kurna elders to discuss Council projects, cultural initiatives and to support their ongoing culture, heritage, beliefs and connection to country.
- › The new elected body and the senior leadership team undertook cultural awareness training and took part in a smoking ceremony and Welcome to Country, at the swearing in of the new elected members and first Council meeting.
- › The Heritage Research and Procedures Report was developed by Integrated Heritage Services to identify and manage areas of Kurna cultural and European historic heritage.



- › A variety of workshops, activities and cultural inductions were held throughout the year that encouraged cultural sharing and a greater understanding and respect for Aboriginal heritage and culture and significant cultural sites throughout the City.
- › In celebration of National Reconciliation Week and History Month cultural workshops and tours were facilitated by Kurna elders.
- › Dual naming signage was applied on reserves and cultural sites throughout the City.
- › Traditional Welcome to Country and smoking ceremonies were held by Kurna elders and at community events and civic ceremonies.

Art and Activations

Arts and Culture Strategy

The Arts and Culture Strategy and Action Plan (2019–2024) was developed in collaboration with Trish Hansen, Founding Principal of Urban Mind, the community, creative leaders, businesses and arts organisations. The Arts and Culture Strategy provides a framework to guide the philosophy, coordination, promotion, management of and investment in arts and culture across the City over the next five years.

Murals

Several mural artworks were installed on walls throughout Holdfast Bay to create interest and add vitality. Artist Bronte Naylor created an artwork at the Glenelg Community Centre. Matt Fortrose installed a vibrant work along Milton Street, Glenelg arts duo, Hyde and Seek used recycled materials to create a colourful work at the Broadway in Glenelg South.

Sculpture

The Gyre Sculpture by artist Matt Turley was purchased by Council from the 2019 Brighton Jetty Sculptures Festival and installed along the Brighton Esplanade on the southern side of the Brighton Jetty.

Temporary Art Interventions and Events

Seven temporary art installations, creative interventions, arts workshops and performances with a community and youth focus featured as part of community events and activation. These included Sidewalk Sundays, SALA Festival, Adventures by the Sea, Pumpin Youth event, MudFest and the community opening of the Angus Neill Playspace.

Artisan on Partridge at Historic Partridge House

The annual Artisan on Partridge event held during the South Australian Living Artist SALA Festival showcased artworks and the creative talents of over 50 artists, designers, musicians and performers. The one-day event featured an indoor exhibition, arts market, arts workshops, live music and come-and-try art activities and workshops.

Green Rooms at Jetty Road Glenelg

The final Green Room artwork elements were installed along Jetty Road Glenelg. The creative pipe-works and planter boxes have been positioned along Jetty Road and in Moseley Square to provide interest, soften harsh spaces and create greenery.

Community Centres

The City of Holdfast Bay provides four community centres:

- › Glenelg Community Centre
- › Glenelg North Community Centre
- › Brighton Community Centre
- › Holdfast Bay Community Centre.

Council staff work closely with centre volunteers to attract more than 8,000 visitors each month and deliver over 70 low-cost programs that include health and fitness, education, arts and crafts, social and personal development as well as luncheons, charity events, and Fringe and Festival shows.

The community centres support local charities by delivering social events that raise awareness of issues, and by sharing information on services available within the community. The Cancer Council's Biggest Lunch, Easter, Christmas, Seniors and Seasonal luncheons attract up to 100 people each, while Halloween at Holdfast Bay drew around 300 ghouls and goblins.

Cemeteries

Council operates the St Judes Cemetery and North Brighton Cemetery as well as the Glenelg and Brighton Seaside Memorial.

A modular ashes system was installed in May 2019 at the North Brighton Cemetery, allowing for an additional 75 new ashes sites.

Community Gardens

Glenelg North Community Garden (on the corner of Kibby Avenue and Alison Street) and the newly established Brighton Community Garden on Bowker Road, continue to attract hundreds of community members each week.

Council provides funding and support through project development, governance direction and volunteer recruitment.

The gardens are a vibrant and inclusive environment to share sustainable food practices and learn about topics such as wicking beds, tree pruning and the benefits of working in an environmentally friendly way.

Volunteers

During 2018–19, the 440 people belonging to the City of Holdfast Bay's volunteering program performed 545 active roles and contributed 89,500 hours, translating to \$3.7 million in economic value.

To facilitate this contribution, Council staff worked with 20 other organisations including Volunteer SA & NT, Southern Volunteering and Council's community centres to maximise the opportunities for volunteering.

Staff used social media and online advertising and promotion at Council events to attract new volunteers, and worked with organisations to support corporate volunteering programs.

Corporate and one-off community volunteering increased from 102 incidental volunteers to 257. This was an increase of 155 per cent on the previous year. Over the 2018–2019 financial year our referral rate also increased by 27 per cent. Volunteer opportunities continue to grow through improving our databases, referral networks and promotion to the wider community.

Libraries

Council's accessible, progressive library service not only meets the community's research and recreational reading needs, it also fosters lifelong learning.

This year, the service lent more than 435,576 items via the Brighton and Glenelg branches, Home Library Service and online resources. Active borrower membership reached 14,039 members, with 1,740 new borrowers joining the library service.

Programs aimed at the children of City of Holdfast Bay attracted 20,121 people. Staff provided 120 sessions for Wriggle N Rhyme, 120 sessions for the newly introduced Toddler Time, and 80 Storytime sessions. Outreach services were provided to early learning centres, kindergartens and primary schools. Staff continued to run Little Bang Discovery Club STEM activities and introduced Little Bang Plus, promoting the library as a place of connected learning inspiring engagement and curiosity in science. Highlights of the children's programming calendar included Book Week and the school holiday programs.

A program aimed at adults was attended by 735 people, with 185 attending digital workshops, 506 attending general community sessions and 44 community members attending 1:1 digital support sessions designed to improve access to digital collections.

The refurbishment of Glenelg library continued with the installation of new air-conditioning.

The opening hours at Brighton Library were extended to six days a week from Monday to Saturday. The number of people visiting Brighton Library increased by 23 per cent. Overall, there were 213,452 visits to Holdfast Bay's Libraries.

Regulatory Services

Council's Regulatory Services Department protects the health and safety of the local community and visitors to Holdfast Bay. Services include immunisation, animal management, public health, permits, litter and nuisance control, security, parking control and public safety.

To ensure that the City of Holdfast Bay is a safe place, staff use a broad range of strategies including education and enforcement.

This year's highlights include:

- › Providing 2,050 immunisations
- › Registering 4,397 dogs
- › Reuniting 150 animals with their owners
- › Investigating 92 litter and nuisance issues
- › Undertaking 291 food business inspections
- › Patrolling traffic safety at schools 150 times a year.

The Regulatory Services Department operates a security patrol in public spaces 365 days of the year and staff are available 24 hours a day, 7 days a week.

Ticket Machine Upgrade

This year parking ticket machines were changed from coin only to coin and credit card, making it easier for visitors to park, thereby supporting the local economy.

Dog and Cat Registration

In 2018–19 a new state-wide online dog and cat registration system called DACO (Dogs and Cats Online) was introduced to make it easier for dog and cat owners to register their pets. The new system reduces waste and inefficiency by issuing one I.D. tag for life, saving Councils the need to re-issue tags each year. It also enables Councils to return wandering animals to their owners more easily.





ENVIRONMENT

A COMMUNITY CONNECTED TO OUR NATURAL ENVIRONMENT

This year Council staff undertook a range of actions to protect biodiversity; build an environmentally resilient City; use resources efficiently; and foster an environmentally connected community, including:

- › Maintenance and rehabilitation of natural reserves and coastal areas.
- › Commencement of a Sturt River (Warriparri) nature corridor.
- › Protection of habitats for native flora and fauna including sand dunes.
- › Implementation of formal bird surveys.
- › Installation of 267 m of sand drift fencing at Seacliff.
- › Providing support for volunteer groups taking care of our natural reserves and sand dunes.
- › Providing workshops and subsidies for sustainable living.
- › Staging Clean Up Australia Day and National Tree Day community activities.
- › Managing waste collection services.
- › Converting street lights to LEDs to reduce carbon emissions.
- › Delivering programs that improved the diversion rate of household waste from landfill.
- › Awarding five Greening Our Community grants.
- › Planting 584 street trees.
- › Continuing our participation in the Resilient South program.
- › Improving stormwater infrastructure and constructing new Water Sensitive Urban Design (WSUD) installations.
- › Installing two sand groynes.

Biodiversity Corridor

In partnership with SA Water, City of Marion, Natural Resources Adelaide & Mt Lofty, and Friends of Sturt River, Council began implementation of a corridor for plants and animals, along the Sturt River (Warriparri). The corridor started with planting 900 native plants in the Bob Lewis Reserve, Glenelg North.



PROJECTIONS AND PLANS

Council's projections and plans for the next financial year are outlined in our 2019–20 Annual Business Plan. Some of the strategic activities to be undertaken as part of the 2019–20 Annual Business Plan include:

\$3.37m

to care for our environment and manage our open spaces, natural areas, beaches and coastal zones

\$40,000

to continue to increase the tree canopy of our urban forest

\$30,750

for additional dog bag dispensers along the esplanade

\$50,000

to install a further two sandbag groynes at Brighton to reduce sand erosion

\$40,000

to improve biodiversity in our coastal dunes

Compostable Bags in Supermarkets Project, winner of the 2019 LG Professionals Leadership Excellence Awards in the category of Excellence in Environmental Leadership and Sustainability

Compostable Bags in Supermarkets Pilot

In 2018 Council implemented a 12-month trial with two local supermarkets, replacing plastic bags for fruit and vegetables with compostable versions. The project aimed to increase availability of kitchen caddy compatible compostable bags for disposal of food waste into kerbside organics bins, and to reduce the supermarkets' reliance on single use plastic bags.

Customer surveys demonstrated overwhelming support for the pilot and a high level of understanding of the pilot's objectives. Bin audit data demonstrated an average 310 per cent increase in food waste efficiency in kerbside garbage bins in close proximity to both supermarkets.

The State Minister for Environment and Water praised the pilot and progress reports have been shared with the Australian Packaging Covenant and government staff reviewing the Australian Capital Territory's single use plastic bag ban legislation.

Minda Dunes

Minda Dunes underwent a huge transformation this year, with the removal of a large number of weedy trees including olives, boxthorn and athel pines, and other invasive weed species. This was followed by planting 10,000 native plant species, some of which were planted by the new Friends of Minda Dunes volunteer group on World Environment Day, after a special Kurna smoking ceremony.



Greening Our Community Grants

In 2018–19, Council provided five local community organisations with a total of \$19,331 in grant funding to support environmentally themed projects, involving biodiversity and water conservation, energy and waste reduction, renewable energy or educational programs. The recipients were:

- › The Brighton and Seacliff Yacht Club – \$5,000 for solar panels.
- › Baden Pattison Kindergarten – \$1,145.50 for their Warm in Winter – Cool in Summer project.
- › St Peters Woodland School – \$5,000 for their Nature Play Space.
- › Seacliff Recreational Centre – \$4,191 for their Energy Efficient Hand Dryers project.
- › St Leonards Primary School – \$3,995.50 for their SLPS Goes Green project.

Community Engagement

Staff conducted a range of community engagement activities during the year including:

- › 26 waste talks and tours.
- › Clean Up Australia Day – 62 volunteers cleaned up Brighton Beach, including the Mayor and Senator Hanson-Young.

- › World Environment Day – new Friends of Minda Dunes volunteer group planted 300 native plants.
- › National Tree Day – 200 people attended including the State Minister for Environment and Water. Planted 500 native plants.
- › 7 Green Living Workshops.

Nature Volunteers

Over the course of 15 volunteering sessions and one plant identification training day, 32 nature volunteers contributed at least 210 hours to looking after our natural areas.

Hooded Plovers

Holdfast Bay's Hooded Plover family successfully raised two chicks this year. 'Cliff' fledged from Seacliff beach in early November 2018 and was seen later in the year at Aldinga Beach. The second fledgling, 'Sandy' was successfully banded by BirdLife Australia with a white flag 'YL'.

The family are a story of success against the odds, and are very popular on Council's Facebook page with more hits than any other topic.

The City of Holdfast Bay works in partnership with BirdLife Australia and Natural Resources Adelaide and Mt Lofty Ranges.

Natural Areas and Dunes Rehabilitation and Maintenance

Holdfast Bay's environment team works in partnership with community volunteers and Natural Resources Adelaide and Mt Lofty Ranges to maintain and improve our natural areas.

Three gullies represent the majority of our natural areas and are important refuges for native animals and plants, including some regionally rare species. This year we improved the pathways in Gilbertson and Pine Gullies, as well as undertaking weed control and revegetation at all three gullies and Kingston cliff face:

- › Barton Gully – 235 plants
- › Pine Gully – 500 plants
- › Gilbertson Gully – 500 plants

A contractor also planted 235 plants at the Kingston cliff face, where a weed that is new to South Australia was discovered and is now being treated. The dunes had a range of weeds treated, and approximately 300 native dune plants were planted by volunteers.

Water Sensitive Urban Design Improvements

Trees and plants produce oxygen, store carbon and cool our environment while improving the appearance of our streets and public spaces.

During the 2018–19 financial year, Council implemented water sensitive urban design improvements in the following areas:

- › Farrel Street/Weewanda Street
- › Portland Street, Seacliff
- › Partridge Street
- › Brighton Road – permeable pavement installed in sections

Stormwater Management

To improve the capacity of the City's stormwater system and mitigate the risk of flooding, Council is implementing its stormwater management plan in stages, according to priority. During 2018–19, we reduced the impact of stormwater flooding considerably. Approximately \$315,000 was invested to investigate, design, and improve stormwater pipes and pits to reduce the risk of flash flooding at six locations:

- › Robert Street, Glenelg
- › Miller Street, Glenelg
- › Wheatland Street
- › Maitland Street
- › Mary Street
- › Seacliff Train Station





ECONOMY

A DIVERSE AND RESILIENT LOCAL ECONOMY

The City of Holdfast Bays aims to help the local economy by supporting and growing local business; making it easier to do business; harnessing emerging technology; and boosting the visitor economy.

In August 2018 Council adopted the Economic Activation Plan (2018–2023) focusing on five key strategic areas.

- › Strategy 1 – business capacity building.
- › Strategy 2 – investment growth & attraction.
- › Strategy 3 – innovation and digital evolution.
- › Strategy 4 – regional collaboration.
- › Strategy 5 – Adelaide’s premier seaside destination.

Achievements for 2018–19 include:

- › Participation by 200 businesses in digital training programs and associated mentoring services.
- › Provision of business support through the Southern Adelaide Business Advisory Service, which reported that 10 per cent of their advisory assistance had been provided to Holdfast Bay businesses.
- › Ongoing coordination of the Western Business Leaders program which provides Holdfast Bay businesses with opportunities for training, networking and promotion (for tourism and hospitality businesses) via the website adelaidebeaches.com.au.
- › Introduction of small businesses grants, providing new and existing businesses matched funding up to \$5,000 for projects leading to employment growth, sustainable outcomes, export opportunities and collaboration that increases the capacity of a precinct.

- › Expenditure of \$55,000 in the Shopfront Grants program to stimulate further investment by businesses and property owners in the upkeep of their facades and improve the vibrancy of the City’s mainstreets, resulting in an estimated total value of works of approximately \$242,000.
- › Formation of a Brighton Jetty Road business group to improve the coordination of activation events and programs and establish a new brand identity.
- › Planning for a 2020 Winter festival and establishing the Brighton Jetty Road precinct as South Australia’s first plastic free precinct.

Tourism and Business Marketing Services

In 2018, Holdfast Bay hosted 1.459 million visitors, made up of 13,000 international overnight visitors, 181,000 domestic overnight visitors, and 1.290 million day trippers.

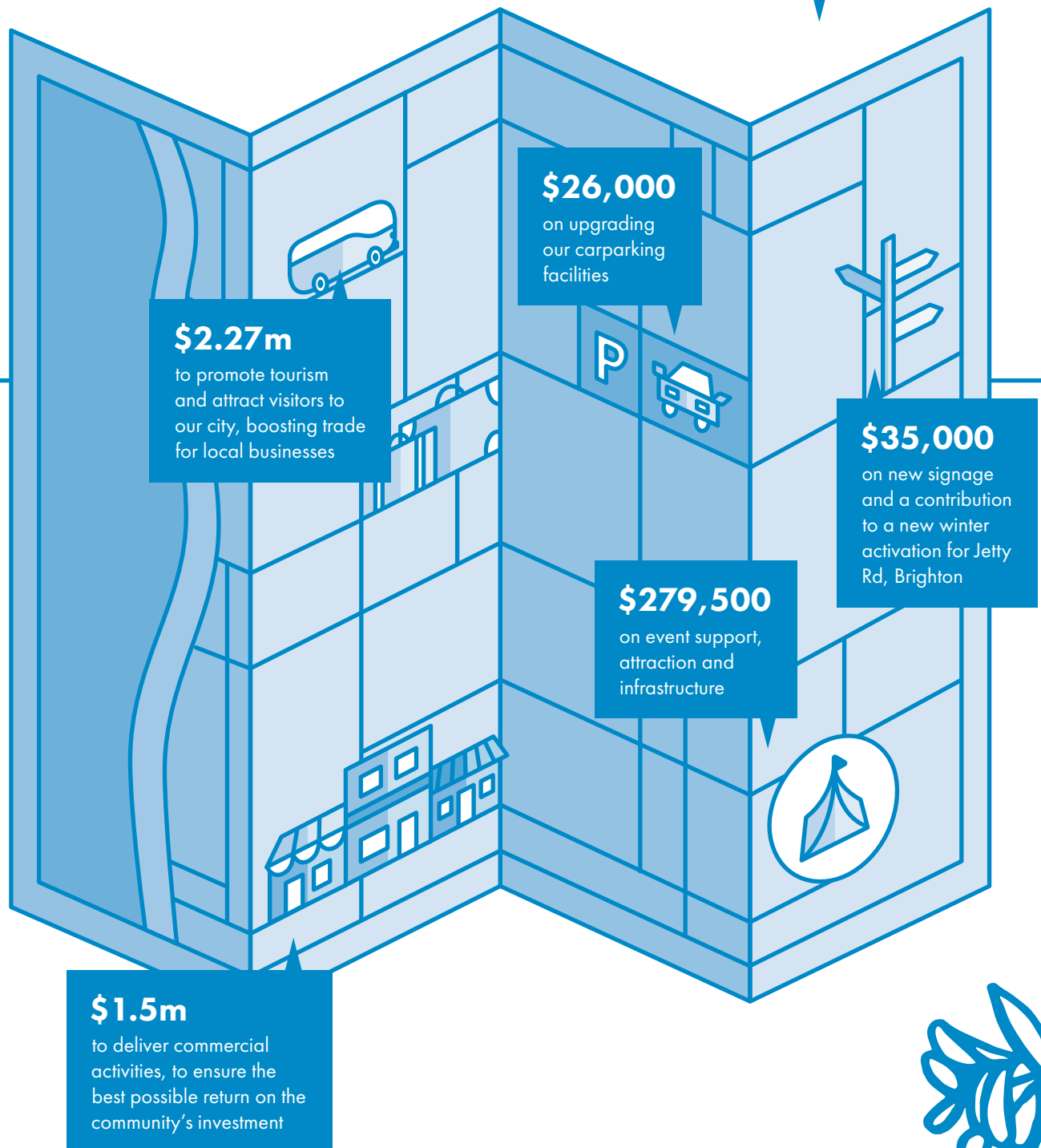
Council works to strengthen Holdfast Bay’s tourism profile by implementing strategies that aim to increase the number of visitors to the City; extend the length of their stay; increase the amount they spend while they are here; and encourage them to return.

The Tourism Plan 2020, adopted by Council this year, provides a framework and strategic priorities for the planning, development, management and marketing of Holdfast Bay.



PROJECTIONS AND PLANS

Council's projections and plans for the next financial year are outlined in our 2019–20 Annual Business Plan. Some of the strategic activities to be undertaken as part of the 2019–20 Annual Business Plan include:





Community events are a key component of the Tourism Plan. This year, our City hosted more than 200 events, which attracted more than 620,000 attendees. Council continued to support many of these events through specialist advice, event planning, sponsorship and in-kind support. These events included the well-established Sunday Mail City Bay Fun Run, Channel 7 Brighton Jetty Classic Swim, Brighton Jetty Classic Sculptures, Bay Sports Festival, Pol Roger Beach Polo, multiple beach concerts, Santos Tour Down Under race start, World Surf Life Saving Championships and the Skyline Observation Wheel as well as the Glenelg and Brighton ANZAC Day dawn services. We welcomed back the October Street Party and the Moseley Beach Club.

Council's own iconic events included:

- › New Year's Eve celebrations in Glenelg, which, with support from the South Australian Government, sponsorship partners, and emergency services, attracted more than 60,000 people, while our Brighton fireworks display drew a strong crowd of more than 15,000.
- › The 63rd Annual Glenelg Christmas Pageant, which, with support from the Jetty Road Mainstreet Committee, involved 2,000 community participants from 80 community groups, schools and local businesses and attracted 35,000 spectators, 50 per cent of whom travelled to the event from outside the precinct.
- › The Winter Wonderland Festival in Glenelg, which ran in partnership with the Jetty Road Mainstreet Committee from 1–22 July 2018. The event attracted over 20,000 people to an ice rink in Moseley Square (79 per cent of whom travelled to the event from outside the precinct) with an estimated economic return of more than \$3 million.
- › The Glenelg Street Party, which attracted 40,000 attendees to Glenelg the night before our Santos Tour Down Under race start. Involvement in the TDU generated 355 individual items of media coverage directly promoting the City of Holdfast Bay, with a cumulative audience reach of more than 7 million people and a value of \$5.5 million.
- › The official 181st South Australian Proclamation Day ceremony, which saw His Excellency Hieu Van Le, Governor of South Australia reading the Proclamation of South Australia, and included an address by the Premier of South Australia, The Hon. Steven Marshall MP. An estimated 400 people attended the official ceremonies, followed by a community barbecue.
- › Official Australia Day citizenship and awards ceremonies, which saw 79 people from 27 different countries become Australian citizens and involved special guest, Australia Day Ambassador, Dr Deane Hutton, and was followed by free all-ages, family-friendly Australia Day at the Bay activities.

Lifesaving World Championships

The 2018 Lifesaving World Championships were held in Glenelg from 16 November – 2 December, with pool events held at the State Aquatic and Leisure Centre in Marion. With over 7,000 registered participants, including 4,400 competing athletes from 45 nations, the LWC2018 is the largest Lifesaving World Championships ever conducted.

LWC2018 also saw a number of firsts for the International Lifesaving Federation.

- › It was the first time the event has returned to a city where it has previously been held.
- › It was the first time a state association made a successful bid to run a World Championships (previously only national bodies had hosted World Championships).
- › It included the running of the first National Youth Teams events and the first National IRB Teams events.
- › It involved the largest number of technical officials attending a World Championships.
- › It included the first Nipper carnival within a Lifesaving World Championships, which saw over 800 local Nippers, demonstrating to the world how healthy lifesaving is in South Australia.

There were 35 world records broken in the pool events, and Australia and New Zealand dominated in the international competition.

On 21 November, the area was hit with a significant weather event which resulted in two storm surges in the morning and afternoon. There was an impressive post-storm effort from Council staff and LWC2018 staff and volunteers to ensure a safe venue for competition to restart on 23 November, resulting in only 1 day of lost competition.

Event media reached in excess of 7 million people in Australia and a live streaming audience of 50,000 viewers around the world.

Social Media

Social media and online platforms have become increasingly important communications tools for Council. In 2018–19:

- › Jetty Road Facebook fans increased from 23,283 to 26,208.
- › Jetty Road Twitter followers increased from 5,260 to 5,273.
- › Jetty Road Instagram followers increased from 10,000 to 10,500.
- › City of Holdfast Bay Facebook page fans increased from 4,880 to 7,287.
- › City of Holdfast Bay Twitter followers increased from 3,789 to 4,000.

Moseley Beach Club

The Moseley Beach Club returned to Glenelg in 2019 after its successful debut in January 2018. Offering sun lounges and beds with table service, it also featured a casual dining area and bar with live acoustic music and DJs. The Moseley Beach Club employed 60 new staff, sourced local produce, welcomed over 60,000 visitors, engaged local businesses, was well supported by the local community, and increased patronage to surrounding retail precinct.

Tourism Activations and Marketing

Council continued to develop an environment that supports the future viability of local businesses and creates opportunities to enhance our tourism offering.

Our visitor and business services include:

- › Planning, implementing and supporting a wide range of community events to increase visitation and length of stay within our City.
- › Proactively consulting and communicating with the community through our community engagement program.
- › Preserving and stabilising the Holdfast history collection while developing opportunities to make it more accessible to the community.
- › Providing targeted tourism and marketing services aligned with community desires and needs.
- › Developing city-wide commercial and economic opportunities.
- › Providing a voice for business and property owners in the Glenelg precinct through the Jetty Road Mainstreet Committee.

Bay Discovery Centre

In 2018–19, the Bay Discovery Centre delivered a comprehensive cultural program, presenting a broad range of projects and exhibitions. The centre recorded a total of 40,806 visitors, including 40 groups who booked in for educational tours through the museum.

The final installment of The Bay to the Battlefield project finished in 2018–19. A World War One commemoration project funded by the Commonwealth Government's ANZAC Centenary Local Grant Program, the project featured large paste-up image installations throughout the City.

The Bay Discovery Centre also hosted the prestigious National Photographic Portrait Prize, an annual event promoting the very best in contemporary photographic portraiture by both professional and aspiring photographers.

Brighton Caravan Park

Brighton Caravan Park in Kingston Park is a community asset that provides an income to relieve the burden on ratepayers. It remains a popular tourism destination with a record 13,468 guests this year.

In 2018–19, Council supplied Wi-Fi to the park to improve the customer experience. Scoping of works and design for a second stage of redevelopment is underway. It is expected that the replacement of aging cabins and construction of a new administration building will commence in the later part of the 2019–2020 financial year.



PLACEMAKING

AN ACCESSIBLE, VIBRANT AND SAFE COASTAL CITY THAT CELEBRATES OUR PAST TO BUILD FOR OUR FUTURE

In 2018–19, Council delivered a broad range of projects and services that supported the goal of enhancing the design and function of our City — creating a place that is well planned, providing choice and enhancing life.

Minda Coast Park

During 2018–19, construction took place on a section of Coast Park behind the remnant dunes at Minda, North Brighton. Work is due for completion in September 2019.

This is the last remaining section of coastal pathway to complete a continuous Coast Park through Holdfast Bay.

The Coast Park Project is a State Government initiative which commenced in 2002. When complete, the project will provide a 70-kilometre stretch of shared use linear pathway for pedestrians and cyclists along Adelaide’s metropolitan coastline, from Sellicks Beach to Outer Harbour.

Minda Coast Park boasts a 4m wide paved footpath, boardwalks, a centrally located viewing deck, education zone, plaza, rock wall and beach access ramp in front of the Somerton Surf Life Saving Club. It also includes a new southern plaza adjacent the Gladstone Road carpark, a biodiversity program including planting of 10,000 native plants, public art, interpretive signage as well as new shelters, benches, seating, showers and drinking fountains incorporating dog bowls. It is a significant asset for our region that provides a coastal link between Brighton and Glenelg.

The project was made possible through \$4.3 million in funding from the State Government’s Open Spaces Grant Fund and a \$1 million contribution by Council.

Chapel Street Plaza and Hindmarsh Lane Upgrades

The role of the Jetty Road Glenelg Masterplan is to drive investment in infrastructure and improve the streetscape in one of our City’s most important precincts. It provides an overarching framework to deliver a staged upgrade of Jetty Road Glenelg over the next 10 years.

Following endorsement of the Masterplan in February 2018, Council allocated funding in the 2018–19 budget to commence detailed design of the first two stages of the Masterplan, being Chapel Street Plaza and Moseley Corner Integration. Detailed designs have progressed throughout 2018–19 and are due for completion by the end of 2019.

In June 2019, Council was awarded a \$1.77 million grant from the Department of Planning, Transport and Infrastructure Places for People fund, matching the funding commitment from Council to complete construction of stage one. Construction of the first of the Jetty Road Glenelg Masterplan projects will commence in early 2020. Once complete, the Chapel Street Plaza and Hindmarsh Lane development will create a new community space and civic heart mid-way along Jetty Road.



PROJECTIONS AND PLANS

Council's projections and plans for the next financial year are outlined in our 2019–20 Annual Business Plan. Some of the strategic activities to be undertaken as part of the 2019–20 Annual Business Plan include:

\$10.89m

to manage and maintain community assets. This includes \$2.64m to maintain and upgrade roads, kerbs and footpaths, \$56,100 for signage, \$38,000 to maintain public toilets and \$30,000 to upgrade bus shelters.

\$200,000

for a pedestrian crossing at Angus Neill Reserve

\$15,000

for the design and specification for a replacement of the public toilet and shower facility located on the Esplanade at Seacliff

An additional
\$200,000

to accelerate the footpath improvement program

\$2.55m

to commence construction of the Jetty Rd Masterplan for the Chapel Street Civic Plaza and Hindmarsh Lane (subject to grant funding)

Strategic Planning

In 2018–19, Council progressed several planning projects that support our City's character and heritage, and enable better, more attractive city design. These include:

- › An Integrated Transport Strategy that will provide: a strategic framework for the efficient and safe movement of people and goods; options for increasing active travel especially those which displace private vehicle travel; and better integration of all modes of transport, access and parking with land use.
- › Responding to major State Government initiatives related to the progressive rollout of significant reforms to the State's planning system. This included submitting feedback on planning policies and new regulations for the *Planning Development and Infrastructure Act 2016* and commencing a review of Council's contributory heritage properties.
- › Progressing the Seacliff DPA in conjunction with the City of Marion, as a result of agreement being reached between the developer and Boral for the relocation of the existing quarry haul road.

- › Completing an Open Space and Public Realm Strategy, which reassessed Council's priorities for creating, upgrading and developing public open spaces and established a set of guidelines for designing these projects. The strategy received a High Commendation in the Strategic Planning category of the 2019 Parks and Leisure Australia Awards of Excellence SA/NT.
- › Development of a Housing Strategy was placed on hold pending State and Local Government elections and anticipated changes to the housing policy framework being produced for the Planning and Design Code associated with the new *Planning, Development and Infrastructure Act 2016*.

Development Services

Council's development assessment, development advice and building compliance services work to recognise opportunities while protecting the character and amenity of our suburbs. This year, we processed 1,030 development applications and approved 256 new dwellings with a construction value of \$114 million.

Shopfront Character and Heritage Grants Scheme

During 2018–19 a grant scheme was introduced to support the conservation of our City’s heritage premises and the character of our retail precincts. Aimed at encouraging people who own heritage listed or retail precinct properties to invest in maintaining, restoring and preserving them, the grants replaced a previous rates rebate for heritage listed properties.

Asset Management

Council staff manage, maintain and develop community assets and infrastructure in an environmentally and financially sustainable way. This includes buildings, roads, coastal assets, stormwater assets, open space and general plant and equipment.

Our ongoing services include:

- › Providing traffic management services.
- › Maintaining buildings and facilities.
- › Maintaining the Patawalonga boat lock.
- › Inspecting and resolving damages caused by developers and utility companies.
- › Participating in emergency management planning with the Local Government Association.

During 2018–19 Council also:

- › Resealed 22,838 m² of road.
- › Patched 799 m² of road.
- › Replaced 4,414 lm of kerb.
- › Replaced 2,377 m² of footpath.
- › Supplied and installed four bus shelters.
- › Replaced a number of welcoming and other signs.
- › Improved fencing at various locations.
- › Converted street lights to LED to reduce carbon emissions and save energy.
- › Improved stormwater drainage at a number of flash flood hotspots.
- › Supported development of the observation tower for Seacliff Surf Life Saving Club.

Field Services

Council prides itself on maintaining a high quality built and natural environment and continually strives to balance the needs of residents, business and visitors; heritage and innovation; development and environment; and visual appeal and practical application.

A vigorous maintenance program is part of our commitment to enhancing the City’s image and safety. As well as a scheduled maintenance and cleansing program Council operates a rapid response team to ensure our City remains clean, safe and graffiti free.

During 2018–19 our field services team:

- › Attended to 3,412 customer service requests (over and above scheduled maintenance and cleansing services).
- › Revised street and footpath sweeping and open space maintenance schedules to better meet community expectations.
- › Maintained services and facilities along our premier coastline to improve amenity for residents and visitors.
- › Planted 584 trees in Holdfast Bay’s streets and open space reserves.
- › Planted 1,750 native trees and shrubs in our gullies, reserves and along our coastline.
- › Upgraded irrigation controllers to better monitor and manage irrigation activities.
- › Upgraded Council bins and bin enclosures to improve appearance and functionality.
- › Delivered the final Green Rooms landscaping project in and along Jetty Road Glenelg.
- › Upgraded Colley Reserve signage incorporating its Kurna name, Ngutinilla meaning ‘place of Ngutinai (Kurna Man)’.
- › Implemented a field services leadership program – recognising the need for a tailored leadership development program for depot staff, to enable high performance and ensure the depot provides an efficient, customer centred service.

Public Safety Infrastructure

Effective street lighting and a network of strategically placed CCTV cameras improve public confidence in the safety of our public spaces.

Bulk LED replacement

Street lighting is necessary for public safety and amenity. The bulk LED replacement program replaced 2,439 mercury vapour lights with LED. The transition will significantly reduce Council's energy consumption, carbon emissions and maintenance costs and provide an overall improvement to the City's street lighting network.

Once fully installed the change will result in an expected annual saving of approximately \$220,000 and an anticipated annual reduction of 517 tonnes of greenhouse emissions. Additional infill lighting was also installed in Marlborough Street and Old Beach Road.

Partridge House CCTV and lighting

An underground conduit and pit network to support five lights poles and light fittings was installed along the driveway and in the grounds of Partridge House. A discrete new CCTV system provides CCTV surveillance around the perimeter of the house and grounds. The upgraded exterior lighting and CCTV installation provide better night security for the building and make it easier for evening users to access the facility.





CULTURE

AN EFFECTIVE, CUSTOMER-CENTRED ORGANISATION

At all times, the City of Holdfast Bay aims to provide customer-centred services; be financially accountable; enable high performance; and support excellent, efficient operations.

Business Services

Council staff deliver services in an accountable, transparent way that meets legislative requirements and provides the best value for money. The broad business areas delivering corporate services to support our administration include:

- › Business planning and improvement
- › Commercial and strategic services
- › Corporate communications and media management
- › Elected member and CEO support
- › Finance
- › Governance and policy
- › Information and technology services
- › People and culture
- › Procurement
- › Property management and leases
- › Rates
- › Records management
- › Risk management
- › Work health and safety.

Achievements for 2018–19 were:

- › Continuing the responsible management our operational and capital expenditure, allowing us to reduce debt.
- › Facilitating the 2018 Local Government Elections.
- › Conducting a full condition audit of Council's building stock.



PROJECTIONS AND PLANS

Council's projections and plans for the next financial year are outlined in our 2019–20 Annual Business Plan. Some of the strategic activities to be undertaken as part of the 2019–20 Annual Business Plan include:

\$56,000

to develop a Customer Service Strategy 2019–21

Council will contribute

\$7,500

to support an adult Aboriginal trainee at the visitor centre



Business Transformation

Council's business transformation program continued to deliver business and customer benefits throughout the year. The focus has been on communication and our mobile technology initiative allows staff to interact with customers anywhere, anytime. Further development in this area will make the Council systems and information more accessible for rate payers and visitors.

Significant emphasis was placed on security of customer data and risk mitigation for transactional processing—ensuring the latest cyber security is protecting our customers at all times.

Street and open space maintenance was fully systemised, allowing visibility and predictability as to when these services are delivered.

During the year the City of Holdfast Bay website was re-launched with richer, more customer focussed content. In particular, the new site enables users to more easily access events and services provided by Council.

Council is working with the State government and other councils on Smart Cities—involving a range of initiatives that will, over time, provide improved information, safety and security. It will also allow Council to plan activities and change programs in line with customer needs.

Customer Service

Council operates a face-to-face customer enquiry service between 8.30am and 5.00pm Monday to Friday (excluding public holidays), and a 24 hours/7 day phone service. Surveys found:

- › 9 out of 10 customers had their enquiry resolved by the first staff member they spoke with when visiting Council.
- › The customer service team scored 9.6 out of 10 for treating customers professionally.
- › The customer service team scored 9.7 out of 10 for the quality of face-to-face service provided.

Data collected by the telephone and customer service management system showed that:

- › Wait times improved – 60 per cent of customers did not have to wait in line and a further 36 per cent of customers waited less than 5 minutes to be served.
- › Staff answered 43,200 phone calls with an average of 2 minutes 40 seconds talk time.
- › The grade of service for phone calls was 93 per cent (which includes answering, resolving and wrapping up calls).

People and Culture

The people and culture team provide an advisory, support and education service Council's departments to assist them to lead and manage their resources safely and effectively. Areas of support include:

- › Recruitment and selection
- › Workplace relations
- › Professional development
- › Reward and recognition
- › Work health and safety (WHS)
- › Return to work.

Highlights for 2018–19 include:

- › 100 per cent completion rate for WHS Risk Evaluation Action Plan.
- › Submitting successful business cases for the purchase of plant and equipment to reduce injuries from manual handling in the field services team.
- › Introduction of early intervention and Warm up for Work programs for field services staff in collaboration with Alwyndor Aged Care.
- › Engaging 12 participants in the field services leadership program.
- › Implementation of an internal training calendar (both WHS and general topics available for staff).
- › Being a finalist in the Innovative Management and People and Culture categories of the LG Excellence Awards.
- › Implementation of employment branding including development of culture video.
- › Implementation of a new field services career classification structure.

Leadership Scorecard

In November 2018, a review of Council's leadership capability was undertaken. Individual feedback was provided and leaders were required to submit a personal development plan for the following 12 months.

This process will ensure continued improvement against Council's required leadership capability.

ASU/Administration Enterprise Agreement

Successful negotiation was undertaken for a 3-year ASU/Administration Enterprise Agreement that takes effect from 1 July 2019.

Local Government Excellence Awards

The City of Holdfast Bay was selected as a finalist in seven Excellence Award categories and received the top award in two of those categories.

- › Innovative Management Initiatives
- › Excellence in Cross Council Collaboration (winner)
- › Community Partnerships and Collaboration
- › Emerging Leader of the Year
- › Excellence in Local Economic Development
- › Excellence in Environmental Leadership and Sustainability (winner)
- › Excellence in People and Culture

Aboriginal Traineeship

Council provided grant funding to support the Glenelg Visitor Information Centre to host Aboriginal trainees.

School Based Traineeships

Council continued a community partnership with Minda, Brighton Secondary School and Sacred Heart College to host school-based trainees with a mild disability to undertake Certificate III in Business Administration. Council is proud to lead and participate in this valuable community partnership which assists young people to gain the skills and experience they need to improve their long-term job and socio-economic prospects.

Financial Services

The financial services team provides services including strategic long term financial planning; annual budgeting compilation and monitoring; rates administration; year-end financial accounting and audit; financial systems and internal control; payroll; and accounts payable/receivable.

Highlights for 2018–19 include:

- › A review of the Long Term Financial Plan which provided the basis for preparation of the draft 2019–20 budget and included updated capital scenarios and funding options that were presented to a series of budget workshops throughout the year.
- › Implementation of better practice model for internal controls using updated internal control software and included training and education in collaboration with Councils internal auditor – Bentleys. The controls were assessed and reviewed in accordance with business processes.

Other achievements for the year included:

- › Budget revisions (2018–19) and budget adoption (2019–20).
- › Rate modelling, notice generation and distribution.
- › Annual financial statements, audit finalisation and adoption for 2017–18.
- › Updated long term financial plan – improved development including capital projects.
- › Implementation of new enterprise budgeting software for budget monitoring.
- › Implementation of updated internal control software.
- › Reviewed and implementation of improved team structure, enabling resource reallocation to procurement services.
- › Implementation of single-touch payroll tax office remission requirements.
- › Contribution to organisational management software testing and implementation.





STRATEGIC MANAGEMENT


HOW WE MEASURE OUR PERFORMANCE

Council assesses its financial performance against measures established in its Long-Term Financial Plan. As required under the *Local Government Act 1999*, we prepare a range of reports each financial year, including monthly financial statements, budget updates, four comprehensive annual budget reviews and audited financial statements.

Our Place: 2030 Strategic Plan (Our Place) was adopted in April 2017 after an extensive community engagement campaign, 'Say September'. Our Place establishes the vision for our City, defining five key outcome areas, and providing objectives and strategic measures to track performance.

Strategic measures are used to track our progress towards achieving community objectives and improve our internal services. Information for these reports comes from a range of sources, including a comprehensive community Quality of Life Survey (2019) and Business Confidence Survey (2018).

People who participated in the surveys were asked to rate various Council services or performance out of 10 (0–5 being 'very poor to poor'; 5–7 'average to good'; 7+'good to very good').



Strategic Measures

COMMUNITY

INDICATOR	TARGET (TIMEFRAME)	BASELINE (IF APPLICABLE)	ACTUAL
Increase resident wellbeing Using PERMA model (Positive emotion, Engagement, Relationships, Meaning, Accomplishment/Achievement)	5 per cent increase (life of plan)	2018–19 represents baseline	g=0.6 Measured for the first time in 2019
Deliver wellbeing and resilience workshops Number of workshops undertaken annually	≥2 workshops (p/a)	N/A	4 workshops delivered Achieved for 2018–19
Achieve a high level of community satisfaction with playgrounds and open space Quality of Life Survey Results	≥7 (each measure)	N/A	8 out of 10 Achieved for 2018–19
Complete new sporting and community hubs Completion of sporting and community hub Projects Kauri Parade Sporting Complex has been completed	2 (life of plan)	N/A	The Brighton Oval was progressed with \$7.115m external funding secured and construction commenced in June. Preliminary concept plans were completed for Stage 1 of the Glenelg Oval Redevelopment. Progressing – trend on track
Attract new community initiatives through our Community Donations Program Number of new community initiatives	3 (p/a)	N/A	This year, Council provided a total of \$30,609 in donations to 11 community groups and organisations for new community and wellbeing initiatives. Achieved for 2018–19
Achieve a high level of community satisfaction with the range and quality of services and programs Quality of Life Survey Results	≥7 (each measure)	N/A	7.1 out of 10 Achieved for 2018–19
Increase community engagement with culture and heritage and Aboriginal cultural programs through participation in events and activities Number of participants	200 (p/a)	N/A	Approximately 100 participants across a number of events and activities, including: Kaurna cultural workshops, school holiday activities and the cultural walking tours held by Kaurna Elders during National Reconciliation Week. Achieved for 2018–19

Strategic Measures (continued)

INDICATOR	TARGET (TIMEFRAME)	BASELINE (IF APPLICABLE)	ACTUAL
Increase the number of people accessing our community centres and libraries Number of people accessing facilities	5 per cent increase (p/a)	195,512	The Glenelg and Brighton libraries attracted 213,452 visitors in total. This is a 9 per cent increase from the previous financial year. 3 out of 4 Community Centres have collected data to include 81 active volunteers working 844 hours each month to provide over 70 programmes. This equates to 6,901 centre visits each month across 3 centres which will be our baseline data for future years. Achieved for 2018–19
Achieve a high level of community satisfaction with community facilities including libraries, services and programs Quality of Life Survey Results	≥7 (each measure)	N/A	7.7 out of 10 Achieved for 2018–19
Increase the number of volunteering opportunities Number of volunteering opportunities	5 per cent increase (p/a)	537	440 volunteers were involved in 545 active roles, with some volunteers filling multiple roles across the community with some volunteers filling more than one role. This represents a 1.5 per cent increase in volunteering opportunities from the previous year. Not achieved for 2018–19
Increase our “YourView” (online engagement site) subscription Number of people subscribed	10 per cent sample of population (life of plan)	1,788 (4.9 per cent sample of population)	The number of Your View subscribers has increased to 6,825. This represents 18.43% of the population. Target exceeded
Increase awareness of volunteering opportunities within our city	Develop successful partnerships with a range of groups/industries (life of plan)		We are working with 20 other organisations in the City who offer volunteering opportunities. We also work closely with Volunteer SA & NT and Southern Volunteering. We have introduced a database to share newsletters & promotions as well as direct communication at a range of events. Progressing – trend on track

Strategic Measures (continued)



ENVIRONMENT

INDICATOR	TARGET (TIMEFRAME)	BASELINE (IF APPLICABLE)	ACTUAL
Increase native flora (species and population) in natural areas Types of species (flora) and density score using 'Bush Rat' assessment tool	10 per cent increase (life of plan)	12.8	We established a baseline for this measure of 12.8 (overall biodiversity Score). This score can be broken down into the following areas: Coastal Biodiversity – Average 15.63 Nature Reserve Biodiversity – Good 23.39 Parks and Ovals Biodiversity – Poor 9.77 Measured at 5 yearly intervals
Increase native fauna habitats in natural areas Type of species (flora) and density score using 'Bush Rat' assessment tool	10 per cent increase (life of plan)	12.8	An indicator of native fauna habitats is the measurement of native flora. The baseline of the native flora measure can also be used for this measure – baseline of 12.8. Measured at 5 yearly intervals
Increase tree canopy within our city Per cent of tree canopy cover increase	10 per cent increase (life of plan)	11.6 per cent	Measured at 5 yearly intervals
Maintain our dune systems and increase recreational beach widths Recreational beach width (based on land survey and aerial photography)	10 per cent increase (life of plan)	Not yet available	Works are being undertaken to increase recreational beach width, including conservation works and sand replenishment program. A baseline has yet to be established for this measure. Efforts are being made in conjunction with the Coastal Protection Board to establish this. Measure not yet available – to be reported at a later date
Reduce heat island areas within our city Surface temperature (thermal imaging or equivalent) across the city	10 per cent increase (life of plan)	Not yet available	Heat mapping was undertaken this year for the first time to identify heat islands. This can now be used as a baseline. Baseline only
Reduce flash flooding within our city during rain events less than 20mm Registered events of flash floods	0 flash floods less than 20mm (life of plan)	59 events	In 2018 we undertook a range of works to establish water sensitive urban developments and rain gardens in several locations, and reduce the flash floods at 6 locations within the City. Measure unavailable

Strategic Measures (continued)

INDICATOR	TARGET (TIMEFRAME)	BASELINE (IF APPLICABLE)	ACTUAL
Decrease Council's greenhouse emissions Carbon footprint assessment (only fuel and electricity usage at this time)	12 per cent reduction (life of plan)	Fuel – 352 tonnes CO ₂ e Electricity – 1,902 tonnes CO ₂ e	CO ₂ e emissions from electricity reduced by 259 tonnes per year, a 13.6% reduction, this reduction is largely due to LED streetlighting conversion, CO ₂ e emissions from fleet fuel reduced by 8 tonnes per year, a 2.3% reduction largely due to increasing the number of hybrid vehicles in the fleet. Overall 12% reduction. Target achieved
Increase waste diverted from landfill Tonnage diverted from landfill	10 per cent increase (life of plan)	8,274.6 tonnes	8,001.73 tonnes were sent to landfill (baseline 8,274.6). This is a 3.3 per cent increase in waste diverted from landfill. Progressing – trend on track
Reduce stormwater discharge Stormwater discharge to sea (M/L)	30 per cent reduction (life of plan)	2,108 ML (p/a)	A baseline was captured of 2,108 ML of stormwater. A reduction of 632.4 ML is required to meet the target. It is anticipated this will be achieved through the implementation of our Stormwater Management Plan and other related strategies (i.e. Water Sensitive Urban Design strategy) Baseline only
Increase number of environmental volunteering opportunities Number of volunteers	50 per cent increase (life of plan)	0	36 volunteers were inducted, 18 events were available with 210 volunteer hours. This is a 12.5% increase on 2016–17. Progressing – trend on track

Strategic Measures (continued)



ECONOMY

INDICATOR	TARGET (TIMEFRAME)	BASELINE (IF APPLICABLE)	ACTUAL
Increase business satisfaction in Council's support for business Business Confidence Survey Results	≥7 (each measure)	N/A	The survey is conducted every 2 years. Not available for 2018–19
Increase business satisfaction in doing business with Council Business Confidence Survey Results	≥7 (each measure)	N/A	The survey is conducted every 2 years. Not available for 2018–19
Develop and commence implementation of a Digital Economy Strategy Endorsement of Strategy	Endorsement (by 1 July 2017)	N/A	A Digital Economy Strategy has been incorporated into the Economic Activation Plan 2018–2023, and was endorsed in July 2018. Strategy 3 of the Economic Activation Plan 2018–23 sets eight strategic actions in relation to the digital economy. Completed
Increase percentage of properties able to connect to high-speed internet	100 per cent increase (life of plan)	0	Approximately 68% of properties were able to be connected to high-speed internet through the NBN roll-out as of 30 June 2019. Progressing – trend on track
Increase the number of visitors to Holdfast Bay Number of visitors	15 per cent increase (by 2022)	1,295,000 visitors	1.4 million visitors came to Holdfast Bay (baseline 1.295). This is a 8.1 per cent increase in visitors. Progressing – trend on track

Strategic Measures (continued)



PLACEMAKING

INDICATOR	TARGET (TIMEFRAME)	BASELINE (IF APPLICABLE)	ACTUAL
Achieve a high level of community satisfaction with the quality and feel of our major main street precincts Quality of Life Survey Results	≥7 (each measure)	N/A	7.35 out of 10 Achieved for 2018–19
Achieve a high level of community satisfaction with walkability and access to local shops, services, public transport and open space Quality of Life Survey Results	≥7 (each measure)	N/A	8.5 out of 10 Achieved for 2018–19
Increase the number of people travelling to local destinations via active travel options	20 per cent increase (life of plan)		Data not available at time of report. A baseline for this measure is yet to be established. Council is currently undertaking an Integrated Transport Strategy with active travel as a key objective. Measure not yet available
Achieve a high level of community satisfaction with the design of new buildings and their contribution to local character Quality of Life Survey Results	≥7 (each measure)	N/A	6 out of 10 Not achieved for 2018–19
Increase the proportion of non-detached dwelling types (the 'missing middle') in our city	10 per cent increase (life of plan)	43.3 per cent	Result, based on trend data, shows a negligible (0.13 per cent) increase to be steady at 43.8 per cent. Based on this trend data, we are on track to record a 1 per cent increase to the proportion of our missing middle housing to 2030. The potential recommendations as part of a housing strategy will be vital in exploring this data further and recommending development policy changes to accelerate the trend. Progressing – trend at risk

Strategic Measures (continued)



CULTURE

INDICATOR	TARGET (TIMEFRAME)	BASELINE (IF APPLICABLE)	ACTUAL
Achieve a high level of community satisfaction with Council's services Quality of Life Survey Results	≥7 (each measure)	N/A	6.8 out of 10 Not achieved for 2018–19
Increase number of customer services available through a digital platform in addition to other service channels	100 per cent of customer services (life of plan)	N/A	The following services are now available through a digital platform: <ul style="list-style-type: none"> › Dogs and Cats Online › My Aged Care Portal › Event applications (including sponsorships) › DA tracking › Filming and photography permits › Volunteer applications › Grant applications – smarty grants › Outdoor Fitness applications › Library services › Online payments › Ezybill – electronic rates notices and help your self client details management › Event calendar › Community Directory › Your Holdfast engagement portal
Achieve delivery on Annual Business Plan Completion of projects and programs outlined in the Annual Business Plan	100 per cent delivery (p/a)	N/A	81 per cent project/programs completed during the 2018–19 financial year Not achieved for 2018–19
Achieve a high level of satisfaction with our Culture Brand Organisational Culture Survey Results	90 per cent (each measure)	N/A	88 per cent satisfaction rating Nearly achieved for 2018–19
Achieve a high score in our annual leadership survey Organisational Leadership Survey Results	≥8 (each measure)	N/A	7.2 out of 10 Not achieved for 2018–19
Achieve annual financial targets Performance of annual financial targets	100 per cent achievement (p/a)	N/A	Awaiting audited financial statements

Strategic Measures (continued)

INDICATOR	TARGET (TIMEFRAME)	BASELINE (IF APPLICABLE)	ACTUAL
Achieve high level of community satisfaction with Council's provision of good financial management and value for the rate dollar Quality of Life Survey Results	≥7 (each measure)	N/A	6.7 out of 10 Not achieved for 2018–19
Reduce reliance on rate revenue Percentage of total revenue	<70 per cent (life of plan)	2016/17 – 71 per cent (excluding separate rates)	Awaiting audited financial statements Progressing – trend on track
Achieve recognition in operating efficiency: target – benchmarked as top 5 metropolitan councils	benchmark as top 5 (life of plan)	Not yet available	Measure not yet available – to be reported at a later date
Achieve high level of community satisfaction on Council's performance Quality of Life Survey Results	≥7 (each measure)	N/A	6.8 out of 10 Nearly achieved for 2018–19
Achieve recognition for work undertaken across our organisation Number of awards received	3 awards of excellence (p/a)	N/A	6 awards won: <ul style="list-style-type: none"> › Angus Neill Playspace won the Parks and Leisure Australia SA/NT Playspace Award (<\$0.5m) Local Government Excellence Awards: <ul style="list-style-type: none"> › Excellence in Cross Council Collaboration (Winner) › Excellence in Environmental Leadership & Sustainability (Winner) › Local Government IT South Australia, Award for Information Management Excellence › 2018–2019 Green Industries SA Women in Waste Award › 2018 Local Government Award for Tourism at the South Australian Tourism Awards Achieved for 2018–19





ANNUAL PERFORMANCE: COMPLETED PROGRAMS

Each year Council prepares an Annual Business Plan that describes the programs, projects and outcomes that support our City's strategic vision of building a welcoming, safe and active community where resident, visitor and business prosperity meet.

We completed approximately 82 per cent of the programs and projects identified in the 2018–19 Annual Business Plan.

The remaining 18 per cent of projects identified in the 2018–19 Annual Business Plan are either underway, staged over several years, not pursued or delayed because of circumstances beyond our control. These include:

› **Glenelg Town Hall – Restoration Assessment and Remedial Works**

An extensive and important project — this project will run over multiple financial years. Stakeholder and community engagement is scheduled for completion in October/November 2019.

› **Kingston Park Coastal Reserve Masterplan**

The masterplan for Kingston Park Coastal Reserve has been reviewed and recommendations endorsed by Council. A brief is currently being developed to commence the tender process for the amendment of the masterplan.

› **Minda Coast Park**

The anticipated completion date and opening of Minda Coast Park is early October 2019.

› **Jetty Road Glenelg Masterplan**

Detailed designs for stage one of the Jetty Road Glenelg Masterplan (Chapel Street Plaza and Hindmarsh Lane) are 70 per cent complete. On 21 June it was announced that Chapel Street Plaza was awarded \$1.77 million from the Places for People Grant fund for construction. Construction is anticipated to commence in early 2020.

› **Integrated Transport Strategy**

Community engagement took place on the topic of transport and movement in the City of Holdfast Bay, generating a range of ideas and a vision for the next 10–20 years. This will inform the drafting of an integrated transport strategy. An origin destination study will also be undertaken to better inform management of key issues.

› **Brighton Caravan Park – Stage Two Investigation and Design**

Stage two – investigation and design for the redevelopment of Brighton Caravan Park is underway. Council has sought initial feedback from the current managers of the Park, as well as from industry bodies. Further preliminary designs will include opportunities for additional car parking.



› **Stormwater Management Plan Implementation**

The implementation of the Stormwater Management Plan depends on financial support from the Stormwater Management Authority. After several meetings and correspondences, the Stormwater Management Authority has not supported the grant application. Council staff are now liaising with the City of Marion to identify a way forward.

› **Access and Inclusion Strategy and Five-Year Action Plan**

This important project has commenced. Phase one – staff internal engagement was completed in the last quarter of 2018–19. A consultant specialising in legislative requirements will be engaged in the first quarter of 2019–20 to undertake phase two. Phase three, which comprises broader community engagement, is scheduled for the second quarter of 2019–20.

› **Holdfast Bay Community Centre Masterplan**

The final masterplan for Holdfast Bay Community Centre is due for Council endorsement in August 2019.

› **Brighton Oval Masterplan Stage One Implementation**

Construction has started on the Brighton Oval redevelopment, with the Brighton Rugby Club building underway. This building is scheduled for completion in late 2019 with the football /cricket club rooms and lacrosse clubrooms scheduled for completion in mid 2020. Council staff are finalising detailed plans and budgets for the remaining site upgrades. These works will take place towards the end of the building construction program.

› **Cemetery Improvements**

The final stages of the cemetery improvements will be completed in 2019–20.

› **Dulcie Perry Park Playground**

The scope for redevelopment of Dulcie Perry Playground was increased in 2019–20.

› **Lockers for the Homeless**

Council resolved to divert funds from the Lockers for the Homeless project to an alternative program for the homeless.

› **Kauri Parade Sport Complex Management**

A report will be submitted to Council in July 2019 to recommend endorsement of an applicant to manage the Kauri Parade Sport Complex, following a tender process or alternative management structure.

› **Glenelg Oval Masterplan Stage One**

Council was unsuccessful in securing grant funding for the Glenelg Oval Masterplan. The project is fully funded in the 2019–20 budget.

› **Wigley Reserve Playspace and Fitness Hub Redevelopment**

Council was unsuccessful in securing grant funding for the Wigley Reserve Playspace and Fitness Hub Redevelopment.

ACHIEVEMENTS IN 2018-19

INVESTED \$4m

in maintaining and renewing the City's roads, footpaths, playgrounds and reserves

Commenced Holdfast Bay's final section of the

COAST PARK WALKING TRAIL

at Minda Dunes (due for completion in September)

250+

Events hosted

Attracting over

500,000

event attendees

ARTS AND CULTURE

Strategy for our City

OPEN SPACE AND PUBLIC REALM

Strategy for our City

Extended Brighton Library opening hours to six days a week, increasing patronage by

OVER 16,500 VISITORS



Supported local business start-ups with

\$50,000

in small business development grants

For a full list of achievements, please visit holdfast.sa.gov.au/achievements.

PLAYSPACE

Constructed at Kauri Parade Sports and Community Centre

BRIGHTON OVAL

Redevelopment

Established a

BIODIVERSITY CORRIDOR

along the Sturt River

COUNCIL OF THE CITY OF HOLDFAST BAY



COMPOSITION OF COUNCIL

Our Council consists of the Principal Member (Mayor) and twelve Councillors. Our City is made up of four wards, each electing three Councillors, with the Mayor elected by the whole City. Elections are held every four years, with the next election scheduled for November 2022.

Local Government Elections 2018

The South Australian, 2018 Local Government elections were held from September to November 2018. The City of Holdfast Bay administration managed the key stages of our election from nomination to close of voting. The scrutiny and count was conducted by the Electoral Commission of South Australia on the 10–11 November 2018 at the Brighton Civic Centre.

City of Holdfast Bay had the highest participation rate in the metropolitan area with 34.05 per cent of electors returning their ballot material. There was a moderate increase in participation rates across the state with 32.66 per cent of ballot packs returned.

All wards within the City of Holdfast Bay were highly contested:

- › Three candidates stood for the position of Mayor (one position available).
- › Five for Brighton Ward (three positions available).
- › Ten for Glenelg Ward (three positions available).
- › Five for Seacliff Ward (three positions available).
- › Seven for Somerton Ward (three positions available).

Seven members of the former Council were re-elected and five new members were elected. Notably, Holdfast Bay's Mayor and seven of our twelve elected members are women.

ELECTED MEMBERS

November 2014 to November 2018



Acting Mayor
(July 2018–November 2018)

Amanda Wilson

Seacliff Ward



Susan Lonie

Brighton Ward



Rosemary Clancy

Somerton Ward



Mikki Bouchee

Glenelg Ward



Samuel Charlick



Lynda Yates



Karen Donaldson



John Smedley



Rosie Aust



Annette Bradshaw
(Deputy Mayor July 2018
– November 2018)



Robert Snewin



Bob Patton

ELECTED MEMBERS

Elected in the November 2018 election



Mayor
Amanda Wilson

Seacliff Ward



Susan Lonie

Brighton Ward



Rosemary Clancy

Somerton Ward



Mikki Bouchee

Glenelg Ward



Bob Patton



Annette Bradshaw



Robert Snewin



John Smedley



Rebecca Abley



Clare Lindop



Jane Fleming



William Miller



Phillip Chabrel

ELECTED MEMBER ATTENDANCE AT COUNCIL MEETINGS

	Previous Term Meetings July 2018 – 23 October 2018 (election)	New Term Meetings 27 November 2018 – June 2019	
Number of Meetings held	8	13	
Meeting Attendance	Number of Council meetings attended July 2018 – October 2018	Number of Council meetings attended November 2018 – June 2019	Notes
Acting Mayor			
Amanda Wilson ²	7	13	Re-elected November 2018
Brighton Ward			
Rosemary Clancy	7	13	Re-elected November 2018
Robert Snewin	5	13	Re-elected November 2018
Jane Fleming	N/A	12	Elected November 2018
Karen Donaldson (previous term to November 2018)	5	N/A	Until November 2018
Glenelg Ward			
Bob Patton ³	8	13	Re-elected November 2018
Rebecca Abley	N/A	11	Elected November 2018
Phillip Chabrel	N/A	13	Elected November 2018
Samuel Charlick	8	N/A	Until November 2018
Rosie Aust	8	N/A	Until November 2018
Seacliff Ward			
Susan Lonie	7	12	Re-elected November 2018
Clare Lindop	N/A	13	Elected November 2018
Annette Bradshaw ¹	8	13	Re-elected November 2018
Lynda Yates	8	N/A	Until November 2018
Somerton Ward			
Mikki Bouchee	8	12	Re-elected November 2018
John Smedley	8	12	Re-elected November 2018
William Miller	N/A	13	Elected November 2018
Amanda Wilson	See above	See above	See above

¹ Deputy Mayor July 2018 – November 2018. ² Acting Mayor July 2018 – November 2018, then Mayor November 2018 – June 2019.

³ Deputy Mayor November 2018 – current.

ALLOWANCES

	Allowances Previous Term July 2018–November 2018	Allowances New Term November 2018–June 2019	Total per member
Mayor	\$28,001.00	\$42,858.00	\$70,859.00
Deputy Mayor	\$8,748.00	\$14,490.00	\$23,238.00
Councillors	\$6,999.00	\$14,664.00	\$21,633.00
Audit Committee Chair	\$1,667.00	\$1,974.00	\$3,641.00
Independent Members of the Audit Committee	\$3,377.00	\$5,058.00	\$8,435.00
			\$200,270.00
IT Allowance (Total all members)	\$4,789.74	\$12,764.93	\$17,554.67
Fuel – Mayor	\$837.61	\$814.41	\$1,652.02
Legal Fees – Elected Members	Nil	Nil	Nil
			\$19,206.69

TRAINING AND DEVELOPMENT EXPENDITURE FOR 2017–18

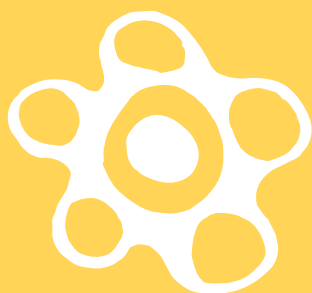
	All Elected Members			Total
All of Council				
Post Election Training by Kelledy Jones Lawyers – Social Media Training	\$750.00			\$750.00
Post Election Training by Kelledy Jones Lawyers – Legal Information and the <i>Local Government Act 1999</i>	\$4,950.00			\$4,950.00
Kaurna Welcome to Country for Cultural Awareness Training	\$772.00			\$772.00
Council Delegate Activities	Mayor Wilson	Councillor Bouchee	Councillor Chabrel	Total
Australian Local Government Association Conference 2019		\$2,989.00	\$2,967.00	\$5,956.00 ¹
Local Government Association Conference	\$190.00			
				\$12,428.00

¹: Including Travel and Accommodation.

DECISION-MAKING STRUCTURE

PROVISIONS FOR MEETING PROCEDURES

All Council and committee meetings are conducted in accordance with the *Local Government Act (Procedures at Meetings) Regulations 2013*. The *Local Government Act 1999* is the primary legislation for the operation of Local Government in South Australia and its provisions are supported by *Local Government (General) Regulations 2013*. Meetings for the Council Assessment Panel are convened under the *Planning, Development and Infrastructure Act 2016*.



COMMITTEES

Throughout 2018–19 our Council met twice a month (on the second and fourth Tuesdays of the month). Due to the 2018 Election, only one General Council meeting was held in December 2018 and January 2019.

Council was supported by a number of committees. These are:

1. One management committee:

- › Alwyndor Management Committee.

2. Two statutory committees:

- › Audit Committee
- › Strategic Planning and Development Policy Committee.

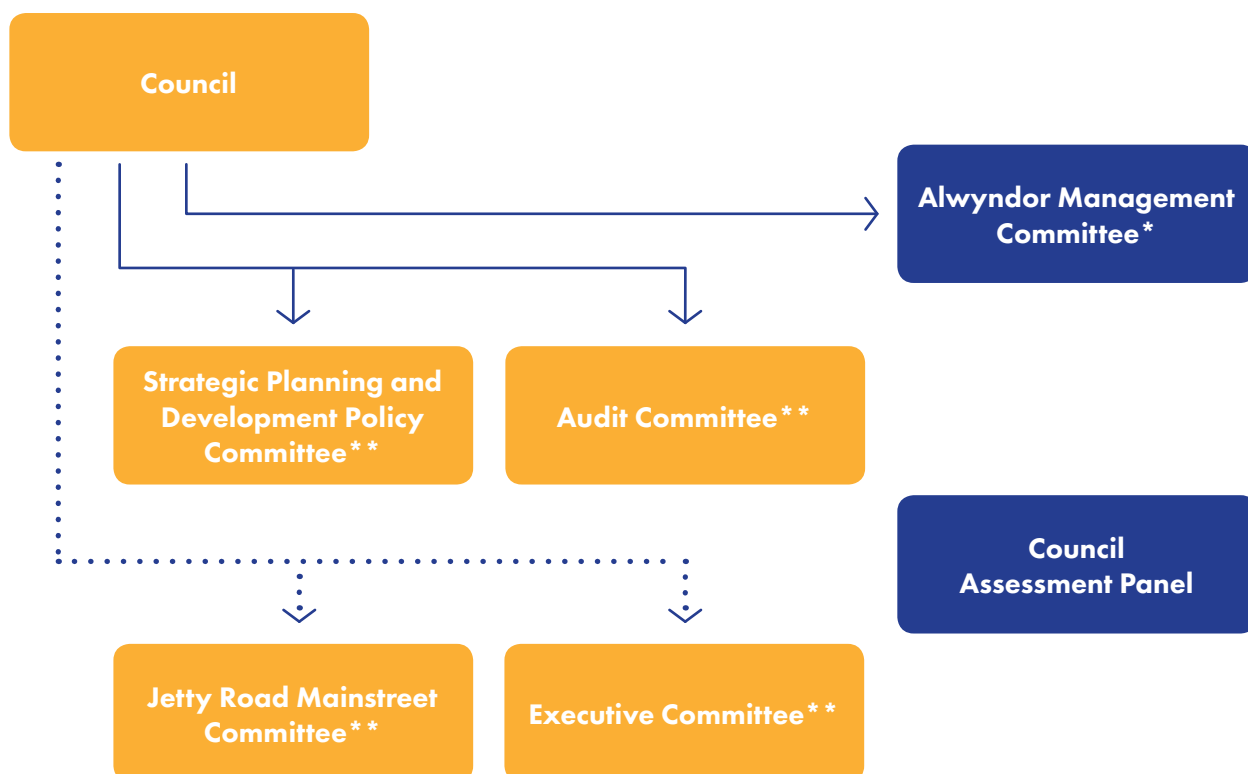
3. Two advisory committees:

- › Jetty Road Mainstreet Committee
- › Executive Committee.

The Council Assessment Panel (CAP) met on the fourth Wednesday of the month as required. Due to the 2018 Local Government Election there were no meetings held in November and December 2018.

All meetings were open to the public, with notices of meetings, agendas, reports and minutes available at holdfast.sa.gov.au.

Council's current committee structure, for both the City of Holdfast Bay and Alwyndor, is shown below:



* delegated authority from Council to make decisions within budget and terms of reference.

** advisory only, with no delegations.

DELEGATIONS

In accordance with Sections 44 and 101 of the *Local Government Act 1999*, our Council delegates relevant powers and duties to the Chief Executive Officer, who may sub-delegate to individual officers or committees. Council also delegates powers to the Alwyndor Management Committee to make decisions within the Committee's terms of reference. Delegations and individual sub-delegations are reflected in the Delegations Schedule and are reviewed every financial year.

STRATEGIC PLANNING AND DEVELOPMENT POLICY COMMITTEE

The Strategic Planning and Development Policy Committee is formed under Section 41 of the *Local Government Act 1999* and is a requirement of the *Development Act 1993*. The Committee provides advice to Council on strategic planning and development policy issues. The Committee comprises all members of Council and convenes as required.

AUDIT COMMITTEE

The Audit Committee operates under Section 126 of the *Local Government Act 1999* and oversees our risk management and internal control frameworks. The Committee reports to the Council on a regular basis to confirm that these frameworks are in place and operating effectively, and to review our annual financial statements, Annual Business Plan and Long-Term Financial Plan.

The committee comprises of 2 Elected Members including the Presiding Member plus 3 independent members. The independent Members each received an allowance of \$417.00 per meeting (July 2018 – November 2018) and then \$425.00 per meeting (November 2018–June 2019).

The Committee Members are as follows:

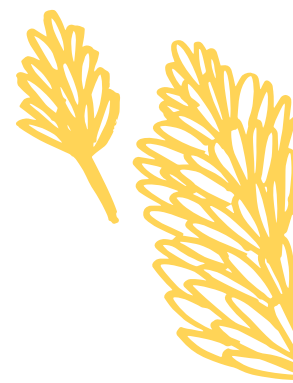
July 2018 – November 2019

- › Councillor Smedley – Presiding Member
- › Councillor Charlick
- › Mr J Wood – Independent Member
- › Mr S Spadavecchia – Independent Member
- › Mr S Tu – Independent Member.

November 2018 – June 2019

- › Councillor Smedley – Chair Person
- › Councillor Snewin
- › Mr J Wood – Independent Member (to March 2019)
- › Mr S Spadavecchia – Independent Member
- › Mr S Tu – Independent Member
- › Ms Paula Davies – Independent Member (from March 2019).





JETTY ROAD MAINSTREET COMMITTEE

The Jetty Road Mainstreet Committee is funded through the collection of a separate rate to assist Council to enhance and promote Glenelg's Jetty Road as a vibrant shopping, leisure and recreational precinct.

The 2018–19 committee comprised two elected members and eight independent members who represent traders in the precinct, with no allowances paid. The Committee Members were as follows:

July 2018 – November 2018 (prior to election)

- › Mark Faulkner, Fawkes and Co – Chair Person
- › Con Maios, Maios Investments – Deputy Chairperson
- › Eve Leenearts, Elite Choice Home Improvements
- › Simon Robinson, GU Filmhouse
- › Elise Fassina, Fassina Family Liquor
- › Angus Warren, Beach Burrito
- › Tony Beatrice, Cibo Espresso
- › Rocco Caruso, Caruso's Fresh Foods
- › Adoni Fotopoulos, Ikos Holdings Trust
- › Councillor Annette Bradshaw
- › Councillor Sam Charlick

November 2018 – June 2019 (post election)

- › Mark Faulkner, Fawkes and Co – Previous Chairperson (to March 2019)
- › Con Maios, Maios Investments – Deputy Chairperson to April 2019 (Chairperson from May 2019)
- › Eve Leenearts, Elite Choice Home Improvements – (Deputy Chairperson from May 2019)
- › Simon Robinson, GU Filmhouse
- › Elise Fassina, Fassina Family Liquor (to March 2019)
- › Angus Warren, Beach Burrito

- › Tony Beatrice, Cibo Espresso
- › Rocco Caruso, Caruso's Fresh Foods (to March 2019)
- › Adoni Fotopoulos, Ikos Holdings Trust
- › Councillor William Miller (from Nov 2018)
- › Councillor Rebecca Abley (from Nov 2018)
- › Ms Lee Boys (from April 2019)
- › Ms Gilia Martin (from April 2019)
- › Mr Nathan Hughes (from April 2019).

COUNCIL ASSESSMENT PANEL

The Council Assessment Panel (CAP) is an autonomous authority that considers development applications and makes development decisions. It was established in accordance with the *Planning, Development and Infrastructure Act 2016* and has delegated powers that are administered in accordance with the Act's statutory requirements. It consists of one elected member who is appointed by the Council and four independent members.

The Presiding Member received \$500 per meeting (July – October 2018) and \$522 per meeting (November 2018 – June 2019) and other panel members received \$400 per meeting (July – October 2018) and \$417 per meeting (November 2018 – June 2019). In 2018–19 the panel comprised of:

- › Ms Jenny Newman, Presiding Member
- › Mr Jim Gronthos (from May 2019)
- › Ms Alison Vine (to April 2019)
- › Mr Graham Goss
- › Mr David Bailey
- › Councillor Rosemary Clancy.

ALWYNDOR MANAGEMENT COMMITTEE

The Alwyndor Management Committee oversees the management of the Alwyndor, which provides a range of care and accommodation options for elderly people. The 2018–19 committee consisted of two Elected Members and eight independent members, as follows:

July 2018 – November 2018 (prior to election)

- › Mr Darryl Royans, Chair (to 19 June 2018)
- › Mr Ian Pratt (to 19 June 2018)
- › Dr Ollie Peters (to 20 November 2018)
- › Ms Leah Wills (to 21 August 2018)
- › Councillor Rosie Aust (to 16 October 2018)
- › Councillor Susan Lonie
- › Mr Todd Bamford
- › Ms Julie Bonnici
- › Ms Julia Cudsi
- › Ms Trish Aukett (from September 2017)
- › Mr Kim Cheater (from 21 August 2018)
- › Mr Kevin Whitford (from 17 July 2018).

November 2018 – June 2019 (post election)

- › Councillor Susan Lonie
- › Councillor Philip Chabrel (from 20 November 2018)
- › Dr Ollie Peters (to 20 November 2018)
- › Mr Todd Bamford
- › Ms Julie Bonnici
- › Ms Julia Cudsi
- › Ms Trish Aukett
- › Mr Kim Cheater
- › Mr Kevin Whitford.

The Independent Chairperson of the Alwyndor Management Committee received the following payments:

- › \$350.00 per meeting (July 2018 – September 2018) and
- › \$500.00 per meeting (October 2018)
- › \$531.00 per meeting (November 2018 – June 2019).

The Independent members of the Alwyndor Management Committee received the following payments:

- › \$250 each, per meeting (July 2018 – September 2018)
- › \$400 per meeting (October 2018)
- › \$425 per meeting (November 2019 – June 2019).

ORGANISATIONAL STRUCTURE

As at 30 June 2019 our organisation structure was:



Roberto Bria
CHIEF EXECUTIVE
OFFICER (ACTING)¹



Brett Capes
GENERAL MANAGER
ALWYNDOR
(ACTING)



Howard Lacy
GENERAL
MANAGER CITY
ASSETS AND
SERVICES*



Rajiv Mouveri
MANAGER
ASSETS &
FACILITIES



Adrian Hill
MANAGER
REGULATORY
SERVICES



Ross Whitfield
MANAGER
FIELD SERVICES



Anthony Marroncelli
MANAGER
DEVELOPMENT
SERVICES



Marnie Lock
GENERAL MANAGER
COMMUNITY
SERVICES



Sally Heading
MANAGER CITY
ACTIVATION



Matthew Rechner
MANAGER ACTIVE
COMMUNITIES



Monica Du Plessis
MANAGER
COMMUNITY
WELLBEING



David Lambert
MANAGER
LIBRARY SERVICES



Jo Miller-Robinson
MANAGER
CUSTOMER
EXPERIENCE



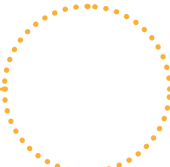
Pamela Jackson
GENERAL
MANAGER
BUSINESS SERVICES
(ACTING)²



John Newton
MANAGER
FINANCE



Sharon Somerville
MANAGER
PEOPLE &
CULTURE



Vacant
MANAGER
STRATEGY &
INNOVATION³

1. Justin Lynch was CEO until March 2019. 2. Roberto Bria was GM until March 2019. 3. Pamela Jackson was Manager until Feb 2019.

CORPORATION OF THE CITY OF HOLDFAST BAY



OUR VALUES

Our ARISE values are the way we achieve our vision.

Achievement

Deliver agreed outcomes for our community.

Respect

Act with honesty and integrity.

Innovation

Seek better ways.

Simplicity

Easy to do business with.

Engagement

Provide opportunities for all to participate.

SENIOR LEADERSHIP TEAM

Council is supported in its decision making by a senior leadership team, which comprises:

- › Chief Executive Officer, Mr Justin Lynch (to March 2018).
- › Acting Chief Executive Officer, Mr Roberto Bria (from March 2018).
- › General Manager Alwyndor Aged Care, Mr Rick Kluge (to December 2018).
- › Acting General Manager Alwyndor Aged Care, Mr Brett Capes (from December 2018).
- › General Manager City Assets and Services, Howard Lacy.
- › General Manager Community Services, Ms Trish Aukett (to July 2018).
- › General Manager Community Services, Ms Marnie Lock (from July 2018).
- › General Manager Business Services, Mr Roberto Bria (to March 2018).
- › Acting General Manager Business Services, Pam Jackson (from March 2018).

Senior executive salary packages include the following benefits:

- › A competitive salary.
- › A fully maintained vehicle or novated vehicle lease.
- › Employer-sponsored superannuation contributions.

REMUNERATION PROFILE

	COUNCIL		ALWYNDOR		TOTAL	
Total remuneration (excluding superannuation)	Male	Female	Male	Female	Male	Female
< \$25,000	4	7	20	44	24	51
\$25,000 – \$35,000	3	5	2	43	5	48
\$35,001 – \$45,000	2	12	4	28	6	40
\$45,001 – \$55,000	3	9	8	29	11	38
\$55,001 – \$65,000	30	11	4	21	34	32
\$65,001 – \$75,000	22	21	1	9	23	30
\$75,001 – \$85,000	7	9	0	17	7	26
\$85,001 – \$95,000	12	15	1	2	13	17
\$95,001 – \$105,000	2	6	0	3	2	9
\$105,001 – \$115,000	4	5	0	1	4	6
\$115,001 – \$125,000	4	2	1	0	5	2
\$125,001 – \$150,000	2	1	1	0	3	1
>\$150,000	2	1	0	0	2	1
Total	97	104	42	197	139	301



WORK HEALTH AND SAFETY

Total Hazards	23
Total Incidents	122
Total Injuries	50

Note: This table includes totals for Alwyndor.

The Local Government Association Workers Compensation Scheme (LGAWCS) provides the City of Holdfast Bay with a fully integrated Claims, Return to Work and Work Health Safety Service. Claims are determined and coordinated by LGAWCS as our Insurer.

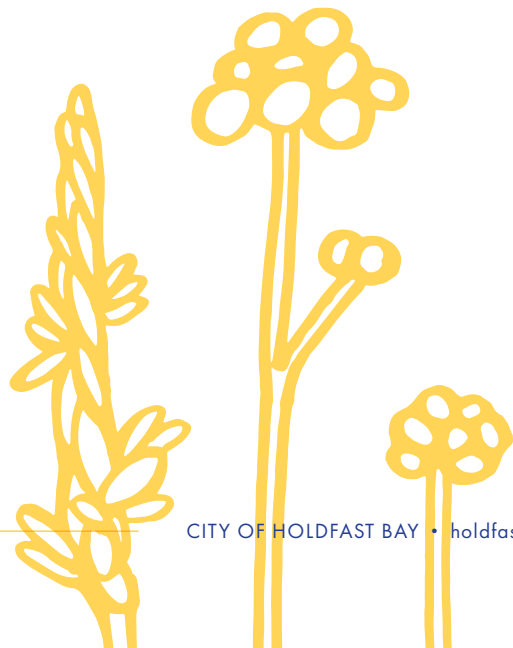
WORKFORCE PLANNING

Work continues on building skills and capability across our workforce to provide excellent customer experience and provide flexibility in times of changing service demands and technology. Recruitment focuses not only on required experience and skills, but also on behaviours in line with our organisational values and customer experience requirements. Staff benefits, including flexible working arrangements continue to be developed to ensure the attraction of high quality candidates and retention of staff.

Voluntary employee turnover for Council was 9.71 per cent. Alwyndor Aged Care's turnover was 29.11 per cent.

TRAINING AND DEVELOPMENT

Approximately \$155,000 was spent on developing workforce skills to meet current and future needs, and this included mandatory training to meet legislative requirements such as work health and safety as well as governance obligations. Work has been undertaken to determine the capabilities and key behaviour indicators required to be a leader within Council. Strategies will be implemented to measure and build capability across Council.



TRANSPARENCY



COMMUNITY ENGAGEMENT

Council regularly sources community views about local issues, plans, events and activities through its online hub (yourviewholdfast.com), customer service points and regular Quality of Life Survey. This input helps to form Council's decisions and ensures that services are tailored to best meet local requirements.

The International Association of Public Participation (IAP2) spectrum provides the framework for our community engagement.

COMMUNICATIONS AND MEDIA ACTIVITIES

In the interest of providing our services in a transparent manner, we aim to address all media enquiries promptly and honestly. This year, in addition to proactive media advice supplied to journalists and editors, hundreds of written media responses were provided by email, most of which included responses to between two and five questions. This does not include media enquiries handled directly by the Mayor, elected members and the CEO.

COMMUNITY LAND MANAGEMENT PLANS

Community land management plans identify the purpose and objectives of land held for community use and operate in accordance with Section 196 of the *Local Government Act 1999*.

In the 2018–19 financial year no properties were purchased or sold by the City of Holdfast Bay.

REGISTERS AND CODES

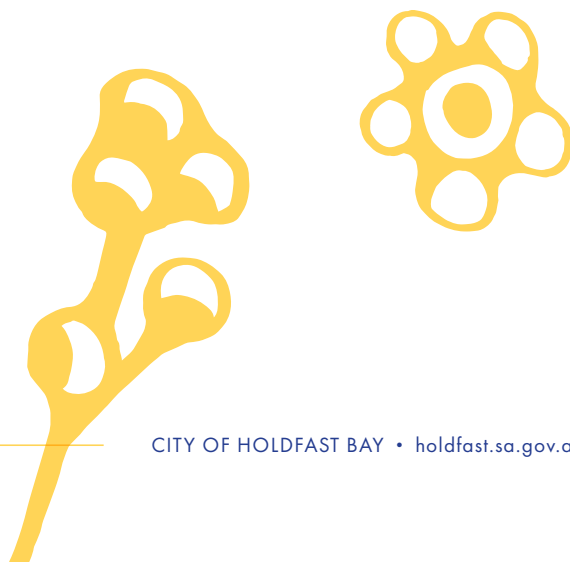
The following documents are available to the public:

Registers

- › Register of Interests (Elected Members)
- › Register of Gifts and Benefits (Elected Members)
- › Register of Allowances and Benefits (Elected Members)
- › Register of Remuneration, Salaries and Benefits (Staff)
- › Register of Interests (Staff)
- › Register of Community Land
- › Register of Public Roads
- › Register of By-Laws
- › Register of Fees and Charges
- › Register of Building Upgrade Agreements.

Codes

- › Code of Conduct for Council Members
- › Code of Practice for Access to Meetings and Documents
- › Employee Code of Conduct
- › Code of Practice – Meeting Procedures.



INTERNAL REVIEW OF COUNCIL ACTIONS – SECTION 270 OF THE LOCAL GOVERNMENT ACT 1999

We recognise the importance of transparency in decision making and the need to provide a fair procedure for the review of Council decisions, including matters relating to the impact of rates and service charges on ratepayers.

We received four requests in 2018–19 to review Council decisions in accordance with the provisions of Section 270 of the *Local Government Act 1999 – Internal Review of Council Actions*.

Year	Number of reviews
2018–19	4
2017–18	5
2016–17	1
2015–16	3
2014–15	3

The details of the reviews are as follows:

- › Memorial Seat: Decision upheld
- › Property wall: Decision upheld
- › Re-numbering of a property (2 applications): Decision upheld

FREEDOM OF INFORMATION APPLICATIONS

In 2018–19, 8 requests were received to release information under *Freedom of Information Act 1991*. All requests were resolved:

- › 3 granted in full
- › 3 granted in part and;
- › 2 where there was no information available.

INDEPENDENT AUDITORS

The *Local Government Act 1999* provides that auditors will be appointed on the recommendation of the Audit Committee for a term no longer than five years. As of 1 July 2016, BDO were reappointed as Council's external auditors for a period of three years, with the option to extend for a further two years. On the recommendation of the Audit Committee, Council accepted the option to extend for a period effective from 1 July 2019 until completion of the 2019–20 financial year audit. In 2018–19, BDO were paid \$40,430 (excluding GST) for external auditing services for both Municipal operations and Alwyndor.



LOCAL NUISANCE AND LITTER CONTROL

In 2018–19, in accordance to the *Local Nuisance and Litter Control Act 2017*, 134 complaints were registered, 4 abatement notices were provided and 9 expiation notices were issued.

	Dust	Noise	Odour	Animals	Litter	Insanitary Conditions	Unsanitary	Total
Complaints	4	33	15	9	57	8	8	134
Abatement Notices		1			2		1	4
Expiations					8		1	9

NATIONAL COMPETITION POLICY

Competitive neutrality is one of the key principles of the National Competition Policy. The principle is based on the concept of a level playing field for people competing for business and relates to any situation where there is, or there is the potential for, competition between the private and public sectors.

Councils are required to identify their business activities and disclose those in Category One (annual gross operating income greater than \$2 million per year) and Category Two (annual gross operating income less than \$2 million per year).

In 2018–19 we continued to maintain the following significant business activities:

- › Alwyndor Aged Care Facility
- › Brighton Caravan Park
- › Partridge House
- › Kauri Parade Sporting Complex
- › The Glenelg Visitor Information Centre.

COMPETITIVE TENDERING

Tenders are called for contracts in excess of \$50,000, provided Council is of the reasonable opinion that a competitive process is practicable and will deliver greater benefit than through other methods. All tendering is managed within the following procurement principles:

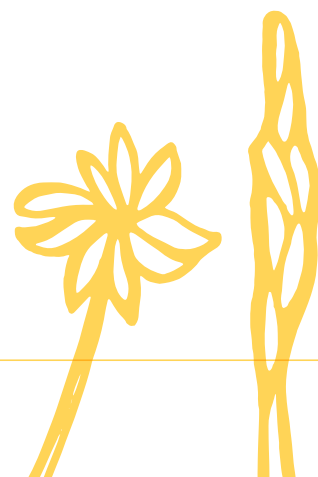
- › Value for money.
- › Transparent, accountable, fair and ethical.
- › Social and environmental sustainability.
- › Supports local economic development.
- › Conforms with our work health and safety policies.

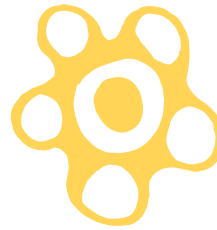


REPRESENTATION QUOTA

The number of electors represented by each City of Holdfast Bay elected member, and comparative data for similar councils, is shown below:

Council	Number of members (including the Mayor)	Number of electors	Elector/ representation ratio
Burnside	13	31,453	1:2419
Campbelltown	11	35,020	1:3183
Holdfast Bay	13	27,660	1:2127
Mitcham	14	48,161	1:3440
Norwood, Payneham and St Peters	14	25,108	1:1793
Unley	13	27,389	1:2106
West Torrens	15	41,058	1:2737
Average			1:2543





NUMBER OF ITEMS DISCUSSED IN CONFIDENCE

There were 20 Confidential Orders made in 2018–19 under s90(2), *Local Government Act 1999*.

The grounds of each Confidential Order are reflected in the table below. There can be multiple grounds under each Order.

Grounds of Confidential Orders	Grounds for Confidential Orders	Orders Expired	Ceased to Apply	Revoked	Remained Operative	Partially Released
A Personal affairs	2				2	
B Commercial advantage	16				16	
C Trade secret						
D Commercial information not a trade secret	15				15	
E Security/safety						
F Maintenance of law						
G Breach of law						
H Legal advice	7				7	
I Litigation						
J Minister of the Crown						
K Tenders for the supply of goods						
M Amendment to the Development plan						
N <i>Freedom of Information Act 1982</i>						

CONFIDENTIAL ORDERS RELEASED FROM PREVIOUS YEARS FOR 2018

The grounds of each Confidential Order are reflected in the table below. There can be multiple grounds under each Order that were released.

Grounds of Confidential Orders	Grounds for Confidential Orders
A Personal affairs	
B Commercial advantage	2
C Trade secret	
D Commercial information not a trade secret	2
E Security/safety	
F Maintenance of law	
G Breach of law	
H Legal advice	
I Litigation	
J Minister of the Crown	
K Tenders for the supply of goods	1
M Amendment to the Development plan	
N <i>Freedom of Information Act 1982</i>	

ITEMS RETAINED IN CONFIDENCE

	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Number of Items	1	1	0	0	9	2	0	1	2	1	0	0	4	17	31	20



Item No: **14.4**

Subject: **2018-19 ANNUAL REVIEW OF INVESTMENTS**

Date: 22 October 2019

Written By: Manager Finance, Alwyndor- Finance Manager

General Manager: Strategy and Business Services, Ms P Jackson

SUMMARY

Section 140 of the *Local Government Act 1999* (the Act) requires Council to review the performance of its investments on an annual basis. This report explains the process for investing funds, amount of funds invested during 2018-19, average interest rate earned and investment performance against budget for Council's municipal activities and Alwyndor Aged Care.

RECOMMENDATION

That this report comprising a performance review of 2018-19 investments, as required under Section 140 of the *Local Government Act 1999*, be received and noted.

COMMUNITY PLAN

Culture: Being financially accountable

COUNCIL POLICY

Treasury Management Policy

STATUTORY PROVISIONS

Local Government Act 1999, Sections 139 and 140

BACKGROUND

The Act requires Councils to review the performance of its investments annually. Council invests its funds in accordance with its Treasury Management Policy ensuring funds are preserved and invested within legislative requirements and sound prudential requirements.

Section 139 of the Act details the investment powers of a Council. It requires a Council to exercise care, diligence and skill in placing and managing investments, while avoiding speculative or hazardous investments. It also stipulates matters to be taken into account when placing

investments including the nature of risk, likely income return, effect of inflation, the costs of making the investment and any anticipated community benefit.

Council's Treasury Management Policy requires all surplus funds to be invested with secure financial institutions with the Local Government Finance Authority (LGFA) being the preferred institution.

REPORT

This report deals with cash investments resulting from the investing of day-to-day surplus funds (operating funds) and specific purpose cash backed reserves.

Investment Policy Framework

Council's policy states that the LGFA is the preferred financial institution for cash investments. It is guaranteed by the State and is managed and administered by a Board of Trustees, working for the benefit of Councils and other Local Government Bodies within South Australia.

The LGFA also offers an annual bonus payment which enables it to share its financial success with member Councils. It is calculated in relation to the average deposit and loan levels held by the LGFA during the financial year.

Other approved investment types include SA or Commonwealth Government Bonds and interest bearing deposits or bank bills with a credit rating from Standard & Poor's of not less than A1 for investments up to 12 months and not less than AA- for longer investments.

2018-19 Investment Placement

All investments were held with either the State backed LGFA or Westpac. Both institutions provided Council with secure and competitive interest. The LGFA is also Council's preferred borrower and provides very low borrowing rates that have been unable to be matched by the major banks.

All of Council municipal cash investments were placed with the LGFA. When new investment opportunities arose quotes were obtained from the LGFA and approved banks. The LGFA was given the opportunity to match or exceed the best quote received which it has in all cases for new investments. For existing investments other non-quantifiable factors are taken into account including transaction processing efficiency and the level of service provision.

For Alwyndor investments were also made with Westpac. Investments were placed after interest rates were compared. During the financial year 44% of Alwyndor investments were placed with the LGFA and 56% placed with Westpac.

LGFA Bonus Payments

The Board of Trustees of the LGFA annually determines that a bonus payment be made from surplus funds to Councils and prescribed authorities who used the LGFA services. The allocation and amounts are calculated in relation to individual Council deposit and debenture loan levels

maintained with the LGFA over the financial year. The bonus payments equate to approximately 0.35% pa additional interest earned on average deposits.

Council received a \$27,021.23 bonus payment for Municipal funds and \$12,909.18 for Alwyndor funds in 2018-19.

Cash Backed Reserve Fund Investments

Councils Treasury Management Policy states that cash-backed reserves will not be maintained unless required by legislation or agreed to with third parties. The reserves that are legally required and have been maintained include developer contributions and the Alwyndor Aged Care reserve.

As at 30 June 2019 Alwyndor Aged Care held cash backed reserves totaling \$14.25m which included accommodation bonds.

Reserve funds at Alwyndor are invested in accordance with prudential requirements that include holding \$2m at call and investing the balance for periods up to six months.

2018-19 Overall Budget Result

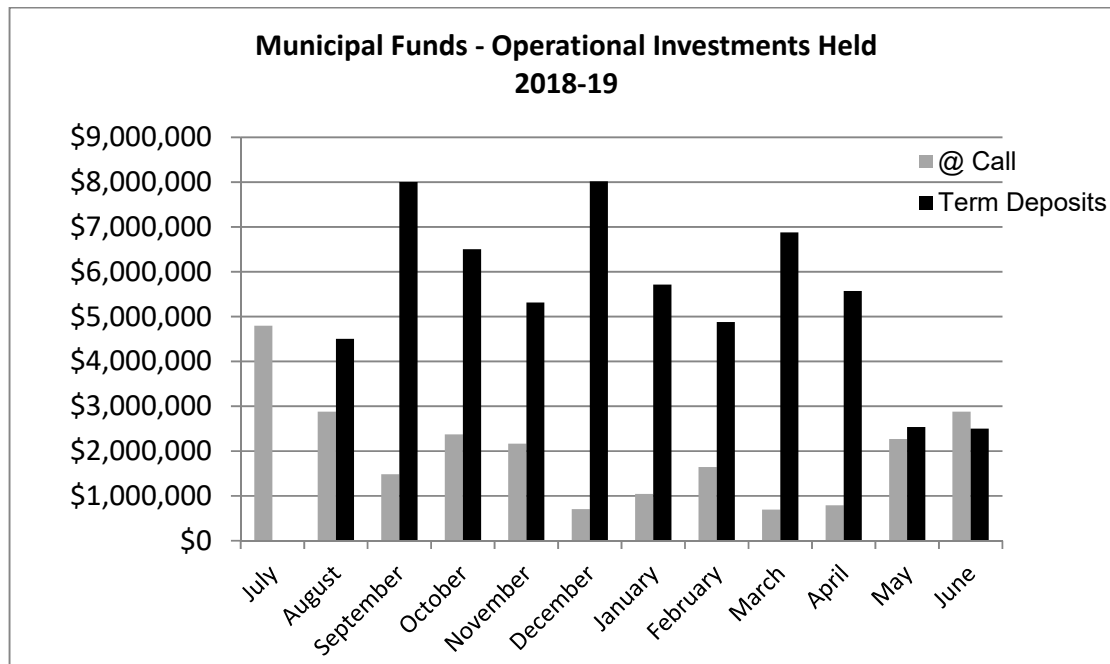
The original total forecast for investment income was \$464,261 comprising \$423,861 from Alwyndor and \$40,400 for Municipal operations. Both the Municipal and Alwyndor budget forecasts were increased by \$99,000 and \$81,000 respectfully due to the amount of funds available for investing. The actual result was \$687,305 comprising \$504,940 from Alwyndor and \$182,365 from Municipal operations.

Municipal Funds

Levels of Investment

The level of municipal invested funds held as at 30 June 2019 was \$5,378,686 compared with \$6,483,336 as at 30 June 2018. The reduction was due to utilising the large capital grant funds in 2018-19 for Brighton Sports Complex and Coast Park at Minda Dunes projects.

In determining the period of time for investment, consideration is taken of cash flow obligations as well as prevailing interest rate market forces. No investment is placed for a period greater than 12 months. The following chart highlights the level and nature of investments held for Municipal funds peaking during the rates due date instalment months.



Municipal Funds Investment Performance

2018-19 Interest rate movements

During 2018-19 official interest rates were held steady by the Reserve Bank of Australia until a 0.25% reduction in the cash rate to 1.25% was announced on 5 June 2019. This reduction was made to support employment growth and provide greater confidence that inflation would be consistent with the medium-term target.

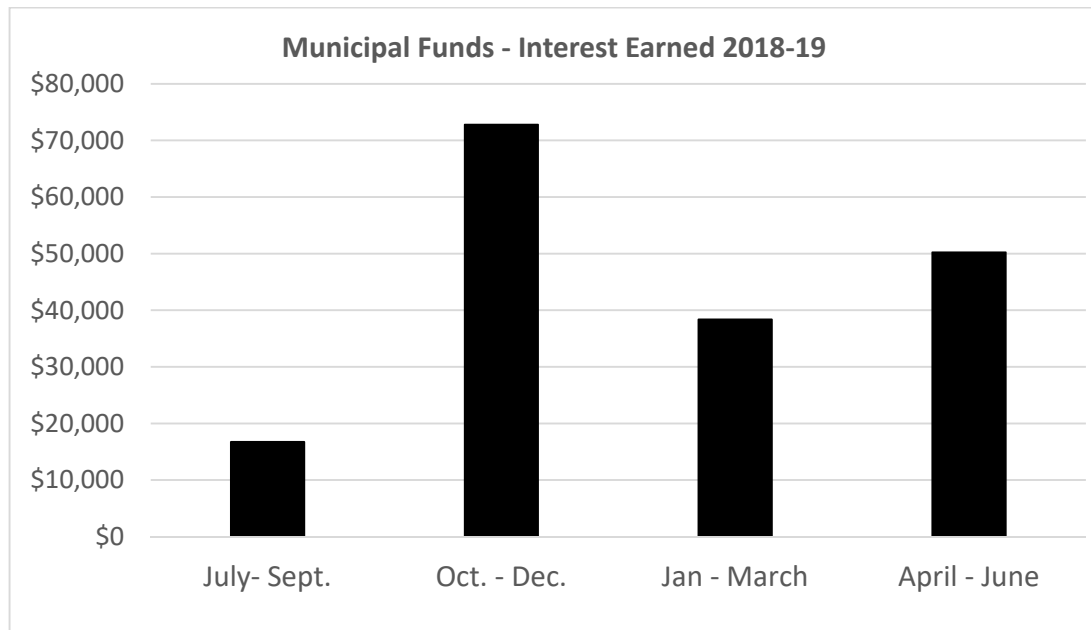
Weighted average interest rate earned

The following table compares the overall weighted average interest rate earned (including LGFA bonus) on investments for 2018-19. All municipal investments were placed with the LGFA.

Funds	RBA Cash Rate	Operational Funds – Term Deposits	Operational Funds – at call investments	Brighton Sports Complex Grant Funds
Municipal	1.48%	2.59%	1.84%	2.44%

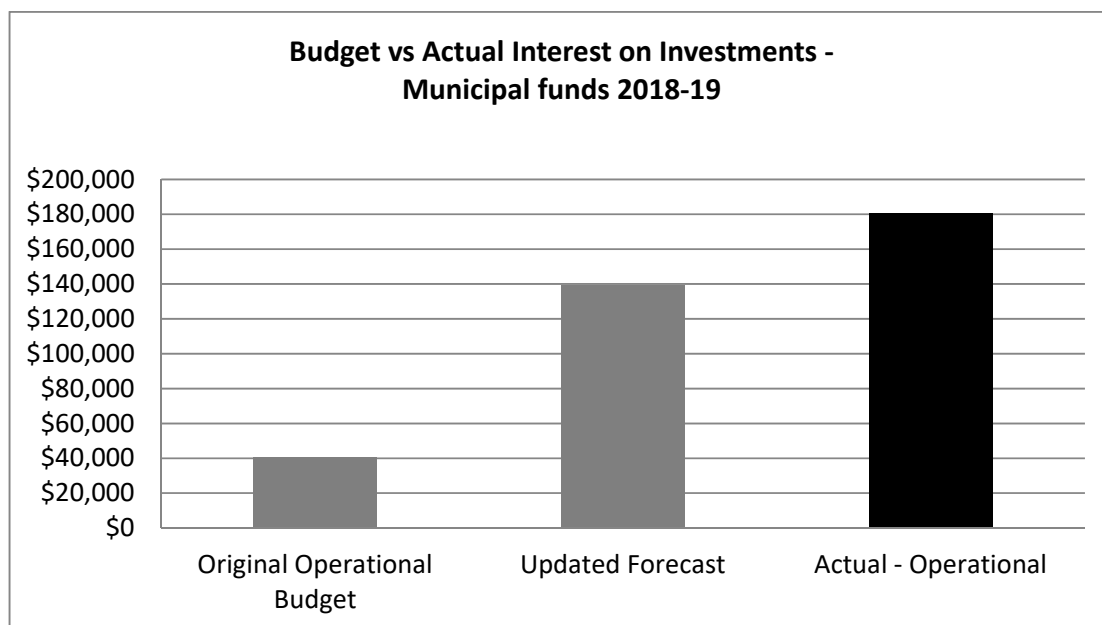
Interest received during 2018-19

Municipal interest received from the LGFA is paid monthly and at maturity and is summarised in the following chart. It shows a peak after the first due date for rate payments and thereafter a steady return on available invested cash.



2018-19 budget comparison

The original municipal budget for investment income totaled \$40,400. The actual interest received totaled \$182,365. The following chart shows the budget to actual performance for Municipal funds.



Alwyndor Funds

As at 1 July 2018 a total of \$19.185m of Alwyndor cash funds were invested. As at 30 June 2019 the level of Alwyndor invested funds increased to \$19.885m. The movement in the level of investments would typically reflect the movement of the Accommodation Bond liability however the Accommodation Bond Liability has decreased in 2019. The upward movement in investments is mainly due to the reduction in funds being held in cash at bank compared to the prior year. There was only minor capital expenditure in relation to redevelopment, a permitted use of accommodation bonds under the Aged Care Act Prudential requirements.

The overall performance reflected:

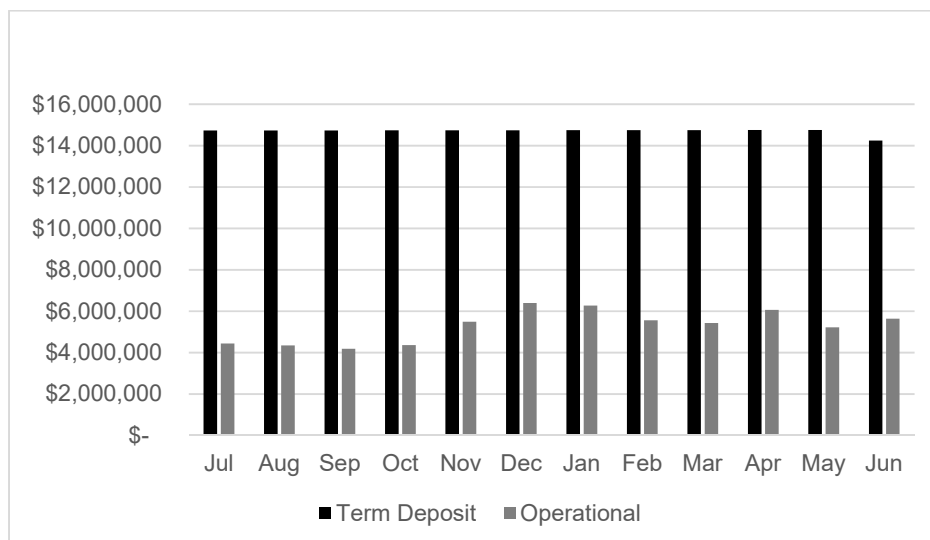
- a projected increase in interest rates,
- an increase in investments of \$0.7m (3.5%),
- a decrease in the Accommodation Bond liability held by Alwyndor of \$595K (1.83%), as per the facilities Accommodation Bond Policy,
- Accommodation Bonds owed to Alwyndor of \$525k
- Accommodation Bonds awaiting a Grant of Probate to enable Alwyndor to release the funds held of \$2.192m.

Cash Investments

The operational Alwyndor account is the day-by-day cash account. All receipts and payments are processed through a bank account and any surplus funds arising are invested in accordance with the current policy.

In determining the period of time for investment, consideration is taken of cash flow obligations as well as prevailing interest rate market forces. No investment is placed for a period greater than 12 months. The following chart highlights the level and nature of investments held for Alwyndor funds.

Alwyndor Funds – Investments held 2018-19



Alwyndor Investment Performance

Weighted Average interest rate earned

The following table compares the overall weighted average interest rate (including LGFA bonus) earned on Alwyndor investments for 2018-19.

Funds	RBA Cash rate	Operational Funds – Term Deposits	Operational Funds – at call investments	Reserve funds
Alwyndor	1.48%	Refer Reserve Funds	1.84%	2.69%

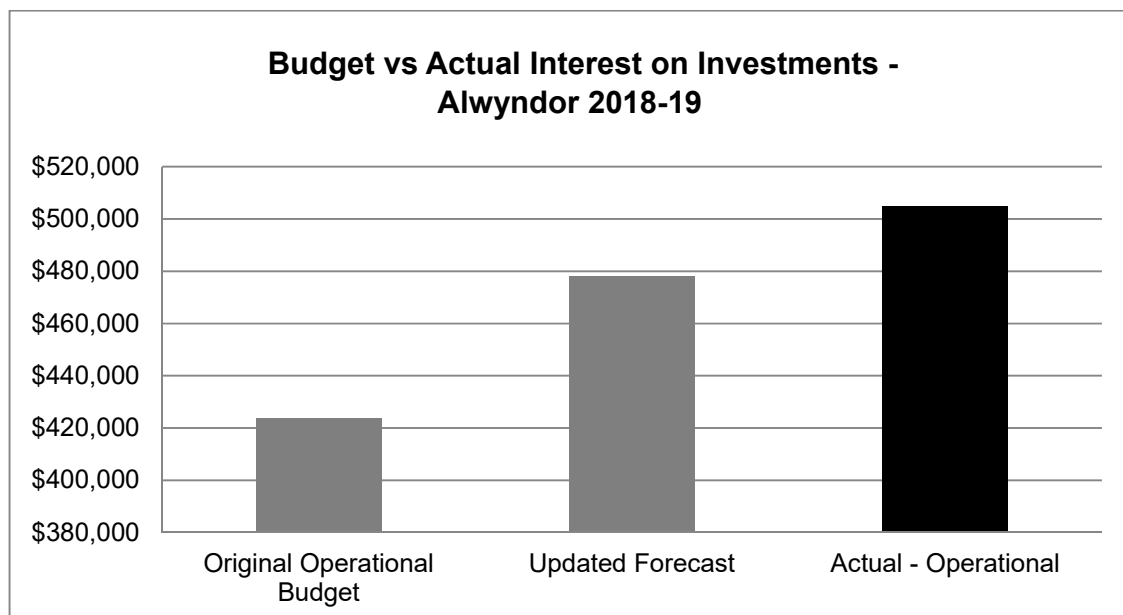
Alwyndor invests reserve funds for periods of 90 days to six months.

Alwyndor interest received during 2018-19

LGFA pay interest at the end of the investment. Interest received from Westpac is paid at the end of the investment term. This is summarised as per the chart below. It indicates the movement in available cash invested in operating funds, compared with interest rates and amounts earned from the more stable reserve funds. Note that the LGFA Bonus Interest was received in November and therefore explains the spike in operating funds interest.

2018-19 Budget comparison

The original budget for interest on investments for Alwyndor funds totaled \$423,861 from all sources and was revised up to \$478,000 during the year. The total actual amount earned was \$504,940 which was an increase to the revised forecast.



BUDGET

The 2019-20 budget has been set after taking into consideration the Treasury Management Policy, interest rate environment, level of reserve requirements and surplus operational funds. The original municipal budget has been set at \$84,400. For Alwyndor the budget has been set at \$490,650.

Interest on investment budgets will be further monitored during 2019-20 and adjusted as part of the budget forecast update process.

LIFE CYCLE COSTS

This report deals with 2018-19 investment performance it does not have any full life cycle cost implications.

Item No: **14.5**

Subject: **HERITAGE CONTRIBUTORY ITEMS – TRANSITION DEVELOPMENT PLAN AMENDMENT**

Date: 22 October 2019

Written By: Strategic Planner

General Manager: Strategy & Business Services, Ms P Jackson

SUMMARY

As part of the Planning, Development and Infrastructure (PDI) Act 2016, Council's Development Plan will be rescinded and replaced by a single state wide Planning and Design Code in July 2020. The State Government has recently released a series of advisory papers detailing how heritage places will operate under the PDI Act 2016.

Local Heritage and State Heritage places will retain their heritage status under the new PDI Act, but not the existing Heritage Contributory items. The City of Holdfast Bay currently has 534 places listed as Heritage Contributory Items, which will no longer have any heritage status once the PDI Act becomes operational on 1 July 2020. The Department of Planning, Planning and Infrastructure (DPTI) has advised Councils that they can lodge a Development Plan Amendment (DPA) to request the contributory items be upgraded to a local heritage place to ensure that the contributory items maintain a heritage status.

At the meeting on 25 June 2019 Council voted to undertake a Development Plan Amendment to investigate if any of the 534 Heritage Contributory Items could be upgraded to Local Heritage Places.

RECOMMENDATION

That Council continue with the DPA with the 40 Heritage Contributory Items and approve an allocation of \$20,000 in the 2019/20 budget.

COMMUNITY PLAN

Placemaking: Creating lively and safe places

Placemaking: Developing walkable connected neighbourhoods

Placemaking: Building character and celebrating history

COUNCIL POLICY

Not Applicable

STATUTORY PROVISIONS

Planning Development Infrastructure Act 2016

Development Act 1993

Development Regulations 2008

Heritage Places Act 1993

BACKGROUND

In May of this year, the State Planning Commission (SPC) released several information discussion papers about how heritage properties will operate under the new Code. Before these papers were released, Council had little understanding of how heritage properties would be carried over into the PDI Act.

According to the SPC there are approximately 11,810 Heritage Contributory Items across South Australia, with all except about 112 are located within a Historic Conservation Zone, Policy Area, or Area. Importantly, all of the 534 Heritage Contributory Items within Holdfast Bay Council are located within a Historic Conservation Area, an overlay in the Residential Character Zone. The Historic Conservation Areas of the current Development Plan will transition into the Planning and Design Code as an overlay, and will remain in the same location and size.

REPORT

DPA Process

Council staff have undertaken an initial review of the 534 heritage contributory review items, with each site having been visited, photographed and an initial data sheet written for each property. This initial review allowed staff to gain an appreciation of the range of the contributory items across Council. From that initial review it was considered that a large percentage of the Heritage Contributory Items are of a design and character that is well represented and replicated throughout the Council area.

To assist with the DPA process, DPTI has released a document titled 'Heritage in Transition – Practitioner Guide' that outlines the requirements for this Heritage DPA. The guide outlines the criteria for what each dwelling is assessed against, to determine whether the building is suitable to become a local heritage place. The guide also lists a set of exclusions for each of the above criteria. The exclusion guideline is similar for each criteria and consists of:

- **Not related to important local history** – it does not relate to an important theme in local history.
- **Common place** – it is of a class of places that is common or frequently replicated across the area.

- **Little local interest** - associated with events of interest to only a small number and not to local community.
- **Low or questionable importance** – it is associated with an historical event or phase of low or questionable interest.
- **Incidental, indirect or unsubstantiated associations** – its associations to significant events, or phases is either incidental, indirect or cannot be substantiated.
- **No evidence** – there is no surviving or reliable verifiable evidence to demonstrate the association with the historical event or phase.

The important exclusion to note is the second point, ‘common place’. A large percentage of the Heritage Contributory Items replicate each other. This is fairly common of contributory items that generally have been listed as they contribute to the streetscape, and tend to be of a fairly consistent design and era of dwelling. Having reviewed the 534 contributory items against the above criteria, it is considered that potentially 40 items could satisfy the relevant criteria to be suitable as Local Heritage Places.

If support for the DPA is granted by the Council, the next stage in the DPA process will be to lodge a Statement of Intent (SOI) with DPTI to confirm that Council is wanting to proceed with the DPA. The SOI has to be lodged before the end of this year. The SOI is a detailed report outlining the reasons for the DPA, and what methods will be used to complete the DPA.

Once DPTI and the Council agree upon the content of the SOI, Council will need to engage a Heritage Architect to undertake a detailed review of the properties short listed by Council staff. It is also recommended that the consultant undertake a desktop review of the other Heritage Contributory Items to determine whether other would be suitable as a Local Heritage Place. Several quotes have been provided to Council for the assessment of the 40 properties and are estimated at \$20,000.

As part of the heritage survey, a report of the thematic historical themes also needs to be provided in the heritage survey. The thematic history report can be written by Council’s Heritage Centre staff and therefore does not require any additional funding.

It is in this report that the heritage data sheets outline whether a property satisfies the requirement of Section 23 (4) of the *Development Act 1993*, in order for properties to be considered as a Local Heritage Place. To be considered as a Local Heritage Place a property has to satisfy one of the criteria listed in Section 23.

Section 23 of the *Development Act 1993* states the following.

- (4) *A Development Plan may designate a place as a place of local heritage value if—*
- (a) *it displays historical, economic or social themes that are of importance to the local area; or*
 - (b) *it represents customs or ways of life that are characteristic of the local area; or*
 - (c) *it has played an important part in the lives of local residents; or*

- (d) *it displays aesthetic merit, design characteristics or construction techniques of significance to the local area; or*
- (e) *it is associated with a notable local personality or event; or*
- (f) *it is a notable landmark in the area.*

Once the heritage survey has been completed, an 8 week public consultation is required, including the holding of public meetings, where people can voice their concerns in relation to the proposed heritage listing of a property. Unlike other Heritage DPA, there is no interim listing during the DPA process. Although unlikely, it does allow the land owners opportunity to lodge for demolition, or other forms of development, which may affect the heritage listing during the DPA process.

Once the hearings have been completed, DPTI staff will prepare a report for the Minister of Planning. If the DPA is successful, it will be gazetted by the Minister and the new Local Heritage Places will be inserted in the Planning and Design Code. The whole DPA process needs to be completed before the end of 2020 due to the changeover of legislation.

Da Costa Park Historic Conservation Area

In the process of seeking advice for this DPA, it was recommended by Council's independent Heritage Advisor that all of the Historic Conservation Area in Glenelg East, the Da Costa Park area, be included. The area has a consistent pattern of development and has retained nearly all of the original dwellings that were developed there. The dwellings in the area were all constructed in the interwar period of the 1920s and 1930s, with very few having been demolished, so the area retains much of the original character from when it was first developed nearly 90 years ago. The dwelling styles in the area comprise of Tudors, Spanish mission, and art deco. The pattern of development, in regards to the single storey nature of the area and the width of allotment has remained largely undeveloped.

Due to the consistent form of development in this area and repetitive pattern of development, it is considered unlikely that many of the dwellings would be granted Local Heritage status. After an initial review of the area, it was considered that no more than four properties in the area could possibly be suitable for Local Heritage status. It is also noted that that to undertake a further study of this area by a Heritage Consultant would substantially increase the cost of the DPA with little chance of any additional Local Heritage Places. The additional cost is estimated at \$45,000. Therefore it is recommended not to proceed with further assessment of the Da Costa Park area, beyond the four properties already recommended.

Demolition Controls Under the PDI Act

Another consideration in whether to proceed with this DPA is how much protection dwellings within the Historic Conservation Area have under the Planning and Design Code. Unfortunately, despite the Code being released for consultation, the full extent of the demolition controls is unknown. The Historic Area Overlay in the Planning and Design lists the following requirements for demolition of a building where the overlay applies:

Demolition**PO 6.1**

Buildings and structures that demonstrate the historic characteristics as expressed in the Historic Area Statement are not demolished, unless:

- (a) the front elevation of the building has been substantially altered and cannot be reasonably, economically restored in a manner consistent with the building's original style; or*
- (b) the building façade does not contribute to the historic character of the streetscape; or*
- (c) the structural integrity or condition of the building is beyond economic repair.*

Unfortunately when the Planning and Design Code was released for consultation, none of the Historic Area Statements were written. The Department was asked about this missing information and the response was that they are expecting Council's to write the missing documentation and provide it to the department prior to the closure of Phase 2 of the Code (end of November). Whilst this doesn't provide any certainty on what the process will be, it does allow for Council to have greater influence in the writing of the Historic Area Statements.

Most of the properties that are currently located within a Historic Conservation Area will be protected by the above demolition control. However, it is noted that the Historic Area overlay does not apply to demolition in the proposed General Neighbourhood Zone. One of the Historic Conservation Area will be located in the proposed General Neighbourhood Zone, that being the existing Central Glenelg Village Policy Area. This is the area north of Jetty Road Glenelg, between Gordon Street and Durham Street. The result is that there is no demolition control in this historic conservation Area, unless the property is a local or state heritage listed property, which goes against what DPTI had previously advised. Although this is presumed to be an error within the Code, it is how the Code will operate for that area (as currently proposed).

While the demolition protection for dwellings in a Historic Conservation is uncertain at the moment, the allotment size requirements for division in these area have been released. The minimum allotment sizes required in these areas remain as currently listed in the Development Plan and therefore it considered that there will be no significant increase in division in these areas as a result of the Planning and Design Code being implemented.

BUDGET

There is no allocated budget for this project at this stage. An amount of \$20,000 is required to undertake the recommendation.

LIFE CYCLE COSTS

There are no ongoing costs once the DPA is finalised and the properties have been gazetted as local heritage places.

Item No: **14.6**

Subject: **BRIGHTON OVAL SIGNAGE**

Date: 22 October 2019

Written By: Manager, Active Communities

General Manager: Community Services, Ms M Lock

SUMMARY

With construction commenced at Brighton Oval, planning is now underway on other elements of the Brighton Oval redevelopment including the Stage 2 works. An important component of any upgrade to a public space such as Brighton Oval is a consistent approach to signage that welcomes visitors and directs them within the precinct. This report outlines a suite of proposed signs for the Brighton Oval precinct that are consistent with Council's signage style guide and reinforce the community ownership of the precinct.

This report also addresses the requirement of sports club sponsorship signage and proposes a uniform approach to club signage, ensuring sponsorship signage is permitted for the benefit of the clubs and installed in approved locations within leased areas, in accordance with lease conditions. The report also includes the formal request from the Brighton Rugby Club to install sponsorship signage on the exterior of the leased clubroom building on Brighton Road.

RECOMMENDATION

That Council:

1. **endorses the design of welcome and directional signage for Brighton Oval in line with Council's signage style guide;**
 2. **provides in principle agreement for club sponsorship advertising to be included on Council's welcome sign LED screens on Brighton Road, pending community consultation and all planning approvals; and**
 3. **endorses the location and size of club funded sponsorship signage for each sporting club room exterior which will form part of the new lease conditions for each club. Signage is to be allowed on the northern and southern ends of the buildings and the eastern wall, to a maximum total of four (4) signs of 3.0m x 1.5m each per building, comprising a maximum of two (2) signs on any one wall, positioned side by side, parallel to the roof line.**
-

COMMUNITY PLAN

Community: Building a healthy, active and resilient community

Community: Providing welcoming and accessible facilities

Community: Fostering an engaged and contributing community

COUNCIL POLICY

Not Applicable.

STATUTORY PROVISIONS

Not Applicable.

BACKGROUND

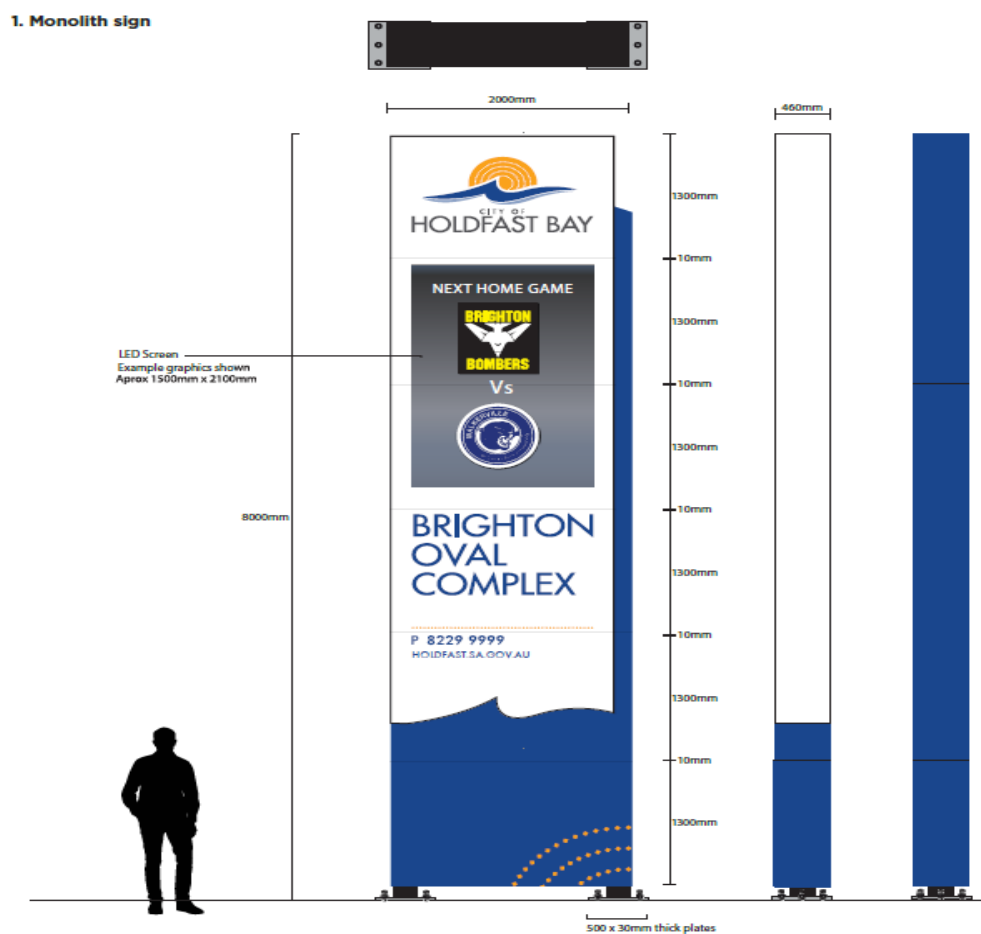
With construction commenced at Brighton Oval, planning is now underway on other elements of the Brighton Oval redevelopment, including Stage 2 works. An important component of any upgrade to a public space such as Brighton Oval is a consistent approach to signage that gives a sense of arrival and clearly directs visitors within the precinct. In keeping with Council's Signage Style Guide, a range of signs have been designed and are proposed for installation across the Brighton Oval precinct.

With the Brighton Oval precinct being redeveloped with three new similarly designed clubroom buildings, it is desirable to also have a uniform approach to signage in the precinct, including any signs affixed to the exterior of the buildings. It is acknowledged that sponsorship revenue is key to the financial viability of community sporting clubs and as such, the ability to promote these sponsorship partners is a key component to servicing sponsorship contracts. Many club sponsors are local businesses and derive benefit from their support of local clubs. Under current arrangements, clubs have affixed sheet metal signage to the exterior of their buildings. Clubs are also permitted to install inward facing signage within their leased area with Council consent. As such, it is recommended this continue but with some guidelines established as per Council resolution C270319/1430 at the 27 March 2019 meeting:

"That Council supports the aesthetic principles of currently proposed façade treatments and instruct the project team to execute the design using low maintenance, and where practical environmentally friendly materials, selections and specifications. Council further requests Administration to negotiate with the clubs to enable modest sponsor advertising on the club room buildings and that advertising guidelines be formally developed and enacted through license agreements and/or inclusion in future lease documents. All proposals regarding advertising on the façade to be brought back to Council for endorsement".

Moved Councillor Chabrel, Seconded Councillor Bouchee

Carried





The below images are examples of the other Council branded entrance signs to be located at the Highet Avenue and Stopford Rd entrances. These signs are approximately 3m high and estimated to cost a total of \$20,000 with funding covered from Federal Government grant. Information contained on each sign is yet to be finalised, but it is anticipated to include contact details for venue hire, conditions of use of precinct along with Council branding.

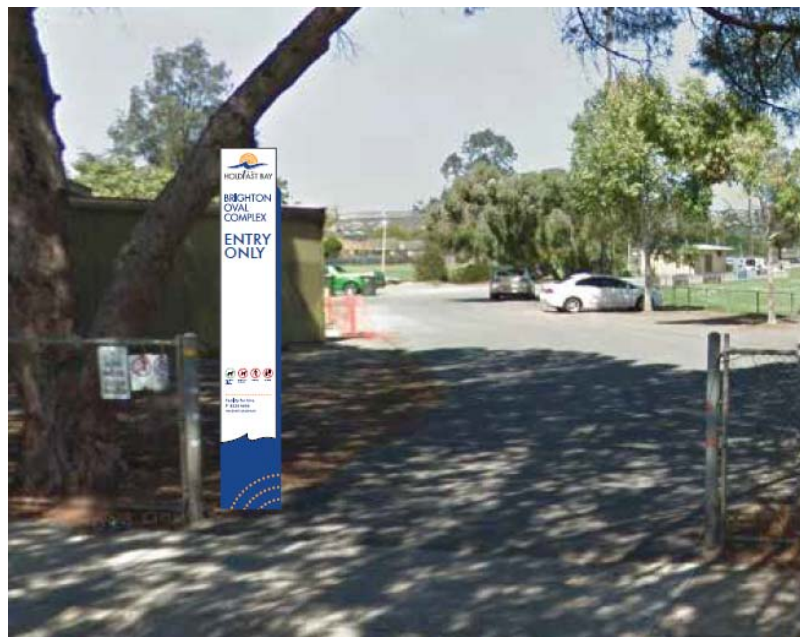
1. Highet Avenue – Football / cricket / croquet entrance



2. Highet Avenue - Lacrosse entrance



3. Stopford Road - Dog Club / Lacrosse entrance



Club Sponsorship Signage on Buildings

It is acknowledged that sponsorship revenue is key to the financial viability of community sporting clubs and as such, the ability to promote these sponsorship partners is a key component to servicing sponsorship contracts. Signage is an important means by which sponsors derive benefit from their association with local clubs and many club sponsors are local businesses based within the City. Under current lease arrangements, clubs have affixed sheet metal signage to the exterior of their buildings providing exposure to their sponsors and have also installed signage within their leased area (eg coach's boxes, boundary fences, and carparks)

At the Council meeting on 27 March 2019, Council resolution C270319/1430 was passed that:

"Council supports the aesthetic principles of currently proposed façade treatments and instruct the project team to execute the design using low maintenance, and where practical environmentally friendly materials, selections and specifications. Council further requests Administration to negotiate with the clubs to enable modest sponsor advertising on the club room buildings and that advertising guidelines be formally developed and enacted through license agreements and/or inclusion in future lease documents. All proposals regarding advertising on the façade to be brought back to Council for endorsement."

Moved Councillor Chabrel, Seconded Councillor Bouchee

Carried.

In a recent Council workshop, the topic of building signage and sponsorship advertising was discussed at length, including balancing the needs of clubs to promote their sponsors via external signage, while also preserving the visual amenity of the precinct and buildings. In keeping with this discussion and the 27 March 2019 resolution, it is recommended that clubs are permitted to install traditional sheet metal signage or LED signage on the northern, southern ends of the buildings, and the eastern wall. With the western walls kept free of signage so to not detract from the decorative façade treatments that are in place.

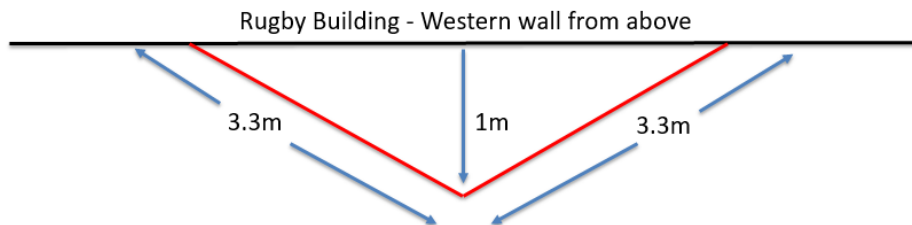
It is recommended that the allowed signage on each building be a maximum of four (4) signs of approximately 3.0m x 1.5m each, comprising a maximum of two (2) signs on any one wall, positioned side by side, parallel to the roof line. If the clubs choose to fund and install LED signage within the specifications, as has been proposed by some clubs, then these requests would be assessed on a case by case basis as per Council resolution C270319/1430 and subject to relevant development approvals including DPTI and ultimately, Council's Assessment Panel (CAP).

By enabling LED screens to be installed on the buildings for advertising, this will potentially reduce the amount of signage across the precinct, as each screen can have changing graphics / sponsor logos, promoting multiple sponsors on the one screen.

In the case of the Brighton Rugby Club, they have written to Administration on 20 September 2019 seeking permission to install 9.9m x 1.1m sheet metal signage on Northern face (comprising 3 x 3.3m x 1.1m signs) and two x 3.3 x 1.1m LED signs on Western face (Brighton Rd) protruding 1m off the upper level of the Rugby building on Brighton Rd,. The Brighton Rugby Club mention in their signage proposal that 70% of their net income is gained from sponsorship, and this is obviously an important means of club sustainability. They receive \$30,000 per year in sponsorship

that incorporates signage. Their proposal is centred around the installation of 2 x LED screens on Brighton Rd as shown below.

Refer Attachment 1



As per written request by the Brighton Rugby Club, they are seeking a two stage approach to their signage installation (assuming all approvals granted). By undertaking this signage installation, the Brighton Rugby Club will reduce their building signage from the current seven (7) to five (5) and their existing three (3) sponsor signs on Brighton Rd are also to be removed to enable the site redevelopment to occur. Like all clubs, it is proposed they will also have access to advertise on the Council welcome sign LED screens.

- Stage 1 – install sheet metal signs three (3) x 3.3m x 1.1m on Northern face.
- Stage 2 - Once sufficient funds are raised, install LED signage / screens on the western wall in a “v shape” as shown above. This installation on the upper level of the western wall would require a slight redesign of the wooden fins that are being placed on this wall. This redesign can be done at no cost.

There is a significant tree to the immediate South of the Rugby building that is being retained (see image below). The tree canopy would block the visibility of any proposed signage on this wall from passing traffic on Brighton Road. Instead of advertising signage on the southern end, the Rugby Club has requested in principle approval to install the LED signs on the western wall as described above.



Brighton Rugby Club
building (Southern wall)

As discussed at the Council workshop, this installation of LED signage may detract from the decorative façade treatment on the western wall of the building and may be distracting to passing motorists. Initial planning advice is that the site is located within the Community Zone (Recreation Policy Area 1). Both the entrance signage and wall mounted signage proposals will follow the same assessment pathway. Both will require public consultation and formal referral to DPTI as each is illuminated and located within a prescribed distance from a signalised intersection. The public consultation and referral to DPTI will be undertaken simultaneously and will take up to five (5) weeks. If objections are received following the conclusion of public consultation, the proposal(s) will be referred to CAP for a decision. There are no third-party appeal rights afforded to the community should the CAP approve the development.

Council and DPTI will require elevations of the signs and an artist's impression of how they will present in context with the approved buildings (this will assist our community understand what is proposed). From DPTI's point of view, it will require some technical information relating to the illuminance levels, type of imagery (whether static or animated), rotation / dwell intervals, colours etc.

From a planning assessment perspective, the scale and proportionality of the signs relative to the site and buildings will be a key consideration. The other consideration is whether we are dealing with 'signs' or 'advertising'. The issue as to whether the screens are simply advertising the clubs and their events or whether they seek to include their sponsors is also a matter for consideration, as there are provisions in the Development Plan that discourage 'third-party' advertising, which Council will need to address and resolve. Specifically, one of the provisions states that "The content of advertisements should be limited to information relating to the legitimate use of the associated land." This may also be an issue for Council and how it views third-party advertising on public land.

Indicative artwork below illustrates options on how this may look on the other clubs. All costs for these signs would be borne by the clubs. The images below also show the location of a large club logo on the clubroom building exterior with possible signage locations on the various clubs. Final signage locations would be discussed and agreed with the clubs prior to seeking relevant planning approvals.

1. Brighton Cricket & Football Club (Northern wall)



2. Brighton Cricket & Football Club (Eastern wall)



3. Brighton Cricket & Football Club (Southern wall)



4. Brighton Lacrosse Club (Northern wall)



5. Brighton Lacrosse Club (Southern wall)



6. Brighton Rugby Club (Northern wall)



7. Brighton Rugby Club (Eastern wall)



BUDGET

Budget for the welcome and directional signage is covered within the Stage 2 Federal Government grant. Cost estimation for the welcome and directional signage is \$140,000 supplied and installed.

There is no budget allocation for club sponsorship signage as all signage to be funded by clubs.

LIFE CYCLE COSTS

Life cycle costs associated with the welcome and directional signs will be included in future maintenance and operational budgets.

Life cycle costs associated with club advertising signage will be the sole responsibility of the respective clubs for manufacture, installation and any make good provisions associated with removal from building exteriors.

Attachment 1



20 September 2019

Matthew Rechner
Manager Active Communities
City of Holdfast Bay
24 Jetty Road
Brighton SA
5048

Dear Matthew

Signage on the New Brighton Rugby Community Club

The Brighton Rugby Union Club (*the Club*) is very grateful for the support that has been given by the City of Holdfast Bay and its staff in the construction of the new club house.

The Club is a non-profit and is managed by volunteers who assist with the coaching, management and day to day running of the club.

The Club relies heavily on sponsorship to support the community and sporting activities of its women, men and junior players, club members and spectators.

The current Club house has 7 external signs and 3 external signs on Brighton Road for which the club receives yearly some \$30,000 as part of the sponsorship that incorporates the signage. All except 2 signs face the west and are exposed to the passing traffic on Brighton Road. This represents over 70% of the net income of the club. Monies received are used to pay Council rent, water rates, electricity and day to day costs of maintaining the club, supporting our players and members. We also note that it has been mooted that there will be an increase in the rent charged by the council to all clubs in the sporting complex.

On this basis the ongoing viability of the Club is heavily dependent on the signage on the new club. The Club requests that the Council take into consideration all these factors when determining the signage on the new building. Particularly the exposure to Brighton road from the western & northern sides of the building (noting the southern side of the building is unable to accommodate signage due to the significant tree, stairs and service yard). As such we have tailored our signage request on the building to be inline with our agreed discussions and correspondence as follows below.

We understand from our discussions that council will install an LED tower sign at the entrance to the site on Brighton Road which will provide an opportunity for all 3 clubs to use equally for some sponsorship advertising (lacrosse and sports & social club to generate additional income), in our case this will enable us to replace the lost revenue from the removal of the 3 external signs on Brighton road as a result of the redevelopment. This opportunity is much appreciated.

Installation and type of signage

The Club wishes to install 5 signs on the building across the north and western façade (3 on the northern and 2 on the western façade) and would ensure that signage is done on a professional manner and does not detract or denigrate the building.

The Club's preferred type of signage on the western face is LED in triangular shape angled to face north and south on Brighton road (to reduce signage on the façade). The cost of the installation is approximately \$50,000. The Club is not in a position to fund the \$50,000 up front consequently we seek council approval for a two-stage approach to facilitate this as follows.

Phase one:

Commercial signage that is similar to our current signs that are approximately 3.3m long and 1.1m high with 3 signs being placed on the northern side of the building. Two signs with the approximate dimensions of 3.3m long by 1.1m wide would be placed on the Brighton Road side of the club.

Phase two:

Once we have been able to raise the funds for the LED Signs then they would be placed on the western (Brighton Road) side of the building.

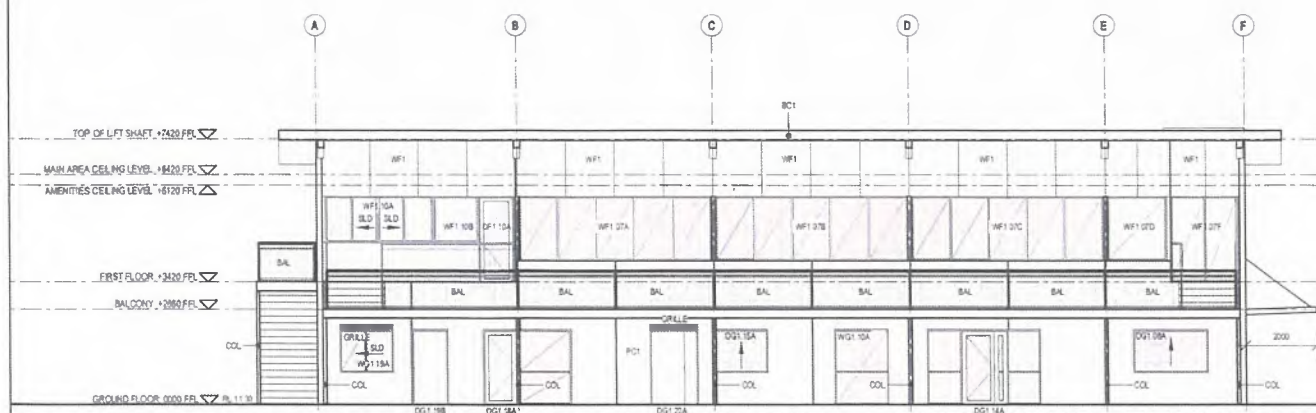
A Drawing of the proposed signage is attached, noting this had been discussed with council and the builder and the minor fin adjustment can be accommodated to enable the signage works to occur at no cost to building works contract. Note that this plan reduces the number of signs from our current building from 7 to 5 and an area reduction of signage of approx. 40% (as larger billboard sign removed). The amount of surface coverage by signage will be approximately 4% and 8% of the on the western and northern façades respectively.

This will enable the Club to retain some of our sponsorship revenue and work towards restoring our sponsorship levels. We thank you for your support and understanding.

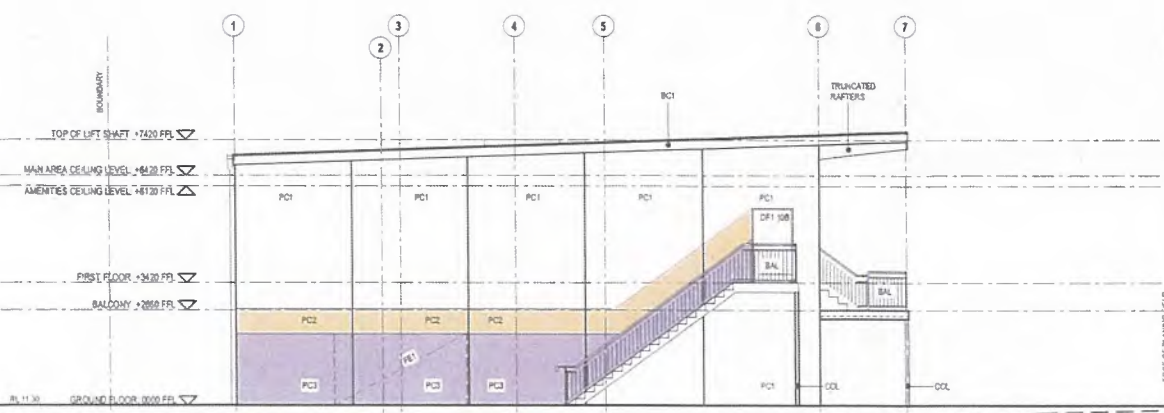
Yours sincerely

A handwritten signature in cursive script, appearing to read 'W. Londema'.

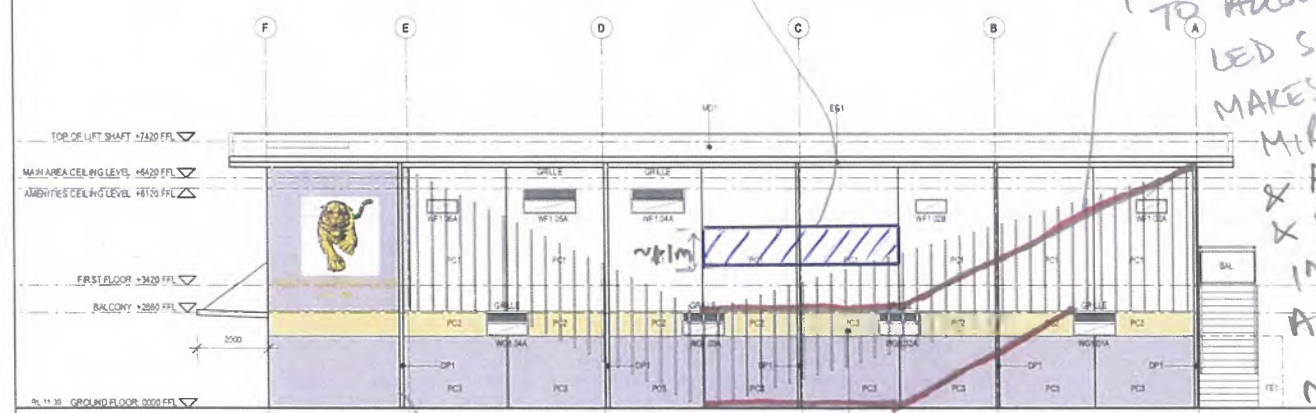
Wayne Londema
President



EAST ELEVATION



SOUTH ELEVATION



WEST ELEVATION



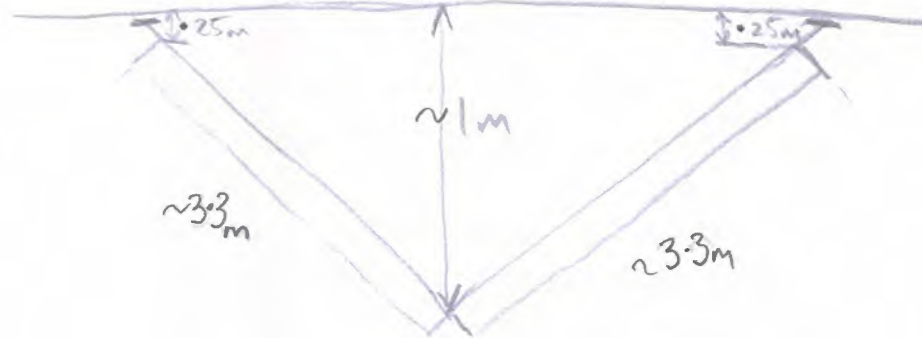
NORTH ELEVATION

LED SIGNAGE APPROX

FIN ADJUSTMENT TO ALLOW LED SIGNAGE & MAKES FIN'S MIRRORED & ALLOWS FACADE & SIGNAGE TO BE INTEGRATED & PROVIDE A HIGH QUALITY APPEARING LOOK NOTE IN INTERIM STATIC SIGNS

ALLOW SIGNAGE ON THIS FACE 3 x 3.3 x 1.1m

WESTERN FACE LED SIGNS BUILDING



GENERAL NOTES

EXTERNAL ELEVATIONS TO BE READ IN CONJUNCTION WITH THE FINISHES SCHEDULE

EXTERNAL LEGEND

- AF AFFIX FLASHING FOLDED METAL SHEET COLORBOND FINISH
- BC1 BARGE CAPPING FOLDED METAL SHEET COLORBOND FINISH
- BG BOX GUTTER FOLDED METAL SHEET
- BAL PROPRIETARY HANDRAIL AND BALUSTRADE
- BOLLAND BOLLARD FIXED STEEL, PAINTED SAFETY YELLOW FINISH
- COL STRUCTURAL COLUMNS REFER TO STRUCTURAL ENGINEER FOR DETAILS, PAINT FINISH
- DP1 DOWNPIPE COLORBOND FINISH
- EG1 EAVES GUTTER COLORBOND FINISH
- EJ EXPRESSED JOINT
- FG FIXED GLAZING REFER TO WINDOW ELEVATIONS FOR FURTHER DETAILS
- MD1 1.44MM PROFILED METAL ROOF SHEETING COLORBOND FINISH INCLUDING SAFETY MESH AND INSULATION BLANKET WITH SPACER SYSTEM
- OF OVERFLOW OUTLET
- PC1 150MM THICK PRECAST CONCRETE PANEL, PAINT FINISH STANDARD GREY
- PC2 150MM THICK PRECAST CONCRETE PANEL, PAINT FINISH DULUX FLUPTON QUICKING
- PC3 150MM THICK PRECAST CONCRETE PANEL, PAINT FINISH MATCH TO MONUMENT
- RC RIDGE CAPPING
- RD1 ROLLER SHUTTER DOOR
- RF1 150MM PC SHEET WITH EXPRESSED JOINTS SUPPORTED TO METAL TOP HAT BRACING, SAPPING LAYER BEHIND TOP HAT BRACING

WESTERN FACE SIGNAGE
~3.5% COVERAGE OF FACADE BY AREA

NORTHERN FACE SIGNAGE
~8% COVERAGE OF FACADE BY AREA

REDUCES OUR CURRENT SIGNAGE ON BUILDINGS FROM 7 TO 5

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PRELIMINARY

ISSUE	DATE	DESCRIPTION	ISSUED BY	ISSUE	DATE	DESCRIPTION	ISSUED BY
P5	23.04.2019	100% GPM ISSUE	HQ				
P4	13.02.2019	70% GPM ISSUE	HQ				
P3	12.02.2019	ISSUED FOR 70% GPM COSTING	HQ				
P2	31.01.2019	ISSUED FOR 70% GPM COSTING	TR				
P1	29.01.2019	ISSUED TO CONSULTANTS	TR				



CLIENT
COOK BUILDING AND DEVELOPMENT
135 GREENHILL ROAD, UNLEY SA 5061

ARCHITECT
BELL ARCHITECTURE
Suite 117, 17 King William Road, Unley SA 5061 P.O. Box 3081, Unley SA 5061 P 08 8273 3876 F 08 8297 7009



JOB TITLE BRIGHTON OVAL REDEVELOPMENT CNR BRIGHTON ROAD AND HIGHET AVENUE, BRIGHTON	DRAWING TITLE BUILDING 1 ELEVATIONS
JOB NO BA180095	DRAWING SCALE @ A1 1:100
DRAWN BY NQ/TR	DRAWING NO WD1311
REVISION P5	

Item No: **14.7**

Subject: **BUDGET AND ANNUAL BUSINESS PLAN UPDATE – AS AT 30 SEPTEMBER 2019**

Date: 22 October 2019

Written By: Management Accountant

General Manager: Business Services, Ms P Jackson

SUMMARY

This report covers the first update of Council's 2019/20 budget conducted as at 30 September 2019.

A comprehensive review of Municipal budgets has decreased the forecast operating deficit by \$300 to \$222,724. This deficit, due to budget carry forwards, is offset by the \$1.9m surplus in 2018/19 which over the two year period places Council in a strong financial position.

Capital expenditure has increased by \$307,550 as a result of additional projects already approved by Council. Capital revenue has increased by \$3,084,172 primarily to account for funding received in previous financial years, but to be applied to construction in 2019/20.

Attached are financial reports for Municipal and Alwyndor operations, commercial activities and progress summaries and analysis of Annual Business Plan projects.

RECOMMENDATION

1. **That Council notes the first 2019/20 budget update for Council's municipal operations including:**
 - (a) **a decrease in the forecast operating deficit for 2019/20 of \$300 from \$223,024 to \$222,724;**
 - (b) **an increase in forecast capital expenditure of \$307,550 from \$31.644 million to \$31.951 million;**
 - (c) **an increase in forecast capital revenue of \$3.084 million from \$4.920 million to \$8.004 million;**
 - (d) **a decrease in forecast net financial liabilities of \$2.776 million at 30 June 2020 from \$30.620 million to \$27.844 million.**
2. **That Council notes for Alwyndor operations no change to the 2019/20 original budget forecast.**
3. **That Council note the Annual Business Plan quarterly update for September 2019.**

COMMUNITY PLAN

Culture: Being financially accountable

COUNCIL POLICY

Not applicable.

STATUTORY PROVISIONS

Local Government (Financial Management) Regulations 2011, Regulation 9.

BACKGROUND

The Local Government (Financial Management) Regulations 2011 require three specific budget performance reports to be prepared and considered by Councils including:

1. Budget Update (at least twice per year);
2. Mid-year Budget Review (once per year); and
3. Report on Financial Results (after completion and audit of annual financial statement of previous financial year).

The three reports collectively are intended to provide a comprehensive reporting process that allows Council to track performance against the financial targets it established in its annual budget.

REPORT

The current forecast projections comprise the original budget adopted by Council at its meeting on 11 June 2019 and items carried forward from 2018/19 adopted by Council on 13 August 2019. Following a comprehensive review of these budgets no change is proposed to Alwyndor's budgeted operating result, but a number of proposed variations have been identified for Municipal operations.

Positive operational variances have been forecast with additional income expected as a result of a busy events season in Glenelg which includes a number of beach concerts. This has been offset by additional operating expenditure most of which has already been approved by Council.

The result is a reduction to the forecast operating deficit by \$300 to \$222,724. Though the forecast remains in deficit this is offset by the \$1.9m surplus in 2018/19 which over the two year period places Council in a strong financial position.

The capital expenditure variance includes a number of projects already approved by Council such as pedestrian crossing improvements at Esplanade, Brighton and Kibby Avenue, Glenelg North. Capital revenue has also increased as a result of grant funding for the aforementioned projects

and the application of grant funding received in 2018/19 for the completion of the Minda Coast Park and Brighton Oval Clubrooms projects.

Further details of the amounts and notes along with funding statements for both Council Municipal and Alwyndor operations have been prepared and are attached to this report.

Refer Attachment 1

The statements comprise six columns:

- The 2019/20 original full year budget.
- The current year to date revised forecast.
- Actual to 30 September 2019.
- Year to date variance to 30 September 2019.
- The current approved full year revised forecast comprising the original budget and items carried forward from 2018/19.
- Proposed budget forecasts variances arising from this budget update.

Major year-to-date variances have been accounted for as part of this budget update. The remaining year-to-date variances are the result of budget timings.

Waste Management

A number of recent issues have affected the cost of providing waste collection services for Council, namely the increase in the Environmental Protection Agency (EPA) Levy and the 'China Sword' policy regarding recycled waste.

It is forecast that the increase in the EPA Levy from \$103 to \$110 from July and then a further increase to \$140 in January will result in an additional cost to Council of \$165,000. No adjustment has been proposed at this update as it is expected the additional expenditure will be offset by operational savings identified throughout the year. An update will be provided to Council as part of the half-yearly budget review in December.

Discussions are currently being held with our waste provider over recycling costs, due to the 'China Sword' policy. As the outcome of these discussions are not yet known no budget adjustment is recommended at this time. When discussions are completed a report, along with any financial implications, will be presented to Council.

Commercial Activities

Comparative financial reports to 30 September 2019 have been provided for councils major commercial activities including Brighton Caravan Park, Partridge House and Partridge Street carpark.

Refer Attachment 2

Financial Indicators

Financial indicators have been prepared including an operating surplus ratio, net financial liabilities ratio and asset sustainability ratio.

The operating surplus ratio is determined by calculating the operating surplus/(deficit) before capital amounts as a percentage of total operating revenue.

The net financial liabilities ratio is determined by calculating total liabilities less financial assets as percentage of total operating revenue.

Another relevant measure of ability to service debt is the interest cover ratio. The interest cover ratio is measured by calculating net financial interest as a percentage of the total operating revenue. A ratio of 5 per cent indicates that for every \$100 of revenue \$5 is spent in net interest payments. The current interest cover ratio indicates that Council is in a strong financial position to manage debt.

The asset sustainability ratio is determined by calculating capital expenditure on the renewal or replacement of existing assets, excluding new capital expenditure as a percentage of depreciation. This ratio measures the extent to which existing infrastructure and assets are being replaced.

The following tables provide updated forecasts for these and other major ratios for Council, Alwyndor and the consolidated result for both entities at 30 September 2019.

Municipal Funds	Target – from 2019/20 Annual Budget/LTFP	Original Budget Forecast	Revised Budget Forecast
Operating Result*	≥ 0	\$252,376	(\$222,724)
Operating Ratio**	$\geq 0\%$	0.5%	(0.5%)
Net Financial Liabilities ratio***	$\leq 75\%$	60%	58%
Interest Cover Ratio****	$< 5\%$	1.2%	1.2%
Asset Sustainability Ratio *****	90% -110%	127%	129%

***Operating Result** is the result from total operating income less total operating expenses before asset disposals, amounts received for assets and changes in the valuations of assets.

****Operating Ratio** expresses the operating result as a percentage of total operating income.

*****Net Financial Liabilities Ratio** expresses total liabilities less total financial assets as a percentage of total operating income.

******Interest Cover Ratio** expresses finance costs including interest on borrowings less interest on investments as a percentage of total operating revenue excluding interest on investments.

*******Asset Sustainability Ratio** is defined as net capital expenditure on the renewal and replacement of existing assets expressed as a percentage of the asset management plan required expenditure.

Ratio – Alwyndor Funds	Target – from 2019/20 Annual Budget/LTFP	Original Budget Forecast	Revised Budget Forecast
Operating Result	≥ 0	(\$180,076)	(\$180,076)
Net Financial Liabilities ratio	NA	77%	75%
Asset Sustainability Ratio	90% -110%	72%	72%

Ratio – Consolidated Funds *	Target – from 2019/20 Annual Budget/LTFP	Original Budget Forecast	Revised Budget Forecast
Operating Result	≥ 0	\$72,300 Surplus	(\$402,800) Deficit
Operating Ratio	$\geq 0\%$	0.1%	(0.6)%
Net Financial Liabilities ratio	$\leq 75\%$	66%	63%
Interest Cover Ratio	$\leq 5\%$	0.3%	0.3%
Asset Sustainability Ratio	90% -110%	127%	129%

*Amounts and ratios include Alwyndor operations.

Additional financial indicators have been identified for Alwyndor operations which give a better measure of financial performance. These measures and indicators have been included in the table below as at 30 September 2019.

Additional Alwyndor Performance Indicators	Target	Actual to 30 September 2019	Notes
Bed occupancy rate – year-to-date average	97.5%	99.38%	
Cash Liquidity Level – ability to refund bonds/refundable accommodation deposits (RAD's)	Minimum of \$2m	\$5m @ call	
Accommodation Bond/RAD Level – to ensure it is increasing to provide financial reserves for future capital expenditure	\$31.2m	\$31.0m (0.6% decrease)	
Cash to total revenue	6.33%	4.36%	1
Percentage of full pension funded beds – this determines eligibility for Federal Government refurbishment supplement funding	55 beds – 41%	54 beds – 40%	
Resident Financial Position – surplus/(deficit) position per resident	(\$3.70) deficit per resident per day	(\$9.40) deficit per resident per day	2

Notes

1. Due to operating deficit.
2. Deficit result is due to the increased costs for employee wages and agency costs to assist with accreditation.

Annual Business Plan Quarterly Update

The Annual Business Plan and each of the projects within it, are linked to the Council's Strategic Plan, and the five pillars within it which comprise:

- Community – a healthy, creative and connected community
- Environment – A community connected to our natural environment

- Economy – A diverse and resilient local economy
- Placemaking – An accessible, vibrant and safe coastal city that celebrates our past to build for our future
- Culture – An effective customer-centered organization

In keeping with these strategic linkages the progress summaries are presented as five reports, each with projects connected to their relevant pillars.

In summary, at the first quarter, of 227 capital and new initiative projects, 7% are complete, 41% are on track for completion, 50% are yet to start. Three projects are on hold awaiting a decision or action by an external stakeholder.

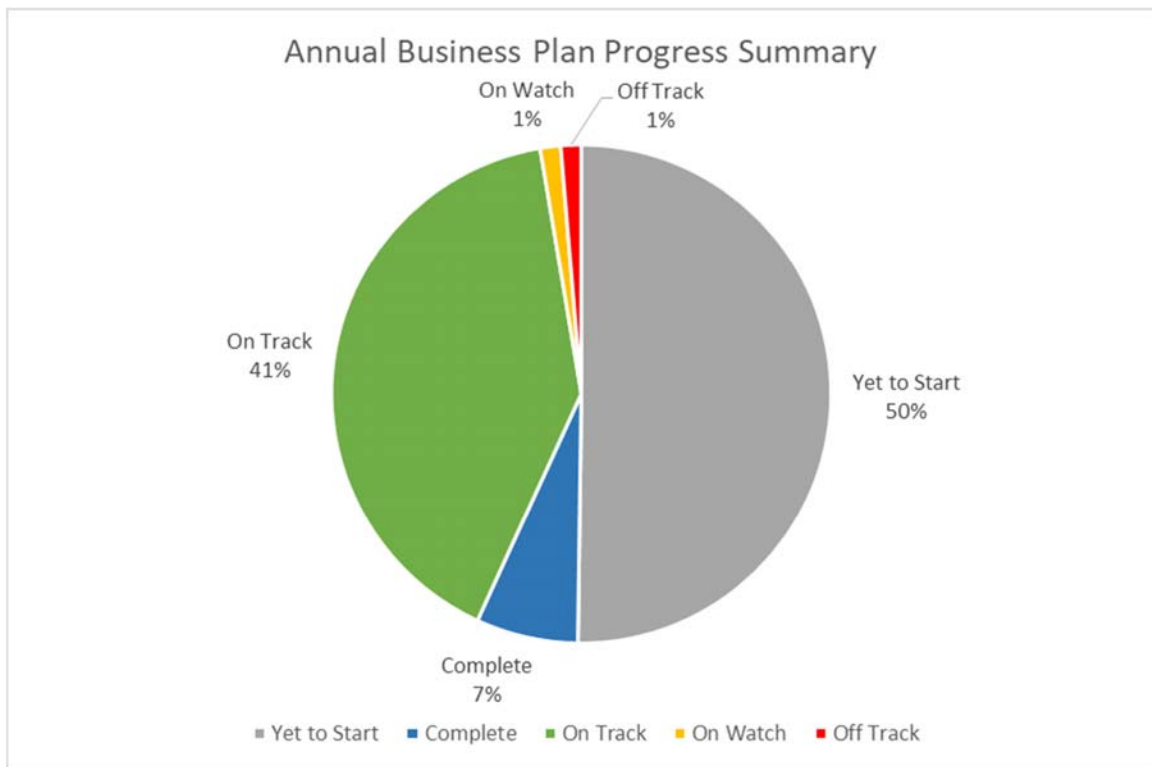
Three projects are classified as off track, these comprise:

1. Wigley Reserve Playspace and Fitness Hub
2. Advanced Pump Track/Jump Line
3. Holdfast Bay Community Centre Masterplan

Full details are available in the reports attached.

Refer Attachment 3

Annual Business Plan Progress Summary		
Status	Number of Projects	
Yet to Start	114	50%
Complete	15	7%
On Track	92	41%
On Watch	3	1%
Off Track	3	1%
Total	227	

**BUDGET**

The content and recommendation of this report indicates the effect on the budget.

LIFE CYCLE COSTS

The nature and content of this report is such that life cycle costs are not applicable.

Attachment 1





City of Holdfast Bay

Municipal Funds Statement as at September 2019

2019 - 2020 Original Budget \$'000	Year to Date				2019 - 2020 Adopted Forecast \$'000	Proposed Forecast Adjustment \$'000	Note
	Adopted Forecast \$'000	Actual \$'000	Variance \$'000				
(758)	(251)	(275)	24	Administrative Services	(735)	-	
1,443	137	141	(4)	FAG/R2R Grants	1,443	-	
(994)	(345)	(364)	19	Financial Services	(994)	-	
(9,288)	(2,341)	(2,289)	(52)	Financial Services-Depreciation	(9,288)	-	
(252)	-	-	-	Financial Services-Employee Leave Provisions	(252)	-	
(655)	62	62	(1)	Financial Services-Interest on Borrowings	(655)	-	
230	-	-	-	Financial Services-SRWRA	230	-	
35,317	36,188	36,173	15	General Rates	35,317	-	
(1,509)	(449)	(486)	37	Governance & Risk	(1,509)	-	
(675)	(177)	(207)	30	Human Resources	(675)	-	
(2,965)	(1,357)	(1,363)	6	Strategy & Innovation	(3,040)	(100)	1
(546)	(172)	(125)	(47)	Business Development	(546)	(17)	2
(955)	(201)	(184)	(18)	Community Development	(974)	-	
(352)	(107)	(82)	(25)	Community Engagement Admin	(352)	-	
(864)	(158)	(114)	(44)	Community Events	(864)	60	3
(296)	(78)	(83)	5	Community Services Administration	(323)	-	
(186)	(43)	(36)	(7)	Community Transport	(186)	-	
(6)	19	12	7	Community Wellbeing	(169)	-	
(620)	(148)	(129)	(20)	Customer Service	(620)	-	
-	401	415	(14)	Jetty Road Mainstreet	(55)	-	
(1,503)	(404)	(404)	-	Library Services	(1,503)	-	
-	32	62	(30)	SA HACC	(104)	-	
(339)	(80)	(84)	4	Tourism & Marketing Admin	(339)	-	
(1,862)	(322)	(261)	(60)	Asset Management	(1,862)	-	
(1,412)	(345)	(306)	(40)	Assets and City Services	(1,395)	-	
49	(2)	36	(38)	Cemeteries	49	-	
715	176	165	11	City Regulation	715	-	
1,018	13	(26)	39	Commercial - Brighton Caravan Park	1,018	-	
(2)	5	2	2	Commercial - Partridge House	(2)	-	
456	114	81	33	Commercial - Recreational Clubs Leases	456	(31)	4
(902)	(168)	(127)	(41)	Development Services	(906)	100	5
(826)	(118)	(88)	(30)	Environmental Services	(834)	(12)	6
(583)	(140)	(148)	8	Infrastructure Maintenance	(627)	-	
(18)	(4)	(3)	(1)	Property Maintenance	(18)	-	
(7,519)	(1,624)	(1,618)	(6)	Public Spaces	(7,526)	-	
(3,921)	(714)	(662)	(52)	Waste Management	(3,928)	-	
832	-	-	-	Less full cost attribution - % admin costs capitalised	832	-	
252	27,393	27,684	(290)	=Operating Surplus/(Deficit)	(223)	-	
-	-	-	-	Net Gain/loss on disposal of assets	-	-	
9,288	2,341	2,289	52	Depreciation	9,288	-	
22	-	-	-	Other Non Cash Items	22	-	
9,310	2,341	2,289	52	Plus Non Cash Items in Operating Surplus/(Deficit)	9,310	-	
9,563	29,734	29,973	(238)	=Funds Generated from Operating Activities	9,087	-	
3,524	2,024	4,978	(2,954)	Amounts Received for New/Upgraded Assets	3,524	3,084	7
357	-	-	-	Proceeds from Disposal of Assets	1,396	-	
3,881	2,024	4,978	(2,954)	Plus Funds Sourced from Capital Activities	4,920	3,084	
(7,916)	(1,060)	(468)	(592)	Capital Expenditure on Renewal and Replacement	(9,385)	(60)	8
(14,975)	(3,065)	(2,655)	(410)	Capital Expenditure on New and Upgraded Assets	(22,259)	(248)	9
(22,891)	(4,125)	(3,123)	(1,002)	Less Total Capital Expenditure	(31,644)	(308)	
203	7	4	3	Plus:Repayments of loan principal by sporting groups	203	-	
203	7	4	3	Plus/(less) funds provided (used) by Investing Activities	203	-	
(9,244)	27,640	31,832	(4,191)	= FUNDING SURPLUS/(REQUIREMENT)	(17,433)	2,777	
Funded by							
-	3,290	3,290	-	Increase/(Decrease) in Cash & Cash Equivalents	(4,739)	(109)	
(10,190)	24,301	28,493	(4,192)	Non Cash Changes in Net Current Assets	-	2,886	
947	-	-	-	Less: Proceeds from new borrowings	(13,641)	-	
947	49	49	-	Plus: Principal repayments of borrowings	947	-	
(9,244)	27,640	31,832	(4,191)	=Funding Application/(Source)	(17,433)	2,777	

Note 1 – Strategy and Innovation - \$100,000 reallocation

Reallocation of Shopfront Character Grants budget from Development Services - see note 5.

Note 2 – Business Development - \$17,000 unfavourable

Consulting and cataloguing support required for Kaurna exhibit.

Note 3 – Community Events - \$60,000 favourable

Additional revenue to be raised as part of the summer event program at Glenelg including beach concerts.

Note 4 – Commercial – Recreational Clubs Leases - \$31,000 unfavourable

Additional maintenance costs associated with the running of the Kauri Community & Sporting Complex (Council resolution C230719/1564).

Note 5 – Development Services - \$100,000 reallocation

Reallocation of Shopfront Character Grants budget to Strategy & Innovation (\$100,000) - see note 1.

Note 6 – Environmental Services - \$12,000 favourable

New dog tidy bag dispensers and compostable bags at various locations – operational element of project (Council resolution C270819/1596).

Note 7 – Amounts Received for New/Upgraded Assets - \$3,084,000 favourable

- \$1,523,000 – remainder of grant funding received in 2018/19 for Minda Coast Park to be applied to capital expenditure incurred in 2019/20.
- \$1,363,000 – remainder of grant funding received in 2018/19 for Brighton Oval Clubrooms construction to be applied to capital expenditure incurred in 2019/20.
- \$100,000 – Department of Planning, Transport and Infrastructure (DPTI) grant funding for improvements to pedestrian infrastructure at Kibby Avenue (Council resolution C090719/1542) – See Note 9.
- \$98,000 – DPTI grant funding for a wombat crossing upgrade on Esplanade, Brighton (Council resolution C140519/1478) – See Note 9.

Note 8 – Capital Expenditure on Renewal and Replacement - \$60,000 unfavourable

- \$60,000 – increase in costs to repair a retaining wall at Glenelg Oval as part of the Holdfast Tennis Club renewal works (Council resolution C240919/1618).

Note 9 – Capital Expenditure on New and Upgraded Assets - \$248,000 unfavourable

- \$128,000 – wombat crossing upgrade on Esplanade, Brighton (Council resolution C140519/1478) – see note 7.
- \$100,000 – improvements to pedestrian infrastructure at Kibby Avenue (Council resolution C090719/1542) – See Note 7.
- \$13,000 – drinking fountain and water reticulation system to be installed at Bowker Oval (Council resolution C090719/1534).
- \$5,000 – No Right Turn sign to be installed at corner of Partridge Street and Jetty Road, Glenelg (Council resolution C280519/1497).
- \$2,000 – new dog tidy bag dispensers and compostable bags at various locations - capital element of project (Council resolution C270819/1596).



City of Holdfast Bay

Capital Expenditure Summary by Budget Item to September 2019

2019-20 Original Budget \$'000	Year to Date			2019-20 Adopted Forecast \$'000
	Adopted Forecast \$'000	Actual \$'000	Variance \$'000	
(832)	-	-	- Full Cost Attribution	(832)
(660)	(151)	(67)	(83) Information Technology	(660)
-	-	-	- Commercial and Economic Enterprises	(27)
(95)	(33)	(33)	- Brighton Library	(95)
(120)	-	-	- Community Bus	(120)
-	-	-	- Sport and Recreation	(629)
(3)	-	-	- Community Loop Bus	-
(10)	-	-	- Depot and Stores	(10)
(780)	(44)	-	(44) Machinery Operating	(985)
(1,334)	(296)	(83)	(214) Road Construction and Re-seal Program	(1,334)
-	-	-	- Car Park Construction	(43)
(393)	(47)	(13)	(34) Footpath Program	(433)
(2,667)	(75)	(92)	17 Stormwater Drainage Program	(3,004)
(295)	-	(1)	1 Traffic Control Construction Program	(295)
(1,152)	(258)	(207)	(51) Kerb and Water Table Construction Program	(1,175)
(40)	(10)	-	(10) Other Transport - Bus Shelters etc.	(55)
(9,908)	(1,225)	(861)	(363) Reserve Improvements Program	(12,284)
(1,883)	(118)	(122)	4 Land, Buildings and Infrastructure Program	(3,141)
(2,615)	(68)	(40)	(27) Streetscape Program	(3,885)
(102)	(1,800)	(1,604)	(196) Foreshore Improvements Program	(2,532)
-	-	-	- Caravan Park - General	(104)
(22,891)	(4,125)	(3,123)	(1,002) Total	(31,644)

**Alwyndor Aged Care
Funds Statement as at 30 September 2019**

2019-20 Original Budget \$'000	Year to Date				Proposed Forecast Adjustment \$'000	Note
	Original Budget \$'000	Actual YTD \$'000	Variance \$'000			
3,970	958	943	15	User Charges	(443)	1
10,339	2,589	2,620	(31)	Operating Grants and Subsidies	-	
491	124	112	12	Investment Income	-	
3,074	769	657	111	Reimbursements	(664)	1
1,753	430	828	(398)	Other Income	1,107	1
19,627	4,869	5,161	(292)	Operating Revenue	-	
(13,915)	(3,761)	(3,319)	(442)	Employee Costs - Salaries & Wages	421	1
(4,591)	(802)	(1,641)	839	Materials, contracts and other expenses	(421)	1
(125)	(31)	(15)	(16)	Finance Charges	-	
(1,177)	(287)	(301)	14	Depreciation	-	
(19,808)	(4,882)	(5,277)	395	Less Operating Expenditure	-	
(181)	(13)	(116)	103	=Operating Surplus/(Deficit)	-	
1,177	287	301	(14)	Depreciation	-	
128	32	40	(8)	Provisions	-	
1,305	319	341	(22)	Plus Non Cash Items in Operating Surplus/(Deficit)	-	
1,124	307	225	81	=Funds Generated from Operating Activities	-	
(844)	(74)	(30)	(44)	Capital Expenditure on New and Upgraded Assets	-	
(844)	(74)	(30)	(44)	Less Total Capital Expenditure	-	
280	232	195	37	= Funding SURPLUS/(REQUIREMENT)	-	
Funded by						
280	232	195	37	Increase/(Decrease) in Cash & Cash Equivalents	-	
280	232	195	37	=Funding Application/(Source)	-	

**Alwyndor Aged Care – Notes
September 2019**

1 Updated Forecast

The forecast has been updated to reflect the reallocation of budget lines to align the reports with the General Purpose Financial Statements. The changes are as follows:

- Accommodation payments and Means Tested fees reallocated from User Charges to Other Income
- Brokered Services reallocated from Reimbursements to Other Income
- Equipment Rental reallocated from Other Income to User Charges
- Agency Costs reallocated from Employee Costs to Materials, Contracts and Other Expenses



City of Holdfast Bay Municipal Funds Statement as at September 2019

	July		August		September		YTD Revised	Actual
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	YTD
	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000	\$,000
Administrative Services	(8)	(32)	(195)	(198)	(49)	(45)	(251)	(275)
FAG/R2R Grants	-	-	137	141	-	-	137	141
Financial Services	(32)	(42)	(250)	(249)	(64)	(73)	(345)	(364)
Financial Services-Depreciation	-	-	-	-	(2,341)	(2,289)	(2,341)	(2,289)
Financial Services-Interest on Borrowings	64	66	(3)	(4)	1	1	62	62
General Rates	36,340	36,483	(169)	(333)	17	22	36,188	36,173
Governance & Risk	(259)	(298)	(145)	(149)	(46)	(39)	(449)	(486)
Human Resources	(6)	(58)	(82)	(51)	(89)	(98)	(177)	(207)
Strategy & Innovation	(984)	(350)	(188)	(882)	(185)	(131)	(1,357)	(1,363)
Business Development	(133)	(24)	19	(74)	(58)	(27)	(172)	(125)
Community Development	(41)	(47)	(90)	(75)	(71)	(62)	(201)	(184)
Community Engagement Admin	(42)	(35)	(32)	(23)	(33)	(23)	(107)	(82)
Community Events	(59)	(25)	(54)	(44)	(45)	(45)	(158)	(114)
Community Services Administration	(16)	(17)	(33)	(35)	(29)	(30)	(78)	(83)
Community Transport	(12)	(9)	(21)	(17)	(11)	(10)	(43)	(36)
Community Wellbeing	181	179	(95)	(99)	(66)	(68)	19	12
Customer Service	(31)	(32)	(62)	(57)	(55)	(40)	(148)	(129)
Jetty Road Mainstreet	(102)	529	593	(76)	(91)	(39)	401	415
Library Services	(90)	(98)	(185)	(182)	(129)	(124)	(404)	(404)
SA HACC	72	57	(18)	15	(21)	(10)	32	62
Tourism & Marketing Admin	(19)	(23)	(37)	(36)	(25)	(25)	(80)	(84)
Asset Management	(83)	(72)	(153)	(131)	(86)	(58)	(322)	(261)
Assets and City Services	(71)	(67)	(145)	(139)	(129)	(100)	(345)	(306)
Cemeteries	0	13	3	13	(5)	10	(2)	36
City Regulation	30	7	(1)	99	147	59	176	165
Commercial - Brighton Caravan Park	88	93	(91)	(143)	15	24	12	(26)
Commercial - Partridge House	7	17	14	(11)	(16)	(3)	5	2
Commercial - Recreational Clubs Leases	37	31	42	23	35	27	114	81
Development Services	(28)	(23)	(69)	(47)	(71)	(56)	(168)	(127)
Environmental Services	(7)	9	(13)	(41)	(98)	(57)	(118)	(88)
Infrastructure Maintenance	(28)	(25)	(78)	(85)	(34)	(38)	(140)	(148)
Property Maintenance	(0)	(3)	(0)	0	(4)	(0)	(4)	(3)
Public Spaces	(585)	(550)	(605)	(547)	(435)	(521)	(1,624)	(1,618)
Waste Management	(46)	(78)	(325)	(278)	(342)	(305)	(714)	(662)
Less full cost attribution - % admin costs capitalised	-	-	-	-	-	-	-	-
=Operating Surplus/(Deficit)	34,137	35,575	(2,331)	(3,717)	(4,412)	(4,175)	27,393	27,684
Depreciation	-	-	-	-	2,341	2,289	2,341	2,289
Plus Non Cash Items in Operating Surplus/(Deficit)	-	-	-	-	2,341	2,289	2,341	2,289
=Funds Generated from Operating Activities	34,137	35,575	(2,331)	(3,717)	(2,072)	(1,886)	29,734	29,973
Amounts Received for New/Upgraded Assets	40	2,122	1,900	-	84	2,855	2,024	4,978
Plus Funds Sourced from Capital Activities	40	2,122	1,900	-	84	2,855	2,024	4,978
Capital Expenditure on Renewal and Replacement	(163)	(62)	(225)	(171)	(672)	(234)	(1,060)	(468)
Capital Expenditure on New and Upgraded Assets	(40)	(1,011)	(2,011)	(1,044)	(1,013)	(599)	(3,065)	(2,655)
Less Total Capital Expenditure	(203)	(1,074)	(2,236)	(1,215)	(1,685)	(833)	(4,125)	(3,123)
Plus:Repayments of loan principal by sporting groups	-	-	3	-	4	4	7	4
Plus/(less) funds provided (used) by Investing Activities	-	-	3	-	4	4	7	4
= FUNDING SURPLUS/(REQUIREMENT)	33,973	36,624	(2,664)	(4,932)	(3,669)	140	27,640	31,832
Funded by								
Increase/(Decrease) in Cash & Cash Equivalents	1,237	1,237	908	908	1,144	1,144	3,290	3,290
Non Cash Changes in Net Current Assets	32,724	35,374	(3,607)	(5,875)	(4,816)	(1,007)	24,300	28,493
Plus: Principal repayments of borrowings	12	12	34	34	3	3	49	49
=Funding Application/(Source)	33,973	36,624	(2,664)	(4,932)	(3,669)	140	27,640	31,832

Attachment 2



BRIGHTON CARAVAN PARK		Actual \$	Actual \$
		01/07/18 to 30/09/18	01/07/19 to 30/09/19
Revenue From Cabins and Sites			
Oceanview Spa Villas	16,550		20,555
Waterview Villas	52,907		55,040
Seaside Cabins	32,358		32,744
Budget Cabin - No Ensuite	3,621		6,798
Special Access Hillside Cabin	2,673		5,257
Hillside Cabins	11,455		4,125
Powered Grass Sites	28,934		36,026
Unpowered Sites	1,809		-
Premium Powered Sites	16,159		8,695
Powered Slab Sites	47,467		40,804
Beachfront Powered Grass Sites	17,888		40,514
Sea Breeze Cabins	96,341		87,369
Miscellaneous Income	2,529		8,106
		330,691	346,034
Operational Costs			
Management costs	(160,655)		(163,076)
Repairs and Maintenance	(52,940)		(11,320)
Marketing/Website	(5,152)		(4,524)
Site Operational Costs	(9,938)		(10,578)
Office Operational Costs	(9,319)		(19,997)
Water	(119)		-
Electricity	(10,153)		(11,917)
Gas	(4,234)		(2,305)
Insurance	(5,211)		(5,776)
		(257,721)	(229,493)
Earnings Before Interest, Tax and Depreciation (EBITD)		72,970	116,542
Depreciation		(40,230)	(40,230)
Earnings Before Interest and Tax (EBIT)		32,740	76,312
EBIT Margin		9.9%	22.1%

OCCUPANCY RATES		Actual %	Actual %
		01/07/18 to 30/09/18	01/07/19 to 30/09/19
Accommodation Type			
Cabins	46.60%		50.89%
Sites	31.49%		37.45%
Average Total	41.20%		46.41%

PARTRIDGE HOUSE	Actual \$ 01/07/18 to 30/09/18	Actual \$ 01/07/19 to 30/09/19
Revenue From Functions and Room Hire		
Wedding Ceremony Only	4,739	4,200
Wedding Ceremony with Reception	1,818	-
Wedding Reception Only	-	-
Catering Contract	64	-
Catering - Internal	2,909	3,650
Funeral Service	5,355	11,750
Private Function	6,200	11,670
Corporate Meeting	491	-
Community Benefit Group	9,623	9,440
Equipment Hire	2,069	3,475
	<u>33,266</u>	<u>44,185</u>
Operational Costs		
Employment Costs	(26,907)	(27,811)
Repairs and Maintenance	(10,352)	(3,196)
Marketing/Website	(943)	(1,630)
Property Operational Costs	(3,397)	(2,049)
Office Operational Costs	(2,241)	(195)
Electricity	(2,343)	(2,338)
	<u>(46,183)</u>	<u>(37,221)</u>
Earnings Before Interest, Tax and Depreciation (EBITD)	(12,916)	6,964
Depreciation	(9,272)	(9,272)
Earnings Before Interest and Tax (EBIT)	(22,189)	(2,308)
EBIT Margin	(66.7%)	(5.2%)

NUMBER OF EVENTS BY TYPE	Actual No. 01/07/18 to 30/09/18	Actual No. 01/07/19 to 30/09/19
Event Type		
Wedding *	6	3
Funeral	15	23
Community Function	111	109
Private Function	8	4
Conference/Meeting	8	10
Total Number of Events	148	149

* Wedding income received on a prepayment basis

PARTRIDGE STREET CAR PARK	Actual \$ 01/07/18 to 30/09/18	Actual \$ 01/07/19 to 30/09/19
Car Parking Revenue	17,728	18,190
Operating Costs	(16,838)	(17,949)
Operating Costs - Property	(6,470)	(10,292)
Earnings Before Interest, Tax and Depreciation (EBITD)	(5,580)	(10,051)
Depreciation	(29,704)	(29,704)
Earnings Before Interest and Tax (EBIT)	(35,284)	(39,754)
EBIT Margin	(199.0%)	(218.6%)

CAR PARK USAGE	Actual No. 01/07/18 to 31/08/18	Actual No. 01/07/19 to 31/08/19
Car Park		
Eastern Car Park - No. of Transactions	25,847	25,477
Western Car Park - No. of Transactions	20,035	21,049
Total No. of Transactions	45,882	46,526

Attachment 3



City of Holdfast Bay - Business Plan - Status Report - Economy

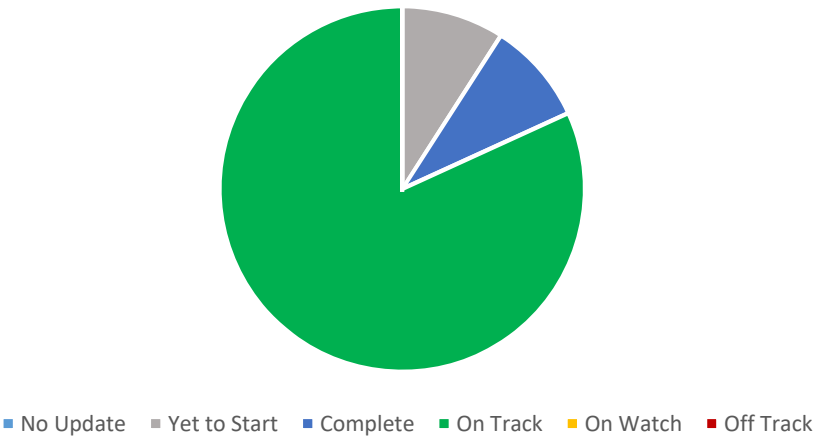
As at: September 2019

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ECONOMY
A diverse and resilient
local economy




Annual Business Plan Projects






Economy Summary

No Update	0
Yet to Start	1
Complete	1
On Track	9
On Watch	0
Off Track	0
Total	11

Economy - New Initiative								
Action	Title	Project Status	Project Stage	Responsible Officer	Start Date	Due Date	Rating	Notes
ACT00655	Event Attraction and Investment Fund	On Track	Design	Sally Heading			●	Strategic Plan in draft form - due end of October. This will drive the implementation of the fund.
ACT00656	Event Coordinator - Position Continuation	Complete	Complete	Sally Heading			●	
ACT00664	Digital Training	On Track	Design	Virginia Miller	1/07/2019	30/06/2020	●	The 2019 digital training is currently being developed based on the success of 2018 model. Fifteen businesses participated in Social media training occurred on 24 July at the Brighton Civic Centre followed by mentoring for participants.
ACT00665	Small Business Development Grants	On Track	Implementation	Virginia Miller	1/07/2019	30/06/2020	●	2019/20 small business grants are available via the Smarty Grants online applications form on the Business page of Council website. one grant has been received and five inquiries have occurred.
ACT00666	Circular Economy Audit	On Track	Design	Virginia Miller	1/08/2019	30/06/2020	●	Project scope has been developed and discussions are occurring with Flinders University on delivering the research and mapping for Somerton Park.

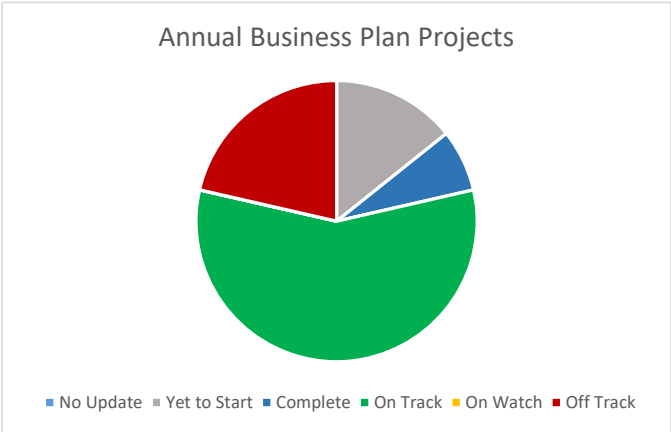
ACT00667	Western Adelaide Alliance Initiatives	On Track	Design	Virginia Miller	1/07/2019	30/06/2020		The Western Adelaide Activation Plan has been developed for the next three years. Projects have been identified in key areas focusing on health, ageing and disability, visitor economy, defence, living in the west and grown western Adelaide.
ACT00685	Glenelg Foreshore - Additional Electricity Supply	On Track	Design	Mathew Walsh	31/08/2019	30/06/2020		Initial scoping completed, compliance audit underway. Additional distribution board to be installed on Glenelg Foreshore.
ACT00693	Southern Adelaide Business Advisory Services	On Track	Design	Virginia Miller	1/07/2019	30/06/2020		State Government funding for the southern Adelaide business advisory services will cease in October 2019. A revised program is underway for businesses in Holdfast Bay, Marion and Onkaparinga and expected to commence 1 November 3019.

Economy - Carry Forward New Initiative								
Action	Title	Project Status	Project Stage	Responsible Officer	Start Date	Due Date	Rating	Notes
ACT00872	CARRY FORWARD - Brighton Caravan Park Wi-Fi	Yet to Start	Yet to Start	Fabienne Reilly	24/02/2020	30/06/2020		
ACT00874	CARRY FORWARD - Brighton Caravan Park - Stage 2 investigation and design	On Track	Design	Fabienne Reilly	1/03/2019	30/06/2020		Scope discussed and developed with BCP operators. Consultation with Kaurna late Oct.
ACT00878	CARRY FORWARD - Shopfront Grant 18-19	On Track	Implementation	Virginia Miller	3/09/2018	30/06/2020		There were a number of 2018/19 projects still in progress at the end of financial year that required extensions due to the availability of trades to complete the works and seasonal demand of the precincts.

City of Holdfast Bay - Business Plan - Status Report - Community

As at: September 2019

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Community Summary	
No Update	0
Yet to Start	2
Complete	1
On Track	8
On Watch	0
Off Track	3
Total	14


Community - Carry Forward Capital Works

Action	Title	Project Status	Project Stage	Responsible Officer	Start Date	Due Date	Rating	Notes
ACT00869	CARRY FORWARD - Partridge House Improvements	On Track	Design	Fabienne Reilly	9/12/2019	31/01/2020	<div></div>	These carry forward funds will be used to create a bin house to hide unsightly bins at the back of the house. Design has started.




Community - New Initiative

Action	Title	Project Status	Project Stage	Responsible Officer	Start Date	Due Date	Rating	Notes
ACT00650	Wigley Reserve Playspace and Fitness Hub Construction	Off Track	Design	Matthew Rechner	1/07/2019	28/08/2020	<div></div>	Detailed designs and costings have been completed for the new Wigley Reserve Playspace and Fitness Hub to a supply and construction budget of \$1,000,000. Council has allocated \$500,000 towards this project and administration were looking to match this with a \$500,000 DPTI Open Space grant however have been notified that we were unsuccessful. A report is going up to Council at the meeting on the 22 October recommending two potential options to progress this project. Administration are awaiting Council's decision to determine next steps.
ACT00651	Wattle Reserve Multi-use court upgrade	On Track	Tendering	Matthew Rechner	3/06/2019	27/12/2019	<div></div>	Construction will start week of the 7 October 2019 to redevelop the current 3:3 basketball court into a multi-use netball and basketball court with dual sided rings. Tender has been awarded to Surfacing Contractors Australia with project running on schedule and within budget.
ACT00652	Glenelg Oval Masterplan Stage 1 Holdfast Tennis Club	On Track	Design	Matthew Rechner			<div></div>	Courts/Lighting/Fencing: Detailed design has commenced and will be completed by end of October. Clubrooms: Draft Concept designs have been presented to the club and Councillors. Updated costing have been provided by RLB. A meeting with the club and Councillors will take place in the comings weeks to finalise design. Following this, a closed engagement and drop in session will allow for feedback from residents along Williams Avenue. Date for drop in session TBC. On Street Parking: Upgrades to parking along Williams Avenue (Northern End) will now be included in Stage 2 of the Master Plan.
ACT00653	Mobile Digital Hub	On Track	Implementation	David Lambert	1/07/2019	30/06/2020	<div></div>	Completed set up of Your View website. Items for purchase identified and purchasing commenced. 6% of budget expended.

ACT00657	Aboriginal Traineeship Grant	Complete	Complete	Sharon Somerville				Grant paid for this financial year to support Aboriginal Traineeship through Visitor Information Centre.
ACT00658	Social needs and Community Infrastructure Planning and analysis report update	On Track	Implementation	David Lambert	1/07/2019	31/12/2019		Contract with Flinders University for the Provision of Community Services Audit has been signed and 50% deposit provided as by terms of the contract. Flinders University have started collating necessary information to undertake project.
ACT00660	Dulcie Perry Reserve Playspace Redevelopment	On Track	Tendering	Matthew Rechner	1/07/2019	30/06/2020		Tender currently open and is due to close on Monday 14 October 2019. Requesting playspace to be constructed between 11 November and 20 December 2019. Construction timeline will depend on the availability of the successful contractor. Tender briefing held on site on Wednesday 2 October 2019. We are requesting contractors to submit two concept designs as part of their tender submission. Once a successful contractor has been selected council staff will work with Paringa Park Primary students to gain their feedback on their preferred design.
ACT00662	Brighton Cricket Club training nets upgrade NOW FUNDED IN FEDERAL GRANT	Design	Design	Matthew Rechner				Council Administration have been working closely with Tonkin, SACA and the Brighton Cricket Club to design the practice nets that meet the needs of the club and CA (Cricket Australia's) Community Facility Guidelines. Council went to open tender in August and all tenders received exceeded the allocated budget for this project. Council and the club have worked through various options for the project that fit within the site constraints, while also meeting the CA Community Facility Guidelines associated with the funding arrangement through the Australian Cricket Infrastructure Fund of \$40,000 to install nine cricket practice pitches – six turf and three synthetic. Due to the constraints of the existing site at the Brighton Oval Complex, it was agreed the best way forward was for Council to commence construction of the practice nets once the football/cricket club building has been demolished in July 2020. This enables the practice facility to be moved approximately 2m to the west, providing compliant run-off areas for football, while also achieving desired length for the synthetic wickets. CA and SACA have confirmed the funding extension.
ACT00688	Access and Inclusion Strategy Stage One Implementation	Yet to Start	Yet to Start	Mathew Walsh	5/08/2019	31/03/2020		
ACT00689	Bike Jump Line	Off Track	Design	Matthew Rechner	1/07/2019	30/06/2020		Community Engagement for the proposed Bike Jump Line will occur prior to any further decision being made. During this process, all members of the community have the opportunity to submit their feedback regarding the proposal. Residents will have the opportunity to provide feedback through the following options; online submission, email submission, feedback form, writing submission and in person at two scheduled drop in sessions, during the engagement period. The comments provided during the engagement period will be reviewed and collated and presented in a report to Council. Council will then make a decision on whether or not to endorse the proposal. If the proposal is endorsed by Council, a number of detailed investigations will be undertaken to determine the feasibility of the project, including approval for land use by DPTI, soil testing, engineers' reports, heritage procedures for managing Aboriginal and European culture heritage sites, and planning approval. Council Administration have been communicating regularly with the project proponent to confirm his plans for the site, prior to going out to community engagement. However, since the rates notices were received with the Annual Business Plan Summary outlining the proposal, Council Administration has also been responding to a growing number of local residents and other interested parties opposing the proposal. This has occurred via email, written correspondence and face to face meetings. Parallel to this, a petition is being circulated from neighbouring residents with several hundred signatures of those opposing the proposal. This will be presented to Council in due course. Importantly an on-site meeting with Council's Arborist has identified three particular trees with large Tree Protection Zones that must be avoided to ensure their on-going health and survival. The latest proposed draft concept plan would not fit within the parameters of the site and in particular the Tree Protection Zones.

ACT00694	Brighton Oval Stage 1 Completion	On Track	Implementation	Rajiv Mouveri	15/04/2019	30/06/2020		<p>Construction of the Rugby building is on schedule with completion forecast for January 2020. Milestones this month include pouring of the 1st floor slab and drop-down balcony. Construction of the roof has now commenced.</p> <ul style="list-style-type: none"> •Final designs for the Lacrosse Club and the Football/Cricket buildings have been completed and full development approvals have been achieved. •Temporary on-site storage arrangements have been agreed with the three clubs. A total of 6 shipping containers will be provided to allow the clubs to temporarily store their equipment, some salvaged kitchen equipment, tables and fittings which need to be removed from their clubrooms prior to demolition. Upgrading of the Rugby club shed is also underway. •Site possession for demolition and construction of the Lacrosse club and the main grandstand will occur on 30 September 2019 and 14 October 2019 respectively. Some car parking will be restricted for the construction period. Brighton Primary School has been consulted. These two remaining clubrooms are forecast for completion around the end of June 2020. •Orders have been placed for new site power supply, transformer and switchboard. Gas connection details have been finalized for all buildings. •Lighting designs for the Lacrosse main and training ovals are being completed. Tenders will be called once the master plan is approved. •Budget - current forecasts for Stage 1 indicate that the budget is on target, although there are shared costs between Stages 1 and 2. •A separate report on site wayfinding, site identification signage, club advertising and oval naming rights is being prepared. •A website, www.brightonoval.com.au, has been developed to communicate latest developments relating to the project.
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Community - Carry Forward New Initiative

Action	Title	Project Status	Project Stage	Responsible Officer	Start Date	Due Date	Rating	Notes
ACT00871	CARRY FORWARD - Cemetery Improvements	Yet to Start	Yet to Start	Fabienne Reilly	9/03/2020	30/06/2020		The project will not start until March 2020 , once the Adelaide Cemetery Authority has developed the IT capability to deliver online mapping for customer access.
ACT00876	CARRY FORWARD - Holdfast Bay Community Centre Masterplan	Off Track	Implementation	Matthew Rechner	2/07/2018	30/06/2020		The Master Plan is awaiting direction from EMs for forward movement. Report is being drafted to give options for consideration to move forward. 1. Costing on keeping status quo; 2. Costing on new development including program and income potential; 3. Information on potentials of centre/hub model transferable to any site to increase community participation. Due Oct 11th.
ACT00877	CARRY FORWARD - Access & Inclusion Strategy and Five Year Action Plan	On Track	Design	Monica Du Plessis	1/11/2018	30/06/2020		Environarc engaged to deliver project. Will commence in November.

City of Holdfast Bay - Business Plan - Status Report - Culture

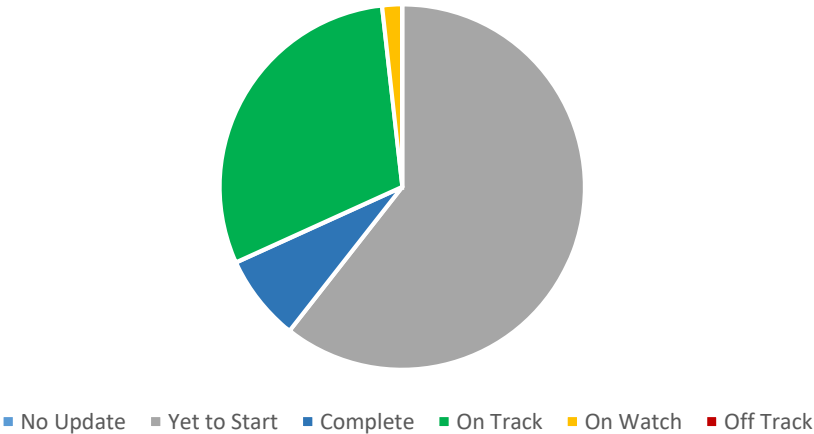
As at: September 2019

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CULTURE
An effective, customer-centred
organisation

Annual Business Plan Projects













Culture Summary

No Update	0
Yet to Start	103
Complete	13
On Track	51
On Watch	3
Off Track	0
Total	170



















Culture - Capital Works













Action	Title	Project Status	Project Stage	Responsible Officer	Start Date	Due Date	Rating	Notes
ACT00702	TRANSPORT - ROAD RESEALS - Adelphi Terrace from Anzac to Car Park	On Track		Rajiv Mouveri	1/09/2019	1/10/2019	●	
ACT00703	TRANSPORT - ROAD RESEALS -Allen Terrace from Wyatt to Girdlestone	On Track	Implementation	Rajiv Mouveri	1/09/2019	1/10/2019	●	
ACT00704	TRANSPORT - ROAD RESEALS - Augusta from Miller to Merriton	On Track		Rajiv Mouveri	1/09/2019	1/10/2019	●	
ACT00705	TRANSPORT - ROAD RESEALS -Byre from Brighton to Vincent	Complete	Complete	Rajiv Mouveri	1/08/2019	31/08/2019	●	
ACT00706	TRANSPORT - ROAD RESEALS -Cedar Avenue from Edwards Street to Oleander Street	Complete	Complete	Rajiv Mouveri	1/08/2019	31/08/2019	●	
ACT00707	TRANSPORT - ROAD RESEALS - Dunrobin Road from Caroon to Verginia	Yet to Start		Rajiv Mouveri	1/10/2019	31/10/2019	●	
ACT00708	TRANSPORT - ROAD RESEALS - Dunrobin Road from Patricia to Dorsh	Yet to Start		Rajiv Mouveri	1/10/2019	31/10/2019	●	
ACT00709	TRANSPORT - ROAD RESEALS - Dunrobin Road from Verginia to Patricia	Yet to Start		Rajiv Mouveri	1/10/2019	31/10/2019	●	
ACT00710	TRANSPORT - ROAD RESEALS - Dunrobin Road from Dorsh to MacArthur	Yet to Start		Rajiv Mouveri	1/10/2019	31/10/2019	●	
ACT00711	TRANSPORT - ROAD RESEALS - Downing Street from Brighton Road to King George Avenue	Yet to Start		Rajiv Mouveri	1/12/2019	31/12/2019	●	

















ACT00712	TRANSPORT - ROAD RESEALS - Dunbar Terrace from Fourth to Fifth	Yet to Start		Rajiv Mouveri	1/02/2020	2/03/2020		
ACT00713	TRANSPORT - ROAD RESEALS -Elm Street from Curnow to Beach	Yet to Start		Rajiv Mouveri	1/02/2020	2/03/2020		
ACT00714	TRANSPORT - ROAD RESEALS - Goldsworthy Crescent from Blackburn to Kibby	Yet to Start		Rajiv Mouveri	1/02/2020	2/03/2020		
ACT00715	TRANSPORT - ROAD RESEALS -Kauri Parade from Wheatland to Maitland	Complete	Complete	Rajiv Mouveri	1/07/2019	31/07/2019		
ACT00716	TRANSPORT - ROAD RESEALS - Maitland Terrace from Yacca Road to Kauri Parade	On Track		Rajiv Mouveri	1/08/2019	31/08/2019		
ACT00717	TRANSPORT - ROAD RESEALS - Margaret Avenue from Oaklands to Byre	Yet to Start		Rajiv Mouveri	1/03/2020	31/03/2020		
ACT00718	TRANSPORT - ROAD RESEALS - Margaret Avenue from Quandong to Somers	Yet to Start		Rajiv Mouveri	1/03/2020	31/03/2020		
ACT00719	TRANSPORT - ROAD RESEALS - Margaret Avenue from Balmoral to Quandong	Yet to Start		Rajiv Mouveri	1/03/2020	31/03/2020		
ACT00720	TRANSPORT - ROAD RESEALS - Marine Parade (Seacliff) from Wheatland Street to Maitland Terrace	Yet to Start		Rajiv Mouveri	1/12/2019	31/12/2019		
ACT00721	TRANSPORT - ROAD RESEALS - Marine Parade (Seacliff) from Young to Portland	Yet to Start		Rajiv Mouveri	1/12/2019	31/12/2019		
ACT00722	TRANSPORT - ROAD RESEALS - McGlasson Avenue from Sandison to Bend South	Yet to Start		Rajiv Mouveri	1/08/2019	31/08/2019		
ACT00723	TRANSPORT - ROAD RESEALS - Patawalonga Frontage from Hamilton to Anderson	Yet to Start		Rajiv Mouveri	1/09/2019	1/10/2019		
ACT00724	TRANSPORT - ROAD RESEALS - Sandhurst Court from Alfreda to End	Yet to Start		Rajiv Mouveri	1/03/2020	31/03/2020		
ACT00725	TRANSPORT - ROAD RESEALS -Swan Street from Coventry Street to McCoy Street	Yet to Start		Rajiv Mouveri	1/01/2020	31/01/2020		
ACT00726	TRANSPORT - ROAD RESEALS -The Crescent from Brighton Road to Townsend	Yet to Start		Rajiv Mouveri	1/12/2019	31/12/2019		
ACT00727	TRANSPORT - ROAD RESEALS -The Crescent from Townsend to King	Yet to Start		Rajiv Mouveri	1/12/2019	31/12/2019		
ACT00728	TRANSPORT - ROAD RESEALS - Vincent Avenue from Oaklands to Byre	On Track		Rajiv Mouveri	1/09/2019	1/10/2019		



















ACT00729	TRANSPORT - ROAD RESEALS - Wheatland from Brighton to Acacia	Yet to Start		Rajiv Mouveri	1/01/2020	1/02/2020		
ACT00730	TRANSPORT - ROAD REJUVENATION- Anthoney Court from Hulbert to End	Yet to Start		Rajiv Mouveri	1/10/2019	1/11/2019		
ACT00731	TRANSPORT - ROAD REJUVENATION- Banksia Court from Wattle to End	Yet to Start		Rajiv Mouveri	1/10/2019	1/11/2019		
ACT00732	TRANSPORT - ROAD REJUVENATION- Gower Street from Malcolm Street to Glenloth Street	Yet to Start		Rajiv Mouveri	1/10/2019	1/11/2019		
ACT00733	TRANSPORT - ROAD REJUVENATION- Harding Street from Stevens Street to Diagonal Road	Yet to Start		Rajiv Mouveri	1/10/2019	1/11/2019		
ACT00734	TRANSPORT - ROAD REJUVENATION- Kent Street from West End to St Johns Row	Yet to Start		Rajiv Mouveri	1/10/2019	1/11/2019		
ACT00735	TRANSPORT - ROAD REJUVENATION- Leicester Street from MacFarlane Street to Russell Street	Yet to Start		Rajiv Mouveri	1/10/2019	1/11/2019		
ACT00736	TRANSPORT - ROAD REJUVENATION- Mattner Avenue from Moten Avenue to McCann Avenue	Yet to Start		Rajiv Mouveri	1/10/2019	1/11/2019		
ACT00737	TRANSPORT - ROAD REJUVENATION- Mawson Close from King to House no. 5	Yet to Start		Rajiv Mouveri	1/10/2019	1/11/2019		
ACT00738	TRANSPORT - ROAD REJUVENATION- McLaughlan Avenue from Margaret Avenue to Bowker Street Oval	Yet to Start		Rajiv Mouveri	1/10/2019	1/11/2019		
ACT00739	TRANSPORT - ROAD REJUVENATION- Melbourne Street from Mary to Sturt	Yet to Start		Rajiv Mouveri	1/10/2019	1/11/2019		
ACT00740	TRANSPORT - ROAD REJUVENATION- Mortimer Terrace from Ross Street to Wahroonga Avenue	Yet to Start		Rajiv Mouveri	1/10/2019	1/11/2019		
ACT00741	TRANSPORT - ROAD REJUVENATION- Newhaven Avenue from Tod Street to Tapleys Hill Road	Yet to Start		Rajiv Mouveri	1/10/2019	1/11/2019		
ACT00742	TRANSPORT - ROAD REJUVENATION- Renown Avenue from Gilbertson Road to Orvieto Road	Yet to Start		Rajiv Mouveri	1/10/2019	1/11/2019		




















ACT00743	TRANSPORT - ROAD REJUVENATION- Somers Court from Somers to End	Yet to Start		Rajiv Mouveri	1/10/2019	1/11/2019		
ACT00744	TRANSPORT - ROAD REJUVENATION- St Leonards Court from Bagshaw Street to East End	Yet to Start		Rajiv Mouveri	1/10/2019	1/11/2019		
ACT00745	TRANSPORT - ROAD REJUVENATION- Winston Street from Boundary Road to Bond Street	Yet to Start		Rajiv Mouveri	1/10/2019	1/11/2019		
ACT00746	TRANSPORT - ROAD REJUVENATION- Lamington Avenue from Aboyne to Bothwell	Yet to Start		Rajiv Mouveri	1/10/2019	1/11/2019		
ACT00747	TRANSPORT - ROAD REJUVENATION- Cornish Street from Mason Lane to Morris Street	Yet to Start		Rajiv Mouveri	1/10/2019	1/11/2019		
ACT00748	TRANSPORT - ROAD REJUVENATION- York Street from Diagonal Road to Council Boundary	Yet to Start		Rajiv Mouveri	1/10/2019	1/11/2019		
ACT00749	TRANSPORT - ROAD PATCHING- Downing Street from Cross to Esplanade	Yet to Start		Rajiv Mouveri	1/01/2020	1/02/2020		
ACT00750	TRANSPORT - ROAD PATCHING- The Crescent from Alfreda to King George	Yet to Start		Rajiv Mouveri	1/01/2020	1/02/2020		
ACT00751	TRANSPORT - ROAD PATCHING- Wheatland from Myrtle to Esplanade	Yet to Start		Rajiv Mouveri	1/01/2020	1/02/2020		
ACT00752	TRANSPORT - ROAD PATCHING- Lamington Avenue from Aboyne to Bothwell	Yet to Start		Rajiv Mouveri	1/01/2020	1/02/2020		
ACT00753	TRANSPORT - ROAD PATCHING- Mosely Street from High to Jetty	Yet to Start		Rajiv Mouveri	1/01/2020	1/02/2020		
ACT00754	TRANSPORT - ROAD PATCHING- Pier St/ Partridge Roundabout from to	Yet to Start		Rajiv Mouveri	1/01/2020	1/02/2020		
ACT00755	TRANSPORT - Road Crack Sealing	Yet to Start		Rajiv Mouveri	1/11/2019	1/12/2019		
ACT00756	KERBING - Adelphi Terrace from Anzac to Car Park	On Track		Rajiv Mouveri	1/09/2019	1/10/2019		
ACT00757	KERBING - Allen Terrace from Wyatt to Girdlestone	Complete	Complete	Rajiv Mouveri	1/09/2019	1/10/2019		
ACT00758	KERBING - Augusta Street from Miller to Merriton	On Track		Rajiv Mouveri	1/09/2019	1/10/2019		
ACT00759	KERBING - Byre Avenue from Brighton to Vincent	Complete	Complete	Rajiv Mouveri	1/08/2019	1/09/2019		
ACT00760	KERBING - Cedar Avenue from Edwards Street to Oleander Street	Complete	Complete	Rajiv Mouveri	1/07/2019	1/08/2019		
ACT00761	KERBING - Dunrobin Road from Caroon to Verginia	Yet to Start		Rajiv Mouveri	1/10/2019	1/11/2019		



ACT00762	KERBING - Dunrobin Road from Patricia to Dorsh	Yet to Start		Rajiv Mouveri	1/10/2019	1/11/2019		
ACT00763	KERBING - Dunrobin Road from Verginia to Patricia	Yet to Start		Rajiv Mouveri	1/10/2019	1/11/2019		
ACT00764	KERBING - Dunrobin Road from Dorsh to MacArthur	Yet to Start		Rajiv Mouveri	1/10/2019	1/11/2019		
ACT00765	KERBING - Downing Street from Brighton Road to King George Avenue	Yet to Start		Rajiv Mouveri	1/12/2019	1/01/2020		
ACT00766	KERBING - Dunbar Terrace from Fourth to Fifth	Yet to Start		Rajiv Mouveri	1/02/2020	1/03/2020		
ACT00767	KERBING - Elm Street from Curnow to Beach	Yet to Start		Rajiv Mouveri	1/02/2020	1/03/2020		
ACT00768	KERBING - Goldsworthy Crescent from Blackburn to Kibby	Yet to Start		Rajiv Mouveri	1/02/2020	1/03/2020		
ACT00769	KERBING - Maitland Terrace from Yacca Road to Kauri Parade	Yet to Start		Rajiv Mouveri	1/08/2019	1/09/2019		
ACT00770	KERBING - Margaret Avenue from Oaklands to Byre	Yet to Start		Rajiv Mouveri	1/03/2020	1/04/2020		
ACT00771	KERBING - Margaret Avenue from Quandong to Somers	Yet to Start		Rajiv Mouveri	1/03/2020	1/04/2020		
ACT00772	KERBING - Margaret Avenue from Balmoral to Quandong	Yet to Start		Rajiv Mouveri	1/03/2020	1/04/2020		
ACT00773	KERBING - Marine Parade (Seacliff) from Wheatland Street to Maitland Terrace	Yet to Start		Rajiv Mouveri	1/11/2019	1/12/2019		
ACT00774	KERBING - Marine Parade (Seacliff) from Young to Portland	Yet to Start		Rajiv Mouveri	1/12/2019	1/01/2020		
ACT00775	KERBING - McGlasson Avenue from Douglas to Sandison	Complete	Complete	Rajiv Mouveri	1/08/2019	1/09/2019		
ACT00776	KERBING - Patawalong Frontage from Hamilton to Anderson	Complete	Complete	Rajiv Mouveri	1/08/2019	1/09/2019		
ACT00777	KERBING - Sandhurst Court from Alfreda to End	Yet to Start	Yet to Start	Rajiv Mouveri	1/03/2020	1/04/2019		
ACT00778	KERBING - Swan Street from Coventry Street to McCoy Street	Yet to Start		Rajiv Mouveri	1/12/2019	1/01/2020		
ACT00779	KERBING - The Crescent from Brighton Road to Townsend	Yet to Start		Rajiv Mouveri	1/11/2019	1/12/2019		
ACT00780	KERBING - The Crescent from Townsend to King	Yet to Start		Rajiv Mouveri	1/11/2019	1/12/2019		
ACT00781	KERBING - Vincent Avenue from Oaklands to Byre	Complete	Complete	Rajiv Mouveri	1/09/2019	1/10/2019		
ACT00782	KERBING - Wheatland Street from Brighton to Acacia	Yet to Start		Rajiv Mouveri	1/01/2020	1/01/2020		
ACT00783	KERBING - Buttrose Street from Wallace to Gower	Yet to Start		Rajiv Mouveri	1/01/2020	1/01/2020		
ACT00784	KERBING - Harris Street from Healesville to Diagonal	Complete	Complete	Rajiv Mouveri	1/07/2019	1/08/2019		
ACT00785	KERBING - General Kerb Repairs	On Track	Implementation	Rajiv Mouveri	1/07/2019	1/05/2020		



ACT00786	KERBING - DDA Pram Ramps and Tree Inlets	On Track	Implementation	Rajiv Mouveri	1/07/2019	1/05/2020		
ACT00787	FOOTPATH -Augusta Street Left Side Third Avenue (North) to Fourth Avenue (North)	Complete	Complete	Rajiv Mouveri	1/07/2019	1/08/2019		
ACT00788	FOOTPATH -Barton Avenue Right Side Strickland Road to Seaview Terrace	Complete	Complete	Rajiv Mouveri	1/07/2019	1/08/2019		
ACT00789	FOOTPATH -Gower Street Right Side Glenloth Street to Wyatt Street	Yet to Start	Yet to Start	Rajiv Mouveri	1/08/2019	1/09/2019		
ACT00790	FOOTPATH -Swan Street Left Side Coventy Street to McCoy Street	Yet to Start		Rajiv Mouveri	1/08/2019	1/09/2019		
ACT00791	FOOTPATH -Swan Street Right Side Coventy Street to McCoy Street	Yet to Start		Rajiv Mouveri	1/08/2019	1/09/2019		
ACT00792	FOOTPATH -Marine Parade Right Side Young Street to Portland Street	Yet to Start		Rajiv Mouveri	1/09/2019	1/10/2019		
ACT00793	FOOTPATH -Wheatland Street Right Side Myrtle Road to Esplanade	Yet to Start	Yet to Start	Rajiv Mouveri	1/09/2019	1/10/2019		
ACT00794	FOOTPATH -Gladstone Road Southern Side Side Walsh Street to Esplanade	Yet to Start		Rajiv Mouveri	1/10/2019	1/11/2019		
ACT00795	Bus Shelters	Yet to Start		Rajiv Mouveri	1/03/2020	1/04/2020		
ACT00796	TCD Signs-Adelphi Terrace Detector Loop Adelphi Terrace	On Track	Implementation	Rajiv Mouveri	1/05/2020	1/06/2020		DPTI to install loop
ACT00797	TCD Signs-Streetscape Pavement Bars Various	Yet to Start		Rajiv Mouveri	1/11/2019	1/12/2019		
ACT00798	TCD Signs-Streetscape Plateau Various	Yet to Start		Rajiv Mouveri	1/11/2019	1/12/2019		
ACT00799	TCD Signs-Streetscape Road Hump Various	Yet to Start		Rajiv Mouveri	1/11/2019	1/12/2019		
ACT00800	BINS	Yet to Start		Ross Whitfield	1/10/2019	1/06/2020		
ACT00801	CCTV - Glenelg Server Hard drives end of life replacement Glenelg	Yet to Start		Mathew Walsh	1/11/2019	1/06/2020		
ACT00802	SEATING-Concrete based timber slat park bench - Anzac Highway/ Augusta Street, Alf Smedley Reserve & Mel Baker Reserve Glenelg North	Yet to Start		Ross Whitfield	1/08/2019	1/06/2020		
ACT00803	SEATING-Concrete based timber slat park bench - Corner Brighton and Hartley Roads, Hartley Reserve Brighton	Yet to Start		Ross Whitfield	1/08/2019	1/06/2020		




ACT00804	SEATING-Concrete based timber slat park bench - Marine Parade, 41a Marine Parade, Walkway access to Wheatland Street Seacliff	Yet to Start		Ross Whitfield	1/08/2019	1/06/2020		
ACT00805	SEATING-Metal based park bench with timber slats - Dunluce Avenue, Foreshore Brighton	Yet to Start		Ross Whitfield	1/08/2019	1/06/2020		
ACT00806	SEATING-Standard metal framed timber slat picnic setting with table and 2 benches - Burnham Road, Kingston Park Coastal Reserve - Subject to progression of masterplan Kingston Park	Yet to Start		Ross Whitfield	1/08/2019	1/06/2020		
ACT00807	SEATING-Standard metal framed timber slat picnic setting with table and 2 benches - Wheatland Street, Foreshore Seacliff	Yet to Start		Ross Whitfield	1/08/2019	1/06/2020		
ACT00808	SEATING-Standard metal framed timber slat picnic setting with table and two benches - Cygnet Court, Tarniwarra Park Glenelg North	Yet to Start		Ross Whitfield	1/08/2019	1/06/2020		
ACT00809	SEATING-Timber framed (three remaining) - Brighton Road, Brighton Oval Brighton	Yet to Start		Ross Whitfield	1/11/2019	1/12/2019		
ACT00810	Bollard - Removable metal bollards	Yet to Start		Ross Whitfield	1/11/2019	1/12/2019		
ACT00811	Bollard lights	Yet to Start		Ross Whitfield	1/11/2019	1/12/2019		
ACT00812	Irrigation - Wigley Reserve Glenelg	Yet to Start		Ross Whitfield	1/09/2019	30/06/2020		
ACT00813	Services - Water - Irrigation - Kiwanis Park North Brighton	Yet to Start		Ross Whitfield	1/09/2019	1/10/2019		
ACT00814	Public Reserve Lighting - further details from MW Various	Yet to Start		Mathew Walsh	1/10/2019	1/02/2020		
ACT00815	OPEN SPACE FENCING	Yet to Start		Ross Whitfield	1/06/2020	30/06/2020		
ACT00816	Brighton Caravan Park - Gazebo of permapine post construction comprising timber framed high pitch corrugated iron roof, paved base and lattice handrails - Kingston Crescent Seacliff	On Watch	Design	Mathew Walsh	1/09/2019	1/10/2020		On Hold pending further discussion
ACT00817	PLAY-Glenelg Foreshore Playspace - Trampoline Glenelg	Yet to Start		Ross Whitfield	1/11/2019	1/12/2019		
ACT00818	OPEN SPACE SIGNS	On Track	Design	Rajiv Mouveri	4/05/2020	30/05/2020		
ACT00819	Sporting Surfaces - Tennis court Mawson Oval Reserve Brighton	On Track		Rajiv Mouveri				Looking into recycled tyre rubber permeable all weather sports surfacing option.



ACT00820	PLAY-Wattle Avenue, Wattle Reserve (Basketball ring and concrete court, volleyball nets and post) - Renewal component of new initiative Brighton	Yet to Start	Yet to Start	Rajiv Mouveri				Project is yet to start
ACT00821	Sporting Surfaces - Tennis court - Court Surface - Kauri Seacliff	On Watch	Tendering	Rajiv Mouveri	1/07/2019	30/11/2019		Works delayed due to tennis season
ACT00822	Sporting Surfaces - Tennis court - Sutherland Seacliff	On Track		Rajiv Mouveri				Waiting on quotes
ACT00823	COASTAL - Signage	On Track		Rajiv Mouveri				design work commenced
ACT00824	COASTAL - Drinking fountain - unique. Whyte Street	Yet to Start	Yet to Start	Rajiv Mouveri				Project is yet to start
ACT00825	COASTAL - Fencing	On Track	Design	Rajiv Mouveri				Sand drift fencing works on track
ACT00826	COASTAL - Steel Piling System - Steel rung access ladders into Lock	Yet to Start	Yet to Start	Rajiv Mouveri				project is yet to commence
ACT00827	COASTAL - Glenelg Jetty Repairs	On Track		Rajiv Mouveri				
ACT00828	BUILDINGS-Toilet Block, Kingston Park - Fitout Kingston Park	On Track		Mathew Walsh				
ACT00829	BUILDINGS-Condition Audit Remedial Works various	On Track		Mathew Walsh				
ACT00830	BUILDINGS-Glenelg Oval - Edward Rix Stand - Subject to progression of masterplan Glenelg East	On Track	Tendering	Mathew Walsh				Balustrade ordered and roofing contractor confirmed
ACT00831	BUILDINGS-20004 - Glenelg Library - Foreshore, Glenelg - Subject to progression of masterplan Glenelg	On Track	Implementation	Mathew Walsh				Roofing works underway
ACT00832	BUILDINGS-20006 - Bay Discovery Centre & Gallery, Glenelg Town Hall - Subject to progression of masterplan Glenelg	On Track	Design	Mathew Walsh	1/07/2019	1/04/2020		Auto doors to be replaced as part of GTH Conservation Project Stage 1.
ACT00833	BUILDINGS-20005 - Brighton Library - 20 Jetty Road, Brighton Brighton	On Track	Implementation	Mathew Walsh				Works to start on the 14th of Oct
ACT00834	BUILDINGS-20012 - Council Depot Workshop/Administration 16-20 Seaforth Avenue Somerton Park	On Track	Implementation	Mathew Walsh				Works underway. Project in track
ACT00835	BUILDINGS-Holdfast Bay Community Centre - Child Care/Kinder gym - Craft Area Hove	Yet to Start		Mathew Walsh				Awaiting approval of Masterplan
ACT00836	BUILDINGS-Partridge House	On Track		Mathew Walsh	12/08/2019	29/05/2019		Lighting Upgrade - Materials on order, install December. Pond water proofing - project spec will be developed, delivery will be in winter months.
ACT00837	BUILDINGS-20050 - Ringwood Community Centre - 14 Jetty Road, Brighton Brighton	On Track		Mathew Walsh				Repair works have started on veranda post.


ACT00838	BUILDINGS-20054 - Seacliff Youth Centre - 32-34 Yacca Road, Seacliff Seacliff	Yet to Start		Mathew Walsh	1/05/2020	30/06/2020		
ACT00839	BUILDINGS-20069 - Brighton Table Tennis Clubrooms - 3-3A Grantham Road, Somert Somerton Park	Yet to Start	Yet to Start	Mathew Walsh				
ACT00840	BUILDINGS-20074 - Croquet Clubrooms - Brighton Oval, 410-422 Brighton Road, Br Brighton	On Track		Mathew Walsh				
ACT00841	BUILDINGS-Brighton Bowling Club Brighton	On Track	Implementation	Mathew Walsh				Stage 1 of works have been completed
ACT00842	BUILDINGS-Brighton Seacliff Yacht Club Seacliff	On Track		Mathew Walsh	4/09/2019	1/11/2019		Project is on track to be completed 1/11/19
ACT00843	BUILDINGS-Brighton Tennis Club Brighton	On Track		Mathew Walsh				
ACT00844	BUILDINGS-20105 - Exeloo - Bindarra Reserve (1) Brighton	On Track		Mathew Walsh				
ACT00845	BUILDINGS-20119 - Exeloo - John Miller Park Somerton Park	On Track		Mathew Walsh				
ACT00846	BUILDINGS-20136 - Toilet Block – Glenelg - GTH Northern Walkway Glenelg	On Track		Mathew Walsh				
ACT00847	BUILDINGS-20142 - Partridge St East Car Park Glenelg	On Track	Implementation	Mathew Walsh	1/09/2019	1/12/2019		Works have been awarded
ACT00848	BUILDINGS-Broadway Kiosk Glenelg South	On Track	Implementation	Mathew Walsh				Wall patching and render work completed.
ACT00849	BUILDINGS-20044 - Glenelg North Community Centre (Glenelg City Band) - Alison Glenelg North	On Track		Mathew Walsh				
ACT00850	BUILDINGS-20052 - Partridge House - 38 Partridge Street, Glenelg Glenelg	On Track		Mathew Walsh				Waiting on design for replacement units
ACT00851	BUILDINGS-Glenelg Oval - Greenkeeper's Shed/Equipment Shed - Security Upgrade Glenelg	Yet to Start	Yet to Start	Mathew Walsh	1/04/2020	1/06/2020		
ACT00852	BUILDINGS-20142 - Partridge St East Car Park Glenelg - Lighting Upgrade	Yet to Start	Yet to Start	Mathew Walsh	1/04/2020	1/06/2020		
ACT00853	Vehicle Replacement Program - Reg Services Vehicles	Yet to Start	Yet to Start	Rajiv Mouveri				
ACT00854	Vehicle Replacement Program - Utility Vehicles	On Track		Rajiv Mouveri	26/08/2019	28/02/2020		Procurement underway
ACT00855	Vehicle Replacement Program - Community Bus	On Track	Design	Rajiv Mouveri				Design and internal consultation to commenced
ACT00856	Vehicle Replacement Program - CEO Vehicle	On Watch	Implementation	Rajiv Mouveri				On Order - Higher then expected sales has led to a backlog in production, and delay for delivery.

ACT00857	Desktop Replacement	On Track		Stephen Skehan	1/07/2019	1/12/2019		Phase 2 of Desktop Replacement has commenced. High value mobility candidates (30 units) have been identified and planning has now commenced for an anticipated rollout in November 2019. Phase 1 review complete with evidence of significant value created for the organisation through efficiency and service delivery quality.
ACT00858	Firewall Replacement	On Track		Stephen Skehan	1/07/2019	30/06/2020		Firewall replace project is well progressed with the planning for final configuration scheduled for the second half of FY20. Awaiting on some dependencies such as Alwyndor needs and requirements of assets within the CoHB domain.
ACT00859	Switches and Wifi	On Track	Implementation	Stephen Skehan	1/07/2019	1/04/2020		Replaced some older WiFi access points and introduce several new access points into office blackspots. Evaluating the strategic ongoing network environment to establish the completion of the refresh by end of Q3 FY20.
ACT00860	Ticket Machines - Pay and Display	On Track		Adrian Hill				Allocation only
ACT00861	STORMWATER - Pump Station Farrell St - Confined Space GLENELG SOUTH	Complete	Complete	Rajiv Mouveri	12/08/2019	24/09/2019		Service on Farrell St and Yarrum Grove pump stations complete. Yarrum now has ongoing maintenance regime and Farrell was in total disrepair and we are assessing future needs for ongoing pump station.
ACT00862	STORMWATER - Pipes and pits - Various Locations VARIOUS	On Track	Design	Rajiv Mouveri	21/10/2019	20/12/2019		Seaview Ave is in procurement phase awaiting quotes to be returned. All other designs currently with consultants to finalise stormwater upgrades.

ACT00863	STORMWATER - Headwall Repairs/ Replacement - Extensive damage to two coastal headwalls VARIOUS	On Track		Rajiv Mouveri	28/10/2019			RFQ sent for pricing - closing 10/10/19 then review tenders
ACT00864	Annual Book Replacement	On Track		David Lambert				Annual library item replacement expenditure is on track

Culture - Carry Forward Capital Works								
Action	Title	Project Status	Project Stage	Responsible Officer	Start Date	Due Date	Rating	Notes
ACT00865	CARRY FORWARD - KERB & WATERTABLES - DDA Pram Ramps, Various	On Track	Yet to Start	Rajiv Mouveri	1/07/2018	30/06/2020		
ACT00866	CARRY FORWARD - Fitouts & Fittings/Signs- Open Space Signs - Colley Reserve	On Track	Tendering	Rajiv Mouveri	1/07/2018	31/07/2020		New welcome signs have been ordered- Seacombe Rd & Diagonal Rd
ACT00867	CARRY FORWARD - Plant And Equipment/ Heavy Vehicles - XKN 785 - Mitsubishi FUSO 6 CYL - City Works (Replace with 7.5T)	On Track	Implementation	Rajiv Mouveri	1/07/2018	30/06/2020		On Order - Est. delivery Oct 2019

Culture - New Initiative								
Action	Title	Project Status	Project Stage	Responsible Officer	Start Date	Due Date	Rating	Notes
ACT00659	Customer Service Strategy 2019-2021	On Track	Yet to Start	Joanne Miller-Robinson	31/01/2020	28/12/2021		
ACT00668	Business Transformation	On Track	Implementation	Stephen Skehan	1/07/2019	30/06/2020		Three key projects: 1. Information management including the introduction of a new Information Management System 2. A system for the management of meeting agendas and minutes including Council meetings, 3. A request management system to improve the management of customer requests.

ACT00687	Seacliff Public Toilets Upgrade	Yet to Start	Yet to Start	Mathew Walsh	1/11/2019	30/06/2020		
ACT00692	Asset Management Plan Update	On Track		Rajiv Mouveri	3/06/2019	31/03/2020		Out to tender for consultant. Review of current data and plans/policies underway.

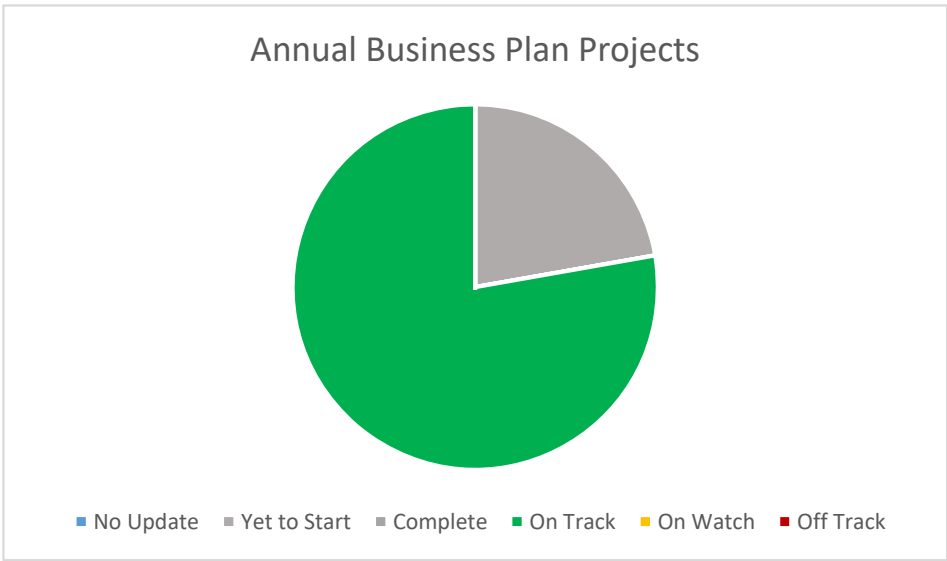
City of Holdfast Bay - Business Plan - Status Report - Environment

As at: September 2019

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ENVIRONMENT
A community connected
to our natural environment






Environment Summary	
No Update	0
Yet to Start	4
Complete	0
On Track	14
On Watch	0
Off Track	0
Total	18


Environment - New Initiative

Action	Title	Project Status	Project Stage	Responsible Officer	Start Date	Due Date	Rating	Notes
ACT00654	Brighton Civic Center- Landscape Upgrade	On Track	Design	Ross Whitfield	31/07/2019	30/06/2020	●	Elected Member workshop scheduled for October 1 2020
ACT00669	Gully Master Plan implementation	On Track	Design	Rajiv Mouveri	1/07/2019	30/06/2020	●	Awaiting NRM permit prior to tender. also working on long term final design drafting for all 3 gullies.
ACT00670	Improve Coastal Dunes Biodiversity	On Track	Tendering	Rajiv Mouveri	1/07/2019	30/06/2020	●	Plant numbers and lists have been drawn up for revegetation works next winter. Quotes for supply of plants are in progress. Contact has been made with the Coast Protection Board to discuss appropriate sites for some sand drift fencing. Weed control is currently being planned. Some weeds will be controlled by our volunteers but others will need contractors.

ACT00671	Increasing tree canopy	On Track	Tendering	Rajiv Mouveri	8/07/2019	30/06/2020		An additional one hundred (100) street trees will be purchased with this project. The budget will cover purchase and planting, as well as watering and maintenance costs.
ACT00672	Develop plan to increase beach width.	On Track	Design	Rajiv Mouveri	1/07/2019	30/06/2020		We will be meeting with the Coast Protection Board in November to discuss this.
ACT00673	Sand groyne installation (Groynes 5 + 6)	Yet to Start	Yet to Start	Rajiv Mouveri	30/12/2019	30/04/2020		
ACT00674	Stormwater Management Plan Implementation	On Track	Design	Rajiv Mouveri	1/07/2019	30/06/2020		on-ground investigation and design works are progressing as per project schedule.
ACT00675	Energy Audit and Program	On Track	Implementation	Rajiv Mouveri	10/06/2019	25/06/2020		Communication plan developed Posters designed Planned the patrols with environment team Recruited Officers Now Patrolling
ACT00676	Implement the Water Sensitive Urban Development Master Plan	Yet to Start	Yet to Start	Rajiv Mouveri	1/10/2019	30/04/2020		
ACT00677	Convert additional street & park lighting to LED	Yet to Start	Yet to Start	Mathew Walsh	1/10/2019	15/06/2020		
ACT00678	Continuing to support Food 2 Green Program	On Track	Implementation	Rajiv Mouveri	30/08/2019	30/06/2020		Rebates offered to both Glenelg South (\$5,000) and Brighton Foodland (\$10,000) for purchase of 12 months supply of compostable bags. Remaining \$5000 to be spent on council issued rolls of 75
ACT00679	Develop environmental strategy	On Track	Implementation	Rajiv Mouveri	1/07/2019	30/06/2020		A project initiation workshop was held on 1/10/19 with the successful consultant. They are now developing the comms and community engagement plans.
ACT00680	Additional Traffic Control Devices	On Track	Design	Rajiv Mouveri	10/06/2019	29/02/2020		Design works are underway
ACT00681	GPT cleaning	Yet to Start	Yet to Start	Ross Whitfield				

ACT00684	Accelerated footpath renewal program	On Track	Implementation	Rajiv Mouveri	10/06/2019	30/06/2020		Pre-Audit footpath works underway, IMG Audit to start 7th Oct
ACT00690	Additional Dog Bag Dispensers	On Track	Tendering	Ross Whitfield				Four tenders for new dispensers and compostable bags recieved. Decision to be made on supplier by end of September
ACT00697	Additional Inspector patrols along the foreshore area	On Track	Implementation	Adrian Hill	22/09/2019	31/03/2020		Communication plan developed Posters designed Planning the patrols now with environment team Recruit Officers Now Patrolling

Environment - Carry Forward New Initiative

Action	Title	Project Status	Project Stage	Responsible Officer	Start Date	Due Date	Rating	Notes
ACT00870	CARRY FORWARD - Establish a Biodiversity Corridor	On Track	Implementation	Rajiv Mouveri	16/07/2018	30/06/2020		We have now contracted a community engagement specialist to provide independent engagement services with the Blackburn/Goldsworthy resident community regarding the planting in their reserve. We are currently developing communications and community engagement plans.

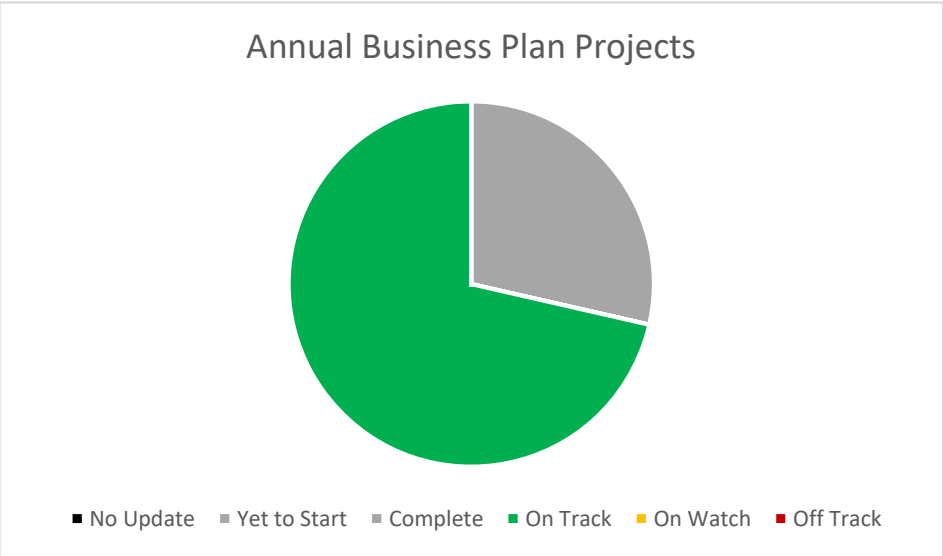
City of Holdfast Bay - Business Plan - Status Report - Placemaking

As at: September 2019

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PLACEMAKING
An accessible, vibrant and
safe coastal city that
celebrates our past to build
for our future



Placemaking Summary	
No Update	0
Yet to Start	4
Complete	0
On Track	10
On Watch	0
Off Track	0
Total	14

Placemaking - New Initiative								
Action	Title	Project Status	Project Stage	Responsible Officer	Start Date	Due Date	Rating	Notes
ACT00661	KNCHA meetings and associated costs	On Track	Implementation	Jennifer Reynolds			<div></div>	Gullies tour meeting with David Mott and Rebecca Simpson held 11 September 2019. Next KNCHA meeting scheduled 21 October 2019. Numerous other meetings held between KNCHA and other staff in relation to the Tiati Wangkanthi Kumangka BDC exhibition. The Town Hall redevelopment and Kingston Coast Park.
ACT00663	Kingston Park Masterplan Review	On Track	Implementation	Emily Kenchington	1/07/2019	30/06/2020	<div></div>	During October 3hr timed parking will be institute and carpark fencing will be installed to protect the reserve and spring.
ACT00682	Glenelg Town Hall External Conservation Works - Stage 2	Yet to Start	Yet to Start	Mathew Walsh	31/03/2020	30/06/2021	<div></div>	
ACT00683	Traffic control studies	On Track	Design	Rajiv Mouveri	15/07/2019	30/06/2020	<div></div>	Aecom has been engaged to undertake an LATM study to investigate King George Ave and King Street congestion and provide viable solutions. Study findings are to be reported to Council by end of October 2019.

ACT00686	Jetty Road Glenelg Masterplan - Stage 1 Construction (Chapel St Plaza and Hindmarsh Lane)	Yet to Start	Yet to Start	Emily Kenchington	30/10/2019	29/06/2020		
ACT00691	Buffalo site - Amenity Improvements	On Track	Design	Rajiv Mouveri	22/07/2019	30/06/2020		The site has been fenced. Subsequent to the Council workshop concepts are being developed
ACT00695	Pedestrian Crossing – Angus Neil Reserve Esplanade Seacliff	On Track	Design	Rajiv Mouveri	1/07/2019	30/06/2020		Tonkin has prepared concept. Consultation will be conducted 16/9 to 27/9.
ACT00696	Parkinson Reserve Community Space Safety Upgrade	Yet to Start	Yet to Start	Mathew Walsh	31/10/2019	31/05/2020		
ACT00698	Gladstone Road Footpath	On Track	Design	Rajiv Mouveri	15/07/2019	29/02/2020		Consultation with the residents has been completed. design has been completed. Procurement commenced. Project on track to to be completed by Nov.
ACT00700	Signage for Jetty Rd Brighton	On Track	Design	Virginia Miller	1/07/2019	10/01/2020		Graphic design work and engineering concepts are in process through the Creative Design services. The sign will feature the new branding for Jetty Road Brighton combined with the Stay and Play tourism branding. Jetty Road Brighton has recently been declared a Plastic Free Precinct and this is likely to feature on the signage also. Location of the sign is still to be determined due to power lines.
ACT00701	Support for Jetty Road Brighton Winter Solstice Activation	Yet to Start	Design	Virginia Miller	1/10/2019	22/06/2020		

Placemaking - Carry Forward New Initiative								
<i>Action</i>	<i>Title</i>	<i>Project Status</i>	<i>Project Stage</i>	<i>Responsible Officer</i>	<i>Start Date</i>	<i>Due Date</i>	<i>Rating</i>	<i>Notes</i>
ACT00873	CARRY FORWARD - Minda Coast Park	On Track	Implementation	Emily Kenchington	30/10/2018	31/10/2019	●	<p>The final work including, fixtures and fittings and public art installation were completed in the last two weeks of September.</p> <p>Practical completion was reached on 27 September 2019.</p> <p>The SLSC Plaza and Kiosk open on 3 October 2019 to the public. The pathway remains closed until defects are completed.</p> <p>Signage Design is underway, however will not be completed before pathway is open. Temporary regulatory signage reading ' share the path slow cycle area' has been added at each end of the pathwayfor safety.</p> <p>The Community Celebration Event is planned for Sunday 20 October 2019 from 12 noon to 2pm.</p>
ACT00875	CARRY FORWARD - Integrated Transport Strategy	On Track	Implementation	Caroline Chapman	18/01/2018	30/06/2020	●	<p>Development of draft strategy continuing.</p> <p>Additional analysis of traffic in central precinct at King George Avenue will inform potential traffic management strategies. Additional data is being collected through an Origin- Destination study to clarify how much is through-traffic and how much is accessing local destinations. This study will be conducted in October.</p>
ACT00880	CARRY FORWARD - Detailed Design for Chapel Street Plaza and Coast Part 1&2	On Track	Implementation	Emily Kenchington	27/08/2019	1/11/2019	●	<p>70% Designs are progressing to the 100% design including the electrical, lighting, stormwater, kerb and underground infrastructure engineering works.</p> <p>Continuing engagement with St Andrews Church, businesses and land owners regarding changes to existing conditions.</p>

Item No: **14.8**

Subject: **GLENELG FOOTBALL CLUB – FINANCIAL SUPPORT REVIEW**

Date: 22 October 2019

Written By: Manager Finance

Chief Executive Officer: Chief Executive Officer, Mr R Bria

SUMMARY

In December 2016 and May 2017 Council resolved to grant the Glenelg Football Club a number of financial concessions to assist the Club in meeting its objective of long-term sustainability (C131216/622 and C230517/787). The concessions included reducing the annual lease for 3 years to 31 October 2019 and writing off of past interest and future interest on borrowings for 2 years up to 31 October 2019. Council also resolved to review the Club's lease and the ability to pay interest after 31 October 2019.

This report reviews the ability of the Club to make lease and interest payments on borrowings by assessing its current financial performance and forward budgets. The report identifies that Council concessions have directly contributed to the sustainability of the Club, while also showing the need to continue concessions for the foreseeable future.

The working group that Council established in May 2019 has been meeting with the Glenelg Football Club and discussing the financial support provided by Council and the club's financial sustainability and are in agreement with the recommendation of this report.

RECOMMENDATION

- 1. That Council notes the report and affirms its commitment to the long term sustainability of the Glenelg Football Club.**
 - 2. That the Glenelg Football Club continue to not be charged interest on existing borrowings up to 31 October 2022.**
 - 3. That the Glenelg Football Club annual lease be maintained at \$40,000 up to 31 October 2022.**
 - 4. That a review of these arrangements be undertaken at least six months prior to the 31 October 2022.**
-

COMMUNITY PLAN

Community: Building a healthy, active and resilient community

Economy: Supporting and growing local business

Culture: Being financially accountable

Culture: Supporting excellent, efficient operations

COUNCIL POLICY

Not Applicable.

STATUTORY PROVISIONS

Not Applicable.

BACKGROUND**Glenelg Football Club Loans**

In order to provide background into the financial arrangements with the Glenelg Football Club the following key dates and actions have been documented as below.

In 2001 Council entered into a loan agreement with the Glenelg Football Club under which the Club borrowed \$2.5 million from Council to fund its building redevelopment and upgrade program. Council funded the loan by borrowing from the Local Government Finance Authority (LGFA) and on-lending to the Club on identical terms (ie a 'back-to-back' loan).

The Club had met its principal and interest payments up to October 2012 at which point the Club approached Council to restructure its loans including a 2-year interest-only term. The following key dates and Council decisions summarise the response to the Club requests and developments since that time:

- *11 December 2012* - Council agreed to re-structuring the loans by providing a 24 month interest-only term.
- *27 August 2013* - Council noted the on-going financial performance strategies to improve the Club and resolved to advance new loans up to \$500,000.
- *14 October 2014* - Council resolved to continue interest only repayments on existing loans for a further 24 month period.
- *8 March 2016* the Club met with Council regarding its financial position, forecast SANFL proceeds from sale of the AAMI Stadium Precinct Land and a proposal to reduce the loan amount owing to Council key decisions were as follows:
 - Council agreed to work with the Club to restore its longer term financial viability while mindful of discharging its obligations to its ratepayers.
 - Council considered that any further debt reduction was unacceptable and proposed the appointment of an independent investigative accountant to

- assist the Club and Council to fully understand the Club's financial position and obligations.
- Council also sought assurance that the SANFL proceeds from the sale of the AAMI Stadium Precinct Land would be applied to repay Council loans. A working party was established to monitor financial sustainability.
 - *26 April 2016* - Council endorsed a letter to the Glenelg Football Club outlining Council's considerations and actions (as above), recognising that the financial situation is complex.
 - *September 2016* - letter received from the Club dealing with the initial \$250,000 SANFL land divestment fund distribution. Council agreed that the proceeds be first applied to satisfy the Club's debt of \$88,000 to the Australian Tax Office and the balance to be held by the SANFL pending a determination by Council. Council also agreed to engage BRI-Ferrier as an investigative accountant and that the report be provided in confidence.
 - *25 October 2016* - Council received in confidence the BRI Ferrier report and resolved that the report be released in confidence to the Audit Committee in order to assist in the determination of the Club's ability to meet future loan repayments.
 - *31 October 2016* – Audit Committee received loans receivable report (Report 276/16). An impairment amount of \$400,000 as at 30 June 2016 was recommended to Council.
 - *22 November 2016* – Council considered report (285/16) which included the BRI-Ferrier (independent investigative accountant). Key decisions were as follows (refer minute C221116/584 for full details):
 - Council re-affirms its commitment to support the Glenelg Football Club in its objective of long-term sustainability.
 - A proposal was put to the Club, SANFL, and ANZ to release funds and reduce overall indebtedness – including first tranche (\$162,000) to be applied to repay Council's secured debt, and the Club's debt demolition campaign funds be applied to repay the ANZ.
 - Council negotiate a sharing arrangement of further SANFL proceeds with the ANZ in the proportion of 4/5 to Council and 1/5 to the ANZ.
 - *13 December 2016* – Council considered correspondence from the Club and reduced the lease payment amount to \$40,000 for 3 financial years to 31/10/19.
 - *24 January 2017* – Council considered responses from the Club and the ANZ in relation to debt reduction. Key decisions were as follows (refer minute C240117/644 for full details):
 - Council re-affirms its commitment to support the Glenelg Football Club in its objective of long-term sustainability.
 - That Council's CEO and agents negotiate the first tranche of the SANFL proceeds on a 2/3 to Council (ie \$108,000) and 1/3 to ANZ Bank (ie \$54,000).
 - That Council's CEO negotiate future SANFL proceeds to be applied on a 4/5 Council, 1/5 ANZ – in the event that this could not be reached within 6 weeks the repayment basis be 2/3 Council and 1/3 ANZ.
 - *1 and 2 February 2017* – Council received \$108,000 being first tranche of the SANFL distribution based on a 2/3 Council, 1/3 ANZ split.
 - *10 May 2017* – The Club wrote to Council seeking additional support to continue the delivery of its service to the community including agreement to pay 2/3 of the SANFL proceeds over the next 6 years.

- *16 May 2017* – Council workshop to consider response to letter, options and future strategy – facilitated by BRI -Ferrier.
- *23 May 2017* – Council formally considered a response to the Club. Key decisions were as follows (refer minute C230517/787 for full details):
 - Council's CEO be authorised to engage recognised professionals to act as Council agent in achieving negotiated settlement with the Club and SANFL.
 - Council accept a SANFL dividend sharing scheme of 2/3 Council, 1/3 ANZ – with funds to be paid direct to Council and covered by a binding agreement.
 - Past interest owed be written-off and future interest for 2 years up to 31 October 2019 not be charged.
 - The Club's ability to pay interest be reviewed after that time (ie 31 October 2019).
 - Loan principal repayments by the Club be reviewed after the final SANFL dividend instalment has transpired (ie October 2022).
 - The Club president and CEO meet annually with Council's Mayor and CEO following the release of the Club's end of year accounts (ie after 31 October).
- *23 August 2017* – Audit Committee received annual loans receivable report (Report 290/17). The impairment amount of \$400,000 as at 30 June 2017 was recommended to Council to be increased by \$117,780 to \$517,780.
- *20 October 2017* – Council received \$166,666.67 via direct credit the second tranche of the SANFL distribution based on a 2/3 Council, 1/3 ANZ split.
- *27 February 2018* – Council received a report (51/18) on the Glenelg Football Club Annual Financial Statements for year ended 31 October 2017. Council noted that the financial position had improved over the 12 month period as a result of Council measures to support the Club's objective of long-term sustainability (minute C270218/1059).
- *29 August 2018* – Audit Committee received annual loans receivable report (Report 298/18). The impairment amount as at 30 June 2018 was recommended to Council to remain unchanged at \$517,780.
- *22 October 2018* – Council received \$183,333.33 via direct credit the third tranche of the SANFL distribution based on a 2/3 Council, 1/3 ANZ split.
- *23 April 2019* – Council received a report (153/19) on the Glenelg Football Club's Annual Financial Statements for year ended 31 October 2018. Council noted the financial position (minute C230419/1466).
- *28 May 2019* – Council endorsed a motion to form a working group with the Glenelg Football Club to optimise its financial relationship, work with the stakeholders to consider Council's vision for the Glenelg Oval and the Football Club place in that vision, and investigate opportunities for the benefit of the community, Council and the Club. (minute C280519/1487).
- *28 August 2019* – Audit Committee received annual loans receivable report (Report 325/19). The impairment amount as at 30 June 2019 was recommended to Council to remain unchanged at \$517,780.

REPORT

Council Financial Concessions Granted to the Club

Council has granted and agreed to a number of concessions and arrangements with to the Club. These included interest only loan repayments from December 2012 and further concessions from 2016/17 as follows:

- Reduction in annual lease from \$72,000 to \$40,000 (C121316/622).
- Acceptance of SANFL dividend sharing scheme as per a SANFL timetable (C230517/787) – resulting in a principal reduction of \$1,274,666 over a 7 year period concluding October 2022.
- Write off of past interest owed and future interest up to 31 October 2019 on loans advanced to the Club (C230517/787).
- Review the ability of the Club to pay remainder of loan outstanding after the final SANFL dividend instalment (C230517/787).

The write-off of outstanding interest resulted in a direct saving of \$188,685 to the Club in 2016/17. The Club acknowledges that the freezing of interest repayments and other concessions have directly contributed to its financial stability. However the Club has advised that its current trading results are not enabling any further debt reduction.

Financial Position of the Club

Council has previously received a report on the audited financial statements for the Club for the period ended 31 October 2018 (report 153/19). The consolidated statements showed the following results:

- Liquidity ratio 0.15 – indicating significant short-term cash requirements.
- Long term Debt to Capital ratio 24% - improved position due to SANFL land distribution.
- Debt to Equity ratio 0.48 – SANFL distribution has provided an improved result.
- Profitability margin 5.3% - improved from 2017 however percentage remains low.
- Football Club – operating result \$25,061 loss.
- Footballer's Club (Venue) - \$272,610 profit.
- Consolidated Cash at 31 October 2019 - \$78,986.

As part of the external audit report the Club Auditors (BDO) concluded that no material uncertainty exists over the entities ability to continue as a going concern. This was based on the consistent improved performance and improved financial position with the SANFL land divestment funds directly reducing debt. The conclusion was reached in conjunction with a technical consultation with the BDO national team.

Current budget and actual results have been provided for the period ended 31 August 2019.

The results show the following for the year 2018/19:

- Football Club – budget forecast loss \$164,848; actual year-to-date \$121,627 loss.

- The Glenelg Club (Venue) – budget forecast profit \$292,925; actual year-to-date \$279,946 profit.
- Consolidated forecast – Profit \$128,077; actual year-to-date \$158,319 profit.
- Forecast cash position – net increase/inflow \$98,290; actual YTD \$120,331.

The above results and ratio analysis supports the view that the Club is currently financially stable as a going concern with a modest forecast consolidated profit. Council's commitment to the long term sustainability of the Club has contributed directly to this outcome.

Budget Forecast for the Club

The Club has provided a three year budget forecast summarised in the following table;

	2019/20	2020/21	2021/22
Football Club Operating Result	(\$112,329) loss	(\$322,547) loss	(\$309,911) loss
Glenelg Club – Venue	\$249,469 profit	\$404,630 profit	\$260,142 profit
Consolidated Result	\$137,140 profit	\$82,082 profit	(\$49,768) loss
Cash Position – Consolidated	\$117,118	\$89,082	(\$20,768) overdraft

It should be noted that the budget forecasts have not allowed for any repayment of interest on loans and that the current lease amount remain at \$40,000 (ex GST) per annum. The forecast indicates reducing profits and cash position.

The Club has prepared a three year strategic plan with a number of key pillars and initiatives as to improve its viability as follows:

Member & Stakeholder Engagement:

- Foster relationships with SANFL and Council

Brand & Community Engagement:

- Expand community involvement and footprint
- Target marketing and sponsorship campaigns

Football Operations:

- New organisational structure
- List management through appropriate succession planning

Glenelg Club:

- Bistro facility
- New women's training facilities
- Consolidated SANFL reporting template
- Captains' Club

Developing People:

- Staff and players effectiveness surveys
- Leadership program
- Past Players group

Loan Amount Owed

The amount owed by the Glenelg Football Club is recorded in the financial statements of Council as a financial asset. As at 30 June 2019 the total amount recorded as owing from the Club is \$1,846,589 with an impairment provision of \$517,780. Given the latest tranche payment of \$183,333.33 in October 2019 the amount owing is forecast to be \$1,663,256 with an impairment provision of \$517,780 as at 30 June 2020.

The SANFL has advised the Club of the timing of the remaining Land Divestment payments as follows:

Payment Date	Amount	2/3 Council Share
October 2020	\$300,000	\$200,000
October 2021	\$350,000	\$233,334
October 2022	\$300,000	\$200,000
Total	\$950,000	\$633,334

After the final tranche is received the principal amount owing from the Club is forecast to be \$1,029,922.

Options

A number of options exist in considering financial support to the Club from October 2019, noting that loan principal repayments are to be reviewed after the final SANFL dividend has been supplied (Min C230517/787).

1. *Cease existing financial support*
This would involve reverting to the previous annual lease amount (\$72,000) and commencing (10 year) interest repayments. The initial annual financial impact of this on the Club is estimated to be \$80,000, comprising an additional \$32,000 in lease repayments and \$48,000 in loan interest repayments.
2. *Continue existing concessions until October 2022*
This involves maintaining the existing \$40,000 lease amount, and that interest not be charged until such time as the SANFL proceeds are fully received being October 2022 after which a further review of the lease amount and the Clubs financial ability to repay loans would be done.
3. *Other options*
Other options include the partial granting of interest only repayments, and/or partially increasing the lease amount.

Recommended Option

For the next two years the Club is forecasting modest profits and a minor cash surplus. The current financial position of the Club and its forecasts indicate that the Club will not be able to make interest only repayments or service additional lease repayments without adversely affecting its financial position.

A primary purpose of the combined Council and Club working group endorsed by Council in May 2019 was to optimise the financial relationship between the Club and Council (min C280519/1487). The working group comprises Councillors Smedley, Bouchee and Abley and the CEO.

The working group has been meeting since July with the Glenelg Football Club and discussing the financial support provided by Council and the club's financial sustainability and are in agreement with the recommendation of this report.

In offering the past financial concessions Council has expressed its commitment to support the Club in its objective of long-term sustainability. On this basis it is recommended that the most appropriate option is to continue the existing concessions and not charge interest while maintaining the annual lease amount at \$40,000 (Option 2). It is recommended that this continue until the final distribution of SANFL land divestment payments is made in October 2022 at which time the financial support and lease will be reviewed.

This recommendation will have minimal impact on Council's budget and key financial targets. Council's operating result, net financial liabilities and interest cover ratio will not be adversely affected.

LIFE CYCLE COSTS

Nil.