



Alwyndor Management
Committee

NOTICE OF MEETING

Notice is hereby given that a meeting of the Alwyndor Management Committee will be held in the

**Alwyndor Aged Care Meeting Room
Dunrobin Road, Hove**

Thursday 16 July 2020 at 6.30pm

A handwritten signature in black ink, appearing to read "Roberto Bria".

**Roberto Bria
CHIEF EXECUTIVE OFFICER**

Alwyndor Management Committee Agenda

1. OPENING

The Chairperson, Mr K Cheater will declare the meeting open at 6.30 pm.

2. KAURNA ACKNOWLEDGEMENT

We acknowledge Kurna people as the traditional owners and custodians of this land.

We respect their spiritual relationship with country that has developed over thousands of years, and the cultural heritage and beliefs that remain important to Kurna People today.

3. APOLOGIES

3.1 Apologies received

3.2 Absent

4. DECLARATION OF INTEREST

If a Committee Member has an interest (within the terms of the Local Government Act 1999) in a matter before the Committee they are asked to disclose the interest to the Committee and provide full and accurate details of the relevant interest. Committee Members are reminded to declare their interest before each item.

5. CONFIRMATION OF MINUTES

5.1 Minutes of the Previous Meeting

Motion

That the minutes of the Alwyndor Management Committee held on 18 June 2020 be taken as read and confirmed.

5.2 Confidential Minutes

Motion

That the confidential minutes of the Alwyndor Management Committee held on 18 June 2020 be taken as read and confirmed.

6. REVIEW OF ACTION ITEMS

6.1 Action Items

6.2 Confidential Action Items

7. REPORTS/ITEMS OF BUSINESS

7.1 Re-election of Office Bearers (Report No:24/2020)

7.2 General Manager's Report (Report No: 25/2020)

8. CONFIDENTIAL

8.1 Alwyndor Strategic Plan 2020-23 (Report No: 26/2020)

Pursuant to Section 90(2) of the Local Government Act 1999 the Report attached to this agenda and the accompanying documentation is delivered to the Alwyndor Management Committee Members upon the basis that the Alwyndor Management Committee consider the Report and the documents in confidence under Part 3 of the Act, specifically on the basis that Alwyndor Management Committee will receive, discuss or consider:

- d. commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and would, on balance, be contrary to the public interest.**

8.2 Alwyndor Marketing and Communications Plan 2020-23 (Report No: 27/2020)

Pursuant to Section 90(2) of the Local Government Act 1999 the Report attached to this agenda and the accompanying documentation is delivered to the Alwyndor Management Committee Members upon the basis that the Alwyndor Management Committee consider the Report and the documents in confidence under Part 3 of the Act, specifically on the basis that Alwyndor Management Committee will receive, discuss or consider:

- d. commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and would, on balance, be contrary to the public interest.**

8.3 Alwyndor Digital and Technology Transformation Plan 2020-23 (Report No: 28/2020)

Pursuant to Section 90(2) of the Local Government Act 1999 the Report attached to this agenda and the accompanying documentation is delivered to the Alwyndor Management Committee Members upon the basis that the Alwyndor Management Committee consider the Report and the documents in confidence under Part 3 of the Act, specifically on the basis that Alwyndor Management Committee will receive, discuss or consider:

- d. commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and would, on balance, be contrary to the public interest.**

8.4 General Manager's Report – Confidential (Report No: 29/2020)

Pursuant to Section 90(2) of the Local Government Act 1999 the Report attached to this agenda and the accompanying documentation is delivered to the Alwyndor Management Committee Members upon the basis that the Alwyndor Management Committee consider the Report and the documents in confidence under Part 3 of the Act, specifically on the basis that Alwyndor Management Committee will receive, discuss or consider:

- d. **commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and would, on balance, be contrary to the public interest.**

9. **URGENT BUSINESS – Subject to the Leave of the Meeting**

10. **DATE AND TIME OF NEXT MEETING**

The next meeting of the Alwyndor Management Committee will be held on Thursday 20 August 2020 in the Boardroom Room or via audio-visual, Alwyndor Aged Care, 52 Dunrobin Road, Hove.

11. **CLOSURE**



ROBERTO BRIA
CHIEF EXECUTIVE OFFICER

CITY OF HOLDFAST BAY

Minutes of the meeting of the Alwyndor Management Committee of the City of Holdfast Bay held via Electronic Means in a Virtual Meeting on Thursday 18 June 2020 at 6.00pm.

PRESENT

Visual and Audio Presence

Elected Members

Councillor Philip Chabrel
Councillor Susan Lonie

Visual and Audio Presence

Independent Members

Chairperson – Mr Kim Cheater
Ms Julie Bonnici
Mr Kevin Whitford
Prof Lorraine Sheppard
Prof Judy Searle
Ms Trudy Sutton

Visual and Audio Presence

Staff

Chief Executive Officer – Mr Roberto Bria
General Manager Alwyndor – Ms Beth Davidson-Park
Finance Manager – Ms Leisa Humphrey
Personal Assistant – Ms Marisa Dinham

1. OPENING

The Chairperson declared the meeting open at 6.07pm.

2. KAURNA ACKNOWLEDGEMENT

With the opening of the meeting the Chairperson stated:

We acknowledge the Kurna people as the traditional owners and custodians of this land.

We respect their spiritual relationship with country that has developed over thousands of years, and the cultural heritage and beliefs that remain important to Kurna People today.

3. APOLOGIES

3.1 For Absence - Ms Julia Cudsi
- Prof Judy Searle

3.2 Leave of Absence - Nil

4. DECLARATION OF INTEREST

Members were reminded to declare any interest before each item.

T Sutton entered at 6.12pm

5. CONFIRMATION OF MINUTES

5.1 Minutes of the Previous Meeting – 21 May 2020

Motion

That the minutes of the Alwyndor Management Committee held on 21 May 2020 be taken as read and confirmed.

Moved by J Bonnici, Seconded by K Whitford

Carried

5.2 Confidential Minutes – 21 May 2020

Motion

That the confidential minutes of the Alwyndor Management Committee held on 21 May 2020 be taken as read and confirmed.

Moved by K Whitford, Seconded by Cr P Chabrel

Carried

6. REVIEW OF ACTION ITEMS

6.1 Action Items

6.2 Confidential Action Items

It was noted by members that the action items were taken as read.

7. REPORTS/ITEMS OF BUSINESS

7.1 **General Managers Report** (Report No: 20/2020)

7.1.1 COVID -19 Responses and actions

The General Manager briefed the Committee on actions Alwyndor had taken to date in order to control the spread of COVID and protect residents, clients and staff.

With the release of Emergency Directive No.5 anticipated in the coming days giving residents and their next of kin greater freedom, an update would be provided to the Committee outlining the new regulations around access.

Motion

That the Alwyndor Management Committee:

- 1. Note the information regarding our responses and actions regarding COVID-19.**

Moved Cr P Chabrel, Seconded K Whitford

Carried

8. CONFIDENTIAL GENERAL MANAGER'S REPORT

8.1 General Managers Report (Report No: 21/20)

Exclusion of the Public – Section 90(3)(d) Order

- 1. That pursuant to Section 90(2) of the *Local Government Act 1999* Alwyndor Management Committee hereby orders that the public be excluded from attendance at this meeting with the exception of the General Manager and Staff in attendance at the meeting in order to consider Report's and Attachments to Report No. 21/2020 in confidence.**
- 2. That in accordance with Section 90(3) of the *Local Government Act 1999* Alwyndor Management Committee is satisfied that it is necessary that the public be excluded to consider the information contained in Report No's: 21/2020 on the following grounds:**
 - d. pursuant to section 90(3)(d) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to confer a commercial advantage on a third party of Alwyndor, in addition Alwyndor's financial position is reported as part of Council's regular budget updates.**

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large

resulting from withholding the information outweighs the benefit to it of disclosure of the information.

3. **The Alwyndor Management Committee is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.**

Moved J Bonnici, Seconded Cr S Lonie

Carried

The Chair sought Leave of the Meeting to commence item 8.3 Audit Plan 2020

Leave of the meeting was granted.

8.3 Audit Plan 2020 (Report No: 18/2020)

Pursuant to Section 90(2) of the Local Government Act 1999 the Report attached to this agenda and the accompanying documentation is delivered to the Alwyndor Management Committee Members upon the basis that the Alwyndor Management Committee consider the Report and the documents in confidence under Part 3 of the Act, specifically on the basis that Alwyndor Management Committee will receive, discuss or consider:

- d. **commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and would, on balance, be contrary to the public interest.**

RETAIN IN CONFIDENCE - Section 91(7) Order

4. **That having considered Agenda Item 8.3 Financial Investments (Report No: 22/2020) in confidence under section 90(2) and (3)(d) of the *Local Government Act 1999*, the Alwyndor Management Committee, pursuant to section 91(7) of that Act orders that the Attachments and Minutes be retained in confidence for a period of 18 months and that this order be reviewed every 12 months.**

Moved Cr S Lonie, Seconded Cr P Chabrel

Carried

The meeting resumed with item 8.1.2, General Managers Report (Report No: 21/20)

RETAIN IN CONFIDENCE - Section 91(7) Order

4. **That having considered Agenda Item 8.1 General Manager's Report (Report No: 21/2020) in confidence under section 90(2) and (3)(d) of the**

Local Government Act 1999, the Alwyndor Management Committee, pursuant to section 91(7) of that Act orders that the Attachments and Minutes be retained in confidence for a period of 18 months and that this order be reviewed every 12 months.

Moved Ms J Bonnici, Seconded Cr P Chabrel

Carried

8.2 Monthly Financial Report – May 2020 (Report No: 22/2020)

Pursuant to Section 90(2) of the Local Government Act 1999 the Report attached to this agenda and the accompanying documentation is delivered to the Alwyndor Management Committee Members upon the basis that the Alwyndor Management Committee consider the Report and the documents in confidence under Part 3 of the Act, specifically on the basis that Alwyndor Management Committee will receive, discuss or consider:

- d. commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and would, on balance, be contrary to the public interest.**

Moved K Whitford, Seconded Cr P Chabrel

Carried

RETAIN IN CONFIDENCE - Section 91(7) Order

- 3. That having considered Agenda Item 8.2 Monthly Finance Report – May 2020 (Report No: 22/2020) in confidence under section 90(2) and (3)(d) of the Local Government Act 1999, the Alwyndor Management Committee, pursuant to section 91(7) of that Act orders that the Attachments and Minutes be retained in confidence for a period of 18 months and that this order be reviewed every 12 months.**

Moved Prof L Sheppard, Seconded Ms T Sutton

Carried

9. URGENT BUSINESS – Subject to the leave of the meeting

10. DATE AND TIME OF NEXT MEETING

The next meeting of the Alwyndor Management Committee will be held on Thursday 16 July 2020 in the Boardroom Room, or via audio-visual, Alwyndor Aged Care, 52 Dunrobin Rd, Hove.

10. CLOSURE

The meeting closed at 7.59 pm.

CONFIRMED 16 July 2020

CHAIRPERSON

AMC ACTION ITEMS

Action No.	Meeting	Agenda Item	Action Required	Responsibility	Due Date	Current Status
1	17/10/19	7.1 General Manager's Report	The Chairperson and General Manager to review the AMC Terms of reference and present to AMC for comment and review prior to presentation to the Holdfast Bay Council for consideration and approval.	GM / AMC Chair	May-20	Complete

Item No: **7.1**

Subject: **APPOINTMENT OF CHAIR AND DEPUTY CHAIR**

Date: 16 July 2020

Written By: Beth Davidson-Park
General Manager

SUMMARY

As detailed in its Terms of Reference 2010, at the first meeting of the Alwyndor Management Committee (AMC) each financial year, the AMC is required to appoint Office Bearers ie Chair and Deputy Chair from amongst the AMC (with the exception of the Elected Members who are ineligible to nominate for these roles).

The incumbent office bearers are eligible for reappointment at the expiry of their term and both Kim Cheater, Chair and Julie Bonnici, Deputy Chair have indicated their intent to nominate to stand for reappointment to their respective positions.

RECOMMENDATION

That the Alwyndor Management Committee:

- 1. Declares the positions of Chair and Deputy Chair vacant and appoints the General Manager to act as the Returning Officer for the election of Chair and Deputy Chair.**
-

The General Manager seeks nominations for the positions of Chairperson and Deputy Chairperson. Following nominations, Committee members are asked to cast their ballot votes.

- 1. Appoints _____ to the position of Chair for the year ending 30 June 2021 and that Council be advised accordingly.**

2. **Appoints _____ to the position of Deputy Chair for the year ending 30 June 2021 and that Council be advised accordingly.**

 3. **The Returning Officer then vacated the Chair, and _____ assumed the role of Chair for the remainder of the meeting.**
-

COMMUNITY PLAN

Culture: Supporting excellent, efficient operations

REPORT

The Alwyndor Management Committee (AMC) is a Section 41 Committee of Council.

As detailed in its Terms of Reference the Alwyndor Management Committee (AMC) is required to appoint Office Bearers ie Chair and Deputy Chair from amongst the AMC (with the exception of the Elected Members who are ineligible to nominate for these roles).

The incumbent office bearers are eligible for reappointment at the expiry of their term and both Kim Cheater, Chair and Julie Bonnici, Deputy Chair have indicated their intent to nominate to stand for reappointment to their respective positions.

Any independent AMC members may express their interest in the roles prior to the AMC meeting or declare their interest at the meeting. Consistent with the City of Holdfast Bay meeting procedures the General Manager will assume the Chair whilst the election process is undertaken and the successful Member will then assume the Chair.

The Alwyndor Management Committee is made up of 8 independent members and two Elected Members. The current AMC membership is as follows:

Member	Term Start	Term Expires
K. Cheater (Chair, August 2019 – June 2020)	August 2018	July 2021
J. Bonnici (Deputy Chair, August 2019 – June 2020)	October 2016	July 2021
P. Chabrel	December 2018	October 2022
J. Cudsi	March 2017	July 2021
S. Lonie	December 2018	October 2022
K. Whitford	July 2018	July 2020
J Searle	July 2020	June 2022
T Sutton	July 2020	Jun 2022
L Sheppard	Jun-20	Jun-22

BUDGET

Honorarium payments are made to Committee members. These payments are included in the Alwyndor Operational budget.

LIFE CYCLE COSTS

Item No: 7.2

Subject: **General Manager Report**

Date: 16 July 2020

Written by: Beth Davidson-Park
General Manager

SUMMARY

This report is to update and inform the Alwyndor Management Committee (AMC) regarding items, initiatives and issues of relevance to Alwyndor business specifically and to the aged care sector more generally.

RECOMMENDATIONS

That the Alwyndor Management Committee:

- 1. Note that financial information for June will be provided in the end of financial year report which will be presented to the August 2020 meeting of the AMC.**
 - 2. Note the information regarding COVID-19 responses and actions.**
 - 3. Note the information provided regarding My Aged Care Service Rating.**
 - 4. Note the information provided regarding Royal Commission into Aged Care.**
 - 5. Note the information provided in the Federal Funding Increase for Home Care Packages.**
-

REPORT

1. Financial report

As notified via email on 8 July 2020 the AMC Chair approved that financial information will not be provided to this meeting. This is due to the relatively early date of this meeting in the monthly finance cycle, making it challenging for the finance team to have reports ready them quality analysis and that it is end of financial year.

Our plan is to present end of year results at the August meeting noting we will not present the July 2020 financials at this meeting given it will only represent one month's activity (noting that this is consistent with Council's approach).

2. COVID-19 responses and actions

No further changes or initiatives have been undertaken since the update given to AMC on 23 June 2020 via email which detailed our actions in response to *Emergency Management (Residential Aged Care Facilities No 5) (COVID-19) Direction* (released Thursday 18 June 2020) and *Emergency Management (Residential Aged Care Facilities No 6) (COVID-19) Direction* (released Saturday 20 June 2020).

As a dynamic document the COVID-19 Business Continuity Plan (BCP) is continually reviewed and updated by the executive team in response to the changing environment. We are managing all of our community and activity spaces in accordance with our SA Health approved COVID SafePlan Version 3. Consistent with this plan there is signage of room capacity on each room and this is closely monitored.

No further easing of restrictions to visitor access, community spaces and therapy and wellness activities or resident activities is planned in the foreseeable future given the continued uncertain COVID-19 environment. We continue to allocate additional customer care hours until 6pm Tuesday-Friday and 9am-4pm each Saturday to support residential visitor access. This will continue for the foreseeable future.

3. My Aged Care – service rating

From July 2020, every Commonwealth subsidised residential aged care service will have a Service Compliance Rating on the My Aged Care website. The ‘four star’ rating will reflect the service’s most recent assessment against the Aged Care Quality Standards - all requirements met; most requirements met; some requirements met; few requirements met.

As of 1 July 2020 the MyAged Care [website](#) now displays Alwyndor as a ‘four star’ provider.

[Alwyndor Aged Care](#) >

HOVE SA 5048

(08) 8177 3200

Matched 2 room types



+ Compare

●●●● Service Compliance Rating

4. Royal Commission into Aged care – update

On Wednesday 8 July the Federal Government announced that due to the suspension of the Commission during COVID-19, the Royal Commission will be extended until 26 February 2021.

Several invitations for public submission have been extended to the aged care sector:

- the impact of COVID-19 – we have provided comment throughout the pandemic in regard to the Visitor Code as well as offering feedback and commentary re our responses and practices
- a discussion paper re Financing in Aged Care – we are preparing a submission which will be circulated for comment to AMC out of session due to timing issues
- a discussion paper re Governance in Aged Care – we are commenting via the LASA (Leading Age Service Australia – peak body) submission.

General submissions close on 31 July 2020 and we are currently preparing a submission. As above this will be circulated to AMC for comment out of session.

5. Federal Funding increase – Home Care

On Wednesday 8 July the Federal Government announced Home Care funding (HCP) for an additional 6100 places for HCP levels 1 - 3. These places are available immediately and we will actively monitor the My Aged care portal with the aim of engaging approved clients and monitoring any upgrades for our current clients.

From a sector perspective these additional funding is welcomed however there are currently more than 100,00 people waiting for HCP's nationally with some waiting up to 36 months for allocation. Additional Level 4 packages are also required and we will join with peak bodies in their work to advocate for ongoing additional funding.

ITEM NUMBER: 8.1

CONFIDENTIAL REPORT

Alwyndor Strategic Plan 2020-23

Pursuant to Section 90(2) of the Local Government Act 1999 the Report attached to this agenda and the accompanying documentation is delivered to the Alwyndor Management Committee Members upon the basis that the Alwyndor Management Committee consider the Report and the documents in confidence under Part 3 of the Act, specifically on the basis that Alwyndor Management Committee will receive, discuss or consider:

- d. commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and would, on balance, be contrary to the public interest.

Recommendation – Exclusion of the Public – Section 90(3) Order

1. That pursuant to Section 90(2) of the *Local Government Act 1999* Alwyndor Management Committee hereby orders that the public be excluded from attendance at this meeting with the exception of the General Manager and Staff in attendance at the meeting in order to consider Report No 26/2020 in confidence.
2. That in accordance with Section 90(3) of the *Local Government Act 1999* Alwyndor Management Committee is satisfied that it is necessary that the public be excluded to consider the information contained in Report No: 26/2020, Alwyndor Strategic Plan 2020-2023 - Confidential on the following grounds:
 - d. pursuant to section 90(3)(d) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to confer a commercial advantage on a third party.

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information.

3. The Alwyndor Management Committee is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.
-

ITEM NUMBER: 8.2

CONFIDENTIAL REPORT

Alwyndor Marketing & Communications Plan 2020-23

Pursuant to Section 90(2) of the Local Government Act 1999 the Report attached to this agenda and the accompanying documentation is delivered to the Alwyndor Management Committee Members upon the basis that the Alwyndor Management Committee consider the Report and the documents in confidence under Part 3 of the Act, specifically on the basis that Alwyndor Management Committee will receive, discuss or consider:

- d. **commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and would, on balance, be contrary to the public interest.**

Recommendation – Exclusion of the Public – Section 90(3) Order

1. **That pursuant to Section 90(2) of the *Local Government Act 1999* Alwyndor Management Committee hereby orders that the public be excluded from attendance at this meeting with the exception of the General Manager and Staff in attendance at the meeting in order to consider Report No 26/2020 in confidence.**
2. **That in accordance with Section 90(3) of the *Local Government Act 1999* Alwyndor Management Committee is satisfied that it is necessary that the public be excluded to consider the information contained in Report No: 26/2020, General Manager's Report - Confidential on the following grounds:**
 - d. **pursuant to section 90(3)(d) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to confer a commercial advantage on a third party.**

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information.

- 3. The Alwyndor Management Committee is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.**
-

ITEM NUMBER: 8.3

CONFIDENTIAL REPORT

Digital & Technology Transformation 2020-23

Pursuant to Section 90(2) of the Local Government Act 1999 the Report attached to this agenda and the accompanying documentation is delivered to the Alwyndor Management Committee Members upon the basis that the Alwyndor Management Committee consider the Report and the documents in confidence under Part 3 of the Act, specifically on the basis that Alwyndor Management Committee will receive, discuss or consider:

- d. commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and would, on balance, be contrary to the public interest.

Recommendation – Exclusion of the Public – Section 90(3) Order

1. That pursuant to Section 90(2) of the *Local Government Act 1999* Alwyndor Management Committee hereby orders that the public be excluded from attendance at this meeting with the exception of the General Manager and Staff in attendance at the meeting in order to consider Report No 26/2020 in confidence.
2. That in accordance with Section 90(3) of the *Local Government Act 1999* Alwyndor Management Committee is satisfied that it is necessary that the public be excluded to consider the information contained in Report No: 26/2020, General Manager's Report - Confidential on the following grounds:
 - d. pursuant to section 90(3)(d) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is commercial information of a confidential nature (not being a trade secret) the

disclosure of which could reasonably be expected to confer a commercial advantage on a third party.

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information.

- 3. The Alwyndor Management Committee is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.**
-

ITEM NUMBER: 8.4

CONFIDENTIAL REPORT

General Manager Report – Confidential

Pursuant to Section 90(2) of the Local Government Act 1999 the Report attached to this agenda and the accompanying documentation is delivered to the Alwyndor Management Committee Members upon the basis that the Alwyndor Management Committee consider the Report and the documents in confidence under Part 3 of the Act, specifically on the basis that Alwyndor Management Committee will receive, discuss or consider:

- d. **commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and would, on balance, be contrary to the public interest.**

Recommendation – Exclusion of the Public – Section 90(3) Order

1. **That pursuant to Section 90(2) of the *Local Government Act 1999* Alwyndor Management Committee hereby orders that the public be excluded from attendance at this meeting with the exception of the General Manager and Staff in attendance at the meeting in order to consider Report No 12/2020 in confidence.**
2. **That in accordance with Section 90(3) of the *Local Government Act 1999* Alwyndor Management Committee is satisfied that it is necessary that the public be excluded to consider the information contained in Report No: 12/2020, General Manager's Report - Confidential on the following grounds:**
 - d. **pursuant to section 90(3)(d) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to confer a commercial advantage on a third party.**

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information.

- 3. The Alwyndor Management Committee is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.**
-