



Council Agenda

NOTICE OF MEETING

Notice is hereby given that an ordinary meeting of Council will be held in the

**Council Chamber – Glenelg Town Hall
Moseley Square, Glenelg**

Tuesday 9 October 2018 at 7.00pm

Justin Lynch
CHIEF EXECUTIVE OFFICER

Please note: This agenda contains Officers' reports and recommendations that will be considered by the Council. Any confidential items listed on the agenda will be circulated to Members separately.



Ordinary Council Meeting Agenda

1. OPENING

The Acting Mayor will declare the meeting open at 7:00pm.

2. KAURNA ACKNOWLEDGEMENT

We acknowledge Kaurna people as the traditional owners and custodians of this land.

We respect their spiritual relationship with country that has developed over thousands of years, and the cultural heritage and beliefs that remain important to Kaurna People today.

3. PRAYER

Heavenly Father, we pray for your presence and guidance at our Council Meeting. Grant us your wisdom and protect our integrity as we carry out the powers and responsibilities entrusted to us on behalf of the community that we serve.

4. APOLOGIES

4.1 Apologies Received

4.2 Absent

5. ITEMS PRESENTED TO COUNCIL

6. DECLARATION OF INTEREST

If a Council Member has an interest (within the terms of the Local Government Act 1999) in a matter before the Council they are asked to disclose the interest to the Council and provide full and accurate details of the relevant interest. Members are reminded to declare their interest before each item.

7. CONFIRMATION OF MINUTES

Motion

That the minutes of the Ordinary Meeting of Council held on 25 September 2018 be taken as read and confirmed.

Moved Councillor _____, Seconded Councillor _____

Carried

8. PUBLIC PRESENTATIONS

8.1 **Petitions** - Nil

8.2 **Presentations** - Nil

8.3 **Deputations** - Nil

9. QUESTIONS BY MEMBERS

9.1 **Without Notice**

9.2 **On Notice**

10. MEMBER'S ACTIVITY REPORTS

10.1 Acting Mayor's Activity Report for July – September 2018 (Report No: 338/18)

10.2 Members' Activity Report (Report No: 341/18)

11. MOTIONS ON NOTICE - Nil**12. ADJOURNED MATTERS - Nil****13. REPORTS OF MANAGEMENT COMMITTEES, SUBSIDIARIES AND THE DEVELOPMENT ASSESSMENT PANEL**

13.1 Minutes – Southern Region Waste Resource Authority Board Meeting and Annual General Meeting – 17 September 2018 (Report No: 335/18)

13.2 Draft Minutes – Alwyndor Management Committee – 18 September 2018 (Report No: 336/18)

14. REPORTS BY OFFICERS

14.1 Items in Brief (Report No: 340/18)

14.2 Election of Representatives for Greater Adelaide Regional Organisation of Councils (GAROC) (Report No: 337/18)

15. RESOLUTIONS SUBJECT TO FORMAL MOTIONS

Presented for the information of Members is a listing of resolutions subject to formal resolutions, for Council and all Standing Committees, to adjourn or lay on the table items of Council business, for the current term of Council.

16. URGENT BUSINESS – Subject to the Leave of the Meeting**17. CONFIDENTIAL ITEMS**

17.1 Buffalo Site Development (Report No: 339/18)

Pursuant to Section 83(5) of the Local Government Act 1999 the Report attached to this agenda and the accompanying documentation is delivered to the Council Members upon the basis that the Council consider the Report and the documents in confidence under Part 3 of the Act, specifically on the basis that Council will receive, discuss or consider:

- b. Information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and would, on balance, be contrary to the public interest.

- d. Commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and would, on balance, be contrary to the public interest.
- h. Legal advice.

18. CLOSURE

**JUSTIN LYNCH
CHIEF EXECUTIVE OFFICER**

Item No: **10.1**

Subject: **ACTING MAYOR WILSON ACTIVITY REPORT JULY - SEPTEMBER 2018**

Date: 9 October 2018

Written By: Executive Assistant to the CEO and Acting Mayor

General Manager: Chief Executive Officer

SUMMARY

Presented for the information of Members is the Activity Report for the Acting Mayor for July – September 2018.

RECOMMENDATION

That the Acting Mayor’s Activity Report for July – September 2018 be received and noted.

REPORT

Date	Activity	Location
14/07/2018	Steve Georganas meeting	
14/07/2018	Pre-game Lunch - Indigenous Round - Glenelg Football Club	
14/07/2018	Glenelg vs South Adelaide	Gliderol Stadium
15/07/2018	Bindara reserve consultation	
16/07/2018	Amanda and Justin catch up	CEO's Office
17/07/2018	Holdfast Bay Residents Alliance - Public Meeting	Holdfast Bay Community Centre Hove
18/07/2018	Angus Neil meeting with residents	Olive Cafe
18/07/2018	Corey Wingard - one on one	Level 2, 1 Milham Street, Oaklands Park
19/07/2018	Expedia re short term	Europa cafe
19/07/2018	Coast FM Interview	Studio
20/07/2018	Launch of GDCC Playing Life Membership	GDCC
21/07/2018	The Premier and the Hon Corey Wingard MP, Minister for Recreation, Sport and Racing - presentation to the affiliated clubs with \$2,000,000 in funding for an upgrade of the complex	Brighton Sports Complex
21/07/2018	Brighton Surf Life Saving Club Gala Club Dinner	Brighton Surf Life Saving Club Rooms

21/07/2018	Meet the Mayor - Angus Neil	Angus Neil Reserve
23/07/2018	Signatures - lease renewal document - Holdfast Bay Music Centre	Mayor's Office - Jetty Road, Brighton
23/07/2018	Amanda and Justin catch up	CEO's Office
24/07/2018	Pre Council Meeting Workshop - LED Lighting	Council Chamber
24/07/2018	Council Meeting	Council Chamber
27/07/2018	Briefing re Brighton Oval	Mayor's office - Jetty Road, Brighton
27/07/2018	Meeting Matt Rechner	Mayor's Office - Jetty Road, Brighton
27/07/2018	Meeting with Federal Member for Boothby regarding Brighton Oval masterplan funding	Civic Centre, 24 Jetty Rd, Brighton
29/07/2018	National Tree Day – planting in the dunes	Seacliff Dunes
29/07/2018	Glenelg vs West Adelaide	Gliderol Stadium
30/07/2018	Community Centres Networking Meeting	Mawson Room
31/07/2018	Opened the Brighton Fiesta Arts Show	Café Luna Brighton
1/08/2018	JRMC Meeting	Glenelg Library Meeting Room, Colley Terrace
2/08/2018	St Judes Players - "The Memory of Water"	St Judes 444 Brighton Road Brighton
3/08/2018	Meeting with Jetty Road Traders	Jetty Road Glenelg
3/08/2018	Mark Faulkner meeting	Greens Cafe
3/08/2018	Tutti Visual Arts Studio SALA Exhibition - Wonder Rooms – attended opening	Tutti Arts, Galway Building, Minda Campus, King George Ave, North Brighton
4/08/2018	Interview ABC TV – Moseley Beach Bar	
4/08/2018	Meet the Mayor	Bay Junction
5/08/2018	Cold Plunge – Rotary Fundraiser	Glenelg Beach
7/08/2018	ABC radio interview – Stillwater Sculpture	
7/08/2018	Meeting with Cathryn from the Messenger	
7/08/2018	Workshop - 1. Jetty Road Retail Strategy 2. Moseley Bar 3. Jetty Road Governance Model	Kingston Room, Brighton Civic Centre
9/08/2018	Radio Interview - Leon Byner	
9/08/2018	Photo shoot with the Messenger	
9/08/2018	Attendance at Moseley Square fire – providing assistance to businesses and people affected by the fire.	Mint 2 Moseley Square
9/08/2018	Citizenship Ceremony	Partridge House
13/08/2018	Claire Lindop - Meeting	C.R.E.A.M - 4/49 Jetty Road, Brighton
13/08/2018	Volleyball - Anne-Marie McAinsh	CIBO
14/08/2018	Council Meeting	Council Chamber
14/08/2018	Pre Council Meeting Workshop - Olli Bus	Council Chamber

15/08/2018	ABC Radio Interview – Peter Goers	
15/08/2018	ABC Radio - David Bevan	
16/08/2018	Coast FM Interview	Studio
17/08/2018	Brighton RSL - Annual Dug Out Dinner	Keelara Street Brighton
18/08/2018	Brighton Rugby Union Sponsors Day	Brighton Rugby Union Club - Hove
18/08/2018	Meet the Mayor Glenelg South Foodland	
18/08/2018	Seacliff Esplanade Parkrun Launch	Brighton Seacliff Yacht Club
18/08/2018	Pre-game Cocktails - Ladies Day - Glenelg Football Club	Glenelg Football Club
18/08/2018	Glenelg vs Adelaide Reserves	Gliderol Stadium
19/08/2018	Ring Bowls Club - meeting	Queen Street, Glenelg North
19/08/2018	Mito Foundation's Bloody Long Walk at Glenelg	Moseley Square, Glenelg
20/08/2018	Friends of Library AGM	Mayor's Parlour in the Glenelg Town Hall
22/08/2018	Tickford Enhancement Centre Grand Opening	55 Oaklands Road Somerton Park
22/08/2018	Brighton Business Networking Buzz reservation	The Seller Door (73 Jetty Road, Brighton, SA, AU)
23/08/2018	Tour with Peter Goers around Holdfast Bay including GNCC and Tjilbruke	
23/08/2018	Launch of the Still Water Sculptures	Anzac Highway & Colley Terrace
23/08/2018	"Missing Pieces: The Curious Case of the Somerton Man" premiere reservation	Mercury Cinema (13 Morphett Street, Adelaide, SA, AU)
26/08/2018	GDCC Player's Day	Glenelg District Cricket Club and Balcony
26/08/2018	Glenelg vs Sturt Football Game	Gliderol Stadium
26/08/2018	Glenelg Football Club Presidents Cocktail function	Gliderol Stadium
27/08/2018	Amanda and Justin catch up	CEO's Office
28/08/2018	Council Meeting	Council Chamber
28/08/2018	Tjilbruke with Karl Tamaru – Scotch College Tour	Tjilbruke
28/08/2018	Meet Chris Crabbe	Seafearing Fools Broadway
29/08/2018	Official Opening of Kauri Parade Sporting Complex	Kauri Parade Sporting Complex, Seacliff
31/08/2018	Glenelg Bowling Club officially open the bowling season	Glenelg Bowling Club 23 Partridge St, Glenelg
31/08/2018	Bijou Jane Fleming – meeting	
3/09/2018	Bob Patton – meeting	Europa
3/09/2018	Will Miller – meeting	Seafearing Fool, Broadway
4/09/2018	Handing out The Big Issue	Jetty Road Glenelg
7/09/2018	Media call re the Bay to Birdwood	Victoria Square, Adelaide
7/09/2018	The Opening of Brighton Dunes Stage 2	Brighton Dunes Pavilion, North Brighton

7/09/2018	Bronwyn Watts – meeting with resident	Residence
9/09/2018	Opening of the Angus Neill playspace	Angus Neill Reserve
10/09/2018	Amanda and Justin catch up	CEO's Office
10/09/2018	Meeting with Glen Aikman Marketing Manager for Entertainment Venues Australia Pier Hotel	Parlour - - Glenelg Town Hall Moseley Square Glenelg
11/09/2018	Council Meeting	Council Chamber
13/09/2018	Somerton Bowls Club	Somerton Bowls Club
15/09/2018	Brighton Secondary School spectacular	Brighton Concert Hall - Brighton Secondary school
16/09/2018	City to Bay - Presentation of Awards	Colley Reserve
17/09/2018	Interview ABC Radio – rubbish collection	
17/09/2018	Interview ABC Radio – The Buffalo	
17/09/2018	Meals on Wheels AGM	Glenelg North Community Centre Alison St Glenelg North
17/09/2018	Amanda and Justin catch up	CEO's Office
18/09/2018	Digital training Worksop - Brighton Cafe Luna	
20/09/2018	Coast FM Interview	Studio
21/09/2018	Brighton Bowling Club Season Opening Night dinner	13 Keelara Street Brighton
23/09/2018	SANFL Macca's League Grand Final Luncheon	William Magarey Riverbank Stand Adelaide Oval
23/09/2018	Coastlands Community Centre Launch	530 Brighton Road, Brighton
24/09/2018	Amanda and Justin catch up	CEO's Office
25/09/2018	Council Meeting	Council Chamber
28/09/2018	Attendance at Supreme Court – Tjilbruke judicial review	Adelaide Courts
30/09/2018	Bay to Birdwood	Barratt Reserve, West Beach Road, West Beach

Item No: **10.2**

Subject: **MEMBERS' ACTIVITY REPORTS**

Date: 9 October 2018

SUMMARY

These activity reports are presented for the information of Members.

After noting the report any items of interest can be discussed, if required with the leave of the meeting.

RECOMMENDATION

That the following activity report from Councillor Bradshaw be noted.

REPORT

Councillor Bradshaw:

Date	Activity
22/6/18	Annual Business Luncheon at Lakes Resort Hotel
23/6/18	Brighton Lacrosse Club Gala Day
2/7/18	Rotary Club of HFB Handover Dinner - Marion Sport Centre
7/7/18	Brighton Lacrosse Ladies Day
9/7/18	Holdfast Bay Concert Band - Kauri Parade Complex
9/7/18	Minda Home - Official Launch of Stage 2 Master Plan
9/7/18	Catch-up with Justin Lynch
17/7/18	Holdfast Bay Alliance Meeting - Brighton Community Centre
21/7/18	Residents Meeting - Angus Neill Reserve
27/7/18	Meet with Residents & Ben Hall - Angus Neill Reserve
27/7/18	Meet with Nicholle Flint - Brighton Civic Centre
9/8/18	Meet with 5049 Committee at Cafe Lune
15/8/18	Jetty Road Glenelg Traders Workshop - G U Film House
18/8/18	Brighton Rugby Finals - Brighton v Onkaparinga
22/8/18	Jetty Road Brighton Business Network- Sellar Door
29/8/18	Kauri Parade Sporting Precinct, Official Opening
5/9/18	Jetty Road Main Street Traders Meeting
9/9/18	Angus Neill Reserve, Official Opening
17/9/18	Residents Meeting - Sellar Door
18/9/18	Jetty Road Brighton Traders Digital Workshop- Cafe Lune
27/9/18	Meet with 5049 Committee- Cafe Lune
5/10/18	Jetty Road Main Street Awards Night - Glenelg Lifesaving Club
6/10/18	Navy Week Commemorative Church Service - North Adelaide

Item No: **13.1**

Subject: **MINUTES – SOUTHERN REGION WASTE RESOURCE AUTHORITY
BOARD MEETING AND ANNUAL GENERAL MEETING– 17 SEPTEMBER
2018**

Date: 9 October 2018

Written By: General Manager, Business Services, Mr R Bria

General Manager: Business Services, Mr R Bria

SUMMARY

The minutes of the Southern Region Waste Resource Authority (SRWRA) Board Meeting and Annual General Meeting held on 17 September 2018 are attached and presented for Council's information.

RECOMMENDATION

That the minutes of the Southern Region Waste Resource Authority Board Meeting and Annual General Meeting held on 17 September 2018 be noted by Council.

COMMUNITY PLAN

Economy: Supporting and growing local business
Economy: Harnessing emerging technology
Environment: Building an environmentally resilient city
Environment: Using resource efficiently
Environment: Fostering an environmentally connected community
Culture: Being financially accountable
Culture: Supporting excellent, efficient operations

COUNCIL POLICY

Not Applicable.

STATUTORY PROVISIONS

Not Applicable.

BACKGROUND

Southern Region Waste Resource Authority (SRWRA) is a regional subsidiary established by the Cities of Onkaparinga, Marion and Holdfast Bay (the "constituent councils"), pursuant to Section 43 of the Local Government Act, 1999.

REPORT

At the Annual General Meeting, the following items were discussed:

- Chairman's Report
- Chief "Executive Officer's Report
- Financial Report
- 2018/19 Annual Budget
- 2017/18 Audited Financial Statements.

The minutes of the AGM are attached for members' information.

Refer Attachment 1

At the general meeting, the following items were discussed:

- Waste Management Memorandum of Understanding
- Water Storage Lease
- Audit Committee Terms of Reference
- 2019 Board Meeting Schedule
- Finance Report to August 2018
- Chief Executive Officers Information Report
- Risk Report 2018

The Minutes of the Meeting are attached for Members' information.

Refer Attachment 2

BUDGET

Not Applicable

LIFE CYCLE COSTS

Not Applicable

SOUTHERN REGION WASTE RESOURCE AUTHORITY

BOARD MEETING MINUTES

Held on

Monday 17th September 2018

Meeting Commenced at 5.08pm

at

112 Bakewell Drive Seaford Heights

Boardroom

(Light refreshments provided)

This meeting of the Board will NOT be conducted in a place open to the public (REF: - Charter 2.5.17)

All documents presented to, received at or derived from the meeting will remain confidential and not available for public inspection unless the Board otherwise resolves (REF: - Charter 2.5.21)

1. OPENING

2. ATTENDANCE RECORD

2.1 Present

Mark Booth	-	Chairperson
Kirk Richardson	-	Member
Vincent Mifsud	-	Member
Alison Hancock	-	Member
Roberto Bria	-	Member
Lynda Yates	-	Member <i>(joined the meeting at 5.11pm)</i>
John Smedley	-	Deputy Member

2.2 In Attendance

Mark Hindmarsh - Chief Executive Officer
Steve Wright - General Manager
Kathy Dollman - Office Manager

2.3 Apologies

Ian Crossland - Member

3. MINUTES OF MEETING

3.1 Board Meeting

Moved: Alison Hancock

Seconded: Roberto Bria

That the minutes of the Ordinary Meeting held 6th August 2018 be confirmed as a true and accurate record.

Moved: Roberto Bria

Seconded: Vincent Mifsud

That the minutes of the SRWRA Audit Committee Meeting held 28th August 2018 be noted.

CARRIED

4. GUESTS

Nil

5. DECLARATION CONFLICT OF INTEREST

Members are to declare any conflict of interest before each item.

All members making a declaration must inform the meeting of the nature of the interest including whether the interest is Material/Actual or Perceived and whether they will continue to take part in the meeting.

If a member has made a declaration, then the following will be minuted:

- The member's name
- The nature of the interest as described by the member
- If the member took part in the meeting
- If the member voted, the manner in which he/she voted
- How the majority of members voted

None Declared.

6. ITEMS OF BUSINESS

6.1.1 Waste Management Memorandum of Understanding

Moved: Roberto Bria

Seconded: Kirk Richardson

1. That the Board notes the Waste Management Memorandum of Understanding (MOU) between the Authorities named in the MOU under Section 43 of the Local Government Act.
2. That the Board does not endorse the CEO entering into the MOU at this current time.
3. That the Board requested a letter be sent to the Chief Executive Officers of the Constituent Councils conveying the reasons as being too broad and of a general nature and not necessary in terms of ongoing negotiations relating to comingled recycling.
4. That the Board determines the minutes, reports and attachments relating to Report No. 29/18 will remain confidential.

CARRIED

6.1.2 Water Storage Lease

Moved: Alison Hancock

Seconded: Roberto Bria

1. That the report relating to the Water Storage Lease be received.
2. That the Board requested further areas such as fixed water usage pricing, lease clause and subletting be addressed by the CEO.
3. That the Board determines the Report No. 31/18 will remain confidential due to ongoing commercial negotiations and planning approvals.

CARRIED

6.1.3 Audit Committee Terms of Reference

Moved: Alison Hancock

Seconded: Lynda Yates

1. That the report relating to the SRWRA Audit Committee 'Terms of Reference' be received.
2. That the Audit Committee 'Terms of Reference' be adopted as amended.
3. That the Board determines the Report No. 32/18 will be available to the public.
4. That the Board determines Report No. 32/18 will be the subject of an information report to Constituent Councils.

CARRIED

6.1.4 2019 Board Meeting Schedule

Moved: Alison Hancock

Seconded: Roberto Bria

1. That the 2019 Board Meeting Schedule Report is received.
2. That the Board meets at 5.00pm at the SRWRA office, 112 Bakewell Drive, Seaford Heights, SA 5169 on:
Monday 4th February 2019
Monday 6th May 2019
Monday 3rd June 2019
Monday 5th August 2019
Monday 23rd September 2019 (AGM)
Monday 4th November 2019
3. That the Board determines the minutes and reports relating to Report No. 33/18 will be available for public inspection.
4. That the Board determines the minutes and reports relating to Report No. 33/18 will be the subject of an information report to Constituent Councils

CARRIED

6.2.1 Finance Report to August 2018

Moved: Vincent Mifsud

Seconded: Lynda Yates

1. That the monthly Finance Report including explanatory notes and attachments be received.
2. That the Board determines Report No. 34/18 will be available for public inspection.
3. That the Board determine that the attachments to Report No. 34/18 will remain confidential.
4. That the Board determines Report No. 34/18 will be the subject of an information report to Constituent Councils.

CARRIED

6.3.1 Chief Executive Officers Information Report

Moved: Alison Hancock

Seconded: Roberto Bria

1. That the Chief Executive Officer's information report be received.
2. That the Board determines the Report No. 35/18 will remain confidential.
3. That the Board determines Report No. 35/18 will be the subject of a confidential information report to Constituent Councils.

CARRIED

6.3.2 Risk Report 2018

Moved: Roberto Bria

Seconded: Kirk Richardson

1. That the Risk Report be received.
2. That the Board determines Report No. 36/18 will be available to the public.
3. That the Board determines Report No. 36/18 attachments will remain confidential
4. That the Board determines Report No. 36/18 will be the subject of an information report to Constituent Councils.

CARRIED

7. OTHER BUSINESS

Mark Hindmarsh presented a "Draft – Constituent Council Executive Summary Update (Post SRWRA Board Meeting)", which will be an attachment in future Agendas to the Chief Executive Officers Information Report, for comment and review by the Board.

Steve Wright and Kathy Dollman were asked to leave the meeting at 6.38pm in order for the Board to discuss the CEO's performance review.

8. NEXT MEETING

Monday 5th November 2018

9. CLOSURE

Meeting closed at 7.30 pm

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Mark Booth - Chairperson

SOUTHERN REGION WASTE RESOURCE AUTHORITY

ANNUAL GENERAL MEETING MINUTES

Held on

Monday 17th September 2018

Commencing at 5.03pm

At

Administration Office

112 Bakewell Drive, Seaford Heights

Boardroom

1. OPENING

2. ACCEPTANCE OF APOLOGIES

2.1 Present

Mark Booth	-	Chairperson
Kirk Richardson	-	Member
Roberto Bria	-	Member
Vincent Mifsud	-	Member
Alison Hancock	-	Member
John Smedley	-	Deputy Member

2.2 In Attendance

Mark Hindmarsh	-	Chief Executive Officer
Steve Wright	-	General Manager
Kathy Dollman	-	Office Manager

2.3 Apologies

Ian Crossland	-	Member
Lynda Yates	-	Member

3. MINUTES OF MEETING

Moved: Vincent Mifsud

Seconded: John Smedley

That the minutes of the Annual General Meeting held on 18th September 2017 be confirmed as a true and accurate record.

CARRIED

4. CHAIRMAN'S REPORT

Moved: Kirk Richardson

Seconded: Roberto Bria

That the Chairman's report be received

CARRIED

5. CHIEF EXECUTIVE OFFICER'S REPORT

Moved: Roberto Bria

Seconded: Vincent Mifsud

That the Chief Executive Officer's report be received

CARRIED

6. FINANCIAL REPORT

6.1 Annual Budget

Moved: John Smedley

Seconded: Vincent Mifsud

That the Annual Budget for 2018/19 be received.

CARRIED

6.2 Audited Financial Statements

Moved: Vincent Mifsud

Seconded: Roberto Bria

That the Audited Financial Statements for 2017/18 be received.

CARRIED

7. GENERAL BUSINESS

Nil

8. CLOSURE

Meeting Closed at 5.07pm.

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Chairperson

Item No: **13.2**

Subject: **DRAFT MINUTES – ALWYNDOR MANAGEMENT COMMITTEE – 18 SEPTEMBER 2018**

Date: 9 October 2018

Written By: Personal Assistant, GM Alwyndor

General Manager: Alwyndor, Mr R Kluge

SUMMARY

The draft minutes of the Alwyndor Management Committee meeting held on 18 September 2018 are provided for information.

RECOMMENDATION

- 1. That the draft minutes of the Alwyndor Management Committee meeting held on 18 September 2018 be noted.**
 - 2. That having considered Attachment 2 to Report No: 336/18 Minutes – Alwyndor Management Committee – 18 September 2018 in confidence under section 90(2) and (3)(b) of the Local Government Act 1999, the Council, pursuant to section 91(7) of the Act orders that Attachment 2 be retained in confidence for a period of 24 months and that this order be reviewed every 12 months.**
-

COMMUNITY PLAN

Community: Building a healthy, active and resilient community
Community: Providing welcoming and accessible facilities
Culture: Supporting excellent, efficient operations

COUNCIL POLICY

Not applicable

STATUTORY PROVISIONS

Not applicable

BACKGROUND

This report is presented following the Alwyndor Management Committee Meetings.

The Alwyndor Management Committee was established to manage the affairs of Alwyndor Aged Care Facility. The Council has endorsed the Committee's Terms of Reference and given the Committee delegated authority to manage the business of Alwyndor Aged Care Facility.

CITY OF HOLDFAST BAY

Minutes of the meeting of the Alwyndor Management Committee of the City of Holdfast Bay held at Alwyndor Aged Care, Dunrobin Road, Hove on Tuesday 18 September at 6.30 pm.

PRESENT

Elected Members

Councillor R Aust
Councillor S Lonie

Independent Members

Deputy Chairperson - Mr O Peters
Mr T Bamford
Ms J Bonnici
Ms J Cudsi
Mr K Cheater
Mr K Whitford

Staff

General Manager Alwyndor– Mr R Kluge
Personal Assistant – Ms R Gordon
Chief Financial Officer – Ms N Andjelkovic

1. OPENING

The Chairperson declared the meeting open at 6.39 pm.

2. KAURNA ACKNOWLEDGEMENT

With the opening of the meeting the Chairperson stated:

We acknowledge the Kurna people as the traditional owners and custodians of this land.

We respect their spiritual relationship with country that has developed over thousands of years, and the cultural heritage and beliefs that remain important to Kurna People today.

3. APOLOGIES

- 3.1 For Absence - Nil
- 3.2 Leave of Absence - T Aukett

4. DECLARATION OF INTEREST

Members were reminded to declare any interest before each item.

5. CONFIRMATION OF MINUTES**Motion**

That the minutes of the Alwyndor Management Committee held on 21 August 2018 be taken as read and confirmed.

Moved Cr Aust, Seconded Ms Cudsi

Carried

6. CONFIDENTIAL**6.1 Monthly Financial Report – August 2018 (Report No: 56/18)****Exclusion of the Public – Section 90(3)(d) Order**

- 1 That pursuant to Section 90(2) of the *Local Government Act 1999* Alwyndor Management Committee hereby orders that the public be excluded from attendance at this meeting with the exception of the General Manager and Staff in attendance at the meeting in order to consider Report No: 56/18 Monthly Financial Report – August 2018 in confidence.**
- 2. That in accordance with Section 90(3) of the *Local Government Act 1999* Alwyndor Management Committee is satisfied that it is necessary that the public be excluded to consider the information contained in Report No: 56/18 Monthly Financial Report – August 2018 on the following grounds:**

- d. pursuant to section 90(3)(d) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to confer a commercial advantage on a third party of Alwyndor, in addition Alwyndor's financial position is reported as part of Council's regular budget updates.**

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information.

- 3. The Alwyndor Management Committee is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.**

Moved Cr Lonie, Seconded Mr Bamford

Carried

Motion

RETAIN IN CONFIDENCE - Section 91(7) Order

3. That having considered Agenda Item 6.1 Monthly Financial Report – August 2018 (Report No: 56/18) in confidence under section 90(2) and (3)(d) of the *Local Government Act 1999*, the Alwyndor Management Committee, pursuant to section 91(7) of that Act orders that the Attachments and Minutes be retained in confidence for a period of 18 months and that this order be reviewed every 12 months.

Moved Cr Lonie, Seconded Ms Bonnici

Carried

Ms Andjelkovic left the meeting at 7.07pm

Members of the public entered the meeting at 7.08pm

7. REPORTS/ITEMS OF BUSINESS

7.1 Home Support Services Update (Report No: 59/18)

This report provides a summary of the activity undertaken by the Home Support Services Department for the provision of home support services to consumers of Alwyndor.

The Committee noted that numbers have declined despite looking to uplift in CDC. The General Manager advised that the cessation of the Resthaven contract has affected numbers. People on the waitlist have had the assessment but haven't yet been allocated a package and are awaiting the government's allocation – this has impacted the numbers and the Committee noted that this is more a matter of timing. The Committee discussed the need to educate people on our brand and what Alwyndor represents, and that marketing should be considered as part of the strategic planning session. The General Manager confirmed that the Commonwealth Home Support Programme (CHSP) contract with Resthaven ceased on 31 August and that slower than anticipated growth in Home Care Packages has resulted in some staff having fewer hours. The General Manager noted that KMs and time are monitored via an app and in addition, Alwyndor's Enterprise Agreement is above award.

The Committee acknowledged, and wished to congratulate staff for the way they managed the learning process and subsequently passing the re-accreditation, and that as an organisation, Alwyndor has done what accreditation is there for and learnt and improved as a result of this process.

The Committee indicated they would like to see more analysis (risk rating system), indicating high/medium/low priorities, for WHS numbers. The General Manager advised that the detail for all WHS incidents is provided in the quarterly HR report. The

Committee would like to see this information reported in one report only and the HR report is the appropriate place.

Motion

That the Alwyndor Management Committee receives and notes the information provided in this report.

Moved Mr Bamford, Seconded Ms Cudsi

Carried

7.2 Operations Business Unit Update (Report No: 60/18)

This report summarises the activities of the Operations department over the last quarter and provides some insights into initiatives that have been in development, or are planned for development over the next 6 months.

The Committee noted that this report provided a lot of information but needed some clarity around the key issues.

The General Manager advised the recent focus has been on accurate and improved reporting processes and confirmed that nurse call, feedback and clinical incident data reports are now all working well. Back-of-house IT is functional yet some systems are lacking. The General Manager confirmed that Alwyndor's IT service provider has given notice of severing ties and we have commenced sourcing new provider.

The Committee asked what practical strategies are being undertaken for marketing. The General Manager spoke of the Customer Liaison team working towards being a key source of knowledge, aiming to have the ability to answer over 70% of queries received, and indicated that scripting is being worked through in order to drive a good customer experience. The General Manager indicated that the customer service eco system means it's the responsibility of everyone in the organisation to own the knowledge. The General Manager also advised that all aged care facilities have until 1 July 2019 to have processes in place to meet the new standards, which focus heavily on customer engagement. The General Manager also confirmed that engagement and social media will be managed by the Engagement and Communications Advisor.

The Committee agreed that the trial or implementation of a new system is an important investment, which requires a needs analysis, business case and procurement plan. The General Manager advised the suggested software was a research and trialling process.

The Committee sought information on a plan for training and supporting staff with customer engagement. The General Manager advised that a business plan will be presented to the AMC in the future would cover training, people, IT roadmap /strategy. Due to the change of focus in the industry, we need to pull together to update the marketing plan, customer experience, and how the staff bring the value to that experience.

The Committee requested a copy of the report on cyber security when it is received.

Motion

That the Alwyndor Management Committee receive and note the information provided in this report.

Moved Mr Whitford, Seconded Cr Aust

Carried

7.3 Minutes – Governance and Operations Committee – 6 August 2018 (Report No: 58/18)

The minutes of the Governance and Operations Committee meeting held on 6 September 2018 are provided for information.

Motion

That the minutes of the Governance and Operations Committee meeting held on 6 September 2018 be noted.

Moved Ms Cudsi, Seconded Cr Lonie

Carried

Leave of the meeting

The Deputy Chairperson sought leave of the meeting to change the order of the Reports on the Agenda to Report 57/18 General Manager's Report, then Report 62/18 Alwyndor Management Committee Terms of Reference – Draft Update.

Leave of the meeting was granted.

7.5 General Manager's Report (Report No: 57/18)

These items are presented for the information of Members. After noting the report any items of interest can be discussed and, if required, further motions proposed.

The General Manager advised that contractor management is moving forward and may meet the December timeframe. The Committee were advised that the Investment Policy is due to be reviewed and ratified at November meeting of AMC.

The General Manager will launch the values with the results of the survey at a staff event in the near future. The Committee agreed that Values are, and should be, staff driven however, they wish to review the Vision and Mission as part of the upcoming strategic planning session.

The General Manager provided an update on the wound management issues in iCare. The General Manager also confirmed that the alternative medication management software will be implemented on 14 October 2018.

Cr Lonie left the meeting at 8.01pm

Cr Lonie re-joined the meeting at 8.03pm

The General Manager advised that he had received the results of the 2018 Employee Engagement survey late this afternoon and, although he has not yet reviewed the findings, advised that 67% of staff contributed to the survey. In addition, 70 staff attended a recent thank you event held for staff.

The General Manager indicated that Alwyndor's business plan for the coming 12 months has been drafted. The plan is an extremely comprehensive document (75 pages long). This has also been distilled out to an action items document and a summary of action items document, and it was agreed that these documents will be circulated to Committee members via email with a request that up to at least section 4 be read prior to the upcoming planning session. The General Manager sought support for a proposed strategic working party to work through the nuts and bolts of the strategy which needs to be completed by January 2019.

Motion

1. That the following items be noted and items of interest discussed:

1. Meeting Dates and Task Schedule
2. WHS Implementation Plan
3. Uniquity Action Plan - Update
4. Investment Policy
5. Alwyndor's Vision, Mission and Values
6. iCare Update
7. 2018 Employee Engagement Survey
8. Alwyndor Business Planning

2. That Alwyndor Management Committee approve Alwyndor's Values.

Moved Cr Lonie, Seconded Mr Whitford

Carried

Members of the public left the meeting at 8.13pm

8. URGENT BUSINESS – Subject to the leave of the meeting

8.1 Recent complaint (verbal)

Exclusion of the Public – Section 90(3)(a) Order

1. That pursuant to Section 90(2) of the *Local Government Act 1999* Alwyndor Management Committee hereby orders that the public be excluded from attendance at this meeting with the exception of the General Manager and Staff in attendance at the meeting in order to consider Report No: 56/18 Monthly Financial Report – August 2018 in confidence.

2. That in accordance with Section 90(3) of the *Local Government Act 1999* Alwyndor Management Committee is satisfied that it is necessary that the public be excluded to consider the information contained in Report No: 56/18 Monthly Financial Report – August 2018 on the following grounds:
 - a. information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of a person or persons (living or dead).
3. The Alwyndor Management Committee is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.

Moved Cr Lonie, Seconded Ms Cudsi

Carried

Motion

RETAIN IN CONFIDENCE - Section 91(7) Order

That having considered Agenda Item 8.1 Recent Complaint (verbal) in confidence under section 90(2) and (3)(a) of the *Local Government Act 1999*, the Alwyndor Management Committee, pursuant to section 91(7) of that Act orders that the Minutes be retained in confidence for a period of 24 months and that this order be reviewed every 12 months.

Moved Cr Lonie, Seconded Mr Bamford

Carried

7.4 **Alwyndor Management Committee Terms of Reference – Draft Update (Report No: 62/18)**

Council's current Terms of Reference for the Alwyndor Management Committee were developed and adopted in 2010. The attachment to this report provides a draft update of these Terms of Reference for the Committee's consideration and subsequent recommendation to Council for adoption.

The Committee agreed to defer this item to the next meeting, when the incoming Chairperson is present.

The Committee agreed to review and provide further comment to PA in order to have a distilled draft available for discussion at the October AMC meeting.

Ms Cudsi left the meeting at 9.11pm

Ms Cudsi re-joined the meeting at 9.12pm

Motion

That the Alwyndor Management Committee defer the Terms of Reference discussion to the next meeting, and that the Committee review and provide additional comments to the PA to the General Manager.

Moved Mr Whitford, Seconded Ms Bonnici

Carried

9. DATE AND TIME OF NEXT MEETING

The next meeting of the Alwyndor Management Committee will be held on Tuesday 16 October 2018 in the Meeting Room, Alwyndor Aged Care, 52 Dunrobin Road, Hove.

10. CLOSURE

The meeting closed at 9.13 pm.

CONFIRMED 16 October 2018

DEPUTY CHAIRPERSON

DRAFT

Item No: **14.1**

Subject: **ITEMS IN BRIEF**

Date: 9 October 2018

Written By: Personal Assistant

General Manager: Business Services, Mr R Bria

SUMMARY

These items are presented for the information of Members.

After noting the report any items of interest can be discussed and, if required, further motions proposed.

RECOMMENDATION

That the following items be noted and items of interest discussed:

- 1. Christchurch Adelaide Sister City Committee Seeking Donation for Artwork**
-

COMMUNITY PLAN

Culture: Supporting excellent, efficient operations

COUNCIL POLICY

Not applicable

STATUTORY PROVISIONS

Not applicable

REPORT

- 1. Christchurch Adelaide Sister City Committee Seeking Donation for Artwork**

Correspondence has been received from Professor Emeritus Peter Cottrell Chair, Christchurch Adelaide Sister City Committee seeking a donation of approximately \$1,000 from Councils within Adelaide for the concept design for a replacement artwork in the Adelaide Garden in Christchurch. The original artwork of two bronze seed pods which sat at the entrance to the Adelaide Sister City Garden in Halswell Quarry Park was sadly stolen in 2015 and not insured.

Further details are in the attached correspondence for member's information.

Refer Attachment 1

Mr Justin Lynch
Chief Executive Officer
City of Holdfast Bay
PO Box 19, Brighton
South Australia 5048

26 September 2018

Dear Mr Lynch

Warm greetings from one of Adelaide's Sister Cities, Christchurch. We value the relationship between our cities, which has more than 45 years of history. Although the Sister City relationship is formerly with the City of Adelaide, I'm aware that all Adelaideans – I am one myself, moving to Christchurch for employment opportunities in the 1980s – regard Christchurch as their Sister City.

I am writing to you on behalf of the Christchurch Adelaide Sister City Committee. We are a volunteer committee of enthusiastic individuals who develop and lead projects to benefit both our cities, formally mandated and supported by the Mayor of Christchurch and the Christchurch City Council.

Our Sister City Committee has been working with Karen Genoff, a renowned Adelaide artist, on a concept design for a replacement artwork for the Adelaide Garden in Christchurch (each of our sister cities has its own dedicated garden). The original artwork of two bronze seed pods was also designed and made by Karen in the early 2000s. It sat at the entrance to the Adelaide Sister City Garden in Halswell Quarry Park but was sadly stolen in 2015. At that time our city was not insured for such assets. It took our Committee three years to fundraise for the original artwork, so naturally we were very distressed to learn of the theft.

Karen Genoff has submitted her concept design (enclosed). She has worked closely with Kaurua Elder, Uncle Lewis O'Brien, to incorporate some fantastic indigenous elements.

The Christchurch Adelaide Sister City Committee has thus far secured funding towards the replacement artwork of about \$NZ25,500. The total cost of the project is estimated to be approximately \$NZ40,000 (~\$A36,500), so the current shortfall is about \$NZ14,500 (\$A13,100). This cost includes the artist's fee, material and manufacture and transportation of the Corten steel 'leaves' and embossed granite, and travel costs to Christchurch for Karen and the Kaurua Elder to dedicate the work with the local community, including the local indigenous Māori iwi, Ngai Tāhu.

On 13 August we received a letter from the Lord Mayor of the City of Adelaide generously offering \$A5,000 towards this artwork. This amount is included in the funds secured to date. I enclose a copy of the Lord Mayor's letter as it recommends that we directly liaise with the Local Government Association of South Australia (LGASA). LGASA in turn recommended that we contact the individual Adelaide Metropolitan Councils to ask whether you would be willing to contribute.

A number of Adelaide Metropolitan Councils offering small sums of \$A1,000 or less would enable our Committee to commence the fabrication phase of this important project.

We would greatly appreciate your consideration of our request for a small amount of financial assistance towards this artwork.

We look forward to hearing from you. I would be happy to discuss this further with you via email or phone.

Yours sincerely,



Professor Emeritus Peter Cottrell
Chair, Christchurch Adelaide Sister City Committee
60 Hinau Street, Riccarton, Christchurch, NEW ZEALAND 8041
E: peter.cottrell@canterbury.ac.nz; M: +64 (0)22 163 7958

CC: Her Worship the Mayor of Christchurch Hon Lianne Dalziel
Matthew Nichols, Manager of International Relations, Christchurch City Council

New artwork design by Karen Genoff



Pictures of stolen sculptures





OFFICE OF THE LORD MAYOR

Hon Lianne Dalziel
Mayor
Christchurch City Council
PO Box 73016
Christchurch 8154

Dear Mayor Dalziel

Thank you for your letter dated 26 June 2018 regarding the replacement of the missing sculptural orbs that were located in Halswell Quarry Park.

It is unfortunate that the original spheres went missing and I appreciate the decision of the Christchurch Adelaide Sister City Committee to commission a replacement sculpture by Adelaide artist, Ms Karen Genoff.

As a sign of the strong relationship between our cities, I am pleased to offer AUD 5,000 towards the procurement and installation of the replacement artwork. I have asked my administration to contact your staff to finalise this arrangement. I truly hope this contribution is of assistance.

Nonetheless, as I do not believe it appropriate to engage fundraising for this project beyond my Council boundaries, I recommend you liaise directly with the Local Government Association of South Australia should the you wish to pursue this effort.

Again, I am delighted to hear that the City of Christchurch will be featuring the City of Adelaide again in Halswell Quarry Park and I look forward to furthering our Sister City relationship.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Martin Haese', written over a large, circular scribble.

Martin Haese
LORD MAYOR

13 August 2018

Item No: **14.2**

Subject: **ELECTION OF REPRESENTATIVES FOR GREATER ADELAIDE REGIONAL ORGANISATION OF COUNCILS (GAROC)**

Date: 9 October 2018

Written By: Governance and Risk Officer

General Manager: Business Services, Mr R Bria

SUMMARY

At the Council Meeting on 14 August 2018, a report was presented in relation to nominations sought for representation on GAROC. The City of Holdfast Bay resolved to nominate Councillor Bouchee as a representative on GAROC.

At the close of nominations, the LGA received thirteen nominations for eight positions on GAROC. In accordance with Clause 4.4.4 of the GAROC Terms of Reference the Local Government Association (LGA) must now conduct and Election for GAROC Representatives and are requesting Councils to cast their vote for eight preferred candidates.

Council are required to select and provide their eight preferred candidates to the LGA by no later than Thursday 18 October 2018. This must be done by way of ballot paper marked and returned by the Presiding Member of Council.

RECOMMENDATION

That Council nominates the following candidates as their eight preferred candidates:

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.

COMMUNITY PLAN

Culture: Supporting excellent, efficient operations

COUNCIL POLICY

Not Applicable.

STATUTORY PROVISIONS

Clause 24 of the Local Government Association (LGA) of South Australia Constitution and Rules.

BACKGROUND

On 12 September 2018, the Chief Executive Officer received formal correspondence from Matt Pinnegar, Chief Executive Officer and LGA Returning Officer for the LGA advising that thirteen nominations were received for representation on the Greater Adelaide Regional Organisation of Councils (GAROC). There are only eight positions available and the LGA will conduct an Election as per Clause 4.4.4 of the GAROC Terms of Reference.

REPORT

Pursuant to clause 4.2.1 of the GAROC Terms of Reference (TOR) the number of positions available are up to 8 GAROC members to represent the Greater Adelaide region. If the number of nominations exceeds the number of vacancies, the representatives will be elected from those persons who are nominated.

City of Holdfast Bay nominated Councillor Bouchee by way of Council resolution and the nomination was forwarded to the LGA on Friday August 24 2018.

The following nominations were received by the LGA and Council are required to vote for their eight preferred candidates:

- Councillor Christel Mex (City of Norwood, Payneham & St Peters)
- Councillor Grant Piggott (City of Burnside)
- Mayor Gillian Aldridge (City of Salisbury)
- Mayor Kevin Knight (City of Tea Tree Gully)
- Councillor Rosalina Marie (Mikki) Bouchee (City of Holdfast Bay)
- Deputy Mayor Cr Janet Byram (City of Marion)
- Mayor Karen Redman (Town of Gawler)
- Mayor Hon John Trainer OAM (City of West Torrens)
- Deputy Mayor Cr Jan-Claire Wisdom (Adelaide Hills Council)
- Councillor Neville Grigg (Campbelltown City Council)
- Mayor David O'Loughlin (City of Prospect)
- Councillor Don Palmer (City of Unley)
- Councillor Arthur Mangos (City of West Torrens)

The LGA have provided all profiles for each candidate in preparation for voting for eight preferred candidates.

Refer Attachment 1

The Counting of Votes will take place at Local Government House on Friday 19 October 2018 commencing at 9.00am.

The successful candidates will be the candidates receiving the most votes that is “first past the post”.

The successful candidates will take office from the conclusion of the LGA’s 2018 Annual General meeting for a term ending at the conclusion of the 2020 LGA Annual General Meeting.

BUDGET

There are no budget implications.

LIFE CYCLE COSTS

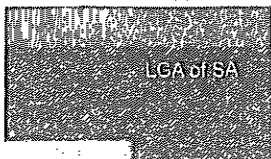
There are no life cycle costs associated with this report.



Candidate Information Sheet

GAROC

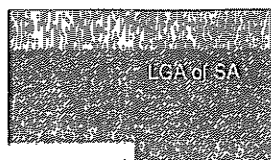
Name:	<i>Cr Christel Lorraine Mex</i>	
Council:	<i>City of Norwood, Payneham & St Peters</i>	
Local Government Experience & Knowledge	<p>Having just completed my first term as councillor for the Kensington and East Norwood Ward in NPSP, I am ready to serve our communities at a regional level as a member of GAROC. I started my working career in local government as a community development officer for the City of Elizabeth, where the local Rotary Club presented with me the Vocation Service Award for services to the city in 1988. Now 'retired', I have since gained 25 years' experience with the State Government in senior roles across various agencies including the Department of the Premier and Cabinet, NRM, the State Library, Adelaide Festival Centre and the Office for Volunteers where I was its first general manager. In all these roles, I had positive dealings with local government and partnered in many projects, particularly with the LGA in developing targets for South Australia's Strategic Plan. Through this experience, I have an essential understanding of the dynamics between the different tiers of Government which will be beneficial if I am given the opportunity to serve as a representative on GAROC.</p>	
Local Government Policy Views & Interests	<p>We are entering a tumultuous time in Local-State Government relations, particularly around planning and cost-shifting issues. It is important to me and our communities that we safeguard our local suburban character, historic conservation zones and built heritage. I am worried that many years of hard work and community investment in local planning will be lost with the new planning policies that drastically reduce community empowerment.</p> <p>The issue of cost-shifting from the State Government is getting worse, and we will see more of it with increasing levies and funding cuts to critical services such as public libraries. The public needs to be aware of these cost pressures, especially if rate capping goes ahead. Electoral reform is also of interest to me, and it will be an ongoing challenge to balance cost pressures, the need to have manageable-sized wards for effective community engagement, and keeping the influence of political parties at bay.</p> <p>GAROC plays a crucial role in sharing information, and I am very interested in increasing collaboration and sharing of resources across councils. We need to move away from competition and explore initiatives where we can reduce costs as well as increase innovation in service delivery.</p> <p>I am also interested in building the capacity of our local community groups, who do so much for the well-being of our residents. These volunteer-led grassroots associations include our community bands, environment groups, historical society, service clubs and sporting clubs to mention a few. I believe that local government can do more to work with other tiers of government to</p>	





	<p>increase support for these groups and encourage more members of our communities to get involved with them. More and more of our residents are living alone and are looking for ways to connect with their neighbours. Having a vibrant community sector provides an important pathway for our residents to become active in their communities.</p>	
Other information	<p>In August this year, I submitted a PhD thesis through Flinders University examining the issues facing volunteer leaders of community groups, which was supported by the Australian Research Council. My other qualifications include a Bachelor of Arts and Master of Business Administration. I have served on numerous boards for not-for-profit associations, professional associations, community groups and recently helped initiate South Australia's Volunteering Strategy. During my career, I was a finalist in the Telstra Business Women's Awards, received the National Marketing Award from the Australian Marketing Institute and the Outstanding Service Provider Award from the Adelaide Festival Centre Trust.</p>	

This form must accompany the Nomination Form





Candidate Information Sheet

GAROC

(word limit is strictly 1,000 words)

*Refer attached
information.*

Name:	<i>(insert title, first name and surname)</i>
Council:	<i>(insert council name)</i>
Local Government Experience & Knowledge	<ul style="list-style-type: none"><i>(insert)</i>
Local Government Policy Views & Interests	<ul style="list-style-type: none"><i>(insert)</i>
Other information	<ul style="list-style-type: none"><i>(insert details of leadership, board, corporate governance experience etc)</i>

This form must accompany the Nomination Form

Council	City of Burnside
Name	Grant Edward Piggott
LG Experience	<p>Elected member, 2010- present</p> <p>Board member, Eastern Waste Authority, 2010- present</p> <p>Member, Development Assessment Panel, 2011-2015</p> <p>Deputy Chair, 2012-2015</p> <p>Member Audit Committee, 2013</p> <p>Extensive knowledge of workings of local Government</p>
LG policy Views	<p>Particular interest in financial stability of Council - the need to balance the needs of the community with the need for financial sustainability.</p> <p>Active interest in the Annual Business Plan process, achieving sound investment in infrastructure and management of debt</p> <p>Passionate around delivery of the day-to day expectations of Council – infrastructure, waste, parks, aged care</p> <p>Major interest in Planning, borne out of my DAP experience and addressing with the issues of residents</p> <p>I work toward stability within the Council Chamber - it should be a robust but collegiate environment.</p>
Other Information	<p>Qualified Chartered Accountant</p> <p>30 years in financial & commercial roles</p> <p>General Manager, Royal Agricultural & Horticultural Society of SA Inc. – responsible for the delivery of the commercial areas of the Society business.</p> <p>Performed a number of voluntary Committee roles for Not-For-profit organisations.</p> <p>Active observer of the Local government sector.</p>



Candidate Information Sheet

GAROC

(word limit is strictly 1,000 words)

Name:	Mayor Gillian Aldridge	
Council:	City of Salisbury	
Local Government Experience & Knowledge	<ul style="list-style-type: none"> • Mayor of City of Salisbury since 2008 • Elected Member, City of Salisbury since 1988 • Voting Representative, Local Government Association Board • Member, MLGG – Executive Committee • Member, Metropolitan Local Government Group 	<ul style="list-style-type: none"> • Mawson Lakes Community Trust Fund • Gas Technical Advisory Committee • Morella Community Centre
Local Government Policy Views & Interests	<p>Mayor Aldridge is a firm believer that Local Government has a role to play in delivering leadership to the community, and to ensuring the City is one which people feel proud to be a part of.</p> <p>The City of Salisbury is a rapidly developing residential area in northern Adelaide, with a strong commercial sector focussing in defence research, electronics and information technology, automotive industries, food and value added agriculture.</p> <p>Gillian is passionate about continuing the City's sustainability initiatives, developing housing opportunities which couple with retail and commercial opportunities, as a way of creating community prosperity and connectedness.</p>	
Other information	Mayor Aldridge is a member of the LGA Board and the MLGG – Executive Committee.	

This form must accompany the Nomination Form





Candidate Information Sheet

GAROC

(word limit is strictly 1,000 words)

Name:	Mayor Kevin Knight
Council:	City of Tea Tree Gully
Local Government Experience & Knowledge	<ul style="list-style-type: none"> • First elected to position of Councillor 1993. Served on council continuously until 2006. Was Deputy Mayor for a year and served on many sub committees. The most predominant was chairman of CDAP until 2006. • Re-elected as a councillor in 2010 after 4 years off. Served on the Audit committee, Traffic Management subcommittee and CDAP. • Elected as Mayor in 2014. • Have been involved at the City of Tea Tree Gully for 18 years in total • Member of the LGA Board for the last two years.
Local Government Policy Views & Interests	<ul style="list-style-type: none"> • Prudent financial management has been a priority and one of my major interests has always been planning. • Strong believer in the word "Local" it is what separates us from the other tiers of government. • Good governance policies have been a strong interest as well as Traffic management and open space.
Other information	<ul style="list-style-type: none"> • Prior to retirement I held the position of State Manager for Simplex International in Adelaide and State manager for Micropay. I have an IT background along with Sales and management responsibility. I took a package at a reasonably young age and am now a self-funded retiree.

This form must accompany the Nomination Form



Candidate Information Sheet

GAROC

(word limit is strictly 1,000 words)

Name:	<i>Councillor Rosalina Marie (Mikki) Bouchee</i>
Council:	<i>City of Holdfast bay</i>
Local Government Experience & Knowledge	4 years Councillor City of Glenelg 4 years Alderman City of Glenelg 15 years Councillor City of Holdfast Bay Previously Deputy Mayor/member of Executive Committee/Chairman of Works Committee/Development Assessment Panel Member
Local Government Policy Views & Interests	<i>SALGA /GAROC to continue its efforts in getting more control over planning. Effects of Urban Consolidation on planning and infrastructure . . .</i> Negative budget impacts of State Government devolving responsibility/costs of legislation onto Local Government. Local Government (SALGA & ALGA) to be recognized in Australian Constitution. Research/initiatives into Waste Management/continue negotiating better deal with waste levy. For Local Government to be more pro active and lead the way....ahead of State Government. Strategic Planning
Other information	Board Member Southern Region Waste Management (6 years) Chair/Board Member Western Region Waste Management(8 years) Board Member NRM 2 years Deputy Member LGA 2 years

This form must accompany the Nomination Form



Candidate Information Sheet

GAROC

(word limit is strictly 1,000 words)

Name:	Deputy Mayor Janet Byram
Council:	<i>City of Marion</i>
Local Government Experience & Knowledge	LGA Adelaide Metropolitan Zone Deputy Member 2018 City of Marion Council Elected Member 2014-18, Deputy Mayor 2018
Local Government Policy Views & Interests	I believe in the importance of Local Government. I see the LGA as vital in representing that importance across our State. I would like to see the LGA become a positive body for improving Local Government outcomes across SA by strengthening collaboration and co-operation between councils and standing for the highest standards in accountability and transparency.
Other information	20 years' Service in Australian Defence Force, as an Ordinance Officer Over 40 years' service to Scouts Australia as a Leader. Work over 40 years with youth programs including Children's Ministry. Advocate and teaching work in aged care and disability fields. Board member of South Australian Women's Memorial Playing Fields Trust Inc. since 2017/18, and member of SAWMPF Fundraising Committee

Candidate Information Sheet

GAROC (word limit is strictly 1,000 words)

Name:	<i>Mayor Karen Redman</i>
Council:	<i>Town of Gawler</i>
Local Government Experience & Knowledge	<p>Dear Mayors and Council Members</p> <p>I seek your support for my nomination to the Greater Adelaide Region of Councils (GAROC).</p> <ul style="list-style-type: none"> Local Government Experience and Knowledge As a Council Member for the Town of Gawler since 2010, Mayor of Gawler as of 2014, and Chair of the Metropolitan Local Government Group for the past two years, I believe I possess the experience, skills and knowledge required to be an effective GAROC member. <p>In addition, my experience as an LGA Board member since 2016 and most recently, as a Vice President of the LGA, gives me important insight and experience of our most senior Board in Local Government here in South Australia.</p>
Local Government Policy Views & Interests	<ul style="list-style-type: none"> I have been a strong supporter of efficiency and effectiveness across our sector, the promotion of smart communities through innovation and sharing of ideas and cultural tourism. I understand the value of our cultural heritage, how it builds strong communities, and why it will drive economic development in our respective Council areas and accordingly, South Australia. In Gawler, I have tirelessly raised the profile of my community and have understood that to be successful, we need to work together with our state and federal colleagues and have clear priorities. For GAROC, there is an opportunity to consider how the region functions and the potential for sub-regions to ensure all Councils have an effective voice at this strategic level. GAROC has the potential to be an important advocate on issues of importance to our metropolitan region.
Other information	<ul style="list-style-type: none"> It is critical we build public confidence in Local Government, to ensure that our community voice is not only heard, but also respected, as we engage with State and Federal governments. This will benefit not just Local Government, but critically the communities we serve.



Candidate Information Sheet

GAROC

(word limit is strictly 1,000 words)

Name:	<i>Hon. John Trainer OAM, Mayor</i>
Council:	<i>City of West Torrens</i>
Local Government Experience & Knowledge	<ul style="list-style-type: none"> <i>18 Years as Mayor, City of West Torrens. Elected in 2000. Four times re-elected unopposed. Member of National Executive of Australia Mayoral Aviation Council. Former LGA Vice President etc</i>
Local Government Policy Views & Interests	<ul style="list-style-type: none"> <i>My main value at this crucial point in time would be through my strong advocacy against rate capping and forced amalgamations.</i>
Other information	<ul style="list-style-type: none"> <i>14 years as a State MP, including 4 as Speaker</i>

This form must accompany the Nomination Form



Candidate Information Sheet GAROC (266 words)

Name:	Deputy Mayor Jan-Claire Wisdom
Council:	Adelaide Hills Council (AHC)
Local Government Experience & Knowledge	<ul style="list-style-type: none"> • <i>Acting Mayor periodically during 2017 and 2018</i> • <i>Deputy Mayor elected 5 times during period 2012-2018</i> • <i>Councillor since 2010</i> • <i>Local Govt rep State Libraries Board (Ministerial appt) since 2012 including State Library Director Selection and Appointment Panel 2018</i> • <i>LGA Board since 2018</i> • <i>MLGG since 2017</i> • <i>SHLGA since 2017</i> • <i>AHC CEO Review Panel since 2012 (Chair 2 years)</i> • <i>AHC CEO Selection panel 2012</i> • <i>Member many AHC Committees, Advisory and Working Groups</i> • <i>Key knowledge/skills: Strategic Planning, Leadership, Collaboration and Partnerships, Advocacy, Public Speaking, Policy Development and Review, Communications, Community Development</i>
Local Government Policy Views & Interests	<ul style="list-style-type: none"> • <i>Support - opposition to Rates Oversight Bill 2018</i> • <i>Support - reform of CM Code of Behaviour</i> • <i>Support - structuring GAROC into council groupings/regions</i> • <i>Support - mix of representation & skills base for GAROC members</i> • <i>Support - benchmarking</i> • <i>Support - reviewing the representation review process</i> • <i>Support - opportunities to diversify local government revenue</i> • <i>Interest - local government leadership in waste & recycling sector</i> • <i>Interest - sustainable Public Library funding and reversion of cost shifting</i> • <i>Interest – building LG, uni and industry sector collaboration</i> • <i>Interest – greater role for LG in tourism development</i> • <i>Interest – developing improved community engagement processes</i>
Other information	<ul style="list-style-type: none"> • <i>Fellow of the Governor's Leadership Foundation (2015)</i> • <i>Excellence in Local Govt Leadership Award (2014)</i> • <i>Governor, Glenunga Intl High School (2009-13)</i> • <i>Qualifications: Degree in English and Philosophy, post-graduate degrees in Library and Information Studies, Journalism, Masters in Communications, and Doctor of Philosophy (PhD) in Policy Analysis</i> • <i>Currently an Adjunct Research Fellow in the Business School of UniSA</i> • <i>Currently developing a health services directory for six councils</i> • <i>Professionally qualified Librarian, Systems and Business Analyst, Journalist, Management Consultant, Small business owner/operator, and served 10 yrs as Defence Force (Army) reservist</i>
	CURRENT CANDIDATE FOR MAYOR OF ADELAIDE HILLS COUNCIL



Candidate Information Sheet

GAROC

(word limit is strictly 1,000 words)

Name:	Councillor Neville Grigg
Council:	Campbelltown City Council
Local Government Experience & Knowledge	<p>Elected to Campbelltown Council in the General Elections of November 2006.</p> <p>During this time I have attended most LGA (Local Government Association) Annual General Meetings, several National AGM's and a number of Local Government focussed conferences and seminars.</p> <p>My experience has given me a good insight into the workings of Local Government I am very keen to become further involved with the LGA.</p> <p>Over the 12 Years I have served on the following Council Committees:</p> <ul style="list-style-type: none"> • Development Assessment Panel (Before the name change) • Audit & Governance Advisory Committee • Service Clubs Advisory Committee (as Chairman) • CEO Performance Review Panel (as Chairman) • Economic Development Advisory Committee. <p>Also served on the following external Committees:</p> <ul style="list-style-type: none"> • Stradbroke School Governing Council • Magill Senior Citizens Hall Committee (as Chairman) • King George Hall Committee (as Chairman).
Local Government Policy Views & Interests	<ul style="list-style-type: none"> • Strong Supporter of Local Democracy. • Strongly against Rate Capping. • Keen to work with Finance Committees having worked in the Finance Industry for over 30 Years. • Very keen to work with the Councils and help them whenever I can. • Strong Supporter of Sporting and Community Clubs.
Other information	<ul style="list-style-type: none"> • As stated above I have been (and still are) Chairman of various Council Committees. • Member of Audit & Governance Advisory Committee. • Having been on Campbelltown Council for 12 Years I am keen to further my experience within Local Government. • I am a Self Employed Mortgage Broker and therefore have the flexibility to attend LGA meetings at any time as required within this role.



	<ul style="list-style-type: none">• My experience in the Local Government will enable me to be an effective Board Member and to help out Councils across the State.• Completed a Diploma of Local Government (Elected Members)• I am a Justice of the Peace
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This form must accompany the Nomination Form

Candidate Information Sheet

GAROC

(word limit is strictly 1,000 words)

Name:	<i>Mayor David O'Loughlin</i>
Council:	<i>City of Prospect</i>
Local Government Experience & Knowledge	<p>Extensive experience across many roles from local ward councillor to LGA Board representative, LGASA President and now ALGA President. Locally I've driven a raft of economic development reforms, sector leading planning reforms and investment attraction strategies which have transformed our city.</p> <p>At a state level I've championed internal improvements to the LGASA, improved relationships with key stakeholders across State government, and driven key change processes such developing new legislation for Boundary Reform and advocating for the sector throughout the government's planning reform process. In the wake of China National Sword I have energized significant discussion and advocated locally and nationally for culture change in waste management, recycling and targeted government procurement strategies to improve the circular economy.</p> <p>In my role on the State Commission Assessment Panel I represent local government and am constantly reinforcing the need to assess projects, no matter how major, against the local development plan and strategies. Procurement has been a professional focus of June for decades through my construction background and I have been privileged to have been given the opportunity to apply these skills as chair of LGA's Procurement entity to derive exceptional value for Councils across the State.</p> <p>Previous and current roles include:</p> <p>LGA SA: Immediate Past President, 2015-2017; President, 2013-2015; State Executive Committee, 2006-2017; ALGA: Board Member, 2013-2017; ALGA President, 2017-current; Metropolitan Local Government Group Executive Committee, 2007-2014; Chair LGA Development Plan Reform Committee, 2012-2014; Chair of Metropolitan Local Government Group 2009, 2010, 2011; Founding Member, Eastern Region Alliance; Member, Capital City Committee 2011-2012 Ward Councillor, 2003-2006, including membership of several Section 41 committees; Presiding Member Development Assessment Panel 2005-2006; Chair Local Government Procurement Board, 2015-current; Commissioner Development Assessment Commission, 2015-2017 Member, State Commission Assessment Panel, 2017-current.</p>

Candidate Information Sheet

GAROC

(word limit is strictly 1,000 words)

<p>Local Government Policy Views & Interests</p>	<p>Local communities are the very foundation of our nation and local government is at the heart of them. The LGA has a pivotal role in representing the concerns and aspirations of local government and advocating for improvements across the sector, state and nation.</p> <p>By working collaboratively across council boundaries we present a stronger voice when negotiating with industry and other levels of Government. I am a strong advocate for us, as local government practitioners, being the masters of our own destiny because we are the experts in our field - provided that we can see and grasp the opportunities in front of us.</p> <p><i>I have always been motivated by the influential role Councils have in stimulating community growth, e.g. community arts and events, local economic development, changes in community behaviour such as waste recycling and energy sustainability measures. The LGA encourages Councils to look beyond their borders, share ideas and learn from each other for the benefit of our local communities - it is the primary reason I joined the Board and with to continue serving as a representative on GAROC.</i></p>
<p>Other Information</p>	<p>Over 35 years of community service in Adelaide and Whyalla, previously including: Lions Club, Knights of the Southern Cross, Young Christian Workers movement (Branch President, Diocesan President, Youth Worker, Chaplain), parish council, and Reconciliation SA.</p> <p>Currently serving the community via my local council and the following: Blackfriars Priory School Board (Chair), Prospect Kiwanis, Art Deco and Modernism Society SA (Convener), Diocesan Finance Council, and the UniSA Architecture Museum.</p> <p>I have also held a number of executive roles in the private and public construction industry for over 30 years.</p>



Candidate Information Sheet

GAROC

(word limit is strictly 1,000 words)

Name:	<i>(insert title, first name and surname)</i> Cr Don PALMER
Council:	<i>(insert council name)</i> City of Unley
Local Government Experience & Knowledge	<ul style="list-style-type: none"><i>(insert)</i> Refer attached
Local Government Policy Views & Interests	<ul style="list-style-type: none"><i>(insert)</i>
Other information	<ul style="list-style-type: none"><i>(insert details of leadership, board, corporate governance experience etc)</i>

This form must accompany the Nomination Form

GAROC Nomination

Cr Don Palmer

City of Unley

Local Government Experience & Knowledge

I have been a member of the City of Unley since the 2010 periodic elections.

During this time I have participated in and held the following positions.

Deputy Mayor 2017

As Deputy Mayor (acting for our Mayor) I participated in the Metropolitan Local Government Group and the Eastern Regional Alliance.

Presiding Member

Development, Planning & Strategy Committee 2015-16. This committee managed the biggest development plan changes in the history of Unley.

Strategic Property Committee 2018.

Member

Development, Planning & Strategy Committee 2013-14.

Development Assessment Panel 2011-2014.

City Strategy Committee 2017-18.

Unley Business & Economic Development Committee 2012-2018.

CEO Performance Review Committee 2017-18.

Local Government Policy Views and Interests

Leadership

As I did in my business career I have always taken an interest in the industry in which I am participating, at this time the local government industry. I am a firm believer that the strength of an association is in the participation of its members.

I am also a firm believer in aiming to be part of the solution rather than the problem. To be someone who is seeking answers to issues rather than sitting back and criticising those taking the responsibility to seek the answers.

The LGA needs people willing to take on this responsibility. I stand ready to take on this role of leadership on your behalf.

As new blood I will also bring a fresh perspective to a fresh executive structure. This at a time when new blood will be positively received by our ratepayers.

Reform

As Unley's representative on the MLGG and ERA I have participated in the debate on the LGA's new structure. I back the new structure and look forward to advancing the reforms that the LGA executive have identified.

The local government industry needs to seek change and reform. We need to be the driver of change. This will require us to recognise where change is needed, and work with the Government to effect purposeful change. We need to be proactive to drive the reform and not be reactive to third parties.

Image

The local government industry needs also to work on changing the image of the industry to our ratepayers. It will not be enough to speak of the need for change. It is another to push the change and be the driver of change. We need mostly to be seen to be driving the change.

To achieve this we need to be seen as a sector responsive to our ratepayers needs. Once again this requires us being proactive, to undertake to understand what our ratepayers are seeking, and demonstrate that we do understand and that we are responsive.

Membership Participation

If the LGA is to be strong we need the LGA membership to be engaged.

GAROC will certainly need to provide the leadership to achieve the above aims. The general industry membership however needs to step up to the plate as well. As an association is only as strong as its membership we all need to participate in making.

We all need work toward bridging the gap that exists between some of us and the LGA.

I look forward to having the opportunity to provide a positive contribution to the local government industry to the betterment of the South Australian local government community.



Candidate Information Sheet

GAROC

(word limit is strictly 1,000 words)

Name:	<i>Cr Arthur Mangos</i>
Council:	<i>West Torrens City Council</i>
Local Government Experience & Knowledge	<p>Present</p> <ul style="list-style-type: none"> • <i>Councillor for the City of West Torrens (Plympton Ward) - 27 years</i> • <i>Member of Local Government Association of South Australia Board (2016-2018)</i> • <i>Member of SA Public Health Council (2016-2018)</i> • <i>Chairperson of Strategy and Community Standing Committee (2014-2018)</i> • <i>Member of Corporate, Planning, Policy and Performance Committee</i> • <i>Chairperson Climate Adaptation Committee –Western Region (This comprises of the Cities of West Torrens, Port Adelaide and Charles Sturt Councils) (2014 - 2018)</i> • <i>Vice President of Region 7 Murray Darling Association {MDA} (2014-present).</i> • <i>Deputy Mayor for the City of West Torrens 2013 -2014, 2016-2017</i> • <i>Australian Mayoral Advisory Committee – Member since 2002 (Proxy to the Mayor 2016-2017)</i> • <i>Treasurer of Australia Day Committee South Australia Branch (2015-2016)</i> • <i>Chairperson of the Audit and Risk Committee (2010-2014)</i> • <i>Member of the Civic Committee for West Torrens Council (2010-2014)</i> • <i>Australia Day Committee Member South Australia Branch (2012 - 2014)</i> • <i>St Martins Advisory Board – Nursing Home Member for 17years and Chairperson for six years</i> •
Local Government Policy Views & Interests	<ul style="list-style-type: none"> • <i>Cr Mangos is concerned about the current economic climate and the effect of this, particularly with the possibility of rate capping, on businesses and the community.</i> • <i>Cr Mangos is passionate about the three levels of government working together for the benefit of the entire community to ensure fiscal responsibility and increased community capacity.</i>



	<ul style="list-style-type: none">• <i>He is also passionate about environmental issues such as waste management and the impact of flooding.</i>• <i>Cr Mangos has a strong interest in asset management and infrastructure.</i>
Other information	<ul style="list-style-type: none">• <i>Councillor for City of West Torrens for over 27 years has served as deputy Mayor and Chair</i>• <i>Board Member of Athletics South Australia (2009 - 2013)</i>• <i>Treasurer SA Athletics (2009 - 2013)</i>• <i>Treasurer of Australia Day Committee 2015 - 2016.</i>• <i>Board Member Athletics South Australia 2009-2013; Treasurer in 2013.</i>• <i>Member of Adelaide Airport Consultative Committee</i>• <i>Justice of the Peace serving the community for 25 years.</i>• <i>Committee Member of Greek Orthodox Community of SA Inc (1993-present)</i>• <i>Committee member of the St Michaels and Gabriel O'Taxiarchis Church and St Nicholas Church (1993- present)</i>• <i>Member of West Beach Surf Lifesaving Club</i>

This form must accompany the Nomination Form