



Council Agenda

AGENDA

NOTICE OF MEETING

Notice is hereby given that an ordinary meeting of Council will be held in the

**Council Chamber – Glenelg Town Hall
Moseley Square, Glenelg**

Tuesday 12 February 2013 at 7.00pm

Justin Lynch
CHIEF EXECUTIVE OFFICER



Ordinary Council Meeting Agenda

1. OPENING

Her Worship the Acting Mayor will declare the meeting open at 7:00pm.

2. KAURNA ACKNOWLEDGEMENT

We acknowledge Kaurna people as the traditional owners and custodians of this land.

We respect their spiritual relationship with country that has developed over thousands of years, and the cultural heritage and beliefs that remain important to Kaurna People today.

3. PRAYER

Heavenly Father, we pray for your presence and guidance at our Council Meeting.

Grant us your wisdom and protect our integrity as we carry out the powers and responsibilities entrusted to us on behalf of the community that we serve.

4. APOLOGIES

4.1 Apologies Received – Mayor Rolland, Councillor Fisk

4.2 Absent

5. ITEMS PRESENTED TO COUNCIL - Nil

6. DECLARATION OF INTEREST

If a Council Member has an interest (within the terms of the Local Government Act 1999) in a matter before the Council they are asked to disclose the interest to the Council and provide full and accurate details of the relevant interest. Members are reminded to declare their interest before each item.

7. CONFIRMATION OF MINUTES

Motion

That the minutes of the Ordinary Meeting of Council held on 22 January 2013 be taken as read and confirmed.

Moved Councillor _____, Seconded Councillor _____

Carried

8. QUESTIONS BY MEMBERS

8.1 **Without Notice**

8.2 **With Notice- Nil**

9. MEMBER'S ACTIVITY REPORTS

9.1 Mayor's Activity Report – November 2012 – January 2013 (Report No: 45/13)

10. PUBLIC PRESENTATIONS

10.1 **Petitions**

10.1.1 Petition – Brighton Caravan Park Permanent Residents Committee - To Preserve Their Homes in Brighton Caravan Park (Report No: 50/13)

10.2 **Presentations - Nil**

10.3 **Deputations**

10.3.1 Permanent Residents of Brighton Caravan Park
The Acting Mayor, Councillor Clancy has approved a five minute deputation from Brighton Caravan Park Permanent Residents Committee, Mr Jerry Austin, Mr Lenny Gough, Ms Pamela Brown and Ms Marilyn Pearson.

11. MOTIONS ON NOTICE

11.1 Motion on Notice - Questions on Notice – Councillor Looker (Report No: 37/13)

11.2 Rescission Motion – Reduced Fees for The Buffalo – Councillor Clancy (Report No: 49/13)

12. ADJOURNED MATTERS - Nil**13. REPORTS OF MANAGEMENT COMMITTEES, SUBSIDIARIES AND THE DEVELOPMENT ASSESSMENT PANEL**

13.1 Development Assessment Panel - Minutes (Report No: 05/12)

14. REPORTS BY OFFICERS

14.1 Items in Brief (Report No: 38/13)

14.2 Appointment of an Elected Member to a Minda DPA Working Group (DPAWG) (Report No: 39/13)

14.3 Budget Update – as at 31 December 2012 (Report No: 40/13)

14.4 Kent Street Ramp (Report No: 42/13)

14.5 Metropolitan Seaside Councils Committee Constitution and Strategic Plan (Report No: 46/13)

14.6 Brighton Caravan Park – Implementation Plan (Report No: 48/13)

15. **RESOLUTIONS SUBJECT TO FORMAL MOTIONS - Nil**
16. **URGENT BUSINESS – Subject to the Leave of the Meeting**
17. **CLOSURE**

**JUSTIN LYNCH
CHIEF EXECUTIVE OFFICER**

Minutes of the Development Assessment Panel of the City of Holdfast Bay held in the Kingston Room, Civic Centre, Jetty Road, Brighton, on Wednesday, 23 January 2013 at 7:00pm.

MEMBERS PRESENT

Presiding Member – G Goss
N Sim
I Winter
R Clancy
P Dixon
T Looker

STAFF IN ATTENDANCE

Manager Development Services – A Marroncelli
Senior Development Officer – R DeZeeuw

1. OPENING

G Goss welcomed the people in the gallery.

2. APOLOGIES

Apologies Received – J Newman
Absent – Nil

3. DECLARATION OF INTEREST

Members were reminded to declare their interest before each item.

4. PRESIDING MEMBER'S REPORT

Nil

5. CONFIRMATION OF MINUTES

Motion

230113/0001

That the minutes of the Development Assessment Panel held on 12 December 2012 be taken as read and confirmed.

Moved by T Looker, Seconded by N Sim

Carried

6. DEVELOPMENT ASSESSMENT MATTERS

6.1 Qattro, 61 Yacca Road, Seacliff (Report No 16/13)

DA NO.	:	110/00909/12
APPLICANT	:	QATTRO
LOCATION	:	61 YACCA ROAD, SEACLIFF
DEVELOPMENT PLAN	:	26 APRIL 2012
ZONE AND POLICY AREA	:	RESIDENTIAL SEACLIFF POLICY AREA 9
NATURE OF DEVELOPMENT:		MERIT
PROPOSAL	:	DWELLING ADDITIONS AND ALTERATIONS TO EXISTING DETACHED DWELLING INCLUDING NEW PANEL LIFT DOOR TO GARAGE, NEW ENTRY PORTICO, ENSUITE AND STUDY ALTERATIONS TO GROUND FLOOR AND UPPER STOREY ADDITION COMPRISING TWO BED ROOMS, RETREAT AND BATHROOM
EXISTING USE	:	RESIDENTIAL - SINGLE STOREY DETACHED DWELLING
REFERRALS	:	NIL
CATEGORY	:	ONE
REPRESENTATIONS	:	NOT APPLICABLE
RECOMMENDATION	:	DEVELOPMENT PLAN CONSENT, SUBJECT TO CONDITIONS

Motion

230113/0002

Following a detailed assessment of the proposal against the provisions of the Holdfast Bay (City) Development Plan, and consideration of referrals advice and representations, that the Development Assessment Panel grants Development Plan Consent, to Development Application 110/00909/12 as it is not considered to be seriously at variance with the Development Plan, subject to the following conditions:

1. That the design and siting of all buildings and structures and site works shall be as shown on the plans submitted to and approved by Council unless varied by any subsequent conditions imposed herein.
2. That the premises shall be maintained, kept tidy, free of graffiti and in good repair and condition to the reasonable satisfaction of Council at all times.
3. That the dwelling additions shall not be used, directly or indirectly, for the purpose now approved until all work has been completed in accordance with the plan approved and the conditions of consent have been complied with, except those conditions that continue to apply.

4. That construction shall take place between 7:00 am and 7:00 pm Monday to Saturday and not on Sundays or public holidays. All such work shall be undertaken in such a manner so as not to, in the reasonable opinion of Council, cause any nuisance or annoyance to any of the occupiers of buildings within the locality. Any work outside of these hours requires the written approval of Council.
5. That the builder shall at all times provide and maintain a waste receptacle to the reasonable satisfaction of Council on the site in which and at all times all builder's waste shall be contained for the duration of the construction period and the receptacle shall be emptied as required.
6. That all hard building materials, waste and litter on site be stored in a manner that secures it on site during the construction works.
7. That no solid or liquid trade wastes be discharged to the stormwater system.
8. Any change in levels along external site boundaries of 200mm or more shall be retained to suitable engineering standards and any fencing shall be erected on top of such retaining walls. Construction of all retaining walls shall be undertaken and completed prior to the commencement of construction of the dwelling(s) herein approved.
9. That upstairs windows on the eastern elevations (including stairwell) shall have minimum window sill heights of 1.7 metres above finished floor level, or any glass below 1.7 metres shall be manufactured obscure glass (chosen from the list of glass types in the relevant Council policy or equivalent to one of those glass types), fixed shut other than by a wind out mechanism (to no greater than 200 mm) and hinged at the top of the window panel, or as otherwise approved by Council. Further details of this requirement shall be provided at Building Rules Assessment stage.
10. That all air-conditioning unit(s) pertaining to the dwelling be ground mounted, and that details showing the location, dimensions and technical specifications of the air-conditioning unit(s) be provided to Council prior to the issue of Building Rules Consent to be further assessed to meet the reasonable satisfaction of Council.

Moved R Clancy, Seconded N Sim

Carried

6.2 Egisto Fassina and Olga Fassina, 15 Esplanade, Somerton Park (Report No 17/13)

DA NO.	:	<u>110/00950/12</u>
APPLICANT	:	<u>EGISTO FASSINA AND OLGA FASSINA</u>
LOCATION	:	<u>15 ESPLANADE, SOMERTON PARK</u>
DEVELOPMENT PLAN	:	<u>CONSOLIDATED 26 APRIL 2012</u>
ZONE AND POLICY AREA	:	<u>RESIDENTIAL (COASTAL)</u>
NATURE OF DEVELOPMENT:		<u>MERIT</u>
PROPOSAL	:	<u>VARIATION TO DA 110/00205/10 – (TWO STOREY DETACHED DWELLING INCLUDING UNDERCROFT GARAGING AND STORAGE (WITH MORE THAN 9 CUBIC METRES OF EXCAVATION) ACCESSED FROM THE ESPLANADE INCLUDING REAR VERANDAH, BALCONIES, 1.8 -2.0 METRE HIGH MASONRY FRONT AND SIDE FENCING AND GATE LOCATED AND ASSOCIATED RETAINING WALLS) – TO VARY THE AMOUNT AND TYPE OF LANDSCAPING IN THE FRONT YARD (ESPLANADE STREET FRONTAGE)</u>
EXISTING USE	:	<u>RESIDENTIAL – DETACHED DWELLING</u>
REFERRALS	:	<u>NIL</u>
CATEGORY	:	<u>ONE</u>
REPRESENTATIONS	:	<u>NIL</u>
RECOMMENDATION	:	<u>REFUSAL</u>

Motion**230113/0003**

Following a detailed assessment of the proposal against the relevant provisions of the Holdfast Bay (City) Development Plan that the Development Assessment Panel **refuse Development Plan Consent**, to Development Application 110/00950/12, in that it is reasonably at variance with the Development Plan in that it is contrary to Council Wide Principle 2, 12(b), 13, 73(c), 115, 119, 127, 135, Residential Coastal Zone Objective 3 and specifically Zone PDC's 2, 17. More specifically the proposal does not meet the intent of the Development Plan in that it:

- Does not provide a sufficient amount of area for landscaping forward of the building line to the street;
- Provides an excessive amount of hard sealed area forward of the building line;
- Does not provide landscaping which is meaningful or will make a positive contribution to the streetscape; and
- Does not provide additional stormwater retention/detention for the extra stormwater run-off created by the hard sealed areas.

Moved I Winter, Seconded T Looker

Carried

6.3 Scott Salisbury Homes, 30A Edwards Street, Brighton (Report No 18/13)

DA NO.	:	<u>110/00815/12</u>
APPLICANT	:	<u>SCOTT SALISBURY HOMES</u>
LOCATION	:	<u>30A EDWARDS STREET, BRIGHTON</u>
DEVELOPMENT PLAN	:	<u>CONSOLIDATED 26 APRIL 2012</u>
ZONE AND POLICY AREA	:	<u>RESIDENTIAL ACTIVITY NODE ZONE</u>
NATURE OF DEVELOPMENT:		<u>MERIT</u>
PROPOSAL	:	<u>TWO STOREY DETACHED DWELLING WITH INTEGRAL GARAGE LOCATED ON THE EASTERN PROPERTY BOUNDARY</u>
EXISTING USE	:	<u>VACANT LAND</u>
REFERRALS	:	<u>CITY ASSETS – INFRASTRUCTURE</u>
CATEGORY	:	<u>TWO</u>
REPRESENTATIONS	:	<u>ONE</u>
RECOMMENDATION	:	<u>CONSENT SUBJECT TO CONDITIONS</u>

Motion**230113/0004**

Following a detailed assessment of the proposal against the relevant provisions of the Holdfast Bay (City) Development Plan that the Development Assessment Panel **refuse Development Plan Consent**, to Development Application 110/00815/12, in that it is at variance with the Development Plan in that it is contrary to Council Wide Principle 89(a). More specifically the proposal does not meet the intent of the Development Plan in that:

- The proposal incorporates a garage that visually dominates the street elevation of the associated dwelling in terms of its width.

Moved N Sim, Seconded R Clancy

Carried

**6.4 A J and K B Bermingham, 1 and 1A Bond Street, Somerton Park
(Report No 19/13)**

DA NO.	:	<u>110/00696/12</u>
APPLICANT	:	<u>A J AND K B BERMINGHAM</u>
LOCATION	:	<u>1 AND 1A BOND STREET, SOMERTON PARK</u>
DEVELOPMENT PLAN	:	<u>CONSOLIDATED 26 APRIL 2012</u>
ZONE AND POLICY AREA	:	<u>RESIDENTIAL</u>
NATURE OF DEVELOPMENT:		<u>MERIT</u>
PROPOSAL	:	<u>2.8 METRE HIGH FENCE INCORPORATING A 1.2 METRE HIGH PRIVACY SCREEN (ALUMINIUM SLATS) LOCATED ON EXISTING 1.6 METRE HIGH BRICK WALL, ALONG A PORTION OF THE EASTERN AND SOUTHERN PROPERTY BOUNDARIES (RETROSPECTIVE APPLICATION)</u>
EXISTING USE	:	<u>SEMI-DETACHED DWELLING</u>
REFERRALS	:	<u>NIL</u>
CATEGORY	:	<u>THREE</u>
REPRESENTATIONS	:	<u>ONE</u>
RECOMMENDATION	:	<u>CONSENT WITH CONDITIONS</u>

Motion

230113/0005

Following a detailed assessment of the proposal against the provisions of the Holdfast Bay (City) Development Plan, the Development Assessment Panel considers that the development is not seriously at variance with the Development Plan and resolves to grant Development Plan Consent, to Development Application 110/00696/12, subject to the following conditions:

- 1. That the development shall be as shown on the plans submitted to and approved by Council unless varied by any subsequent conditions imposed herein.**
- 2. That the structure herein approved be maintained, kept tidy, free of graffiti and in good repair and condition to the reasonable satisfaction of Council at all times.**

Moved N Sim, Seconded T Looker

Carried

6.5 Grant Lucas, 42 King George Avenue, Brighton (Report No 20/13)

DA NO.	:	<u>110/00755/12</u>
APPLICANT	:	<u>GRANT LUCAS</u>
LOCATION	:	<u>42 KING GEORGE AVENUE, BRIGHTON</u>
DEVELOPMENT PLAN	:	<u>CONSOLIDATED 26 APRIL 2012</u>
ZONE AND POLICY AREA	:	<u>RESIDENTIAL STREETSCAPE CHARACTER (BRIGHTON AND GLENELG EAST) POLICY AREA 7</u>
NATURE OF DEVELOPMENT:		<u>MERIT</u>
PROPOSAL	:	<u>DEMOLITION OF EXISTING OUTBUILDING AND GARAGE AND CONSTRUCTION OF SINGLE STOREY DWELLING ADDITION INCLUDING POOL HOUSE, STORAGE AREAS, AND BATHROOM LOCATED ON SOUTHERN SIDE BOUNDARY FOR A HEIGHT OF 2.45 METRES AND A LENGTH OF 9.5 METRES AND DUTCH GABLE ROOF CARPORT LOCATED 500MM FROM SOUTHERN SIDE BOUNDARY</u>
EXISTING USE	:	<u>RESIDENTIAL – SINGLE STOREY DETACHED DWELLING</u>
REFERRALS	:	<u>NIL</u>
CATEGORY	:	<u>TWO</u>
REPRESENTATIONS	:	<u>TWO</u>
RECOMMENDATION	:	<u>DEVELOPMENT PLAN CONSENT SUBJECT TO CONDITIONS</u>

Speakers: J Lewis and L Brandwood

Motion**230113/0006**

Following a detailed assessment of the proposal against the provisions of the Holdfast Bay (City) Development Plan, and consideration of referrals advice and representations, the Development Assessment Panel considers that the development is not seriously at variance with the Development Plan and resolves to grant Development Plan Consent, to Development Application 110/00755/12, subject to the following conditions.

- 1. That the design and siting of all buildings and structures and site works shall be as shown on the plans submitted to and approved by Council unless varied by any subsequent conditions imposed herein.**

- 2. That the premises shall be maintained, kept tidy, free of graffiti and in good repair and condition to the reasonable satisfaction of Council at all times.**
- 3. That the dwelling additions shall not be used, directly or indirectly, for the purpose now approved until all work has been completed in accordance with the plan approved and the conditions of consent have been complied with, except those conditions that continue to apply.**
- 4. That construction shall take place between 7am and 7pm Monday to Saturday and not on Sundays or public holidays. All such work shall be undertaken in such a manner so as not to, in the reasonable opinion of Council, cause any nuisance or annoyance to any of the occupiers of buildings within the locality. Any work outside of these hours requires the written approval of Council.**
- 5. That the builder shall at all times provide and maintain a waste receptacle to the reasonable satisfaction of Council on the site in which and at all times all builder's waste shall be contained for the duration of the construction period and the receptacle shall be emptied as required.**
- 6. That all hard building materials, waste and litter on site be stored in a manner that secures it on site during the construction works.**
- 7. That no solid or liquid trade wastes be discharged to the stormwater system.**
- 8. Any change in levels along external site boundaries of 200mm or more shall be retained to suitable engineering standards and any fencing shall be erected on top of such retaining walls. Construction of all retaining walls shall be undertaken and completed prior to the commencement of construction of the dwelling(s) herein approved.**
- 9. That stormwater from the dwelling addition shall be collected and connected to a 1000 litre (minimum) rainwater tank with a sealed system over flow connection to the street water table. Final details of the location and size of the tank(s) shall be submitted to Council for approval prior to the issue of full Development Approval. Furthermore, all stormwater from the dwelling and the site shall be collected and disposed of in a manner that does not adversely affect any properties adjoining the site or the stability of any building on adjacent sites.**

Notice:

1. ***That all domestic mechanical plant and equipment, including air conditioners, should be selected, designed, and installed to comply with the following mandatory criteria:***
 - (a) ***Noise level not to exceed 52dB(A) between the hours of 7am and 10pm when measured and adjusted at the nearest residential zone interface in accordance with the Environment Protection (Noise) Policy 2007*, and***
 - (b) ***Noise level not to exceed 45dB(A) between the hours of 10pm and 7am when measured and adjusted at the nearest residential zone interface in accordance with the Environment Protection (Noise) Policy 2007*, and***
 - (c) ***Where marked with an * the above noise levels must include a penalty for each characteristic where tonal/modulating/impulsive/low frequency characteristics are present in accordance with the Environment Protection (Noise) Policy 2007.***

2. ***That all domestic mechanical plant and equipment including refrigerated air conditioners, but excluding evaporative air conditioners, should be mounted on the ground and fitted with an approved acoustic enclosure incorporating correctly designed ventilation, to minimize environmental harm, which includes nuisance from noise, to occupants on adjacent premises.***

Moved T Looker, Seconded P Dixon

Carried

7. REPORTS BY OFFICERS

7.1 Nil

**7.2 Extension of Time – 110/01133/05
Development at 21B Forest Avenue, Kingston Park (Report No: 21/13)**

Development application 110/01133/05 was granted Development Plan Consent on 22 December 2005 and Development Approval Stage 1 for two three storey semi-detached dwellings with associated vehicle entry bridges; garages and retaining walls.

The application has been the subject of judicial review proceedings before the Supreme Court, which has recently been finalised following a settlement between the Parties. It is considered that there is merit for a further 12 month extension of time given the background and more recent approvals for a land division and a variation application.

Motion

230113/0007

- 1. That pursuant to Section 40(3) of the Development Act 1993 and regulation 48(2) of the Development Regulations 2008, the Development Assessment Panel agrees to extend the operative date for Development Plan Consent and Development Approval Stage 1 granted to Development Application 110/01133/05 for a further 12 months expiring at midnight on 18 August 2014 for substantial commencement and at midnight on 18 August 2017 for substantial completion.**
- 2. The applicant be advised that is unlikely that any further extension of time will be granted.**

Moved I Winter, Seconded T Looker

Carried

**7.3 Extension of Time – 110/01063/08
Development at 21B Forest Avenue, Kingston Park (Report No: 22/13)**

Development application 110/01063/08 for a land division to create 2 lots from 1 lot was granted Development Approval on 17 November 2008.

The application is associated with DA 110/01133/05 to construct two three storey semi-detached dwellings, which has been the subject of judicial review proceedings before the Supreme Court. It is considered that there is merit for a further 12 month extension of time given the background.

Motion

230113/0008

- 1. That pursuant to Section 40(3) of the Development Act 1993 and regulation 48(2) of the Development Regulations 2008, the Development Assessment Panel agrees to extend the operative date for Development Approval granted to Development Application 110/01063/08 for a further 12 months expiring at midnight on 18 August 2014.**

2. **That the applicant be advised that it is unlikely that any further extension of time will be granted.**

Moved T Looker, Seconded N Sim

Carried

**7.4 Extension of Time – 110/01090/10
Development at 21B Forest Avenue, Kingston Park (Report No: 23/13)**

Development application 110/01090/10 to vary DA 110/01133/05 by variations to building height, floor levels, floor layout and external stairs was granted Development Plan Consent by the ERD Court on 7 June 2011.

The application is associated with DA 110/01133/05 to construct two three storey semi-detached dwellings, which has been the subject of judicial review proceedings before the Supreme Court. It is considered that there is merit for a further 12 month extension of time given the background.

Motion

230113/0009

1. **That pursuant to Section 40(3) of the Development Act 1993 and regulation 48(2) of the Development Regulations 2008, the Development Assessment Panel agrees to extend the operative date for Development Plan Consent granted to Development Application 110/01090/10 for a further 12 months expiring at midnight on 18 August 2014 for substantial commencement and at midnight on 18 August 2017 for substantial completion.**
2. **That the applicant be advised that it is unlikely that any further extension of time will be granted.**

Moved T Looker, Seconded P Dixon

Carried

**7.5 Extension of Time – 110/00560/09
Development at 115-117 Jetty Road, Glenelg (Report No: 24/13)**

Development application 110/00560/09 was granted Development Plan Consent on 23 March 2011 by the Environment, Resources and Development Court for a two storey building comprising restaurant/café/specialty shop and consulting room tenancies with balcony and canopies over Jetty Road and Rose Street footpath.

This is the second extension of time that has been sought for this application. The first expires on 23 March 2013. It is considered that there is merit for a further 12 month extension of time given compliance with the Development Plan.

Motion**230113/0010**

That pursuant to Section 40(3) of the Development Act 1993 and regulation 48(2) of the Development Regulations 2008, the Development Assessment Panel agrees to extend the operative date for Development Plan Consent granted to Development Application 110/00560/09 for a further 12 months expiring at midnight on 22 March 2014.

Moved P Dixon, Seconded N Sim

Carried

**7.6 Extension of Time – 110/00575/09
Development at 115-117 Jetty Road, Glenelg (Report No: 25/13)**

Development application 110/00575/09 was granted Development Plan Consent on 23 March 2011 by the Environment, Resources and Development Court for a single storey building comprising restaurant/café/specialty shop and consulting room tenancies with canopies over Jetty Road and Rose Street footpaths.

This is the second extension of time that has been sought for this application. The first expires on 23 March 2013. It is considered that there is merit for a further 12 month extension of time given compliance with the Development Plan.

Motion**230113/0011**

That pursuant to Section 40(3) of the Development Act 1993 and regulation 48(2) of the Development Regulations 2008, the Development Assessment Panel agrees to extend the operative date for Development Plan Consent granted to Development Application 110/00575/09 for a further 12 months expiring at midnight on 22 March 2014.

Moved R Clancy, Seconded I Winter

Carried

**7.7 Appeal Item – 110/00217/12
37-39 Scholefield Road, Kingston Park (Report No: 26/13)**

On the 22 August 2012, the Development Assessment Panel refused a development application for the construction of a two storey residential flat building comprising three dwellings with associated garages and 'dwelling 3' wall at a height of 3 metres sited on the western side boundary over a length of 8.8 metres.

The applicant has subsequently lodged an appeal with the Environment Resources and Development Court and has submitted a further set of amended plans for the Panel's consideration.

It is considered that the amendments are an improvement to the previous plans and contribute to addressing some of the reasons for refusal, which included excessive bulk scale and height, insufficient frontages and not small scale infill development.

The amendment to the proposal comprises the central-most dwelling being positioned a further 1.95 metres from the primary boundary and therefore producing a more prominent step in the facades of each of the proposed dwellings and thus lessening the visual bulk and dominance of the dwellings as viewed from the streetscape.

This has therefore contributes to softening the bulk and scale, as the increased variation in setback distances provides for improved visual interest and promotes an improvement to the visual appearance of built form.

The issue of 'excessive height' has not been addressed, as the proposed 6.3 metre wall height is within the maximum height of 7 metres anticipated by the Development Plan.

The issue of insufficient frontages has not been addressed, as this is not possible to achieve where three row dwellings are sought to be constructed. Row dwellings require a minimum frontage width of 10 metres per dwelling. In this instance, one site has a width of 8.84 metres and the other two have a width of 8.93 metres. This results in frontage width variations in the range of 1.06 metres and 1.16 metres, which are not considered to be substantially at variance with the minimum frontage widths required by the Development Plan.

The final issue of the proposal being refused for not being small scale infill development is again not specifically addressed by the amended design however consideration to the scale of redevelopment should have reference to the types of dwellings anticipated by the Development Plan, the minimum site areas required, the minimum frontage widths required and whether the proposed dwellings have regard to appropriate site coverage, private open space, boundary setbacks, on-site car parking, wall heights, visual appearance of built form, and provision of a good level of usability for future occupants.

In this instance, the Development Plan anticipates two storey row dwellings within the Residential Zone, the minimum site area of 350 square metres per dwelling have been achieved, the minimum frontage width has failed by way of only approximately 1 metre per dwelling, site coverage, private open space, boundary setbacks, on-site car parking, wall heights, and other planning considerations have been satisfactorily achieved. Hence, the only notable shortfall with respect to the consideration as to whether the proposal reflects small scale infill development is the failure to achieve the minimum frontage widths.

Motion**230113/0012**

Following a detailed assessment of the amended proposal against the provisions of the Holdfast Bay (City) Development Plan, the Development Assessment Panel advises the Environment, Resources and Development Court and the applicant, that the Panel does not support the amended proposed changes for Development Application 110/00217/12.

Moved I Winter, Seconded N Sim

Carried**8. URGENT BUSINESS – SUBJECT TO THE LEAVE OF THE MEETING**

- 8.1 N Sim requested that more consideration be applied to the selection of items presented to the Development Assessment Panel for a decision. Matters not requiring referral to the Development Assessment Panel (pursuant to the City of Holdfast Bay Development Assessment Policy) including Category 1 developments and developments that do not attract unresolved objections, could perhaps be dealt with by Administration under delegated authority.

9. CLOSURE

The meeting closed at 7:45 pm.

CONFIRMED 27 February 2013**PRESIDING MEMBER**

Item No: **13.1**
Subject: **DEVELOPMENT ASSESSMENT PANEL MINUTES – 12 DECEMBER 2012**
Date: 12 February 2013
Written By: Governance Officer
General Manager: City Services, Ms R Cooper

SUMMARY

Council's Development Assessment Panel is established under the Development Act 1993.

The minutes of the Development Assessment Panel meeting held 23 January 2013 are presented to Council for information.

RECOMMENDATION

That the minutes of the Development Assessment Panel meetings held on 23 January 2013 be received.

COMMUNITY PLAN

A Place that is Well Planned

COUNCIL POLICY

Not applicable

STATUTORY PROVISIONS

Development Act 1993

BACKGROUND

The minutes of the Development Assessment Panel are presented to Council for information.

The purpose of the panel is to:

- act as a delegate of Council and make decisions on development applications in accordance with the requirements of the Development Act;
- provide advice to Council on trends, issues and other matters relating to planning or development that have become apparent during the assessment of development applications;
- perform other roles, except policy formulation, as assigned by Council;
- consider and report on matters before the Environment, Resources and Development Court as a means to resolving judicial appeals.

In accordance with its resolution on 27 November 2009, Council is also asked to determine the future of any planning appeal matters should they eventuate. Elected Members requiring a copy of the Development Assessment Panel Agenda, including reports and/or access to the Development Application files, are asked to contact Council Administration prior to the Council Meeting.

Item No: **11.1**

Subject: **MOTION ON NOTICE – QUESTIONS ON NOTICE – COUNCILLOR
LOOKER**

Date: 12 February 2013

PROPOSED MOTION

Councillor Looker proposed the following motion:

“That the Chief Executive Officer and Mayor review questions submitted under regulation 10 ‘questions on notice’ to offer more appropriate and cost effective options for the member to obtain answers.”

BACKGROUND

Meeting regulations allow members to ask questions both with and without notice. Members also have access to information through Council administration. The formal path of a public ‘question on notice’ requires a formal answer to be recorded in the minutes and this is appropriate in many cases where the answer may be of wider public interest. Such an answer, due to the immediacy of the council meetings, requires other work by administration to be set aside along with detailed gathering of data in order to prepare a comprehensive response. Due to the consuming of scarce resources it is incumbent on Members to make sure that questions lodged in this manner are significant and not ones that may be more efficiently answered through the multitude of other channels available.

Currently there is no process being applied to review these questions even though the meeting regulations anticipate that happening by allowing the Mayor to rule. Meeting regulations do allow the Mayor to be overruled should the meeting decide the questions should be answered ensuring there is no inappropriate application of the rules. It may also be appropriate for elected member training to include some education on the most effective and efficient manner for them to find the information required to undertake their role and how to use the ‘question on notice’ facility judiciously.

ADMINISTRATION COMMENT

ADMINISTRATION COMMENT

The Local Government (Procedures at Meetings) Regulations 2000, states:

“10—Questions

(1) A member may ask a question on notice by giving the chief executive officer written notice of the question at least five clear days before the date of the meeting at which the question is to be asked.

(2) If notice of a question is given under sub regulation (1)—

(a) the chief executive officer must ensure that the question is placed on the agenda for the meeting at which the question is to be asked; and

(b) the question and the reply must be entered in the minutes of the relevant meeting.

(6) The presiding member may rule that a question with or without notice not be answered if the presiding member considers that the question is vague, irrelevant, insulting or improper.”

The Local Government Meeting Procedures Handbook states that the purpose of Questions with Notice is to allow members to obtain information that is relevant to their role as a member of a governing body. They recommend that Questions with Notice should relate to functional, strategic or policy issues of the Council and that questions which relate to operational matters should be directed to the Chief Executive Officer outside of a meeting.

Currently when a Question on Notice is received by the Chief Executive Officer, at least 5 days before the date of the meeting, it is circulated to the Senior Leadership Team who prepare an answer for inclusion in the agenda.



In reply please quote: 7225694
Enquiries to Andrew McKeegan
Telephone 83030770



PLANNING DIVISION

Roma Mitchell House
136 North Terrace
Adelaide SA 5000

GPO Box 1533
Adelaide SA 5001

Telephone: 08 8343 2222
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ABN 92 366 288 135

Mr Justin Lynch
Chief Executive Officer
City of Holdfast Bay
PO Box 19
BRIGHTON SA 5048

Dear Mr Lynch, *JUSTIN*

RE: SOUTHERN TRANSIT CORRIDOR STRUCTURE PLAN

Thank you for the opportunity to meet recently to discuss your Council's involvement in the preparation of the Southern Transit Corridor Structure Plan to be completed in 2013.

As you are aware, the intent of structure planning is intended to:

- Assist in achieving the population, dwelling and employment targets set out in *the 30-Year Plan for Greater Adelaide*;
- Identify and facilitate the resolution of regional infrastructure issues;
- Resolve key strategic land use decisions; and
- Facilitate the rezoning of land for residential and employment purposes.

Your Council's written commitment to a collaborative approach to deliver the Southern Transit Corridor Structure Plan, including a contribution of resources is now sought to take forward this important strategic initiative.

Should your Council agree to participate in the preparation of the structure plan a workshop will be held early in the new year. The workshop will seek agreement from participating local authorities on the scope, governance arrangements and other key matters that require resolution. In considering your Council's role in the process, the following outlines the potential commitment that may be required from your Council:

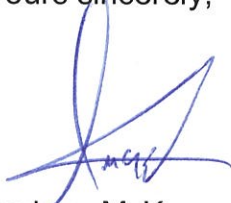
- executive input into steering committee meetings;
- senior officer input into project control group meetings;
- elected member time for review of, and input into the Structure Plan as it progresses; and

- sharing of reports, investigation findings and information relevant to the Structure Plan.

To ensure informed discussion at the workshop it would be appreciated if your Council could provide documents, investigation findings and information relevant to the Structure Plan by **Monday 21 January 2013**. Please find enclosed an example of a key growth area plan forming part of the recently released Inner Metropolitan Rim Structure Plan. This is provided to illustrate the types of concepts, directions and design principles that lie at the heart of a structure plan and inform discussion at the forthcoming workshop.

I look forward to working closely with your Council to deliver a collaboratively prepared Structure Plan in 2013. Accordingly, I would appreciate written confirmation of your Council's commitment to the process, including nomination of a key contact person. If you have any questions please feel free to contact me and discuss.

Yours sincerely,



Andrew McKeegan
EXECUTIVE DIRECTOR, PLANNING REFORM AND PROJECTS
DEPARTMENT OF PLANNING, TRANSPORT AND INFRASTRUCTURE

21/12/2012

encl

Sector Plan 09_Hardy Street – John Street

The Structure Plan proposes the following actions for the sector area.



Reinforced Centre, Goodwood Road

Reinforce Goodwood Road as a traditional high street around the Centre, through encouraging a quality public realm streetscape, activated built form, and through maintaining vehicle movement (including providing for high capacity on-road transit services).

Create a quality pedestrian-focused streetscape centre around the existing local services, showgrounds and adjacent community facilities.

Distinguish the centre along the length of the Goodwood Road commerce corridor.

Integrate the local tram stop as part of a quality public realm.



Residential Infill, Wayville

Facilitate gradual infill of non-character sites with low-rise (1–2 storeys) residential redevelopment close to the city and Park Lands where appropriate.

Promote developments that interface sensitively with surrounding established residential areas through lot size/height ratios and other design mechanisms.

Strengthen neighbourhood accessibility with improved streetscape along Albert Street primary local network.

Reinforce neighbourhood focal points, including greater development intensity along the tram corridor and around local tram stops.

Preserve established streetscape character through appropriate building design.



Greenway, Brownhill Creek and Tramway

Improve storm water management, WSUD initiatives and biodiversity.

Provide pedestrian/cyclist connection with surrounding neighbourhood and encourage better integration with built form.



Historic Conservation

Reinforce the protection of historic building stock.



Corridor (Mixed Infill), Goodwood Road.

Reinforce as a popular commerce corridor with commercial and home office shopfronts and residential accommodation above (4–6 storeys).

Promote reduced building setbacks and parking provision at the rear for new infill development.



Gateway, Goodwood Road

Develop the Greenhill Road intersection as a gateway to the city with an increased concentration of activity, quality built form and public realm and greater engagement with the Park Lands.

Encourage commercial and home office use at the street level with residential accommodation above (8–10 storeys).

Promote reduced building setbacks and parking provision at the rear for new infill development.



Gateway, Anzac Highway

Develop the Greenhill Road intersection as a gateway to the city with an increased concentration of activity, quality built form and public realm and greater engagement with the Park Lands.

Encourage commercial and home office use at the street level with residential accommodation above (8–10 storeys).

Promote reduced building setbacks and parking provision at the rear for new infill development.



Corridor (Mixed Infill) Anzac Highway

Reinforce as a popular commerce corridor with commercial and home office shopfronts and residential accommodation above (4–8 storeys).

Promote reduced building setbacks and parking provision at the rear for new infill development.

Corridor (Mixed Infill), Greenhill Road

Facilitate high density mixed-use development along Greenhill Road as a key component of the city edge.

Strengthen the city edge with high quality public realm and built form, and increased densities.

Encourage quality built form with activated commercial uses at street level, with office and residential accommodation above (4–8 storeys, and up to 10 storeys west of Goodwood Road).

Achieve a sensitive interface where redevelopment is adjacent to established character areas.

Commercial Infill, Keswick

Facilitate gradual infill of low to medium density commercial redevelopment in proximity to Richmond Road and the city.

Achieve appropriate developments that interface sensitively with surrounding residential areas through lot size/height ratios and other design mechanisms.

Strengthen neighbourhood accessibility with improved streetscape along Leah Street primary local network and the extension of the Brownhill Creek and Tramway greenways, including connectivity with local open spaces and local train and tram stops.

Residential Infill, Ashford

Facilitate gradual infill of low to medium density residential redevelopment in proximity to the city and open space, providing a layered transition between the commerce corridor and surrounding residential areas and greater housing diversity.

Promote developments that interface sensitively with surrounding established residential areas through lot size/height ratios and other design mechanisms.

Strengthen the local streetscape character of Farnham Road and Everard Avenue as identified primary local networks and the Brownhill Creek greenway.

Urban Node, Keswick

Facilitate the redevelopment of the Keswick Army Barracks site to a high density mixed-use precinct with a strong residential focus (3–14 storeys).

Connect to a potential major station immediately south of Greenhill Road that would connect the Adelaide Showgrounds and the Army Barracks development site with the Anzac Highway, Richmond Road and Keswick sectors.

Encourage quality built form and public realm that addresses Anzac Highway with activated street level services.

Residential Character, Forestville

Preserve established streetscape character through appropriate building design.

Facilitate gradual infill of non-character sites with low-rise (1–2 storeys) residential redevelopment.

Promote developments that interface sensitively with surrounding established residential areas through lot size/height ratios and other design mechanisms.

Strengthen the local streetscape character of Leah Street as an identified primary local network and the extension of the Brownhill Creek and Tramway greenways, including connectivity with local open spaces and local train and tram stops.

Residential Character, Goodwood

Facilitate gradual infill of non-character sites with low-rise (1–2 storeys) residential redevelopment.

Promote developments that interface sensitively with surrounding established residential areas through lot size/height ratios and other design mechanisms.

Strengthen neighbourhood accessibility with improved streetscape along Albert Street primary local network.

Preserve established streetscape character through appropriate building design.

Provisional Sector Plan dwelling yield to 2038 (subject to more site specific analysis): 2610

WE LISTEN | WE DESIGN | WE BUILD



274 Anzac Highway,
Plympton SA 5038
Ph: (08) 8351 2022
Fax: (08) 8351 2011
e: admin@regenthomes.com.au
www.regenthomes.com.au

NOTICE TO COUNCIL – STAGES OF WORK COMPLETE

CITY OF HOLDFAST BAY

DEVELOPMENT NO: 110/00687/12

27 Wilton Avenue, SOMERTON PARK

FAX NO: 8298 4561

STAGE OF WORKS COMPLETE

DATE

Commencement of Building Works on Site

21/1/13

Commencement of Pouring of Footings

.....

ROGER McMILLAN
Construction Manager
0407 086 493

18/1/13

Design

Construction

New Homes

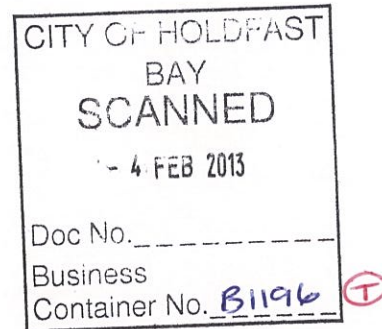
Unit Development



AUSTRALIAN LOCAL
GOVERNMENT ASSOCIATION

31 January 2013

City of Holdfast Bay
PO Box 19
BRIGHTON SA 5048



To the Mayor, Councillors and CEO

2013 National General Assembly of Local Government – Call for Motions

I invite you to participate in the 2013 National General Assembly of Local Government (NGA) which will be held at the National Convention Centre in Canberra between 16 - 19 June.

As the major event on the annual local government events calendar, the NGA typically attracts more than 700 mayors, councillors and senior officers from councils across Australia. The NGA is your opportunity to contribute to the development of national local government policy and receive updates on the top policy issues facing local government nationally.

The Australian Local Government Association (ALGA) Board is calling for motions for the 2013 NGA under this year's theme 'Foundations for the Future - Twenty 13'. This reflects the important opportunities an election year offers.

To be eligible for inclusion in the NGA Business Papers motions must follow the principles:

1. Fall under the NGA theme
2. Be relevant to the work of local government nationally; and
3. Complement or build on the policy objectives of state and territory associations.

To assist Councils in preparing motions, a Discussion Paper has been prepared and is enclosed with this letter. It is also available on the ALGA website at www.alga.asn.au.

Motions should be submitted electronically via the online form on the website www.alga.asn.au and should be received by ALGA no later than 26 April 2013.

Any administrative inquiries can be directed to Clare Hogan, ALGA's Director of National Events on 02 6122 9400 or clare.hogan@alga.asn.au.

I would encourage you to make sure the views of your Council and your community are represented at the 2013 NGA.

Yours sincerely

Mayor Felicity-ann Lewis
President

Call for Motions Guidelines and Background Information

The theme for this year's National General Assembly of Local Government (NGA) is *'Foundations for the Future - Twenty 13'*. The NGA theme reflects current issues being debated nationally and priority issues facing local government.

The NGA is your opportunity to contribute to the development of national local government policy and currently the ALGA Board is calling for motions for the 2013 NGA.

To assist Councils in preparing motions, a Discussion Paper has been prepared and is available at www.alga.asn.au.

To be eligible for inclusion in the NGA Business Papers motions must follow the following principles:

1. Fall under the NGA theme;
2. Be relevant to the work of local government nationally; and
3. Complement or build on the policy objectives of state and territory associations.

Motions submitted will be reviewed by the National General Assembly Committee as well as by State and Territory Local Government Associations to determine their eligibility for inclusion in the NGA Business Papers. When reviewing motions, the Committee considers the importance and relevance of the issue to local government. Please note that motions should not be prescriptive in directing how the matter should be pursued. Any motion deemed to be primarily concerned with local or state issues will be referred to the relevant state/territory local government association, and will not be included in the Business Papers.

Through the review process, minor edits may be made to motions to ensure they can be included in the Business Papers. These edits will change the motion to call for action, for example to 'call on the Australian Government' to do something, to ensure relevance to local government nationally by removing state specific references, or to ensure the wording is consistent with current conventions such as referring to the Australian Government instead of the Federal Government.

To assist in facilitating efficient and effective debate, motions that cover similar matters will appear grouped together in the Business Papers and the matter will be debated only once with the lead or strategic motion being that which is debated.

Motions that are agreed to at the National General Assembly become Resolutions. These Resolutions are then considered by the ALGA Board when setting national local government policy, when the Board is making representations to the Federal Government at Ministerial Councils, during meetings and in ALGA publications. The ALGA Board is not bound by any Resolution passed at the NGA.

Motions are to be submitted online at www.alga.asn.au and should be received by **ALGA no later than 26 April 2013**.

The following information will be required when you submit a motion using the online form.

Motion

- Text of the Motion

National Objective

- Why is this a national issue and why should this be debated at the NGA?
- Maximum 100 words

Summary of Key Arguments

- Background information
- Supporting arguments
- Maximum of 300 words (additional information should be provided as speaking notes to the council representative who will move the motion at the NGA)

Declaration

You will need to declare that the motion has been endorsed by your Council.

For further information please contact Clare Hogan, Director National Events, on (02) 6122 9400 or clare.hogan@alga.asn.au



**AUSTRALIAN LOCAL
GOVERNMENT ASSOCIATION**

**National General Assembly of Local
Government**

16 - 19 June 2013

Call for Motions

Discussion Paper

The Process

The issues presented in this paper are designed to stimulate ideas that may form the basis of 'motions' to be considered at the National General Assembly (NGA). You are encouraged to read all of the sections of the Discussion Paper, but are not expected to respond to every question contained in them. Your motion/s can address one or all of the issues identified in the discussion paper. All that the Australian Local Government Association (ALGA) asks is that your motion is nationally relevant, directly related to the work of local government nationally and proposes a clear action and outcome.

To be eligible for inclusion in the NGA Business Papers motions must follow the following principles:

1. Fall under the NGA theme;
2. Be relevant to the work of local government nationally; and
3. Complement or build on the policy objectives of state and territory associations.

Motions submitted will be reviewed by the National General Assembly Committee as well as by State and Territory Local Government Associations to determine their eligibility for inclusion in the NGA Business Papers. When reviewing motions, the Committee considers the importance and relevance of the issue to local government. Please note that motions should not be prescriptive in directing how the matter should be pursued. Any motion deemed to be primarily concerned with local or state issues will be referred to the relevant state/territory local government association, and will not be included in the Business Papers.

If your council would like to put forward a motion(s), you may lodge it electronically at www.alga.asn.au using the online form. Motions should be received by ALGA no later than Friday 26 April 2013.

For more information, please contact ALGA's Director National Events, Clare Hogan, on (02) 6122 9400.

Overview

This Discussion Paper aims to assist councils to develop motions for consideration at the upcoming NGA.

NGA motions are an important mechanism to assist councils across Australia to influence the national policy agenda.

Local government plays an important role in Australia's democratic system of government. Its role is to represent its community and have a critical role in planning, coordinating, facilitating and providing services, infrastructure and programs that meet community and regional needs.

While councils can do a lot themselves, many local governments are constrained by lack of resources, expertise and adequate support from other levels of government (and the private sector) to meet all of their community's needs.

It is important to recognise that at the national level, the roles and functions of councils differ across jurisdictions and that local government is established under state laws. All state and territory governments have a variety of programs, grants and arrangements that are relevant to their respective state or territory and that are important to their councils. For this reason it is important that local governments, through their state and territory local government associations, maintain a close working relationship with state governments.

This year, on 14 September, there will be a federal election. The federal election is an important opportunity to seek commitments from all federal political parties about the way in which they will work with and support councils in meeting community needs. ALGA actively advocates on behalf of the sector in the lead up to every election. ALGA does this by engaging directly with all the major political parties, documenting local government initiatives and communicating these to all politicians as well as through events such as the NGA in facilitating conversations between federal politicians and local government representatives and drawing on initiatives contained in the NGA Resolutions.

The NGA provides an opportunity for councils to influence the national policy agenda by:

- a) identifying national priorities that ALGA might be able to pursue at the national level; and
- b) identifying priorities that are shared by all councils regardless of state differences that relate to federal matters.

It is anticipated that motions for the 2013 NGA will propose credible ideas and policy initiatives which will strengthen local government's capacity to respond to the social, economic and environmental changes facing Australia today and into the future.

Introduction

Local government is a richly diverse, highly responsive, accountable and dynamic level of government. There are now 559 councils in Australia. Over recent years the sector has experienced considerable change including structural reforms such as amalgamation of councils.

Some of local government's recent national achievements include:

- developing and advocating a clear set of principles for constitutional reform;
- the conduct of a successful campaign for the renewal of the Roads to Recovery program (R2R) which has been extended to 2019;
- advocacy for a broad review of the Financial Assistance Grants (with a review, albeit limited in scope, is currently underway);
- comprehensive studies into the financial sustainability of councils nationally (2006 PWC Report);
- actively pursuing internal reforms to improve the efficiency and effectiveness of local government with a focus on improved asset management; and
- successful delivery of over 3,500 community infrastructure projects worth more than \$1 billion on time and within budget as part of the Australian Government's response to the Global Financial Crisis (GFC) to create jobs and economic stimulus throughout the nation.

Local government's national significance is underlined by the fact that it employs around 195,000 Australians (just over 10 per cent of the total public sector work force), owns and manages non-financial assets estimated at \$245 billion (2007–08), raises around 3.5 per cent of Australia's total taxation revenue per annum and has an annual expenditure of around \$29 billion (2010–11)—just under 6 per cent of total public sector spending.

Most of local government's expenditure is directed towards the provision of local services, which include: housing and community amenities; transport and communications; recreation and culture; and social security and welfare.

At an aggregate level local government undertakes its work while being 90 per cent self-funded. However, many rural and regional communities have limited financial capacity which means those councils are much more reliant on external funding sources. Higher grant levels are absolutely critical to these councils to equalise services and infrastructure availability across the communities. Considerable local government funds are spent on vital additional work that relates to broad national issues.

As the level of government closest to Australians, local government is aware of and understands the myriad challenges faced by local and regional communities as they live, work and interact in an increasingly complex domestic and global environment. Local and regional communities require support to respond and adapt to factors they cannot control, such as climate change, drought, natural disasters and economic upheavals.

Financing Local Government

In 2006 ALGA commissioned PricewaterhouseCoopers (PWC) to undertake a national study into the Financial Sustainability of Local Government (the report can be found at <http://alga.asn.au/?ID=76&Menu=44,61,75>). This study built upon a number of studies that were conducted or being conducted by state and territory local government associations. The PWC Report was a vital body of research that underpinned a rigorous assessment of the financial sustainability of councils across Australia. The Report found that up to 30 per cent of councils were facing financial sustainability challenges and recommended a twin track approach to addressing some of these problems. It suggested:

- internal reforms by some councils to improve their efficiency and effectiveness; and
- changes to intergovernmental funding for improved financial sustainability to primarily assist those councils with sustainability challenges.

Recommendations from the Report include:

Improving efficiency, effectiveness and scale

- To further realise the gains from greater economies of scale and reduce unit costs via approaches such as regional or shared service provision, outsourcing, use of state-wide purchasing agreements etc.

Expanding own-source revenue

- To work with state governments to remove or relax legislative impediments and improve the capacity of local government to raise revenue from its own sources.

Setting clear and appropriate priorities

- To establish a robust long-term service plan which defines what council will provide and how services will be undertaken.
- To exercise caution prior to stepping in to attempt to resolve regional, state or national issues without a sound funding plan.
- To secure long-term funding (not just capital grants) prior to new services and infrastructure.

Deepening asset management and financial capacity

- Work with other spheres of government to facilitate improved asset management and financial skills through government-funding programs (eg the Size, Shape and Sustainability Review in Queensland and the MAV Step Program), to lift the skills in all councils to a reasonable base level.
- Use total asset management plans and systems to better manage asset renewals and replacement, and integrate into broader long-term council objectives.
- Undertake more regular asset condition reporting for key infrastructure.
- Develop nationally consistent local government financial and asset management data. There is a need for a new national program to improve the consistency and quality of council data to enable more robust and accurate analysis and planning and to produce a uniform national approach to measuring viability and financial sustainability. Ideally this would be supported by the Australian Government.

Suggested reforms to inter-government transfers

PwC sees significant merit in some reforms to intergovernmental transfers, but these need to be targeted to primarily assist the types of councils with sustainability challenges. The specific suggested reforms to intergovernmental transfers are:

- Establish a new Local Community Infrastructure Renewals Fund (LCIRF): this fund would support councils in the more timely funding of renewals work across a range of community infrastructure assets including community centres, aged care facilities, libraries, health clinics, sport and recreation facilities. The fund could be distributed based on relative need and use the R2R or FAGs distribution methods, or perhaps through a new or hybrid approach. The size of LCIRF could be set so as to provide a similar level of renewals support as provided by R2R, which is around \$200-250 million per annum.
- Revise the escalation methodology for FAGs from a mix of population growth and CPI, to a new escalation formula tailored more to local government cost movements (eg a combination of the ABS Wage Cost Index and Construction Cost Index coupled with population growth).
- Make funding for the Roads to Recovery Program permanent: this program has delivered substantial benefits and there would be significant merit in extending its duration and further augmenting funding levels (including escalating the program size by the ABS Construction Cost Index).

State governments to provide funding support to encourage the local council efficiency and asset management reforms: a significant proportion of councils have inadequate in-house skills to improve efficiency and to establish robust asset management and financial plans. There would be significant benefit in state governments providing partial funding to aid the development of tailored state-based reform programs. This program might be along the lines of the support provided by the Queensland Government (\$25 million over five years) in the Size, Shape and Sustainability Program, and the Step Program developed by MAV.

QUESTIONS?

Are there any specific proposals your council has to follow-up on the recommendations contained in the PWC Report?

In particular:

Are there things that the Commonwealth could do to assist local government nationally to improve its efficiency, effectiveness and scale?

Are there things that the Commonwealth could do to assist local government to expand own-source revenues?

Are there things that need to happen to help set clear and appropriate priorities, including long term funding?

Are there things that the Commonwealth can do to assist or deepen local government's asset management and capacity for financial management?

What further changes are required to Commonwealth local government financial transfers?

Financial Assistance Grants

On 9 December 2012 the Commonwealth Treasurer provided Terms of Reference to the Commonwealth Grants Commission for a Review on Improving the Impact of the Financial Assistance Grants on Local Government Financial Sustainability. The Terms of Reference require the Commission to provide a report to the Australian Government by 31 December 2013 on the following issues:

- 1 The review is 'to identify tangible measures for improving the impact of the Local Government FAGs on the effectiveness of local governments and their ability to provide services to their residents within the current funding envelope'.
- 2 Specifically we are asked to examine the impacts of FAGs on local governments and its appropriateness by:
 - examining in the intrastate context whether the National Principles that guide the allocation of the general purpose grants remain valid and are conceptually consistent with each other;
 - evaluating the economic and financial benefits of untied vs tied funding for enhancing the effectiveness of local governments and their ability to ensure effective services for their residents;
 - identifying the impact of the Minimum Grant principle on the intrastate distribution of FAGs; and
 - assessing the relative need of local governments in each State and Territory with a particular focus on those that service regional and remote communities.
- 3 In responding we will report our findings relating to each point and, where appropriate, identify changes to the FAGs distribution process which would enhance the effectiveness of local governments and their ability to provide services.

This is an important review, but it needs to be noted that the Terms of Reference do not include an examination of the quantum of the Financial Assistance Grants.

Questions

Are there any specific proposals from your council on any of the Terms of Reference for the Review of the Financial Assistance Grants?

Are there any proposals from your council regarding the Financial Assistance Grants more broadly?

Expenditure Priorities

Over the past 30 years the roles and functions of local government have changed significantly.

In 2001 the Commonwealth Grants Commission (CGC), in a *Review of the Operation of the Local government (Financial Assistance) Act 1995*, observed that the composition of services provided by local government has changed markedly over the last 30 to 35 years.¹ The CGC noted there had been substantial changes including:

- a move away from property-based services to human services;
- a decline in the relative importance of road expenditure (although it remains the largest function, its level of importance has declined from about half of total expenditure in the 1960s to a little more than a quarter in the 1990s);
- an increase in the relative importance of Recreation and Culture, and Housing and Community Amenities (these are now large areas of local government expenditure, each approaching 20 per cent of total); and
- an expansion of Education, Health, Welfare and Public Safety services (this has increased from 4 per cent of total expenditure in 1961–62 to about 12 per cent in 1997–98).

These trends reflect changes in local communities, growing demand and councils' willingness to meet the emerging challenges of their local municipality. The trend was also encouraged by the Commonwealth and State Governments who, over the period, increasingly offered programs to local communities e.g. aged care and children's services, on the condition of matched funds or limited growth funds. As a consequence, by accepting additional responsibilities without significant new funding for these services, councils were required to change existing priorities and shift funding between existing programs. This trend was confirmed by the CGS who concluded in their review that '*.... Local government is increasingly providing human services at the expense of tradition property - based services (particularly roads)*'. The trend was also confirmed by the state local government associations who also report that the costs of increased service provision have been met by delaying maintenance and replacement infrastructure activities.

Examination of the most recent ABS data 2010-11 shows that local government spends \$29.323 billion per annum, which is an increase from \$27.891 billion in 2009-10. Expenditure on Transport and Communications (2010-11), mainly roads and transport, is \$6.64 billion or 23 per cent of total local government expenditure. Spending on Recreation and Culture is approximately \$4.359 billion, and spending on Housing and Community Amenities is \$6.451 billion (this includes water and sewerage in a number of states where this is a local government function).

¹ Commonwealth Grants Commission commentary on Figure 5.2 Composition
Commonwealth Grants Commission – Review of the Operation of the Local government (Financial Assistance) Act 1995, June 2001.

**GENERAL LOCAL GOVERNMENT EXPENSES BY PURPOSE
2009-10 and 2010-11**

	2009 \$m	-	102010-11 \$m
General public services	5231		5611
Public order and safety	585		769
Education	150		144
Health	298		332
Social security and welfare	1 573		1684
Housing and community amenities	6812		6451
Recreation and culture	4071		4359
Fuel and energy	13		15
Agriculture, forestry and fishing	27		29
Mining, manufacturing and construction	301		356
Transport and communications	6129		6640
Other economic affairs	1230		1016
Public debt transactions	449		578
Other	1230		1336
Total	27891		29323

Source ABS Cat 5512 - Government Finance Statistics, Australia 2009 - 10 and 2010 - 11

QUESTIONS?

Are there any specific proposals your council has to regarding local government's expenditure priorities?

Are there proposals which would improve Commonwealth assistance to local government to help ensure traditional infrastructure service, such as roads, are maintained and renewed in a timely manner?

Are there proposals which would improve Commonwealth assistance to local government to help support council provided 'human services', such as aged care and children's services?

How could cost shifting from the Commonwealth and states be better addressed?

Constitutional Recognition of Local Government

Since the appointment of a Joint Select Committee on the Constitutional Recognition of Local Government in November 2012, the pace of developments has increased dramatically. ALGA lodged a detailed submission with the committee in December 2012 and a supplementary submission on 31 January 2013 in response to issues raised at a parliamentary committee hearing on 16 January 2013.

The ALGA Board is meeting regularly to determine and drive the agenda. ALGA welcomed the Parliamentary Committee's preliminary report on 24 January 2013 which recommended that the Commonwealth begin all necessary preparatory activities to ensure a successful referendum in 2013. ALGA has indicated strong support for constitutional change as soon as possible to secure continued direct funding. However, we have reiterated our concern about the lack of progress on the preconditions identified for a successful referendum and the short timeframe available for a campaign.

ALGA wants to make sure that the referendum proceeds when the chances for success are at their best, although we stand ready once the government announces a referendum. The Committee's final report is due in March 2013 and the Government has indicated that it will wait until that time before giving its response on the referendum. ALGA is concerned that the delays and moving timeframes have hampered efforts to finalise arrangements for a referendum and ALGA has redoubled its efforts to seek commitments from both the Government and the Opposition to support the referendum.

Constitutional Recognition remains a priority for the ALGA Board. Given the pace of developments and an expected announcement of the Government's intentions in March/April 2012, we are not seeking council motions on constitutional recognition for this year's NGA. A comprehensive update will be given to delegates at the NGA, based on the responses of the Government, the Opposition and State Premiers to the Committee's final report.

In reply please quote: Doc # 7286774174
Enquiries to Matthew Leyson
Telephone 8343 2942



Government of South Australia
Department of Planning,
Transport and Infrastructure

Mr Justin Lynch
City of Holdfast Bay
PO Box 19
BRIGHTON SA 5048



Dear Mr Lynch,

SAFETY CAMERA INSTALLATIONS 2013

This letter is a courtesy to inform you of the pending safety camera installation within your Council area.

The South Australian Road Safety Action Plan *Towards Zero Together* highlights actions currently being taken to achieve the two key road safety targets for South Australia; less than 80 fatalities and less than 800 serious injuries each year by 2020. One of the priorities within this plan relates to the area of *Safer Speeds* in particular influencing the behavior of road users is a key priority in improving road safety outcomes.

Recently the Department of Planning, Transport and Infrastructure (DPTI) in consultation with members of the SA Police (SAPOL) has completed the identification of high risk locations using the latest five year crash data available. These priority locations have recorded crash history which may include fatalities, serious injury, pedestrian fatalities or injury and property damage.

To improve road safety outcomes for these priority locations a safety camera will be installed during the next 12 months at the following locations to support safer speeds and pedestrian safety.

School Pedestrian Safety Camera Installation location:

- School pedestrian crossing on Diagonal Rd (East of Young St), Glenelg servicing Glenelg Primary School.

If you have any queries relating to this letter, please do not hesitate to contact Matthew Leyson on telephone 8343 2942.

Yours sincerely

A handwritten signature in blue ink, appearing to be 'JC' or similar initials, enclosed in a circular flourish.

John Cartwright
MANAGER, SAFER ROADS AND VEHICLES
Planning Division

18 January 2013

Item No: **14.1**
Subject: **ITEMS IN BRIEF**
Date: 12 February 2013
Written By: PA Corporate Services
General Manager: Corporate Services, Mr I Walker

SUMMARY

These items are presented for the information of Members.

After noting the report any items of interest can be discussed and, if required, further motions proposed.

RECOMMENDATION

That the report be noted and items of interest discussed.

COMMUNITY PLAN

A Place that Provides Value for Money

COUNCIL POLICY

Not applicable.

STATUTORY PROVISIONS

Not applicable.

BACKGROUND

Not applicable.

REPORT

14.1.1 List of Upcoming Reports

Presented for information is a listing of reports which are scheduled for presentation to Council for its future consideration.

Refer Attachment 1

14.1.2 Summer Sundays @ The Bay

As part of the City of Holdfast Bay's Fringe programme, Jetty Road Mainstreet Management Committee will once again be running "Summer Sundays @ the Bay". This event consists of live music in Moseley Square from 1.00 pm – 5.00 pm each Sunday and will feature the following bands:

Sunday 17 February

Accoustic Blond

Dino Jag

Sun 24 February

Dr Smith

Sunday 3 March

Jay Hoad

Simon Peter and Dr D

Sunday 10 March

Frank & The Beanz

Sunday 17 March

Dirty Harry

14.1.3 Stitch for Summer

In celebration of the 2013 Fringe Festival (15 February - 17 March 2013), Council will be yarn bombing the Gerry Johns Rhythm Sculpture along the foreshore at Glenelg on 16 February 2013. The Stitch for Summer project has been run as a community art activity encouraging people to participate by attending the workshops at the Bay Discovery Centre or knitting at home and contributing to the project by dropping off their creations at various locations. We have been overwhelmed with the enthusiasm and commitment for the project so far from people of all ages in the community.

Yarn Bombing is a form of street art where knitters and crocheters attach their brightly coloured knitting to a public place. It is temporary art form that can easily be removed and causes no damage to the underlying structure.

This project shows the commitment from Council towards the development and integration of art and culture events, activities and opportunities in our community, it is also consistent with the Artscape Corridor Master Plan.

14.1.4 RANDOM Art Project

The introduction of the catalyst RANDOM project will be held along Jetty Road Glenelg and Jetty Road Brighton from 7 - 10 March 2013 during the 2013 Fringe Festival. This project was a key recommendation of the Artscape Corridor Master Plan.

Ten local and state artists to create impromptu, temporary, subtle and quirky artworks that align with the character of the streets and be structured to engage and entertain their audience.

Images of the installations will be captured and posted on the Council website as a library of the event, to provide a catalogue of the installations before they disappear. The use of social media promotion and the photographic recording of the artworks will play a crucial role in the longevity of this project and the engagement of artists. It is hoped that in the future other artists will be inspired to create small, anonymous and interactive artworks and install them along the Artscape Corridor to intrigue and delight the people that live, work and visit the city.

Traders at both Jetty Road's have been consulted and asked to identify suitable locations within the vicinity of their business where installations of RANDOM artworks could be installed. This project is being jointly funded by the Jetty Road Mainstreet Management Committee and Council.

14.1.5 Glenelg Primary School Pedestrian Crossing Safety Camera Installation

The main pedestrian access for students attending Glenelg Primary School is via Diagonal Road, Glenelg East and, for a number of years, the School has expressed road safety concerns regarding the signalised pedestrian crossing, immediately adjacent to the school.

As Diagonal Road is under the care, control and management of the Department of Planning, Transport and Infrastructure (DPTI), the School has held ongoing discussions with the Department, seeking safety improvements on the road, particularly, during peak morning and afternoon school times.

Council has also worked with the School and DPTI to assist with road safety improvements on the local road network, where possible. Council staff and DPTI staff conducted 2 site inspections in 2012 and outcomes included the installation of additional signage by DPTI and street tree pruning by Council.

Since this time, DPTI has continued to investigate options to improve road safety at this site and through crash data, identified this as a high risk location. To improve road safety outcomes for priority locations, DPTI has advised Council that a safety camera will be installed at the school pedestrian crossing on Diagonal Road, adjacent to Glenelg Primary School, during the next 12 months.

Council is advised that works associated with installation, operation and maintenance of the safety camera will be borne by the Department.

A copy of the letter received from DPTI (Attachment A) advising of the road safety improvement is provided for Council's information.

Refer Attachment 2

14.1.6 Structure Planning for Southern Transit Corridor

Council is aware that the 30-Year Plan for Greater Adelaide calls for Structure Planning for key transit corridors. The Department of Planning, Transport and Infrastructure (DPTI) approached council late in 2012 (letter attached) to indicate that it intended to commence structure planning for the Southern Corridor (Noarlunga Train line).

DPTI has drawn up some tentative boundaries within each of the four relevant Council areas (Mitcham, Marion, Holdfast Bay & Onkaparinga) for primary and secondary 'growth areas' and for precincts within each growth area. A 'secondary area' has been proposed for Holdfast Bay.

DPTI has indicated that while the State will lead the structure planning process for the primary areas, Council will lead the process for secondary areas.

A meeting between State and Council staff is scheduled for early February to commence discussions relevant to setting up such a significant project including governance issues, elected member engagement, resources, timing, decision making processes, working arrangements, significance of precincts versus growth areas, flexibility and significance of boundaries.

Refer Attachment 3

14.1.7 Brighton and Hove District Centre DPA: Minor Amendments to Consultation Draft

At its meeting of 23 October 2012, Council resolved to submit a draft Development Plan Amendment (DPA) to the Minister for his endorsement for public consultation.

After reviewing the draft, the Department of Planning, Transport and Infrastructure (DPTI) expressed concern about proposals in the draft DPA for traffic safety devices that were not consistent with the draft Brighton Road Management Plan (RMP). DPTI was concerned that we would raise the community's expectations about proposals that had not been tested by detailed traffic impact assessments.

Accordingly we have responded to the Department and made minor amendments to the draft Plan.

The amendments to the DPA note that the proposals would need detailed traffic impact assessments prior to being implemented and that while they are not consistent with the draft RMP, they are included to seek the community's comments.

The letter to DPTI notes that council will ensure that it is made clear to the public during the public consultation phase that the proposals are not consistent with the RMP and would need detailed traffic impact assessments. It also acknowledges that structure planning for the Southern Transit Corridor (the Noarlunga train line) proposed for 2013 will provide an opportunity to explore infrastructure needs in the area.

Refer Attachment 4

14.1.8 2013 National General Assembly of Local Government – Call for Motions

The Australian Local Government Association is calling for motions for the 2013 National General Assembly of Local Government (NGA) under the theme of 'Foundations for the Future – Twenty 13'. This reflects the important opportunities an election year offers.

To be eligible for inclusion in the NGA Business Papers motions must follow the principles:

- fall under the NGA theme
- be relevant to the work of local government nationally and
- complement or build on the policy objectives of state and territory associations.

To assist councils with preparing motions, a Discussion Paper has been prepared and is attached to this report.

Refer Attachment 5

Motions need to be submitted by 26 April 2013.

14.1.8 Request from the Glenelg Historical Society – City of Holdfast Bay Logo

Recently Council was approached by the Glenelg Historical Society Inc. to exclusively use the dolphin logo for their organisation. As Council endorsed a changeover process that involves a no extra cost introduction to the modernised wave logo, which will mean that the dolphin logo will be phased out over a period of time once assets are identified for replacement as part of the asset management lifecycle.

Due to the number of assets with the dolphin logo in use it is unlikely that a number of assets will be changed or upgraded in the near future. For this reason the Glenelg Historical Society Inc. have been advised that Council is reluctant to provide any other organisation with the ability to utilise the dolphin logo.

**MINDA Development Plan Amendment
Development Plan Amendment Working Group (DPAWG)**

Draft TERMS OF REFERENCE

1. Introduction

The Development Plan Amendment Working Group (DPAWG) is established under Clause 9.3 of the *Deed of Agreement* between City of Holdfast Bay and Minda Incorporated (dated 19 December 2012).

See attached

2. Purpose

The purpose of the working group is to facilitate on-going regular communication between Minda Incorporated and The City of Holdfast Bay (the Parties) and the collaborative progression by the Parties of the Development Plan Amendment (DPA Process).

3. Term

The DPAWG will continue until Council receives a report to recommend a draft DPA for approval by the Minister, in accordance with section 25, clause 14 of the Development Act 1993.

4. Reporting Requirements

No formal reporting requirements are required. However members of the Working Group may provide updates to Council as required.

5. Conduct

5.1 All members of the DPAWG are required to:

- act honestly in the performance and discharge of their functions;
- act with reasonable care and diligence; and
- not make improper use of information or his or her position.

6. Membership

6.1 Composition of the Working Group

6.1.1 The DPAWG will comprise:

- 3 representatives from Council
 - Elected member
 - Team Leader of Strategic Policy and Planning, or her nominee
 - Senior staff member
- 3 representatives from Minda Inc.
 - CEO of Minda
 - Minda Project Manager
 - A consultant appointed by Minda

Council will appoint the elected member.

6.1.2 The DPAWG will be supported by the Team Leader of Strategic Policy and Planning and other staff at his/her discretion.

6.2 Members are appointed for the life of the Working Group.

7. Meeting Procedures

An agenda will be prepared for each meeting and agreements will be recorded.

8. Meetings

The meetings will be held on an as need basis throughout the DPA process.

Attachment

Clause 9.3 of the Deed of Agreement between City of Holdfast Bay and Minda Incorporated (dated 19 December 2012):

7. ***Working group:*** A DPA Working Group (DPAWG) comprising a maximum of six persons will be formed following the execution of this Deed for the purpose of facilitating on-going regular communication between the Parties and the collaborative progression by the Parties of the DPA Process and the DPA. The DPAWG must:

9.1 *be comprised of up to three representatives each from Minda and the Council;*

9.2 *meet at regular intervals throughout the DPA Process;*

9.3 *establish action plans for key tasks and responsibilities of each Party throughout the DPA Process, including the timeframes for completion of those tasks and responsibilities;*

9.4 *monitor the performance of the tasks and responsibilities of the Parties set out in any action plans established pursuant to clause 11.3 of this Deed; and*

9.5 *review and discuss relevant considerations arising during the DPA Process including, but not limited to, considerations relating to stormwater management, traffic management and that portion of the proposed coastal linear park to be located on the Land as envisaged in the Statement of Intent.*

Item No: **14.2**

Subject: **APPOINTMENT OF AN ELECTED MEMBER TO A MINDA DPA WORKING GROUP (DPAWG)**

Date: 12 February 2013

Written By: Team Leader, Strategic Policy and Planning

General Manager: Corporate Services, Mr I Walker

SUMMARY

This Report seeks nomination of a member to a Development Plan Amendment Working Group (DPAWG) being established to facilitate communication between Minda and Council and the collaborative progression of the Minda DPA. The DPAWG is being established in accordance with the Deed of Agreement between Council and Minda regarding the DPA process.

RECOMMENDATION

That Council notes this report and nominates Councillor to be a member of a DPA Working Group (DPAWG) being established in accordance with the Deed of Agreement between Minda Incorporated and City of Holdfast Bay.

COMMUNITY PLAN

A Place that is Well Planned
A Place that Provides Choices and Enhances Life

COUNCIL POLICY

No known relevant policies.

STATUTORY PROVISIONS

The Development Act 1993 provides the legislative framework and the process for amending a Development Plan. This process will be followed, commencing with the preparation of a Statement of Intent (Sol) for the Minister’s consideration and agreement.

BACKGROUND

Minda has been in the process of preparing a masterplan for its site at King George avenue Brighton for a number of years. Council provided Minda with a number of comments on the proposal on the initial draft.

Minda revised its masterplan and Council commented on the revised draft in December 2011. The masterplan was then again revised (by Minda) and Council was briefed at a workshop on 13 November 2012 about Minda's final masterplan.

Council at its meeting on 11 December 2012 resolved (C111212/764):

"That Council resolves to investigate the potential for the Minda Inc land to be used consistently with the Minda Masterplan, and if appropriate, to initiate a process to amend the Development Plan, and authorises the Chief Executive Officer to execute a Deed of Agreement with Minda Inc. on Council's behalf."

The CEOs of Council and Minda have now signed the Deed of Agreement.

REPORT

Clause 9.3 of the Deed of Agreement refers to an Action Plan and a DPAWG. Council staff and Minda representatives met recently to draft Terms of Reference for the DPAWG and to draw up an Action Plan.

The proposed DPA Working Group will assist to maintain good communication lines between Council and the developer, and will assist with an efficient DPA process.

The DPAWG will not be a decision making group but rather will provide a structure for communication between Minda and Council. It will assist Council to progress the DPA by ensuring that any issues that arise are addressed early and openly.

Its membership will comprise 3 Minda representatives and 3 Council representatives (one of whom will be the nominated elected member).

The DPA will review documents but will not be a decision making body. It will make sure the DPA is on track. Although there will no formal reporting requirements, the nominated Elected Member may provide updates to council as needed. A 'sunset' clause is built into the Terms of Reference, which provides that the DPAWG ceases to exist once Council has received a draft Report for its endorsement for final approval by the Minister (after Public consultation).

Refer Attachment 1

NEXT STEPS

The first step of the formal Development Plan Amendment process is to prepare a Statement of Intent (Sol). A report and draft Statement of Intent (Sol) will be submitted to Council for consideration in March 2013. As the Sol is the basis of an agreement between Council and the Minister about the scope of investigations and potential policy direction of the DPA, it will be important for Council to be comfortable with the Statement of Intent prior to submitting it to the Minister.

The draft Action Plan anticipates that a 'consultation draft' DPA will be prepared for Council consideration by September 2013.

In the interim Council is asked to nominate an elected member to be a member of the DPAWG.

BUDGET

No implications for budget as the DPA would be fully funded by the developer.

LIFE CYCLE COSTS

The DPAWG will have no life cycle cost impacts.

**CITY OF HOLDFAST BAY
FINANCIAL STATEMENTS
2012/13 BUDGET FUNDING STATEMENT - MUNICIPAL**

<u>ORIGINAL FULL YEAR BUDGET</u>		<u>CURRENT FULL YEAR FORECAST</u>	<u>PROPOSED FORECAST VARIANCE</u>	<u>NOTE</u>	<u>PROPOSED FULL YEAR FORECAST</u>	<u>ACTUAL TO 31 DEC.</u>
\$		\$	\$		\$	\$
27,270,400	Rates - General	27,270,400	10,700	1	27,281,100	27,250,137
454,872	Rates - Jetty Road Glenelg	454,872	-		454,872	454,955
63,600	Rates - Patawalonga Marina	63,600	-		63,600	63,602
959,380	Rates - NRM Levy	959,380	-		959,380	959,501
2,320,810	Statutory Charges	2,261,374	15,000	2	2,276,374	1,212,406
2,366,893	User Charges	2,366,893	22,000	3	2,388,893	925,983
3,327,599	Operating Grants & Subsidies	2,857,399	(10,000)	4	2,847,399	1,634,565
251,500	Investment Income	251,500	-		251,500	88,167
392,002	Reimbursements	392,002	82,055	5	474,057	365,964
549,910	Other	549,910	8,000	6	557,910	226,648
37,956,966	Operating Revenue	37,427,330	127,755		37,555,085	33,181,928
14,253,871	Employee Costs - Salaries & Wages	14,245,871	112,036	7	14,357,907	7,787,910
15,235,095	Materials, contracts and other expenses	15,797,235	45,660	8	15,842,895	7,772,101
921,642	Finance Charges	921,642	(7,300)	9	914,342	347,194
7,871,770	Depreciation	7,871,770	-		7,871,770	3,884,698
(354,040)	Less full cost attribution - % admin costs capitalised	(354,040)	-		(354,040)	-
37,928,338	Less Operating Expenditure	38,482,478	150,396		38,632,874	19,791,903
28,628	= Operating Surplus/(Deficit)	(1,055,148)	(22,641)		(1,077,789)	13,390,025
7,871,770	Depreciation	7,871,770	-		7,871,770	3,884,698
199,110	Other non-cash provisions	199,110	-		199,110	-
8,070,880	Plus Non-Cash items in Operating Surplus/Deficit	8,070,880	-		8,070,880	3,884,698
8,099,508	= Funds Generated from Operating Activities	7,015,732	(22,641)		6,993,091	17,274,723
-	Amounts received for new/upgraded assets	999,814	12,500	10	1,012,314	992,314
-	Proceeds from disposal of assets	-	216,490	11	216,490	80,436
-	Plus funds sourced from Capital Activities	999,814	228,990		1,228,804	1,072,750
(3,120,124)	Capital Expenditure-Asset Renewal and Replacement	(3,253,212)	(475,168)	12	(3,728,380)	(1,309,131)
(2,164,250)	Capital Expenditure-New and Upgraded Assets	(5,863,676)	(11,795)	13	(5,875,471)	(1,560,658)
(354,040)	Capital Expenditure-Full Cost Attribution	(354,040)	-		(354,040)	-
(300,000)	Capital Expenditure-HEAT FUND	(300,000)	38,000	14	(262,000)	(103,251)
(5,938,414)	Less total capital expenditure	(9,770,928)	(448,963)		(10,219,891)	(2,973,040)
151,078	Plus: Repayments of loan principal by sporting groups	151,078	-		151,078	262,231
151,078	Plus/(less) funds provided (used) by Investing Activities	151,078	-		151,078	262,231
2,312,172	= FUNDING REQUIREMENT	(1,604,304)	(242,614)		(1,846,918)	15,636,664
	Funded by:					
668,708	Increase/(Decrease) in cash and cash equivalents	(470,068)	(242,614)		(712,682)	1,711,757
-	Non-cash changes in Net Current Assets	-	-		-	11,611,983
-	Less: New Borrowings carried forward 30/6/12 - report 334/12	(2,777,700)	-		(2,777,700)	-
-	Plus: Principal repayments Cash Advance Debentures @ 30/6/12	-	-		-	1,300,000
1,643,464	Plus: Principal repayments of borrowings	1,643,464	-		1,643,464	1,012,924
2,312,172	= FUNDING REQUIREMENT	(1,604,304)	(242,614)		(1,846,918)	15,636,664

**CITY OF HOLDFAST BAY
FINANCIAL STATEMENTS
2012/13 BUDGET FUNDING STATEMENT - ALWYNDOR**

<u>ORIGINAL FULL YEAR BUDGET</u>		<u>CURRENT FULL YEAR FORECAST</u>	<u>PROPOSED FORECAST VARIANCE</u>	<u>NOTE</u>	<u>PROPOSED FULL YEAR FORECAST</u>	<u>ACTUAL TO 31 DEC.</u>
\$		\$	\$		\$	\$
3,070,652	User Charges	3,070,652	(6,121)	1	3,064,531	1,584,232
9,556,447	Operating Grants & Subsidies	9,556,447	(107,000)	2	9,449,447	5,320,286
219,087	Investment Income	521,787	-		521,787	315,847
248,955	Reimbursements	248,955	-		248,955	123,777
580,544	Other	580,544	(23,317)	3	557,227	295,317
<u>13,675,685</u>	<i>Operating Revenue</i>	<u>13,978,385</u>	<u>(136,438)</u>		<u>13,841,947</u>	<u>7,639,459</u>
9,467,286	Employee Costs - Salaries & Wages	9,467,286	76,955	4	9,544,241	4,637,164
3,368,166	Materials, contracts and other expenses	3,368,166	(43,508)	5	3,324,658	1,756,338
431,125	Depreciation	431,125	-		431,125	-
<u>13,266,577</u>	<i>Less Operating Expenditure</i>	<u>13,266,577</u>	<u>33,447</u>		<u>13,300,024</u>	<u>6,393,502</u>
409,108	= Operating Surplus/(Deficit)	711,808	(169,885)		541,923	1,245,957
431,125	Depreciation	431,125	-		431,125	-
194,264	Other non-cash provisions	194,264	-		194,264	-
<u>625,389</u>	<i>Plus Non-Cash items in Operating Surplus/Deficit</i>	<u>625,389</u>	<u>-</u>		<u>625,389</u>	<u>-</u>
<u>1,034,497</u>	= Funds Generated from Operating Activities	<u>1,337,197</u>	<u>(169,885)</u>		<u>1,167,312</u>	<u>1,245,957</u>
(226,625)	Capital Expenditure-Asset Renewal and Replacement	(226,625)	-		(226,625)	(46,601)
(6,184,605)	Capital Expenditure-New and Upgraded Assets	(6,184,605)	-		(6,184,605)	(3,601,287)
<u>(6,411,230)</u>	<i>Less total capital expenditure</i>	<u>(6,411,230)</u>	<u>-</u>		<u>(6,411,230)</u>	<u>(3,647,888)</u>
<u>(5,376,733)</u>	= FUNDING REQUIREMENT	<u>(5,074,033)</u>	<u>(169,885)</u>		<u>(5,243,918)</u>	<u>(2,401,931)</u>
	<i>Funded by:</i>					
(5,376,733)	Increase/(Decrease) in cash and cash equivalents	(5,074,033)	(169,885)		(5,243,918)	(1,356,200)
-	Non-cash changes in Net Current Assets	-	-		-	(1,045,731)
<u>(5,376,733)</u>		<u>(5,074,033)</u>	<u>(169,885)</u>		<u>(5,243,918)</u>	<u>(2,401,931)</u>

**CITY OF HOLDFAST BAY
FINANCIAL STATEMENTS**

2012/13 BUDGET FUNDING STATEMENT - CONSOLIDATED

<u>ORIGINAL FULL YEAR BUDGET</u>		<u>CURRENT FULL YEAR FORECAST</u>	<u>PROPOSED FORECAST VARIANCE</u>	<u>PROPOSED FULL YEAR FORECAST</u>	<u>ACTUAL TO 31 DEC.</u>
\$		\$	\$	\$	\$
27,270,400	Rates - General	27,270,400	10,700	27,281,100	27,250,137
454,872	Rates - Jetty Road Glenelg	454,872	-	454,872	454,955
63,600	Rates - Patawalonga Marina	63,600	-	63,600	63,602
959,380	Rates - NRM Levy	959,380	-	959,380	959,501
2,320,810	Statutory Charges	2,261,374	15,000	2,276,374	1,212,406
5,437,545	User Charges	5,437,545	15,879	5,453,424	2,510,215
12,884,046	Operating Grants & Subsidies	12,413,846	(117,000)	12,296,846	6,954,851
470,587	Investment Income	773,287	-	773,287	404,014
640,957	Reimbursements	640,957	82,055	723,012	489,741
1,130,454	Other	1,130,454	(15,317)	1,115,137	521,965
<u>51,632,651</u>	Operating Revenue	<u>51,405,715</u>	<u>(8,683)</u>	<u>51,397,032</u>	<u>40,821,387</u>
23,721,157	Employee Costs - Salaries & Wages	23,713,157	188,991	23,902,148	12,425,074
18,603,261	Materials, contracts and other expenses	19,165,401	2,152	19,167,553	9,528,439
921,642	Finance Charges	921,642	(7,300)	914,342	347,194
8,302,895	Depreciation	8,302,895	-	8,302,895	3,884,698
(354,040)	Less full cost attribution - % admin costs capitalised	(354,040)	-	(354,040)	-
<u>51,194,915</u>	Less Operating Expenditure	<u>51,749,055</u>	<u>183,843</u>	<u>51,932,898</u>	<u>26,185,405</u>
<u>437,736</u>	= Operating Surplus/(Deficit)	<u>(343,340)</u>	<u>(192,526)</u>	<u>(535,866)</u>	<u>14,635,982</u>
8,302,895	Depreciation	8,302,895	-	8,302,895	3,884,698
393,374	Other non-cash provisions	393,374	-	393,374	-
8,696,269	Plus Non-Cash items in Operating Surplus/Deficit	8,696,269	-	8,696,269	3,884,698
<u>9,134,005</u>	= Funds Generated from Operating Activities	<u>8,352,929</u>	<u>(192,526)</u>	<u>8,160,403</u>	<u>18,520,680</u>
-	Amounts received for new/upgraded assets	999,814	12,500	1,012,314	992,314
-	Proceeds from disposal of assets	-	216,490	216,490	80,436
-	Plus funds sourced from Capital Activities	999,814	228,990	1,228,804	1,072,750
(3,346,749)	Capital Expenditure-Asset Renewal and Replacement	(3,479,837)	(475,168)	(3,955,005)	(1,355,732)
(8,348,855)	Capital Expenditure-New and Upgraded Assets	(12,048,281)	(11,795)	(12,060,076)	(5,161,945)
(354,040)	Capital Expenditure-Full Cost Attribution	(354,040)	-	(354,040)	-
(300,000)	Capital Expenditure-HEAT FUND	(300,000)	38,000	(262,000)	(103,251)
<u>(12,349,644)</u>	Less total capital expenditure	<u>(16,182,158)</u>	<u>(448,963)</u>	<u>(16,631,121)</u>	<u>(6,620,928)</u>
151,078	Plus: Repayments of loan principal by sporting groups	151,078	-	151,078	262,231
151,078	Plus/(less) funds provided (used) by Investing Activities	151,078	-	151,078	262,231
<u>(3,064,561)</u>	= FUNDING REQUIREMENT	<u>(6,678,337)</u>	<u>(412,499)</u>	<u>(7,090,836)</u>	<u>13,234,733</u>
	Funded by:				
(4,708,025)	Increase/(Decrease) in cash and cash equivalents	(5,544,101)	(412,499)	(5,956,600)	355,557
-	Non-cash changes in Net Current Assets	-	-	-	10,566,252
-	Less: New Borrowings carried forward 30/6/12 - report 334/12	(2,777,700)	-	(2,777,700)	-
-	Plus: Principal repayments Cash Advance Debentures @ 30/6/12	-	-	-	1,300,000
1,643,464	Plus: Principal repayments of borrowings	1,643,464	-	1,643,464	1,012,924
<u>(3,064,561)</u>		<u>(6,678,337)</u>	<u>(412,499)</u>	<u>(7,090,836)</u>	<u>13,234,733</u>

**CITY OF HOLDFAST BAY
INCOME STATEMENT - MUNICIPAL
FOR THE YEAR ENDED 30TH JUNE 2013**

<u>ORIGINAL FULL YEAR BUDGET</u>		<u>CURRENT FULL YEAR FORECAST</u>	<u>PROPOSED FORECAST VARIANCE</u>	<u>PROPOSED FULL YEAR FORECAST</u>	<u>ACTUAL TO 31 DEC.</u>
\$		\$	\$	\$	\$
	REVENUES				
27,270,400	Rates - General	27,270,400	10,700	27,281,100	27,250,137
454,872	Rates - Jetty Road Glenelg	454,872	-	454,872	454,955
63,600	Rates - Patawalonga Marina	63,600	-	63,600	63,602
959,380	Rates - NRM Levy	959,380	-	959,380	959,501
2,320,810	Statutory Charges	2,261,374	15,000	2,276,374	1,212,406
2,366,893	User Charges	2,366,893	22,000	2,388,893	925,983
3,327,599	Operating Grants & Subsidies	2,857,399	(10,000)	2,847,399	1,634,565
251,500	Investment Income	251,500	-	251,500	88,167
392,002	Reimbursements	392,002	82,055	474,057	365,964
549,910	Other	549,910	8,000	557,910	226,648
37,956,966	TOTAL REVENUES	37,427,330	127,755	37,555,085	33,181,928
	EXPENSES				
13,899,831	Employee Costs	13,891,831	112,036	14,003,867	7,787,910
15,235,095	Materials, contracts and other expenses	15,797,235	45,660	15,842,895	7,772,101
921,642	Finance Charges	921,642	(7,300)	914,342	347,194
7,871,770	Depreciation	7,871,770	-	7,871,770	3,884,698
37,928,338	TOTAL EXPENSES	38,482,478	150,396	38,632,874	19,791,903
28,628	Operating Surplus/(Deficit) - Before Capital Revenue	(1,055,148)	(22,641)	(1,077,789)	13,390,025
-	- Amounts specifically for new or upgraded assets	999,814	12,500	1,012,314	992,314
28,628	NET SURPLUS/(DEFICIT)	(55,334)	(10,141)	(65,475)	14,382,339

**CITY OF HOLDFAST BAY
BALANCE SHEET
AS AT 30TH JUNE 2013**

<u>ORIGINAL FULL YEAR BUDGET</u>		<u># CURRENT FULL YEAR FORECAST</u>	<u>PROPOSED FORECAST VARIANCE</u>	<u>PROPOSED FULL YEAR FORECAST</u>	<u>ACTUAL TO 31 DEC.</u>
\$		\$	\$	\$	\$
	CURRENT ASSETS				
7,047,815	Cash and cash equivalents	3,570,932	(242,614)	3,328,318	5,753,695
3,026,000	Trade and Other Receivables	3,948,000	-	3,948,000	13,105,932
17,000	Inventory	16,000	-	16,000	16,000
10,090,815	TOTAL CURRENT ASSETS	7,534,932	(242,614)	7,292,318	18,875,627
	NON-CURRENT ASSETS				
1,570,550	Financial Assets	1,713,922	-	1,713,922	1,602,769
1,857,000	Equity accounted investments-Council businesses	1,931,000	-	1,931,000	1,931,000
559,494,955	Land, Infrastructure, Property, Plant & Equipment	573,595,158	232,473	573,827,631	570,703,906
562,922,505	TOTAL NON-CURRENT ASSETS	577,240,080	232,473	577,472,553	574,237,675
573,013,320	TOTAL ASSETS	584,775,012	(10,141)	584,764,871	593,113,302
	CURRENT LIABILITIES				
5,758,000	Trade and Other Payables	3,967,000	-	3,967,000	1,513,887
3,364,283	Borrowings	3,499,000	-	3,499,000	1,186,076
1,603,952	Short-term Provisions	1,350,110	-	1,350,110	1,151,000
10,726,235	TOTAL CURRENT LIABILITIES	8,816,110	-	8,816,110	3,850,963
	NON-CURRENT LIABILITIES				
15,273,038	Long-term Borrowings	13,127,236	-	13,127,236	11,993,000
138,000	Long-term Provisions	206,000	-	206,000	206,000
54,000	Other Non-current Liabilities	49,000	-	49,000	49,000
15,465,038	TOTAL NON-CURRENT LIABILITIES	13,382,236	-	13,382,236	12,248,000
26,191,273	TOTAL LIABILITIES	22,198,346	-	22,198,346	16,098,963
546,822,047	NET ASSETS	562,576,666	(10,141)	562,566,525	577,014,339
	EQUITY				
149,247,803	Accumulated Surplus	150,939,666	(10,141)	150,929,525	165,377,339
394,818,000	Asset Revaluation Reserve	408,583,000	-	408,583,000	408,583,000
2,756,244	Other Reserves	3,054,000	-	3,054,000	3,054,000
546,822,047	TOTAL EQUITY	562,576,666	(10,141)	562,566,525	577,014,339

figures updated with 11/12 audited figures

**CITY OF HOLDFAST BAY
STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED 30TH JUNE 2013**

<u>ORIGINAL FULL YEAR BUDGET</u>		<u>CURRENT FULL YEAR FORECAST</u>	<u>PROPOSED FORECAST VARIANCE</u>	<u>PROPOSED FULL YEAR FORECAST</u>	<u>ACTUAL TO 31 DEC.</u>
\$		\$	\$	\$	\$
149,219,175	ACCUMULATED SURPLUS	150,995,000	-	150,995,000	150,995,000
28,628	Balance at beginning of period	(55,334)	(10,141)	(65,475)	14,382,339
-	Net Surplus/(Deficit)	-	-	-	-
149,247,803	Transfers from reserves	-	-	-	-
	Balance at end of period	150,939,666	(10,141)	150,929,525	165,377,339
394,818,000	ASSET REVALUATION RESERVE	408,583,000	-	408,583,000	408,583,000
321,000	PLANT AND MACHINERY RESERVE	321,000	-	321,000	321,000
279,125	FURNITURE AND EQUIPMENT RESERVE	310,000	-	310,000	310,000
53,044	PROPERTY DEVELOPMENT RESERVE	53,000	-	53,000	53,000
2,100,000	GLENELG ACCESS STRATEGY/OFF ST CARPARK DEV.	2,100,000	-	2,100,000	2,100,000
3,075	BRIGHTON CARAVAN PARK	134,000	-	134,000	134,000
-	COMMITTED EXPENDITURE RESERVE	136,000	-	136,000	136,000
	ALWYNDOR RESERVE				
-	Balance at beginning of period	-	-	-	-
-	Transfers from reserve	-	-	-	-
-	Balance at end of period	-	-	-	-
<u>397,574,244</u>	TOTAL RESERVES CLOSING BALANCE	<u>411,637,000</u>	<u>-</u>	<u>411,637,000</u>	<u>411,637,000</u>
<u>546,822,047</u>	TOTAL EQUITY	<u>562,576,666</u>	<u>(10,141)</u>	<u>562,566,525</u>	<u>577,014,339</u>

**CITY OF HOLDFAST BAY
BUDGETED STATEMENT OF CASH FLOWS - MUNICIPAL
FOR THE YEAR ENDED 30TH JUNE 2013**

<u>ORIGINAL FULL YEAR BUDGET</u>		<u>CURRENT FULL YEAR FORECAST</u>	<u>PROPOSED FORECAST VARIANCE</u>	<u>PROPOSED FULL YEAR FORECAST</u>	<u>ACTUAL TO 31 DEC.</u>
\$		\$	\$	\$	\$
(OUTFLOWS)		(OUTFLOWS)	(OUTFLOWS)	(OUTFLOWS)	(OUTFLOWS)
	CASH FLOWS FROM OPERATING ACTIVITIES				
	Receipts				
37,956,966	Operating Receipts	37,427,330	127,755	37,555,085	20,668,077
	Payments				
(28,935,816)	Operating payments to suppliers and employees	(29,489,956)	(157,696)	(29,647,652)	(15,907,205)
(921,642)	Finance Payments	(921,642)	7,300	(914,342)	(347,194)
<u>8,099,508</u>	NET CASH PROVIDED BY OPERATING ACTIVITIES	<u>7,015,732</u>	<u>(22,641)</u>	<u>6,993,091</u>	<u>4,413,678</u>
	CASH FLOWS FROM INVESTING ACTIVITIES				
	Receipts				
-	Amounts received for new assets	999,814	12,500	1,012,314	992,314
-	Sale of replaced assets	-	216,490	216,490	80,436
-	Sale of surplus assets (prior year debtor)	-	-	-	1,250,000
151,078	Repayments of loans (principal) by community groups	151,078	-	151,078	262,231
	Payments				
(3,420,124)	Expenditure on renewal/replacement of assets (inc HEAT)	(3,553,212)	(437,168)	(3,990,380)	(1,412,382)
(2,518,290)	Expenditure on new/upgraded assets	(6,217,716)	(11,795)	(6,229,511)	(1,560,658)
<u>(5,787,336)</u>	NET CASH (USED IN) INVESTING ACTIVITIES	<u>(8,620,036)</u>	<u>(219,973)</u>	<u>(8,840,009)</u>	<u>(388,059)</u>
	CASH FLOWS FROM FINANCING ACTIVITIES				
-	Proceeds from new borrowings	2,777,700	-	2,777,700	-
(1,643,464)	Repayments of Borrowings - External	(1,643,464)	-	(1,643,464)	(2,312,924)
<u>(1,643,464)</u>	NET CASH PROVIDED BY FINANCING ACTIVITIES	<u>1,134,236</u>	<u>-</u>	<u>1,134,236</u>	<u>(2,312,924)</u>
668,708	NET INCREASE (DECREASE) IN CASH HELD	(470,068)	(242,614)	(712,682)	1,712,695
6,379,107	CASH AND CASH EQUIVALENTS AT BEGINNING OF REPORTING PERIOD	4,041,000	-	4,041,000	4,041,000
<u>7,047,815</u>	CASH AND CASH EQUIVALENTS AT END OF REPORTING PERIOD	<u>3,570,932</u>	<u>(242,614)</u>	<u>3,328,318</u>	<u>5,753,695</u>

CITY OF HOLFEST BAY
UNIFORM PRESENTATION OF FINANCES - MUNICIPAL FUNDS
FOR THE YEAR ENDED 30TH JUNE 2013

<u>ORIGINAL</u> <u>FULL YEAR</u> <u>BUDGET</u>		<u>CURRENT</u> <u>FULL YEAR</u> <u>FORECAST</u>	<u>PROPOSED</u> <u>FORECAST</u> <u>VARIANCE</u>	<u>PROPOSED</u> <u>FULL YEAR</u> <u>FORECAST</u>	<u>ACTUAL</u> <u>TO</u> <u>31 DEC.</u>
\$		\$	\$	\$	\$
37,956,966	Operating Revenues	37,427,330	127,755	37,555,085	20,668,077
(37,928,338)	less Operating Expenses	(38,482,478)	(150,396)	(38,632,874)	(15,907,205)
28,628	Operating Surplus/(Deficit) before Capital Amounts	(1,055,148)	(22,641)	(1,077,789)	4,760,872
	Less net outlays on Existing Assets				
3,420,124	Capital Expenditure on renewal & replacement of existing assets	3,553,212	437,168	3,990,380	1,412,382
(7,871,770)	Less Depreciation	(7,871,770)	-	(7,871,770)	(3,884,698)
-	Less Proceeds from Sale of Replaced Assets	-	(216,490)	(216,490)	(80,436)
(4,451,646)		(4,318,558)	437,168	(3,881,390)	(2,472,316)
	Less outlays on New and Upgraded Assets				
2,518,290	Capital Expenditure on new & upgraded assets	6,217,716	11,795	6,229,511	1,560,658
-	Less Amounts received for new/upgraded assets	(999,814)	(12,500)	(1,012,314)	(992,314)
2,518,290		5,217,902	(705)	5,217,197	568,344
1,961,984	Net lending/(borrowing) for financial year	(1,954,492)	(459,104)	(2,413,596)	6,664,844

FINANCIAL INDICATORS
FOR THE YEAR ENDED 30TH JUNE 2013

<u>ORIGINAL</u> <u>FULL YEAR</u> <u>BUDGET</u>		<u>CURRENT</u> <u>FULL YEAR</u> <u>FORECAST</u>	<u>PROPOSED</u> <u>FORECAST</u> <u>VARIANCE</u>	<u>PROPOSED</u> <u>FULL YEAR</u> <u>FORECAST</u>	<u>ACTUAL</u> <u>TO</u> <u>31 DEC.</u>
\$		\$	\$	\$	\$
	OPERATING SURPLUS RATIO				
	(Operating surplus/(deficit) before capital amounts as % of general revenue and other rates, net of NRM Levy)				
0%		-3%	NA	-3%	NA
14,546,908	NET FINANCIAL LIABILITIES - (Total liabilities less financial assets)	12,965,492	242,614	13,208,106	NA
	NET FINANCIAL LIABILITIES RATIO				
	(Total liabilities less financial assets as % of total operating revenue, net of NRM Levy)				
39%		36%	NA	36%	NA
	ASSET SUSTAINABILITY RATIO				
	(Capital expenditure on renewal/replacement of existing assets, excluding new capital expenditure as % of depreciation expense)				
43%		45%	NA	51%	NA

**CITY OF HOLDFAST BAY
INCOME STATEMENT - ALWYNDOR
FOR THE YEAR ENDED 30TH JUNE 2013**

<u>ORIGINAL FULL YEAR BUDGET</u>		<u>CURRENT FULL YEAR FORECAST</u>	<u>PROPOSED FORECAST VARIANCE</u>	<u>PROPOSED FULL YEAR FORECAST</u>	<u>ACTUAL TO 31 DEC.</u>
\$		\$	\$	\$	\$
	REVENUES				
3,070,652	User Charges	3,070,652	(6,121)	3,064,531	1,584,232
9,556,447	Operating Grants & Subsidies	9,556,447	(107,000)	9,449,447	5,320,286
219,087	Investment Income	521,787	-	521,787	315,847
248,955	Reimbursements	248,955	-	248,955	123,777
580,544	Other	580,544	(23,317)	557,227	295,317
13,675,685	TOTAL REVENUES	13,978,385	(136,438)	13,841,947	7,639,459
	EXPENSES				
9,467,286	Employee Costs	9,467,286	76,955	9,544,241	4,637,164
3,368,166	Materials, contracts and other expenses	3,368,166	(43,508)	3,324,658	1,756,338
431,125	Depreciation	431,125	-	431,125	-
13,266,577	TOTAL EXPENSES	13,266,577	33,447	13,300,024	6,393,502
409,108	Operating Surplus/(Deficit) - Before Capital Revenue	711,808	(169,885)	541,923	1,245,957
409,108	NET SURPLUS/(DEFICIT)	711,808	(169,885)	541,923	1,245,957

**CITY OF HOLDFAST BAY
BALANCE SHEET - ALWYNDOR
AS AT 30TH JUNE 2013**

<u>ORIGINAL FULL YEAR BUDGET</u>		<u># CURRENT FULL YEAR FORECAST</u>	<u>PROPOSED FORECAST VARIANCE</u>	<u>PROPOSED FULL YEAR FORECAST</u>	<u>ACTUAL TO 31 DEC.</u>
\$		\$	\$	\$	\$
	CURRENT ASSETS				
5,102,390	Cash and cash equivalents	10,241,252	(169,885)	10,071,367	13,959,085
4,008,527	Trade and Other Receivables	2,524,395	-	2,524,395	1,478,664
9,110,917	TOTAL CURRENT ASSETS	12,765,647	(169,885)	12,595,762	15,437,749
	NON-CURRENT ASSETS				
38,936,999	Land, Infrastructure, Property, Plant & Equipment	38,032,816	-	38,032,816	35,700,599
38,936,999	TOTAL NON-CURRENT ASSETS	38,032,816	-	38,032,816	35,700,599
48,047,916	TOTAL ASSETS	50,798,463	(169,885)	50,628,578	51,138,348
	CURRENT LIABILITIES				
20,439,724	Trade and Other Payables	22,838,409	-	22,838,409	22,838,409
621,020	Short-term Provisions	660,786	-	660,786	466,522
21,060,744	TOTAL CURRENT LIABILITIES	23,499,195	-	23,499,195	23,304,931
	NON-CURRENT LIABILITIES				
119,347	Long-term Provisions	160,722	-	160,722	160,722
119,347	TOTAL NON-CURRENT LIABILITIES	160,722	-	160,722	160,722
21,180,091	TOTAL LIABILITIES	23,659,917	-	23,659,917	23,465,653
26,867,825	NET ASSETS	27,138,546	(169,885)	26,968,661	27,672,695
	EQUITY				
17,445,149	Accumulated Surplus	17,845,333	(169,885)	17,675,448	13,002,749
8,488,306	Asset Revaluation Reserve	8,358,843	-	8,358,843	8,358,843
934,370	Other Reserves	934,370	-	934,370	6,311,103
26,867,825	TOTAL EQUITY	27,138,546	(169,885)	26,968,661	27,672,695

figures updated with 11/12 audited figures

**CITY OF HOLDFAST BAY
STATEMENT OF CHANGES IN EQUITY - ALWYNDOR
FOR THE YEAR ENDED 30TH JUNE 2013**

<u>ORIGINAL FULL YEAR BUDGET</u>		<u>CURRENT FULL YEAR FORECAST</u>	<u>PROPOSED FORECAST VARIANCE</u>	<u>PROPOSED FULL YEAR FORECAST</u>	<u>ACTUAL TO 31 DEC.</u>
\$		\$	\$	\$	\$
	ACCUMULATED SURPLUS				
11,659,308	Balance at beginning of period	11,756,792	-	11,756,792	11,756,792
409,108	Net Surplus/(Deficit)	711,808	(169,885)	541,923	1,245,957
5,376,733	Transfers from reserves	5,376,733	-	5,376,733	-
17,445,149	Balance at end of period	17,845,333	(169,885)	17,675,448	13,002,749
8,488,306	ASSET REVALUATION RESERVE	8,358,843	-	8,358,843	8,358,843
	ALWYNDOR RESERVE				
6,311,103	Balance at beginning of period	6,311,103	-	6,311,103	6,311,103
(5,376,733)	Transfers from reserve	(5,376,733)	-	(5,376,733)	-
934,370	Balance at end of period	934,370	-	934,370	6,311,103
9,422,676	TOTAL RESERVES CLOSING BALANCE	9,293,213	-	8,358,843	14,669,946
26,867,825	TOTAL EQUITY	27,138,546	(169,885)	14,277,499	27,672,695

**CITY OF HOLDFAST BAY
BUDGETED STATEMENT OF CASH FLOWS ALWYNDOR
FOR THE YEAR ENDED 30TH JUNE 2013**

<u>ORIGINAL FULL YEAR BUDGET</u>		<u>CURRENT FULL YEAR FORECAST</u>	<u>PROPOSED FORECAST VARIANCE</u>	<u>PROPOSED FULL YEAR FORECAST</u>	<u>ACTUAL TO 31 DEC.</u>
\$		\$	\$	\$	\$
(OUTFLOWS)		(OUTFLOWS)	(OUTFLOWS)	(OUTFLOWS)	(OUTFLOWS)
	CASH FLOWS FROM OPERATING ACTIVITIES				
	<u>Receipts</u>				
13,675,685	Operating Receipts	13,978,385	(136,438)	13,841,947	7,203,184
	<u>Payments</u>				
(12,641,188)	Operating payments to suppliers and employees	(12,641,188)	(33,447)	(12,674,635)	(6,677,464)
-	Finance Payments	-	-	-	-
<u>1,034,497</u>	NET CASH PROVIDED BY OPERATING ACTIVITIES	<u>1,337,197</u>	<u>(169,885)</u>	<u>1,167,312</u>	<u>525,720</u>
	CASH FLOWS FROM INVESTING ACTIVITIES				
	<u>Payments</u>				
(226,625)	Expenditure on renewal/replacement of assets	(226,625)	-	(226,625)	(46,601)
(6,184,605)	Expenditure on new/upgraded assets	(6,184,605)	-	(6,184,605)	(4,789,585)
<u>(6,411,230)</u>	NET CASH (USED IN) INVESTING ACTIVITIES	<u>(6,411,230)</u>	<u>-</u>	<u>(6,411,230)</u>	<u>(4,836,186)</u>
	CASH FLOWS FROM FINANCING ACTIVITIES				
-	Proceeds from Aged Care Facility Deposits	-	-	-	3,875,815
-	Repayments of Aged Care Facility Deposits	-	-	-	(921,549)
-	NET CASH PROVIDED BY FINANCING ACTIVITIES	-	-	-	<u>2,954,266</u>
(5,376,733)	NET INCREASE (DECREASE) IN CASH HELD CASH AND CASH EQUIVALENTS AT BEGINNING OF REPORTING PERIOD	(5,074,033)	(169,885)	(5,243,918)	(1,358,200)
10,479,123	CASH AND CASH EQUIVALENTS AT END OF REPORTING PERIOD	15,315,285	-	15,315,285	15,315,285
<u>5,102,390</u>		<u>10,241,252</u>	<u>(169,885)</u>	<u>10,071,367</u>	<u>13,959,085</u>

**CITY OF HOLDFAST BAY
UNIFORM PRESENTATION OF FINANCES - ALWYNDOR
FOR THE YEAR ENDED 30TH JUNE 2013**

<u>ORIGINAL FULL YEAR BUDGET</u>		<u>CURRENT FULL YEAR FORECAST</u>	<u>PROPOSED FORECAST VARIANCE</u>	<u>PROPOSED FULL YEAR FORECAST</u>	<u>ACTUAL TO 31 DEC.</u>
\$		\$	\$	\$	\$
13,675,685	Operating Revenues	13,978,385	(136,438)	13,841,947	7,639,459
(13,266,577)	less Operating Expenses	(13,266,577)	(33,447)	(13,300,024)	(6,393,502)
409,108	Operating Surplus/(Deficit) before Capital Amounts	711,808	(169,885)	541,923	1,245,957
	Less net outlays on Existing Assets				
226,625	Capital Expenditure on renewal & replacement of existing assets	226,625	-	226,625	46,601
(431,125)	Less Depreciation	(431,125)	-	(431,125)	-
(204,500)		(204,500)	-	(204,500)	46,601
	Less outlays on New and Upgraded Assets				
6,184,605	Capital Expenditure on new & upgraded assets	6,184,605	-	6,184,605	4,789,585
6,184,605		6,184,605	-	6,184,605	4,789,585
<u>(5,570,997)</u>	Net lending/(borrowing) for financial year	<u>(5,268,297)</u>	<u>(169,885)</u>	<u>(5,438,182)</u>	<u>(3,590,229)</u>

**FINANCIAL INDICATORS - ALWYNDOR
FOR THE YEAR ENDED 30TH JUNE 2013**

<u>ORIGINAL FULL YEAR BUDGET</u>		<u>CURRENT FULL YEAR FORECAST</u>	<u>PROPOSED FORECAST VARIANCE</u>	<u>PROPOSED FULL YEAR FORECAST</u>	<u>ACTUAL TO 31 DEC.</u>
\$		\$	\$	\$	\$
	OPERATING SURPLUS RATIO				
3%	(Operating surplus/(deficit) before capital amounts as % of general revenue and other rates, net of NRM Levy)	5%	NA	4%	NA
12,069,174	NET FINANCIAL LIABILITIES - (Total liabilities less financial assets)	10,894,270	169,885	11,064,155	NA
	NET FINANCIAL LIABILITIES RATIO				
88%	(Total liabilities less financial assets as % of total operating revenue, net of NRM Levy)	78%	NA	80%	NA
	ASSET SUSTAINABILITY RATIO				
53%	(Capital expenditure on renewal/replacement of existing assets, excluding new capital expenditure as % of depreciation expense)	53%	NA	53%	NA

**CITY OF HOLDFAST BAY
CONSOLIDATED INCOME STATEMENT
FOR THE YEAR ENDED 30TH JUNE 2013**

<u>ORIGINAL FULL YEAR BUDGET</u>		<u>CURRENT FULL YEAR FORECAST</u>	<u>PROPOSED FORECAST VARIANCE</u>	<u>PROPOSED FULL YEAR FORECAST</u>	<u>ACTUAL TO 31 DEC.</u>
\$		\$	\$	\$	\$
27,270,400	REVENUES	27,270,400	10,700	27,281,100	27,250,137
454,872	Rates - General	454,872	-	454,872	454,955
63,600	Rates - Jetty Road Glenelg	63,600	-	63,600	63,602
959,380	Rates - Patawalonga Marina	959,380	-	959,380	959,501
2,320,810	Rates - NRM Levy	2,261,374	15,000	2,276,374	1,212,406
5,437,545	Statutory Charges	5,437,545	15,879	5,453,424	2,510,215
12,884,046	User Charges	12,413,846	(117,000)	12,296,846	6,954,851
470,587	Operating Grants & Subsidies	773,287	-	773,287	404,014
640,957	Investment Income	640,957	82,055	723,012	489,741
1,130,454	Reimbursements	1,130,454	(15,317)	1,115,137	521,965
51,632,651	Other	51,405,715	(8,683)	51,397,032	40,821,387
	TOTAL REVENUES				
23,367,117	EXPENSES	23,359,117	188,991	23,548,108	12,425,074
18,603,261	Employee Costs	19,165,401	2,152	19,167,553	9,528,439
921,642	Materials, contracts and other expenses	921,642	(7,300)	914,342	347,194
8,302,895	Finance Charges	8,302,895	-	8,302,895	3,884,698
51,194,915	Depreciation	51,749,055	183,843	51,932,898	26,185,405
	TOTAL EXPENSES				
437,736	Operating Surplus/(Deficit) - Before Capital Revenue	(343,340)	(192,526)	(535,866)	14,635,982
-	Amounts specifically for new or upgraded assets	999,814	12,500	1,012,314	992,314
437,736	NET SURPLUS/(DEFICIT)	656,474	(180,026)	476,448	15,628,296

**CITY OF HOLDFAST BAY
CONSOLIDATED BALANCE SHEET
AS AT 30TH JUNE 2013**

<u>ORIGINAL FULL YEAR BUDGET</u>		<u># CURRENT FULL YEAR FORECAST</u>	<u>PROPOSED FORECAST VARIANCE</u>	<u>PROPOSED FULL YEAR FORECAST</u>	<u>ACTUAL TO 31 DEC.</u>
\$		\$	\$	\$	\$
12,150,205	CURRENT ASSETS	13,812,184	(412,499)	13,399,685	19,712,780
7,034,527	Cash and cash equivalents	6,472,395	-	6,472,395	14,584,596
17,000	Trade and Other Receivables	16,000	-	16,000	16,000
19,201,732	Inventory	20,300,579	(412,499)	19,888,080	34,313,376
	TOTAL CURRENT ASSETS				
1,570,550	NON-CURRENT ASSETS	1,713,922	-	1,713,922	1,602,769
1,857,000	Financial Assets	1,931,000	-	1,931,000	1,931,000
598,431,954	Equity accounted investments-Council businesses	611,627,974	232,473	611,860,447	606,404,505
601,859,504	Land, Infrastructure, Property, Plant & Equipment	615,272,896	232,473	615,505,369	609,938,274
621,061,236	TOTAL ASSETS	635,573,475	(180,026)	635,393,449	644,251,650
26,197,724	CURRENT LIABILITIES	26,805,409	-	26,805,409	24,352,296
3,364,283	Trade and Other Payables	3,499,000	-	3,499,000	1,186,076
2,224,972	Borrowings	2,010,896	-	2,010,896	1,617,522
31,786,979	Short-term Provisions	32,315,305	-	32,315,305	27,155,894
	TOTAL CURRENT LIABILITIES				
15,273,038	NON-CURRENT LIABILITIES	13,127,236	-	13,127,236	11,993,000
257,347	Long-term Borrowings	366,722	-	366,722	366,722
54,000	Long-term Provisions	49,000	-	49,000	49,000
15,584,385	Other Non-current Liabilities	13,542,958	-	13,542,958	12,408,722
47,371,364	TOTAL LIABILITIES	45,858,263	-	45,858,263	39,564,616
573,689,872	NET ASSETS	589,715,212	(180,026)	589,535,186	604,687,034
166,692,952	EQUITY	168,784,999	(180,029)	168,604,970	178,380,088
403,306,306	Accumulated Surplus	416,941,843	-	416,941,843	416,941,843
3,690,614	Asset Revaluation Reserve	3,988,370	-	3,988,370	9,365,103
573,689,872	Other Reserves	589,715,212	(180,029)	589,535,183	604,687,034
	TOTAL EQUITY				

figures updated with 11/12 audited figures

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CITY OF HOLDFAST BAY
STATEMENT OF CHANGES IN EQUITY - CONSOLIDATED
FOR THE YEAR ENDED 30TH JUNE 2013

<u>ORIGINAL</u> <u>FULL YEAR</u> <u>BUDGET</u>		<u>CURRENT</u> <u>FULL YEAR</u> <u>FORECAST</u>	<u>PROPOSED</u> <u>FORECAST</u> <u>VARIANCE</u>	<u>PROPOSED</u> <u>FULL YEAR</u> <u>FORECAST</u>	<u>ACTUAL</u> <u>TO</u> <u>31 DEC.</u>
\$		\$	\$	\$	\$
160,878,483	ACCUMULATED SURPLUS	162,751,792	-	163,004,792	162,751,792
437,736	Balance at beginning of period	656,474	(180,026)	476,448	15,628,296
5,376,733	Net Surplus/(Deficit)	5,376,733	-	5,376,733	-
166,692,952	Transfers from reserves	168,784,999	(180,026)	168,857,973	178,380,088
	Balance at end of period				
403,306,306	ASSET REVALUATION RESERVE	416,941,843	-	416,941,843	416,941,843
321,000	PLANT AND MACHINERY RESERVE	321,000	-	321,000	321,000
279,125	FURNITURE AND EQUIPMENT RESERVE	310,000	-	310,000	310,000
53,044	PROPERTY DEVELOPMENT RESERVE	53,000	-	53,000	53,000
2,100,000	GLENELG ACCESS STRATEGY/OFF ST CARPARK DEV.	2,100,000	-	2,100,000	2,100,000
3,075	BRIGHTON CARAVAN PARK	134,000	-	134,000	134,000
	COMMITTED EXPENDITURE RESERVE	136,000	-	136,000	136,000
	ALWYNDOR RESERVE				
6,311,103	Balance at beginning of period	6,311,103	-	6,311,103	6,311,103
(5,376,733)	Transfers from reserve	(5,376,733)	-	(5,376,733)	-
934,370	Balance at end of period	934,370	-	934,370	6,311,103
<u>406,996,920</u>	TOTAL RESERVES CLOSING BALANCE	<u>420,930,213</u>	<u>-</u>	<u>420,930,213</u>	<u>426,306,946</u>
<u>573,689,872</u>	TOTAL EQUITY	<u>589,715,212</u>	<u>(180,026)</u>	<u>589,788,186</u>	<u>604,687,034</u>

CITY OF HOLDFAST BAY
BUDGETED STATEMENT OF CASH FLOWS - CONSOLIDATED
FOR THE YEAR ENDED 30TH JUNE 2013

<u>ORIGINAL</u> <u>FULL YEAR</u> <u>BUDGET</u>		<u>CURRENT</u> <u>FULL YEAR</u> <u>FORECAST</u>	<u>PROPOSED</u> <u>FORECAST</u> <u>VARIANCE</u>	<u>PROPOSED</u> <u>FULL YEAR</u> <u>FORECAST</u>	<u>ACTUAL</u> <u>TO</u> <u>31 DEC.</u>
\$		\$	\$	\$	\$
(OUTFLOWS)		(OUTFLOWS)	(OUTFLOWS)	(OUTFLOWS)	(OUTFLOWS)
	CASH FLOWS FROM OPERATING ACTIVITIES				
	Receipts				
51,632,651	Operating Receipts	51,405,715	(8,683)	51,397,032	27,871,261
	Payments				
(41,577,004)	Operating payments to suppliers and employees	(42,131,144)	(191,143)	(42,322,287)	(22,584,669)
(921,642)	Finance Payments	(921,642)	7,300	(914,342)	(347,194)
9,134,005	NET CASH PROVIDED BY OPERATING ACTIVITIES	8,352,929	(192,526)	8,160,403	4,939,398
	CASH FLOWS FROM INVESTING ACTIVITIES				
	Receipts				
-	Amounts received for new assets	999,814	12,500	1,012,314	992,314
-	Sale of replaced assets	-	216,490	216,490	80,436
-	Sale of surplus assets (prior year debtor)	-	-	-	1,250,000
151,078	Repayments of loans (principal) by community groups	151,078	-	151,078	262,231
	Payments				
(3,646,749)	Expenditure on renewal/replacement of assets (inc HEAT)	(3,779,837)	(437,168)	(4,217,005)	(1,458,983)
(8,702,895)	Expenditure on new/upgraded assets	(12,402,321)	(11,795)	(12,414,116)	(6,350,243)
(12,198,566)	NET CASH (USED IN) INVESTING ACTIVITIES	(15,031,266)	(219,973)	(15,251,239)	(5,224,245)
	CASH FLOWS FROM FINANCING ACTIVITIES				
-	Proceeds from borrowings	2,777,700	-	2,777,700	-
(1,643,464)	Repayments of borrowings	(1,643,464)	-	(1,643,464)	(2,312,924)
-	Proceeds from Aged Care Facility Deposits	-	-	-	3,875,815
-	Repayments of Aged Care Facility Deposits	-	-	-	(921,549)
(1,643,464)	NET CASH PROVIDED BY FINANCING ACTIVITIES	1,134,236	-	1,134,236	641,342
(4,708,025)	NET INCREASE (DECREASE) IN CASH HELD	(5,544,101)	(412,499)	(5,956,600)	356,495
16,858,230	CASH AND CASH EQUIVALENTS AT BEGINNING OF	19,356,285	-	19,356,285	19,356,285
	REPORTING PERIOD				
<u>12,150,205</u>	CASH AND CASH EQUIVALENTS AT END OF	<u>13,812,184</u>	<u>(412,499)</u>	<u>13,399,685</u>	<u>19,712,780</u>
	REPORTING PERIOD				

CITY OF HOLDFAST BAY
UNIFORM PRESENTATION OF FINANCES - CONSOLIDATED
FOR THE YEAR ENDED 30TH JUNE 2013

<u>ORIGINAL</u> <u>FULL YEAR</u> <u>BUDGET</u>		<u>CURRENT</u> <u>FULL YEAR</u> <u>FORECAST</u>	<u>PROPOSED</u> <u>FORECAST</u> <u>VARIANCE</u>	<u>PROPOSED</u> <u>FULL YEAR</u> <u>FORECAST</u>	<u>ACTUAL</u> <u>TO</u> <u>31 DEC.</u>
\$		\$	\$	\$	\$
51,632,651	Operating Revenues	51,405,715	(8,683)	51,397,032	28,307,536
(51,194,915)	less Operating Expenses	(51,749,055)	(183,843)	(51,932,898)	(22,300,707)
437,736	Operating Surplus/(Deficit) before Capital Amounts	(343,340)	(192,526)	(535,866)	6,006,829
	Less net outlays on Existing Assets				
3,646,749	Capital Expenditure on renewal & replacement of existing assets	3,779,837	437,168	4,217,005	1,458,983
(8,302,895)	Less Depreciation	(8,302,895)	-	(8,302,895)	(3,884,698)
-	Less Proceeds from sales of Replaced Assets	-	(216,490)	(2,164,902)	(80,436)
(4,656,146)		(4,523,058)	437,168	(4,085,890)	(2,425,715)
	Less outlays on New and Upgraded Assets				
8,702,895	Capital Expenditure on new & upgraded assets	12,402,321	11,795	12,414,116	6,350,243
-	Less Amounts received for new/upgraded assets	(999,814)	(12,500)	(1,012,314)	(992,314)
8,702,895		11,402,507	(705)	11,401,802	5,357,929
<u>(3,609,013)</u>	Net lending/(borrowing) for financial year	<u>(7,222,789)</u>	<u>(628,989)</u>	<u>(7,851,778)</u>	<u>3,074,615</u>

FINANCIAL INDICATORS - CONSOLIDATED
FOR THE YEAR ENDED 30TH JUNE 2013

<u>ORIGINAL</u> <u>FULL YEAR</u> <u>BUDGET</u>		<u>CURRENT</u> <u>FULL YEAR</u> <u>FORECAST</u>	<u>PROPOSED</u> <u>FORECAST</u> <u>VARIANCE</u>	<u>PROPOSED</u> <u>FULL YEAR</u> <u>FORECAST</u>	<u>ACTUAL</u> <u>TO</u> <u>31 DEC.</u>
\$		\$	\$	\$	\$
	OPERATING SURPLUS RATIO				
1%	(Operating surplus/(deficit) before capital amounts as % of general revenue and other rates, net of NRM Levy)	-1%	NA	-1%	NA
26,616,082	NET FINANCIAL LIABILITIES - (Total liabilities less financial assets)	23,859,762	412,499	24,272,261	NA
53%	NET FINANCIAL LIABILITIES RATIO				
53%	(Total liabilities less financial assets as % of total operating revenue, net of NRM Levy)	47%	NA	48%	NA
44%	ASSET SUSTAINABILITY RATIO				
44%	(Capital expenditure on renewal/replacement of existing assets, excluding new capital expenditure as % of depreciation expense)	46%	NA	51%	NA

Item No: **14.3**

Subject: **BUDGET UPDATE – AS AT 31 DECEMBER 2012**

Date: 12 February 2013

Written By: Manager Finance, Accountant

General Manager: Corporate Services, Mr I Walker

SUMMARY

This report covers the second budget update of Council's 2012/13 budget conducted as at 31 December 2013.

It has resulted in a decrease of \$192,526 in Council's projected consolidated operating result to a forecast operating deficit of \$535,866. The major reason is an \$117,000 reduction in Commonwealth funding for residential care at Alwyndor.

Council's net financial liabilities at 30 June 2013 are projected to increase by \$412,499 to \$24.27 million (comprising \$13.2 million for municipal operations and \$11.07 million for Alwyndor). Council's net consolidated financial liabilities ratio is 48%, in excess of its adopted ceiling of 35%.

RECOMMENDATION

1. **That Council notes the second 2012/13 budget update for Council's municipal operations including:**
 - (a) **an increase of \$22,641 in the projected operating deficit from an \$1,055,148 to \$1,077,789;**
 - (b) **an increase of \$448,963 in projected net capital expenditure to \$10.22 million;**
 - (c) **an increase in projected net financial liabilities at 30 June 2013 of \$242,614 from 12.97 million to \$13.21 million.**

 2. **That Council notes the second 2012/13 budget update for Alwyndor operations including:**
 - (a) **a decrease of \$169,885 in the projected operating surplus from \$711,808 to \$541,923;**
 - (b) **an unchanged projected net capital expenditure of \$6.41 million;**
 - (b) **an increase in projected net financial liabilities at 30 June 2013 of \$169,885 from \$ 10.89 million to \$ 11.06 million.**
-

COMMUNITY PLAN

A Place that Provides Value for Money

COUNCIL POLICY

Not applicable

STATUTORY PROVISIONS

Local Government (Financial Management) Regulations 2011, Regulation 9

BACKGROUND

The Local Government (Financial Management) Regulations 2011 require three specific budget performance reports to be prepared and considered by Councils including:

1. Budget Update (at least twice per year);
2. Mid-year Budget Review (once per year); and
3. Report on Financial Results (after completion and audit of annual financial statement of previous financial year).

The three reports collectively are intended to provide a comprehensive reporting process that allows Council to track performance against the financial targets it established in its annual budget. The following timetable meets these requirements.

Report Purpose	Date of Review	Reported To Council
Budget update	30 September	November
Mid-year review	31 December	February
Budget Update	30 March	April
Financial Results	30 June	As soon as practical after audit.

Budget Update

Regulation 9(1)(b) requires a mid-year budget review to include a revised forecast of the Council's operating and capital activities compared with estimates set out in the original budget. The budget information must be presented in a manner consistent with the note in the Model Financial Statements entitled *Uniform Presentation of Finances*. The focus of the Budget Update is on the end of year revised forecast in comparison with the original and revised (full year) budget.

The LGA has suggested, as part of its financial sustainability program, that the Budget Update show at a summary level:

- original full-year budget activity;
- the most recent revised budget for the financial year;
- any variances sought to the most recent revised budget for the financial year;
- a revised budget forecast for the financial year;
- year to date actual.

REPORT

Introduction

The overall major proposed amendments arising from this budget update are summarised in the following table:

Municipal Funds	
Amount \$000	Comments
37	LGA - Workers Compensation Rebate – income higher than budgeted
10	Training subsidies – income higher than budgeted
15	Rates fines and property searches – net income higher than budgeted
7	Savings on interest on new borrowings – due to positive YTD cash flow
(38)	HEAT fund operating expenditure transferred from capital budget - including \$20k for grants to local groups (refer Council resolution C111212/767 11 December 2012)
22	North Brighton Cemetery – lease and fee income higher than original forecast
12	Traffic Control Maintenance – part funds transferred to Local Area Bike Plan project (refer Council resolution C250912/6066 26 September 2012)
(25)	Patawalonga Boat Lock – call-out maintenance and repair higher than forecast
(18)	Additional foreshore reserve and rapid response maintenance
(28)	Additional professional services support – City Assets
(20)	Additional New Year's Event - net funding (refer Council resolution C131112/726)
3	Various net savings and reallocations
(23)	DECREASE IN OPERATING RESULT – Sub Total
12	Grant income received for Local Area Bike Plan – (Council resolution C250912/6066 26 September 2012)
(25)	Local Area Bike Plan project expenditure – funding as noted above
216	Budget forecast for sale income – major plant and vehicles
(122)	Revised budget forecast for purchase of major plant and vehicles
(250)	Hindmarsh Lane Exeloo installation – project transferred from deferred Angus Neill Reserve Project (Council resolution C111212/766 11 December 2012)

(79)	Final costs on completed projects exceeded forecasts – includes Sanderson Reserve Tennis Court reseal, Works Depot wash down bay, Angus Neill Reserve shade structure – (refer Council financial report 518/12 and resolution C111212/763 11 December 2012)
(10)	Brighton Jetty Road Classic Sculpture – omitted from original budget – (refer Council financial report 518/12 and resolution C111212/763 11 December 2012)
38	HEAT fund capital expenditure transferred to operating budget - including \$20k for grants to local groups (refer Council resolution C111212/767 11 December 2012)
-	Transfer \$100k from deferred Brighton Oval Sports Complex design project to Customer Service Contact Centre project (refer Council resolution C271112/741 27 November 2012)
(220)	INCREASE IN CAPITAL RESULT – Sub Total
(243)	TOTAL INCREASE IN FUNDING REQUIREMENTS
Alwyndor Funds	
(107)	Commonwealth grant funding ACFI (Aged Care Funding Instrument) criteria changed for residential care. Less grant funding forecast.
(33)	Increased wages as a result of redevelopment including staffing reception area, offset by reduction in contractual cleaning.
23	Café now outsourced revised income
7	Various net costs and reallocations
(170)	DECREASE IN OPERATING RESULT
(170)	INCREASE IN FUNDING REQUIREMENTS

Funding Statements

Funding statements with notes for Council municipal (ie excluding Alwyndor), Alwyndor and consolidated operations have been prepared. Forecast financial statements have also been prepared for Council, Alwyndor and consolidated operations.

Refer Attachment 1

The statements comprise five columns:

- The 2012/13 original full year budget.
- The current full year revised forecast comprising the original budget adopted by Council at its meeting on 26 June 2012, items carried forward from 2011/12 adopted by Council on 11 September 2012 and items varied at the first budget update adopted by Council on 27 November 2012.
- Proposed budget forecasts variances arising from this budget update.
- Proposed full year revised budget forecast.
- Actual to 31 December 2012.

Detailed Variance Notes: Municipal Council Activities (excluding Alwyndor)

Operating Income variances:

1. Rates General. Budget saving in rate capping/revaluations, and additional rate fine income forecast.
2. Statutory Charges. Rates property search income increase.
3. User Charges. North Brighton Cemetery income increase.
4. Operating Grants & Subsidies. Reduced grant income New Year's Eve event.
5. Reimbursements. Workers compensation rebate \$37,500, training subsidies \$10,000, foreshore reserves repairs and maintenance.
6. Other. HACC cleaning, offset within overall budget.

Operating Expenses variances:

7. Employment Costs. Reallocations from contractual and other expense budgets for the Healthy Communities grant funded project \$55,400 and Partridge House operations \$56,636.
8. Materials, contracts and other expenses. Reallocations to employment costs Healthy Communities/Partridge House (\$112,036), HEAT fund operational costs \$38,000, repairs and maintenance - reserves and general \$37,095, Patawalonga Boat Lock maintenance \$25,000, Professional Services support \$28,000, New Year's Eve \$10,000, HACC Cleaning \$8,000.
9. Finance Charges. Savings in interest on borrowings

Funds generated from capital activities:

10. Amounts received for new assets. Grant for Local Areas Bike Plan
11. Proceeds from sale of disposed assets. Forecast income for sale of major plant and vehicles.

Capital Expenditure:

12. Asset Renewal and Replacement. Hindmarsh Lane Exeloo \$250,000, Major plant and vehicles \$121,674, Works Depot wash down bay \$62,000, Angus Neill Shade Structure \$16,263, Sanderson Reserve tennis court reseal \$12,000., various other kerb works reallocations and savings \$13,231.
13. New and Upgraded Assets. Brighton Classic Sculpture \$10,000, Local Area Bike Plan \$25,000, less kerb work reallocations (\$23,205).
14. HEAT Fund. Reallocation to operational budget \$38,000.

Detailed Variance Notes: Alwyndor Activities

Operating Income variances:

1. User Charges. Reduction in respite rental income.
2. Operating Grants and Subsidies. Commonwealth Aged Care Funding Instrument (ACFI) criteria changed for funding residential care. Changes have resulted in reduced grant income.
3. Other. Café operation now outsourced.

Operating Expenses variances:

4. Employment Costs. Increased costs due to changed operations as a result of the redevelopment. Cleaning for the new area now done in-house part offset by reduction in contract cleaning. Operation of new reception area requires additional staffing resources.
5. Materials, contracts and other expenses. Contract cleaning has reduced and has been transferred to employment costs.

Financial indicators

Financial indicators have been prepared including an operating surplus ratio, net financial liabilities ratio and asset sustainability ratio.

The operating surplus ratio is determined by calculating the operating surplus/(deficit) before capital amounts as percentage of general revenue and other rates, net of NRM Levy.

The net financial liabilities ratio is determined by calculating total liabilities less financial assets as percentage of total operating revenue, net of NRM Levy. It measures what is owed to others less money held, invested or owed to Council. In a household context, a net financial liabilities ratio of 46% is equivalent to a household with an annual income of \$100,000 having a mortgage of \$46,000.

The asset sustainability ratio is determined by calculating capital expenditure on the renewal or replacement of existing assets, excluding new capital expenditure as a percentage of depreciation. This ratio measures the extent to which existing infrastructure and assets are being replaced.

The following table provides updated forecasts for these and other major ratios for Council operations excluding Alwyndor.

Ratio – Municipal Funds	Target – from Long Term Financial Plan	Current Budget Forecast	Revised Budget Forecast
Operating Ratio	≥ 0%	0%	-3%
Net Financial Liabilities ratio	35%	36%	36%
Asset Sustainability Ratio	90% -110%	45%	51%

The following table provides updated forecasts for these and other major ratios for Alwyndor operations. The net financial liabilities ratio is being impacted by the major capital redevelopment which is being funded from Alwyndor cash reserves.

Ratio – Alwyndor Funds	Target – from Long Term Financial Plan	Current Budget Forecast	Revised Budget Forecast
Operating Ratio	≥ 0%	3%	4%
Net Financial Liabilities ratio	35%	82%	80%
Asset Sustainability Ratio	90% -110%	53%	53%

The following table provides updated forecasts for these and other major ratios for consolidated Council operations.

Ratio – Consolidated Funds	Target – from Long Term Financial Plan	Current Budget Forecast	Revised Budget Forecast
Operating Ratio	≥ 0%	1%	-1%
Net Financial Liabilities ratio	35%	48%	48%
Asset Sustainability Ratio	90% -110%	46%	51%

BUDGET

The content and recommendation of this report indicates the effect on the budget.

LIFE CYCLE COSTS

The nature and content of this report is such that life cycle costs are not applicable.

City of Holdfast Bay

Map Scale: 1:271.3
Created by user
Wednesday, 30 January



Item No: **14.4**

Subject: **KENT STREET BEACH RAMP ACCESS**

Date: 12 February 2013

Written By: General Manager, City Assets

General Manager: City Assets, Mr S Hodge

SUMMARY

Following a question on notice at its meeting of 11 December 2012 regarding pedestrian access to the beach via the service ramp at Kent Street Council resolved that a report be presented on what condition the chains on the beach access ramp at Kent Street could be removed including alternative treatments to improve safety.

This report discusses the options available to Council.

RECOMMENDATION

- 1. That the service ramp at Kent Street remain closed as a pedestrian access way due to risks associated with its design.**
 - 2. That as part of the 2013/2014 Capital Works Program a further set of access steps be constructed directly north of the current ramp.**
-

COMMUNITY PLAN

A Place with a Quality Lifestyle
A Place for Every Generation
A Place that is Safe and Secure
A Place that Values its Natural Environment
A Place that Manages its Environmental Impacts
A Place that Welcomes Visitors
A Place that is Well Planned
A Place that Provides Choices and Enhances Life

COUNCIL POLICY

Work Health and Safety Act 2012.

STATUTORY PROVISIONS

Local Government Act 1999.

Disability Discrimination Act 1992 (Com).

REPORT

In recent times Council received four complaints regarding the chains placed across the service ramp onto the Beach at Kent Street with the complainants requesting Council to open this ramp for pedestrian access, however legal advice and advice from the Local Government Mutual Liability Scheme have highlighted the inherent risks in doing so.

Council has settled two public liability claims in the past as a result of personal injury sustained by people falling on this ramp and as a consequence the decision was made to close the ramp to pedestrian access (disability access) to remove the risk of further compensation claims. There has been a claim made recently for a slip on a beach access ramp at Brighton.

It should be noted there are actually seven beach access points available to the public between the Glenelg Jetty and the Broadway.

Summary of Options

1. Removing the chains from the beach access ramps without making ramp DA compliant

This option poses a number of risks to Council in relation to public safety and the risk of potential liability claims. This risk is exacerbated by the fact that the mutual liability Scheme may not cover Council for any liability claims associated with the ramp based on previous advice received.

In the event that Council decides to pursue this option then mitigation strategies must be put in place to try to reduce the likelihood of an injury to a member of the public. These strategies may include, but not be limited to:

- installing appropriate warning signage;
- installing handrail to assist in preventing slippage;
- staff to continually remove sand from the ramp which causes the concrete to become slippery (anticipated that daily removal would be required).

It should be noted however that previous advice received from legal firm Kelliedy and Co (2012) indicates that the installation of signage may still be insufficient to prevent liability claims. This is a residual risk that council would need to manage.

2. Removing the chains from the beach access and making ramp DA compliant

The practical reality is that this option is not feasible and should not be pursued further by council due to the slope of the existing ramp, the topography of the land and tidal movements. This means that any work to try to extend the length of the ramp to be DA compliant will significantly encroach on the beach and create a further trip hazard for members of the public or alternatively significantly encroach onto the existing pedestrian walkway and roundabout which will effect pre-existing emergency access points and potentially impact on existing flood mitigation measures.

3. Maintaining a closed access ramp

This is the option that poses the least amount of risk to Council and should be considered for implementation. There is sufficient beach access points within approximately 20-30m of the ramp and the number of complaints received about the lack of access is far outweighed by the risk of liability claims should the ramp be opened for public access. The risk of further public complaints about the lack of beach access can be mitigated through a number of possible avenues including:

- upgrading of signage to highlight beach access points and provide explanation that the ramp is suitable for vehicles only due to slip hazards;
- building an additional set of beach access stairs next to the vehicle access ramp;
- closing off the ramp entirely for pedestrian and vehicle access and replacing the rock wall. Council vehicles would then need to use alternative beach access points for service provision.

4. Construct new beach access

To construct another beach access directly to the north of the Kent Street service ramp to allow pedestrian access.

CONCLUSION

Council have considered several complaints regarding pedestrian access onto the beach at Kent Street, Glenelg. It is recommended that the noncompliant ramp remain closed with an alternative access created adjacent to the ramp.

Refer Attachment 1

BUDGET

If council adopts the proposed recommendation an allocation of \$10,000 will be included in the 2013/14 Capital Works Budget.

LIFE CYCLE COSTS

There will be ongoing maintenance costs with any new infrastructure constructed which will be allocated in Councils ongoing recurring maintenance budgets.

Item No: **9.1**

Subject: **MAYOR'S ACTIVITY REPORT – NOVEMBER 2012 – JANUARY 2013**

Date: 12 February 2013

Written By: Executive Assistant to CEO and Mayor

General Manager: Chief Executive Officer

SUMMARY

Presented for the information of Members is the Activity Report for the Mayor for November 2012 – January 2013.

RECOMMENDATION

That the Mayor's Activity Report for November 2012 – January 2013 report be received and noted.

REPORT

Date	Subject	Location
1/11/2012	Coast FM	
2/11/2012	Meet with CEO	CEO's office
3/11/2012	High Tea	Kingston House
5/11/2012	Civic Reception Surf Life Saving	Aquatic Centre
6/11/2012	Council Workshop - LGA President Visit	Brighton Civic Centre, 24 Jetty Road Brighton
7/11/2012	Bay Sports Festival	Canoe Club
7/11/2012	Rescue 2012 Opening Ceremony	Moseley Square
7/11/2012	Metro Mayors Luncheon	Marion Council
8/11/2012	Review Nominations Received for JRMMC	Mayor's Parlour, Glenelg Town Hall
8/11/2012	Rescue 2012 Gala Dinner	Stamford Grand, Glenelg
9/11/2012	Meet with CEO	CEO's office
10/11/2012	Rescue 2012	VIP enclosure Glenelg
11/11/2012	Rescue 2012	VIP enclosure Glenelg
12/11/2012	Select Nominees for JRMMC	Mayor's Parlor
13/11/2012	Launch of Artwork at North Brighton cemetery	North Brighton Cemetery
13/11/2012	Council Meeting	Council Chamber, Glenelg Town Hall
13/11/2012	Pre Council Workshop	Council Chamber, Glenelg Town Hall
15/11/2012	Marion meeting with Ken Rollond - Marketing Offices upstairs - re mayoral event 30 November at Minda	Meet Verco carpark (near BankSA Marquee), then to Marketing Office
15/11/2012	The final Toast	St Jude's Hall
16/11/2012	New insights into Men's Health	The Great Hall, The Grand Lodge of SA & NT 254 North Tce Adel
16/11/2012	Brighton Rugby Union Football Club AGM	Brighton Rugby Union Football Club
16/11/2012	Art Exhibition	St Dominic's
17/11/2012	Brighton Rotary Garage sale	Brighton Institute building
18/11/2012	Historical Society happy hour	Glenelg Football Club

18/11/2012	Dover Square 80th Birthday	Dover Square
18/11/2012	Jetty Rd Xmas Pageant	Jetty Rd
18/11/2012	Rescue 2012 Closing Ceremony	La Playa - Glenelg foreshore
20/11/2012	Meeting with the Premiers Chief of Staff - New Year's Eve Funding	Ante Room, level 15 State Administration Centre, 200 Victoria Square
23/11/2012	Marion and Ken Rollond meeting either by phone/in person re Mayoral Garden Party final arrangements	
23/11/2012	Holdfast College for Seniors - Festive Finish - lunch after	St Andrews by the Sea Uniting Church
23/11/2012	Brighton Surf Club pre Sculptures	Surf Club
23/11/2012	Reception re World Bowls	Government House
24/11/2012	2012 World Bowls Championships - Opening Ceremony	Lockleys Bowling Club
25/11/2012	Mary Potter Hospice	Grand Hotel
26/11/2012	Can Do for Kids - Christmas Cocktails	Lawns of Townsend House, King George Ave
27/11/2012	Council Meeting	Council Chamber, Glenelg Town Hall
29/11/2012	Coast FM	Coast FM
30/11/2012	Seacliff Youth Centre Xmas	Seacliff
30/11/2012	Mayoral Garden Party	Minda
6/12/2012	Art Exhibition Launch	Bay Discovery
8/12/2012	St Jude's Xmas party	St Jude's
9/12/2012	World Bowls final dinner	Lockleys Bowling Club
9/12/2012	Historical Society happy hour	33 Pier St
9/12/2012	World Bowls 2012 Closing Ceremony	Lockleys Bowling Club 46 Rutland Ave Lockleys
10/12/2012	Lessons & Carols	St Peters Cathedral
11/12/2012	Bay Sheffield launch	Santos Stadium Mile End.
11/12/2012	Council Meeting	Council Chamber, Glenelg Town Hall
12/12/2012	St Leonards PS Year Graduation	St Leonards Primary School
13/12/2012	Coast FM with Lorraine Rosenberg, and John Trainer	Coast FM
13/12/2012	St Peters Woodlands Early Learning & Primary	Baddams Hall
14/12/2012	Vietnam Vets Xmas	Warradale
14/12/2012	Staff Xmas Function	Seacliff Surf Life Saving
15/12/2012	Mayor Kirsten Alexander - 2012 Mayors Christmas Dinner	Governor Hindmarsh Restaurant 59 Port Road Hindmarsh
16/12/2012	Tutti Xmas Concert	Uniting Church Parade Norwood
18/12/2012	Mary's Kitchen Christmas Dinner	St Andrews by the Sea
26/12/2012	Cycling awards Bay Sports	Adelphi Tce
28/12/2012	Conclusion of Placement Service	St Andrews Church 92 Jetty Road Glenelg
28/12/2012	Bay Sheffield	Colley Reserve
28/12/2012	Proclamation Day Ceremony	Old Gum Tree
31/12/2012	New Year's Eve	Moseley Square
6/1/2013	Blessing of the Waters	Glenelg Beach
11/1/2013	Meet with CEO	CEO's office
15/1/2013	Workshop - 2013/2014 Business Planning	Kingston Room, Brighton Civic Centre
16/1/2013	Meet with Sen Simon Birmingham & Mat Williams	CEO's office
18/1/2013	Glenelg Cricket Club dinner	
18/1/2013	Meet with CEO	CEO's office
19/1/2013	Muscular Dystrophy big Red Ride	VIP Marquee Wigley Reserve
20/1/2013	Historical Society meeting	Buffalo

22/1/2013	Pre Council Meeting Workshop - Lease Policy	Council Chamber, Glenelg Town Hall
22/1/2013	Council Meeting	Council Chamber, Glenelg Town Hall
23/1/2013	Meet Francis Vinall	31 Maitland Tce Seacliff
23/1/2013	Sculptures at Brighton	Surf Club
24/1/2013	Official Opening of Stage 1 of the Alwyndor Redevelopment	Alwyndor, Dunrobin Road, Hove
25/1/2013	Australia Day Rehearsal and briefing	On site Brian Nadilo Reserve, Glenelg
25/1/2013	Australia Day Eve - Australia Day Awards	Government House
26/1/2013	Australia Day in the City VIP Area	Lyrics Room Adelaide Festival Centre
26/1/2013	Australia Day Parade in the City Viewing Dais	King William St Adelaide Festival Centre
26/1/2013	Australia Day - Briefing Prior to Ceremony	Main Marquee - Brian Nadilo Reserve - Ngutinilla
26/1/2013	Australia Day Ceremony	Brian Nadilo Reserve - Ngutinilla
26/1/2013	Australia Day Celebrations - Community Breakfast	Brian Nadilo Reserve - Ngutinilla
27/1/2013	St John Ambulance 80th Anniversary of the Formation of the Glenelg Division	Brighton Centre Arundel Road Brighton
31/1/2013	Coast FM	Coast FM

METROPOLITAN SEASIDE COUNCILS COMMITTEE

Cr Cheryl Connor (Chair)

Yours sincerely

response:

As the committee will meet again on the 28 February 2013, we would appreciate a timely

support.

We seek endorsement from your councils for the Constitution and Strategic Plans attached. Your Council representatives on the committee will be aware and have indicated their

councils for their endorsement.

The draft Constitution and Strategic Plans are now ready to be presented to the constituent

things for our communities on the coast.

issues of the entire metropolitan coast. We believe that together we can achieve great coast outlook has enabled the committee to take a very strategic approach to address the Adelalde Living Beaches, Coastal Protection Board and Life Saving SA. The whole of the environment. We have also taken advice from our advisory members from the NRM,

ensure the Constitution and Strategic Plans are relevant to the issues affecting our coastal The committee has been working for the past two years to achieve the best outcome and

the draft Constitution and Strategic Plan.

At the meeting of 22nd November, the Metropolitan Seaside Councils Committee endorsed

Dear Mr Lynch

Mr Justin Lynch
PO Box 19
BRIGHTON SA 5048

17 December 2012

BP 5.85.1.16



Ph: 8375 6676
Fax: 8375 6856

PO Box 21
Oaklands Park
South Australia 5046

Metropolitan Seaside Councils' Committee
Working together for tomorrow's Coasts

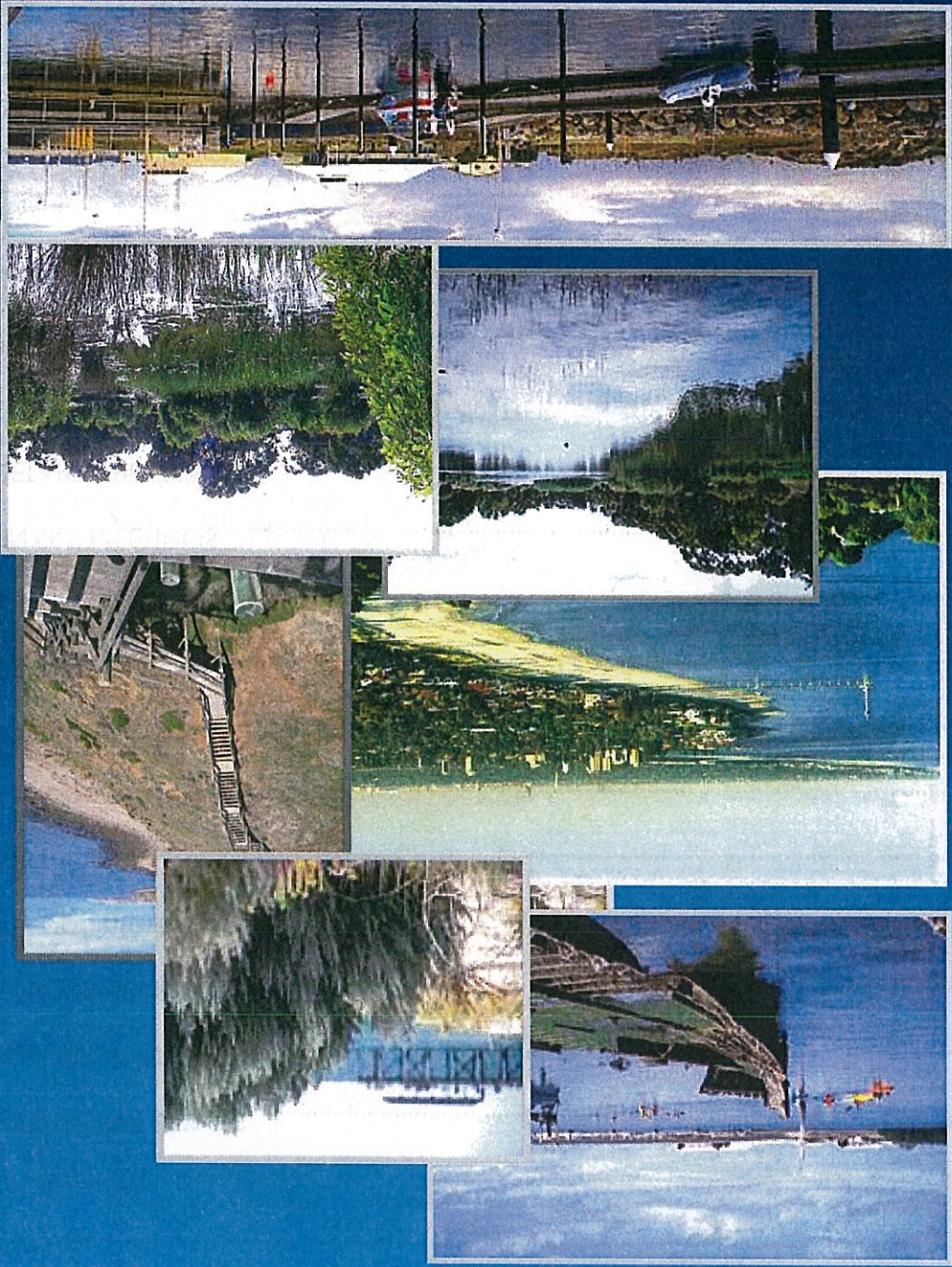




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About the Metropolitan Seaside Councils Committee

The Metropolitan Seaside Councils Committee (MSCC) is a Local Government committee of long standing, pre-dating the Coast Protection Act of 1972, which established the Coast Protection Board.

Concern by metropolitan councils over increasing storm damage led to the predecessor of the current MSCC commissioning the University of Adelaide to undertake a study of metropolitan beaches. The outcome of this study – The Culver Report 1970 – proposed both the modern sand replenishment strategy and a Coast Protection Act.

The Committee has existing links to the Coastal Protection Board, through the Chair of the MSCC being an advisory member of the Board, Natural Resources Adelaide and Mount Lofty Ranges Region and Adelaide Shores (West Beach Trust). Council staff representatives are drawn from parks, engineering and planning departments, at middle to senior management level.

The MSCC provides a valuable forum for councils to develop a common response to shared concerns, to facilitate collaboration to source funding to address priority concerns across council boundaries, and to raise the profile of our coastal environments. Other benefits to councils include preparation of submissions on coastal issues during public consultation on government initiatives which specifically relate to the coastal environment.



CONSTITUTION

1. PRELIMINARY

1.1. Name
 The name of the Committee is "Metropolitan Seaside Councils' Committee Inc".

1.2. Interpretation

In this Constitution unless the contrary is apparent:

- 1.2.1. "General meeting" means the meeting of delegates which occurs immediately after council elections.
- 1.2.2. "Ordinary meeting" means the regular meetings of the Committee
- 1.2.3. "Council" means a Council constituted under the Local Government Act 1999 and any other authority of a local government nature constituted or established under South Australian legislation.
- 1.2.4. "Elected Member" means any councillor of a Council under the Local Government Act 1999,
- 1.2.5. "Delegate" means a delegate or representative appointed pursuant to this Constitution to represent a member Council at meetings of MSSCC.
- 1.2.6. "MSSCC" means the Metropolitan Seaside Councils Committee
- 1.2.7. "Member Council" means a Council which has been granted membership of the MSSCC.
- 1.2.8. "Suitable advisory organisation" means a Government entity or other association which meets the requirements of the MSSCC for membership.
- 1.2.9. "Secretary/Treasurer" means the person appointed pursuant to this Constitution with the title of the position to be determined from time to time by the Executive Committee and shall include that person's deputy or another person acting in that position.
- 1.2.10. Words importing the masculine gender include the feminine gender and vice versa.
- 1.2.11. Words importing the singular include the plural and vice versa.

2. AIMS AND OBJECTIVES

2.1. Aims

The principal aims of the Committee are to:

- 2.1.1. Ensure the maintenance and improvement of coastal environments;
- 2.1.2. Re-establish and rehabilitate coastal areas where possible;



- 3.1. To associate with other associations, clubs and organisations having similar objects to those of the MSCC.
- 3.2. Charge an annual membership subscription to raise revenue if so desired.
- 3.3. To appoint a suitably qualified person to fulfil the duties of the Secretary/Treasurer if required.
- 3.4. To employ a consultant or other suitably qualified person to undertake research to achieve the objects of the Constitution.
- 3.5. To seek funding for suitable coastal management projects.

3. POWERS OF THE MSSCC

- 2.2.1. Promote cooperation between member Councils and advisory organisations and stakeholders, and coordinate actions on issues of regional significance regarding the sustainability of the urban coastal environment.
- 2.2.2. Ensure the co-operation and co-ordination of all the member Councils and advisory organisations and stakeholders to take any action necessary for the improvement and betterment of facilities, amenities and conveniences in order to provide enjoyment and recreation to the public.
- 2.2.3. Represent the member Councils/organisations, and advocate on issues relating to the sustainability of coastal and estuarine environments to regional, state and federal bodies.
- 2.2.4. Facilitate the sustainable and integrated planning and management of natural and built coastal and estuarine assets.
- 2.2.5. Identify and address emerging issues affecting metropolitan coasts and estuaries, including any human impacts upon St Vincent's Gulf, through research and project development.
- 2.2.6. Facilitate knowledge and tools development and exchange to enhance community awareness and engagement on sustainability of coasts and estuaries.
- 2.2.7. Develop strategic partnerships with other appropriate organisations to devise, prioritise and implement protection strategies and address emerging issues which affect the metropolitan coast.

The Primary Objectives of the Committee are to:
Objectives

- 2.1.3. Determine the present and future conditions of the Adelaide metropolitan coast, and the best method of preserving and improving the foreshore and beaches.
- 2.1.4. Develop strategic partnerships to protect, enhance and promote the coast.



- 3.6. To publish material such as reports and papers.
- 3.7. To do things which are conducive to the objects of the Constitution and to further the interests of the MSCC.

4. MEMBERSHIP AND VOTING

- 4.1. Eligibility for Membership
 - 4.1.1. A council shall be eligible for membership if the council has a coastal boundary as defined by the Coast Protection Board's Metropolitan Coastal Protection District.
 - 4.1.2. Eligible member Councils and suitable advisory organisations shall each be represented by two delegates from each organisation - one elected member and one officer of a Council, or two staff of an advisory organisation.
- 4.2. Appointment of Delegates
 - 4.2.1. The recording of the names and contact details of all delegates, the date of appointment and the Councils/advisory organisations which they represent shall be the responsibility of the Secretary/Treasurer.
 - 4.2.2. Each delegate may appoint a proxy, and that delegate shall advise the Secretary/Treasurer before such appointment.
 - 4.2.3. The appointment of additional representatives to the Committee shall be at the discretion of, and in a manner determined by, the member Councils and advisory organisations.
- 4.3. Voting
 - 4.3.1. Each member council will have one vote;
 - 4.3.2. Advisory organisations will not have voting rights;
 - 4.3.3. The Chairperson shall have a deliberative vote only.
- 4.4. Opportunity and respect
 - 4.4.1. All members of the Committee will be provided with equal opportunity in an atmosphere of equal respect in discussions and voting.
- 4.5. Cessation of membership
 - 4.5.1. Any member Council or advisory organisation may resign from membership of the Committee by giving notice in writing to the Secretary/Treasurer.
 - 4.5.2. Delegates from a member council or advisory organisation may resign and the vacancy created will be filled by a suitable delegate from that same member council or advisory organisation until the next General Meeting.



- 6.1. The General Meeting shall occur at the first meeting of the Committee following the Local Government elections, and shall involve the election of Committee officers.
- 6.2. The Committee shall ensure that notice of every General Meeting be posted to each member at least 7 days prior to the meeting.
- 6.3. The General Council meeting agenda will include:
 - 6.3.1. The adoption of minutes of the last ordinary meeting;
 - 6.3.2. The receipt and discussion of the Chairperson's report, balance sheet and statement of accounts, and the auditor's report for the financial year to the 30th day of June immediately prior to the meeting;
 - 6.3.3. The election of required officers for the Committee, including the Chairperson and Secretary/Treasurer;
 - 6.3.4. The election of auditors; and
 - 6.3.5. Any other business which may be dealt with (with or without notice) in accordance with these rules.
- 6.4. The Chairperson shall chair each General Meeting, and in his/her absence a proxy chosen by the meeting shall act as Chair for that meeting.
- 6.5. The Chairperson and Secretary/Treasurer shall hold office until the next General meeting and be eligible for re-election or reappointment.
- 6.6. The Chairperson or the Secretary/Treasurer may be removed from office at any time by a resolution carried by two thirds of the Committee provided that at least 7 days prior to a meeting at which such motion is passed notice is given to all members of the Committee.

6. GENERAL MEETING

- 5.1. No member of the Committee shall be liable for the neglect or default of any other member or officer for any loss or expense happening to the Committee through insufficiency or deficiency of title to any property acquired by order of the Committee or for or on behalf of the Committee or for the insufficiency or deficiency of any security in or upon which any of the monies of the Committee shall be invested or for any loss or damage arising from the bankruptcy, insolvency or tortious acts or any person with whom any monies, securities or effects shall be deposited or for any other loss, damage or misfortune whatsoever which shall happen in the execution of the duties of his respective office or in relation thereto unless the same happened through his own willful act or default.

5. INDEMNITY



6.7. If at any stage the post of Chairperson or Secretary/Treasurer becomes vacant a replacement Chairperson may be elected or a Secretary/ Treasurer appointed by the Committee to hold office until the next General Meeting when an election or appointment for the position/s can occur.

7. ORDINARY MEETINGS

- 7.1. Ordinary meetings of the Committee shall be held at regular intervals.
- 7.2. Ordinary meetings of the Committee will be held at an agreed location and this will be the official address of the Committee.
- 7.3. Any two member Councils/advisory organisations, or the Chairperson, may request in writing to the Chairperson to call a special meeting of the Committee, which the Chairperson will agree to given sufficient notice to all members.
- 7.4. The quorum of any ordinary meeting of the Committee shall be the attendance of at least one member or proxy from a minimum of half the member Councils/ organisations plus one.
- 7.5. If there are insufficient members present to constitute a quorum, the meeting shall take place but no decisions will be made.

8. SECRETARY/TREASURER

- 8.1. Shall cause proper books of accounts and records of meeting proceedings to be kept and maintained.
- 8.2. Shall receive and bank all monies and issue receipts for the same, pay all accounts which have been passed by the Committee and shall keep a proper record of all such receipts and payments in such a manner as the auditor may determine.
- 8.3. Shall prepare or have prepared a full financial statement and balance sheet for presentation to the each ordinary meeting and the General Meeting.

9. THE FUNDS AND BANKERS OF THE COMMITTEE

- 9.1. The Committee shall cause accounts to be kept of all transactions involving either directly or indirectly the use or application of funds of the Committee.
- 9.2. The books of account of the Committee shall be kept at the Council Office of the Secretary/Treasurer or at any other place where the Secretary/Treasurer is employed.
- 9.3. Any two of three people to sign financial documentation.



- 11.2. If there remains after the settlement of all debts and liabilities of the Committee and property whatsoever this shall be distributed equally among all member Councils/organisations or resolved to be transferred to some other association or corporation.
- 11.1. The Committee may be dissolved or wound up by resolution of two thirds of the members present and voting at a special meeting called for the purpose with clause 6.3.

11. DISSOLUTION

- 10.3. Member Councils will be requested to formally ratify the changed Constitution following endorsement of the changes by the Committee.
- 10.2. At least 30 days prior to the date of the meeting notice is posted to all constituents, giving details of the proposed alteration.
- 10.1. This Constitution may be amended at the meeting of the Committee by resolution passed with two thirds majority of all members present at an ordinary meeting provided that:

10. ALTERATION TO THE CONSTITUTION

- 9.4. The financial year of the Committee shall be from the 1st day of July to the 30th day of June each year.
- 9.5. The banker of the Committee shall be the banker for the member Council or advisory organisation to which the Secretary/Treasurer belongs
- 9.6. The Committee may raise funds at any time from Government Grants or other external sources as required to carry out the aims and objectives of the Committee.
- 9.7. Each member council and advisory organisation shall pay an annual subscription if required to maintain sufficient funds to enable the Committee to fulfill the purposes for which it was established.



Metropolitan Seaside Councils Committee

Strategic Plan 2012-2014

About the Metropolitan Seaside Councils Committee

The Metropolitan Seaside Councils Committee (MSCC) is a Local Government committee of long standing, pre-dating the Coast Protection Act of 1972, which established the Coast Protection Board.

Concern by metropolitan Councils over increasing storm damage led to the predecessor of the current MSCC commissioning the University of Adelaide to undertake a study of metropolitan beaches. The outcome of this study – The Culver Report '10 – proposed both the modern sand replenishment strategy and a Coast Protection Act.

The membership of the MSCC includes representatives of coastal Councils between St Kilda and Sellicks Beach, (thus numbers changed during Council amalgamations of the 1990's). Member Councils each being represented by two persons – one Elected Member of the Council and one officer, or two staff of a non-council organisation. The Committee has existing links to the Coastal Protection Board through the Chair of the MSCC being an advisory member of the Board along with the Natural Resources – Adelaide and Mount Lofty Ranges Region and Adelaide Shores (West Beach Trust). Council staff representatives are drawn from parks, engineering and planning departments, at middle to senior management level. The committee meets at regular intervals, keeps Minutes and rotates the tasks of administering the meetings between Councils.

The MSCC provides a valuable forum; for Councils to develop a common response to shared concerns, to facilitate collaboration, to source funding, to address priority concerns across Council boundaries, and to raise the profile of our coastal environments. Other benefits to Councils include preparation of submissions on coastal issues during public consultation on government initiatives which specifically relate to coastal issues.

Vision

A healthy, vibrant Metropolitan coast; with well designed cities generating great experiences, and a sense of belonging through people friendly open spaces and parks connected by public transport and bikeways. Engaged communities, Councils and Governments that understand, respect and work together to care for our coast and marine environments.

Our Purpose

Promotion of strategic sustainable management and improvement of the metropolitan coastal and estuarine environments - from Sellicks Beach in the south to the Gawler River in the north –to encourage environmental, cultural and economic benefit to the coastal environment and communities.

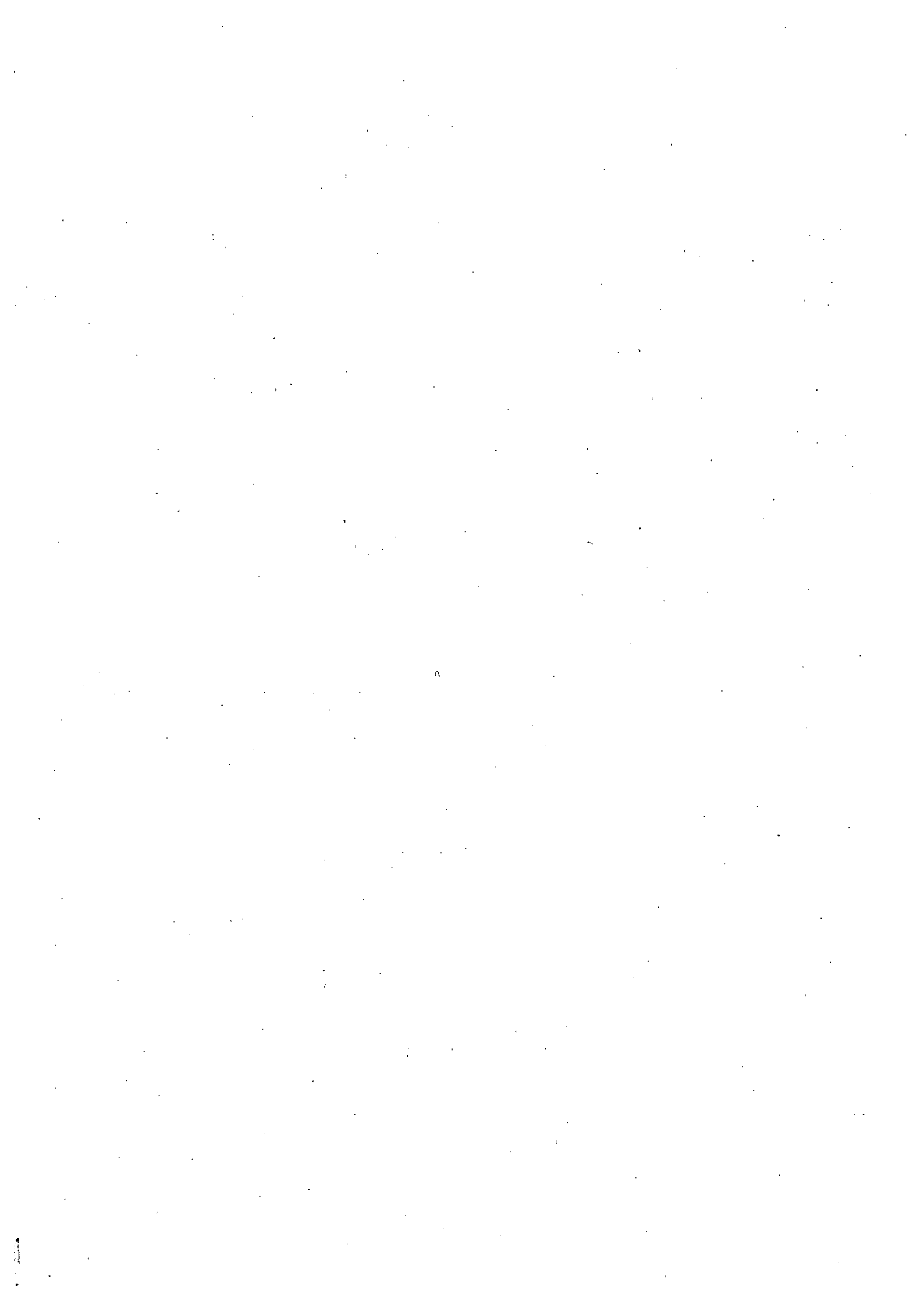
Our Strategic Plan in Context

Key Result Area: Capacity Building and Planning	<p>Goals</p> <ul style="list-style-type: none"> • Build capacity of member Councils and advisory members to sustainably manage urban coastal and estuarine environments including through access to external funding. • Create well designed cities to generate great experiences and a sense of belonging linking open space, parks and pathways. 	<p>Key Initiatives</p> <ul style="list-style-type: none"> • Develop knowledge and tools for the exchange of information which enhance the sustainability of natural coast and estuarine assets. • Establish a process for identifying 'MSCC' initiatives (i.e. initiatives that will have a positive impact on a number of MSCC member Councils) and applying for funding for these initiatives. • Facilitate the sustainable and integrated planning and management of natural and built coastal and estuarine assets across metropolitan council areas. • Provide input to development proposals and plans to ensure that new developments have minimal impact on the environment, are people friendly with open spaces and parks connected by public transport and bikeways.
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Key Result Area: Proactive, Strategic Collaboration	<p>Goals</p> <ul style="list-style-type: none"> • Develop a comprehensive regional coastal strategy for the metropolitan coast in conjunction with State and Federal Governments. • Represent, report and advocate on issues relating to regional, state and national coastal and estuarine environments. • Establish formal relationships with relevant committees and organisations where it has been identified that there will be mutual benefit (through collaboration and communication). 	<p>Key Initiatives</p> <ul style="list-style-type: none"> • Prepare and support strategies for managing climate change and sea level rise through coastal vulnerability assessments and adaptation plans. • Provide assistance on how to use and apply the information for decision-making and adaptation. • Establish appropriate tools to assist and support policy and decision-making in relation to the risks and impacts of climate change. • Devise, prioritise and implement protection strategies for coastal settlements. • Identify and address emerging issues relating to planning, tourism and recreation which affect the metropolitan coast through research and project development. • Lobby the Coast Protection Board to change the status of the MSCC Chairperson from 'advisory' member to voting member of the Board. • Identify relevant organisations and committees that MSCC should develop formal relationships with, based on the opportunity for mutual benefit (through collaboration and communication).
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<p>Key Result Area: Governance</p> <p>Goals</p> <ul style="list-style-type: none"> • Meet governance, compliance and regulatory obligations. • Apply ethical and accountable decision making. • Comply with the LGA governance requirements. <p>Key Initiatives</p> <ul style="list-style-type: none"> • Review and develop appropriate constitution, risk management frameworks, policies and procedures. • Review and enhance reporting processes. • Build a strong, successful relationship with the local Government Association (LGA) through the Metropolitan Local Government Group (MLGG). • Establish a formal mechanism for communication and approval of decisions between member Councils and MSCC. 	
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<p>Key Result Area: Community Engagement</p> <p>Goals</p> <ul style="list-style-type: none"> • Facilitate knowledge sharing to encourage community awareness and engagement on sustainability of coasts and estuaries. <p>Key Initiatives</p> <ul style="list-style-type: none"> • Develop activities and programs which promote community awareness on the linking of all activities which impact on the coast. • Build community awareness and understanding of coastal values in particular understanding the impacts of climate change. • Ensure sharing of information and research between State and local Governments, research institutions and the wider community. • Promote and support engagement by schools and volunteer groups in practical activities which demonstrate sustainable and desirable behaviors in the coastal environment. 	
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Item No: **14.5**

Subject: **METROPOLITAN SEASIDE COUNCILS COMMITTEE CONSTITUTION AND STRATEGIC PLAN**

Date: 12 February 2013

Written By: Governance Officer

General Manager: Corporate Service, Mr I Walker

SUMMARY

At the meeting of 22 November 2012, the Metropolitan Seaside Councils Committee endorsed a draft Constitution and Strategic Plan. The draft Constitution and Strategic Plans are now being presented to the constituent Councils for their endorsement.

RECOMMENDATION

- 1. That the report be received and noted.**
 - 2. That Council endorse the Metropolitan Seaside Councils Committee draft Constitution and Strategic Plan.**
-

COMMUNITY PLAN

A Place that Provides Value for Money

COUNCIL POLICY

Not applicable.

STATUTORY PROVISIONS

Not applicable.

BACKGROUND

The Metropolitan Seaside Councils Committee (MSCC) is a Local Government committee of long standing, pre-dating the Coast Protection Act of 1972, which established the Coast Protection Board. Membership of the MSCC includes representatives of coastal Councils between St Kilda and Sellicks Beach, (thus numbers changed during Council amalgamations of the 1990's). In

addition, representatives of the State Government, the Local Government Association, and Adelaide Shores make up the current MSCC.

Membership comprises one member from each constituent group, and includes both council staff and elected members. The committee meets bi-monthly, keeps minutes and rotates the tasks of administering the meetings between Councils.

The MSCC has provided a valuable forum for councils to develop a common response to shared concerns. In particular, issues relating to regulation of use of the foreshore, including animals on the beach, have been aired at this forum.

REPORT

The MSCC has been working for the past two years on revising its Constitution and developing a Strategic Plan to achieve the best outcome and ensure the Constitution and Strategic Plans are relevant to the issues affecting our coastal environment. The committee have also taken advice from its advisory members from the NRM, Adelaide Living Beaches, Coastal Protection Board and Life Saving SA. The whole of the coast outlook has enabled the committee to take a very strategic approach to address the issues of the entire metropolitan coast.

The draft Constitution and Strategic Plans are now being presented to the constituent councils for their endorsement (refer Attachment 1). The MSCC now seeks endorsement from the City of Holdfast bay for the Constitution and Strategic Plans attached.

Council representatives on the MSCC are aware of the changes and have indicated their support.

The MSCC will meet again on the 28 February 2013, to consider responses from its Constituent Councils.

BUDGET

There are no budget implications associated with this report.

LIFE CYCLE COSTS

There are no life cycle costs associated with this report.

Item No: **14.6**

Subject: **BRIGHTON CARAVAN PARK UP-GRADE IMPLEMENTATION PLAN**

Date: 12 February 2013

Written By: Manager Organisational Sustainability

General Manager: Corporate Services, Mr I Walker

SUMMARY

Following Council's decision to seek Expressions of Interest for the management of Brighton Caravan Park, it is proposed to place notices in Tenders SA and national papers on Tuesday 19 February 2013. Final negotiations with the successful tenderer are expected to be concluded on or about 30 May 2013, allowing a smooth transition from the current management agreement to the new.

RECOMMENDATION

That Council notes the proposed timetable for the Expression of Interest Process and upgrade of the caravan park.

COMMUNITY PLAN

A Place to do Business
A Place that Welcomes Visitors
A Place that Provides Value for Money

STATUTORY PROVISIONS

Local Government Act 1999
Residential Parks Act 2007

BACKGROUND

At its meeting of 11 December 2012, Council resolved the following:

- “1. That Council support the development of a Master Plan for the up-grade and refurbishment of the Brighton Caravan Park based on the business model presented at Attachment 1.
2. That a report be presented to Council as early as possible which contains detailed implementation plans for further consideration. (Motion C111212/768).”

At its meeting of 22 January 2013, Council further resolved:

- “1. That Council commence an Expression of Interest process for the refurbishment and long term management of the Brighton Caravan Park with an expectation that a new agreement will commence on 1 July 2013.
2. That the current manager be advised immediately that Council will be seeking Expressions of Interest to determine the on-going management of the Park.
3. That the new management of the Park no longer include long term rentals. (Motion C220113/801).”

REPORT

Progress Up-date

In response to Council’s decisions above the following actions have been put in place:

- The Park Manager, Mr Rick Birchmore, was personally informed on Thursday 24 January of Council’s decision to seek Expressions of Interest for the management of the Caravan Park, as well as the decision to no longer include long term rentals in the new management agreement.
- A letter formally advising Mr Birchmore was hand-delivered to him on the same afternoon. Included with this letter were copies of a flyer for all affected annual renters advising them of Council’s decisions.
- An information package regarding the plans for the park up-grade was posted on the web-site and copies made available at the front counter at the Brighton Civic Centre. People have been encouraged to include their names on a contact list in order to receive progress updates.
- The relevant Confidential minutes and Report were released from confidence and made available via the web-site

Expression of Interest Timetable

Advertisements for interested parties to participate in the Expression of Interest (EOI) process are proposed will be placed with Tenders SA and national newspapers on Tuesday 19 February 2013 to close three weeks later on 1 March 2013.

The second stage of the process will be to seek detailed proposals from short-listed Expressions of Interest. Following assessment of these detailed proposals, it is expected that Council will be in a position to be finalising contract details with the successful tenderer in May 2013, allowing a smooth transition from the current management agreement to the new agreement commencing on 1 July 2013. It is proposed that the new management agreement will be for a period of 5 years.

Program of Works

The concept plans received and considered by Council in December 2012 focus on refurbishments and up-grades rather than a major rebuild. Depending on the agreement reached with the successful tenderer, it is anticipated that the majority of these works will occur during the winter months; July to September 2013.

The timing for the construction and development of new cabins and 'eco-tents' will need to be finalised with the successful tenderer and will, to some extent, need to be negotiated around the occupancy of the sites by annual renters. (These annual renters have been advised of Council's decision that no long term agreements will be entered into once the current agreement expires, but to date no individual formal 'Notices to Quit' have been issued. Work has commenced on putting processes in place to help gain a fuller understanding of the issues facing each individual renter.)

BUDGET

A project budget has not yet been determined, however based on the concept plan put to Council in January 2013, a budget for the 2013/14 financial year to up-grade the Park will be required of between \$2.5m and \$3.0m. This includes all project and capital costs.

LIFE CYCLE COSTS

It is anticipated that increased income generated as a result of the up-grades will see all project and capital costs recovered within a three to five year time frame. On-going maintenance costs will be included as part of the Park's Management Agreement, while future capital investments will be identified in the Long Term Financial Plan.

Item No: **11.2**

Subject: **RESCISSION MOTION – REDUCED FEES FOR THE BUFFALO – COUNCILLOR CLANCY**

Date: 12 February 2013

RECISSION MOTION

Councillor Clancy proposed the following rescission motion:

“Council rescind the previous motion, that in error reduced fees for the Buffalo for the entire lease of nine years.”

PROPOSED MOTION

That the fee reduction be set for a period of three years, which was the original intent of the motion and supported by subsequent discussion.

BACKGROUND

At the Council meeting on 11 December 2012 (C111212/771) Council resolved:

“.....

3. *That 80% of the rental received by Council in each year be put towards a maintenance fund, administered by Council, for external maintenance on the condition that the Buffalo remain on its current site.*
4. *This arrangement be reviewed in the event the lease is assigned or at the expiration of the current lease.”*

Council during discussions was advised that the lease was for three years. Since then council has been advised that the lease is for nine years. The decision was made with incorrect information. It is important that leases and conditions are followed to the requirement of Council and this was a most unfortunate oversight.

PETITION TO CITY OF HOLDFAST BAY COUNCIL

On behalf of the Brighton Caravan Park Permanent Residents Committee, I,

Janine Matheson
B018 Brighton Caravan Park
Kingston Park 5049
Ph : 0431 781 177

present this hard copy of the online petition containing 174 signatures to be considered at the meeting of City of Holdfast Bay Council to be held on 12 February 2013 at Glenelg Town Hall, Mosely Square, Glenelg 5045.

Signed 
Janine Matheson

Date 6/2/13

The Petition:

Rescind the decision to remove residents from the Brighton Caravan Park.

This online petition was prepared by the Brighton Caravan Park Permanent Residents Committee and will be presented to the City of Holdfast Bay Council, Brighton Civic Centre, 24 Jetty Road, Brighton, SA

PETITION TO CITY OF HOLDFAST BAY COUNCIL

On behalf of the Brighton Caravan Park Permanent Residents Committee, I,

Marilyn Pearson

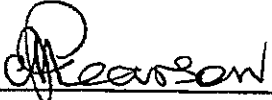
B020 Brighton Caravan Park

Kingston Park 5049

Phone: 0423 923 803

present this petition containing **1390 signatures** to be considered at the meeting of City of Holdfast Bay Council to be held on 12 February 2013 at Glenelg Town Hall, Mosely Square, Glenelg 5045.

Signed:



Marilyn Pearson

Date:

5 February 2013

The Petition:

The petitioners whose names, addresses and signatures appear hereunder support the Brighton Caravan Park Permanent Residents Committee in their petition of City of Holdfast Bay Council to preserve their homes at Brighton Caravan Park.

We, the permanent residents of Brighton Caravan Park, request that Council:

1. Rescind the decision made in relating to long term and annual rental discussed and decided in confidence at the Council meeting held Tuesday 22 January 2013 at Item 17 (Brighton Caravan Park (report 34/13)) of the Council Meeting Agenda.
2. Make the minutes and documentation relating to the decision referred to above available for public comment; and
3. Establish a forum for consideration of the future of permanent residents and annual leases at Brighton Caravan Park which is inclusive of the public and all stakeholders of Brighton Caravan Park.

This petition has been prepared by the **Brighton Caravan Park Permanent Residents Committee** and will be presented to the **City of Holdfast Bay Council**, Brighton Civic Centre, 24 Jetty Road, Brighton SA.

PETITION TO CITY OF HOLDFAST BAY COUNCIL

Petition Preamble:

At around 2.30pm on Thursday 24 January 2013 Permanent Residents of the Brighton Caravan park were made aware of the decision of City of Holdfast Bay Council that there was no place for permanent residents in the planned redevelopment of Brighton Caravan Park, and that they (the residents) would not be offered new leases at the end of June 2013.

This news was announced by Mayor Rollond in a media interview that morning and residents first became aware of it when a Channel 7 news reporter arrived on the door step of vice-President of the Permanent Residents Committee requesting comment on the announcement.

There are currently around 40 adults and children who inhabit the 30 permanent sites and call the Brighton Caravan Park 'home'. Most residents have lived in the Park from between 3-14 years but some have bought their dwellings in the last few months, or in one case, the last few weeks. Semi-permanent residents, many with a long standing presence at the Park, are also affected by this decision.

Brighton Caravan Park has had permanent residents for at least the past 25 years so despite the annual lease requirement, the expectation that permanent residents would remain in the Park is well established. Residents have bought their dwellings in good faith and now stand to lose everything. The demographics of the permanent residents are predominantly pensioners, some with significant health issues, families and single people. Some residents are employed but all fall into the low income bracket.

The vast majority of residents do not have alternate housing options. Private rental costs are prohibitive and availability minimal. The Housing Trust waiting lists stretch far into the future. Where are residents supposed to move to?

At no time has there been consultation with residents, or the opportunity to input into the Plan. The Master Plan is to be considered for adoption by Council at the meeting to be held Tuesday 12 February 2013. The Master Plan has not been made available to the public nor has there been any consultation to date.

Please support the permanent residents of Brighton Caravan Park to preserve their homes.

Petition:

The petitioners whose names, addresses and signatures appear hereunder support the Brighton Caravan Park Permanent Residents Committee in their petition of City of Holdfast Bay Council to preserve their homes at Brighton Caravan Park.

We, the permanent residents of Brighton Caravan Park, request that Council:

1. Rescind the decision made in relating to long term and annual rental discussed and decided in confidence at the Council meeting held Tuesday 22 January 2013 at Item 17 (Brighton Caravan Park (report 34/13)) of the Council Meeting Agenda.
2. Make the minutes and documentation relating to the decision referred to above available for public comment; and
3. Establish a forum for consideration of the future of permanent residents and annual leases at Brighton Caravan Park which is inclusive of the public and all stakeholders of Brighton Caravan Park.

This petition has been prepared by the Brighton Caravan Park Permanent Residents Committee and will be presented to the City of Holdfast Bay Council, Brighton Civic Centre, 24 Jetty Road, Brighton SA. Thank you for your support.

Please sign over the page

PETITION TO CITY OF HOLDFAST BAY COUNCIL

Petition:

The petitioners whose names, addresses and signatures appear hereunder support the Brighton Caravan Park Permanent Residents Committee in their petition of City of Holdfast Bay Council to preserve their homes at Brighton Caravan Park.

We, the permanent residents of Brighton Caravan Park, request that Council:

1. Rescind the decision made in relating to long term and annual rental discussed and decided in confidence at the Council meeting held Tuesday 22 January 2013 at Item 17 (Brighton Caravan Park (report 34/13)) of the Council Meeting Agenda.
2. Make the minutes and documentation relating to the decision referred to above available for public comment; and
3. Establish a forum for consideration of the future of permanent residents and annual leases at Brighton Caravan Park which is inclusive of the public and all stakeholders of Brighton Caravan Park.

Please include your name & address when signing the petition, otherwise the petition may not be accepted. If there is a reason why you require anonymity of your address please seek the consent of City of Holdfast Bay Council by phoning 8229 9999 to exclude your address.

Name	Address	Signature	
S. NELSON	11/3 BYRON RD BLK FOREST		1
N. LUKE	11/3 BYRON RD BLK FOREST		
A. NELSON	101 ASHLEY ST TORRENSVILLE		
L. VUONG	54 Winston Ave, Clarence Gardens Launceston		2
R. Daniels	45 Wandana Terrace Teppanoo		3
T. NISHOLT	11/46 BYRON RD BLK FOREST		4
D. Pepicelli	31 Freda St, Nettie		5
W. Pittman	11/46 Byron Rd	W. Pittman	6
B. Hare	Nairne		7
F. Williams	60/91 Hobart St Parkside		8
V. Pinar	25/17 Greenhill Rd Eastwood		9

This petition has been prepared by the Brighton Caravan Park Permanent Residents Committee and will be presented to the City of Holdfast Bay Council, Brighton Civic Centre, 24 Jetty Road, Brighton SA. Thank you for your support.

Marilyn Pearson
 8020 Brighton Caravan Park
 Kingston Park 5049
 Phone: 0423 923 803

9

Item No: **10.1.1**

Subject: **PETITION – BRIGHTON CARAVAN PARK PERMANENT RESIDENTS COMMITTEE - TO PRESERVE THEIR HOMES IN BRIGHTON CARAVAN PARK**

Date: 12 February 2013

Written By: Governance Officer

General Manager: Corporate Services, Mr I Walker

SUMMARY

A petition has been received from 1389 residents of South Australia requesting that Council:

1. Rescind the decision made in relating to long term and annual rental discussed and decided in confidence at the Council Meeting held Tuesday 22 January 2013 at item 17 (Brighton Caravan Park (report 34/13)) of the Council Meeting Agenda;
 2. Make the minutes and documentation relating to the decision referred to above for public comment; and
 3. Establish a forum for consideration of the future of permanent residents and annual leases at Brighton Caravan Park which is inclusive of the public and all stakeholders of Brighton Caravan Park.
-

RECOMMENDATION

That the petition be received by Council and referred to the appropriate department for a response.

COMMUNITY PLAN

A Place that Provides Value for Money

COUNCIL POLICY

Code of Practice for Access to Meetings and Documents

STATUTORY PROVISIONS

Not applicable.

BACKGROUND

The petition states as follows:

“Petition Preamble:

At around 2.30pm on Thursday 24 January 2013 Permanent Residents of the Brighton Caravan park were made aware of the decision of the City of Holdfast Bay Council that there was no place for permanent residents in the planned redevelopment of Brighton Caravan Park, and that they (the residents) would not be offered new leases at the end of June 2013.

This news was announced by Mayor Rollond in a media interview that morning and residents first became aware of it when a Channel 7 news reporter arrived on the door step of vice-President of the Permanent Residents Committee requesting comment on the announcement.

There are currently around 40 adults and children who inhabit the 30 permanent sites and call the Brighton Caravan Park ‘home’. Most residents have lived in the Park from between 3-14 years but some have bought their dwellings in the last few months, or in one case, the last few weeks.

Semi-permanent residents, many with a long standing presence in the Park, are also affected by this decision.

Brighton Caravan Park has had permanent residents for at least the past 25 years so despite the annual lease requirement, the expectation that permanent residents would remain in the Park is well established. Residents have bought their dwellings in good faith and now stand to lose everything. The demographics of the permanent residents are predominantly pensioners, some with significant health issues, families and single people. Some residents are employed but all fall into the low income bracket.

The vast majority of residents do not have alternate housing options. Private rental costs are prohibitive and availability minimal. The Housing Trust waiting lists stretch far into the future. Where are residents supposed to move to?

At no time has there been consultation with residents, or the opportunity to input into the Plan. The Master Plan is to be considered for adoption by Council at the meeting to be held Tuesday 12 February 2013. The Master Plan has not been available to the public nor has there been any consultation to date.

Please support the permanent residents of Brighton Caravan Park to preserve their homes.

Petition:

The petitioners whose names, addresses and signatures appear hereunder support the Brighton Caravan Park Permanent Residents Committee in their petition of the City of Holdfast Bay Council to preserve their homes at Brighton Caravan Park.

We, the permanent residents of Brighton Caravan Park, request that Council:

- 1. Rescind the decision made in relating to long term and annual rental discussed and decided in confidence at the Council Meeting held Tuesday 22 January 2013 at item 17 (Brighton Caravan Park (report 34/13)) of the Council Meeting Agenda.*
- 2. Make the minutes and documentation relating to the decision referred to above for public comment; and*
- 3. Establish a forum for consideration of the future of permanent residents and annual leases at Brighton Caravan Park which is inclusive of the public and all stakeholders of Brighton Caravan Park.*

This petition has been prepared by the Brighton Caravan Park Permanent Residents Committee and will be presented to the City of Holdfast Bay Council, Brighton Civic Centre, 24 Jetty Road, Brighton SA. Thank you for your support.

ADMINISTRATION COMMENT

The Report and Minutes which were considered at the Council Meeting held on Tuesday 22 January 2013 which related to Agenda Item 17.1 Brighton Caravan Park (Report No: 34/13) were released from confidence and made available to the public on 31 January 2013.

Accompanying this petition was an online petition which did not meet the requirements of the Council's Code of Practice for Access to Meetings and Documents and has not been included with this petition. It contained 174 entries which contained names, location and date. This petition called for Council to "Rescind the decision to remove residents from the Brighton Caravan Park".