



# Council Agenda

## NOTICE OF MEETING

Notice is hereby given that an ordinary meeting of Council will be held in the

**Council Chamber – Glenelg Town Hall  
Moseley Square, Glenelg**

**Tuesday 28 May 2019 at 7.00pm**

Roberto Bria  
ACTING CHIEF EXECUTIVE OFFICER

Please note: This agenda contains Officers' reports and recommendations that will be considered by the Council. Any confidential items listed on the agenda will be circulated to Members separately.



## Ordinary Council Meeting Agenda

### 1. OPENING

*The Mayor will declare the meeting open at 7:00pm.*

### 2. KAURNA ACKNOWLEDGEMENT

*We acknowledge Kaurna people as the traditional owners and custodians of this land.*

*We respect their spiritual relationship with country that has developed over thousands of years, and the cultural heritage and beliefs that remain important to Kaurna People today.*

### 3. PRAYER

*Heavenly Father, we pray for your presence and guidance at our Council Meeting. Grant us your wisdom and protect our integrity as we carry out the powers and responsibilities entrusted to us on behalf of the community that we serve.*

### 4. APOLOGIES

4.1 Apologies Received

4.2 Absent

### 5. ITEMS PRESENTED TO COUNCIL

### 6. DECLARATION OF INTEREST

*If a Council Member has an interest (within the terms of the Local Government Act 1999) in a matter before the Council they are asked to disclose the interest to the Council and provide full and accurate details of the relevant interest. Members are reminded to declare their interest before each item.*

### 7. CONFIRMATION OF MINUTES

#### Motion

**That the minutes of the Ordinary Meeting of Council held on 14 May 2019 be taken as read and confirmed.**

Moved Councillor \_\_\_\_\_, Seconded Councillor \_\_\_\_\_

**Carried**

### 8. PUBLIC PRESENTATIONS

#### 8.1 Petitions

8.1.1 Petition – Pump Track Adventure Hub in Brighton (Report No: 199/19)

8.2 Presentations - Nil

**8.3 Deputations****8.3.1 Mr Tim Voss**

*Mayor Wilson has approved a deputation from Mr Tim Voss regarding a proposal for a Pump Track Adventure Hub in Brighton*

**9. QUESTIONS BY MEMBERS****9.1 Without Notice****9.2 On Notice - Nil****10. MEMBER'S ACTIVITY REPORTS - Nil****11. MOTIONS ON NOTICE**

11.1 Motion on Notice – Glenelg Football Club/Glenelg Oval Masterplan – Councillor Smedley (Report No: 197/19)

**12. ADJOURNED MATTERS**

12.1 Adjourned Report – Somerton Bowling Club – Financial Assistance [Report No: 183/19] (Report No: 196/19)

**13. REPORTS OF MANAGEMENT COMMITTEES, SUBSIDIARIES AND THE DEVELOPMENT ASSESSMENT PANEL**

13.1 Draft Minutes – Alwyndor Management Committee – 16 May 2019 (Report No: 198/19)

**14. REPORTS BY OFFICERS**

14.1 Items in Brief (Report No: 186/19)

14.2 Monthly Financial Report – 30 April 2019 (Report No: 187/19)

14.3 Draft 2019-20 Annual Business Plan Consultation Outcomes (Report No: 188/19)

14.4 Application for Landowner's Consent – Glenelg Football Club – Pole Mounted CCTV Camera (Report No: 190/19)

14.5 Dog Registration Fees for 2019 – 2020 (Report No: 191/19)

14.6 Banning Right Turns from Partridge Street to Jetty Road during AM Peak Period (Report No: 192/19)

14.7 Moseley Street Ticket Machine (Report No: 193/19)

14.8 2019 New Year's Eve Dry Area - Glenelg (Report No: 194/19)

14.9 Boulderling/Climbing Structure (Report No: 195/19)

14.10 Request to Establish Footpath on Gladstone Road, North Brighton (Report No: 200/19)

**15. RESOLUTIONS SUBJECT TO FORMAL MOTIONS**

*Presented for the information of Members is a listing of resolutions subject to formal resolutions, for Council and all Standing Committees, to adjourn or lay on the table items of Council business, for the current term of Council.*

**16. URGENT BUSINESS – Subject to the Leave of the Meeting**

**17. CLOSURE**

**ROBERTO BRIA  
ACTING CHIEF EXECUTIVE OFFICER**



Item No: **8.1.1**

Subject: **PETITION – PROPOSED ADVENTURE HUB IN BRIGHTON**

Date: 28 May 2019

Written By: Governance and Risk Officer

A/General Manager: Business Services, Ms P Jackson

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### **SUMMARY**

A petition has been received:

*“The Brighton Pump Track Crew Incorporated are seeking the formation of an adventure hub in Brighton.*

*The proposal is to link the existing pump track with other adventure activities in the reserve along Cedar Avenue opposite the pump track. Our view is that that site is ideal for a jump line for bikes together with, on the northern end, a series of bouldering walls.*

*Both mountain biking and bouldering are fast growing sports and we believe it is important that the Council support these activities.*

*Having all these facilities in one hub will make it easier for users to enjoy all these activities together. We are also confident that it will be a boon for the traders along Jetty Road.*

*We would be grateful if this petition is tabled at the Council meeting on 28 May 2019.”*

The 12 pages of the petition received from Mr T Voss, which includes 110 conforming signatures, meets the relevant criteria for a petition as outlined in the Council’s Code of Practice – Meetings Procedures, Regulation 10.

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### **RECOMMENDATION**

**That Council note the petition regarding a proposed Adventure Hub in Brighton.**

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### **COMMUNITY PLAN**

Culture: Supporting excellent, efficient operations

## **COUNCIL POLICY**

City of Holdfast Bay Code of Practice – Procedures at Meetings

## **STATUTORY PROVISIONS**

Local Government Act 1999

Local Government (Procedures at Meetings) Regulations 2013

## **BACKGROUND**

On 22 May 2019, Administration received a petition from Mr Tim Voss on behalf of the Brighton Pump Track Crew Inc. The petition relates to a proposed Adventure Hub in Brighton.

In his petition Mr Voss proposes to link the existing pump track with other adventure activities in the reserve along Cedar Avenue Brighton, opposite the Pump Track. Mr Voss proposes that the site is ideal for a jump line for bikes and a series of bouldering walls at the northern end of the site.

Mr Voss suggests that mountain biking and bouldering are fast growing sports and that facilities to support these activities in the form of an adventure hub, would provide convenience for users and possibly increase attendance along Jetty Road Brighton.

Mr Voss has also requested to present to Council on this matter by way of deputation. Mayor Wilson has approved the deputation and Mr Voss, along with representatives from Brighton Pump Track Crew Inc. will present at the Council meeting on 28 May 2019.

*Refer Attachment 1*

## **BUDGET**

Not applicable.

## **LIFE CYCLE COSTS**

Not applicable.

22 May 2019

Chief Executive Officer  
City of Holdfast Bay Council  
PO Box 19  
BRIGHTON SA 5048



To the Chief Executive Officer

**Re: Petition regarding a proposed adventure hub in Brighton**

Dear Roberto

Please find enclosed a petition, proposed by Brighton Pump Track Crew Incorporated, seeking the formation of an adventure hub in Brighton.

The proposal is to link the existing pump track with other adventure activities in the reserve along Cedar Avenue opposite the pump track. Our view is that that site is ideal for a jump line for bikes together with, on the northern end, a series of bouldering walls.

Both mountain biking and bouldering are fast growing sports and we believe it is important that the Council support these activities.

Having all these facilities in one hub will make it easier for users to enjoy all these activities together. We are also confident that it will be a boon for the traders along Jetty Road.

We would be grateful if this petition is tabled at the Council meeting on 28 May 2019.

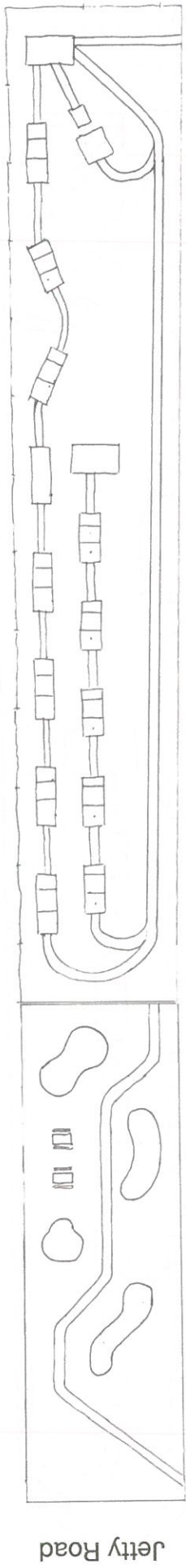
Kind Regards

A handwritten signature in black ink that appears to read "Tim".

Tim Voss  
Brighton Pump Track Crew Inc  
Address: 8 Cambridge Terrace, Brighton 5048  
Phone: 0409 697 648  
Email: tjvoss1@gmail.com

# Brighton Jump and Climb Park

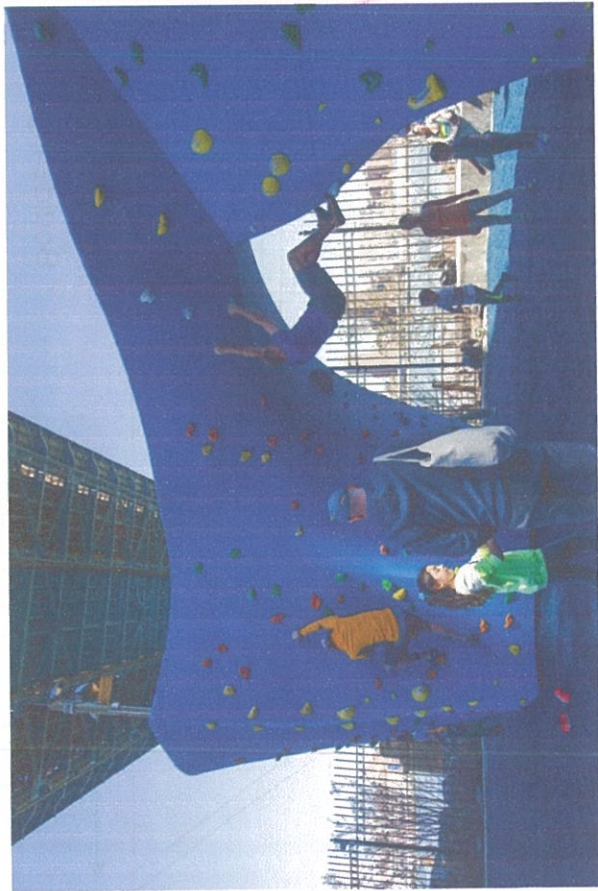
## Overall Plan



Cedar Avenue



## Example Features

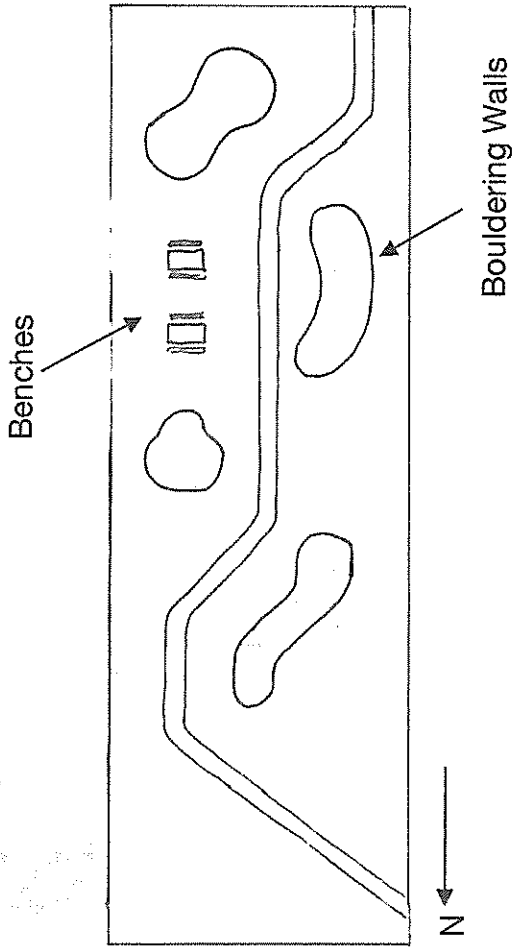


Bouldering Wall (Brooklyn, NY)

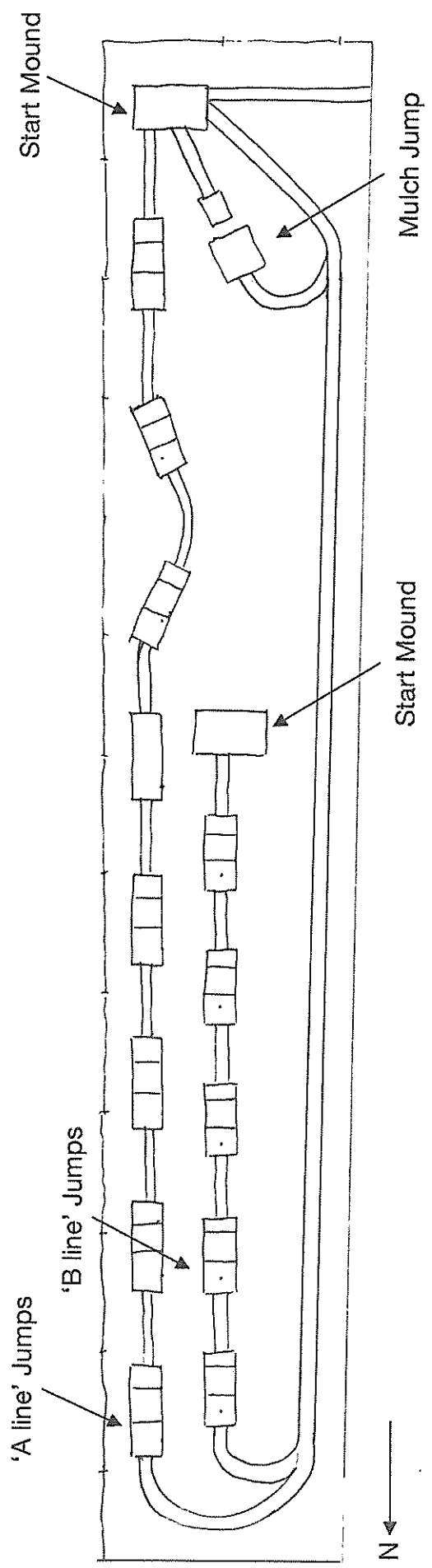


Dirt jump with prefabricated ramp (Willoughby Council, Sydney)

### Bouldering Section



### Bicycle Jump Section



Item No: **11.1**

Subject: **MOTION ON NOTICE – GLENELG FOOTBALL CLUB/GLENELG OVAL  
MASTERPLAN – COUNCILLOR SMEDLEY**

Date: 28 May 2019

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### **PROPOSED MOTION**

Councillor Smedley proposed the following motion:

- 1. Council endorse the formation of a working group with the Glenelg Football Club.**
- 2. The primary purpose of the Group is to work with the Club to:**
  - **optimise its financial relationship with Council;**
  - **work with all stakeholders to consider Council's vision for Glenelg Oval and Glenelg Football Club's place in that vision; and**
  - **investigate opportunities for the benefit of the community, Council and Club.**
- 3. The Working Group:**
  - **to comprise up to 8 members, equal numbers from the Club and Council;**
  - **members from City of Holdfast Bay should include members of both Council and Administration;**
  - **to initially meet in July 2019 and then as agreed between the parties; and**
  - **to report back to Council not less than bi-monthly.**
- 4. The Working Group be reviewed by Council no later than January 2020, at which point Council's commitment for continuation will be sought if required.**
- 5. It is noted that the Working Group objectives are only advisory and consultative and it must report back to Council with any recommendations for Council to consider.**

*If the Motion on Notice above is endorsed the following motion to select the working group be brought forward*

**That Council endorses \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_ to be the Council representatives on the Working Party.**

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**BACKGROUND**

Glenelg Oval is City of Holdfast Bay's pre-eminent sporting and community facility catering for diverse uses such as cricket, football, tennis, athletics, primary school and general community use.

The Oval precinct is subject to the Glenelg Oval Masterplan as endorsed by Council 11 July 2017 which seeks to consolidate its position within our community and to diversify its offering to both enhance and extend community and sporting uses.

Glenelg Football Club has been an anchor user of these facilities since its birth in 1920 and as a member of the South Australian National Football League, the dominant State league until 1991, has given its supporters and the community nearly 100 years of support and entertainment across all ages.

Celebrating its centenary next year, formation of the Working Group will provide the Club with an avenue to Council to explore opportunities and communicate its future, while simultaneously allowing Council to better understand pressures affecting the Club and to inform our strategy going forward.

Item No: **12.1**

Subject: **ADJOURNED REPORT – SOMERTON BOWLING CLUB – FINANCIAL ASSISTANCE [REPORT NO: 183/19]**

Date: 28 May 2019

Written By: A/General Manager Business Services

A/General Manager: Business Services, Ms P Jackson

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### **SUMMARY**

Council at its meeting held 14 May 2019 resolved to adjourn Report No: 183/19 to “*allow for administration to receive further information from the Somerton Park Bowling Club.*”

The report represents Report No: 183/19 for Council’s further consideration.

Debate on this matter is resumed at the point where it was adjourned. The chamber was debating the motion:

- “1. *That the option to consolidate the existing Council funded Somerton Bowling Club loans to be amortised over 13.5 years be offered to the Club to assist its financial position and cash flow.*
2. *That Council continue to offer grant application and educational assistance to enable the Somerton Bowling Club to improve its facilities and sustainability.*

*Moved Councillor Clancy, Seconded Councillor Lonie”*

And it is at this point that debate on this matter is resumed following the adjournment.

Members who have spoken in the debate prior to the adjournment are taken to have spoken to the motion. The members that have spoken are Councillor Clancy and Councillor Lonie.

Council needs to determine the outcome of the adjourned motion from the meeting of 14 May 2019 before considering the new recommendations in this report.

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## **MOTION FROM 14 MAY 2019 COUNCIL MEETING**

*This motion needs to be considered before any new motions can be considered.*

- 1. That the option to consolidate the existing Council funded Somerton Bowling Club loans to be amortised over 13.5 years be offered to the Club to assist its financial position and cash flow.**
- 2. That Council continue to offer grant application and educational assistance to enable the Somerton Bowling Club to improve its facilities and sustainability.**

Moved Councillor Clancy, Seconded Councillor Lonie

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## **COMMUNITY PLAN**

Community: Building a healthy, active and resilient community  
Community: Fostering an engaged and contributing community  
Culture: Being financially accountable

## **COUNCIL POLICY**

Treasury Management Policy  
Borrowing Guidelines for Community Organisations

## **STATUTORY PROVISIONS**

*Local Government Act 1999*

## **BACKGROUND**

Council resolved at its meeting held 14 May 2019, Resolution No: C140519/1480:

*“That the motion be deferred to Council’s next meeting on 28 May 2019, to allow time for administration to receive further information from the Somerton Park Bowling Club.*

*Moved Councillor Smedley, Seconded Councillor Bouchee*

**Carried**

## **REPORT**

Councillors Smedley, Snewin and Abley met with the President of the Somerton Bowling Club, Mr Russell Thomson. At the meeting further detail was provided on the future financial position of the Club as it relates to the request for assistance.

## **BUDGET**

Councils 2018/19 and draft 2019/20 budget include principal and interest repayments from the club based on the current loan terms. The option to consolidate the loans will have a minor impact on the budget and will not adversely affect Council's main financial indicators.

## **LIFE CYCLE COSTS**

The arrangement will have minimal impact on Council's financial performance in the future.

# Attachment 1



Item No: **14.7**

Subject: **SOMERTON BOWLING CLUB – FINANCIAL ASSISTANCE**

Date: 14 May 2019

Written By: Manager Finance

A/General Manager: Business Services, Ms P Jackson

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### **SUMMARY**

At its meeting on 9 April 2019 Council requested a report on the options available to assist the Somerton Bowling Club with its current financial position. Since 2007 the Club has upgraded its clubrooms and facilities through member support and Council on-lent borrowings. During this time the Club has not received major external grant support toward improving its facilities. The Club is seeking Council support to improve its financial position and thereby enable it to engage in future grant submissions and secure grant funding.

A number of options exist to assist the club including debt consolidation and relief as well as grant submission education and support.

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### **RECOMMENDATION**

- 1. That the option to consolidate the existing Council funded Somerton Bowling Club loans to be amortised over 13.5 years be offered to the Club to assist its financial position and cash flow.**
  - 2. That Council continue to offer grant application and educational assistance to enable the Somerton Bowling Club to improve its facilities and sustainability.**
- 

### **COMMUNITY PLAN**

Community: Building a healthy, active and resilient community  
Community: Fostering an engaged and contributing community  
Culture: Being financially accountable

### **COUNCIL POLICY**

Treasury Management Policy  
Borrowing Guidelines for Community Organisations.

## **STATUTORY PROVISIONS**

*Local Government Act 1999.*

## **BACKGROUND**

### ***Previous financial support and Council reports.***

*February 2007 (report 49/07)*

Council on-lent \$300,000 to the Club for significant upgrade and refurbishment of clubroom facility. In July 2012 the club reduced the principal by \$200,000 due to a bequest (Report 254/12). Current principal outstanding is \$11,357.50 with six monthly instalments of \$1,763.31 and 3.5 years loan term remaining.

*November 2010 (report 442/10)*

Council on-lent \$81,755 to the Club to fund final costs associated with the upgrade and clubroom refurbishment. This loan was fully paid off in November 2018. The six monthly instalments were \$6,267.74.

*December 2012 (report 487/12)*

As part of the Community Donations Program the club sought a \$4,138.75 donation towards the installation of a drainage system and paving. The Council approved amount was \$2,483.25.

*January 2016*

Council Granted the Club \$5,000 to replace the bore water pump from the environmental operating grants budget.

*September 2016 (report 217/16)*

Council on-lent \$21,300 to the Club to provide funds to repair and replace outdoor lighting systems. Current principal outstanding is \$17,724.92 with six monthly instalments of \$1,318.40 and 8 years loan term remaining.

*August 2017 (report 262/17)*

Council on-lent \$50,000 to assist in the installation of new lighting poles. Current principal outstanding is \$46,296.76 with six monthly instalments of \$2,271.05 and 13.5 years loan term remaining.

*April 2019 (report 139/19)*

Motion on Notice – Councillor Patton - requesting a report be brought to Council on options to assist the Somerton Bowling Club with its current financial position for Council's consideration.

## **REPORT**

This report considers options to assist the Somerton Bowling Club with its current financial position.

The unaudited financial statements for the Somerton Bowling Club for the year ended 31 March 2019 have been submitted to Council.

*Refer Attachment 1*

To assess the financial performance of the Club a common financial ratio analysis has been undertaken. The analysis includes overall liquidity, solvency and profitability. The results indicate worsening solvency and profitability.

Costs have increased in employee on-costs, equipment maintenance, player payments and coaching. This has been compounded by reduced profitability in the catering activities and reduced sponsorship. Since 2017 available cash reduced by \$60,374 to \$41,482 as at 31 March 2019.

The Club has three loans with Council with a total principal outstanding of \$75,379.18. The yearly repayments for the three loans total \$10,705.52. The remaining loan terms range from 3.5 years to 13.5 years. The interest rates are variable and reviewing annually. They are based on the LGFA Cash Advance Debenture rate plus 0.5% administrative premium.

#### **Financial performance and position**

The following common financial ratios have been applied to the financial results and position.

#### **Liquidity Ratio**

*Current Ratio = current assets/current liabilities.* If the ratio is 1 it means the club has the exact amount of current assets to pay of its current debts.

<b>Result</b>	<b>Period ended 31/3/19</b>	<b>Period Ended 31/3/18</b>	<b>Period Ended 31/3/17</b>	<b>Analysis/Comments</b>
Current Assets	\$74,209	\$98,882	\$128,545	Since March 2017 cash has reduced from \$101,856 to \$41,482
Current Liabilities	\$69,744	\$60,939	\$57,189	Trade creditors and employee on-costs have increased
<b>Current Ratio</b>	<b>1.06</b>	<b>1.62</b>	<b>2.25</b>	<b>Overall reduction in liquidity</b>

#### **Solvency Ratios**

*Long term debt to total capital.* Equates to long term debt divided by total liabilities and total members funds. Lower percentages means the majority of the club is financed by member funds.

<b>Consolidated result</b>	<b>Period ended 31/3/19</b>	<b>Period Ended 31/3/18</b>	<b>Period Ended 31/3/17</b>	<b>Analysis/Comments</b>
Long term debt	\$67,797	\$75,379	\$46,671	Reflects borrowings from Council
Total liabilities plus member funds	\$309,538	\$354,139	\$320,012	Retained profits reduced due to \$45,824 operating loss
<b>Percentage</b>	<b>21.9%</b>	<b>21.3%</b>	<b>14.6%</b>	<b>Higher percentages indicate worsening profitability.</b>

*Debt to Equity Ratio.* Equates to total long term liabilities divided by total member's funds. Lower ratios indicate stronger debt management.

<b>Consolidated result</b>	<b>Period ended 31/3/19</b>	<b>Period Ended 31/3/18</b>	<b>Period Ended 31/3/17</b>	<b>Analysis</b>
Long term liabilities	\$67,797	\$75,379	\$46,671	
Member funds	\$171,997	\$217,821	\$216,152	
<b>Ratio</b>	<b>0.39</b>	<b>0.35</b>	<b>0.22</b>	<b>Increased debt and reduced equity has increased this ratio.</b>

### Profitability Ratios

*Profit margin.* Measured by net income divided by total revenues.

<b>Consolidated result</b>	<b>Period ended 31/3/19</b>	<b>Period Ended 31/3/18</b>	<b>Period Ended 31/3/17</b>	<b>Analysis</b>
Net income – Profit/(Loss)	(\$45,824)	(\$3,331)	\$40,069	Net profit from commercial activities and sponsorship reduced. Equipment maintenance, player payments and coaching costs significantly increased.
Total revenues	\$215,642	\$237,972	\$242,985	
<b>Percentage</b>	<b>(21.3%)</b>	<b>(1.4%)</b>	<b>16.5%</b>	<b>Significant reduction in profitability.</b>

A number of options exist to provide financial relief to the Club and improve its short term cash flow.

### **Options**

1. *Consolidate the Council loans and extend the repayment term to 13.5 years.*

Through combining the three loans with the same expiry date of the longest loan (being 13.5 years) the annual repayment amount would be \$7,326. This would result in an annual reduction of \$3,380 in loan repayments.

2. *Consolidate the Council loans and grant an interest only repayment period.*

The term of the interest only period would depend on the cash flow needs of the Club and the support of Council. By way of example by consolidating the three loans over 13.5 years and granting a three year interest only period the club would have an annual repayment of \$3,090 for three years, being an annual reduction of \$7,615. Thereafter the loan would revert to an annual interest and principal amount of approximately \$8,900.

The following table gives an indication of the comparative impact of this option when the loans are consolidated with differing interest only terms.

<b>Current annual (principal &amp; interest) repayments on individual loans \$10,705</b>				
<i>Consolidate Loans - \$75,379 over 13.5 years at current 4.1% interest rate</i>	<i>Interest only period</i>	<i>Annual repayments</i>	<i>Reduced repayments for interest only period</i>	<i>Annual repayments after interest only period</i>
	No interest only period	\$7,326	Nil	\$7,326
	1 year	\$3,090	\$4,236 - over 1 year	\$7,764
	2 years	\$3,090	\$8,472 – over 2 years	\$8,280
	3 years	\$3,090	\$12,708 – over 3 years	\$8,900
	4 years	\$3,090	\$16,944 – over 4 years	\$9,650

3. *Write-off part or whole of the Council debt.*

Depending on the on-going financial circumstances and the long term financial viability of the club Council has the option to reduce the principal amount owing by writing off either part or the whole debt.

4. *Review lease of premises amount.*

The Club leases the property from Council paying \$3,048.10 per annum. Council could waive or reduce the rent payable for a nominated period of time.



5. *Grant application assistance.*

Council provides assistance to the Club in developing funding applications. Two recent applications have been prepared to the Office of Recreation, Sport and Racing Active Club Grant program. They include applications for retractable shade structures and a coring machine. Council staff have provided assistance in reviewing the draft applications, supporting documents, strategic information and provided overall guidance including letters of support.

Council has also provided advice in relation to applying for Council grant funds through the Community Chest and Community Donations program. The Club will be applying for a donation to assist in funding the coring machine.

6. *Educational support.*

The Office of Recreation, Sport and Racing offer a no-cost program "Starclub" to support clubs in improving their governance and sustainability. The program is a self-assessed on-line resource which help clubs identify what they are doing well and possible areas for development. Council staff can assist the club in joining and using the program.

***Recommended option***

All the options provide financial assistance and support to the Club. The recommended option is to consolidate the existing loans and extend the repayment term to 13.5 years, while continuing to provide grant application and educational assistance. Other options or a combination of options can also be chosen and recommended at Councils discretion.

This recommendation provides the club with an annual reduction of \$3,380 in loan principal and interest repayments, while continuing to service the loan. This option will have minimal impact on Council's key financial targets. Councils operating result, net financial liabilities and interest cover ratio will not be adversely affected.

**BUDGET**

Councils 2018/19 and draft 2019/20 budget include principal and interest repayments from the club based on the current loan terms. The option to consolidate the loans will have a minor impact on the budget and will not adversely affect Council's main financial indicators.

**LIFE CYCLE COSTS**

The arrangement will have minimal impact on Council's financial performance in the future.

**Somerton Bowling Club Inc.**

ABN: 41 848 112 583

**STATEMENT OF INCOME AND EXPENDITURE  
FOR THE YEAR ENDING 31 MARCH 2019**

<b>INCOME</b>	<b>2019</b>	<b>2018</b>
	\$	\$
Net proceeds - Bar Account	91,707	94,555
Net proceeds - Nights Owls	50,569	51,331
Net proceeds - Social Bowls & Tournaments	22,665	29,926
Net proceeds - Fundraising	14,451	12,143
Net proceeds - Catering Account	(11,541)	(551)
Subscriptions	28,115	26,688
Sponsorship	10,629	17,818
Donations	2,935	2,665
Hire Club Rooms	2,545	1,664
Apparel	(395)	231
Interest	356	509
Other Income	3,606	993
<b>TOTAL INCOME</b>	<b>215,642</b>	<b>237,972</b>
 <b>EXPENDITURE</b>		
AGM Expenses	418	531
Audit Fees	2,000	2,000
Bank charges	353	345
Cash Register fees	1,341	908
Club amenities	9,294	10,379
Consultants Fees	-	3,780
Computer expenses	4,106	3,922
Depreciation - plant & equipment	25,055	26,491
Greens Contractor	33,658	68,803
Greens & Equipment Maintenance	14,088	1,579
Greens Wages	37,476	-
Honoraria	3,800	4,000
Insurances	7,549	7,831
Interest paid	4,796	2,475
Light, power & gas	21,442	20,970
Long Service Leave	5,696	-
Merchant Fees	1,922	1,363
Player payments & Coaching	35,739	15,295
Pennant Costs & Team Registrations	7,502	6,675
Printing, stationery & postage	3,059	2,244
Rent	3,048	3,001
Repairs and replacements House	2,225	3,633
Security	2,195	1,112

Somerton Bowling Club Inc.

ABN: 41 848 112 583

**STATEMENT OF INCOME AND EXPENDITURE  
FOR THE YEAR ENDING 31 MARCH 2019**

<b>EXPENDITURE (continued)</b>	<b>2019</b>	<b>2018</b>
	<b>\$</b>	<b>\$</b>
Sundry Expenses	3,037	1,923
Telephone	2,931	1,895
Wages - Cleaning	10,255	10,757
Waste Collection	3,686	2,186
Water and sewer rates	14,794	12,461
Write off Capital Expenditure	-	24,744
<b>TOTAL EXPENDITURE</b>	<b>261,465</b>	<b>241,303</b>
<b>OPERATING LOSS FOR THE YEAR</b>	<b>(45,824)</b>	<b>(3,331)</b>
Retained Profits at the Beginning of the Year	212,821	216,152
Retained Profits at the End of Year	166,997	212,821

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**Somerton Bowling Club Inc.**

ABN: 41 848 112 583

**STATEMENT OF FINANCIAL POSITION**

AS AT 31 MARCH 2019

	Note	2019 \$	2018 \$
<b>CURRENT ASSETS</b>			
Cash & cash equivalents	2	41,482	69,547
Trade Debtors		10,250	12,100
Insurance Claim Receivable		7,700	-
Inventories	3	14,777	17,235
<b>TOTAL CURRENT ASSETS</b>		<b>74,209</b>	<b>98,882</b>
<b>NON-CURRENT ASSETS</b>			
Property, Plant & Equipment	4	235,329	255,257
<b>TOTAL NON-CURRENT ASSETS</b>		<b>235,329</b>	<b>255,257</b>
<b>TOTAL ASSETS</b>		<b>309,538</b>	<b>354,139</b>
<b>CURRENT LIABILITIES</b>			
Trade Creditors & Accruals	5	36,472	26,289
PAYG & Superannuation	5	6,958	3,776
GST		8,036	5,249
Long Service Leave Provision		5,696	-
Short-term borrowings	6	12,582	25,625
<b>TOTAL CURRENT LIABILITIES</b>		<b>69,744</b>	<b>60,939</b>
<b>NON-CURRENT LIABILITIES</b>			
Long-term borrowings	6	67,797	75,379
<b>TOTAL NON-CURRENT LIABILITIES</b>		<b>67,797</b>	<b>75,379</b>
<b>TOTAL LIABILITIES</b>		<b>137,541</b>	<b>136,318</b>
<b>NET ASSETS</b>		<b>171,997</b>	<b>217,821</b>
<b>MEMBERS' FUNDS</b>			
Reserves		5,000	5,000
Retained profits		166,997	212,821
<b>TOTAL MEMBERS' FUNDS</b>		<b>171,997</b>	<b>217,821</b>

The accompanying notes form part of these financial statements

Item No: **13.1**

Subject: **DRAFT MINUTES – ALWYNDOR MANAGEMENT COMMITTEE – 16 MAY 2019**

Date: 28 May 2019

Written By: Personal Assistant, GM Alwyndor

A/General Manager: Alwyndor, Mr B Capes

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### **SUMMARY**

The draft minutes of the Alwyndor Management Committee meeting held on 16 May 2019 are provided for information.

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### **RECOMMENDATION**

- 1. That the draft minutes of the Alwyndor Management Committee meeting held on 16 May 2019 be noted.**
  - 2. That having considered Attachment 2 to Report No: 198/19 Draft Minutes – Alwyndor Management Committee – 16 May 2019 in confidence under section 90(2) and (3)(b) of the Local Government Act 1999, the Council, pursuant to section 91(7) of the Act orders that Attachment 2 be retained in confidence for a period of 24 months and that this order be reviewed every 12 months.**
- 

### **COMMUNITY PLAN**

Community: Building a healthy, active and resilient community  
Community: Providing welcoming and accessible facilities  
Culture: Supporting excellent, efficient operations

### **COUNCIL POLICY**

Not applicable

### **STATUTORY PROVISIONS**

Not applicable

### **BACKGROUND**

This report is presented following the Alwyndor Management Committee Meetings.

The Alwyndor Management Committee was established to manage the affairs of Alwyndor Aged Care Facility. The Council has endorsed the Committee's Terms of Reference and given the Committee delegated authority to manage the business of Alwyndor Aged Care Facility.

## CITY OF HOLDFAST BAY

**Minutes of the meeting of the Alwyndor Management Committee of the City of Holdfast Bay held at Alwyndor Aged Care, Dunrobin Road, Hove on Thursday 16 May 2019 at 7.00 pm.**

### PRESENT

#### Elected Members

Councillor P Chabrel

#### Independent Members

Chairperson – Ms T Aukett

Mr T Bamford

Ms J Bonnici

Mr K Cheater

Mr K Whitford

#### Staff

Acting General Manager Alwyndor – Mr B Capes

Acting Chief Executive Officer – Mr R Bria

Personal Assistant – Ms R Gordon

Financial Accountant – Ms A Klenk

### 1. OPENING

The Chairperson declared the meeting open at 7.28pm

*The Acting Chief Executive Officer provided a verbal update on the recruitment of General Manager, Alwyndor.*

### 2. KAURNA ACKNOWLEDGEMENT

With the opening of the meeting the Chairperson stated:

We acknowledge the Kaurna people as the traditional owners and custodians of this land.

We respect their spiritual relationship with country that has developed over thousands of years, and the cultural heritage and beliefs that remain important to Kaurna People today.

### 3. APOLOGIES

3.1 For Absence - Nil

3.2 Leave of Absence - Councillor S Lonie, Ms J Cudsi

#### 4. DECLARATION OF INTEREST

Members were reminded to declare any interest before each item.

#### 5. CONFIRMATION OF MINUTES

##### 5.1 Minutes of the Previous Meeting

###### Motion

**That the minutes of the Alwyndor Management Committee held on 24 April 2019 be taken as read and confirmed.**

Moved by Cr Chabrel, Seconded by Ms Aukett

**Carried**

##### 5.2 Confidential Minutes of the Previous Meeting

###### Motion

**That the confidential minutes of the Alwyndor Management Committee held on 24 April 2019 be taken as read and confirmed.**

Moved by Cr Chabrel, Seconded by Mr Whitford

**Carried**

#### 6. REVIEW OF ACTION ITEMS

##### 6.1 Action Items

*Action items were reviewed by the Committee.*

*The Chairperson thanked Mr Cheater for facilitating the recent risk workshop.*

##### 6.2 Confidential Action Items

*Confidential action items were reviewed by the Committee.*

#### 7. REPORTS/ITEMS OF BUSINESS

##### 7.1 Acting General Manager's Report (Report No: 17/19)

These items are presented for the information of Members. After noting the report any items of interest can be discussed and, if required, further motions proposed.

*The Acting General Manager advised that the WHS summary report now includes breakdown of risk rating and overview of action taken, as requested at the last meeting. The Acting General Manager advised that the information provided from the quarterly due diligence report is information provided to Council administration for the purposes of reporting to the Local Government Association Liability Scheme.*



*The Acting Chief Executive Officer agreed to seek advice and confirm whether Committee members are Responsible/Prescribed Officers under the Act. The Committee indicated that if members are Officers under the Act, ongoing due diligence reports would be required.*

*The Acting General Manager confirmed that the Corporate Risk Register is in progress. A risk management workshop, facilitated by Mr Cheater, was recently held and 8 risks identified. Staff will identify controls for these risks prior to presenting an updated Corporate Risk Register to the Alwyndor Management Committee.*

*The Committee queried when the risk rating system for feedback would flow through to the analysis reports and requested that priority rating be included in the next report.*

*The Acting General Manager confirmed there are no new legal or industrial matters.*

*The Acting General Manager provided a verbal update on the facility.*

*The Acting General Manager provided a verbal update on the recruitment of a Residential Services Manager, ACFI Manager, Care Manager Residential and Care Manager Home Support.*

*The Acting General Manager confirmed that a third party had been engaged to prepare a draft Governance Framework.*

*The Acting General Manager advised that Enterprise Bargaining negotiations will commence in the next two weeks and advised the key focus will be looking to align with the federal aged care industry.*

*The Committee discussed the CCTV policy and how best to consider Alwyndor's position on cameras in rooms. The Chairperson indicated that Council's policy is explicit that no private cameras are permitted but does not cover the nuances of addressing CCTV in an aged care setting. The Committee requested a review that considers industry, consent, covert and overt, safeguards, pros and cons, all risks including industrial relations and financial implications, to assist the Alwyndor Management Committee with considering Alwyndor's position on covert and overt cameras in private rooms.*

Mr Bamford left the meeting at 8.42pm

Ms Aukett left the meeting at 8.42pm

Ms Aukett re-joined the meeting at 8.43pm

*The Committee noted the CCTV Work Instruction but queried why IT can access and view the footage (under Internal Information Handling section) and requested this be clarified and amended.*

**Motion**

1. That the following items be noted and items of interest discussed:
  1. Meeting Dates and Task Schedule
  2. WHS Report
  3. Corporate Risk Register
  4. Feedback Analysis Report
  5. Legal and Industrial Matters
  6. GM Summary
  7. Recruitment Update
  8. Enterprise Bargaining Negotiations
  9. CCTV
2. That the Alwyndor Management Committee noted the CCTV work instruction and accept with minor amendments.
3. That a position paper on the issues relating to cameras in rooms be presented at the September meeting of the Alwyndor Management Committee.

Moved Mr Whitford, Seconded Ms Bonnici

**Carried**

**8. CONFIDENTIAL****8.1 Monthly Financial Report – April 2019 (Report No: 18/19)****Exclusion of the Public – Section 90(3)(d) Order**

1. That pursuant to Section 90(2) of the *Local Government Act 1999* Alwyndor Management Committee hereby orders that the public be excluded from attendance at this meeting with the exception of the General Manager and Staff in attendance at the meeting in order to consider Report No: 18/19 Monthly Financial Report – April 2019 in confidence.
2. That in accordance with Section 90(3) of the *Local Government Act 1999* Alwyndor Management Committee is satisfied that it is necessary that the public be excluded to consider the information contained in Report No: 18/19 Monthly Financial Report – April 2019 on the following grounds:
  - d. pursuant to section 90(3)(d) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to confer a commercial advantage on a third party of Alwyndor, in addition Alwyndor's financial position is reported as part of Council's regular budget updates.

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the

meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information.

3. The Alwyndor Management Committee is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.

Moved Cr Chabrel, Seconded Ms Bonnici

Carried

Motion

RETAIN IN CONFIDENCE - Section 91(7) Order

5. That having considered Agenda Item 8.1 Monthly Financial Report – April 2019 (Report No: 18/19) in confidence under section 90(2) and (3)(d) of the *Local Government Act 1999*, the Alwyndor Management Committee, pursuant to section 91(7) of that Act orders that the Report, Attachments and Minutes be retained in confidence for a period of 18 months and that this order be reviewed every 12 months.

Moved Cr Chabrel, Seconded Mr Whiford

Carried

Ms Klenk left the meeting at 9.10pm

- 8.2 **Short-term Strategy - Action Plan and Progress – May 2019** (Report No: 19/19)

**Exclusion of the Public – Section 90(3)(d) Order**

1. That pursuant to Section 90(2) of the *Local Government Act 1999* Alwyndor Management Committee hereby orders that the public be excluded from attendance at this meeting with the exception of the General Manager and Staff in attendance at the meeting in order to consider Report No: 19/19 Short-term Strategy – Action Plan and Progress – May 2019 in confidence.
2. That in accordance with Section 90(3) of the *Local Government Act 1999* Alwyndor Management Committee is satisfied that it is necessary that the public be excluded to consider the information contained in Report No: 19/19 Short-term Strategy – Action Plan and Progress – May 2019 on the following grounds:
  - d. pursuant to section 90(3)(d) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to confer a commercial advantage on a third party as the knowledge of our requirements to employ additional resources may provide a

commercial advantage to a third party regarding the sourcing and employment of those resources.

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information.

3. The Alwyndor Management Committee is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.

Moved Mr Whitford, Seconded Cr Chabrel

Carried

Motion

RETAIN IN CONFIDENCE - Section 91(7) Order

3. That having considered Agenda Item 8.2 Short-term Strategy – Action Plan and Progress – May 2019 (Report No: 19/19) in confidence under section 90(2) and (3)(d) of the *Local Government Act 1999*, the Alwyndor, pursuant to section 91(7) of that Act orders that the Report, Attachments and Minutes be retained in confidence for a period of 12 months and that this order be reviewed every 12 months.

Moved Cr Chabrel, Seconded Mr Cheater

Carried

9. **URGENT BUSINESS – Subject to the leave of the meeting**

Nil

10. **DATE AND TIME OF NEXT MEETING**

The next meeting of the Alwyndor Management Committee will be held on Thursday 20 June 2019 in the Meeting Room, Alwyndor Aged Care, 52 Dunrobin Road, Hove.

11. **CLOSURE**

The meeting closed at 9.36 pm.

**CONFIRMED 20 June 2019**

**CHAIRPERSON**

Item No: **14.1**

Subject: **ITEMS IN BRIEF**

Date: 28 May 2019

Written By: Personal Assistant

A/General Manager: Business Services, Ms P Jackson

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## **SUMMARY**

These items are presented for the information of Members.

After noting the report any items of interest can be discussed and, if required, further motions proposed.

---

## **RECOMMENDATION**

**That the following items be noted and items of interest discussed:**

- 1. Adelaide Airport Master Plan**
  - 2. Letter to Rt Hon Jacinda Ardern (Prime Minister New Zealand) and Response letter from Rt Hon Jacinda Ardern (Prime Minister New Zealand) regarding the Tragedy on 15 March 2019**
  - 3. Libraries - Community Purchasing Event**
  - 4. Kauri Community and Sport Centre Playspace Update**
  - 5. Appointment of contractors outside of the procurement policy – Tierra Health Pty Ltd and Aged Care Support Service Pty Ltd**
- 

## **COMMUNITY PLAN**

Culture: Supporting excellent, efficient operations

## **COUNCIL POLICY**

Not applicable

## **STATUTORY PROVISIONS**

Not applicable

## REPORT

### 1. **Adelaide Airport Master Plan**

Representatives of Adelaide Airport recently met with Council Administration as a precursor to the release later this year of the new Adelaide Airport Master Plan. The Master Plan outlines the 20-year vision for the growth of Adelaide Airport, both in terms of aviation capacity and commercial developments. With an increase expected in the number and type of aircraft movements, there is a legislative need to establish noise forecasts prior to the release of the Master Plan as a means to help inform the community consultation process.

The current Australian Noise Exposure Forecast (ANEF) provides a scientific measure of noise exposure from aircraft operations around Adelaide Airport and is provided as an attachment to this brief. Currently, approximately 790 residential properties in the City of Holdfast Bay are located within the high aircraft noise range (those within the 25+ ANEF contour). Based on the predicted number of aircraft and fleet mix at maximum capacity envisaged by the Master Plan, it is anticipated that the projected ANEF contours will expand slightly to capture a greater number of residential properties.

Council Administration has prepared a letter (provided as an attachment) to Adelaide Airport seeking assurance that current noise exposure levels are not exacerbated, or extended into present curfew periods. Whilst it is inevitable that the Airport's growth will expose a greater number of residential properties to higher noise levels, Council's message to Adelaide Airport is that every effort is made to ensure the Master Plan implements flight movements, fleet mix, flight paths, runway utilisation, and other aircraft noise mitigation strategies and actions to reduce the impact on the character and lifestyle enjoyed by residents and visitors to Holdfast Bay.

*Refer Attachment 1 & 2*

### 2. **Letter to Rt Hon Jacinda Ardern (Prime Minister New Zealand) and Response letter from Rt Hon Jacinda Ardern (Prime Minister New Zealand) regarding the Tragedy on 15 March 2019**

As part of Council Resolution No. C270319/1418, the Mayor wrote a condolence letter to the Prime Minister of New Zealand, Rt Hon Jacinda Ardern in relation to terrorist attacks on 15 March 2019.

*Refer Attachment 3*

Prime Minister of New Zealand, Rt Hon Jacinda Ardern has responded to this letter and is attached for Members information and interest.

*Refer Attachment 4*

### 3. **Libraries – Community Purchasing Event**

On Monday 6 May, the libraries undertook a community purchasing event. Twelve (12) members of the community were given a short lecture about how libraries decide how and what to purchase. They were given a demonstration on the library application and how they can use the ISBN barcode lookup function to determine if the library has an item and how to reserve or request the item. Participants then purchased items from the Dymocks Book Store, Jetty Road using the knowledge

given to purchase 40 titles in total. The new Libraries SA app has replaced BookMyne as the preferred application for mobile access to the library catalog. A How to Use tip sheet was created which displays how to locate an item on the catalog from the unique identifier barcode on a book.

*Refer Attachment 5*

#### 4. **Kauri Community and Sport Centre Playspace Update**

The Kauri playspace was previously located on John Mathwin Reserve and was removed during redevelopment of the Kauri Parade Master Plan. A budget of \$150,000 was allocated in the 18/19 financial year to reinstate a new playspace for facility users, residents and the broader community. Kauri will be a local playspace as identified in the Playspace Action Plan.

Council has engaged WillPlay to supply and install the new playspace. WillPlay are an Australian owned business with over 22 years' experience in design development, manufacturing and installation.

Active Communities, Assets, Field Services and WillPlay have worked collaboratively to provide a space that caters for a variety of ages and abilities. The playspace will be located at the Southern end of the existing warm-up lawn and includes natural shade and seating for users. Construction will commence on Monday 27 May and conclude by 4 July 2019.

The playspace will include multiple pieces of play equipment for children up to approximately 12 years of age, including low level play for younger children. Wheelchair accessible ramp for access to raised platform, rubber soft fall for access to basket swing set is also included. The playspace also contains a range of climbing options, carousel, see-saw and tunnel slippery dip. The playspace is fenced along the carpark edges but unfenced on the northern side to enable free flowing access to the adjoining grassed open space. A picnic table and a bench seat with arm rests is also included.

*Refer Attachment 6*

#### 5. **Appointment of contractors outside of the procurement policy – Tierra Health Pty Ltd and Aged Care Support Services Pty Ltd**

Administration has gained approval from the CEO to engage Tierra Health Pty Ltd and Aged Care Support Services Pty Ltd (aCaress) outside the procurement policy (i.e. directly engage) to assist Alwyndor in the preparation for the new Aged Care Quality Standards which come into effect on 1 July 2019.

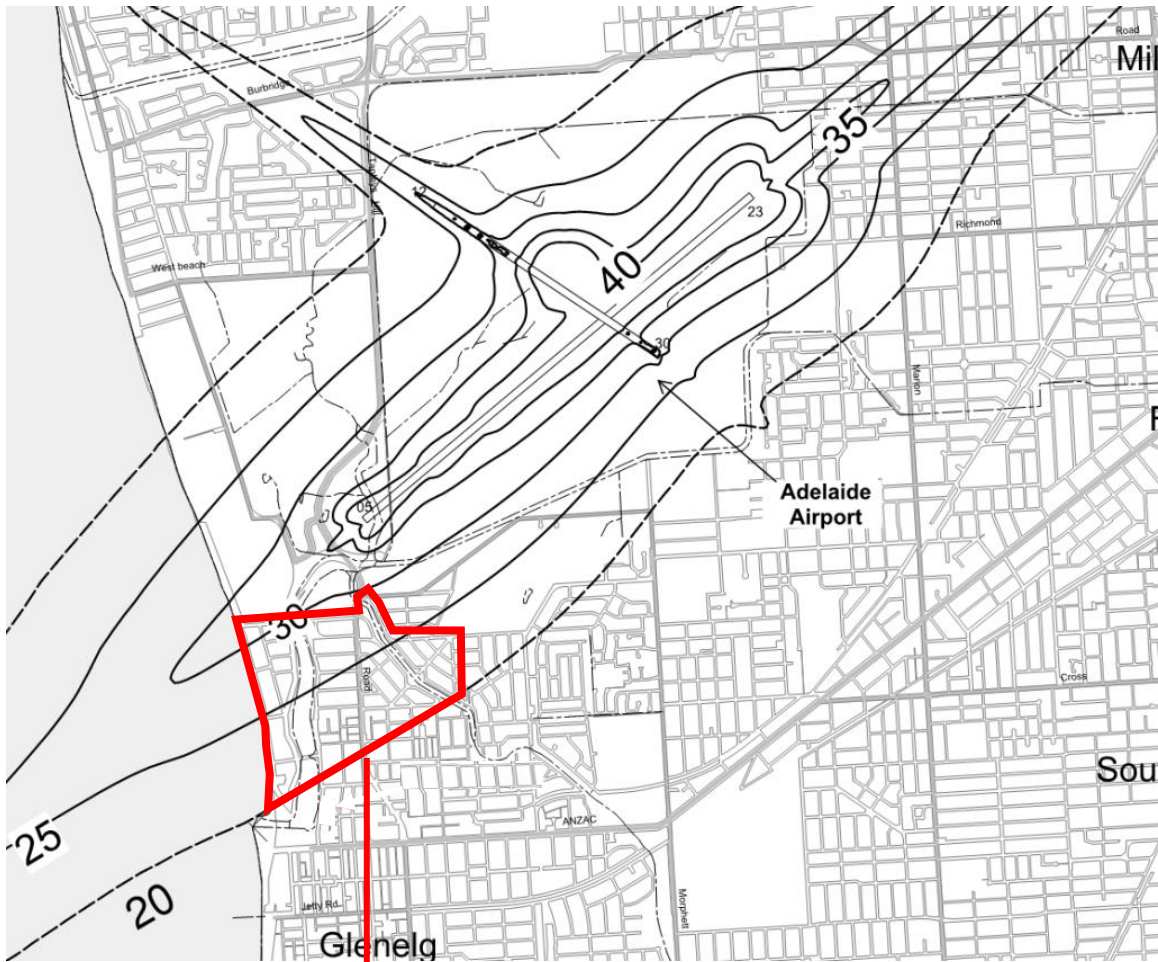
The focus of these contractors is to support staff in preparing for the new standards by bringing in some dedicated resources in over the next few weeks to help us address the change in systems and process that will be required to meet the new standards.

# Attachment 1





# Adelaide Airport – Current Australian Noise Exposure Forecast (ANEF) in Decibels



Area of Holdfast Bay within ANEF Contour Range

# Attachment 2





[holdfast.sa.gov.au](http://holdfast.sa.gov.au)

Brighton Civic Centre 24 Jetty Road, Brighton SA 5048

PO Box 19 Brighton SA 5048

P 08 8229 9999 F 08 8298 4561

Glenelg Customer Service Centre and Library  
2 Colley Terrace, Glenelg SA 5045

28 May 2019

**DRAFT**

Ms Jenny Harris  
Planning & Infrastructure Coordinator  
Adelaide Airport Limited  
1 James Schofield Drive  
Adelaide Airport SA 5950

Dear Ms Harris,

**Adelaide Airport Master Plan - Australian Noise Exposure Forecast (ANEF)**

Further to the presentation delivered by representatives of Adelaide Airport to council's administration in readiness for the release of the Adelaide Airport Master Plan later this year, the implications of the Airport's growth forecasts and particularly their impact on the Australian Noise Exposure Forecast (ANEF) have now been considered.

Currently, approximately 790 residential properties in the City of Holdfast Bay are located within the high aircraft noise range of the ANEF. Based on the predicted number of aircraft and fleet mix at maximum capacity by the Master Plan, it is anticipated that the projected ANEF contours will expand slightly to capture a greater number of residential properties.

Whilst it appears inevitable that the Airport's growth will expose a greater number of residential properties to higher noise levels, every effort should be made to ensure that the Master Plan implements flight movements, fleet mix, flight paths, runway utilisation, and other aircraft noise mitigation strategies and actions to reduce the impact on the character and lifestyle enjoyed by residents and visitors to Holdfast Bay.

The council looks forward to providing more detailed comments on the finer aspects of the Master Plan when it is released later this year, but asks that every effort is made in the interim to minimise the extent of properties exposed to high aircraft noise in the preparation of the ANEF.

Please contact Anthony Marroncelli, Manager Development Services on 8229 9904 should you require further information on this issue.

Yours faithfully

**Roberto Bria**  
Acting Chief Executive Officer



# Attachment 3





[holdfast.sa.gov.au](http://holdfast.sa.gov.au)

Brighton Civic Centre 24 Jetty Road, Brighton SA 5048

PO Box 19 Brighton SA 5048

P 08 8229 9999 F 08 8298 4561

Glenelg Customer Service Centre and Library

2 Colley Terrace, Glenelg SA 5045

## OFFICE OF THE MAYOR

1 April 2019

Rt Hon Jacinda Ardern  
Prime Minister New Zealand  
Private Bag 18888  
Parliament Buildings  
Wellington NZ 6160

VIA EMAIL: [jacinda.ardern@parliament.govt.nz](mailto:jacinda.ardern@parliament.govt.nz)

Dear Prime Minister Ardern,

Following the devastating attacks of 15 March, on behalf of the City of Holdfast Bay community, I wish to offer my heartfelt and deepest condolences to the victims, their loved ones and the people of Christchurch.

The attacks were an assault on the values of religious freedom, tolerance, compassion and community.

At this tragic time, our community offers its solidarity and support for the victims and their families and our thoughts and prayers are with all New Zealanders.

Yours sincerely,

Amanda Wilson  
Mayor



# Attachment 4





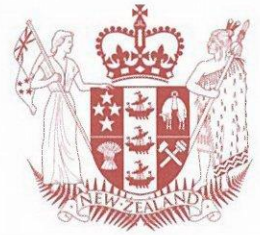
# Prime Minister

## MP for Mt Albert

Minister for Arts, Culture & Heritage

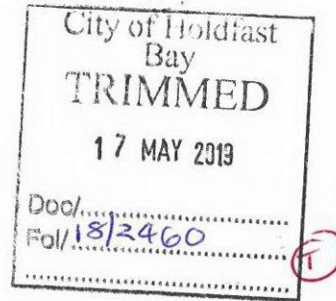
Minister for Child Poverty Reduction

Minister for National Security & Intelligence



30 APR 2019

Amanda Wilson  
Mayor  
City of Holdfast Bay  
**AUSTRALIA**



Dear Mayor Wilson

Thank you for your kind messages of support expressing your condolences and those of the people of the City of Holdfast Bay following the terrorist attack of 15 March, which claimed fifty lives.

This was an attack on our core values of diversity, tolerance and compassion. This attack will only strengthen our commitment to those values and to working ever more closely with you and other members of the international community to keep our citizens safe.

New Zealand appreciates the overwhelming support and offers of assistance from its friends around the world. The impact of this terrorist attack on our country is immense and we are grateful for such expressions of goodwill and generosity.

Your personal expression of sympathy is greatly appreciated.

Yours sincerely

A handwritten signature in blue ink, appearing to be 'Jacinda Ardern'.

Rt Hon Jacinda Ardern  
**PRIME MINISTER**

# Attachment 5





# Tips when using the Libraries SA app

Available for Apple & Android. Search for 'Libraries SA' in



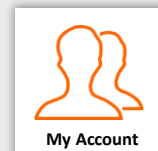
## Logging in to the app

Select **Sign in here** and log in with your library card number (starts with 'X0' or 'D0') and PIN number.



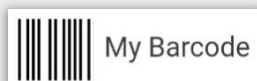
## Managing your holds

To **Suspend** or **Cancel** a hold or **Renew** an item (extend its due date), visit the **My Account** area.



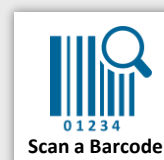
## Use your phone as a library card

Rather not have to carry your library card with you wherever you go? Once you are logged in to your account, your device can display your library barcode, card number and name if you select **My Barcode**. This option appears at the bottom of the screen when logged in.



## Scan the barcode of a book, DVD or CD to see if it's available at the library

Select the **Scan a Barcode** option from the menu. This should activate your device's camera. Position your camera so the barcode is shown on screen (with a book, use its 'ISBN' barcode).



Ensure the **red line** that appears on the screen extends across the barcode. When the barcode is recognised, it will instantly be searched for on the catalogue.



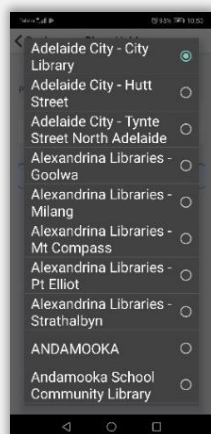
## Searching, placing a hold & choosing your pick up location

After logging in to the app, use the **Search Catalogue** box to search for items.



When you see an item you'd like to borrow, select **Place Hold** to start the process.

You can select the pick up location for the item – just tap on the default library name that appears under **Pick up location** to bring up the list of all locations, as shown right.



Select **Place Hold** again to confirm you wish to place a hold on the item.

## Advanced search options

When searching, you can further filter the results, including: **Limit to** (by particular library), **Format** (book, eBook, DVD etc.), **Search on** (title, author, subject etc.)

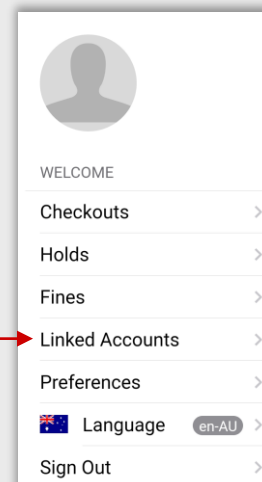
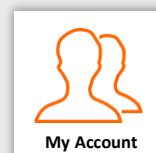
Note: By default, the **Limit to** search results are limited to your library service. To expand the search results to all library services across SA, tap the 'X' symbol as shown to right.



## Linking library accounts

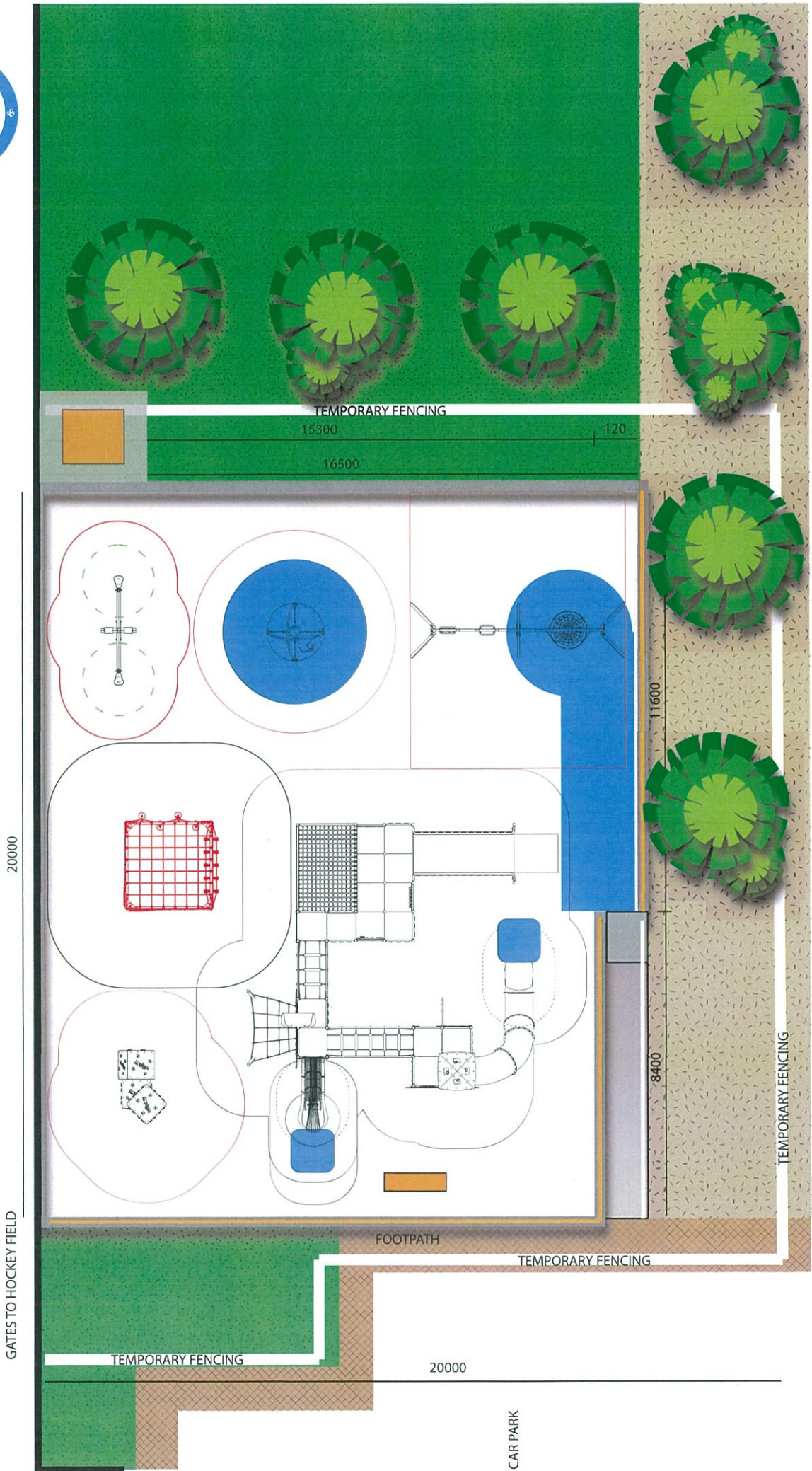
By connecting the library accounts of other family members on the app, you can manage their accounts on their behalf. This includes being able to manage their holds and renew items for them. Note: you'll be prompted to enter the library card numbers and PINs of the accounts you'd like to link.

To access this feature, visit the **My Account** area, select **Linked Accounts** and then tap '+ Add'



# Attachment 6











































Item No: **14.2**

Subject: **MONTHLY FINANCIAL REPORT – 30 APRIL 2019**

Date: 28 May 2019

Written By: Management Accountant

A/General Manager: Business Services, Ms P Jackson

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### **SUMMARY**

Attached are financial reports as at 30 April 2019. They comprise a Funds Statement and a Capital Expenditure Report for Council's municipal activities and Alwyndor Aged Care, and a month by month variance report for Council's municipal activities. The adjusted forecast budget includes the carried forward amount as approved by Council 14 August 2018 and the three quarterly budget updates approved by Council 23 October 2018, 12 February 2019 and 23 April 2019.

The report includes Council's resolution (C230419/1464) to transfer the capital budget of the Lockers for the Homeless project to fund a donation to St Andrews by the Sea Uniting Church's Emergency Relief program. No other changes to Alwyndor and Municipal budgets are recommended at this time, but the report highlights items that show a material variance from the YTD budget.

---

### **RECOMMENDATION**

**That Council receives the financial reports and budget update for the 10 months to 30 April 2019 and notes:**

- **an decrease in the forecast operating surplus for 2018/19 of \$20,000 from \$557,245 to \$537,245 surplus;**
  - **a decrease in forecast capital expenditure of \$20,000 from \$21.697 million to \$21.677 million;**
  - **no change to the Alwyndor Aged Care 2018/19 revised budget forecast.**
- 

### **COMMUNITY PLAN**

Culture: Being financially accountable

### **COUNCIL POLICY**

Not applicable.

**STATUTORY PROVISIONS**

Not applicable.

**BACKGROUND**

Council receives financial reports each month comprising a Funds Statement and Capital Expenditure Report for each of Council's municipal activities and Alwyndor Aged Care.

The Funds Statements include an income statement and provide a link between the Operating Surplus/Deficit with the overall source and application of funds including the impact on cash and borrowings.

*Refer Attachment 1*

**REPORT**

A comprehensive budget update was conducted for the period ending 31 March 2019 and approved by Council 23 April 2019. The majority of the variances to date are due to budget and actuals timing differences over the first ten months of the financial year. Details of the major variances, along with amounts and notes, for both Council Municipal and Alwyndor operations have been prepared and are attached to this report.

*Refer Attachment 1*

***Reallocation of Forecast Capital Expenditure***

The reallocation of a \$20,000 capital project, Lockers for the Homeless, was approved by Council 23 April 2019 (Resolution C230419/1464). This budget was reallocated to provide St Andrews by the Sea Uniting Church with a donation to their Emergency Relief program. This has resulted in an increase in forecast operational expenditure of \$20,000 and an equivalent reduction in the forecast capital expenditure for 2018/19.

***Financial Assistance Grant - timing***

In June 2018 the Federal Government brought forward 50 percent of the 2018/19 Financial Assistance Grant resulting in a potential reduction in the operating result for 2018/19. Following the release of the 2019/20 Federal Budget on 2 April 2019, the Commonwealth has confirmed that it will again bring forward the payment of approximately half of the Commonwealth Financial Assistance Grants in June 2019 and this will be accounted for in 2018-19.

This is a timing issue and will be noted as such in the 2018/19 financial statements. The 2018/19 operating budget will not be affected, however there may be a potential reduction in the 2019/20 operating result depending on the timing of future Financial Assistance Grant payments.

Federal Government has also advised that they anticipate the Supplementary Local Road Funding grant will be paid before the end of June 2019.

**Alwyndor Aged Care**

There are no changes to the Alwyndor revised budget forecast as approved by Council, however as with the Municipal budget, a comprehensive budget update will again be carried out for the period ending 31 March 2019.

# Attachment 1







## City of Holdfast Bay Municipal Funds Statement as at April 2019

2018 - 2019 Original Budget \$'000	Year to Date				2018 - 2019 Adopted Forecast \$'000	Note
	Adopted Forecast \$'000	Actual \$'000	Variance \$'000			
(763)	(604)	(576)	(29)	Administrative Services	(747)	
1,637	880	876	4	FAG/R2R Grants	1,637	
(1,087)	(743)	(713)	(30)	Financial Services	(925)	
(9,033)	(6,775)	(6,709)	(66)	Financial Services-Depreciation	(9,033)	1
(247)	-	-	-	Financial Services-Employee Leave Provisions	(247)	
(753)	(280)	(251)	(28)	Financial Services-Interest on Borrowings	(667)	
230	-	-	-	Financial Services-SRWRA	230	
34,292	34,529	34,515	14	General Rates	34,246	
(1,999)	(1,439)	(1,443)	5	Governance & Risk	(1,744)	
(647)	(403)	(381)	(21)	Human Resources	(561)	
(2,732)	(2,433)	(2,377)	(56)	Strategy & Innovation	(3,048)	2
(675)	(431)	(396)	(35)	Business Development	(509)	
(968)	(737)	(692)	(45)	Community Development	(968)	
(347)	(252)	(280)	28	Community Engagement Admin	(347)	
(886)	(726)	(671)	(55)	Community Events	(819)	3
(289)	(231)	(262)	32	Community Services Administration	(309)	
(206)	(130)	(114)	(16)	Community Transport	(166)	
(8)	213	233	(20)	Community Wellbeing	(78)	
(545)	(454)	(434)	(20)	Customer Service	(557)	
-	19	51	(32)	Jetty Road Mainstreet	(77)	
(1,435)	(1,108)	(1,109)	1	Library Services	(1,395)	
17	113	120	(7)	SA HACC	(25)	
(325)	(263)	(231)	(32)	Tourism & Marketing Admin	(325)	
(1,471)	(1,267)	(1,252)	(15)	Asset Management	(1,648)	
(1,494)	(1,139)	(1,175)	36	Assets and City Services	(1,449)	
36	62	94	(32)	Cemeteries	36	
590	781	814	(33)	City Regulation	817	
935	842	998	(156)	Commercial - Brighton Caravan Park	935	4
7	28	(9)	37	Commercial - Partridge House	7	
392	338	292	46	Commercial - Recreational Clubs Leases	392	
(903)	(646)	(613)	(32)	Development Services	(799)	
(569)	(290)	(310)	20	Environmental Services	(486)	
(407)	(482)	(435)	(47)	Infrastructure Maintenance	(607)	
(64)	(61)	(47)	(14)	Property Maintenance	(64)	
(7,310)	(6,069)	(6,032)	(37)	Public Spaces	(7,461)	
(3,515)	(2,701)	(2,711)	10	Waste Management	(3,515)	
-	-	52	(52)	Net Gain/Loss on Disposal of Assets - non cash item	-	5
816	-	-	-	Less full cost attribution - % admin costs capitalised	816	
<b>272</b>	<b>8,143</b>	<b>8,821</b>	<b>(678)</b>	<b>=Operating Surplus/(Deficit)</b>	<b>537</b>	
-	-	(52)	52	Net Gain/loss on disposal of assets	-	5
9,033	6,775	6,709	66	Depreciation	9,033	1
17	-	-	-	Other Non Cash Items	17	
<b>9,050</b>	<b>6,775</b>	<b>6,657</b>	<b>118</b>	<b>Plus Non Cash Items in Operating Surplus/(Deficit)</b>	<b>9,050</b>	
<b>9,322</b>	<b>14,917</b>	<b>15,478</b>	<b>(560)</b>	<b>=Funds Generated from Operating Activities</b>	<b>9,587</b>	
9,585	6,325	6,331	(6)	Amounts Received for New/Upgraded Assets	8,070	
1,202	276	278	(2)	Proceeds from Disposal of Assets	1,363	
<b>10,787</b>	<b>6,600</b>	<b>6,609</b>	<b>(9)</b>	<b>Plus Funds Sourced from Capital Activities</b>	<b>9,433</b>	
(5,499)	(3,348)	(3,251)	(97)	Capital Expenditure on Renewal and Replacement	(6,318)	
(17,059)	(3,137)	(2,728)	(409)	Capital Expenditure on New and Upgraded Assets	(15,359)	
<b>(22,558)</b>	<b>(6,485)</b>	<b>(5,979)</b>	<b>(507)</b>	<b>Less Total Capital Expenditure</b>	<b>(21,677)</b>	6
208	207	195	11	Plus:Repayments of loan principal by sporting groups	208	
<b>208</b>	<b>207</b>	<b>195</b>	<b>11</b>	<b>Plus/(less) funds provided (used) by Investing Activities</b>	<b>208</b>	
<b>(2,240)</b>	<b>15,239</b>	<b>16,303</b>	<b>(1,064)</b>	<b>= FUNDING SURPLUS/(REQUIREMENT)</b>	<b>(2,447)</b>	
<b>Funded by</b>						
-	-	(116)	116	Increase/(Decrease) in Cash & Cash Equivalents	-	
-	14,643	15,800	(1,157)	Non Cash Changes in Net Current Assets	-	
(3,381)	-	-	-	Less: Proceeds from new borrowings	(3,588)	
1,141	596	620	(24)	Plus: Principal repayments of borrowings	1,141	
<b>(2,240)</b>	<b>15,239</b>	<b>16,303</b>	<b>(1,064)</b>	<b>=Funding Application/(Source)</b>	<b>(2,447)</b>	

Note 1 – Financial Services - Depreciation - \$66,000 favourable

Following a revaluation of Council's Open Space assets the annual depreciation charge is lower than originally budgeted for.

Note 2 – Strategy & Innovation - \$56,000 favourable

Salary savings due to temporary vacancies.

Note 3 – Community Events - \$55,000 favourable

Additional revenue raised from concerts on the beach, running of a ferris wheel and various summer markets and events (\$30,000), savings on various events including Christmas Pageant (\$15,000) and Australia Day (\$10,000).

Note 4 – Commercial – Brighton Caravan Park - \$156,000 favourable

Additional revenue due to Easter holiday period, however it is anticipated that this favourable variance will be offset by additional expenditure incurred for required repairs and maintenance works.

Note 5 – Net Gain/Loss on Disposal of Assets - \$52,000 favourable

Net gain on the sale of Council vehicles.

Note 6 – Capital Expenditure - \$507,000 favourable

There are positive variances on a number of capital projects due to timing, savings on completed projects and projects that cannot be completed in 2018/19. A number of major projects are expected to be incomplete as at 30 June 2019 and include the following:

- Brighton Oval clubrooms construction
- Glenelg Town Hall renovations including the Bay Discovery Centre
- Coast Park shared pathway at Minda
- Jetty Road, Glenelg Masterplan design and construction works
- Brighton Caravan Park upgrade – stage 2
- Major plant and equipment on order, but not yet delivered



## City of Holdfast Bay Capital Expenditure Summary by Budget Item to April 2019

2018-19 Original Budget \$'000	Year to Date				2018-19 Adopted Forecast \$'000
	Adopted Forecast \$'000	Actual \$'000	Variance \$'000		
(816)	-	-	-	- Full Cost Attribution	(816)
(280)	(204)	(219)		15 Information Technology	(320)
(94)	(94)	(4)	(90)	Commercial and Economic Enterprises	(94)
(86)	(76)	(79)	2	Brighton Library	(86)
(8)	(8)	(8)	-	Community Centres General Admin	(8)
-	(6)	(28)	22	Sport and Recreation	(90)
(12)	(1)	(1)	-	Depot and Stores	(12)
(401)	(464)	(536)	72	Machinery Operating	(873)
(642)	(762)	(732)	(30)	Road Construction and Re-seal Program	(762)
(60)	(79)	(80)	1	Car Park Construction	(122)
(246)	(174)	(91)	(82)	Footpath Program	(244)
(2,750)	(270)	(205)	(65)	Stormwater Drainage Program	(853)
(70)	(70)	(74)	4	Traffic Control Construction Program	(77)
(661)	(612)	(610)	(2)	Kerb and Water Table Construction Program	(707)
(110)	(110)	(97)	(13)	Other Transport - Bus Shelters etc.	(110)
(5,439)	(1,058)	(969)	(89)	Reserve Improvements Program	(3,888)
(1,711)	(616)	(546)	(70)	Land, Buildings and Infrastructure Program	(2,038)
(3,726)	(401)	(218)	(183)	Streetscape Program	(4,526)
(50)	(3)	-	(3)	Street Lighting	(50)
(5,396)	(1,477)	(1,480)	4	Foreshore Improvements Program	(5,898)
-	-	-	-	Caravan Park - General	(102)
(22,558)	(6,485)	(5,979)	(507)	<b>Total</b>	(21,677)



## Alwyndor Aged Care Funds Statement as at 30 April 2019

2018-19 Original Budget \$'000	Year to Date				2018-19 Adopted Forecast \$'000	Note
	Adopted Forecast \$'000	Actual YTD \$'000	Variance \$'000			
3,723	3,067	3,050	16	User Charges	3,681	
10,224	8,604	8,405	199	Operating Grants and Subsidies	10,334	1
424	382	383	-	Investment Income	478	
3,145	2,508	2,572	(64)	Reimbursements	3,178	2
1,934	1,732	1,739	(7)	Other Income	2,007	
<b>19,450</b>	<b>16,293</b>	<b>16,149</b>	<b>144</b>	<b>Operating Revenue</b>	<b>19,678</b>	
(14,039)	(11,675)	(11,577)	(97)	Employee Costs - Salaries & Wages	(13,986)	3
(4,248)	(3,715)	(3,660)	(54)	Materials, contracts and other expenses	(4,451)	
(70)	(114)	(127)	14	Finance Charges	(126)	
(907)	(983)	(989)	5	Depreciation	(1,173)	
<b>(19,264)</b>	<b>(16,486)</b>	<b>(16,354)</b>	<b>(132)</b>	<b>Less Operating Expenditure</b>	<b>(19,736)</b>	
<b>186</b>	<b>(193)</b>	<b>(205)</b>	<b>12</b>	<b>=Operating Surplus/(Deficit)</b>	<b>(58)</b>	
907	983	989	(5)	Depreciation	1,173	
127	98	33	65	Provisions	78	
<b>1,034</b>	<b>1,081</b>	<b>1,021</b>	<b>60</b>	<b>Plus Non Cash Items in Operating Surplus/(Deficit)</b>	<b>1,251</b>	
<b>1,220</b>	<b>888</b>	<b>816</b>	<b>72</b>	<b>=Funds Generated from Operating Activities</b>	<b>1,193</b>	
(889)	(741)	(232)	(509)	Capital Expenditure on New and Upgraded Assets	(889)	
<b>(889)</b>	<b>(741)</b>	<b>(232)</b>	<b>(509)</b>	<b>Less Total Capital Expenditure</b>	<b>(889)</b>	
<b>331</b>	<b>147</b>	<b>584</b>	<b>(437)</b>	<b>= Funding SURPLUS/(REQUIREMENT)</b>	<b>304</b>	
				<b>Funded by</b>		
331	147	584	(437)	Increase/(Decrease) in Cash & Cash Equivalents	309	
<b>331</b>	<b>147</b>	<b>584</b>	<b>(437)</b>	<b>=Funding Application/(Source)</b>	<b>304</b>	

**Alwyndor Aged Care – Notes  
April 2019**

1 Operating Grants and Subsidies - \$199,000 unfavourable

Additional government funding of 9.5% will increase grants by approximately \$60,000 per month until June 2019.

2 Reimbursements - \$64,000 favourable

Reimbursement Income and Other Income is generated from Consumer Directed Care packages. Packages are steadily increasing, with an increase of six level 4 packages in April.

3 Employee Costs - \$97,000 favourable

Slightly down due to two vacant senior roles.



**City of Holdfast Bay**  
**Municipal Funds Statement as at April 2019**

	July		August		September		October		November		December		January		February		March		April		YTD Budget	Actual YTD
	Budget \$,000	Actual \$,000	Budget \$,000	Actual \$,000	Budget \$,000	Actual \$,000	Budget \$,000	Actual \$,000	Budget \$,000	Actual \$,000	Budget \$,000	Actual \$,000	Budget \$,000	Actual \$,000	Budget \$,000	Actual \$,000	Budget \$,000	Actual \$,000	Budget \$,000	Actual \$,000		
Administrative Services	(113)	(79)	(130)	(134)	(35)	(58)	(35)	(37)	(35)	(31)	(56)	(53)	(47)	(34)	(45)	(40)	(74)	(69)	(35)	(41)	(604)	(576)
FAG/R2R Grants	-	-	184	-	-	-	-	-	300	431	261	-	4	-	131	131	-	-	-	-	880	876
Financial Services	(51)	(50)	(250)	(263)	(73)	(59)	(51)	(20)	(54)	(42)	(32)	(64)	(57)	(48)	(67)	(46)	(91)	(81)	(17)	(40)	(743)	(713)
Financial Services-Depreciation	-	3	-	-	(2,258)	(2,261)	-	-	-	-	(2,258)	(2,259)	-	-	-	-	(2,258)	(3,505)	-	1,313	(6,775)	(6,709)
Financial Services-Interest on Borrowings	(1)	73	65	(6)	1	4	(27)	(5)	(230)	(230)	(63)	(82)	(21)	-	1	(5)	(5)	4	-	(4)	(280)	(251)
General Rates	35,306	35,391	(323)	(311)	111	19	4	(8)	(305)	(301)	12	16	4	(1)	4	(1)	(287)	(292)	4	3	34,529	34,515
Governance & Risk	(197)	(254)	(82)	(137)	(86)	(78)	(138)	(159)	(173)	(48)	(166)	(167)	(192)	(193)	(97)	(123)	(103)	(123)	(206)	(161)	(1,439)	(1,443)
Human Resources	5	-	(89)	(73)	(24)	(8)	(81)	(24)	(60)	(60)	(68)	(59)	40	(21)	(61)	(50)	(12)	(33)	(54)	(53)	(403)	(381)
Net Gain/Loss on Disposal of Assets - non cash item	-	-	-	-	-	(4)	-	-	-	-	-	-	-	-	-	-	-	56	-	-	-	52
Strategy & Innovation	(382)	(132)	(351)	(639)	(199)	(248)	(155)	(246)	(166)	(265)	(364)	(160)	(153)	(180)	(233)	(184)	(213)	(180)	(215)	(142)	(2,433)	(2,377)
Business Development	(147)	69	46	(152)	(41)	(14)	(29)	(32)	(42)	(35)	(19)	(46)	(62)	(62)	(35)	(30)	(62)	(49)	(41)	(45)	(431)	(396)
Community Development	(44)	(48)	(83)	(100)	(72)	(84)	(92)	(48)	(73)	(56)	(91)	(100)	(54)	(68)	(71)	(49)	(83)	(80)	(74)	(59)	(737)	(692)
Community Engagement Admin	(15)	(30)	(31)	(37)	(25)	(18)	(28)	(43)	(27)	(32)	(22)	(28)	(29)	(29)	(24)	(20)	(31)	(21)	(21)	(22)	(252)	(280)
Community Events	(50)	(34)	(53)	(47)	(30)	(56)	(64)	(75)	(103)	(87)	(121)	(98)	(115)	(105)	(122)	(64)	(68)	(70)	(1)	(35)	(726)	(671)
Community Services Administration	(15)	(14)	(31)	(32)	(21)	(38)	(23)	(27)	(21)	(21)	(23)	(23)	(21)	(22)	(21)	(28)	(34)	(35)	(21)	(23)	(231)	(262)
Community Transport	(10)	(6)	(13)	(17)	(10)	(9)	(17)	(8)	(12)	(17)	(16)	(12)	(21)	(15)	(9)	(9)	(9)	(16)	(12)	(5)	(130)	(114)
Community Wellbeing	164	188	(75)	(93)	(73)	(71)	154	173	(71)	(89)	(77)	(71)	129	183	(39)	(62)	(97)	(107)	197	183	213	233
Customer Service	(31)	(31)	(61)	(55)	(42)	(43)	(41)	(40)	(42)	(40)	(42)	(39)	(42)	(42)	(41)	(40)	(61)	(61)	(51)	(43)	(454)	(434)
Jetty Road Mainstreet	228	609	114	(177)	23	(66)	(31)	(55)	(79)	(57)	(61)	(41)	(28)	(35)	(70)	(65)	(33)	(31)	(44)	(29)	19	51
Library Services	(95)	(72)	(172)	(165)	(119)	(111)	(123)	(120)	23	13	(118)	(129)	(121)	(109)	(117)	(119)	(177)	(178)	(88)	(119)	(1,108)	(1,109)
SA HACC	69	63	(20)	(32)	(16)	(19)	66	63	(16)	(20)	(17)	60	63	(18)	(20)	(16)	(57)	(25)	61	64	113	120
Tourism & Marketing Admin	(19)	(11)	(36)	(20)	(25)	(23)	(25)	(24)	(24)	(24)	(24)	(26)	(24)	(23)	(25)	(20)	(36)	(37)	(25)	(23)	(263)	(231)
Asset Management	(100)	(38)	(121)	(174)	(123)	(99)	(130)	(134)	(103)	(149)	(102)	(97)	(154)	(181)	(151)	(101)	(156)	(177)	(125)	(103)	(1,267)	(1,252)
Assets and City Services	(83)	(116)	(156)	(152)	(106)	(90)	(120)	(111)	(118)	(105)	(115)	(131)	(110)	(103)	(101)	(100)	(127)	(162)	(102)	(106)	(1,139)	(1,175)
Cemeteries	25	15	14	10	17	(3)	-	22	15	16	(2)	15	(17)	9	(2)	11	6	1	3	62	94	
City Regulation	73	98	(36)	(48)	58	31	125	87	78	189	20	(72)	175	326	114	96	20	11	156	97	781	814
Commercial - Brighton Caravan Park	15	23	(1)	(13)	70	62	56	149	37	-	215	244	263	346	77	74	130	(39)	(21)	152	842	998
Commercial - Partridge House	(8)	7	(11)	(15)	(22)	(9)	(4)	11	16	(5)	16	(7)	9	(1)	10	6	24	(10)	(1)	13	28	(9)
Commercial - Recreational Clubs Leases	42	33	44	37	39	29	35	30	24	28	24	31	31	26	36	30	35	23	28	26	338	292
Development Services	(27)	(3)	(70)	(72)	(75)	(61)	(57)	(110)	(29)	(27)	(73)	(86)	(90)	(81)	(51)	(29)	(100)	(96)	(72)	(50)	(646)	(613)
Environmental Services	(32)	(26)	(38)	18	57	22	(41)	(24)	(49)	(96)	(94)	(52)	(13)	(16)	(44)	(54)	(31)	(45)	(6)	(38)	(290)	(310)
Infrastructure Maintenance	(19)	(12)	(23)	(20)	(40)	(34)	(12)	(5)	(48)	(22)	(44)	(30)	(77)	(149)	(21)	(32)	(27)	(110)	(171)	(20)	(482)	(435)
Property Maintenance	(1)	(1)	-	(1)	(1)	-	(1)	(2)	-	-	(1)	(2)	(3)	(2)	(7)	(27)	(23)	(9)	(10)	(9)	(61)	(47)
Public Spaces	(503)	(408)	(553)	(708)	(659)	(627)	(545)	(640)	(623)	(543)	(489)	(452)	(771)	(754)	(479)	(485)	(770)	(737)	(676)	(677)	(6,069)	(6,032)
Waste Management	(39)	(25)	(293)	(280)	(262)	(268)	(303)	(303)	(303)	(350)	(308)	(270)	(297)	(338)	(304)	(345)	(299)	(261)	(292)	(272)	(2,701)	(2,711)
<b>=Operating Surplus/(Deficit)</b>	<b>33,945</b>	<b>35,184</b>	<b>(2,635)</b>	<b>(3,592)</b>	<b>(4,063)</b>	<b>(4,289)</b>	<b>(1,736)</b>	<b>(1,764)</b>	<b>(2,313)</b>	<b>(2,074)</b>	<b>(4,316)</b>	<b>(4,288)</b>	<b>(1,799)</b>	<b>(1,742)</b>	<b>(1,898)</b>	<b>(1,790)</b>	<b>(5,107)</b>	<b>(6,554)</b>	<b>(1,934)</b>	<b>(270)</b>	<b>8,143</b>	<b>8,821</b>
Net Gain/loss on disposal of assets	-	-	-	-	-	4	-	-	-	-	-	-	-	-	-	-	-	(56)	-	-	-	(52)
Depreciation	-	(3)	-	-	2,258	2,261	-	-	-	-	2,258	2,259	-	-	-	-	2,258	3,505	-	(1,313)	6,775	6,709
<b>Plus Non Cash Items in Operating Surplus/(Deficit)</b>	<b>-</b>	<b>(3)</b>	<b>-</b>	<b>-</b>	<b>2,258</b>	<b>2,264</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,258</b>	<b>2,259</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,258</b>	<b>3,449</b>	<b>-</b>	<b>(1,313)</b>	<b>6,775</b>	<b>6,657</b>
<b>=Funds Generated from Operating Activities</b>	<b>33,945</b>	<b>35,181</b>	<b>(2,635)</b>	<b>(3,592)</b>	<b>(1,805)</b>	<b>(2,025)</b>	<b>(1,736)</b>	<b>(1,764)</b>	<b>(2,313)</b>	<b>(2,074)</b>	<b>(2,058)</b>	<b>(2,029)</b>	<b>(1,799)</b>	<b>(1,742)</b>	<b>(1,898)</b>	<b>(1,790)</b>	<b>(2,849)</b>	<b>(3,105)</b>	<b>(1,934)</b>	<b>(1,583)</b>	<b>14,917</b>	<b>15,478</b>
Amounts Received for New/Upgraded Assets	-	50	6,242	6,242	-	-	-	-	50	-	-	-	33	-	39	33	3	-	(36)	-	6,325	6,331
Proceeds from Disposal of Assets	-	-	28	-	-	28	43	1	60	40	-	61	31	32	114	-	62	-	55	276	278	
<b>Plus Funds Sourced from Capital Activities</b>	<b>-</b>	<b>50</b>	<b>6,269</b>	<b>6,242</b>	<b>-</b>	<b>28</b>	<b>43</b>	<b>1</b>	<b>110</b>	<b>40</b>	<b>-</b>	<b>61</b>	<b>31</b>	<b>64</b>	<b>114</b>	<b>39</b>	<b>33</b>	<b>66</b>	<b>-</b>	<b>19</b>	<b>6,600</b>	<b>6,609</b>
Capital Expenditure on Renewal and Replacement	(228)	(70)	(259)	(294)	(267)	(215)	(463)	(735)	(399)	(730)	(624)	(344)	(273)	(244)	(371)	(240)	(371)	(176)	(93)	(203)	(3,348)	(3,251)
Capital Expenditure on New and Upgraded Assets	(30)	(215)	(119)	(11)	(48)	(52)	(31)	(59)	(454)	(434)	(463)	(443)	(191)	(202)	(807)	(578)	(766)	(565)	(227)	(168)	(3,137)	(2,728)
<b>Less Total Capital Expenditure</b>	<b>(258)</b>	<b>(285)</b>	<b>(378)</b>	<b>(305)</b>	<b>(315)</b>	<b>(267)</b>	<b>(494)</b>	<b>(793)</b>	<b>(854)</b>	<b>(1,165)</b>	<b>(1,087)</b>	<b>(787)</b>	<b>(464)</b>	<b>(447)</b>	<b>(1,178)</b>	<b>(818)</b>	<b>(1,137)</b>	<b>(741)</b>	<b>(319)</b>	<b>(371)</b>	<b>(6,485)</b>	<b>(5,979)</b>
Plus:Repayments of loan principal by sporting groups	-	-	3	1	4	2	184	184	8	8	-	-	-	-	3	-	4	-	1	-	207	195
<b>Plus/(less) funds provided (used) by Investing Activities</b>	<b>-</b>	<b>-</b>	<b>3</b>	<b>1</b>	<b>4</b>	<b>2</b>	<b>184</b>	<b>184</b>	<b>8</b>	<b>8</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3</b>	<b>-</b>	<b>4</b>	<b>-</b>	<b>1</b>	<b>-</b>	<b>207</b>	<b>195</b>
<b>= FUNDING SURPLUS/(REQUIREMENT)</b>	<b>33,686</b>	<b>34,946</b>	<b>3,259</b>	<b>2,345</b>	<b>(2,116)</b>	<b>(2,262)</b>	<b>(2,003)</b>	<b>(2,372)</b>	<b>(3,049)</b>	<b>(3,192)</b>	<b>(3,145)</b>	<b>(2,755)</b>	<b>(2,233)</b>	<b>(2,124)</b>	<b>(2,960)</b>	<b>(2,569)</b>	<b>(3,949)</b>	<b>(3,780)</b>	<b>(2,253)</b>	<b>(1,935)</b>	<b>15,239</b>	<b>16,303</b>
<b>Funded by</b>																						
Increase/(Decrease) in Cash & Cash Equivalents	-	(720)	-	1,488	-	2,210	-	(1,020)	-	(339)	-	42	-	(1,152)	-	534	-	(245)	-	(914)	-	(116)
Non Cash Changes in Net Current Assets	33,674	35,654	3,227	825	(2,118)	(4,475)	(2,018)	(1,366)	(3,321)	(3,125)	(3,344)	(3,021)	(2,245)	(984)	(2,994)	(3,135)	(3,952)	(3,538)	(2,268)	(1,036)	14,643	15,800
Plus: Principal repayments of borrowings	12	12	32	32	3	3	15	15	272	272	199	223	12	12	33	33	3	3	15	15	596	620
<b>=Funding Application/(Source)</b>	<b>33,686</b>	<b>34,946</b>	<b>3,259</b>	<b>2,345</b>	<b>(2,116)</b>	<b>(2,262)</b>	<b>(2,003)</b>	<b>(2,372)</b>	<b>(3,049)</b>	<b>(3,192)</b>	<b>(3,145)</b>	<b>(2,755)</b>	<b>(2,233)</b>	<b>(2,124)</b>	<b>(2,960)</b>	<b>(2,569)</b>	<b>(3,949)</b>	<b>(3,780)</b>	<b>(2,253)</b>	<b>(1,935)</b>	<b>15,239</b>	<b>16,303</b>

Item No: **14.3**

Subject: **DRAFT 2019-20 ANNUAL BUSINESS PLAN CONSULTATION OUTCOMES**

Date: 28 May 2019

Written By: Corporate Planning Officer

A/General Manager: Business Services, Ms P Jackson

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### **SUMMARY**

Council has received twelve submissions in response to its Draft 2019-20 Annual Business Plan community consultation. The key topics raised through the consultation included suggestions for future plans, comments and queries on specific projects/programs and the presentation of the document.

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### **RECOMMENDATION**

**That the submissions arising from the community consultation on the Draft 2019-20 Annual Business Plan be received and noted.**

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### **COMMUNITY PLAN**

Culture: Being Financially Accountable

### **COUNCIL POLICY**

Not Applicable.

### **STATUTORY PROVISIONS**

Section 123 of the Local Government Act, 1999.

### **BACKGROUND**

The Draft 2019-20 Annual Business Plan was endorsed for community consultation at its meeting of 19 April 2019 (Resolution No: C090419/1442). The community consultation period ran from 16 April 2019 until 10 May 2019. Council provided a period of one hour to hear verbal submissions and comments from members of the community at its meeting of 14 May 2019.

Arrangements on how the community could participate in the consultation process and access copies of the Draft 2019-20 Annual Business Plan were advertised/promoted through:

- Advertisement in the local Messenger newspaper (17 April 2019)
- Posters at the Brighton Civic Centre and Glenelg and Brighton Libraries
- The 'Your View Holdfast' webpage (16 April – 10 May 2019)
- Two emails to the Your View database (16 April 2019 and 07 May 2019) to a database of 1800 emails
- Twitter 'Tweets' (16 April, 30 April, 8 May).

Copies of the Draft 2019-20 Annual Business Plan were made available from 16 April 2019:

- On Council's website
- On Council's engagement website i.e. [yourviewholdfast.com](http://yourviewholdfast.com)
- At Council's Civic Centre, 24 Jetty Road Brighton
- At Council's Brighton and Glenelg libraries.

Our community was encouraged to provide comments by:

- Writing or e-mailing the Council between 16 April and 10 May 2019
- A designated "Your View Holdfast" interactive webpage accessible through the Council's website at [yourviewholdfast.com/DABP17-18](http://yourviewholdfast.com/DABP17-18) between 16 April and 10 May 2019
- Telephoning the Council's Customer Service Centre
- Making representations to Council at its meeting of 14 May 2019.

The Local Government Association SA ran a campaign to raise awareness of the consultation with a paid media campaign on all radio stations across SA; with digital ads in InDaily, News Ltd and Facebook boosted ads. The paid campaign started in April and ran to 26 May.





**REPORT**

A total of twelve submissions were received. Written submissions were received via three emails, and seven through the interactive web page. There were four submissions directed to Council at its meeting of 14 May 2019, with two of these being accompanied by emailed submissions mentioned above.

These submissions were discussed at an Informal Gathering of Council on 21 May 2019.

The feedback and comments received during the consultation period and outcomes of Council's Informal Gathering are attached. This information has been presented for discussion in Attachment 1.

*Refer Attachment 1*

The key items raised within the submissions included:

- Support for Councils plans for programs and projects including library services, restoration of the Town Hall, and environmental programs, as well as the Customer Service Strategy and Social needs and Community Infrastructure review, Karna partnership
- Concerns about dealing with non conforming development
- Concerns about rubbish in the Patawalonga
- Ideas for improvements to a number of reserves
- Traffic management and pedestrian safety along the southern end of the Esplanade
- Stabilising the sand dunes
- A Heritage Booklet for Seacliff and Kingston Park
- Queries regarding the presentation of items within the document
- Allocation of budget to specific projects (ie sandbag groynes, stormwater, etc.)
- Coast Park lighting at Minda Dunes
- Comments and queries on specific projects/areas, including; the Seacliff Public Toilets, Kingston Park Masterplan, Advanced Pump Track, Bouldering and amounts expended/costs of various projects/programs.

**BUDGET**

There are no budget considerations associated with the recommendation.

**LIFE CYCLE COSTS**

There are no life cycle costs associated with the recommendation.

# DRAFT 2019-2020 ANNUAL BUSINESS PLAN - SUMMARY OF SUBMISSIONS

Submission	Response
<b>Danielle Fopp – Glenelg South</b>	
<p>Pleased with: Commitment to Library services, Restoration to Town Hall (notes that heritage buildings are important for tourism), Commitment to urban forest and coastal environment. “Holdfast Bay can be proud of its green spaces and trees...these should be protected and maintained”</p>	
<p>Expressed a concern regarding non-conforming development, not in keeping with “the coastal themed lifestyle” of Glenelg. She expresses particular concern over 4 storey development and its impact in terms of increasing traffic.</p>	<p>The changes to the scale and design of the built form are the likely result of the zoning reforms introduced by the State Government in 2016, which raised building height limits beyond four storeys and diluted policies requiring comparative architecture in parts of Glenelg. Council typically arranges independent assessment of traffic volumes and movements for each proposed new major development, however often these developments are assessed and approved by the State Assessment Panel. In those circumstances, Council can only provide comments which the State Panel can consider or reject. Council aims to ensure that sufficient on-site car parking is provided for new buildings and that the movement of traffic is not compromised by access arrangements to each new development.</p>
<b>Andrew Ward – Glenelg North</b>	
<p>Concerns regarding rubbish in the Patawalonga, suggested a cutting edge “rubbish trap” and extra bins</p>	<p>Council has installed a gross pollutant trap to reduce rubbish discharge to the Patawalonga . Rubbish bins have also been installed and are emptied regularly to reduce rubbish risks. The Patawalonga itself is a State Government asset. So whilst a <i>SeaBin</i> would be a great initiative, it would be best undertaken by the State Government in partnership with the marina owner.</p>

## DRAFT 2019-2020 ANNUAL BUSINESS PLAN - SUMMARY OF SUBMISSIONS

<p>Patawilya Reserve – “overwatered”. Suggested a basketball ring and tennis court for families with younger and older kids.</p>	<p>Council reserves are watered automatically with irrigation times and durations set by reference to turf water needs. We are happy to re-assess whether the reserve is being over watered.</p> <p>We have an oversupply of tennis courts in the City. There are public courts available at each of our existing tennis clubs and the closest in the Glenelg North Helmsdale and Holdfast Tennis Club.</p> <p>The Playspace action plan outlines Council's plans for all of City's playspaces. Patawilywa is identified as a local area playspace, due for refurb in 2025/26, and it has been identified that at that time we may add some additional elements. We are replacing the basketball ring at Wattle Reserve in 19/20.</p>
<p><b>Liliana Spagnuolo and Connie Boravos -South Brighton</b></p>	
<p>Traffic Management is required along the Esplanade between Seacliff and Edward Street. Recommend traffic management infrastructure, to ensure community safety</p>	<p>Through our preliminary investigations, traffic issues along the Esplanade and other localised areas within Seacliff have been identified. Council is currently undertaking an Integrated Transport Strategy that reviewing the entire road network within the city, and identifying the priority for traffic infrastructure while understanding the impacts that infrastructure will have on the entire local traffic network.</p>
<p>Management of ‘sand being blown’ into properties once plants have been removed. To ensure established coastal plants are used.</p>	<p>Council is working to rehabilitate the coastal dunes between Brighton and Seacliff. This includes removal of woody weeds and non-indigenous species. There are times when there is a lag between weed removal and r and obviously plants and native grasses need time to grow and p extensive cover. Council is installing sand drift netting where pos prevent sand being blown onto paths,roads and into private pro replanted native vegetation re-establishes.</p>

## DRAFT 2019-2020 ANNUAL BUSINESS PLAN - SUMMARY OF SUBMISSIONS

<b>Ian Young - Seacliff</b>	
A Heritage Booklet for Seacliff and Kingston Park, similar to the Glenelg Booklet	The Brighton Booklet is currently undergoing research and design, and there are a number of other resource intensive projects underway for the current and upcoming business plan. Unless fully outsourced, there are insufficient internal resources to undertake a new History project until 2020-21.
<b>Kathy Field -Seacliff</b>	
Pleased to see plans to develop a Customer Service Strategy. “I have found some Departments of Council to give fantastic Customer Service (eg the Library, the Front Desk and the Volunteer Programme) and others to be terrible (ie the after hours Safety Officer)” She would like Council to consider adopting a Customer Service Charter and Customer Service Standards and Customer Service training for all employees	Key outcomes of the development of Council’s Customer Experience Strategy will include a Customer Service Charter, Standards and training for staff.  Council looks to continually improve its level of service to the community. Council will work with the external provider of our after hours service to increase customer satisfaction.
<b>Steve Nield - Hove</b>	
Perceived discrepancies in the totals in the document	Mr Nield will be provided with an explanation of the way the figures are aggregated.
<b>5049 Coastal Community Association</b>	
Emphasis on Glenelg and Northern areas at the expense of Seacliff and Kingston Park, though notes with pleasure a number of activities planned in those areas.	Each year Council identifies the work required within the City based on priority and need. In recent years the Seacliff area has been the focus for a number of large scale infrastructure projects including \$16M Kauri Parade project, Coast Park, Angus Neill Reserve and the Brighton Oval Redevelopment.
Sporting facilities again seem to be a focus of major improvements with minimal funding for community facilities	Due to funding received through Federal and State Governments, Council has been able to undertake major upgrades to some of our sporting facilities. Council, however, remains committed to supporting our community facilities and this is evidence by the current master plan of the Holdfast Bay Community Centre.

## DRAFT 2019-2020 ANNUAL BUSINESS PLAN - SUMMARY OF SUBMISSIONS

<p>Good to see the investment in the Kaurua Nation partnerships          Good emphasis on environmental initiatives including coastal protection and waste minimisation          Interesting to know more about the funding for the improved community transport initiatives</p>	
<p>The open space capital renewal fund of approx \$200K seems very light on given how important they are</p>	<p>The funding for Open Space Capital Renewal is somewhat reduced this year as major upgrades underway for a number of our reserves. The focus this year is on upgrading reserves rather than renewing existing facilities. As a result there is an increase to our capital projects for these upgrades.</p>
<p>The provision of \$40K to increase the “urban forest” seems modest if this is a serious environmental initiative.</p>	<p>Council currently funds its planting program to deliver approx. 500-600 new trees per year. These are predominantly block planted (ie planting whole street trees rather than individual trees), but some infill/maintenance planting also occurs. The additional \$40,000 aims to plant an additional 100 trees per year and allows for purchase of the tree stock, planting, watering and formative pruning to ensure that the maximum number of new trees can be planted and survive to grow into healthy trees. Watering and formative pruning is carried out for 3 years after planting, after which time the tree reverts to a lower intensity maintenance program.</p>
<p>The report claims the Integrated Transport Strategy as an achievement. This is a welcome initiative but it is far from complete.</p>	<p>The Council decided to defer the project for 3 months. Community engagement is expected to resume in July with further engagement on a draft strategy later in the year.</p>
<p>Pleased to see Social needs and Community Infrastructure Review; the association would like to be part of that process.</p>	<p>An engagement program will be developed as a part of the project and input will be sought from our community in the review process.</p>
<p>The targets for Council Performance give no indication of the 2018-19 score card?</p>	<p>The scorecards comprise achievement for the financial year as a whole, hence are included in the Annual Report, rather than the business plan.</p>

## DRAFT 2019-2020 ANNUAL BUSINESS PLAN - SUMMARY OF SUBMISSIONS

Will Seacliff Public toilets include change rooms?	The inclusion of change rooms can be considered in the design process however constraints such as available space may limit the ability to include changerooms.
Kauri Community and Sport Centre playground is listed as an achievement. There is no evidence of this at the site?	The project is on schedule to be completed by EOFY
No mention of the Seacliff Plaza MasterPlan implementation	Two key elements of the Seacliff Plaza MasterPlan were the rebuilding of the surf lifesaving tower and the toilet block. Both elements are expected for completion within 2019/20 year.
Kingston Park Master Plan review and stage 1 implementation funding (\$100K), unclear as to the funding split and what stage 1 is to be?. No major projects are planned for Kingston Park, No funding for the Kingston Park Reserve Café, promised in 2014? rejuvenation of the Tjilbruke spring area, more solar amenity lighting to the Coastal Path in Kingston Park.	At their meeting on 14 May 2019 Council endorsed changes to the existing Kingston Park Reserve MasterPlan. The funding in the 2019/20 budget will be used to amend the concept of the MasterPlan, as well as commence revegetation on the reserve, including Tjilbruke Spring. In addition, remaining funds from the Kingston Park Coast Park project will be used for the project. Further investigation will be conducted on possible locations for a permanent kiosk, while a temporary kiosk will remain at the reserve until a permanent kiosk is operational.
Concerns over increasing occupancy in an already “overcrowded” caravan park	The occupancy of the caravan park reaches capacity on a few occasions per year, generally around major summer and spring holidays. Council acknowledges the concerns of local residents with regard to parking capacity within the caravan park and local area. Council is continuing to look for ways to alleviate this problem, improve the caravan park and maintain a high standard of service.
Unclear on what portion of the general funding would be given to improving streetscapes in Kingston Park and Seacliff.	Council funds a wide range of services from rates which are provided to all residents. These includes roads, drainage, footpaths, libraries, parks, playgrounds, community centres, sports facilities, waste management, street lighting, public health services, management of planning and development, and administration of local laws. Rates also fund renewal of Council’s assets such as footpaths, roads and open space. Renewals are determined on age, condition and performance following regular asset audits. Council also funds new assets and/or major asset

# DRAFT 2019-2020 ANNUAL BUSINESS PLAN - SUMMARY OF SUBMISSIONS

	<p>upgrades based on community needs and preference. Plans for these “new initiatives” are informed by community consultation and feedback on Council’s long term strategies and plans. Projects such as expanded sports facilities at Kauri Parade Seacliff or at Brighton Oval, Kingston Park Coast Park and the upgrade of Jetty Road Glenelg are examples of major new initiatives adopted by Council over the past few years. New initiatives are typically funded by a mix of debt (which Council aims to pay back over 20 years) and rate revenue.</p>
<p><b>Emma Sandery - Seacliff</b></p>	
<p>Was pleased to see the focus placed on environmental initiatives including reducing carbon emissions, water sensitive urban design, increased biodiversity and increased waste diversion. Environmental expenditure and targets could be increased. Hopes that money allocated for stormwater works will incorporate principles of green infrastructure and water sensitive urban design.</p>	<p>Within the 2019/20 budget, Council is proposing to fund development of its environmental strategy which will bring together and prioritise all key environmental strategies being pursued by Council. This strategy will be open for public consultation later in 2019 or in early 2020. Council would welcome strong community feedback and guidance on key issues so this can be considered during the formation of the 2020/21 budget. In the meantime, Council is implementing a wide range of environmental initiatives across biodiversity, coastal dune improvements, water sensitive urban design, energy management, climate change adaption, water quality, waste management and recycling. Council does consider water conservation and reuse for all projects.</p>
<p>On behalf of the Seacliff Community Produce Swap: Small improvements to the reserve on Kauri Pde / Wheatland Street Seacliff such as some native plantings along Wheatland Street, along with a low fence to provide protection to our children from this busy street. We would also love to have some simple bench seating under the trees. The group is also keen to support the planting of fruit and nut trees if possible.</p>	<p>Small upgrades can be completed within the operating budget and staff will review the works requested. The group may be eligible to apply for the community donations program.</p>
<p><b>Tim Voss - Brighton</b></p>	

# DRAFT 2019-2020 ANNUAL BUSINESS PLAN - SUMMARY OF SUBMISSIONS

Advanced Pump Track – the plan mentions investigation but not construction	The budgeted amount includes construction based on the initial scope of the project. The change and scope of the project requires consideration by Council.
Bouldering Structure – not mentioned, please provide provision for construction of a Bouldering Wall	The bouldering structure has not been included in the draft budget. Council will be receiving a report on the proposed project at which time they can make a determination on whether or not to make budget provision for it or not.
<b>Eric Foubert - North Brighton and Terry Bruun – Brighton Dunes Apartments Committee</b>	
Minda Coast Lighting	<p>Extensive consideration was given to the lighting of the path. Council, Minda and DPTI weighed the benefits, limitations and constraints of lighting as part of the design. All stakeholders decided that public safety was of most importance and as a result decided not to light the path. While appearing counter-intuitive, lighting of the path would attract people to an isolated area of coast that has limited access and is difficult to patrol.</p> <p>Council understands the concerns raised by some members of the community and are giving further consideration to the possible options of lighting. A report will be provided by Council to make a determination as to further action in this area.</p>
<b>Holdfast Bay Resident’s Association</b>	
Questioned “effective community consultation” and a benchmark for LG in South Australia	Council is always looking to improve engagement with our community. Our Public Consultation Policy sets out how Council consults which is underpinned by our obligations under the Local Government Act.
Queried whether Council supports the re-introduction of the independent inter-Council comparison survey.	The City of Holdfast Bay supports any initiative for benchmarking across the local government sector in South Australia.
Queried a projected loss for Alywndor for 2020, and the components of Alywndor’s depreciation schedule	Based on a business as usual proposition in light of regulatory changes as a result of the royal commission. Depreciation information provided.



# DRAFT 2019-2020 ANNUAL BUSINESS PLAN - SUMMARY OF SUBMISSIONS

<p>what is the proposed 2020 performance for each of Council’s commercial and economic enterprises, and the 2018 and prior year performances for the Caravan Park.</p>	<p>Information provided</p>
<p>Queried expenditure on playspaces</p>	<p>The playspace upgrades are in line with the 2019-2029 Playspace Action Plan, which aims to create accessible intergenerational play opportunities.</p>
<p>Asked what “event support position continuation” means.</p>	<p>The resource will support the operational delivering and development of over 200 events annually, contributing \$55M to the local economy. Events play a pivotal role supporting objectives outlined within the Tourism Plan 2020, Economic Activation Plan 2018-2023 and Our Place 2030 Strategic Plan.</p>
<p>Queried debt and depreciation</p>	<p>Council monitors its level of debt by measuring its net financial liabilities being total liabilities including borrowings less total financial assets. This is expressed as a ratio of total annual operating revenue. Council has set the maximum ratio to be 75%. Page 54 of the draft annual business plan document explains this ratio more fully. The 19/20 draft budget has forecast this ratio to be 60% well below the maximum ceiling. Council’s long term financial plan also measures this ratio over a ten year forecast period and the ratio remains well below the ceiling over the 10 year period.</p> <p>Depreciation is forecast annually based on property, plant and equipment and infrastructure useful lives and renewal plans. The amount for 19/20 has increased due to recent and forecast valuations of assets, while also providing depreciation for new assets forecast to be completed during 2018/19.</p>

Item No: **14.4**

Subject: **APPLICATION FOR LANDOWNER'S CONSENT – GLENELG FOOTBALL CLUB – POLE MOUNTED CCTV CAMERA**

Date: 28 May 2019

Written By: Property Management Officer

General Manager: City Assets & Services, Mr H Lacy

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### **SUMMARY**

The Glenelg Football Club ("*Club*") has approached Administration seeking approval to install a close circuit television (CCTV) camera and 10 metre pole behind the northern goal post of the oval. The intention of the camera is to stream game day and training session footage directly to the coach's box in order to assist with training, game day coaching and to enable match reviews.

Similar cameras have been installed at other SANFL grounds and is regarded as an essential feature of these grounds due to changes in the SANFL rules governing on-field runners. Installation of the camera will assist Glenelg Oval retain its status as a desirable, modern sporting facility.

The Club is proposing strict controls over access to the camera's pan/tilt/zone controls and images to avoid privacy infringements.

The Club has now submitted a Development Application and on preliminary review Development Services believe that the proposal is appropriate due to its discreet design and location. The Club is now seek landowner's consent to enable development assessment to proceed.

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### **RECOMMENDATION**

**That Council grant land owner's consent for the proposed close circuit television (CCTV) camera and 10 metre pole behind the northern goal post to proceed to full Development Assessment, subject to the following use conditions being imposed:**

- 1. That the camera is restricted in its scope of vision so as not to transmit vision of any private areas of surrounding residential properties;**
- 2. That the use of the camera is restricted to training times and scheduled games only;**
- 3. That the vision from the camera is accessible only to coaching staff, with vision confined to a single monitor for each of the two competing teams; and**

4. **That the camera and vision shall be operated in accordance with the provisions outlined in both the *Privacy Act 1988 (Cth)* and the *Surveillance Devices Act 2016 (SA)*.**
- 

## **COMMUNITY PLAN**

A Place with a Quality Lifestyle  
A Place for Every Generation

## **COUNCIL POLICY**

*Closed Circuit Television & Surveillance Policy (2017).*

## **STATUTORY PROVISIONS**

*Local Government Act 1999 (SA).*  
*Privacy Act 1988 (Cth).*  
*Surveillance Devices Act 2016 (SA).*

## **BACKGROUND**

The Glenelg Football Club ("*Club*") has approached Administration seeking approval to install a close circuit television (CCTV) camera mounted on a 10 metre pole behind the northern goal post.

The intention of the camera is to stream game day and training session footage directly to the coach's box in order to assist with training, game day coaching and to enable match reviews.

Similar cameras have been installed at other SANFL grounds and is regarded as an essential feature of these grounds due to changes in the SANFL rules governing on-field runners. Installation of the camera will assist Glenelg Oval retain its status as a desirable, modern sporting facility.

The Club is proposing strict controls over access to the camera's pan/tilt/zone controls and images to avoid privacy infringements.

The Club has now submitted a Development Application and on preliminary review Development Services believe that the proposal is appropriate due to its discreet design and location. The Club is now seek landowner's consent to enable development assessment to proceed.

No previous reports have been submitted to Council regarding CCTV installation at the Glenelg Oval.

**REPORT**

The Club has approached Administration seeking approval to install a close circuit television (CCTV) camera mounted on a 10 metre pole behind the northern goal post. The intention of the camera is to assist the Club with training, game day coaching and to enable match reviews.

***Lease & Licence Agreements***

The Club has a lease over the Glenelg Football Club building for a term of five (5) years that commenced 1 October 2017 (expiring 30 September 2022), and a concurrent seasonal licence that entitles use of the ovals and surrounds between 1 April and 30 September of each year. Each agreement includes a subsequent right of renewal for a further five (5) years.

Pursuant to the terms of both lease and licence, the Club is permitted to install such minor development/infrastructure, subject to landowner's consent.

***Preliminary Planning & Development Assessment***

The Club has submitted Development Application 110/00369/19. The proposal has been determined the as appropriate due to its discreet design and location. On the basis that the camera pole is located amongst other vertical elements including the 12 metre high goal posts and 10 metre high chain mesh fence posts, its mid-grey colour and slim profile will ensure it does not detract from the amenity of the immediate locality.

***Further Discussion Points***

The privacy of residents to the north of the oval will be protected by enforcing a condition that limits the breadth of vision southwards to the field of play only. The privacy of spectators will similarly be protected through limited zoom capabilities that prevent honing in on individuals.

It should be noted that the camera cannot be attached to the existing goal post, fence posts or light towers because the pole needs to be located directly behind the goal and have a sure footing that prevents any movement that would distort images. As such, the proposal can be considered minor pursuant to schedule 9 of the Development Regulations 2008.

**BUDGET**

All costs associated with this proposal will be borne by the applicant.

**LIFE CYCLE COSTS**

As the infrastructure will be deemed as property of the Club, all ongoing lifecycle costs will be borne by the Club.

Item No: **14.5**

Subject: **DOG REGISTRATION FEES FOR 2019-2020**

Date: 28 May 2019

Written By: Manager Regulatory Services

General Manager: City Assets and Service, Mr H Lacy

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## **SUMMARY**

Dog registration fees for the City of Holdfast Bay provide the funding for administration of the *Dog and Cat Management Act 1995* ("Act"). The cost associated with administering this Act typically increase annually; therefore, in order for Council to remain cost neutral, this report seeks endorsement for a price increase to meet the increasing costs and demands for extra patrols.

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## **RECOMMENDATION**

**That Council endorse the proposed annual dog registration fees as detailed in Table 1 of this report.**

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## **COMMUNITY PLAN**

Community: Building a healthy, active and resilient community  
Economy: Making it easier to do business  
Environment: Using resources efficiently  
Culture: Providing customer-centred services  
Culture: Being financially accountable

## **COUNCIL POLICY**

Animal Management Directions Plan 2017 - 2021

## **STATUTORY PROVISIONS**

*Dog and Cat Management Act 1995* ("Act")  
*Local Government Act 1999*

## **BACKGROUND**

### ***Previous Relevant Reports***

- Council Report No.: 33/14; Item No.: 14.4, '*Proposed Dog Registration Fee Increase*', 11 February 2014 (Resolution No.: C110214/1030).

Dog registration fees for the City of Holdfast Bay provide funding for the administration of the *Dog and Cat Management Act 1995* ("Act") across the City. This includes registrations, managing barking dogs and dogs at large; collecting and impounding stray dogs; investigating dog attacks; and managing dogs on beaches, in reserves and public places. Facilities for dogs, including the provision of dog bag dispensers and water points are also part of the service.

The costs of providing the service increase annually due to higher charges and demands for expanded services. In principle, the cost of administering and providing the dog management service and facilities should be covered by revenues from dog registration fees and any fines paid.

It is now proposed that the 2019/20 dog registration fees are increased to better align costs and revenue for this service.

## **REPORT**

### ***Prior Resolution (C110214/1030) – Fee Increase***

On 11 February 2014, Council approved a plan to increase dog registration fees by \$5.00 per annum for 5 years. The last year of this 5 year plan was in 2018/19.

This \$5.00 fee increase was applied for a 'standard'\* dog (ie not de-sexed or microchipped) registrations and was the maximum fee. In accord with provisions of the Dog and Cat Management Act, discounts are then applied for other categories of dog registrations including:

- Dogs that are de-sexed and microchipped
- Obedience trained dogs
- Aged Pensioner concessions
- Guide dogs
- Working Dogs

As a result, many of the actual fee increases are reduced due to the discount allowed and overall, revenues are also reduced. Consequently, Council is still not fully recovering the cost of the dog management service and facilities from registration charges and fine revenue.

### ***Current Registration Revenue & Associated Expenditure***

In 2018/19, Council registered 4,539 dogs within the City. Forecast total revenue for 2018/19 (including registration revenue of \$142,000 and fines/recoverables of \$20,800) was estimated at \$162,800.

Forecast expenditure for 2018/19 is estimated at \$173,733, meaning that the current service will run at an operating loss of \$10,933.

### ***Dog & Cat Management Board Contributions***

Under the *Dog and Cat Management Act 1995*, Council must contribute a percentage of the monies collected from dog registrations to the Dog and Cat Management Board. This contribution has been increased from 20% to 24% (which equates to an estimated extra \$7,400) for 2019/20 financial year.

### ***Proposed Fee Structure***

Dog management is a key service within the City of Holdfast Bay. The urbanised nature of Council's residential areas and the popularity of the beaches means that the demands on Community Safety Officers are increasing and fees need to increase to keep up with these demands. New services, such as attending to dog issues associated with Hooded Plover conservation, are also increasing demands, and hence costs of dog management services.

Under the Dog and Cat Management Regulations, Council has the ability to set their own dog registration fees. Currently, Council's fee structure is lower than a number of other Metropolitan Councils (such as Charles Sturt Council, Mitcham and Burnside).

In order to better match revenue to costs, it is proposed to increase the non-standard dog registration fee by \$10.00pa in 2019/20 from \$85.00 to \$95.00pa. A non-standard dog is now defined by the Dog and Cat Management Board as any animal that is not de-sexed, not micro chipped and untrained.

As a result of discounts available for other classes of registrations, a dog which is micro-chipped and de-sexed (the majority of dogs in City of Holdfast Bay) will have a registration fee increase of \$5.00 from \$43.00 to \$48.00pa, with concession holders paying a \$2.00pa increase up from \$22.00 to \$24.00pa.

The full proposed fee structure for 2019/20 is presented below in Table 1:

**Table1: Proposed Dog Registration Fees 2019/20**

Category	2018-2019 Fee	2019-2020 Fee	
Assistance Dogs	0	0	
Business Registration	25	30	
Desexed	56	64	
Desexed Concession	28	32	
Microchipped	70	80	
Microchipped and desexed	43	48	Majority of dog owners. Using DACO formula 50% less
Microchipped and desexed and trained	36	41	
Microchipped and desexed and trained and concession	18	20	
Microchipped desexed concession	22	24	
Microchipped and trained	44	49	
Microchipped and trained concession	22	24	
Microchipped concession	35	37	
Non standard	85	95	Maximum fee with only 64 residents in this category
Non standard concession	43	48	
Trained	68	73	
Trained concession	34	36	

\*Note: the term 'standard' dog has recently changed with the introduction of Dogs and Cats Online (DACO) to the term 'non-standard'.

Currently only 64 residents pay the maximum non-standard dog registration fee. Discounts are applied to encourage dog owners to de-sex and microchip their dogs.

**BUDGET**

Based on forecast registrations for 2019/20, the revenue generated by the proposed fee structure will increase by \$16,500 and this is sufficient to bring the service to breakeven. The total budgeted income for 2019/20 is \$148,200.

**LIFE CYCLE COSTS**

The costs need to be reviewed annually and will be influenced by demands on Community Safety Officers.



Item No: **14.6**

Subject: **BANNING RIGHT TURNS FROM PARTRIDGE STREET TO JETTY ROAD DURING AM PEAK PERIOD**

Date: 28 May 2019

Written By: Traffic Consultant, Ms J Moreau

General Manager: City Assets and Services, Mr H Lacy

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## **SUMMARY**

At its meeting held 25 September 2018, Motion in Notice 326/18 - Ban on Traffic Turning Right from Partridge Street onto Jetty Road, Glenelg was raised. Subsequently Council resolved (Resolution: C250918/1285) *'That the CEO initiate a report on the feasibility of having a ban on traffic turning right travelling north on Partridge Street turning right onto Jetty Road during the AM peak period 7.30 am - 9.30am.'*

Previous Council resolutions and initiatives have triggered investigations into measures to increase efficiency at this intersection, including the feasibility of right turn bans during peak AM and PM peak periods to reduce queue lengths.

Administration engaged specialist traffic consultants InfraPlan to undertake the further investigation. This included a review of previous studies by Tonkin Consulting and Frank Siow & Associates. The outcome of the InfraPlan investigation has confirmed that a right turn ban at peak times for traffic turning from Partridge Street to Jetty Road would only marginally reduce the queue lengths and not offer improved operational efficiency. This is a similar finding to the two previous studies.

InfraPlan did however identify an alternative option involving creation of a separate right turn lane on Partridge Street, together with separate through lane and left turn lanes, would potentially improve the performance of the intersection in AM peaks. This option removes weaving movements on the northbound approach to the intersection around stationary right turning vehicles; and removes the need for traffic to merge from the left lane into the through lane to continue north on Gordon Street.

Administration is therefore recommending that the alternative option be implemented subject to DPTI's concurrence.

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## **RECOMMENDATION**

- 1. That Council note recent investigations have confirmed previous advice that the introduction of a right turn ban from Partridge Street to Jetty Road during AM or the PM peak or both, would deliver marginal improvement in queuing on Partridge Street and result in little operational benefit at this intersection.**

2. **That Council approve the reconfiguration of the Partridge Street approach to Jetty Road by introducing a right turn lane on Partridge Street, to improve safety by removing weaving movements on this approach to the intersection and removing the need to merge on Gordon Street, based on provision of a designated left turn lane, a through lane and a right turn lane.**
  3. **Additional funding of \$85,000 (ex GST) within the 2018/19 Capital Works Program funded from deferrals and savings in the 2018/19 Capital Works Program for implementation of Option 2, provision of an Illuminated No Right Turn sign to be installed on the existing traffic signal pole on the northwest corner of Jetty Road and Gordon Street facing westbound traffic with interim upgrade of traffic signal infrastructure.**
- 

## **COMMUNITY PLAN**

Placemaking: Creating lively and safe places

Placemaking: Developing walkable connected neighbourhoods

## **COUNCIL POLICY**

Asset Management Policy

## **STATUTORY PROVISIONS**

Local Government Act 1999

Road Traffic Act 1961

Australian Standard 1742.14 Traffic signals

## **BACKGROUND**

### **2013**

Consultant Tonkin Consulting undertook a review of traffic conditions at the intersection to determine if there were any practical solutions to address the number of crashes that have occurred at the intersection. A review of crash data, traffic volume, turning data, traffic signal operation and alternatives was undertaken.

Crash data for 5 year period 2008-2012 recorded 36 crashes, resulting in 6 injury crashes. The intersection could then be considered as Black Spot. However, there was not one predominate type of crash or cause to determine practical improvement measures.

The existing traffic signals were modelled using SIDRA software and the intersection was stated to perform adequately within capacity with acceptable queue lengths, (based on a typical weekday PM period). Alternative signal phasing would reduce the number of crashes; however, in the options that were considered, there was no one option that would improve overall safety at the intersection without unacceptable delay and queuing occurring.

## 2017

Council at its meeting held on 8 August 2017 considered Report No 268/17 regarding traffic control at the signalised intersection of Jetty Road, Partridge Street and Gordon Street, Glenelg.

This report was based on an assessment by traffic consultant Frank Siow & Associates who had been engaged to assess the intersection's operational conditions and consider options for the intersection to improve efficiency, and to reduce delays and queues, particularly on the Partridge Street and Gordon Street approaches during peak times.

Since 2013, the overall number of crashes and injury crashes had reduced by 50%, based on the 5 year crash data available which was attributed to the introduction in 2009 of a right turn signal from Gordon Street to Jetty Road. However, there were still a number of crashes occurring related to westbound traffic.

Traffic volumes on Partridge Street and Gordon Street had remained largely the same between 2013 and 2017 at around 12,000 - 13,000 vehicles/day.

Observations indicated that in the morning peak period, the most significant queueing issues occurred in Partridge Street (northbound traffic flow). In the afternoon peak period, the most significant queueing issues occurred in Gordon Street (southbound traffic flow).

The options Frank Siow & Associates investigated included:

- Right turn ban during peak hours from Partridge Street to Jetty Road

The traffic modelling assessment found that banning of the right turn from Partridge Street to Jetty Road would only marginally improve the overall performance of the intersection and marginally reduce the queue lengths on all approaches. For Partridge Street, during the key morning peak period, the estimated queue length would reduce from 105.7m (existing) to 102.5m - a gain of less than one car length.

- Right turn ban during morning peak hours from Jetty Road to Partridge Street

The traffic modelling indicated that the 'best' option to improve intersection performance and reduce the queuing in Partridge Street and Gordon Street would be to ban the right turns from Jetty Road into Partridge Street during the peak hours. This would allow for changes to traffic signal timing, including cycle time, phase times and inter-green times. The analysis indicated that queuing in the morning peak hour in Partridge Street and the afternoon peak hour in Gordon Street, could be significantly reduced.

The modelling did however indicate that the impact would be traffic diversion with increased queuing at the Jetty Road and Brighton Road signalised intersection. This impact was not modelled as part of this investigation, however DPTI provided a response to the proposal which stated:

*The Department has reviewed the report by Frank Siow & Associates and has considered the recommendation to ban the right turn from Jetty Road west into*

*Partridge Street. While this proposal offers a slight reduction in delays and queue lengths, the potential diversion of right turn traffic from Partridge Street onto Brighton Road is of concern. Any increase in right turn traffic from Jetty Road onto Brighton Road has the potential to extend the queue and block the tram from entering the tram only area on the Jetty Road approach to Brighton Road, therefore this option is not supported by the Department. It is not possible to provide extra green time for the left and right turn out of Jetty Road to Brighton Road, which runs from a shared lane.*

## **REPORT**

The intersection layout and traffic signal operation has largely remained unchanged from 2017 to 2019.

The Partridge Street northbound approach to Jetty Road has a bicycle lane adjacent to the kerb and two traffic lanes - one through/left turn lane; and one through/right turn lane. If the primary through lane is blocked by a motorist turning right to Jetty Road, traffic weaves into the left lane to pass through the intersection. When there are two lanes of traffic moving straight through to Gordon Street, there is not sufficient length to safely merge to the one continuing traffic lane. This has to occur within the intersection area resulting in a higher risk of conflict between all road users. Council regularly receives concerns from drivers regarding the need for traffic to merge through this intersection and requests for the Left Turn Only, which was removed in 2010, to be reinstated.

Observation on site during the morning peak period on Partridge Street revealed that although the queue lengths can be in excess of 100m, those motorist in the queue could reasonably clear the intersection in 1-2 green cycles. The queues observed were not continuous during this time and fluctuated in length. The majority of motorists in the queue proceeded northbound to Gordon Street. The problem with right turning traffic obstructing the primary through lane is more significant in the PM peak when the flow of traffic from Gordon Street southbound is continuous, providing limited opportunity to turn right from Partridge Street within the green phase.

A review of past and current crash data and a review of safety at the intersection found that it was evident there was a crash history with right turns, although crashes have reduced considerably - by 50% since the 5 year period 2008-2012. On review of the most recent 5 year crash data, there were 19 reported crashes of which 60% were right angle crashes. Curiously, 50% of all crashes were as a result of disobeying traffic signals. This may be as a result of simply ignoring red signals, not observing signals, or turning on a red signal as a result of not being able to continue during the green cycle time due to oncoming traffic or pedestrian crossing movements.

Council Administration engaged consultant InfraPlan to undertake traffic analysis of the Jetty Road, Partridge Street and Gordon Street intersection to identify potential solutions to improve the overall performance of the intersection, reduce queue lengths and address community and safety concerns. InfraPlan reviewed the previous investigations including the work of Tonkin and Frank Siow & Associates.

Three (3) options were considered and modelled as part of this investigation, being:

Option 1 – Ban right turns on Partridge Street approach in AM peak as per the Council Resolution.

Option 2 – Provide right turn lane on Partridge Street approach, together with a separate through lane and left turn lane.

Option 3 – Ban right turns from Jetty Road (west) into Partridge Street during peak times (as recommended in Frank Siow and Associate's 2017 assessment); including, an assessment on the impact to the Jetty Road and Brighton Road signalised intersection.

### **Option 1**

In line with previous assessments conducted by traffic consultants in 2013 and 2017, the investigation confirmed that there was little operational benefit to introducing a right turn ban from Partridge Street to Jetty Road during the AM peak. Only a very marginal improvement to the queue length is achieved, of about one vehicle.

It is important to note that Option 1 may decrease safety at the intersection due to motorists electing to disregard the No Right Turn ban which is also evident with the No Right Turn ban for vehicles turning from Jetty Road onto Gordon Street.

This option is not recommended.

### **Option 2**

This option involved adding a 3<sup>rd</sup> northbound dedicated right turn only lane on Partridge Street by narrowing the southbound lane which is currently quite wide. The right turn lane can provide storage for 2 cars clear of through traffic, this is further increased to up to 4 cars during the green phase of the traffic signals as motorists can move forward into the intersection prior to turning right into Jetty Rd. The option also reinstates the kerbside lane as dedicated left turn only.

*Refer Attachment 1*

Providing a right turn lane would deliver a modest reduction in overall intersection delay, due mainly to right turning traffic now not obstructing the primary through traffic lane which is also now separate from the kerbside lane which can be blocked by a vehicle waiting to turn left. This subsequently reduces the overall queue length on the Partridge Street approach by up to 4 vehicles.

This option will also improve safety at the intersection by allowing unimpeded through movement, reducing the instance where motorists have to weaving into the left lane to avoid the right turning vehicles. This option has no adverse impacts on other areas of the network.

Providing a designated Left Turn Only lane will also improve safety, removing the need for traffic to merge from the left lane into the through lane to continue north on Gordon Street. Currently, when there are two lanes of traffic moving through the intersection, there is not sufficient length to safely merge to the one continuing traffic lane on Gordon Street, this has

to occur within the intersection area, resulting in a higher risk of conflict between all road users.

Implementing a designated right turn lane from Partridge Street into Jetty Road, rather than banning the right turn movement, will eliminate any problems with non-compliance and the increased risk of accidents due to illegal turns.

Option 2 is recommended for implementation to improve safety and provide some operational improvements (reduced queue lengths in Partridge Street northbound in AM peak) at the intersection.

To implement Option 2 the cost is \$10,000 ex GST.

### **Option 3**

Investigation found that banning the right turn during peak times from Jetty Road west into Partridge Street provided the best overall improvement in intersection performance. This would be achieved by the D phase in the traffic signal cycle not operating during peak times. This improves overall signal efficiency and increases the overall green time on all approaches.

However, and importantly, it results in unacceptable additional delays to the signalised intersection at Jetty Road and Brighton Road, especially in the PM peak where the queue along Jetty Road more than doubles. This is due to the additional vehicles redirected from undertaking a right turn at the Jetty Road and Partridge Street intersection and instead undertaking it at the Jetty Road and Brighton Road intersection.

This option is not recommended.

### **Infrastructure Improvements – Illuminated No Right Turn**

In 2008, a right turn ban from Jetty Road to Gordon Street was implemented to reduce delays to trams and buses by installing fixed No Right Turn signs. Given the roadside environment along Jetty Road, it is often difficult to install signs so that they are clearly visible. In the time since the signs were installed, many motorists have unintentionally or deliberately chosen to make a right hand turn off Jetty Rd into Gordon St. Council has now installed four (4) No Right Turn signs at this intersection, but non-compliance with this restriction continues.

As part of the infrastructure improvements it is proposed to install an illuminated No Right Turn sign on the traffic signal pole on the northwest corner of Jetty Road and Gordon Street intersection facing westbound traffic. This will reinforce the existing signage and improve visibility of the banned right turn.

The cost for this illuminated, flashing sign is \$5,000 ex GST.

### **Traffic Lights Asset Renewal**

DPTI has recently advised Administration that the traffic signal infrastructure at the Jetty Road/Partridge St/Gordon St intersection needs to be upgraded to LED lights and other improvements. DPTI undertakes the maintenance of all traffic signal infrastructure on behalf of Council and has indicated that they no longer support non-LED traffic signal installation and

that much of our control equipment is now to ageing and non-compliant with non-serviceable components.

As such, DPTI has indicated that Council's traffic signals at this intersection will need asset renewal in 2021/22. A \$70,000 ex GST portion of this future budget allocation will need to be brought forward to 2018/19 to accommodate the recommended installation of the right turn lane and flashing No Right Turn sign. The interim works include \$35,000 ex GST for replacement of parts including the traffic signal controller, conversion of the signal lanterns to LED, and replacement of non-compliant push buttons, detector loops and associated wiring; \$20,000 ex GST for labour and traffic management; and, \$10,000 ex GST as the associated works are within the tram corridor.

The total cost of the interim traffic signal upgrade is \$70,000 ex GST.

## BUDGET

The estimated cost of the recommended works are as follows:

Item/Description	Estimated Cost (ex GST)
Option 2 - Right turn lane from Partridge St to Jetty Rd	\$10,000
Illuminated No Right Turn sign	\$5,000
Interim traffic signal upgrade brought forward from Asset Renewal Budget	\$70,000
<b>Total Project</b>	<b>\$85,000</b>

It is anticipated that the project costs could be funded as follows:

- Option 2 – right turn lane and Interim Traffic Signal upgrade  
Funded as a new initiative within the 2018/19 Capital Works program.
- Illuminated No Right Turn sign  
Allocate expenditure savings deferred from projects within the 2018/19 capital works program. Approve as part of Budget Review 4.

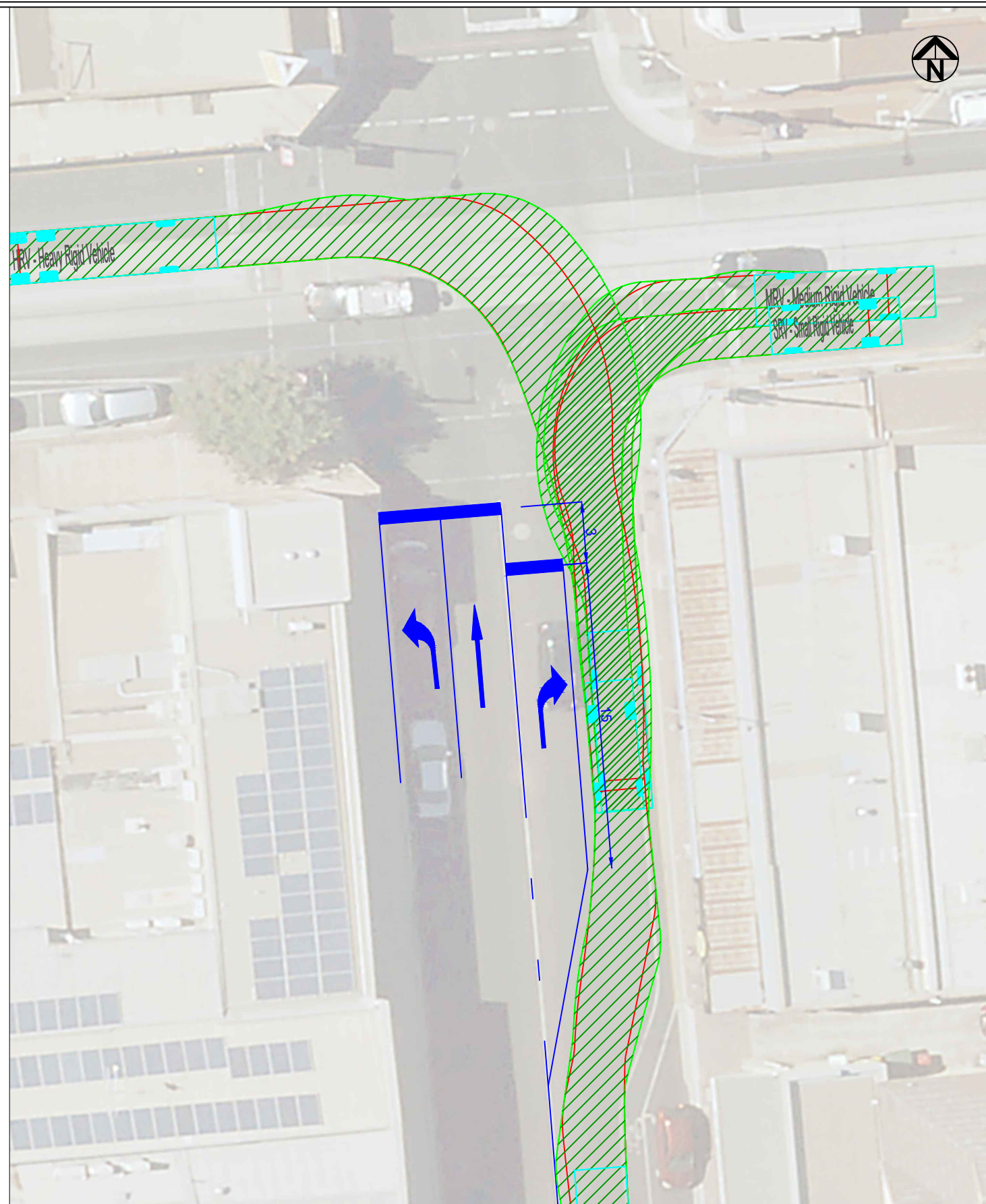
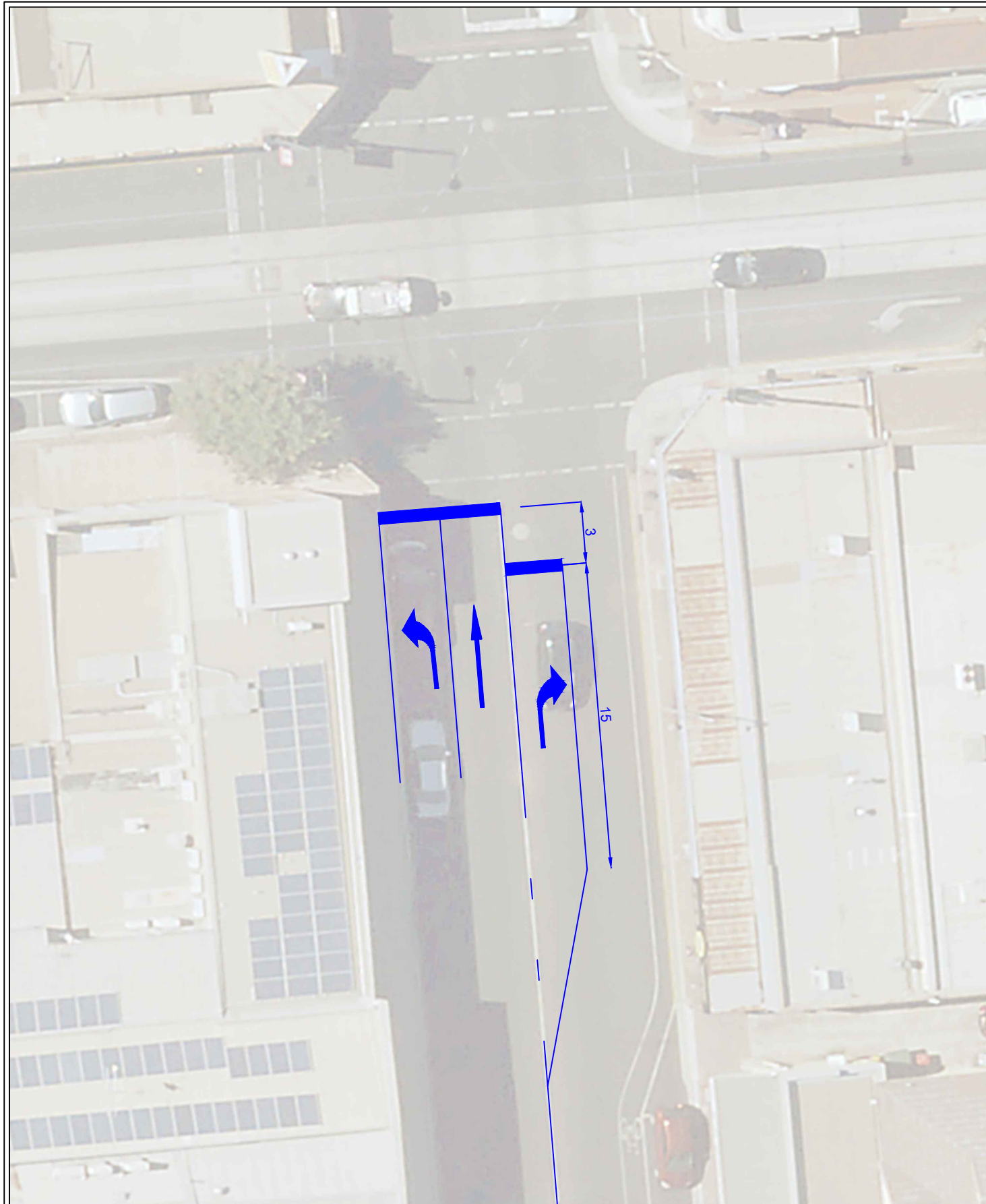
## LIFE CYCLE COSTS

Future traffic signal maintenance, line marking and signage maintenance will be funded from Council's recurrent line marking and traffic maintenance budgets.

# Attachment 1







- NOTES
1. CONCEPT DESIGN ONLY PREPARED ON AERIAL PHOTOGRAPH AS BASE. AN ENGINEERING SURVEY AND DETAILED DESIGN IS REQUIRED PRIOR TO ANY WORKS.
  2. UNDERGROUND SERVICES, STOBIE POLES, LIGHT POLES AND TREES TO BE LOCATED AND CONCEPT ALIGNMENT TO BE MODIFIED TO AVOID CONFLICT.
  3. HRV AND LARGER MOVEMENTS TURNING LEFT FROM JETTY RD CAN NO LONGER BE ACCOMMODATED.
  4. NEW DETECTOR LOOP INSTALL LIKELY REQUIRED.

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**infraPlan**  
 InfraPlan (Aust) Pty Ltd

DESIGNED.	E. STOPP
CHECKED.	G. BUCKBY
DATE.	Oct 2018
SCALE.	1:250
NUMBER IN SET.	1 of 1
PROJ NUMBER.	1P18.0XX
DRAWING SET NUMBER.	A3-SK001

**PRELIMINARY CONCEPT**

CITY OF HOLDFAST BAY

**PARTRIDGE STREET, GLENELG**

Item No: **14.7**

Subject: **MOSELEY STREET TICKET MACHINE**

Date: 28 May 2019

Written By: Regulatory Services Manager

General Manager: City Assets and Services, Mr H Lacy

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### **SUMMARY**

At the Council meeting on the 23 April 2019 Report No: 161/19, Administration were requested to bring a report to Council with the following:

- a. Providing details of annual revenue and costs associated with parking meters located on Moseley Street, between Elizabeth Street and Jetty Road;
- b. The cost (including lost revenue) of introducing a "first hour" free option into the machine software, such that the machine generates free tickets for up to one hour's duration;
- c. As an alternative to the b above, the cost of policing a 1 hour free parking period before tickets are required to be displayed.

The report answers these questions and includes an alternative solution that benefits both customers and traders, and has a limited financial impact on Council.

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### **RECOMMENDATION**

1. **That Council notes the report.**
  2. **That Council authorise option 2 viz:**
    - a. **the conversion of 1P free timed parking on the north/east side of Elizabeth Street into 12P paid parking, including relocating the ticket machine from Moseley Street as indicated in Diagram 1;**
    - b. **conversion of the 12P parking on the eastern side of Moseley Street adjacent to Jetty Road into 1P free timed parking as indicated in Diagram 1.**
-

## COMMUNITY PLAN

Economy: Making it easier to do business  
Culture: Providing customer-centred services  
Culture: Being financially accountable

## COUNCIL POLICY

Parking Control Policy 2017

## STATUTORY PROVISIONS

*Local Government Act 1999*

## BACKGROUND

Moseley Street traders have raised concerns that their customers, who park in front of their shops, need to pay for parking, whereas other shops along Jetty Road are given 1 hour free parking. As a consequence they believe they are losing business.

Parking controls in the section of Moseley Street adjacent to Jetty Road (see diagram 1) were converted into a paid parking approximately 3 years ago. Two ticket machines were relocated from Colley Terrace into Moseley Street to make way for the new bus station along Colley Terrace.

## REPORT

Paid parking provides an alternative for customers enabling them to stay longer than the standard 1 hour parking that is mostly evident in Jetty Road. It also provides more certainty for finding a park as there are often spaces available in ticketed areas. Currently, paid parking is deployed in Moseley Street between Jetty Road and Elizabeth Street.

### ***Moseley Street – Revised Charging Regime – Option 1***

#### ***Annual Revenue and Costs of the Moseley Street Carpark***

The budgeted revenue for the Moseley street ticket machines is \$91,000 for 2018/19. The costs are approximately \$7,000 for professional services and equipment repairs and maintenance.

#### ***Costs of Offering the First Hour Free***

The average parking fee for the Moseley Street carparks based on recent data is \$4.78 which is approximately 1.5 hours paid parking (at a rate of \$3 per hour). Therefore the estimated cost to Council of lost revenue if the first hour's parking was free would be approximately \$70,000\* per year.

[\* Note: The estimate of \$70,000 is derived from 75% of the operating budget of \$91,000. The average fee is approximately 1.5hrs of parking, therefore if 1hr is offered for free then 75% of the fee is lost. The estimate only uses an average, therefore there will be fees paid above and below the 1.5hrs which could influence the overall revenue loss.]

There are however some technical difficulties in providing a ticket to show that a vehicle is within its 1 hour free period. To obtain a ticket from the machine, a motorist must purchase at least 30 mins of paid parking (the minimum time that can be purchased from the ticket machine). This would in effect give the motorist a total of 1 hour 30 minutes parking (1 hour free and 30 minutes paid at a cost of \$1.50).

This arrangement is likely to confuse people and in any case still requires them to make a purchase of at least 30 mins parking to get access to the 1hr free period.

The alternative of allowing ticketless parking for 1 hour and then paid parking after that would require a significant change in policing of the parking zone and would potentially result in either Council's inability to determine who should have a ticket and who can be issued an expiation versus confusion with the drivers as to why they had been issued with an expiation.

### ***The Costs of Policing the 1 Hour Free Parking***

The costs of monitoring this area can be absorbed into the regular parking controls and is therefore difficult to assess accurately. The main concerns are confusion and inconvenience for customers. If a customer wants to stay in Glenelg for 2 hours they are unlikely to want to return after an hour to purchase a ticket as this is inconvenient. For example, if a customer is shopping or having dinner, they will need to time one hour and then return to purchase a ticket. They will then either take a risk or pay as per normal.

Furthermore, even though the parks will be made available for free to assist Moseley Street traders, there will be customers from other shops on Jetty Road that will use these parks for up to 12 hours. Therefore, these parks will not necessarily be available for Moseley Street customers.

This option is not recommended.

### ***Alternative Solution – Elizabeth Street Option – Option 2***

An alternative to the above options is to convert one side of Moseley Street (eastern side) into 1 hour free parking (1P). The signage and conditions will be the same as Jetty Road (1P, 9am – 5pm). This will provide 1 hour free parking out the front of the Moseley Street shops.

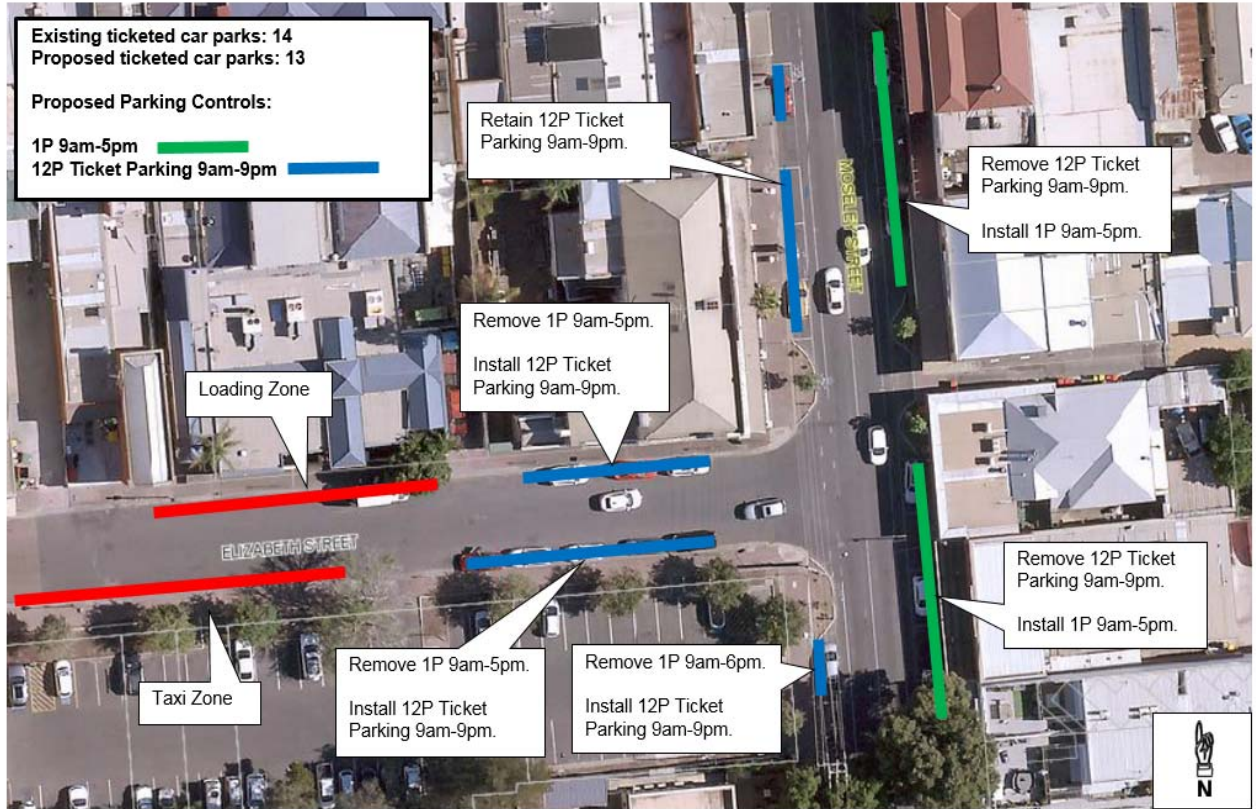
The ticket machine would be moved around the corner into Elizabeth Street and this current 1 hour (1P) free parking zone would be converted into a 12P paid parking area (see diagram 1 below).

This will then focus all paid parking in one area and move free parking closer to the shops. All other zones will remain the same. The new ticketed Elizabeth Street paid parking zone would offer the same parking charges and 12P time limit as currently applies in the adjacent Elizabeth Street carpark.

This solution is likely to reduce any significant impact on Council's revenue.

**Diagram 1 – Proposed Changes to Paid Parking – Moseley and Elizabeth Streets**

**Changes to parking controls on Moseley Street and Elizabeth Street, Glenelg**



**BUDGET**

Estimated \$70,000 per year less income for Council if current paid parking replaced by free 1 hour parking.

Estimated implementation cost of Elizabeth Street option is \$4,500 to cover the cost of consultation, relocation of the ticket machine, line marking and signage alterations. Due to the loss of 1 carpark, a small revenue loss of around \$6,400 per year will be incurred.

**LIFE CYCLE COSTS**

If option 2 is chosen there may be small ongoing costs with revenue loss. For other options, there will be a significant ongoing annual loss of revenue.

Item No: **14.8**

Subject: **2019 NEW YEAR'S EVE DRY AREA - GLENELG**

Date: 28 May 2019

Written By: Property Management Officer

General Manager: City Assets and Services, Mr H Lacy

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## SUMMARY

Over the years, the extension of the Glenelg Dry Area on New Year's Eve has not only proven vital in assisting South Australian Police to regulate alcohol related anti-social behavior in the area, but it has also assisted council in creating a 'family-friendly' atmosphere on the night.

As a result of this, Administration again seeks to temporarily extend the boundaries of the Glenelg Long-Term Dry Area for 2019 New Year's Eve celebrations.

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## RECOMMENDATION

1. **That in accordance with section 131 of the *Liquor Licensing Act 1997*, Council submits an application to the Minister seeking to temporarily extend the boundaries of the Glenelg Dry Zone for 2019 New Year's Eve celebrations as outlined in Attachment 1 for the period 6:00pm Tuesday 31 December 2019 to 6:00am Wednesday 1 January 2020; and**
  2. **That the associated boundaries and conditions of the 2019 extension remain the same as in 2018.**
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## COMMUNITY PLAN

A Place that is Safe and Secure  
A Place that Welcomes Visitors  
A Place that is Well Planned

## COUNCIL POLICY

Liquor Licensing Policy (2018)

## STATUTORY PROVISIONS

*Liquor Licensing Act 1997* [s 131]  
*Liquor Licensing (General) Regulations 2012*

## **BACKGROUND**

### ***Previous Relevant Reports***

- Council Report No.: 185/18, '*2018 New Year's Eve Glenelg Temporary Dry Zone Extension*', 9 June 2018 (Resolution No.: C120618/1178);
- Council Report No.: 145/17, '*2017 New Year's Eve Glenelg Temporary Dry Zone Extension*', 9 May 2017 (Resolution No.: C090517/751);
- Council Report No.: 167/16, '*2016 New Year's Eve Glenelg Temporary Dry Zone Extension*', 12 July 2016 (Resolution No.: C120716/444);
- Council Report No.: 163/15, '*2015 New Year's Eve Glenelg Temporary Dry Zone Extension*', 26 May 2015 (Resolution No.: C260515/117);
- Council Report No.: 206/14, '*2014 New Year's Eve Glenelg Temporary Dry Zone Extension*', 8 July 2014 (Resolution No.: C080714/1165);
- Council Report No.: 84/14, '*Long-Term Dry Areas Review; 2014 Application for Renewal*', 25 March 2014 (Resolution No.: C260314/1070);
- Council Report No.: 218/13, '*2013 New Year's Eve Glenelg Temporary Dry Zone Extension*', 9 July 2013 (Resolution No.: C090713/955);

## **REPORT**

Each year Council submits an application to temporarily extend the boundaries of the Glenelg Dry Area for New Year's Eve celebrations. This is done in conjunction with South Australian Police (SAPol) to assist in the regulation of any anti-social behavior. As such, Administration once again intends to temporarily extend the boundaries of the Glenelg Dry Area for 31 December 2019.

### ***Dry Zone Boundaries***

As per previous years, the 2019 Glenelg Dry Area extension will include the area bounded by:

- the northern property alignment on Augusta Street between Colley Terrace and Brighton Road;
- the eastern property alignment on Brighton Road between Augusta Street and High Street (*including the Dunbar Terrace & Maxwell Terrace Transport Terminus*);
- the southern property alignment on High Street and College Street between Brighton Road and the western property alignment of St John's Row;
- the eastern boundary of the existing permanent dry area from the South Esplanade Lane on the southern side of the Stamford Grand Hotel to the northern property alignment of Anzac Highway.

*Refer Attachment 1*

***Operational Times***

The extended area will be operational between **6:00pm Tuesday 31 December 2019** and **6:00am Wednesday 1 January 2020**.

***Operational Conditions***

The area will be designated as one of **total prohibition for alcohol** in both sealed and unsealed containers on public land.

***Advising the Community***

Members of the public will be notified about the extension through Council's website, as well as print media [via the Guardian Messenger] in the lead up to New Year's Eve 2019.

**BUDGET**

At this present time the only costs associated with a short-term dry zone applications relate to media advertising costs. As per previous years, this cost is incurred by the City Activation business unit.

**LIFE CYCLE COSTS**

At this stage, there are no additional costs to Council associated with that contained within this report.



# Attachment 1



# EXTENDED DRY AREA

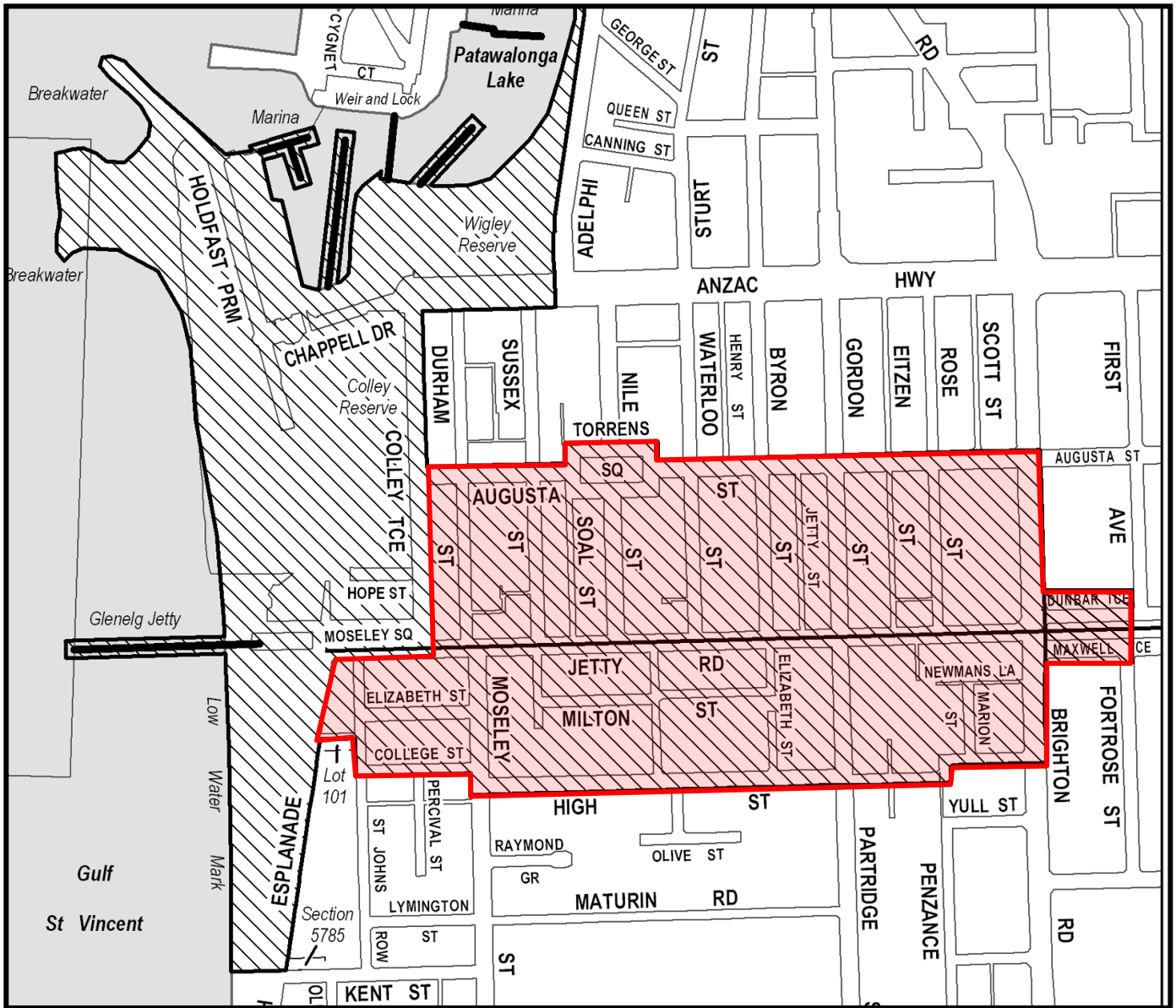
## NEW YEARS EVE 31 DECEMBER 2019



Glenelg Dry Area



New Year's Eve Extended Area



Item No: **14.9**

Subject: **BOULDERING/CLIMBING STRUCTURE**

Date: 28 May 2019

Written By: Community Recreation and Sports Coordinator

General Manager: Community Services, Ms M Lock

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### **SUMMARY**

This report provides an overview of additional research undertaken for the proposed bouldering structure, including an outline of the assessment process for potential locations; risk management considerations; and advice received from the Mutual Liability Scheme and SafeWork SA. The report provides an overview of the next stages of the project with indicative timeframes.

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### **RECOMMENDATION**

#### **That Council:**

- 1. notes the report;**
  - 2. administration proceed with community consultation for Patawilya and Wattle Reserves to determine the preferred site and enable concept design development for the bouldering structure.**
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### **COMMUNITY PLAN**

Placemaking: Creating lively and safe places

Community: Building a healthy, active and resilient community

Community: Providing welcoming and accessible facilities

Community: Fostering an engaged and contributing community

### **COUNCIL POLICY**

Community Consultation and Engagement Policy

Development Application Policy

Use of Foreshore and Reserve Areas Policy

### **STATUTORY PROVISIONS**

*Local Government Act 1999*

## BACKGROUND

At the Council meeting on 24 April 2018, it was resolved (Resolution Number: C240418/1123):

*“That Administration consider the construction of a Climbing Wall play feature to be constructed within the Pump Track Reserve area on Commercial Road, Brighton, at an estimated cost of \$50,000 in the 2019/20 Annual Budget.”*

On 24 April 2018, Mark Wagner (community member) gave a presentation to Council of the benefits of installing a bouldering structure within the City of Holdfast Bay. As a result of this presentation Council at its meeting on 8 May 2018 Council resolved (Resolution Number: C080518/1146):

- “1. That Administration:*
- 1.1 identify a further site within Council reserves where a climbing wall as described by Master Mack Wagner could be installed;*
  - 1.2 determine design/costings/risks to be in readiness for consideration in the 2019/2020 budget;*
  - 1.3 endeavour to source any grants for this project.”*

At the Council meeting on 11 September 2018, Administration reported on the research undertaken on bouldering structures in relation to design requirements, costings, potential funding opportunities and locations. At this time Council resolved (Resolution Number: C110918/1281):

- “That Council:*
- 1. notes the report;*
  - 2. endorses the seeking of grant funding from State Government to fund the project.”*

## REPORT

Bouldering is a form of recreational rock climbing usually done on small rock formations or artificial rock walls, known as boulders, which are usually between three (3) to six (6) meters high and designed for people of all ages and abilities. Bouldering structures are made to order and designed for a specific location. Bouldering is more than just a physical activity as the structures provide climbers with a series of short technical and powerful climbs to complete without the use of ropes or harnesses. Examples of these structures are below.



It is pertinent to note that there are no free access outdoor bouldering structures in South Australia and the examples provided are from Victoria and Queensland.

Choosing the right location for the bouldering structure needs careful consideration as the space required is not limited to the structure but for the provision of a significant fall zone (including soft fall area) plus the location should be free from other obstacles, such as overhanging tree limbs and power lines.

#### Site considerations

The key objectives of providing a bouldering structure within the City of Holdfast Bay are:

- Providing an accessible, unique passive recreation experience which is not available anywhere else in South Australia;
- Supporting the community's desire for interesting and challenging passive recreation opportunities suitable for people of all ages and abilities; and
- Supports Council's strategic objectives whilst not adversely impacting on Council's operation or resourcing.

With these objectives in mind and from research undertaken the following selection criteria has been developed and used to identify potential sites:

1. A high level of amenity – existing public toilets, seating, shade, lighting, landscaping;
2. Existing community infrastructure – play space, fitness equipment, courts;
3. A high profile/high usage location;
4. Have access to public transport;
5. Adequate existing on-site/on-street car parking;
6. Good access both to the site and within it – enabling all age/all abilities access;
7. Good natural surveillance;
8. Sufficient space for the structure's installation and the required drop zone/soft fall areas;
9. Minimal impact on neighbouring properties/residents;
10. Compliments the character of the area;
11. Capacity to ensure that the structure's installation does not impact on site's functionality;
12. Minimal ongoing maintenance implications for Council;
13. Clear ownership of the land (preferably Council owned); and
14. Identified as a recommendation of the Council's Playspace Action Plan and other strategic documents (such as master plans).

After discussions with the Mutual Liability Scheme (16 April 2019) this criteria was further expanded to include consideration of the site's proximity to licenced premises. The Scheme identifying that having licenced premises in proximity to the structure could result in an increase in injuries due to people using the structure inappropriately.

### Jump line and bouldering proposal

The community proponent of the Brighton Pump Track has provided administration with a proposal for the provision of a jump line, approximately 120 metres in length, and four (4) bouldering structures. It is noted that the proposal does not contain any designs for the proposed bouldering structures. The site proposed being DPTI land on Cedar Avenue, Brighton adjacent to the existing pump track.

The new jump line and bouldering structure have specific design and site requirements and it may not be possible for them to be collocated on the one site. For the purposes of this investigation the new jump line and bouldering structure are being treated as separate projects.

The area of the site proposed to include the bouldering structures has been assessed as part of this process which included an onsite meeting, on 16 April 2019, with representatives from DPTI, the Mutual Liability Scheme, Council administration and the community proponent.

It is noted that all works reported to date, including New Initiative Bid (PA00064), have been premised on the provision of only one bouldering structure. If additional structures are required then additional funding and investigatory works will be required.

### Site selection

Several possible locations for the bouldering structure have been previously reported to Council (Council report 311/18 - 11 September 2018) these were:

- Brighton Bike Pump Track area (Cedar Avenue);
- John Miller Reserve;
- Margaret Messenger Reserve; and
- Wigley Reserve.

Based on the advice received further locations have also been considered for this structure, those being:

- Angus Neill Reserve;
- Da Costa Reserve;
- Glenelg Foreshore;
- Les Scott Reserve;
- Patawilya Reserve; and
- Wattle Reserve.

All abovementioned sites have now undergone an assessment using the selection criteria to identify two potential sites. The assessments are attached in Attachment 1 of this report.

*Refer Attachment 1*

The proposed locations identified through this process are:

- Patawilya Reserve; and
- Wattle Reserve.

The next stage in the process of finalising the location of the proposed bouldering structure will be achieved via community consultation which will present the two proposed sites.

### Risk Management Considerations

In September 2018 (Report Number: 311/18) advice was provided that preliminary discussions occurred with the Mutual Liability Scheme regarding the proposed structure, noting the advice from staff being that no major concerns could be foreseen by the Scheme with such a project, based on the level of detail available at the time.

As the bouldering proposal has progressed significantly since these initial discussions, further discussions have occurred with the Mutual Liability Scheme and a summary of the advice is as follows:

- The Scheme does have a significant interest in this structure – specifically the structure’s height, proposed soft fall/or matting, size of the drop zone, the structure’s placement, structure’s level of complexity and final risk profile of the structure;
- The Scheme cannot provide advice in relation to what design elements/standards would be acceptable, this can only be provided once the structure’s location has been finalized and the concept design developed as the risk profile will be based on the design and surrounding area;
- The Scheme will work with Council during the design phase and provide advice in relation to reducing risk profile for this structure – which could include modifications to the design, placement in the site and operational controls;
- There are no examples of council owned and operated bouldering structures within South Australia and the structure does not fit within the accepted playground criteria; and
- That Council should also seek advice from Safework SA in relation to the proposed design and operation of the bouldering structure.

As a result of this advice SafeWork SA has been contacted to discuss the proposal. Advice provided on 24 April 2019 being:

- Due to the lack of structure’s design a determination cannot be made as to whether the bouldering structure would be deemed an amusement structure under state legislation, this determination can only be made once the concept design has been developed;
- If deemed to be an amusement structure the design of the bouldering structure would need to be certified by a recognized structural engineer of amusement structures – plus the legislation would stipulate other requirements such as schedules for maintenance, certification of the structure plus operational requirements that Council would need to adhere to;
- State legislation does stipulate that anything over three metres harnessing will need to be provided;
- There are national climbing wall standards that would need to be applied in the design of this structure;
- Further contact to be made with SafeWork SA once the concept design has been developed so a determination can be made as to whether it will be classified as an amusement structure; and



- A detailed written response to the inquiry will be provided to Council, received on 7 May 2019.

### Project timelines

The timing of works to be undertaken for the bouldering proposal are proposed as follows:

- Stage 1 – Site Investigations  
Timeframe: May 2019
- Stage 2 – Community Consultation  
Timeframe: completion August 2019  
Consultation will be undertaken over an eight week period and include:
  - direct mail out of concept to residents near the three proposed locations;
  - Your View information and feedback; and
  - information/drop in sessions held at each of the three proposed sites.
- Stage 3 – Approval of site  
Timeframe: completion October 2019  
Report to Council providing the outcomes of the engagement process and site recommendation.  
Undertake specific site investigations – including but not limited to development of traffic management plan and liaison with Kurna community.
- Stage 4 – Design development and approval  
Timeframe: Anticipated completion December 2019.  
Procurement of suitable contractor to develop designs for the structure.  
Consultation with Mutual Liability Scheme and SafeWork SA.
- Stage 5 – Procurement and construction  
Timeframe: Anticipated completion March 2020.

### **BUDGET**

A New Initiative Bid (PA00064) for \$100,000 was considered initially in the 2019/2020 budget process for the provision of one bouldering structure only. The funding allowed for:

- \$80,000 - design, installation and construction of the structure and soft-fall;
- \$20,000 - associated earth works.

This funding was not provided in the 2019/20 Draft Business Plan and Budget as more investigation was required to understand the risks and location of the structure.

As bouldering structures are made to order and designed for a specific location, definitive quotes are not possible until a site is identified and site specific characteristics known. Furthermore it is possible additional capital expenditure may be required once the designs have been developed and Mutual Liability Scheme and SafeWork SA determinations are provided.

It should also be noted that an annual maintenance budget included in the bid is currently only \$5,000, funding required for service and maintenance of the structure and soft fall. These estimates based on quotes received.

It was previously reported that Council (Report No: 311/18) would be able to apply for funding via the:

- Open Space Grant Program (through Department Planning, Transport and Infrastructure); and
- Community Recreation and Sport Facilities Program (through Office of Recreation Sport and Racing).

Due to the timing of the grant rounds it will not be possible to submit applications, in the current rounds.

#### **LIFE CYCLE COSTS**

The bouldering structure would require \$5,000 per annum for maintenance, including structure recertification, biannual route setting, new holds and general site maintenance.

It is estimated that the structure would have a life span of approximately ten (10) years.

# Attachment 1



## Attachment 1: Bouldering Site Considerations

**Site Assessment:** Angus Neill Reserve



The Esplanade  
Seacliff

Land owner: Council

Purpose: Reserve

Criteria	Assessment/issues/commentary
High level of amenity – existing public toilets, seating, shade, lighting, landscaping	✓
Existing community infrastructure – play space, fitness equipment, courts	✓
High profile/high usage area	✓
Proximity to public transport	Bus stop 250m away on Kauri Parade <ul style="list-style-type: none"> <li>Services bus routes – 265, 957</li> </ul>
Adequate existing on-site/on-street car parking	✓
All age/all abilities access to site and the structure within the site	✓
Good natural surveillance	✓
Sufficient space for installation of structure and required drop zone/soft fall areas	✓
Minimal impact on neighbouring properties/residents	Could cause issues for several residents in relation to obstructed views.
Compliments the character of the area	✓
Minimal impact on site's functionality	✓
Minimal ongoing maintenance implications for council	Placement away from embankment required.
Council owned/Council care and control	✓
Playspace Action Plan	Playground & fitness equipment to be redeveloped due to end of life. This site is an important activity hub. Consider increased recreation infrastructure & opportunities for ages 12+. Timeframe: 2022/2023
Proximity to Licenced premises	400 m from the Seacliff Hotel
Other considerations	The site locations pretty limited due to steep embankment – which would cause maintenance issues. Do not want to reduce the grassed area – the flat kick about area is highly used by community. Reserve is a designed site for use by Personal Trainers (PTs) there are a number of PTs that use this site during the week. This structure could be used by PTs during training sessions.

**Site Assessment: Da Costa Reserve**




Wyatt Street and Hawks Avenue  
Glennelg East

Land owner: Council

Purpose: Reserve

<b>Criteria</b>	<b>Assessment/issues/commentary</b>
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High level of amenity – existing public toilets, seating, shade, lighting, landscaping	Shade structure – no toilets
Existing community infrastructure – play space, fitness equipment, courts	Junior play space only
High profile/high usage area	<b>X</b>
Proximity to public transport	Bus stops 400m to 600m away <ul style="list-style-type: none"> <li>• Stop 1: serviced by bus routes – 190, 263</li> <li>• Stop 2: serviced by bus routes – 190, 967, 970</li> </ul>
Adequate existing on-site/on-street car parking	On street parking only. Reserve is surrounded on all sides by residential development. Increased usage could cause car parking issues.
All age/all abilities access to site and the structure within the site	✓
Good natural surveillance	✓
Sufficient space for installation of structure and required drop zone/soft fall areas	✓
Minimal impact on neighbouring properties/residents	Attracting more people to site could cause impact on nearby residents.
Compliments the character of the area	<b>X</b>
Minimal impact on site's functionality	✓
Minimal ongoing maintenance implications for council	✓
Council owned/Council care and control	✓
Playspace Action Plan	Playspace redevelopment and possible relocation to a more central location on reserve. Consider shade provision either through tree coverage or shade structure. Increase/improve recreation and challenging play opportunities for 12+ ages e.g. basketball half court, climbing frame. Timeframe: 2019/2020.
Proximity to Licenced premises	Nil
Other considerations	Limited usage by personal trainers.

<b>Site Assessment: Glenelg Foreshore</b>	
	<p>Glenelg Foreshore – existing site of the in-ground trampolines Glenelg</p> <p>Land owner: Council</p> <p>Purpose: Playspace</p>
<b>Criteria</b>	<b>Assessment/issues/commentary</b>
High level of amenity – existing public toilets, seating, shade, lighting, landscaping	The area does provide for access to public toilets, lighting and seating.
Existing community infrastructure – play space, fitness equipment, courts	Foreshore playground
High profile/high usage area	✓
Proximity to public transport	✓
Adequate existing on-site/on-street car parking	✓
All age/all abilities access to site and the structure within the site	✓
Good natural surveillance	✓
Sufficient space for installation of structure and required drop zone/soft fall areas	✓
Minimal impact on neighbouring properties/residents	Replacing an existing play element with another – however noting that increased inappropriate usage could cause an impact on local residents.
Compliments the character of the area	✓
Minimal impact on site's functionality	✓
Minimal ongoing maintenance implications for council	Replaces an existing play element which costs which requires significant annual expenditure.
Council owned/Council care and control	✓
Playspace Action Plan	<p>Wooden and climbing play elements will be due for replacement due to extreme levels of use and coastal conditions. Consider materials and equipment of higher durability. Consideration of remaining trampolines and replace with more durable play equipment. Improvement to water feature drainage.</p> <p>Timeframe: 2020/2021</p>
Proximity to Licenced premises	Close proximity to Jetty Road, Glenelg has a significant number of licenced premises.
Other considerations	Installing bouldering structure at this site would reduce Council's maintenance costs.

**Site Assessment: Les Scott Reserve**



29 Scholefield Road  
Seacliff

Land owner: Council

Purpose: Reserve

**Criteria**

**Assessment/issues/commentary**

High level of amenity – existing public toilets, seating, shade, lighting, landscaping

There is an existing small bike track on site – local residents use this to teach their children to ride their bikes. However toilets etc are located across the road at the Kauri Parade Sporting Complex.

Existing community infrastructure – play space, fitness equipment, courts

Limited to one small bitumen bike track – noting however sporting facilities and play space are located over the road at Kauri Parade Sporting Complex.

High profile/high usage area

Located adjacent to the Kauri Parade Sporting Complex – which could be used for toilet access. Creates another element to this existing sporting hub.

Proximity to public transport

Bus stops in close proximity – servicing bus routes 640, 784 and 984. The site could also be serviced from the train station at Marino – which would include a 900 metre walk/bike ride.

Adequate existing on-site/on-street car parking

✓

All age/all abilities access to site and the structure within the site

✓

Good natural surveillance

✓

Sufficient space for installation of structure and required drop zone/soft fall areas

✓

Minimal impact on neighbouring properties/residents

Would provide significant increase of amenity and service provision. The location of the structure on this site would not impact on adjoining properties.

Compliments the character of the area

✓

Minimal impact on site's functionality

Would significantly enhance the functionality of the site.

Minimal ongoing maintenance implications for council

✓

Council owned/Council care and control

✓

Playspace Action Plan

Reserve was not identified within the Playspace Action Plan.

Proximity to Licenced premises

Nil

Other considerations

This reserve is located on the Council boundary with Marion and could be enhanced to provide greater amenity and functionality. However this reserve does fall within the Seaford DPA and its long term purpose and functionality have not been finalised. Once plans are further progressed by the proponent more informed decision could be made – however this is not possible at this time.

**Site Assessment: John Miller Reserve**



26A Esplanade  
Somerton Park

Land owner: Council

Purpose: Reserve

**Criteria**

**Assessment/issues/commentary**

High level of amenity – existing public toilets, seating, shade, lighting, landscaping

✓

Existing community infrastructure – play space, fitness equipment, courts

✓

High profile/high usage area

✓

Proximity to public transport

Limited

- 400 metres to nearest bus stop – Whyte Street
- Bus route 265 & 265w
- Other bus stops on Brighton Road.

Adequate existing on-site/on-street car parking

On street parking

All age/all abilities access to site and the structure within the site

✓

Good natural surveillance

✓

Sufficient space for installation of structure and required drop zone/soft fall areas

✓

Minimal impact on neighbouring properties/residents

Residential properties are in close proximity:

- structure could potentially interfere with residents' sightlines
- potential additional afterhours noise and activity on reserve

Compliments the character of the area

✓

Minimal impact on site's functionality

✓

Minimal ongoing maintenance implications for council

✓

Council owned/Council care and control

✓

Play space Action Plan

Playground and fitness equipment to be redeveloped due to end of life.

This site is an important activity hub. Consider increased recreation infrastructure & opportunities for ages 12+.

Timeframe: 2022/2023.

Proximity to Licenced premises

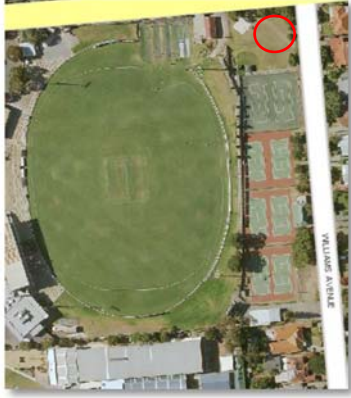
Nil

Other considerations

Reserve is a designed site for use by Personal Trainers (PTs) there are a number of PTs that use this site during the week. This structure could be used by PTs during training sessions.



**Site Assessment: Margaret Messenger Reserve**



Rugless Terrace & Williams Avenue  
Glenelg

Land owner: Council

Purpose: Reserve

**Criteria**

**Assessment/issues/commentary**

High level of amenity – existing public toilets, seating, shade, lighting, landscaping

None existing. These works scheduled in Stage 1b of the Glenelg Oval Masterplan (currently unfunded) and times lines for this work is unknown.

Existing community infrastructure – play space, fitness equipment, courts

✓

High profile/high usage area

Questionable – Glenelg Oval is high profile however proposed location is tucked away.

Proximity to public transport

Limited

- Bus stop 250m away
- Services bus routes – 190, 263

Adequate existing on-site/on-street car parking

Potential parking issues – additional parking is part of the Masterplan however times lines for this work is unknown.

All age/all abilities access to site and the structure within the site

✓

Good natural surveillance

✓

Sufficient space for installation of structure and required drop zone/soft fall areas

✓

Minimal impact on neighbouring properties/residents

Residential properties are in close proximity – car parking could be a significant issue.

Compliments the character of the area

Could be problematic as this type of structure may not fit the character of the surrounding area.

Minimal impact on site's functionality

?

Minimal ongoing maintenance implications for council

✓

Council owned/Council care and control

✓

Playspace Action Plan


New playspace as part of Glenelg Oval Masterplan Stage 2, including new shelter & BBQ.  
Progression of Stage 2 is dependent on funding.  
Timeframe: 2021/22.


Proximity to Licenced premises

Football Club in same precinct

Other considerations

Close proximity to a primary school and existing sporting clubs These two considerations could be positive however cause potential issues could also.  
Supports the Glenelg Oval Master Plan.

Site Assessment: Patawilya Reserve	
Criteria	Assessment/issues/commentary
	Corner of Adelphi Terrace & Mac Farlane Street Glenelg North  Land owner: Council  Purpose: Reserve
High level of amenity – existing public toilets, seating, shade, lighting, landscaping	X
Existing community infrastructure – play space, fitness equipment, courts	✓
High profile/high usage area	✓
Proximity to public transport	<ul style="list-style-type: none"> <li>• 200 m from bus stop on Tapleys Hill Road</li> <li>• Bus routes – 167, 168, 300, 670, J2</li> </ul>
Adequate existing on-site/on-street car parking	✓
All age/all abilities access to site and the structure within the site	✓
Good natural surveillance	✓
Sufficient space for installation of structure and required drop zone/soft fall areas	✓
Minimal impact on neighbouring properties/residents	✓
Compliments the character of the area	✓
Minimal impact on site's functionality	✓
Minimal ongoing maintenance implications for council	
Council owned/Council care and control	✓
Playspace Action Plan	Playground is in need of a replacement. Maintain at current scale due to metropolitan playspace at Wigley Reserve in close proximity. Need for natural shade provision on site. Upgrade & consider increasing recreation play elements as part of proposed redevelopment. Timeframe: 2025/2026
Proximity to Licenced premises	600 m from the Watermark Hotel
Other considerations	High Kaurna significance

Site Assessment: Rail corridor – Cedar Avenue (approximate location outlined in red)	
	<p>Cedar Avenue Brighton</p> <p>Land owner: DPTI</p> <p>Purpose: Rail corridor</p>
Criteria	Assessment/issues/commentary
High level of amenity – existing public toilets, seating, shade, lighting, landscaping	<b>X</b>
Existing community infrastructure – play space, fitness equipment, courts	The existing pump track is located across the rail track – over 100 m away which provides shade and seating. No toilets.
High profile/high usage area	<b>X</b>
Proximity to public transport	✓
Adequate existing on-site/on-street car parking	Across the train tracks
All age/all abilities access to site and the structure within the site	<b>X</b>
Good natural surveillance	Limited
Sufficient space for installation of structure and required drop zone/soft fall areas	This could only be achieved with the removal of significant vegetation – this isn't supported from a biodiversity perspective.
Minimal impact on neighbouring properties/residents	Could necessitate the removal of significant vegetation from the screen planting
Compliments the character of the area	This location in proximity to the existing pump track - could be perceived as not being accessible to all ages and abilities.
Minimal impact on site's functionality	✓
Minimal ongoing maintenance implications for council	
Council owned/Council care and control	<ul style="list-style-type: none"> <li>• Council will need to seek approval from DPTI. Council has a 5 year licence with DPTI (currently in its 4th year) for various land parcels including this site.</li> <li>• DPTI advised on 16/4/19 that a separate licence will need to be sought by Council for this parcel of land &amp; the parcel where the pump track is located.</li> <li>• Mutual Liability Scheme advice in relation to this site (15 May 2019) - <i>It is understood that Holdfast Bay (HFB) is considering the option to develop this facility on Crown land (under lease from DPTI). Any agreement HFB enters into to use Crown land would, we presume, discharge the Minister, employees, agents, etc. from all and any liability and the agreement would seek full indemnity clauses. If HFB agree to a contractual indemnity then that has the potential to expose HFB financially as the indemnity would not be backed by HFB's membership to the LGAMLS</i></li> </ul>
Playspace Action Plan	Nil
Proximity to Licenced premises	Licenced premises – cafes and bistros located on Jetty Road and 550m from Esplanade Hotel.
Other considerations	<p>Kaurna significance</p> <p>Trees – potential removal, Limited space</p> <p>Progression of the project on this site would be dependent on the key findings of soil testing, Kaurna consultation, DPTI approval, vegetation plan.</p>

**Site Assessment: Wattle Reserve**




The Esplanade & Wattle Avenue  
Hove

Land owner: Council

Purpose: Reserve

Criteria	Assessment/issues/commentary
High level of amenity – existing public toilets, seating, shade, lighting, landscaping	✓
Existing community infrastructure – play space, fitness equipment, courts	✓
High profile/high usage area	✓
Proximity to public transport	Limited <ul style="list-style-type: none"> <li>• 700 metres to nearest bus stop</li> <li>• Bus routes 265,320, 620, 959</li> </ul>
Adequate existing on-site/on-street car parking	✓
All age/all abilities access to site and the structure within the site	✓
Good natural surveillance	✓
Sufficient space for installation of structure and required drop zone/soft fall areas	✓
Minimal impact on neighbouring properties/residents	Residential properties along Pearce Street: <ul style="list-style-type: none"> <li>• structure could potentially interfere with several residents’ sightlines</li> <li>• potential additional afterhours noise and activity on reserve</li> </ul>
Compliments the character of the area	✓
Minimal impact on site’s functionality	✓
Minimal ongoing maintenance implications for council	✓
Council owned/Council care and control	✓
Playspace Action Plan	Redevelop to create a better designed playspace that interconnects to recreation opportunities as an activity hub. Upgrade & consider increasing recreation play elements as part of redevelopment. Timeframe: 2023/2024
Proximity to Licenced premises	Nil
Other considerations	Reserved is a designated site for Personal Trainers – issues could result from PTs using this structure as part of their training sessions

<b>Site Assessment: Wigley Reserve</b>	
	<p>ANZAC Highway &amp; Adelphi Terrace Glenelg</p> <p>Land owner: Council</p> <p>Purpose: Reserve</p>
<b>Criteria</b>	<b>Assessment/issues/commentary</b>
High level of amenity – existing public toilets, seating, shade, lighting, landscaping	✓
Existing community infrastructure – play space, fitness equipment, courts	✓
High profile/high usage area	✓
Proximity to public transport	Limited <ul style="list-style-type: none"> <li>• Bus stop adjacent to the reserve</li> <li>• Routes – AO26, J1</li> </ul>
Adequate existing on-site/on-street car parking	✓
All age/all abilities access to site and the structure within the site	✓
Good natural surveillance	✓
Sufficient space for installation of structure and required drop zone/soft fall areas	✓
Minimal impact on neighbouring properties/residents	✓
Compliments the character of the area	✓
Minimal impact on site's functionality	✓
Minimal ongoing maintenance implications for council	✓
Council owned/Council care and control	✓
Playspace Action Plan	<p>Total redevelopment of playspace and fitness hub to increase the capacity and play value of the site and create a destination playspace that will increase carrying capacity of Glenelg Foreshore Playspace.</p> <p>Create a unique space that offers a point of difference from surrounding spaces and provides opportunities for all ages and abilities.</p> <p>Project to include new shade sails, fitness equipment, fencing, softfall and play equipment.</p> <p>Timeframe: 2019/2020</p>
Proximity to Licenced premises	Directly opposite Watermark Hotel and in proximity to premises in Holdfast Shores.
Other considerations	<p><u>Consultation findings:</u> Submissions and feedback from phase one and two of community engagement identified that local residents and the wider community were supportive of the upgrade for both the play space and fitness hub.</p> <p>It was evident from the engagement that local residents (Marina East Apartments) were opposed to any noise that would come from the proposed play elements (flying fox and musical chimes).</p> <p>There was also discussion on moving the site further north/east, in place of the Buffalo. Residents were also concerned about further potential loitering after dark if there were extra shelters installed</p> <p>This proposal may receive backlash due to the same reasons.</p>

## Site Recommendations: Summary position

Site	Considerations	Outcome
Angus Neill Reserve	Large reserve that has steep embankment. Grassed kick about area has significant usage and used for various markets and other activities. Does have level of amenity required.	Not recommended
Rail corridor – Cedar Avenue , Brighton	Land not owned by Council – compliments the existing pump track. Location could require the removal of a significant amount of existing vegetation and trees. Site also of cultural heritage value. Placement at this site would give perception that youth activity only. Placement dependent on findings of contamination, vegetation reports, outcomes of Kaurna consultation, consultation findings and DPTI approval.	Not recommended
Da Costa Reserve	Site isn't high profile and car parking for site could cause conflict with surrounding residential properties. Site does have shelter but no toilets. With the level of existing infrastructure could be interpreted as a children's activity.	Not recommended
Glenelg Foreshore	High profile site with all age equipment (in ground trampoline). This infrastructure has significant financial impact on Council's annual maintenance budget (approximately \$50,000 per annum). Replacement with the bouldering structure is considered a complementary all age activity and could recreate interest in this site. Significant issue is in relation to the number of licenced facilities in close proximity to this location which could result in significant risk taking activities.	Not recommended
John Miller Reserve	Significant activity and infrastructure already located on site. Already considered a key recreation hub. Installation of a large structure could impact adversely on adjoining residential properties.	Not recommended
Les Scott Reserve	Large underutilized parcel of open space adjacent to the Kauri Sport complex that could provide access to the required utilities. Although this site would be suitable for the bouldering structure – as the Seaford DPA has not been completed an informed decision cannot be made at this time.	Not recommended
Margaret Messenger Reserve	Large underutilized space that has been earmarked for development as per Glenelg Oval Master Plan. Proposal does not fit the character of the area and could be in conflict with surrounding residential properties. Reserve is not in high profile location.	Not recommended
Patawilya Reserve	Largely underutilised playspace and reserve area. Placement of structure could create significant interest and provides another option for all ages play in proximity to Wigley Reserve. Is of high cultural significance so consultation with Kaurna will need to be undertaken in relation to the use of this site, design of structure.	Recommended
Wattle Reserve	Large reserve, would complement the existing three on three basketball pad and for future court upgrades to include netball – creating recreation hub.	Recommended
Wigley Reserve	Significant amount of additional infrastructure already being included in this site. Findings from recent community consultation would indicate that the inclusion of the bouldering structure would not gain community support.	Not recommended



Item No: **14.10**

Subject: **REQUEST TO ESTABLISH FOOTPATH ON GLADSTONE ROAD, NORTH BRIGHTON**

Date: 28 May 2019

Written By: Manager, Assets and Facilities

General Manager: City Assets and Services, Mr H Lacy

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### **SUMMARY**

A resident on Gladstone Road, North Brighton has requested the establishment of a footpath on the southern side of their street. The Gladstone Road is one of 213 streets in the City of Holdfast Bay that has a footpath only on one side.

A survey of local residents indicate reasonable support for the establishment of footpath on the southern side of Gladstone Road between Walsh Street and the Esplanade. Residents in the section between Walsh Street and King George Ave did not support the construction of a 2<sup>nd</sup> footpath.

This report therefore recommends the construction of a new footpath in Gladstone Road between Walsh Street and the Esplanade at an estimated cost of \$40,000.

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### **RECOMMENDATION**

#### **That Council:**

- 1. Approve the establishment of new footpath on the southern side of the Gladstone Road between Walsh Street and the Esplanade.**
  - 2. Include a new project in the draft 2019/20 Capital Works program for this work at an estimated cost of \$40,000.**
- 

### **COMMUNITY PLAN**

A Place with a Quality Lifestyle  
A Place for Every Generation  
A Place that is Safe and Secure  
A Place that Values its Natural Environment

A Place that Manages its Environmental Impacts  
A Place that is Well Planned  
A Place that Provides Choices and Enhances Life

### **COUNCIL POLICY**

N/A

### **STATUTORY PROVISIONS**

NA

### **BACKGROUND**

Gladstone Road has a concrete footpath on the northern side of the street between King George Avenue and the Esplanade, but no footpath on the southern side. The street is heavily used by pedestrians to travel around the Minda site which currently interrupts through passage of the Esplanade. The road is approximately 580m long (refer Diagram 1).

Council Records indicates that the local residents were consulted back in 2000 about establishing a footpath on the southern side. At the time, residents were not in favour of establishing a new footpath.

During peak beach season, numerous people park in Gladstone Ave especially from Walsh Street to the Esplanade and walk to the beach. Gladstone Ave has also been a bypass route for walkers who need to travel around the Minda site which interrupts the through passage of the Esplanade. With the completion of the Minda Coast Park boardwalk which links the Esplanade at Gladstone Road to Repton Road, the likelihood is that more users will either park or access the Esplanade and Minda Coast Park from Gladstone Road.

### **Diagram 1 – Gladstone Road layout**



Residents had previously raised concerns that the lack of a footpath on the southern side of Gladstone Ave increased the risk of an accident or injury such as rolling of an ankle or people losing their balance whilst walking to the beach. As the street is often crowded with cars and parts of the northern footpath can be uneven, elderly people, especially those who have the aid

of a walking frame, or prams have to resort to walking on the busy road dodging parked cars and traffic.

The Gladstone Road is one of the 213 streets (8.4% of the streets) within the City of Holdfast Bay that has footpath only on one side.

Council strategies (environmental strategies) encourage residents to walk and/or use of bicycles. However, Council does not yet have a plan or a policy to establish foot path on both sides of all of the 213 streets.

## REPORT

Following a number of representations from Gladstone Road residents, Council undertook a survey of Gladstone Road residents along the southern side of the road to ascertain their support or otherwise for a new path to be built on the southern side of the road. The survey area extended from Esplanade and King George Ave.

A total of 31 surveys were issued with 23 responses received by the closing date. The survey results can be summarised as follows:

Gladstone Road - segment	<b>For</b> Southern footpath	<b>Against</b> Southern footpath	Total (out of 31 issued)
Esplanade to Walsh Street (17 surveys)	7	2	9
Walsh St to King George Ave (14 surveys)	6	8	14
<b>Total Responses (out of 31 issued)</b>	<b>13</b>	<b>10</b>	<b>23</b>

Based on the survey results it is recommended that a new footpath be constructed along the southern side of Gladstone Road from Esplanade to Walsh Street, a distance of approximately 320m at an estimated cost of \$40,000 (excl GST).

It is further recommended that construction of a new footpath on the southern side of Gladstone Road between Walsh Street and King George Ave be deferred until greater resident support is achieved.

The whole length of the Gladstone Road is approximately 576m long and foot path on the southern side is estimated to be 1.8 m wide. The length of the footpath from Walsh Street to the beach is approximately 319m.

Gladstone Road	King George Avenue to Walsh Street	257 m
Gladstone Road	Walsh Street to Esplanade	319 m

Considering the survey results, it is better to establish the footpath between Walsh Street and the beach.

**BUDGET**

The estimated cost of the work is \$40,000 (excl GST).

It is recommended that Council add this project to the draft 2019/20 Capital Works budget for adoption in June 2019.

**LIFE CYCLE COSTS**

The estimated additional depreciation and maintenance cost of this footpath segment is around \$1500.