

Council Agenda

NOTICE OF MEETING

Notice is hereby given that an ordinary meeting of Council will be held in the

**Council Chamber – Glenelg Town Hall
Moseley Square, Glenelg**

Tuesday 26 October 2021 at 7.00pm

Roberto Bria
CHIEF EXECUTIVE OFFICER



Ordinary Council Meeting Agenda

1. OPENING

The Mayor will declare the meeting open at 7:00pm.

2. KAURNA ACKNOWLEDGEMENT

We acknowledge Kaurna people as the traditional owners and custodians of this land.

We respect their spiritual relationship with country that has developed over thousands of years, and the cultural heritage and beliefs that remain important to Kaurna People today.

3. SERVICE TO COUNTRY ACKNOWLEDGEMENT

The City of Holdfast Bay would like to acknowledge all personnel who have served in the Australian forces and services, including volunteers, for our country.

4. PRAYER

Heavenly Father, we pray for your presence and guidance at our Council Meeting. Grant us your wisdom and protect our integrity as we carry out the powers and responsibilities entrusted to us on behalf of the community that we serve.

5. APOLOGIES

5.1 Apologies Received

5.2 Absent

6. ITEMS PRESENTED TO COUNCIL

7. DECLARATION OF INTEREST

If a Council Member has an interest (within the terms of the Local Government Act 1999) in a matter before the Council they are asked to disclose the interest to the Council and provide full and accurate details of the relevant interest. Members are reminded to declare their interest before each item.

8. CONFIRMATION OF MINUTES

Motion

That the minutes of the Ordinary Meeting of Council held on 12 October 2021 be taken as read and confirmed.

Moved Councillor _____, Seconded Councillor _____

Carried

9. PUBLIC PRESENTATIONS

9.1 **Petitions - Nil**

9.2 **Presentations - Nil**

9.3 **Deputations**

- 9.3.1 HoldUp Committee – Lachlan Van Dyke and Hanri Botes
Mayor Wilson approved a deputation from Elroy-Jordan Peters for Lachlan Van Dyke and Hanri Bote, on behalf of the HoldUp Committee regarding the process that has been undertaken to review and update the Youth Policy.

10. QUESTIONS BY MEMBERS

10.1 **Without Notice**

10.2 **On Notice**

- 10.2.1 Staff Accommodation – Councillor Clancy (Report No: 366/21)
10.2.2 Collaboration with West Torrens and Marion Councils – Councillor Clancy (Report No: 367/21)

11. MEMBER'S ACTIVITY REPORTS - Nil

12. MOTIONS ON NOTICE - Nil

13. ADJOURNED MATTERS - Nil

14. REPORTS OF MANAGEMENT COMMITTEES, SUBSIDIARIES AND THE DEVELOPMENT ASSESSMENT PANEL

- 14.1 Draft Minutes – Alwyndor Management Committee – 30 September 2021 (Report No: 361/21)
14.2 Minutes – Jetty Road Mainstreet Committee – 6 October 2021 (Report No: 357/21)

15. REPORTS BY OFFICERS

- 15.1 Items in Brief (Report No: 363/21)
15.2 Budget and Annual Business Plan Update – as at 30 September 2021 (Report No: 364/21)
15.3 Youth Policy Review (Report No: 358/21)
15.4 Statutes Amendment (Local Government Review) Act 2021-Community Engagement Charter (Report No: 359/21)
15.5 Local Government Association (LGA) Annual General Meeting 2021 (Report No: 353/21)
15.6 2020-21 General Purpose Financial Statements (Report No: 362/21)
15.7 Library Grant Funding (Report No: 356/21)
15.8 2021 New Year's Eve Dry Area – Glenelg (Report No: 354/21)
15.9 2020-21 Annual Report (Report No: 360/21)
15.10 Permeable Paving for Capital Renewal (Report No: 352/21)

16. RESOLUTIONS SUBJECT TO FORMAL MOTIONS

Presented for the information of Members is a listing of resolutions subject to formal resolutions, for Council and all Standing Committees, to adjourn or lay on the table items of Council business, for the current term of Council.

17. URGENT BUSINESS – Subject to the Leave of the Meeting

18. CLOSURE

A handwritten signature in black ink, appearing to read 'Roberto Bria', is written over the word 'CLOSURE'.

**ROBERTO BRIA
CHIEF EXECUTIVE OFFICER**

Item No: 10.2.1

Subject: **QUESTION ON NOTICE – STAFF ACCOMMODATION – COUNCILLOR CLANCY**

Date: 26 October 2021

QUESTION

Councillor Clancy asked the following questions:

- 1. “How many staff work at Glenelg?**
- 2. How many staff require a desk at both sites?**
- 3. How many staff work from home?**
- 4. Is hot desking in place at Brighton site?**
- 5. Is hot desking in place at Glenelg site?**
- 6. What number of staff work part time”?**

ANSWER – Chief Executive Officer

An answer to this will be tabled at the 9 November 2021 Council meeting.

Item No: 10.2.2

Subject: **QUESTION ON NOTICE – COLLABORATION WITH WEST TORRENS AND MARION COUNCILS – COUNCILLOR CLANCY**

Date: 26 October 2021

QUESTION

Councillor Clancy asked the following questions:

“Could administration advise what meetings have been held with adjoining councils to collaborate to reduce costs or improve our environment in the last two years?

What has been the result of those meetings?

What approaches have been made by the adjoining councils”?

Cr Clancy is aware of discussions in relation to storm water.

ANSWER – Chief Executive Officer

The answers to the questions may be tabled at the Council meeting on the 26 October if information is gathered in time, or will be provided to the following Council meeting.

Item No: 14.1

Subject: **DRAFT MINUTES – ALWYNDOR MANAGEMENT COMMITTEE – 30 SEPTEMBER 2021**

Date: 26 October 2021

Written By: General Manager, Alwyndor

General Manager: Alwyndor, Ms B Davidson-Park

SUMMARY

The draft minutes of the Alwyndor Management Committee meeting held on 30 September 2021 are provided for information.

RECOMMENDATION

1. **That the draft minutes of the Alwyndor Management Committee meeting held on 30 September 2021 be noted.**

RETAIN IN CONFIDENCE - Section 91(7) Order

2. **That having considered Attachment 2 to Report No: 361/21 Draft Minutes – Alwyndor Management Committee – 30 September 2021 in confidence under section 90(2) and (3)(b) of the *Local Government Act 1999*, the Council, pursuant to section 91(7) of the Act orders that Attachment 1 and 2 be retained in confidence for a period of 24 months and that this order be reviewed every 12 months.**
-

COMMUNITY PLAN

Community: Building a healthy, active and resilient community

Community: Providing welcoming and accessible facilities

Culture: Supporting excellent, efficient operations

COUNCIL POLICY

Not applicable

STATUTORY PROVISIONS

Not applicable

BACKGROUND

This report is presented following the Alwyndor Management Committee Meetings.

The Alwyndor Management Committee was established to manage the affairs of Alwyndor Aged Care. The Council has endorsed the Committee's Terms of Reference and given the Committee delegated authority to manage the business of Alwyndor Aged Care.

REPORT

The draft minutes of the meeting are attached for Members' information.

Refer Attachment 1

Attachment 1



CITY OF HOLDFAST BAY

Minutes of the meeting of the Alwyndor Management Committee of the City of Holdfast Bay held Alwyndor, 52 Dunrobin Road, Hove on Thursday 30 September 2021 at 6.30pm.

PRESENT

Elected Members

Councillor Susan Lonie
Councillor Robert Snewin

Independent Members

Mr Kim Cheater- Chair
Ms Julie Bonnici
Prof Judy Searle (via Microsoft teams)
Prof Lorraine Sheppard
Mr Kevin Whitford

Staff

Chief Executive Officer – Mr Roberto Bria
General Manager Alwyndor – Ms Beth Davidson-Park
Manager, Community Connections – Ms Molly Salt
Manager, Residential Services – Ms Natasha Stone
Manager, Finance – Mr Damian Capurro
Personal Assistant - Ms Marisa Dinham

Guests

Ms Samantha Creten, Partner, Dean Newbery
Mr Leigh Ray, Team Leader, Technology Operations, City of Holdfast Bay

1. OPENING

The Chairperson declared the meeting open at 6.30 pm.

The Chair extended a warm welcome to Cr Robert Snewin on his first meeting of the Committee.

2. KAURNA ACKNOWLEDGEMENT

With the opening of the meeting the Chair stated:

We acknowledge the Kurna people as the traditional owners and custodians of this land.

We respect their spiritual relationship with country that has developed over thousands of years, and the cultural heritage and beliefs that remain important to Kurna People today.

3. APOLOGIES

- 3.1 For Absence – Ms Trudy Sutton
- 3.2 Leave of Absence – Nil

4. DECLARATION OF INTEREST

Committee members were reminded to declare any interest before each item.

The Chair sought leave of the meeting to bring forward items 8.2 and 8.1.5, to be followed by the remainder of item 8.1 and then resume the meeting as normal.

5. CONFIRMATION OF MINUTES

Motion

That the minutes of the Alwyndor Management Committee held on 26 August 2021 be taken as read and confirmed.

Moved by Cr S Lonie, Seconded by Prof L Sheppard

Carried

Motion

That the confidential minutes of the Alwyndor Management Committee held on 26 August 2021 be taken as read and confirmed.

Moved by Cr S Lonie, Seconded by Ms J Bonnici

Carried

6. REVIEW OF ACTION ITEMS

6.1 Action Items

Nil to report.

6.2 Confidential Action items

The General Manager:

- confirmed that with the forthcoming City of Holdfast Bay (CoHB) portal, a stand-alone board portal would be redundant, therefore it was agreed that action two be removed.
- noted that the meeting with the Chair re Risk was yet to be scheduled.

6.3 Annual Work Plan

The Chair and General Manager, in conjunction with the AMC suggestions made at the Self-Assessment Workshop, have prepared a draft Work Plan for 2022.

Action: The draft 2022 Work Plan to be tabled at the October meeting.

7. GENERAL MANAGER REPORT

7.1 General Manager Report (Report No: 39/2021)

7.1.1 COVID-19 Update.

Vaccinations for covid – volunteers and contractors compliant with COVID-19 vaccinations. Staff are 100% compliant with first vaccination with second vaccination booked. A register is updated on a weekly basis as certificates are provided.

Vaccination statistics continue to be provided to the Department of Health through portal reporting in MyAgedCare.

7.1.2. Increased reporting regimes - Aged Care Quality and Safety Commission

The Aged Care sector is experiencing ever increasing reporting regimes. Management noted it was an ongoing challenge to balance allocation of staff to meet the increasing auditing and compliance tasks in addition to ensuring quality care. Nationwide staffing pressure were also noted.

Motion

That the Alwyndor Management Committee:

1. Note the update regarding COVID-19
2. Note the information concerning increased reporting regimes being imposed by the Australian Aged Care Quality and Safety Commission.

Moved by Cr S Lonie, Seconded by Prof L Sheppard

Carried

8. CONFIDENTIAL REPORTS

8.2 2020-21 Financial Statements (Report No: 41/2021)

Exclusion of the Public – Section 90(3)(d) Order

1. That pursuant to Section 90(2) of the *Local Government Act 1999* Alwyndor Management Committee hereby orders that the public be excluded from attendance at this meeting with the exception of the General Manager and Staff in attendance at the meeting in order to consider Reports and Attachments to Report No. 41/2021 in confidence.
2. That in accordance with Section 90(3) of the *Local Government Act 1999* Alwyndor Management Committee is satisfied that it is necessary that the public be excluded to consider the information contained in Report No: 41/2021 on the following grounds:

- d. pursuant to section 90(3)(d) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to confer a commercial advantage on a third party of Alwyndor, in addition Alwyndor's financial position is reported as part of Council's regular budget updates.

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information.

3. The Alwyndor Management Committee is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.

Moved by Mr K Whitford Seconded by Cr S Lonie

Carried

8.1 General Manager Report – Confidential (Report No: 40/2021)

Exclusion of the Public – Section 90(3)(d) Order

1. That pursuant to Section 90(2) of the *Local Government Act 1999* Alwyndor Management Committee hereby orders that the public be excluded from attendance at this meeting with the exception of the General Manager and Staff in attendance at the meeting in order to consider Reports and Attachments to Report No. 40/2021 in confidence.
2. That in accordance with Section 90(3) of the *Local Government Act 1999* Alwyndor Management Committee is satisfied that it is necessary that the public be excluded to consider the information contained in Report No: 40/2021 on the following grounds:
 - d. pursuant to section 90(3)(d) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to confer a commercial advantage on a third party of Alwyndor, in addition Alwyndor's financial position is reported as part of Council's regular budget updates.

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information.

3. **The Alwyndor Management Committee is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.**

Moved by Ms S Lonie, Seconded by Mr K Whitford

Carried

Ms Creten and the CEO left the meeting at 6.46pm

The CEO returned to the meeting at 6.47pm

8.3 Alwyndor Management Committee Self-Assessment (Report No: 42/2021)

Exclusion of the Public – Section 90(3)(d) Order

1. **That pursuant to Section 90(2) of the *Local Government Act 1999* Alwyndor Management Committee hereby orders that the public be excluded from attendance at this meeting with the exception of the General Manager and Staff in attendance at the meeting in order to consider Reports and Attachments to Report No. 42/2021 in confidence.**
2. **That in accordance with Section 90(3) of the *Local Government Act 1999* Alwyndor Management Committee is satisfied that it is necessary that the public be excluded to consider the information contained in Report No: 42/2021 on the following grounds:**
 - d. **pursuant to section 90(3)(d) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to confer a commercial advantage on a third party of Alwyndor, in addition Alwyndor's financial position is reported as part of Council's regular budget updates.**

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the

information outweighs the benefit to it of disclosure of the information.

- 3. The Alwyndor Management Committee is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.**

Moved by Mr K Whitford, Seconded by Cr S Lonie

Carried

- 9. OTHER BUSINESS – Subject to the leave of the meeting**
Nil.

10. DATE AND TIME OF NEXT MEETING

The next meeting of the Alwyndor Management Committee will be held on **Thursday 28 October 2021** in the Boardroom, Alwyndor, 52 Dunrobin Road, Hove.

11. CLOSURE

The meeting closed at 8.02pm.

CONFIRMED 28 October 2021

CHAIRPERSON

Item No: 14.2

Subject: **MINUTES – JETTY ROAD MAINSTREET COMMITTEE – 6 OCTOBER 2021**

Date: 26 October 2021

Written By: General Manager, Community and Business

General Manager: Community and Business, Ms M Lock

SUMMARY

The Minutes of the Jetty Road Mainstreet Committee meeting held on 6 October are attached and presented for Council’s information.

Jetty Road Mainstreet Committee Agenda, Reports and Minutes are all available on Council’s website and the meetings are open to the public.

RECOMMENDATION

That Council notes the minutes of the Jetty Road Mainstreet Committee of 6 October 2021.

COMMUNITY PLAN

Placemaking: Creating lively and safe places
Community: Providing welcoming and accessible facilities
Economy: Supporting and growing local business
Economy: Making it easier to do business
Economy: Boosting our visitor economy
Culture: Being financially accountable
Culture: Supporting excellent, efficient operations
Culture: Being financially accountable

COUNCIL POLICY

Not applicable.

STATUTORY PROVISIONS

Not applicable.

BACKGROUND

The Jetty Road Mainstreet Committee (JRMCC) has been established to undertake work to benefit the traders on Jetty Road Glenelg, using the separate rate raised for this purpose. Council has endorsed the Committee's Terms of Reference and given the Committee delegated authority to manage the business of the Committee.

Jetty Road Mainstreet Committee Agendas, Reports, and Minutes are all available on Council's website and the meetings are open to the public.

REPORT

Minutes of the meetings of JRMCC held on 6 October 2021 are attached for member's information.

BUDGET

Not applicable.

LIFE CYCLE COSTS

Not applicable.

Attachment 1



CITY OF HOLDFAST BAY

Minutes of the meeting of the Jetty Road Mainstreet Committee of the City of Holdfast Bay held in the Mayor's Parlour Glenelg Town Hall on Wednesday 6 October 2021 at 6:00pm

PRESENT

Elected Members:

Mayor A Wilson
Councillor Abley
Councillor W Miller

Community Representatives:

Maios Group, Mr C Maios
Attitudes Boutique, Ms G Martin
Cibo Espresso, Mr T Beatrice
Beach Burrito, Mr A Warren (via virtual connection)
The Jetty Bar, Mr D Elmes
Ikos Holdings Trust, Mr A Fotopoulos

Staff:

Chief Executive Officer, Mr R Bria
General Manager, Community & Business, Ms M Lock
Manager, City Activation, Ms R Forrest
Jetty Road Development Coordinator, Ms A Klingberg
Jetty Road Assistant, Mr W Papatolis

1. OPENING

The Chairman, Mr C Maios, declared the meeting open at 6.03pm.

2. APOLOGIES

2.1 Apologies Received: Mr T Chai, Ms G Britton, Mr G Watson

2.2 Absent:

3. DECLARATION OF INTEREST

Members were reminded to declare any interest before each item.

4. CONFIRMATION OF MINUTES**Motion**

That the minutes of the Jetty Road Mainstreet Committee held on 1 September 2021 to be taken as read and confirmed.

Moved Councillor Miller, Seconded T Beatrice

Carried

5. QUESTIONS BY MEMBERS

5.1 Without Notice: Nil

5.2 With Notice: Nil

6. MOTIONS ON NOTICE: Nil**7. PRESENTATION:****7.1 Jetty Road Masterplan – Stage 1 Chapel Street and Hindmarsh Lane Progress**

Ms C Armfield, Project Manager, Public Realm & Urban Design provided an update and progress report of the Chapel Street and Hindmarsh Lane upgrade.

7.2 Long-term financial planning

This update has been postponed to the next JRMC meeting.

8. REPORTS/ITEMS OF BUSINESS

8.1 Monthly Finance Report

(Report No:330/21)

The Jetty Road Mainstreet Committee August 2021 variance report is presented for information of the members of the Jetty Road Mainstreet Committee.

Motion

That the Jetty Road Mainstreet Committee note this report.

Moved Councillor Abley, Seconded G Martin

Carried

A Fotopoulos joined the meeting at 6.24pm

8.2 Marketing Update (Report No: 331/21)

The report provides an update on the marketing initiatives undertaken by the Jetty Road Mainstreet Committee 2020/21 Marketing Plan and initiatives aligned to the delivery of the Jetty Road Glenelg Retail Strategy 2018-2022.

Motion

That the Jetty Road Mainstreet Committee note this report.

Moved G Martin, Seconded T Beatrice

Carried

8.3 Jetty Road Events Update (Report No: 332/21)

JRMC in partnership with the City of Holdfast Bay are responsible for implementing and managing a variety of major events to support economic stimulus in the precinct in accordance with the annual marketing and business plan. This report provides an overview of upcoming events.

Motion

That the Jetty Road Mainstreet Committee note this report.

Moved Councillor Abley, Seconded A Fotopoulos

Carried

Motion – Exclusion of the Public – Section 90(3)(d) Order

1. That pursuant to Section 90(2) of the *Local Government Act 1999* the JRMC hereby orders that the public be excluded from attendance at this meeting with the exception of the Committee Members and Staff in attendance at the meeting in order to consider the verbal events update in confidence.
2. That in accordance with Section 90(3) of the *Local Government Act 1999* the JRMC is satisfied that it is necessary that the public be excluded to consider the information relating to the verbal events update on the following ground:
 - d. pursuant to section 90(3)(d) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information.

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information.

- 3. The Committee is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.**

Moved Councillor Miller, Seconded Councillor Abley

Carried

A Warren left the meeting at 7.13pm

The meeting came out of confidence at 7.45pm and the meeting was re-open to the public.

- 8.4 Jetty Road, Glenelg Business Needs Survey 2021 (Report No: 335/21)

The Jetty Road Mainstreet Committee aim to measure improvements and changes in the precinct and identify areas of focus to improve the business environment. The 2021 Business Needs Survey was created to capture these insights. Landlords and business owners were invited to complete the survey in August, with 43 responses received.

Motion

That the Jetty Road Mainstreet Committee note this report.

Moved Councillor Abley, Seconded T Beatrice

Carried

- 8.5 JRMC Self-Assessment (Report No: 333/21)

Jetty Road Management Committee Members commenced their current terms in April 2021. To ensure clarity and rigour around the roles of individual committee members, and the functioning of the committee as a whole, JRMC members should undergo a self-assessment process. This will align with the practices adopted by other committees of Council.

Motion

That JRMC note this report and initiate a self-assessment process to be completed by December 2021.

Moved G Martin, Seconded A Fotopoulos

Carried

9. URGENT BUSINESS – Subject to the Leave of the Meeting

9.1 REPORTS/ITEMS OF BUSINESS:

- Mayor Wilson discussed Hindmarsh Lane.
- C Maios provided an update of a meeting with Crime Stoppers, CEO.

- C Maios provided an update on committee gatherings.
- C Maios sought feedback from the committee on the frequency and what committee meetings are required outside the formal committee meeting.

10. DATE AND TIME OF NEXT MEETING

The next meeting of the Jetty Road Mainstreet Committee will be held on Wednesday 3 November at the Glenelg Town Hall.

11. CLOSURE

The meeting closed at 8.24pm

CONFIRMED: Wednesday 3 November 2021

CHAIRMAN

Item No: 15.1
Subject: **ITEMS IN BRIEF**
Date: 26 October 2021
Written By: Personal Assistant
General Manager: Strategy and Corporate, Ms P Jackson

SUMMARY

These items are presented for the information of Members.

After noting the report any items of interest can be discussed and, if required, further motions proposed.

RECOMMENDATION

That the following items be noted and items of interest discussed:

1. **Play Streets Partnership**
 2. **Dry Zone Signage**
 3. **New Local Heritage Listings**
 4. **First Quarter Grants Update**
-

COMMUNITY PLAN

Community: Providing welcoming, accessible facilities

Community: Fostering an engaged, contributing community

Culture: Supporting excellent, efficient operations

COUNCIL POLICY

Not applicable

STATUTORY PROVISIONS

Not applicable

REPORT

1. **Play Streets Partnership**

The Senior Leadership Team endorsed a partnership between the City of Holdfast Bay and Play Australia to run the 1000 Play Streets program at their meeting on 16

September 2021. Play Streets focuses on creating play spaces by temporarily closing streets to through traffic so kids, parents and neighbours can play and socialise outside together. The objective is to create a safe environment for children to play on the street, but residents of all ages are welcome to join and participate. This fosters healthier, happier and more connected communities, which is especially important during current times of COVID where mental health is concerning, especially for people who live alone and have family interstate or overseas.

Essentially, Play Streets is a movement focused on making it simpler for residents to close down their street for a street gathering/party, through council provision of public liability insurance, traffic management training to allow residents to manage their own road closure and assistance with community event notification and marketing.

As part of our partnership with Play Australia, the City of Holdfast Bay needs to deliver a minimum of four play streets in 2021/2022. Administration are planning to launch the Play Streets movement at our Neighbourhood Christmas Street Party Events in December, where we are encouraging residents to close their streets over two key weekends, 11- 12 and 18- 19 December.

2. Dry Zone Signage

At its meeting held on 13 April 2021, Council resolved that Administration undertake an audit of dry zone signage in Holdfast Bay to ensure that they are only located in areas where legislated, and from there, determine whether any erroneous fines had been administered and rectify these accordingly (C130421/2261).

Following an audit of the three dry zone areas of Glenelg, Brighton and Seacliff, it was observed that all signage was accurate within these zones following a process of incremental corrections to previously inaccurate signage commenced in late 2020. SAPOL, being the relevant authority to issue fines within the dry zones, advises that no fines had been issued for the consumption of alcohol during the period when the inaccurate signs were in-place.

The audit was expanded to include non-dry zone signage in all other areas of council, with noted inaccuracies to be scheduled for resolution.

It should be noted that no fines have been issued in these circumstances either.

3. New Local Heritage Listings

Administration was formally advised earlier this month by the Minister for Planning that Council's request to elevate 27 Contributory Items to Local Heritage status had been approved. This concludes the process to protect those properties that were identified as having met the criteria for Local Heritage status through the Council initiated review of 2020, but which otherwise only enjoyed limited protection by virtue of their tenuous status as Contributory Items at the time (being a classification that was discontinued through the planning reform process).

4. First Quarter Grants Update

For the 2021-22 financial year (at the first quarter) Council has received \$435,646 in external grant funding (not including any operating subsidies from Alwyndor). This consists of \$435,646 in recurring funding.

Council has received funding from previous financial years for use this financial year comprising:

- \$943,620 in capital grants received in previous financial years for use this financial year; and
- \$164,385 in operating and other projects received in previous financial years for use this financial year.

Council has confirmed \$2,158,808 will be received for recurring grants across the financial year (including the \$435,646 received this quarter).

A grant of \$1,400,000 has been confirmed for Glenelg Oval, paid retrospectively upon expenditure, over three years. The attached schedule provides the details of our external grant position.

Refer Attachment 1

Council will continue to monitor grant opportunities with the aim to apply for funding where applicable and suitable. Council has applied for the following grants and is awaiting the results:

- Greening Seacliff Project - Green Adelaide
- Pine Gully stormwater and trail works – Green Adelaide
- Seacliff Plaza – Places for people, Open Space Grant

Attachment 1



| SUCCESSFUL APPLICATIONS | | | | | | | | | |
|--|---------------------|--|---------------|----------------------------|----------------------------|----------------------------|----------------------------|-------------------------------------|-------------------------------|
| Grant - Capital | | | | | | | | | |
| Bid Title | Grant Total | Received in Previous Financial Year(s) | 2021-22 Total | Received 2021-22 Quarter 1 | Received 2021-22 Quarter 2 | Received 2021-22 Quarter 3 | Received 2021-22 Quarter 4 | Received for future financial years | Total Received during 2021-22 |
| Jetty Rd, Glenelg Masterplan funding | \$ 788,620 | \$ 788,620 | | | | | | | \$ - |
| Minister for Planning and Local Government - former Buffalo site remediation | \$ 100,000 | \$ 100,000 | | | | | | | \$ - |
| Office for Recreation Sport & Racing - Dover Square Tennis Club lighting | \$ 55,000 | \$ 55,000 | | | | | | | \$ - |
| Local Government Infrastructure Partnership Program (Glenelg Oval) - received retrospectively on expenditure | \$ 1,400,000 | \$ - | | | | | | | \$ - |
| | | | | | | | | | \$ - |
| Total | \$ 2,343,620 | \$ 943,620 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |

| Grant - Non-Cash Receipt Council Owned Assets | | | | | | | | | |
|---|-------------|--|---------------|----------------------------|----------------------------|----------------------------|----------------------------|-------------------------------------|-------------------------------|
| Bid Title | Grant Total | Received in Previous Financial Year(s) | 2021-22 Total | Received 2021-22 Quarter 1 | Received 2021-22 Quarter 2 | Received 2021-22 Quarter 3 | Received 2021-22 Quarter 4 | Received for future financial years | Total Received during 2021-22 |
| Libraries Capital Materials Funding | | Recurring | | | In kind contribution | | | | \$ - |
| Total | \$ - | \$ - | \$ - | | | | | | \$ - |

| Grant - Operating Project and other | | | | | | | | | |
|---|-------------------|--|---------------|----------------------------|----------------------------|----------------------------|----------------------------|-------------------------------------|-------------------------------|
| Bid Title | Grant Total | Received in Previous Financial Year(s) | 2021-22 Total | Received 2021-22 Quarter 1 | Received 2021-22 Quarter 2 | Received 2021-22 Quarter 3 | Received 2021-22 Quarter 4 | Received for future financial years | Total Received during 2021-22 |
| FOGO (Green Industries SA) | \$ 46,380 | \$ 46,380 | | | | | | | \$ - |
| History Trust SA - museum and collection program | \$ 8,651 | \$ 8,651 | | | | | | | |
| Coastal Protection Board - sewall remediation study | \$ 54,400 | \$ 54,400 | | | | | | | |
| LGA Grants Management best practice guide | \$ 25,000 | \$ 25,000 | | | | | | | |
| Natural Resources Adelaide & Mt Lofty Ranges contribution to LGA research and Development grant | \$ 3,000 | \$ 3,000 | | | | | | | |
| Mt Barker Council contribution to LGA research and Development grant | \$ 1,500 | \$ 1,500 | | | | | | | |
| LGA - Establishing Resilient Food Systems in SA | \$ 20,000 | \$ 20,000 | | | | | | | |
| Alexandrina Council contribution to Resilient Food Systems in SA program | \$ 2,727 | \$ 2,727 | | | | | | | |
| Onkaparinga Council contribution to Resilient Food Systems in SA program | \$ 2,727 | \$ 2,727 | | | | | | | |
| | | | | | | | | | |
| Total | \$ 164,385 | \$ 164,385 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |

| Grant - Recurring | | | | | | | | | |
|---|---------------------|--|-------------------|----------------------------|----------------------------|----------------------------|----------------------------|-------------------------------------|-------------------------------|
| Bid Title | Grant Total | Received in Previous Financial Year(s) | 2021-22 Total | Received 2021-22 Quarter 1 | Received 2021-22 Quarter 2 | Received 2021-22 Quarter 3 | Received 2021-22 Quarter 4 | Received for future financial years | Total Received during 2021-22 |
| Commonwealth Home Support Program (CHSP) Administered by Alwyndor | \$ 375,452 | | Recurring | \$ 93,863 | | | | | \$ 93,863 |
| Financial Assistance Grant - General Purpose | | | Recurring | \$ 110,368 | | | | | \$ 110,368 |
| Financial Assistance Grant - Roads | | | Recurring | \$ 47,130 | | | | | \$ 47,130 |
| Local Roads and Community Infrastructure | \$ 1,599,071 | | Recurring | | | | | | \$ - |
| Libraries Board Grant - Brighton Library (Awaiting State Government budget) | | | Recurring | | | | | | \$ - |
| Libraries Board Grant - Glenelg Library (Awaiting State Government budget) | | | Recurring | | | | | | \$ - |
| NRM Biodiversity and Coastal Project Officer | | | Recurring | | | | | | \$ - |
| Supplementary Roads Grant | \$ 184,285 | | Recurring | \$ 184,285 | | | | | \$ 184,285 |
| Total | \$ 2,158,808 | \$ - | \$ 435,646 | \$ 435,646 | \$ - | \$ - | \$ - | \$ - | \$ 435,646 |

| | |
|--|--------------|
| Total of Grant Funding for 2021-22 Confirmed | \$ 4,666,813 |
| Total received in 2019-20 applicable to 2021-22 | \$ 1,108,005 |
| Total Received 2021-22 - Quarter 1 | \$ 435,646 |
| Total Received 2021-22 - Quarter 2 | \$ - |
| Total Received 2021-22 - Quarter 3 | \$ - |
| Total Received 2021-22 - Quarter 4 | \$ - |
| Total Received in 2021-22 for future financial years | \$ - |
| Total Grant Funding received in 2021-22 | \$ 435,646 |

Item No: 15.2

Subject: **BUDGET AND ANNUAL BUSINESS PLAN UPDATE – AS AT 30 SEPTEMBER 2021**

Date: 26 October 2021

Written By: Management Accountant

General Manager: Strategy and Corporate, Ms P Jackson

SUMMARY

This report covers the first update of Council's 2021/22 budget conducted as at 30 September 2021.

A comprehensive review of Municipal budgets has decreased the forecast operating deficit by \$162,383 to \$106,854 due to additional revenue received through both the Supplementary Local Road Funding program and the LGA Mutual Liability Scheme's workers compensation rebate. This has been offset by increased operational expenditure already approved by Council. The original operating deficit is due to budget carry forwards from 2020/21.

Capital expenditure has increased by \$115,000 as a result of a grant funded project for lighting at Dover Square Tennis Club and additional projects already approved by Council. This has been offset by an increase in capital revenue of \$76,290.

Attached are financial reports for Municipal and Alwyndor operations, commercial activities, and progress summaries and analysis of Annual Business Plan projects.

RECOMMENDATION

1. **That Council notes the first 2021/22 budget update for Council's municipal operations including:**
 - (a) **a decrease in the forecast operating deficit for 2021/22 of \$162,383 from \$269,237 to \$106,854;**
 - (b) **an increase in forecast capital expenditure of \$115,000 from \$25.116 million to \$25.231 million;**
 - (c) **an increase in forecast capital revenue of \$76,290 from \$3.821 million to \$3.897 million; and**
 - (d) **a decrease in forecast net financial liabilities of \$123,673 at 30 June 2021 from \$33.685 million to \$33.561 million.**

2. **That Council notes for Alwyndor operations no change to the 2021/22 original budget forecast.**
3. **That Council note the Annual Business Plan quarterly update for September 2021.**

COMMUNITY PLAN

Culture: Being financially accountable

COUNCIL POLICY

Not applicable.

STATUTORY PROVISIONS

Local Government (Financial Management) Regulations 2011, Regulation 9.

BACKGROUND

The *Local Government (Financial Management) Regulations 2011* require three specific budget performance reports to be prepared and considered by Councils including:

1. Budget Update (at least twice per year);
2. Mid-year Budget Review (once per year); and
3. Report on Financial Results (after completion and audit of annual financial statement of previous financial year).

The three reports collectively are intended to provide a comprehensive reporting process that allows Council to track performance against the financial targets it established in its annual budget.

REPORT

The current forecast projections comprise the original budget adopted by Council at its meeting on 22 June 2021 and items carried forward from 2020/21 adopted by Council on 24 August 2021. Following a comprehensive review of these budgets no change is proposed to Alwyndor's budgeted operating result, but a number of proposed variations have been identified for Municipal operations.

Positive operational variances have been forecast with new grant funding of \$184,285 received from the Government of South Australia, as part of their Supplementary Local Road Funding program. The use of this additional grant income is not tied to a specific project and could, for example, be used by Council to fund expenditure constraints on existing projects later in the financial year. Other favourable variances include an additional \$80,000 rebate from the LGA Mutual Liability workers compensation scheme and \$75,000 of lower than budgeted for interest on borrowings. This has been offset by increased operational expenditure already approved by Council. The result is a reduction to the forecast operating deficit by \$162,383 to \$106,854.

The increase in capital expenditure includes a grant funded project for lighting at Dover Square Tennis Club and additional expenditure already approved by Council. Capital revenue has also increased as a result of the grant funding received from the Office for Recreation, Sport and Racing for the lighting project and additional revenue raised on the sale of Council assets.

Further details of the amounts and notes along with funding statements for both Council Municipal and Alwyndor operations have been prepared and are attached to this report.

Refer Attachment 1

The statements comprise six columns:

- The 2021/22 original full year budget.
- The current year to date revised forecast.
- Actual to 30 September 2021.
- Year to date variance to 30 September 2021.
- The current approved full year revised forecast comprising the original budget and items carried forward from 2020/21.
- Proposed budget forecasts variances arising from this budget update.

Major year-to-date variances have been accounted for as part of this budget update. The remaining year-to-date variances are the result of budget timings.

Commercial Activities

Comparative financial reports to 30 September 2021 have been provided for councils major commercial activities including Brighton Caravan Park, Partridge House and Partridge Street carpark.

Refer Attachment 2

Financial Indicators

Financial indicators have been prepared including an operating surplus ratio, net financial liabilities ratio and asset sustainability ratio.

The operating surplus ratio is determined by calculating the operating surplus/(deficit) before capital amounts as a percentage of total operating revenue.

The net financial liabilities ratio is determined by calculating total liabilities less financial assets as percentage of total operating revenue.

Another relevant measure of ability to service debt is the interest cover ratio. The interest cover ratio is measured by calculating net financial interest as a percentage of the total operating revenue. A ratio of 5 per cent indicates that for every \$100 of revenue \$5 is spent in net interest payments. The current interest cover ratio indicates that Council is in a strong financial position to manage debt.

The asset sustainability ratio is determined by calculating capital expenditure on the renewal or replacement of existing assets, excluding new capital works, as a percentage of planned expenditure detailed in the Asset Management Plan. This ratio measures the extent to which existing infrastructure and assets are being replaced.

The following tables provide updated forecasts for these and other major ratios for Council, Alwyndor and the consolidated result for both entities at 30 September 2021.

| Municipal Funds | Target – from 2021/22 Annual Budget/LTFP | Original Budget Forecast | Revised Budget Forecast |
|------------------------------------|--|--------------------------|-------------------------|
| Operating Result* | ≥ 0 | \$107,462 Surplus | (\$106,854) Deficit |
| Operating Ratio** | ≥ 0% | 0.2% | (0.2%) |
| Net Financial Liabilities ratio*** | ≤ 75% | 75% | 70% |
| Interest Cover Ratio**** | ≤ 5% | 1.7% | 1.5% |
| Asset Sustainability Ratio ***** | 90% -110% | 100% | 114% |

***Operating Result** is the result from total operating income less total operating expenses before asset disposals, amounts received for assets and changes in the valuations of assets.

****Operating Ratio** expresses the operating result as a percentage of total operating income.

*****Net Financial Liabilities Ratio** expresses total liabilities less total financial assets as a percentage of total operating income.

******Interest Cover Ratio** expresses finance costs including interest on borrowings less interest on investments as a percentage of total operating revenue excluding interest on investments.

*******Asset Sustainability Ratio** is defined as net capital expenditure on the renewal and replacement of existing assets expressed as a percentage of the asset management plan required expenditure.

| Ratio – Alwyndor Funds | Target – from 2021/22 Annual Budget/LTFP | Original Budget Forecast | Revised Budget Forecast |
|---------------------------------|--|--------------------------|-------------------------|
| Operating Result | ≥0 | (\$293,192) Deficit | (\$293,192) Deficit |
| Net Financial Liabilities ratio | NA | 64% | 63% |
| Asset Sustainability Ratio | 90% -110% | 39% | 54% |

| Ratio – Consolidated Funds * | Target – from 2021/22 Annual Budget/LTFP | Original Budget Forecast | Revised Budget Forecast |
|---------------------------------|--|--------------------------|-------------------------|
| Operating Result | ≥ 0 | (\$185,730) Deficit | (\$400,046) Deficit |
| Operating Ratio | ≥ 0% | (0.3)% | (0.6)% |
| Net Financial Liabilities ratio | ≤ 75% | 71% | 68% |
| Interest Cover Ratio | ≤ 5% | 1.0% | 0.9% |
| Asset Sustainability Ratio | 90% -110% | 88% | 107% |

*Amounts and ratios include Alwyndor operations.

Additional financial indicators have been identified for Alwyndor operations which give a better measure of financial performance. These measures and indicators have been included in the table below as at 30 September 2021.

| Additional Alwyndor Performance Indicators | Target | Actual to 30 September 2021 | Notes |
|--|-----------------|------------------------------------|--------------|
| Cash to total revenue | 4.4% | 6.4% | |
| Cash Liquidity Level – ability to refund bonds/refundable accommodation deposits (RAD's) | Minimum of \$2m | \$4m @ call | |
| Bed occupancy rate – year-to-date average | 98.0% | 98.3% | |
| Average direct care funding per resident per day (Aged Care Funding Instrument) | \$180.00 | \$170.60 | |
| Number of Home Support Packages | 291 | 270 | |
| Home Support funding utilisation - the portion of revenue generated from Home Support Packages funds | 78.0% | 81.7% | 1 |

Notes

1. The industry average reported by StewartBrown was 84.1% as at 30 June 2021.

Annual Business Plan Quarterly Update

The Annual Business Plan and each of the projects within it, are linked to the Council's Strategic Plan, and the five pillars within it which comprise:

- Community – a healthy, creative and connected community
- Environment – A community connected to our natural environment
- Economy – A diverse and resilient local economy
- Placemaking – An accessible, vibrant and safe coastal city that celebrates our past to build for our future
- Culture – An effective customer-centered organization

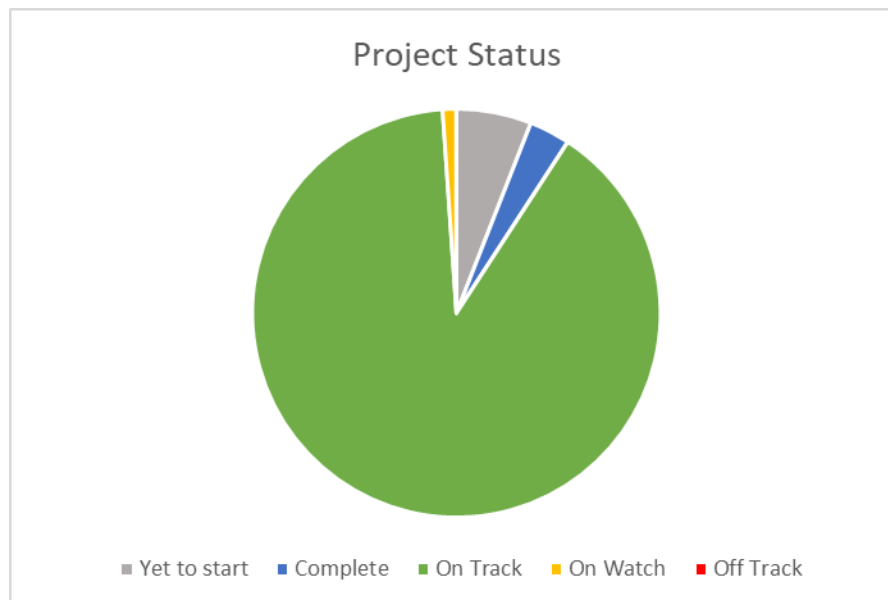
In keeping with these strategic linkages the progress summaries are presented as five reports, each with projects connected to their relevant pillars.

Refer Attachment 3

In summary, at the end of the 1st quarter, of 185 capital renewal and new initiative projects, 3% are complete, 90% are on track for completion, 6% are yet to start and 1 item is on watch.

Progress Summary

| Project Status | Number | % |
|----------------|--------|-----|
| Yet to start | 11 | 6% |
| Complete | 6 | 3% |
| On Track | 167 | 90% |
| On Watch | 1 | 1% |
| Off Track | 0 | 0% |
| Total | 185 | |



The on watch project is the LRCI funded CCTV program; an extension from the funding body is required as the project will not be completed by 31 December. There have been delays in material supplies, though the design and scope are progressing.

Pressures on the availability and costs of contractors and materials will potentially impact the ability to deliver other projects on budget and on time.

Items carried forward from last year are on track. Those items include:

- Glenelg Town Hall Restoration (major works due for completion by the end of Q2)
- The War Animal Memorial Mural (awaiting the completion of the Town Hall project)

- Kauri Parade public toilets (the concept has been completed. Environmental and structural investigations are underway)
- Brighton Oval drainage works and turf management (a contractor has been engaged to investigate and advise on appropriate turf management)
- Customer online booking and service scheduling experience (discovery meetings are underway. Currently completing business cases for facilities requests and event management)
- Audio in Kingston Room (awaiting delivery of equipment)
- Renewable energy upgrades (solar systems/energy monitoring) and Energy Efficient upgrades Council Facilities (Lighting upgrade scheduled for January)
- Energy efficiency, storage and renewable energy solutions for our Community Centres and Facilities (solar upgrades and energy efficiency improvements have scoped and tendered for our Civic building and Libraries. Contractor selected for the solar upgrades)
- Redevelopment of Brighton Civic Centre (Concepts have been developed for elected member feedback).

BUDGET

The content and recommendation of this report indicates the effect on the budget.

LIFE CYCLE COSTS

The nature and content of this report is such that life cycle costs are not applicable.

Attachment 1



City of Holdfast Bay
Municipal Funds Statement as at September 2021

| 2021 - 2022 Original Budget \$'000 | Year to Date | | | | 2021 - 2022 Adopted Forecast \$'000 | Proposed Forecast Adjustment \$'000 | Note |
|---|-------------------------------|------------------|--------------------|--|--|--|-----------|
| | Adopted Forecast \$'000 | Actual \$'000 | Variance \$'000 | | | | |
| (614) | (226) | (182) | (44) | Administrative Services | (614) | - | |
| 84 | 10 | 73 | (63) | Cemeteries | 84 | - | |
| 466 | 159 | 121 | 38 | Commercial & Club Leases | 466 | - | |
| (1,011) | (254) | (157) | (97) | Development Services | (1,093) | - | |
| 1,490 | 136 | 342 | (205) | FAG/R2R Grants | 1,490 | 184 | 1 |
| (1,689) | (807) | (879) | 72 | Financial Services | (1,729) | (47) | 2 |
| (9,743) | (2,455) | (2,455) | - | - Financial Services-Depreciation | (9,743) | - | |
| (262) | - | - | - | - Financial Services-Employee Leave Provisions | (262) | - | |
| (834) | 2 | 65 | (63) | Financial Services-Interest on Borrowings | (834) | 75 | 3 |
| 160 | - | - | - | - Financial Services-SRWRA | 160 | - | |
| 37,146 | 38,125 | 38,084 | 41 | General Rates | 37,146 | (19) | 4 |
| (2,780) | (1,253) | (1,192) | (61) | Innovation & Technology | (2,780) | (9) | 5 |
| (684) | (86) | (69) | (16) | People & Culture | (684) | 80 | 6 |
| (508) | (120) | (132) | 13 | Public Realm and Urban Design | (549) | - | |
| (1,442) | (371) | (345) | (27) | Strategy & Governance | (1,336) | - | |
| (1,506) | (292) | (251) | (41) | City Activation | (1,289) | - | |
| 1,134 | 80 | 111 | (31) | Commercial - Brighton Caravan Park | 1,134 | - | |
| 15 | 5 | 12 | (7) | Commercial - Partridge House | 15 | - | |
| (367) | (139) | (136) | (3) | Communications and Engagement | (564) | - | |
| (349) | (81) | (82) | 1 | Community and Business Administration | (349) | - | |
| (894) | (152) | (114) | (39) | Community Events | (994) | (30) | 7 |
| 661 | 40 | 263 | (223) | Community Safety | 661 | - | |
| (540) | (139) | (128) | (11) | Community Wellbeing | (596) | - | |
| (617) | (146) | (124) | (22) | Customer Service | (617) | - | |
| - | 449 | 490 | (40) | Jetty Road Mainstreet | (165) | - | |
| (1,492) | (386) | (370) | (16) | Library Services | (1,492) | - | |
| (299) | (73) | (69) | (4) | Assets & Delivery Administration | (299) | - | |
| (1,195) | (208) | (163) | (45) | Engineering & Traffic | (1,195) | (65) | 8 |
| (989) | (117) | (32) | (85) | Environmental Services | (1,007) | (6) | 9 |
| (7,561) | (1,835) | (1,795) | (41) | Field Services & Depot | (7,561) | - | |
| (2,062) | (398) | (363) | (35) | Property Management | (2,062) | - | |
| (455) | (77) | (40) | (37) | Street Lighting | (455) | - | |
| (4,086) | (717) | (734) | 17 | Waste Management | (4,086) | - | |
| 928 | - | - | - | - Less full cost attribution - % admin costs capitalised | 928 | - | |
| 107 | 28,672 | 29,747 | (1,074) | =Operating Surplus/(Deficit) | (269) | 162 | |
| 9,743 | 2,455 | 2,455 | - | - Depreciation | 9,743 | - | |
| 102 | - | - | - | - Other Non Cash Items | 102 | - | |
| 9,845 | 2,455 | 2,455 | - | Plus Non Cash Items in Operating Surplus/(Deficit) | 9,845 | - | |
| 9,953 | 31,128 | 32,202 | (1,074) | =Funds Generated from Operating Activities | 9,576 | 162 | |
| 879 | 997 | 944 | 53 | Amounts Received for New/Upgraded Assets | 2,167 | 55 | 10 |
| 528 | 25 | 46 | (21) | Proceeds from Disposal of Assets | 1,654 | 21 | 11 |
| 1,407 | 1,022 | 989 | 32 | Plus Funds Sourced from Capital Activities | 3,821 | 76 | |
| (9,422) | (1,921) | (1,785) | (136) | Capital Expenditure on Renewal and Replacement | (11,323) | (55) | |
| (6,431) | (2,457) | (1,960) | (497) | Capital Expenditure on New and Upgraded Assets | (13,793) | (60) | |
| (15,853) | (4,378) | (3,745) | (633) | Less Total Capital Expenditure | (25,116) | (115) | 12 |
| 247 | - | 6 | (6) | Plus:Repayments of loan principal by sporting groups | 247 | - | |
| 247 | - | 6 | (6) | Plus/(less) funds provided (used) by Investing Activities | 247 | - | |
| (4,246) | 27,772 | 29,452 | (1,681) | = FUNDING SURPLUS/(REQUIREMENT) | (11,472) | 124 | |
| | | | | Funded by | | | |
| - | 333 | 333 | - | - Increase/(Decrease) in Cash & Cash Equivalents | - | - | |
| - | 27,439 | 28,762 | (1,323) | Non Cash Changes in Net Current Assets | - | - | |
| (5,584) | - | - | - | - Less: Proceeds from new borrowings | (12,810) | 124 | |
| - | - | 357 | (357) | Less: Net Movements from Cash Advance Debentures | - | - | |
| 1,338 | - | - | - | Plus: Principal repayments of borrowings | 1,338 | - | |
| (4,246) | 27,772 | 29,452 | (1,681) | =Funding Application/(Source) | (11,472) | 124 | |

Note 1 – FAG/R2R Grants - \$184,000 favourable

Unbudgeted funding received through the Supplementary Road Grant program which has now been extended for two years.

Note 2 – Financial Services - \$47,000 unfavourable

Actual Emergency Services Levy (\$13,000) and insurance premiums for public liability, buildings and vehicles (\$34,000) higher than budgeted for.

Note 3 – Financial Services – Interest on Borrowings - \$75,000 favourable

Savings on budgeted interest costs due to timing of short-term borrowings.

Note 4 – General Rates - \$19,000 unfavourable

Following the impact of the Office of the Valuer-General's revaluation initiative, rate rebates and rate capping exceeded the original budget provision made.

Note 5 – Innovation & Technology - \$9,000 reallocation

Reallocation of IT software expenditure (\$9,000) – see note 9.

Note 6 – People & Culture - \$80,000 favourable

Higher than anticipated workers compensation rebate from the LGA Mutual Liability Scheme.

Note 7 – Community Events - \$30,000 unfavourable

Additional budget approved by Council to fund two street parties at Jetty Road, Brighton – resolution C240821/2395.

Note 8 – Engineering & Traffic - \$65,000 reallocation

Council approved budget transfer to fund contribution for rainwater tank pilot project led by Marion City Council – resolution C100821/2385 – reallocated from the Stormwater Management Plan capital project – see note 12.

Note 9 – Environmental Services - \$15,000 unfavourable and \$9,000 reallocation

Council approved budget for both a contribution towards urban heat and tree canopy cover mapping project (\$15,000) – resolution C130721/2343 – and funding to support the South Australian Coastal Councils Alliance in 2021/22 (\$2,500) – resolution C240821/2393. Additional funding due from Green Adelaide (\$2,000) and reallocation of IT software expenditure (\$9,000) – see note 5.

Note 10 – Amounts Received for New/Upgraded Assets - \$55,000 favourable

Grant funding received from the Office for Recreation, Sport and Racing for lighting at Dover Square Tennis Club – see note 12.

Note 11 – Proceeds from Disposal of Assets - \$21,000 favourable

Additional revenue on the sale of Council assets.

Note 12 – Capital Expenditure - \$180,000 unfavourable and \$65,000 reallocation

- \$125,000 – Council approved budget for the purchase of land – resolution C270721/2366.
- \$55,000 – grant funded expenditure for lighting at Dover Square Tennis Club – see note 10.
- \$65,000 – Council approved reallocation of Stormwater Management Plan capital budget to fund contribution for rainwater tank pilot project (\$65,000) – resolution C100821/2385 – see note 8.

City of Holdfast Bay
Capital Expenditure Summary by Budget Item to September 2021

| 2021-22 Original Budget \$'000 | Year to Date | | | | 2021-22 Adopted Forecast \$'000 |
|---|-------------------------------|------------------|--------------------|--|--|
| | Adopted Forecast \$'000 | Actual \$'000 | Variance \$'000 | | |
| (928) | - | - | | - Full Cost Attribution | (928) |
| (1,013) | (318) | (217) | (102) | Information Technology | (1,193) |
| (1,200) | (70) | (66) | (4) | Commercial and Economic Enterprises | (2,095) |
| (85) | (21) | (23) | 1 | Brighton Library | (85) |
| - | - | (5) | 5 | Sport and Recreation | (577) |
| (13) | (3) | - | (3) | Depot and Stores | (13) |
| (1,512) | (266) | (201) | (65) | Machinery Operating | (1,700) |
| (1,898) | (19) | (23) | 4 | Road Construction and Re-seal Program | (1,943) |
| (100) | (25) | - | (25) | Car Park Construction | (100) |
| (127) | (92) | (212) | 120 | Footpath Program | (127) |
| (1,100) | (500) | (508) | 8 | Stormwater Drainage Program | (1,868) |
| (130) | (55) | (1) | (55) | Traffic Control Construction Program | (153) |
| (1,307) | (77) | (95) | 18 | Kerb and Water Table Construction Program | (1,307) |
| (30) | (8) | - | (8) | Other Transport - Bus Shelters etc. | (64) |
| (3,869) | (630) | (216) | (415) | Reserve Improvements Program | (5,076) |
| (1,434) | (988) | (917) | (71) | Land, Buildings and Infrastructure Program | (3,792) |
| (580) | (1,272) | (1,244) | (28) | Streetscape Program | (3,433) |
| (526) | (33) | (18) | (15) | Foreshore Improvements Program | (661) |
| (15,853) | (4,378) | (3,745) | (633) | Total | (25,116) |



**Alwyndor Aged Care
Funds Statement as at 30 September 2021**

| 2021-22 Original Budget \$'000 | Year to Date | | | | Note |
|---|-------------------------|-------------------------|--------------------|---|----------|
| | Budget YTD \$'000 | Actual YTD \$'000 | Variance \$'000 | | |
| 5,435 | 1,355 | 1,315 | 40 | User Charges | |
| 12,472 | 3,138 | 2,998 | 141 | Operating Grants and Subsidies | |
| 165 | 23 | 15 | 8 | Investment Income | |
| 3,268 | 788 | 858 | (70) | Reimbursements | |
| 2,722 | 661 | 706 | (45) | Other Income | |
| 24,062 | 5,965 | 5,892 | 74 | Operating Revenue | 1 |
| (16,551) | (4,063) | (4,016) | (47) | Employee Costs - Salaries & Wages | 2 |
| (6,512) | (1,611) | (1,603) | (9) | Materials, Contracts and Other Expenses | |
| (60) | (15) | (21) | 6 | Finance Charges | |
| (1,232) | (311) | (308) | (2) | Depreciation | |
| (24,355) | (6,000) | (5,948) | (52) | Less Operating Expenditure | |
| (293) | (35) | (56) | 22 | =Operating Surplus/(Deficit) | |
| 1,232 | 311 | 308 | 2 | Depreciation | |
| 168 | 42 | 125 | (83) | Provisions | |
| 1,401 | 353 | 433 | (81) | Plus Non Cash Items in Operating Surplus/(Deficit) | |
| 1,107 | 318 | 377 | (59) | =Funds Generated from Operating Activities | |
| 0 | 0 | 0 | 0 | Proceeds from Disposal of Assets | |
| 0 | 0 | 0 | 0 | Plus Funds Sourced from Capital Activities | |
| (633) | (158) | (60) | (98) | Capital Expenditure on New and Upgraded Assets | |
| (633) | (158) | (60) | (98) | Less Total Capital Expenditure | |
| 475 | 159 | 317 | (158) | = Funding SURPLUS/(REQUIREMENT) | |
| | | | | Funded by | |
| 475 | 159 | 317 | (158) | Increase/(Decrease) in Cash & Cash Equivalents | |
| 475 | 159 | 317 | (158) | =Funding Application/(Source) | |

**Alwyndor - Notes
September 2021**

1 Operating Revenue

Operating Revenue is unfavourable by \$74,000 mainly due to lower federal government funding (ACFI) received for permanent residents. Residential continues to recover from the decrease in average funding per resident it incurred at the end of last financial year where there was a high resident turnover of high funded residents and challenges to find new residents with similar needs and funding.

Therapy and Wellness classes continue to be impacted by smaller class numbers. Recruitment of new therapists has been challenging which has impacted on the team meeting their client targets however some new therapy staff have commenced in October.

Support at Home client growth remains strong and monthly targets are being met.

2 Employee Costs – Salaries & Wages

The favourable variance of \$47,000 is mostly due to timing variances of expenditure incurred. Agency usage is below the 5% KPI resulting in savings for September YTD.

Attachment 2



| BRIGHTON CARAVAN PARK | Actual \$* | |
|---|----------------------|----------------------|
| | 01/07/20 to 30/09/20 | 01/07/21 to 30/09/21 |
| Revenue From Cabins and Sites | | |
| Oceanview Spa Villas | 10,040 | 13,203 |
| Waterview Villas | 24,450 | 28,334 |
| Seaside Cabins | 10,821 | 15,892 |
| Budget Cabin - No Ensuite | 3,674 | 7,382 |
| Special Access Hillside Cabin | 2,082 | 625 |
| Powered Grass Sites | 18,182 | 17,922 |
| Premium Powered Sites | 11,209 | 12,809 |
| Powered Slab Sites | 22,360 | 32,013 |
| Beachfront Powered Grass Sites | 11,696 | 15,590 |
| Sea Breeze Cabins | 41,719 | 49,029 |
| Miscellaneous Income | 5,324 | 4,972 |
| | 161,557 | 197,770 |
| Earnings Before Interest, Tax and Depreciation (EBITD) | 161,557 | 197,770 |
| Depreciation | (40,230) | (40,230) |
| Earnings Before Interest and Tax (EBIT) | 121,327 | 157,540 |
| EBIT Margin | 75.1% | 79.7% |

* Revenue adjusted to 50% from July 2020 to provide comparative with 2021

| OCCUPANCY RATES | Actual % | |
|---------------------------|----------------------|----------------------|
| | 01/07/20 to 31/08/20 | 01/07/21 to 31/08/21 |
| Accommodation Type | | |
| Cabins | 48% | 50% |
| Sites | 36% | 37% |
| Average Total | 42% | 44% |

| PARTRIDGE STREET CAR PARK | Actual \$ | |
|---|----------------------|----------------------|
| | 01/07/20 to 31/08/20 | 01/07/21 to 31/08/21 |
| Car Parking Revenue | 14,770 | 16,411 |
| Operating Costs | (17,402) | (13,259) |
| Operating Costs - Property | (4,052) | (6,801) |
| Earnings Before Interest, Tax and Depreciation (EBITD) | (6,684) | (3,649) |
| Depreciation | (29,704) | (29,704) |
| Earnings Before Interest and Tax (EBIT) | (36,388) | (33,353) |
| EBIT Margin | (246.4%) | (203.2%) |

| CAR PARK USAGE | Actual No. | |
|--|----------------------|----------------------|
| | 01/07/20 to 31/08/20 | 01/07/21 to 31/08/21 |
| Car Park | | |
| Eastern Car Park - No. of Transactions | 26,078 | 9,529 |
| Western Car Park - No. of Transactions | 13,805 | 18,278 |
| Total No. of Transactions | 39,883 | 27,807 |

| PARTRIDGE HOUSE | Actual \$ 01/07/20 to 30/09/20 | Actual \$ 01/07/21 to 30/09/21 |
|---|-----------------------------------|-----------------------------------|
| Revenue From Functions and Room Hire | | |
| Wedding Ceremony | 11,500 | 3,545 |
| Funeral Service | 20,100 | 30,340 |
| Private Function | (1,072) | 11,787 |
| Community Benefit Group | 8,345 | 8,970 |
| | 38,873 | 54,642 |
| Operational Costs | | |
| Employment Costs | (27,805) | (29,667) |
| Repairs and Maintenance | (3,479) | (1,690) |
| Marketing/Website | (1,485) | (249) |
| Property Operational Costs | (3,512) | (3,876) |
| Office Operational Costs | (100) | (99) |
| Electricity | (2,520) | (2,134) |
| | (38,900) | (37,715) |
| Earnings Before Interest, Tax and Depreciation (EBITD) | (27) | 16,927 |
| Depreciation | (9,272) | (9,272) |
| Earnings Before Interest and Tax (EBIT) | (9,299) | 7,655 |
| EBIT Margin | (23.9%) | 14.0% |

| NUMBER OF EVENTS BY TYPE | Actual No. 01/07/20 to 30/09/20 | Actual No. 01/07/21 to 30/09/21 |
|-------------------------------|------------------------------------|------------------------------------|
| Event Type | | |
| Wedding * | 3 | 1 |
| Funeral | 31 | 37 |
| Community Function | 94 | 57 |
| Other Events | 9 | 18 |
| Total Number of Events | 137 | 113 |

* Wedding income received on a prepayment basis

Attachment 3



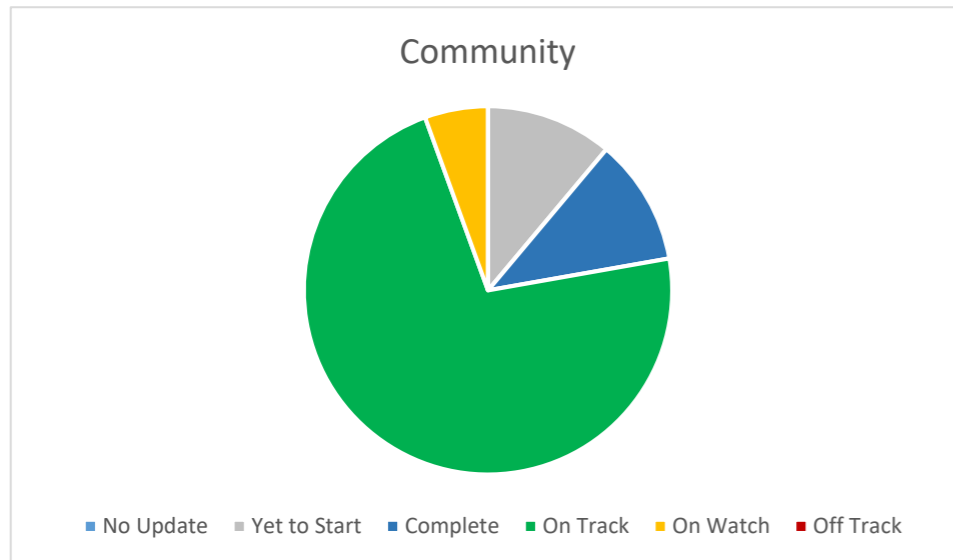
City of Holdfast Bay - Community - Status Report

As at: September 2021

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COMMUNITY
A healthy, creative,
connected community



| | |
|--------------|-----------|
| No Update | 0 |
| Yet to Start | 2 |
| Complete | 2 |
| On Track | 13 |
| On Watch | 1 |
| Off Track | 0 |
| Total | 18 |

| Community - Carry Forward Capital Works | | | | | | | | |
|---|--|----------------|----------------|---------------------|------------|------------|--------|--|
| Action | Title | Project Status | Project Stage | Responsible Officer | Start Date | Due Date | Rating | Notes |
| ACT01376 | CARRY FORWARD Glenelg Library - internal window shading | Complete | Complete | Mathew Walsh | 1/02/2021 | 30/03/2021 | ● | |
| ACT01384 | CARRY FORWARD Somerton Park Yacht Club - tower and refurbishment | On Track | Implementation | Jeffrey Thomas | 1/02/2021 | 15/11/2021 | ● | The site has been handed over the club. Remaining tasks : Western (front) Fence - ETA 5/11/21 Stair Screening - ETA 12/11/21 |
| ACT01357 | Broadway Toilets Replacement - Technical Specification | On Track | Design | Mathew Walsh | 1/07/2021 | 30/06/2022 | ● | Scoping / Feasibility stage |
| ACT01346 | Glenelg Community Centre - Ceiling Works | Yet to Start | Yet to Start | Mathew Walsh | 1/07/2021 | 30/06/2022 | ● | Yet to start |
| ACT01347 | HB Community Centre maintenance works | On Track | Implementation | Mathew Walsh | 1/07/2021 | 30/06/2022 | ● | Electrical upgrade works completed Painting ceiling repairs to follow, working around user groups schedules. |
| ACT01348 | Kingston House - Shed Replace | On Track | Design | Mathew Walsh | 1/07/2021 | 30/06/2022 | ● | Concept plan almost complete, stakeholder discussion with Kingston House caretaker group underway. Considering slight realignment of the shed to allow better visibility of public toilet entrances. |
| ACT01349 | St Judes Cemetery - Shed Replace | Complete | Complete | Mathew Walsh | 1/07/2021 | 30/06/2022 | ● | Shed replaced. |

| | | | | | | | | |
|----------|---|----------|----------------|--------------|------------|------------|---|---|
| ACT01350 | New electricity supply Vets Shed (separate from Glenelg Community Centre) | On Track | Tendering | Mathew Walsh | 1/07/2021 | 30/06/2022 | ● | Bundled with Solar upgrades project. The project will be undertaken from January onwards with SAPN involvement. |
| ACT01351 | Brighton Oval -Rotary Club Shed Replacement | On Track | Design | Mathew Walsh | 1/07/2021 | 30/06/2022 | ● | Preliminary plans being drawn up for discussion with Rotary Club. |
| ACT01352 | Brighton Surf Club floor finishes | On Track | Design | Mathew Walsh | 1/07/2021 | 30/06/2022 | ● | |
| ACT01353 | Glenelg Oval (North Eastern Toilet Block) Roof Cladding | On Track | Implementation | Mathew Walsh | 17/08/2021 | 30/06/2022 | ● | |
| ACT01354 | Sutherland Reserve Amenities (Bath St Reserve) Floor finish and exterior works (paving) | On Track | Tendering | Mathew Walsh | 1/07/2021 | 30/06/2022 | ● | |

Community - New Initiative

| Action | Title | Project Status | Project Stage | Responsible Officer | Start Date | Due Date | Rating | Notes |
|----------|---|----------------|---------------|---------------------|------------|------------|--------|--|
| ACT01297 | Old Buffalo site detailed design | On Track | Design | Matthew Rechner | 1/07/2021 | 30/06/2022 | ● | Waiting on finalisation of design concept. Once this has been presented to Council and completed, procurement for the detailed design stage will commence. |
| ACT01298 | Glenelg Oval Stage 3 and 4 detailed design and construction | On Track | Design | Matthew Rechner | 1/07/2021 | 30/06/2023 | ● | Demolition Building – Quotes received and works to be scheduled around school holidays. Williams Avenue Parking – Tonkin engaged to complete design to form part of tender documents. Scoreboard, back net and goal posts – Background research is being carried out to confirm what will be required at Glenelg Oval. |
| ACT01300 | Artwork for Jimmy Melrose Park | Yet to Start | Yet to Start | Regan Forrest | 27/11/2021 | 30/06/2022 | ● | |

Community - Carry Forward New Initiative

| Action | Title | Project Status | Project Stage | Responsible Officer | Start Date | Due Date | Rating | Notes |
|----------|---|----------------|---------------|---------------------|------------|------------|--------|--|
| ACT01371 | CARRY FORWARD Redevelopment of Brighton Civic Centre into a community hub | On Track | Design | Ania Karzek | | | ● | An Elected Member workshop will be held on 18 October 2021 to present concepts that have been developed. |
| ACT01375 | CARRY FORWARD Kauri Community and Sports Centre Public Toilets | On Watch | Design | Mathew Walsh | 1/12/2020 | 31/05/2021 | ● | Concept has been completed. Environmental and structural investigations are underway. |

| | | | | | | | | |
|----------|---|----------|----------------|-----------------|-----------|------------|---|--|
| ACT01377 | CARRY FORWARD Brighton Oval Sporting Hub Master Plan - Drainage works and turf management | On Track | Implementation | Matthew Rechner | 1/07/2019 | 30/06/2021 | ● | IPOS Sports Turf management have been contracted to undertake preliminary investigation and recommendations for turf management and on-going maintenance |
|----------|---|----------|----------------|-----------------|-----------|------------|---|--|

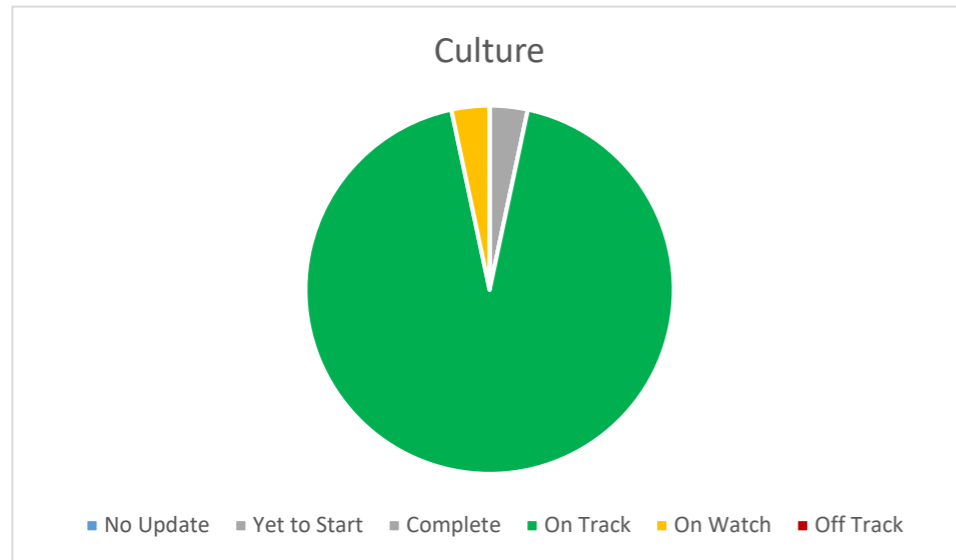
City of Holdfast Bay - Culture - Status Report

As at: September 2021

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CULTURE
An effective, customer-centred organisation



| | |
|--------------|-----------|
| No Update | 0 |
| Yet to Start | 1 |
| Complete | 0 |
| On Track | 28 |
| On Watch | 1 |
| Off Track | 0 |
| Total | 30 |

| Culture - Capital Works | | | | | | | | |
|-------------------------|--|----------------|---------------|---------------------|------------|------------|--------|---|
| Action | Title | Project Status | Project Stage | Responsible Officer | Start Date | Due Date | Rating | Notes |
| ACT01364 | CCTV | On Watch | Design | Mathew Walsh | 1/07/2021 | 31/12/2021 | ● | Design and scoping progressing, there has been some delays in establishing specification and the availability of materials. A funding extension will be requested from LRCI (existing project due date of 31/12/21) |
| ACT01358 | Ringwood - Timber Replacements | Yet to Start | Yet to Start | Mathew Walsh | 1/07/2021 | 30/06/2022 | ● | |
| ACT01359 | INFORMATION TECHNOLOGY INFRASTRUCTURE | On Track | Procurement | Robert Zanin | 1/07/2021 | 30/06/2022 | ● | Computers and handsets have been ordered. Network changes are underway a to prepare for the switches, servers and backup |
| ACT01360 | Annual Library Book replacement program | On Track | Procurement | Tania Paull | 1/07/2021 | 30/06/2022 | ● | |
| ACT01363 | PLANT AND EQUIPMENT | On Track | Procurement | James Mitchell | 1/07/2021 | 30/06/2022 | ● | |
| M02138 | Car Fleet - S226CAE - Toyota Camry Hybrid 2.5L Continuously variable sedan - White - General (Pool | On Track | Procurement | James Mitchell | 1/07/2021 | 31/08/2022 | ● | |
| M02139 | Car Fleet - S227CAE - Toyota Camry Hybrid 2.5L Continuously variable sedan - White - Glenelg (Pool | On Track | Procurement | James Mitchell | 1/07/2021 | 31/08/2022 | ● | |

| | | | | | | | | |
|--------|---|-------------|-------------|----------------|-----------|------------|---|--|
| M02140 | Car Fleet - S229CAE - Toyota Camry Hybrid 2.5L Continuously variable sedan - White - General (Pool) | On Track | Procurement | James Mitchell | 1/07/2021 | 31/08/2022 | ● | |
| M02141 | Car Fleet – S359BXL - Corolla Ascent Sport 1.8L - White - General (Pool) | Procurement | Procurement | James Mitchell | 1/07/2021 | 31/08/2022 | ● | |
| M02142 | Car Fleet – S360BXL - Corolla Ascent Sport Silver 1.8L- Anthony Marroncelli (Civic) | On Track | Procurement | James Mitchell | 1/07/2021 | 31/08/2022 | ● | |
| M02143 | Car Fleet - S528CDG- Toyota Camry Hybrid 2.5L Continuously variable sedan - White - General (Pool) | On Track | Procurement | James Mitchell | 1/07/2021 | 31/08/2022 | ● | |
| M02144 | Car Fleet - S897CAF - Car 11 Toyota Corolla Hybrid - White - Depot Pool | On Track | Procurement | James Mitchell | 1/07/2021 | 31/08/2022 | ● | |
| M02145 | Car Fleet - S961BZL - Toyota Camry Hybrid Altise 2.5L Car 3 - Blue - Rajiv (Pool) | On Track | Procurement | James Mitchell | 1/07/2021 | 31/08/2022 | ● | |
| M02146 | Heavy Plant - Scrubber - Tennant 5700XP (700) Upgraded motor and parts 2015 - Rapid Response | On Track | Procurement | James Mitchell | 1/07/2021 | 31/08/2022 | ● | |
| M02147 | Heavy Vehicles - S724BDP - Hino Sign Truck 2014 Model - General (Rapid Response) | On Track | Procurement | James Mitchell | 1/07/2021 | 31/08/2022 | ● | |
| M02148 | Heavy Vehicles - S73SAI - Volvo Loader 2014 Model - Brian A (City Works) | On Track | Procurement | James Mitchell | 1/07/2021 | 31/08/2022 | ● | |
| M02149 | Heavy Vehicles - SB01GX - Hino EWP 2013 Model - Trees (City Trees) | On Track | Procurement | James Mitchell | 1/07/2021 | 31/08/2022 | ● | |
| M02150 | Heavy Vehicles - SB22HE - Hino 816 Graffiti Truck 2013 Model - Graffiti (Rapid Response) | On Track | Procurement | James Mitchell | 1/07/2021 | 31/08/2022 | ● | |
| M02151 | Heavy Vehicles - SB45JU - Hino Paving 2T 2014 Model 1980kg KW - Anthony M (City Works) | On Track | Procurement | James Mitchell | 1/07/2021 | 31/08/2022 | ● | |
| M02152 | Heavy Vehicles - SB90LP - Rosmech Scarab Roadsweeper 2016 Model - Peter M (City Clean) | On Track | Procurement | James Mitchell | 1/07/2021 | 31/08/2022 | ● | |
| M02153 | Heavy Vehicles - SB94JN - Hino Paving 2T 2014 Model 1980kg KW - Civil (City Works) | On Track | Procurement | James Mitchell | 1/07/2021 | 31/08/2022 | ● | |
| M02154 | Minor Plant - Ride on Roller - Mentay 2000 Concrete Roller - Glenelg Oval | On Track | Procurement | James Mitchell | 1/07/2021 | 31/08/2022 | ● | |

| | | | | | | | | |
|----------|---|----------|----------------|----------------|-----------|------------|---|--|
| M02155 | S704BZE - Suzuki Grand Vitara Sports Regulatory Services - Peter O'Hare (Regulatory Services) | On Track | Procurement | James Mitchell | 1/07/2021 | 31/08/2022 | ● | |
| M02156 | S706BZE - Suzuki Grand Vitara Sports Regulatory Services - Alan Stanley (Regulatory Services) | On Track | Procurement | James Mitchell | 1/07/2021 | 31/08/2022 | ● | |
| M02157 | Major Plant - Mitsubishi Forklift FG25T 1992 - Depot | On Track | Procurement | James Mitchell | 1/07/2021 | 31/08/2022 | ● | |
| M02158 | SB45ET - Mitsubishi Fighter - Body Water Tank | On Track | Procurement | James Mitchell | 1/07/2021 | 31/08/2022 | ● | |
| ACT01355 | Brighton Civic Center - 2 x Water Filters | On Track | Procurement | Mathew Walsh | 1/07/2021 | 30/11/2021 | ● | |
| ACT01356 | Depot - Additional Fire and Emergency Works | On Track | Implementation | Mathew Walsh | 1/07/2021 | 30/06/2022 | ● | |

Culture - New Initiative

| Action | Title | Project Status | Project Stage | Responsible Officer | Start Date | Due Date | Rating | Notes |
|----------|--|----------------|----------------|---------------------|------------|------------|--------|--|
| ACT01312 | City of Holdfast Bay Enterprise Technology Roadmap | On Track | Implementation | Robert Zanin | 1/07/2021 | 30/06/2022 | ● | In development: Request management system, asset management requests, DXP meetings and information management. |

Culture - Carry Forward New Initiative

| Action | Title | Project Status | Project Stage | Responsible Officer | Start Date | Due Date | Rating | Notes |
|----------|---|----------------|----------------|---------------------|------------|------------|--------|--|
| ACT01372 | CARRY FORWARD Customer Online Booking and Service Scheduling Experience | On Track | Design | Robert Zanin | 1/07/2020 | 31/07/2021 | ● | Discovery meetings are underway. Currently completing business cases for facilities requests and event management. |
| ACT01373 | CARRY FORWARD Audio in Kingston room | On Track | Implementation | Robert Zanin | 1/06/2020 | 30/06/2021 | ● | Awaiting delivery of equipment |

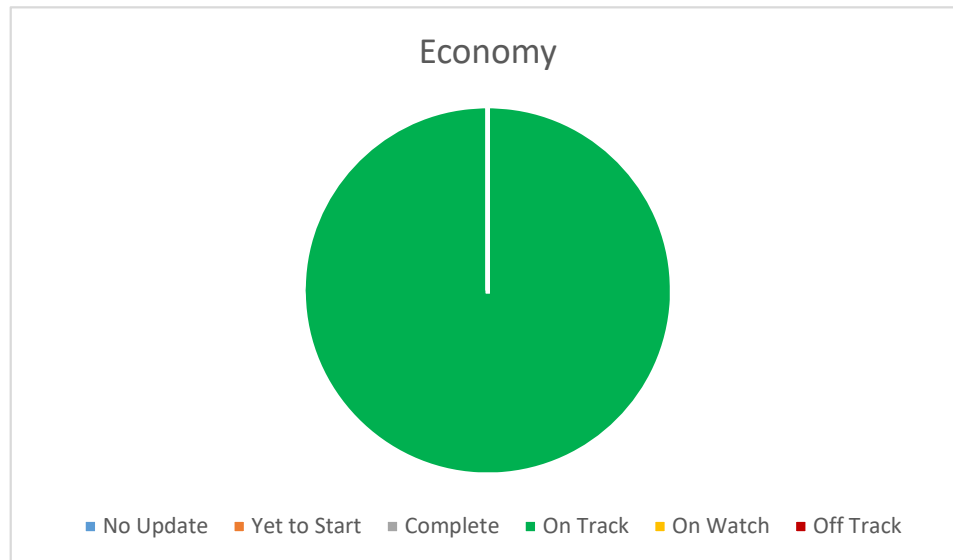
City of Holdfast Bay - Economy - Status Report

As at: September 2021

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ECONOMY
A diverse and resilient local economy



| | |
|--------------|----------|
| No Update | 0 |
| Yet to Start | 0 |
| Complete | 0 |
| On Track | 3 |
| On Watch | 0 |
| Off Track | 0 |
| Total | 3 |

| Economy - New Initiative | | | | | | | | |
|--------------------------|--|----------------|----------------|---------------------|------------|------------|--------|---|
| Action | Title | Project Status | Project Stage | Responsible Officer | Start Date | Due Date | Rating | Notes |
| ACT01295 | Implementation of the Jetty Road Brighton Lighting Masterplan | On Track | Design | Kylie May | 30/09/2021 | 30/06/2022 | ● | The concept is complete. Detailed design and stakeholder engagement to commence |
| ACT01315 | Brighton Beachfront Holiday Park - Stage 2 Redevelopment (Year 2 of 2) | On Track | Design | Ross Oates | 1/07/2021 | 1/06/2023 | ● | The Brighton Beachfront Holiday Park project is progressing well with the mini golf course nearing completion and the maintenance shed planned to commence construction in early 2022. A services audit will also be undertaken to understand future service requirements for the proposed facilities. |
| ACT01378 | Kingston Park Masterplan Review | On Track | Implementation | Ross Oates | 1/07/2019 | 31/10/2021 | ● | The Kingston Park Reserve project is progressing well with the final master plan nearing completion for consultation with the Kaurna reference group. A concept design has also been produced in house to replace the existing access path & 3 timber viewing platforms with a much smaller lookout platform. |

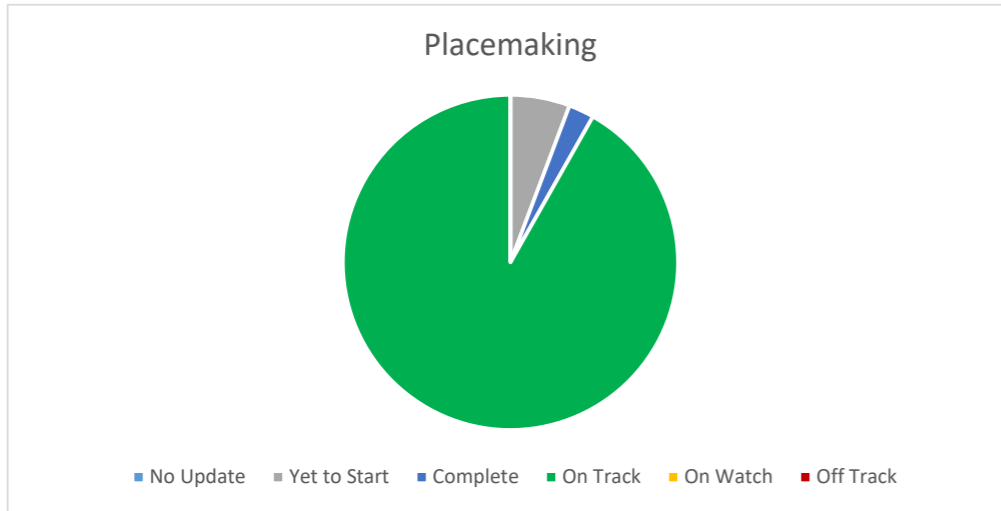
City of Holdfast Bay - Placemaking - Status Report

As at: September 2021

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PLACEMAKING
An accessible, vibrant and safe coastal city that celebrates our past to build for our future



| | |
|--------------|------------|
| No Update | 0 |
| Yet to Start | 7 |
| Complete | 3 |
| On Track | 112 |
| On Watch | 0 |
| Off Track | 0 |
| Total | 122 |

| Placemaking - Capital Works | | | | | | | | | |
|-----------------------------|--|----------------|----------------|---------------------|------------|------------|---------------|--------|--|
| Action | Title | Project Status | Project Stage | Responsible Officer | Start Date | Due Date | Complete Date | Rating | Notes |
| ACT01386 | FOOTPATHS | On Track | Implementation | Kylie May | 1/07/2021 | 30/06/2022 | | ● | Three footpaths are completed with the remaining four footpaths currently scoped and getting priced. |
| M02215 | Orvieto from Renown to Arthur (L) | On Track | Implementation | James Mitchell | 1/07/2021 | 30/06/2022 | | ● | |
| M02216 | Allen Terrace from Wyatt to Girdlestone (L) | On Track | Implementation | James Mitchell | 1/07/2021 | 30/06/2022 | | ● | |
| M02217 | Augusta Street from Merriton to Grove (L) | On Track | Implementation | James Mitchell | 1/07/2021 | 30/06/2022 | | ● | |
| M02219 | Esplanade from Phillipps to Marine (L) | Complete | Complete | James Mitchell | 17/08/2021 | 17/09/2021 | 14/09/2021 | ● | |
| M02220 | Esplanade from Yarrum to Phillipps (L) | Complete | Complete | James Mitchell | 17/08/2021 | 17/09/2021 | 14/09/2021 | ● | |
| M02222 | South Esplanade from Farrell to Broadway (R) | Complete | Complete | James Mitchell | 17/08/2021 | 17/09/2021 | 30/08/2021 | ● | |
| M02223 | St Johns Row from Kent to Lymington (L) | On Track | Implementation | James Mitchell | 1/06/2021 | 30/06/2022 | | ● | |
| ACT01387 | Pathway - St Judes Cemetary | Yet to Start | Yet to Start | Bill Blyth | 1/07/2021 | 30/06/2022 | | ● | |
| ACT01388 | Edith Butler Pier (decking) - technical specifications and pilot | On Track | Design | James Mitchell | 1/07/2021 | 30/06/2022 | | ● | Council will investigate the market for suitable materials with longer useful lives and visually suitable within its environment. Once suitable products are identified, a trial on a small section of decking will be undertaken. |
| ACT01389 | Accelerated Footpath Program | On Track | Implementation | Bill Blyth | 1/07/2021 | 30/06/2022 | | ● | A contractor has been engaged to undertake construction. |
| ACT01361 | ROADS and KERB PROGRAM | On Track | Implementation | Kylie May | 1/07/2021 | 30/06/2022 | | ● | Kerb and Watertable works are underway. Road renewal list has been scoped with construction planned to be underway through Q2-Q3. |

| | | | | | | | | | |
|--------|--|----------|----------------|-----------|-----------|------------|--|---|--|
| M02057 | St Johns Row - Footpath, road reseal | On Track | Implementation | Kylie May | 1/07/2021 | 30/06/2022 | | ● | |
| M02062 | Anzac Highway North - Kerb and Gutter | On Track | Implementation | Kylie May | 1/07/2021 | 30/06/2022 | | ● | |
| M02063 | Adelphi Terrace - Reseal and pavement testing and design | On Track | Implementation | Kylie May | 1/07/2021 | 30/06/2022 | | ● | |
| M02064 | Baker St (Somerton Park) - reseal | On Track | Implementation | Kylie May | 1/07/2021 | 30/06/2022 | | ● | |
| M02065 | Barwell Ave - Reseal | On Track | Implementation | Kylie May | 1/07/2021 | 30/06/2022 | | ● | |
| M02066 | Bishop Ave - Reseal | On Track | Implementation | Kylie May | 1/07/2021 | 30/06/2022 | | ● | |
| M02067 | Brooklyn Avenue - Reseal | On Track | Implementation | Kylie May | 1/07/2021 | 30/06/2022 | | ● | |
| M02070 | Carey Close - Reseal | On Track | Implementation | Kylie May | 1/07/2021 | 30/06/2022 | | ● | |
| M02071 | Caroline Street - Reseal | On Track | Implementation | Kylie May | 1/07/2021 | 30/06/2022 | | ● | |
| M02072 | Cowper St - Road | On Track | Implementation | Kylie May | 1/07/2021 | 30/06/2022 | | ● | |
| M02073 | Clovelly Avenue (Hove) - Reseal | On Track | Implementation | Kylie May | 1/07/2021 | 30/06/2022 | | ● | |
| M02075 | Cross Street - Reseal | On Track | Implementation | Kylie May | 1/07/2021 | 30/06/2022 | | ● | |
| M02076 | Cygnets Court - Reseal | On Track | Implementation | Kylie May | 1/07/2021 | 30/06/2022 | | ● | |
| M02077 | Darwin Street - Reseal | On Track | Implementation | Kylie May | 1/07/2021 | 30/06/2022 | | ● | |
| M02078 | Downing Street - Reseal | On Track | Implementation | Kylie May | 1/07/2021 | 30/06/2022 | | ● | |
| M02079 | Dutton Street - Reseal | On Track | Implementation | Kylie May | 1/07/2021 | 30/06/2022 | | ● | |
| M02080 | Ferry Court - Reseal | On Track | Implementation | Kylie May | 1/07/2021 | 30/06/2022 | | ● | |
| M02081 | Fisher Terrace - Reseal | On Track | Implementation | Kylie May | 1/07/2021 | 30/06/2022 | | ● | |
| M02082 | Fulton Street (Glenelg North) - Reseal | On Track | Implementation | Kylie May | 1/07/2021 | 30/06/2022 | | ● | |
| M02083 | Giles Street - Reseal | On Track | Implementation | Kylie May | 1/07/2021 | 30/06/2022 | | ● | |
| M02084 | Golflands Terrace - Reseal | On Track | Implementation | Kylie May | 1/07/2021 | 30/06/2022 | | ● | |
| M02085 | Gore Street - Reseal | On Track | Implementation | Kylie May | 1/07/2021 | 30/06/2022 | | ● | |

| | | | | | | | | | |
|--------|---------------------------------------|----------|----------------|-----------|-----------|------------|--|---|--|
| M02086 | Grevillea Court - Reseal | On Track | Implementation | Kylie May | 1/07/2021 | 30/06/2022 | | ● | |
| M02087 | Hakea Court - Reseal | On Track | Implementation | Kylie May | 1/07/2021 | 30/06/2022 | | ● | |
| M02088 | Harding Street - Reseal | On Track | Implementation | Kylie May | 1/07/2021 | 30/06/2022 | | ● | |
| M02089 | High Street (South Brighton) - Reseal | On Track | Implementation | Kylie May | 1/07/2021 | 30/06/2022 | | ● | |
| M02090 | Highet Avenue - Reseal | On Track | Implementation | Kylie May | 1/07/2021 | 30/06/2022 | | ● | |
| M02091 | Holder Road - Reseal | On Track | Implementation | Kylie May | 1/07/2021 | 30/06/2022 | | ● | |
| M02092 | Indra Terrace - Reseal | On Track | Implementation | Kylie May | 1/07/2021 | 30/06/2022 | | ● | |
| M02093 | Ivanhoe Avenue - Reseal | On Track | Implementation | Kylie May | 1/07/2021 | 30/06/2022 | | ● | |
| M02094 | Jetty Street - Reseal | On Track | Implementation | Kylie May | 1/07/2021 | 30/06/2022 | | ● | |
| M02095 | Keelara Street - Reseal | On Track | Implementation | Kylie May | 1/07/2021 | 30/06/2022 | | ● | |
| M02096 | Keys Court - Reseal | On Track | Implementation | Kylie May | 1/07/2021 | 30/06/2022 | | ● | |
| M02097 | Lane B2 Site 4 - Reseal | On Track | Implementation | Kylie May | 1/07/2021 | 30/06/2022 | | ● | |
| M02099 | Lane F Site 68 - Reseal | On Track | Implementation | Kylie May | 1/07/2021 | 30/06/2022 | | ● | |
| M02101 | Lane U Site 31 - Reseal | On Track | Implementation | Kylie May | 1/07/2021 | 30/06/2022 | | ● | |
| M02102 | Lane V Site 106 - Reseal | On Track | Implementation | Kylie May | 1/07/2021 | 30/06/2022 | | ● | |
| M02103 | Lipson Avenue - Reseal | On Track | Implementation | Kylie May | 1/07/2021 | 30/06/2022 | | ● | |
| M02104 | Lymington Street - Reseal | On Track | Implementation | Kylie May | 1/07/2021 | 30/06/2022 | | ● | |
| M02105 | Marine Parade - Reseal | On Track | Implementation | Kylie May | 1/07/2021 | 30/06/2022 | | ● | |
| M02106 | Marion Street - Reseal | On Track | Implementation | Kylie May | 1/07/2021 | 30/06/2022 | | ● | |
| M02107 | Melbourne Street - Reseal | On Track | Implementation | Kylie May | 1/07/2021 | 30/06/2022 | | ● | |
| M02108 | Mills Street - Reseal | On Track | Implementation | Kylie May | 1/07/2021 | 30/06/2022 | | ● | |
| M02109 | Mortimer Terrace - Reseal | On Track | Implementation | Kylie May | 1/07/2021 | 30/06/2022 | | ● | |

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|--------|---|----------|----------------|-----------|-----------|------------|--|---|--|
| M02110 | Moseley Street - Reseal and Recon | On Track | Implementation | Kylie May | 1/07/2021 | 30/06/2022 | | ● | |
| M02111 | Myrtle Parade - Reseal | On Track | Implementation | Kylie May | 1/07/2021 | 30/06/2022 | | ● | |
| M02113 | North Esplanade - Reseal | On Track | Implementation | Kylie May | 1/07/2021 | 30/06/2022 | | ● | |
| M02116 | Pine Avenue (Glennelg Nth) | On Track | Implementation | Kylie May | 1/07/2021 | 30/06/2022 | | ● | |
| M02117 | Portland Street - Reseal | On Track | Implementation | Kylie May | 1/07/2021 | 30/06/2022 | | ● | |
| M02119 | Salisbury Street - Reseal | On Track | Implementation | Kylie May | 1/07/2021 | 30/06/2022 | | ● | |
| M02120 | Sandison Terrace - Reseal | On Track | Implementation | Kylie May | 1/07/2021 | 30/06/2022 | | ● | |
| M02121 | Sexton Road - Reseal | On Track | Implementation | Kylie May | 1/07/2021 | 30/06/2022 | | ● | |
| M02122 | Sherlock Road - Reseal | On Track | Implementation | Kylie May | 1/07/2021 | 30/06/2022 | | ● | |
| M02123 | Silver Avenue - Reseal | On Track | Implementation | Kylie May | 1/07/2021 | 30/06/2022 | | ● | |
| M02124 | Smith Avenue - Reseal | On Track | Implementation | Kylie May | 1/07/2021 | 30/06/2022 | | ● | |
| M02125 | Soal Street - Reseal | On Track | Implementation | Kylie May | 1/07/2021 | 30/06/2022 | | ● | |
| M02126 | St Annes Terrace - Reseal | On Track | Implementation | Kylie May | 1/07/2021 | 30/06/2022 | | ● | |
| M02127 | Stevens Street - Reseal | On Track | Implementation | Kylie May | 1/07/2021 | 30/06/2022 | | ● | |
| M02128 | Stewart Street - Reseal | On Track | Implementation | Kylie May | 1/07/2021 | 30/06/2022 | | ● | |
| M02129 | Strickland Road - Reseal | On Track | Implementation | Kylie May | 1/07/2021 | 30/06/2022 | | ● | |
| M02130 | Sturt Street - Reseal | On Track | Implementation | Kylie May | 1/07/2021 | 30/06/2022 | | ● | |
| M02131 | Sullivan Street - Reseal | On Track | Implementation | Kylie May | 1/07/2021 | 30/06/2022 | | ● | |
| M02132 | Walsh Street - Reseal | On Track | Implementation | Kylie May | 1/07/2021 | 30/06/2022 | | ● | |
| M02133 | Winchester Avenue - Reseal | On Track | Implementation | Kylie May | 1/07/2021 | 30/06/2022 | | ● | |
| M02134 | Maxwell Terrace - Reseal | On Track | Implementation | Kylie May | 1/07/2021 | 30/06/2022 | | ● | |
| M02136 | Brighton Rd (Stopford Road) - Patch, kerb | On Track | Implementation | Kylie May | 1/07/2021 | 30/06/2022 | | ● | |

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|----------|--|--------------|----------------|----------------|-----------|------------|--|---|--|
| M02232 | Banksia Court Kerb | On Track | Implementation | Kylie May | 1/07/2021 | 30/06/2022 | | ● | |
| M02233 | Burns St - road and kerb | On Track | Implementation | Kylie May | 1/07/2021 | 30/06/2022 | | ● | |
| M02234 | Laneway off Phillips St - Kerb | On Track | Implementation | Kylie May | 1/07/2021 | 30/06/2022 | | ● | |
| M02235 | Moten Avenue - Road | On Track | Implementation | Kylie May | 1/07/2021 | 30/06/2022 | | ● | |
| M02236 | Stevens Court | On Track | Implementation | Kylie May | 1/07/2021 | 30/06/2022 | | ● | |
| M02237 | Brighton Road kerb works South Brighton and Seacliff | On Track | Implementation | Kylie May | 1/07/2021 | 30/06/2022 | | ● | |
| ACT01362 | DDA pram ramps | On Track | Design | James Mitchell | 1/07/2021 | 30/06/2022 | | ● | A priority list has been developed to progressively upgrade kerb ramps across the city to DDA compliant specifications. |
| ACT01340 | Technical Specification Repointing Reserve Stone Walls (Angus Neill, Parkinson, Brighton Oval) | Yet to Start | Yet to Start | Mathew Walsh | 1/07/2021 | 30/06/2022 | | ● | |
| ACT01341 | Planting structures Fig Tree Reserve and Hartley Reserve | On Track | Design | Bill Blyth | 1/07/2021 | 30/06/2022 | | ● | The Open Space team are currently developing a design for the space |
| ACT01342 | Beach Access Refurbishment Scoping and Design | On Track | Design | Mathew Walsh | 1/07/2021 | 30/06/2022 | | ● | |
| ACT01343 | Annual Coastal Drink Fountain and Dog Bowl and Shower Replacement | On Track | Design | Bill Blyth | 1/07/2021 | 30/06/2022 | | ● | |
| ACT01344 | Patawalonga Lock Year 1 | On Track | Design | Mathew Walsh | 1/07/2021 | 30/06/2022 | | ● | The project specification documentation is underway. Construction works will be undertaken during the off season between April and June 2022. |
| ACT01345 | Lighting replacements SAPN and Reserve Lighting Infrastructure | On Track | Implementation | Mathew Walsh | 1/07/2021 | 30/06/2022 | | ● | Colley Res lighting upgrade complete. Foreshore west side of Rotunda (Nadilo Res area) paused waiting on new poles. Will be completed when new poles arrive. |
| ACT01333 | Public bin replacement program | On Track | | Bill Blyth | 1/07/2021 | 30/06/2022 | | ● | |
| ACT01335 | Pathway - Paving - Concrete Brick - Glenelg Foreshore - Assessment and scoping | Yet to Start | Yet to Start | James Mitchell | 1/07/2021 | 30/06/2022 | | ● | This project is currently on-hold subject to future precinct planning. |
| ACT01336 | Coastpark / Jimmy Melrose shared pathways | On Track | Design | James Mitchell | 1/07/2021 | 30/06/2022 | | ● | Scoping has been completed for the reseal of the shared use path east of Jimmy Melrose Park, Glenelg. |
| ACT01338 | Coastal Fencing - Marlborough St, Oleander St West, Wheatland/Portland St, Wattle Ave | Yet to Start | Yet to Start | Alex Gaut | 1/07/2021 | 30/06/2022 | | ● | |

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|----------|---|--------------|----------------|------------------|-----------|------------|--|---|---|
| ACT01339 | Ball stop fencing - Brighton Oval and Bowker Oval | Yet to Start | Yet to Start | Mathew Walsh | 1/07/2021 | 30/06/2022 | | ● | |
| ACT01326 | Dover Square Tennis Court | On Track | Design | Matthew Rechner | 1/09/2021 | 30/06/2022 | | ● | Detailed designs are currently being developed. |
| ACT01327 | Fordham Reserve Playground | Yet to Start | Yet to Start | Matthew Rechner | 1/07/2021 | 30/06/2022 | | ● | |
| ACT01329 | John Miller Reserve Renewal | On Track | Implementation | Matthew Rechner | 1/07/2021 | 28/02/2022 | | ● | John Miller Reserve Renewal is progressing with community engagement for the play space and the fitness area now completed. Construction for Stage 1 (Basketball Court), Stage 2 (Playspace) and Stage 3 (Fitness Area) are all due to start construction in the coming weeks. |
| ACT01330 | Seaforth Park Tennis Court | Yet to Start | Yet to Start | Matthew Rechner | 1/07/2021 | 30/06/2022 | | ● | |
| ACT01331 | Public Realm signage replacement | On Track | Design | Samuel Crowhurst | 1/07/2021 | 30/06/2022 | | ● | |
| ACT01332 | Footway Replacement Program | On Track | Design | James Mitchell | 1/07/2021 | 30/06/2022 | | ● | |
| ACT01320 | Bus Shelters | On Track | Design | Kylie May | 1/07/2021 | 30/06/2022 | | ● | |
| ACT01321 | Park Bench Amenities (Seats and Picnic Tables) | On Track | Design | Bill Blyth | 1/07/2021 | 30/06/2022 | | ● | |
| ACT01322 | Bollards | On Track | Tendering | Bill Blyth | 1/07/2021 | 30/06/2022 | | ● | |
| ACT01323 | Reserve irrigation | On Track | Design | Bill Blyth | 1/07/2021 | 30/06/2022 | | ● | |
| ACT01324 | Bowker Street Oval | On Track | Tendering | Matthew Rechner | 1/07/2021 | 30/06/2022 | | ● | Tender documents have been prepared ready for playspace supply and install. Quotes for sporting infrastructure have been received. |
| ACT01325 | Brighton Tennis Club Shelter | On Track | Implementation | Mathew Walsh | 1/07/2021 | 30/06/2022 | | ● | Project started - Shelter construction underway. |
| ACT01318 | Traffic control devices | On Track | Design | James Mitchell | 1/07/2021 | 30/06/2022 | | ● | Council's traffic control devices were condition assessed in 2020/21 identifying priority renewals and upgrades. This budget is for design, investigation and construction to improve Council's traffic control devices. The priorities are currently being reviewed and scoped. |

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|----------|-----------------------------|----------|--------|-----------|-----------|------------|--|---|---|
| ACT01319 | Car parking surface renewal | On Track | Design | Kylie May | 1/07/2021 | 30/06/2022 | | ● | Consultant has been engaged to provide prioritised list for renewal of car parking spaces, awaiting final report by November, construction planned for Q4 |
|----------|-----------------------------|----------|--------|-----------|-----------|------------|--|---|---|

Placemaking - New Initiative

| Action | Title | Project Status | Project Stage | Responsible Officer | Start Date | Due Date | Complete Date | Rating | Notes |
|----------|---|----------------|----------------|---------------------|------------|------------|---------------|--------|---|
| ACT01299 | Sturt Creek Linear Park Detailed Design | On Track | Design | Julia Wallace | 1/07/2021 | 30/06/2022 | | ● | Concept will be presented to Council for endorsement. Community Engagement will be undertaken in February 2022. Procurement for detailed design will commence in March/April 2022. |
| ACT01305 | Beach Access Signage Year 2 of 3 | On Track | Implementation | Mathew Walsh | 1/07/2021 | 28/02/2022 | | ● | |
| ACT01306 | DDA Bus Stop and Kerb Ramp Improvements (DAIP initiative - Year 2 of 5) | On Track | Design | Kylie May | 1/07/2021 | 30/06/2022 | | ● | |
| ACT01307 | Traffic minor safety improvements | On Track | Design | James Mitchell | 1/07/2021 | 30/06/2022 | | ● | Currently investigating and scoping minor safety improvements for delivery. Safety improvements include line marking, signage and minor civil works. |
| ACT01310 | Seacliff Plaza Upgrade Stage 1 | On Track | Design | Cherie Armfield | 1/07/2021 | 31/03/2022 | | ● | The design has commenced in 3 stages as follows Phase 1 Proof of Concept Phase 2a: Detailed Design and Documentation- Stage 1 Phase 2b: Detailed Design and Documentation - Remainder Phase 3a: Tender and Construction Phase Services – Stage 1 Phase 3b: Tender and Construction Phase Services – Remainder Phase 1 is on track to be completed by late October ready for Councils project team to review the design. Following the internal review and Council's acceptance of the design, a request to undertake community consultation will be created through a Council workshop and then a Council report. An Open Spaces grant through the State Government was submitted for consideration and the outcome of the submission will be known in January 2022 |

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|----------|--|----------|----------------|-----------------|-----------|------------|--|---|---|
| ACT01313 | Integrated Transport Strategy - Priorities | On Track | Implementation | James Mitchell | 1/07/2021 | 30/06/2022 | | ● | A focus area of the Integrated Transport Strategy is improvements of active transport networks such as walking and cycling. New sharrows (shared lane marking) have been installed in 110 locations within the Marino Rocks Greenway to indicate the preferred on-road low traffic cycle route. |
| ACT01314 | Kingston Park Kiosk | On Track | Design | Ross Oates | 2/08/2021 | 28/02/2022 | | ● | The Kingston Park Kiosk project is progressing well with Troppo Architects having been formally selected to undertake the final concept design and detailed design for the project. A request for quote has also been sent out to undertake an audit of the existing services within the Brighton Beachfront Holiday Park and the local vicinity. A decision is yet to be reached by Council in relation to the successful tenderer for the Café Services provider for the Kiosk. |
| ACT01316 | Jetty Road Stage 2 Detailed Design | On Track | | Cherie Armfield | 1/07/2021 | 30/06/2022 | | ● | A review of the Master Plan to inform concept designs and the detailed design has commenced. The review of the Master Plan will include the delivery of the prospectus that will be used to attract State and Federal funding. Oxygen the original Master Plan consultants have been engaged to undertake this work. |
| ACT01317 | Reserve Improvements Program east of Brighton Road | On Track | Design | Matthew Rechner | 1/07/2021 | 30/06/2022 | | ● | Determining the scope and project brief. |

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|----------|--|----------|----------------|-----------------|-----------|------------|--|--|--|
| ACT01390 | Jetty Road Glenelg Stage 1 (Chapel St Plaza and Hindmarsh Lane Construction) | On Track | Implementation | Cherie Armfield | 5/04/2021 | 30/10/2021 | | | <p>The project is on track for completion in October 2021 as promised to the community. Hindmarsh Lane will be handed back to community on 6 October 2021 via a soft opening.</p> <p>The Hindmarsh Lane Art work will be installed in late November 2021, due to the artist being Victorian and subject to Covid 19 restrictions. This date will align with the school holiday Christmas festival and include an artist workshop.</p> <p>Chapel Plaza will be completed week beginning 25 October 2021 with launch activities being held on 29 October throughout the day and evening. Following the official launch at 6:15pm Chapel Plaza will be handed back to the community for the Ice Cream Festival.</p> |
|----------|--|----------|----------------|-----------------|-----------|------------|--|--|--|

Placemaking - Carry Forward New Initiative

| <i>Action</i> | <i>Title</i> | <i>Project Status</i> | <i>Project Stage</i> | <i>Responsible Officer</i> | <i>Start Date</i> | <i>Due Date</i> | <i>Complete Date</i> | <i>Rating</i> | <i>Notes</i> |
|---------------|---|-----------------------|----------------------|----------------------------|-------------------|-----------------|----------------------|---------------|---|
| ACT01368 | CARRY FORWARD War Animal Memorial Mural | On Track | Implementation | Regan Forrest | 1/07/2020 | 26/02/2022 | | ● | Awaiting completion of Town Hall restoration |
| ACT01374 | CARRY FORWARD Glenelg Town Hall Restoration | On Track | Implementation | Mathew Walsh | 31/07/2020 | 30/06/2021 | | ● | Works are continuing with major works due for completion by the end of the calendar year. |

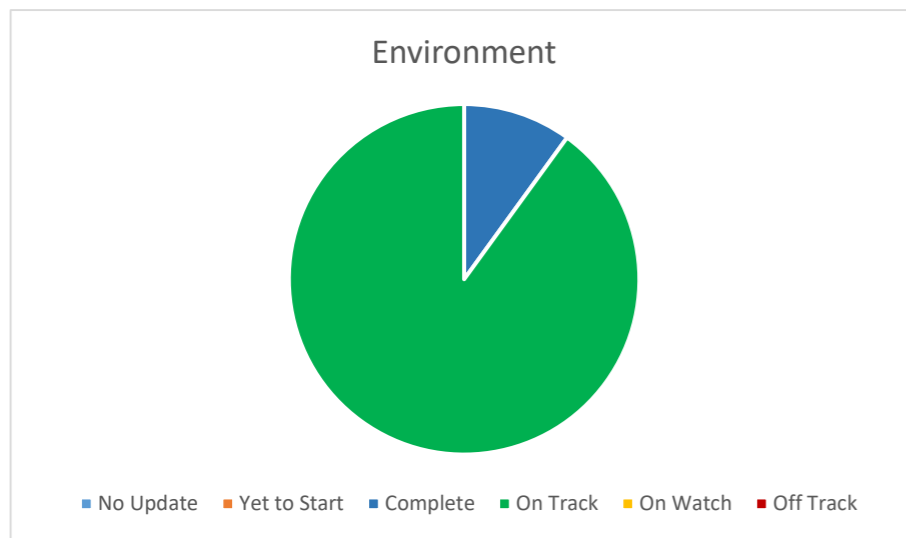
City of Holdfast Bay-Environment-Status Report

As at: September 2021

SXL1_US\PPGLS\PPGL_BusinessPlan_Status.XLSX



ENVIRONMENT
A community connected
to our natural environment



Environment Summary

| | |
|--------------|-----------|
| No Update | 0 |
| Yet to Start | 0 |
| Complete | 1 |
| On Track | 9 |
| On Watch | 0 |
| Off Track | 0 |
| Total | 10 |

| Environment - New Initiative | | | | | | | | | |
|------------------------------|---|----------------|----------------|---------------------|------------|------------|---------------|--------|---|
| Action | Title | Project Status | Project Stage | Responsible Officer | Start Date | Due Date | Complete Date | Rating | Notes |
| ACT01296 | Env Strategy - Implementation - New Environment Officer | Complete | Complete | James Mitchell | 1/07/2021 | 30/06/2024 | | ● | The officer started in August 2021. |
| ACT01301 | Env Strategy - Holdfast Bay Urban Forest - Tree Audit (Yr 1 of 2) | On Track | Procurement | James Mitchell | 1/07/2021 | 30/06/2022 | | ● | We have secured the software that will be used to capture data from the street tree audit. Procurement is underway for the audit. |
| ACT01302 | Env Strategy - Carbon Neutral Plan | On Track | Implementation | James Mitchell | 1/07/2021 | 30/06/2022 | | ● | A consultant has been engaged and a project inception meeting has been held. Staff are currently sourcing data to begin the planning process. |
| ACT01303 | Env Strategy - Gullies Masterplans - Implementation (Year 4 of 5) | On Track | Design | James Mitchell | 1/07/2021 | 30/06/2022 | | ● | Implementation includes upgrades and improvements for the stormwater management, landscape elements and biodiversity of the three gullies. Pine Gully is the priority project to be delivered in 2021/22, with the detailed design currently being finalised. |
| ACT01304 | Env Strategy - Weekly FOGO pilot - Phase 2 | On Track | Implementation | James Mitchell | 1/07/2021 | 1/04/2022 | | ● | A recruitment drive was held in June 2021 which resulted in an additional approx 30 opt in sign ups. The opt out trial began in August across 211 households (College Road and Acacia Street). Eton Road (103 households) was added in September 2021. There are currently between 70-80% households participating in trial along opt out streets |

| | | | | | | | | | |
|----------|---|----------|----------------|----------------|------------|------------|--|---|---|
| ACT01309 | Additional Community Safety Officer - Summer Season | On Track | Implementation | Adrian Hill | 17/08/2021 | 17/05/2022 | | ● | Officers are patrolling the beach every day. Targeting common breaches |
| ACT01311 | PLEC and Aerial Bundled Cable Investigations | On Track | Design | James Mitchell | 1/07/2021 | 30/06/2022 | | ● | Council is engaging a specialised consultant to develop a strategy and priority locations, including cost estimates, for undergrounding overhead power lines or installing aerial bundled cables, in areas to maximise our tree canopy growth and amenity. A project brief is being compiled. |
| ACT01308 | Stormwater Management | On Track | Implementation | James Mitchell | 1/07/2021 | 30/06/2022 | | ● | A number of priority projects are being delivered this financial year to improve stormwater management across the city. The College Road stormwater upgrade is complete. Kauri Parade Seacliff stormwater upgrade detailed design has been completed and is being issued for construction. As part of the commitment to WSUD the North Brighton Cemetery roundabout is being reconstructed with permeable paving. |

Environment - Carry Forward New Initiative

| Action | Title | Project Status | Project Stage | Responsible Officer | Start Date | Due Date | Complete Date | Rating | Notes |
|----------|--|----------------|---------------|---------------------|------------|------------|---------------|--------|--|
| ACT01369 | CARRY FORWARD Renewable energy upgrades (solar systems/energy monitoring) and Energy Efficient upgrades Council Facilities | On Track | Tendering | James Mitchell | 1/08/2020 | 1/02/2022 | | ● | A lighting upgrade has been scheduled for January |
| ACT01370 | CARRY FORWARD Energy efficiency, storage and renewable energy solutions for our Community Centres and Facilities | On Track | Tendering | Mathew Walsh | 1/07/2020 | 30/06/2022 | | ● | The energy and solar upgrade project has been scoped and partially tendered. Solar upgrades includes Brighton Civic & Library (40kW), Glenelg Library (10kW) and Veterans Shed (9kW). Energy efficiency improvements are scoped for Brighton Civic and libraries, tender process to begin with delivery late 21-22. |

Item No: 15.3
Subject: **YOUTH POLICY REVIEW**
Date: 26 October 2021
Written By: Youth and Recreation Coordinator
General Manager: Community and Business, Ms M Lock

SUMMARY

The Youth Policy has been reviewed and is now presented to Council for adoption. A tracked changes copy marked with proposed changes and a proposed final version is attached.

Consultation with the HoldUp Youth Committee and Sacred Heart College Year 12 Legal Studies students was undertaken as part of the review. Their recommendations were considered in context of other strategic documents and included where relevant.

RECOMMENDATION

That Council endorses the updated Youth Policy.

COMMUNITY PLAN

Placemaking: Creating lively and safe places
Placemaking: Developing walkable connected neighbourhoods
Community: Building a healthy, active and resilient community
Community: Celebrating culture and diversity
Community: Providing welcoming and accessible facilities
Community: Fostering an engaged and contributing community
Environment: Fostering an environmentally connected community
Culture: Providing customer-centred services

COUNCIL POLICY

Youth Policy

STATUTORY PROVISIONS

Local Government Act 1999

BACKGROUND

Section 59 of the *Local Government Act 1999* requires councils to keep council policies under review to ensure they are appropriate and effective.

Policies are an important part of the good governance of the City of Holdfast Bay. They protect the organisation and provide our community with confidence that we will undertake operations in a consistent, fair and equitable way.

The purpose of this policy is to both recognise the significance and value of young people in the Holdfast Bay area, while also providing the guiding principles that underpin and drive the implementation of the Youth Action Plan 2018-2023. This extends to how the plan develops programs, services and engagement activities with young people.

The current Youth Policy was endorsed by Council at the meeting held on 23 July 2019 with a review date of 30 June 2021.

REPORT

The updated Youth Policy is now presented to Council for endorsement of the proposed changes. The amendments are detailed below (and also shown through tracked changes on the 'proposed changes' version).

The proposed changes take into consideration the current youth climate and identified local youth needs and opportunities.

The definition for 'youth' has been updated to be consistent with United Nations definition of 'youth'; representing young people between the ages of 12 to 24 years. (Section 1.4)

The responsibilities that the City of Holdfast Bay will uphold under Section 2 have been updated to include:

- greater involvement of youth in advocacy related to issues affecting youth;
- resourcing to ensure development opportunities for youth;
- stronger youth representation in formal decision making;
- promotion and support for the development of youth enterprises;
- healthy living environments and affordable healthy food options to encourage healthy lifestyle choices;
- promotion of ecological sustainability;
- opportunities to enhance positive mental health; and
- safe and inclusive spaces and travel options for youth (Section 2).

Other minor administrative updates have been made to ensure currency and accuracy.

Refer Attachment 1 & 2

BUDGET

There are no costs associated with reviewing Council policies.

LIFE CYCLE COSTS

Nil

Attachment 1



| | |
|--|---|
| <u>ECM Form Container DSID Number:</u> | FOL/17/1662 |
| First Issued / Approved: | 08/08/2017 |
| Last Reviewed: | 08/08/2017.../.../2021 |
| Next Review: | C080817/873C..... |
| Responsible Officer: | ...30/...06/2024319 |
| <u>Responsible Officer:</u> | Manager Community Wellbeing |
| <u>Date Placed on Webpage/ Intranet:</u> | .../.../2021 |

1. PREAMBLE

1.1 Background

The City of Holdfast Bay ([the Council](#)) is committed to fostering and promoting the contributions and achievements of young people throughout the community.

Council will evaluate and monitor its approaches to create a healthy and collaborative relationship with young people and is committed to exploring opportunities for young people to become active members and community leaders.

Council supports the rights and associated responsibilities of young people to equal opportunity and equitable distribution of services and resources, taking into consideration those with special needs and from trans-cultural backgrounds.

1.2 Purpose

The purpose of this policy is to provide the guiding principles that will set the direction for the [Council's](#) Youth Action Plan in developing programs, services and engagement activities with young people within the Council area.

This policy recognises the significance of young people in the community and promotes opportunities for young people to be actively involved in decision making, Council activities and local and regional community development.

1.3 Scope

This policy applies to the Council's delivery of programs and services for young people within the City of Holdfast Bay; and directs the actions of staff, volunteers and Elected Members.

1.4 Definitions

[Health means a state of complete physical, mental, and social well-being and not merely the absence of disease or infirmity \(World Health Organisation definition\).](#)

[HoldUp Youth Committee means Council's youth advisory committee.](#)

~~YOUTH/ YOUNG PEOPLE~~
~~means~~ refers to persons falling between the ages of 15 and 24 in accordance with The United Nations definition 'youth' as those persons falling between the ages of 15 and 24 years inclusive (www.un.org). ~~For the purpose of this policy, youth is defined as young~~ **people between the ages of 12 to 24 years** inclusive (noting the United Nations definition of 'youth' is persons between the ages of 15 and 24 inclusive) residing within the City of Holdfast Bay.

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Proposed Changes

YOUTH POLICY

~~The Youth Sector means—The Youth Sector is the term given to~~ organisations, both government and non-government that work with, for and on behalf of ~~youth/young people.e~~

~~Health The World Health Organisation defines health as “a state of complete physical, mental, and social well being and not merely the absence of disease or infirmity”.~~

1.5 Strategic Reference

Community: Building a healthy, active and resilient community
Community: Celebrating culture and diversity
Community: Providing welcoming and accessible facilities
Community: Fostering an engaged and contributing community
Placemaking: Creating Lively and Safe Places
Placemaking: Developing Walkable, Connected Neighbourhoods

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2. PRINCIPLES

2.1 Council acknowledges that:

- 2.1.1 It has a leadership role in understanding and responding to the needs of young people, and in representing their interests to other spheres of government and the broader community.
- 2.1.2 Young people are active stakeholders in our community.
- 2.1.3 Young people play an important role in the social, economic, environmental and cultural life of the community, now and into the future.
- 2.1.4 Young people have a right to be involved in local affairs and in the decision making process of matters that affect them.
- 2.1.5 Young people have a diversity of strengths, needs, interests, and aspirations reflective of their differing social, economic and cultural backgrounds.

~~2.1.6~~ Young people have the right to enjoy social supports, ~~and skill development programs and services that enables their active participation in the community.~~

~~2.1.7.1.6~~

~~2.2 Positive Youth Profile~~

~~The City of Holdfast Bay will:~~

~~2.2.1 Promote the positive contributions made by young people within the community.~~

~~2.2.2 Seek co-operation from the media to promote positive images of young people.~~

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Printed copies are considered uncontrolled. Before using a printed copy, verify that it is the controlled version.

Proposed Changes

YOUTH POLICY

~~The City of Holdfast Bay Council will endeavor to:~~

~~2.3.12.2.1 Empower young people to share their views and opinions around issues that may affect their lives, including (but not limited to): Council strategic planning, event and program planning, and development of new community facilities, open spaces and public realm.~~

~~2.2.2 Continue to review and evaluate the effectiveness of the approaches it uses when consulting with young people.~~

~~2.2.3 Council will support the participation of young people through: the HoldUp Youth Committee, Your View Holdfast, National Youth Week activities, Youth Forums, Focus Groups and digital media.~~

~~2.2.4 Facilitate the Formalizing a youth advisory committee (HoldUp Youth Committee) with the aim of empowering young people to participate and celebrate youth events and local government and advocate for youth issues and involvement.~~

~~2.2.5 Provide sufficient resources (subject to approved Council employee roles/responsibilities, staff time and approved budget) to work with and to support the development of young people in our community, their ideas and their endeavours.~~

~~2.3.22.2.6 Investigate the opportunity for a stronger youth involvement in Council Meetings and decision making for example: a youth council representative, youth mentoring program support by Elected Members or regular youth deputations/motions where appropriate.~~

2.4.2.3 Collaboration to Build Capacity

~~The City of Holdfast Bay Council will endeavor to:~~

~~2.4.12.3.1 Work in conjunction with Federal and State Government and non-profit youth services to identify gaps and opportunities for improvement and collaboration.~~

~~2.4.22.3.2 Continue to maintain and further develop its relationship with local primary and secondary schools and their Student Representative Council's, within our Council area, to improve services for young people in our community.~~

~~2.3.3 Continue to work in association with community organisations, for example church groups, community centres, recreational facilities, State Government agencies and the private sector to ensure that young people have access to a range of services that meet their needs and interests.~~

YOUTH POLICY

2.4.32.3.4 Advocate for the representation of youth support services in our community.

2.52.4 Training and Employment

The City of Holdfast Bay Council will endeavor to:

2.5.12.4.1 Work in partnership with government and non-government employment agencies to support young people to enter and sustain training and employment. This will include; promoting opportunities through local service providers, advocating for the training and employment needs of local young people and where gaps are present, facilitating training and pre-employment programs.

2.5.22.4.2 Develop links with local industry to encourage job creation and work experience opportunities for young people as well as providing work experience opportunities within Council.

2.5.32.4.3 Promote existing local youth enterprises and support development of new youth enterpriseenterprise.

2.62.5 Promotion of Healthy Lifestyle and Sustainable Living

The City of Holdfast Bay Council will endeavor to:

Formatted: Justified

~~2.6.12.5.1~~ Create healthy living environments that enable healthy lifestyle choices for young people and the wider community. This includes the development of youth focused open spaces, infrastructure and facilities and provision of affordable healthy food options at Council run facilities and events.

1.1.1 Empower young people to act in ecologically sustainable ways. This may include (but not limited to): youth focused recycling campaigns, development of a Holdfast Bay Youth Environmental Committee to advise Council on environmental issues in our council area and youth focused environmental events.

~~2.7~~ **Provision for Appropriate Youth Services, Facilities and Activities**

The City of Holdfast Bay will:

~~2.7.1~~ Provide sufficient resources to work with and to support the development of young people in the community.

~~2.7.2~~ Engage young people during the planning process for all new recreation, community facilities and public spaces.

~~2.7.3~~ Offer and promote opportunities for young people to engage in arts and cultural events and programs.

~~2.8.2.6~~ **Promotion of Inclusivity and being a safe space Communities for Young People**

The City of Holdfast Bay will endeavor to:

~~2.8.12.6.1~~ Work with young people, the community, the youth sector, government agencies and non-government organisations to build a safe community for young people.

~~2.6.2~~ Assist in promoting a positive relationship between young people, law enforcement police and emergency services. Promote safe and positive experiences with emergency services to promote healthy relationships between emergency services and ~~youth~~ young people.

~~2.6.3~~ Provide multiple safe places for young people within our ~~local~~ Council areas. In these safe places ~~youth~~ young people should feel safe and should be able to communicate safely and openly ~~in these spaces~~.

~~2.6.4~~ Provide opportunities for mental health awareness and reducing the stigma surrounding mental health within our community.

~~2.6.5~~ Actively promote inclusiveness of the LGBTQIA+ community within our ~~local~~ Council area.

~~2.8.22.6.6~~ Advocate for safe and welcoming public transport access points and regular and relevant public transport avenues/routes for young people.

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3. REFERENCES

3.1 Legislation

- *Local Government Act 1999*

3.2 Other References

- "Our Place" 2030 Strategic Plan
- [City of Holdfast Bay Regional Public Health Plan ~~2020-2025~~ 2014-2021-2026-2019](#)
- [City of Holdfast Bay Children and Vulnerable Persons Safe Environment Policy Background Screening & Reporting Procedures](#)
- [City of Holdfast Bay Tourism Plan 2020](#)
- [Youth Action Plan 2018-2023](#)
- South Australia Strategic Plan 2011-2020
- Local Government Association Strategic Plan ~~2011-2015~~ 2021-2025
- Mission Australia Annual Youth Survey www.missionaustralia.com.au
- [United Nations \(www.un.org\)](http://www.un.org)
- [United Nations World Programme of Action for Youth 1995](#)
- [United Nations Convention on the Rights of the Child 1989](#)
- [Game on – Office for Recreation, Sport and Racing Strategic Plan 2021-2025](#)

Attachment 2



| | |
|-----------------------------------|-----------------------------|
| ECM DSID Number: | |
| First Issued / Approved: | 08/08/2017 |
| Last Reviewed: |/.../2021 |
| | C..... |
| Next Review: |/...../2024 |
| Responsible Officer: | Manager Community Wellbeing |
| Date Placed on Webpage/ Intranet: |/.../2021 |

1. PREAMBLE

1.1 Background

The City of Holdfast Bay (the Council) is committed to fostering and promoting the contributions and achievements of young people throughout the community.

Council will evaluate and monitor its approaches to create a healthy and collaborative relationship with young people and is committed to exploring opportunities for young people to become active members and community leaders.

Council supports the rights and associated responsibilities of young people to equal opportunity and equitable distribution of services and resources, taking into consideration those with special needs and from trans-cultural backgrounds.

1.2 Purpose

The purpose of this policy is to provide the guiding principles that will set the direction for the Council’s Youth Action Plan in developing programs, services and engagement activities with young people within the Council area.

This policy recognises the significance of young people in the community and promotes opportunities for young people to be actively involved in decision making, Council activities and local and regional community development.

1.3 Scope

This policy applies to the Council’s delivery of programs and services for young people within the City of Holdfast Bay; and directs the actions of staff,volunteers and Elected Members.

1.4 Definitions

Health means a state of complete physical, mental, and social well-being and not merely the absence of disease or infirmity (World Health Organisation definition).

HoldUp Youth Committee means Council's youth advisory committee.

Youth/ Young People means people between the ages of 12 to 24 years inclusive (noting the United Nations definition of 'youth' is persons between the ages of 15 and 24 inclusive) residing within the City of Holdfast Bay.

Youth Sector means organisations, both government and non-government that work with, for and on behalf of youth/ young people.

1.5 **Strategic Reference**

Community: Building a healthy, active and resilient community

Community: Celebrating culture and diversity

Community: Providing welcoming and accessible facilities

Community: Fostering an engaged and contributing community

Placemaking: Creating Lively and Safe Places

Placemaking: Developing Walkable, Connected Neighbourhoods

2. **PRINCIPLES**

2.1 Council acknowledges that:

2.1.1 It has a leadership role in understanding and responding to the needs of young people, and in representing their interests to other spheres of government and the broader community.

2.1.2 Young people are active stakeholders in our community.

2.1.3 Young people play an important role in the social, economic, environmental and cultural life of the community, now and into the future.

2.1.4 Young people have a right to be involved in local affairs and in the decision making process of matters that affect them.

2.1.5 Young people have a diversity of strengths, needs, interests, and aspirations reflective of their differing social, economic and cultural backgrounds.

2.1.6 Young people have the right to enjoy social supports, skill development programs and services that enables their active participation in the community.

2.2 **Youth Participation and Engagement**

Council will endeavor to:

2.2.1 Empower young people to share their views and opinions around issues that may affect their lives including (but not limited to): Council strategic planning; event and program planning; and development of new community facilities, open spaces and public realm.

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- 2.2.2 Continue to review and evaluate the effectiveness of the approaches it uses when consulting with young people.
- 2.2.3 Council will support the participation of young people through: the HoldUp Youth Committee, Your Holdfast, National Youth Week activities, Youth Forums, Focus Groups and digital media.
- 2.2.4 Facilitate the HoldUp Youth Committee with the aim of empowering young people to participate and celebrate youth events and local government and advocate for youth issues and involvement.
- 2.2.5 Provide sufficient resources (subject to approved Council employee roles/ responsibilities and approved budget) to work with and to support the development of young people in our community, their ideas and their endeavours.
- 2.2.6 Investigate the opportunity for a stronger youth involvement in Council meetings and decision making for example: a youth council representative, youth mentoring program support by Elected Members or regular youth deputations/motions where appropriate.

2.3 **Collaboration to Build Capacity**

Council will endeavor to:

- 2.3.1 Work in conjunction with Federal and State Government and non-for-profit youth services to identify gaps and opportunities for improvement and collaboration.
- 2.3.2 Continue to maintain and further develop its relationship with primary and secondary schools and their Student Representative Council's, within our Council area, to improve services for young people.
- 2.3.3 Continue to work in association with community organisations, for example church groups, community centres, recreational facilities, State Government agencies and the private sector to ensure that young people have access to a range of services that meet their needs and interests.
- 2.3.4 Advocate for the representation of youth support services in our community.

2.4 **Training and Employment**

Council will endeavor to:

- 2.4.1 Work in partnership with government and non-government employment agencies to support young people to enter and sustain training and employment. This will include; promoting opportunities through local service providers, advocating for the training and employment needs of local young people and where gaps are present,

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facilitating training and pre-employment programs.

2.4.2 Develop links with local industry to encourage job creation and work experience opportunities for young people as well as providing work experience opportunities within Council.

2.4.3 Promote existing local youth enterprises and support development of new youth enterprise.

2.5 **Promotion of Healthy Lifestyle and Sustainable Living**

Council will endeavor to:

2.5.1 Create healthy living environments that enable healthy lifestyle choices for young people and the wider community. This includes the development of youth focused open spaces, infrastructure and facilities and provision of affordable healthy food options at Council run facilities and events.

1.1.1 Empower young people to act in ecologically sustainable ways. This may include (but not limited to): youth focused recycling campaigns, development of a Holdfast Bay Youth Environmental Committee to advise Council on environmental issues in our council area and youth focused environmental events.

2.6 **Promotion of Inclusivity and being a safe space**

The City of Holdfast Bay will endeavor to:

2.6.1 Work with young people, the community, the youth sector, government agencies and non-government organisations to build a safe community for young people.

2.6.2 Promote safe and positive experiences with emergency services to promote healthy relationships between emergency services and young people.

2.6.3 Provide multiple safe places for young people within our Council. In these safe places young people should feel safe and should be able to communicate safely and openly.

2.6.4 Provide opportunities for mental health awareness and reducing the stigma surrounding mental health within our community.

2.6.5 Actively promote inclusiveness of the LGBTQIA+ community within our Council.

2.6.6 Advocate for safe and welcoming public transport access points and regular and relevant public transport avenues/routes for young people.

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3. REFERENCES

3.1 Legislation

- *Local Government Act 1999*

3.2 Other References

- "Our Place" 2030 Strategic Plan
- Regional Public Health Plan 2021-2026
- Background Screening & Reporting Procedures
- Tourism Plan 2020
- Youth Action Plan 2018-2023
- South Australia Strategic Plan 2011-2020
- Local Government Association Strategic Plan 2021-2025
- Mission Australia Annual Youth Survey www.missionaustralia.com.au
- United Nations (www.un.org).
- United Nations World Programme of Action for Youth 1995
- United Nations Convention on the Rights of the Child 1989
- Game on – Office for Recreation, Sport and Racing Strategic Plan 2021-2025

| | |
|------------------|--|
| Item No: | 15.4 |
| Subject: | STATUTES AMENDMENT (LOCAL GOVERNMENT REVIEW) ACT 2021 – COMMUNITY ENAGEMENT CHARTER |
| Date: | 26 October 2021 |
| Written By: | Manager. Strategy and Governance |
| General Manager: | Strategy and Corporate, Ms P Jackson |

SUMMARY

As a result of recent amendments to the *Local Government Act 1999*, a large number of prescriptive statutory provisions relating to public consultation will be deleted.

The changes mean that these matters relating to public notices and community engagement will be regulated by:

- a Community Engagement Charter (CEC), published by the Minister (in the form of a Notice in the Gazette), which will apply state-wide; and
- a Community Engagement Policy which will need to be adopted by Council in due course, replacing the current policy.

The Local Government Association (the LGA) has released a draft CEC for consultation and has invited comments by 28 October 2021.

A suggested draft response is provided for Council's endorsement.

RECOMMENDATION

That Council:

1. **notes the draft Community Engagement Charter.**
 2. **endorses the proposed response to the Local Government Association (Attachment 2) and authorises the Chief Executive Officer to send the response on Council's behalf with any minor amendments as required.**
-

COMMUNITY PLAN

Community: Fostering an engaged and contributing community

Culture: Enabling high performance

Culture: Supporting excellent, efficient operations

COUNCIL POLICY

Community Engagement Policy

STATUTORY PROVISIONS

Local Government Act 1999

Statutes Amendment (Local Government Review) Act 2021

BACKGROUND

The *Statutes Amendment (Local Government Review) Act 2021* amends a number of provisions in the *Local Government Act 1999* (the LG Act). These amendments include the deletion or alteration of a large number of prescriptive statutory provisions relating to public consultation.

Matters relating to public notices and community engagement will be regulated by:

- a Community Engagement Charter (CEC), published by the Minister (in the form of a Notice in the Gazette), which will apply state-wide; and
- a Community Engagement Policy which will need to be adopted by Council in due course, replacing the existing policy.

REPORT

The Local Government Association (the LGA) has released a draft CEC for consultation (appended as Attachment 1) and has invited comments by 28 October 2021. However, as the CEC is approved by the Minister, this is the first of several rounds of consultation and potential versions.

Refer Attachment 1

The CEC exists between the LG Act and Council's policy, adding a layer to the existing legislated framework. That said, it does *prima facie* simplify a number of statutory requirements, so on balance, it is supported.

In particular, the draft CEC simplifies requirements relating to several sections of the LG Act which currently require publication of notices in newspapers, the Gazette and/or websites. Under this version of the CEC, Council will be able to choose one mechanism from several options. It does not preclude Council using more than one channel of notification, but it provides flexibility to enable Council to appropriately scale notifications commensurate with the effects of activities/decisions.

A significant difference between the draft CEC and the previous legislative framework is the introduction of performance measures. The example measures are largely mechanical, rather than qualitative, and Council may choose to move beyond activity measures via its policy (which will be developed once the CEC is finalised).

Once the LGA updates the draft CEC based on any feedback from councils, the LGA will send their final recommended CEC to the Office of Local Government (OLG). The OLG will do their own review of the draft CEC and possibly update it before undertaking their own engagement (likely through YourSAy). The Minister will then approve the final version of the CEC.

Once the final CEC is approved, Council will need to develop and adopt a new Community Engagement Policy, consistent with the CEC. Council will need to consult on this policy as part of its development, per its existing policy.

Based on input from subject matter experts within Council Administration, a response to the LGA has been drafted (Attachment 2) and is recommended for Council's consideration.

Refer Attachment 2

BUDGET

There is no budget impact for Council at this time.

LIFE CYCLE COSTS

There are no life cycle costs arising from the recommendations in this report at this time.

Attachment 1



Proposed Community Engagement Charter (CEC)

Consultation Version

September 2021



This document sets out the LGA proposed Community Engagement Charter (CEC) for the purposes of consultation with the sector.

Following receipt of feedback the final version of the proposed CEC will be presented to the LGA Board for approval for submission to the Minister for Local Government.

The Minister retains the discretion to determine the content of, and publish, the CEC in accordance with the requirements of section 50(1) of the Local Government Act 1999.

This resource has been prepared by the Local Government Association of SA (LGA) to assist councils with implementation of legislative changes arising from Local Government Reforms, incorporating advice from Norman Waterhouse, for the guidance of and use by member councils.



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Introduction

The *Local Government Act 1999* (the Act) recognises that it is not always appropriate for legislation to mandate that all community engagement should be conducted in the same manner for all decisions in every region of South Australia. The Act encourages councils to take a more fit-for-purpose approach to engagement, taking into account the particular matter under consideration, the type and needs of the local community and the advantages of new technology.

The Principles of the Act

Section 50 of the *Local Government Act 1999* sets out the principles underpinning this Charter as follows:

1. members of the community should have reasonable, timely, meaningful and ongoing opportunities to gain access to information about proposed decisions, activities and processes of councils and to participate in relevant processes;
2. information about issues should be in plain language, readily accessible and in a form that facilitates community participation;
3. participation methods should seek to foster and encourage constructive dialogue, discussion and debate in relation to proposed decisions, activities and processes of councils;
4. participation methods should be appropriate having regard to the significance and likely impact of proposed decisions, activities and processes;
5. insofar as is reasonable, communities should be provided with information about how community views have been taken into account and reasons for actions and decisions of councils.

These principles are consistent with principles adopted by individual councils over many years. They are informed by the International Association for Public Participation (IAP2) Core Values.

Purpose of the Community Engagement Charter

The views of the community are essential in helping to inform council decision-making processes.

This Community Engagement Charter (the Charter) relates to:

- community consultation and participation with respect to any decision, activity or process where compliance with the Charter is required by the Act; and
- any other circumstance where compliance with the Charter is required by the Act.

The Charter provides members of the community with the information they need to understand how councils approach decisions and an understanding of how they can effectively engage in local government matters and inform decision-making by councils.

The Charter includes the following components:

- categories of statutory process;
- mandatory requirements for all councils;
- adoption of community engagement policy;
- measuring performance; and
- giving of public notice.

Nothing in this Charter should be taken to limit a council’s ability to undertake other forms of community consultation or engagement, including other engagement methods, in respect of any decision, activity or process. However, a council, chief executive officer or delegate is not obliged to consider whether to undertake such other consultation or engagement before making the relevant decision or undertaking the relevant activity or process.

Categories of Statutory Processes

The Act provides the Charter may establish categories of statutory processes to which various parts of the Charter will apply.

The following categories are established:

| Category A Statutory Processes | Category B Statutory Processes |
|--|---|
| <ul style="list-style-type: none"> • Section 12 – Composition and wards • Section 13 – Status of a council or change of various names • Section 50A – Public consultation policies • Section 92 – Access to meetings and documents – code of practice • Section 122 – Strategic management plans • Section 123 – Annual business plan and budget • Section 151 – Basis of rating • Section 156 – Basis of differential rates | <ul style="list-style-type: none"> • All other decisions, activities and processes where a council is required by the Act to undertake public consultation |

Mandatory Requirements for all Councils

The Act provides the Charter may, in relation to each category of statutory processes established by the Charter, specify mandatory requirements.

Category A Statutory Processes

The mandatory requirements for community consultation and participation in relation to Category A statutory processes are as follows:

| Requirement | Specified Means |
|---|--|
| 1. Give notice of the proposed decision, activity or process by at least one of the specified means | <ul style="list-style-type: none"> • Notice in a newspaper or other publication circulating in the area of the council • Notice on a website determined by the council or chief executive officer • Notice on a social media platform maintained by the council • Notice published in the Gazette |
| 2. Invite interested persons to make submissions by way of at least one of the specified means | <ul style="list-style-type: none"> • Written submission within at least 21 days of the giving of notice • Completion of a survey or questionnaire within at least 21 days of the giving of notice • Provision of an online response via social media within at least 21 days of the giving of notice • Attendance in person, by representative or via electronic means at a council meeting or public meeting held at least 21 days after the giving of notice • Attendance in person, by representative or via electronic means at a workshop, focus group or interview held at least 21 days after the giving of notice |
| 3. Give consideration to any submissions made in response to an invitation by specified means, as appropriate | <ul style="list-style-type: none"> • Report presented to a council meeting for consideration by council members • Submissions considered by the person or body with delegated authority to make the proposed decision or undertake the proposed activity or process (if delegable) |
| 4. Insofar as is reasonably practicable, provide information about how community views were taken into account and reasons for decisions or actions of councils | <ul style="list-style-type: none"> • Report presented to a council meeting for consideration by council members • Information published on a website determined by the council or chief executive officer • Outcome of decision communicated to persons who made submissions • Outcome of decision communicated to person(s) affected by the decision |

There is no obligation on a council to utilise more than one of the specified means in respect of each requirement.

A determination about which specified means will be utilised for each requirement may be made by:

- the council;
- the chief executive officer; or
- a delegate with power to make the relevant decision or undertake the relevant activity or process.

Category B Statutory Processes

The mandatory requirements for community consultation and participation in relation to Category B statutory processes are as follows:

| Requirement |
|---|
| Comply with the council's community engagement policy adopted under section 50A of the Act. |

Adoption of Community Engagement Policy

Section 50A of the Act requires a council to prepare and adopt a policy relating to community engagement for the purposes of the Act. A council must undertake public consultation in the preparation of its community engagement policy.

Information about a council's community engagement policy, and how the community can have input into the policy, must be accessible on a council's website.

A community engagement policy adopted by a council must provide for the undertaking of community engagement in respect of Category B statutory processes.

A community engagement policy adopted by a council may provide for:

- the undertaking of additional community engagement in respect of a Category A statutory process;
- the undertaking of community engagement in respect of a decision, activity or process that is neither a Category A nor a Category B statutory process.

The following principles and performance outcomes must be considered when a council adopts or alters a community engagement policy or substitutes a new policy.

The principles are a reference point for good engagement. If councils have regard to the principles of engagement in the preparation a community engagement policy, then the public can have confidence that the community engagement conducted pursuant to that policy will be appropriate and effective.

It is acknowledged that a council may not necessarily be able to accommodate all views in a final outcome of a consultation process. However, engagement should seek for a wide spectrum of views to be captured and reported. Feedback gained during community engagement is one of many factors that will be considered by the decision maker.

| Principle | Performance Outcome |
|--|---|
| Members of the community should have reasonable, timely, meaningful and ongoing opportunities to gain access to information about proposed decisions, activities and processes of councils and to participate in relevant processes. | Information about decisions and how to access and contribute to the decision-making process is available and facilitates participation by affected and interested people. |
| Information about issues should be in plain language, readily accessible and in a form that facilitates community participation. | Information is made available using communication methods that reach the affected stakeholders, who can access it and understand how the matter would affect them. |
| Participation methods should seek to foster and encourage constructive dialogue, discussion and debate in relation to proposed decisions, activities and processes of councils. | The engagement method(s) enable the participation of the community in deliberation on council decisions. |
| Participation methods should be appropriate having regard to the significance and likely impact of proposed decisions, activities and processes. | The engagement method(s) meet objectives specific to the engagement process. |
| Insofar as is reasonable, communities should be provided with information about how community views have been taken into account and reasons for decisions or actions of councils. | Where relevant, people understand how their views are considered, the reasons for the outcomes and the final decision that was made. |

Measuring Performance

Community engagement is undertaken to achieve better outcomes, decisions, projects and policies.

Establishing engagement objectives, and then measuring progress, helps to gauge how successful the engagement process has been. Evaluation can build transparency and accountability. It can contribute to the evidence base, identify good engagement practice and improve future practice.

Examples of how councils may measure engagement processes:

- number of formats used to distribute information;
- number of views and downloads on a website;
- number of registrations for engagement activities;
- numbers of participation/interactions in engagement activities;
- number of comment forms or questions submitted;
- number of methods used to allow for dialogue and deliberation;
- number of objectives set for the decision-making process that were met;
- levels of satisfaction with the decision-making process.

Giving Public Notice

The Act provides the Charter may provide for the giving of public notice under the Act.

Where the Act requires public notice to be given, public notice may be given for a specified matter by a notice:

- published on a website determined by the council or chief executive officer; and
- available for inspection upon request at the principal office of the council.

The specified matters are as follows:

| |
|--|
| Section 93(2) – Meeting of electors |
| Section 184(4) – Sale of land for non-payment of rates |
| Section 197(1) – Adoption of management plan |
| Section 198(4) – Amendment or revocation of management plan |
| Section 219(7) – Adoption or altering of a policy relating to assigning or changing a name of a road or public place |
| Section 237(4) – Notification of removal of vehicle where the owner is unknown or cannot be found |
| Section 234A(6a) – Prohibition of traffic or closure of streets or roads |

Further Information

The LGA Community Engagement Guide provides additional information and support resources that supplements this Charter.

If you would like more information about your council’s approach to engagement or to learn about how you can be more involved, the starting place is your local council’s website. If you do not have access to the internet, council staff will be able to assist.

Attachment 2





holdfast.sa.gov.au

Brighton Civic Centre 24 Jetty Road, Brighton SA 5048

PO Box 19 Brighton SA 5048

P 08 8229 9999 F 08 8298 4561

Glenelg Customer Service Centre and Library

2 Colley Terrace, Glenelg SA 5045

27 October 2021

Clinton Jury
Chief Executive officer
Local Government Association of South Australia
GPO Box 2693
Adelaide SA 5001

Via email: governance@lga.sa.gov.au

Dear Mr Jury

In response to the Local Government Association's (LGA) recent call for feedback regarding the Community Engagement Charter and the Community Engagement Policy, I am pleased to provide this reply on behalf of Council.

Community Engagement Charter

Council supports the current version of the Community Engagement Charter (the CEC).

Council acknowledges that there are still a number of steps before the final version is adopted, nevertheless the current version is considered satisfactory from a Council perspective. In particular, Council is pleased that the CEC maintains a principles-based, rather than prescriptive, approach. This will allow Council to make decisions in the best interests of its community by being able to scale engagement according to anticipated effects.

There are a small number of minor grammatical suggestions that may improve the clarity of the document (marked in the attachment) but these do not detract from Council's overall support of the CEC as proposed.

Community Engagement Policy

Council notes the model policy provided by the LGA. As this model policy is a supporting document and is not part of the legal framework, Council has elected to not provide comment on the document. Council will consider its own policy positions once the CEC is finalised and will develop a policy at that time, taking into account the LGA's supporting resources.

Council thanks the LGA for their ongoing advocacy in representing our sector's interests in relation to the reforms.

Yours sincerely

Roberto Bria
Chief Executive Officer



Proposed Community Engagement Charter (CEC)

Consultation Version

September 2021



This document sets out the LGA proposed Community Engagement Charter (CEC) for the purposes of consultation with the sector.

Following receipt of feedback the final version of the proposed CEC will be presented to the LGA Board for approval for submission to the Minister for Local Government.

The Minister retains the discretion to determine the content of, and publish, the CEC in accordance with the requirements of section 50(1) of the Local Government Act 1999.

This resource has been prepared by the Local Government Association of SA (LGA) to assist councils with implementation of legislative changes arising from Local Government Reforms, incorporating advice from Norman Waterhouse, for the guidance of and use by member councils.



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Introduction

The *Local Government Act 1999* (the Act) recognises that it is not always appropriate for legislation to mandate that all community engagement should be conducted in the same manner for all decisions in every region of South Australia. The Act encourages councils to take a more fit-for-purpose approach to engagement, taking into account the particular matter under consideration, the type and needs of the local community and the advantages of new technology.

The Principles of the Act

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1. members of the community should have reasonable, timely, meaningful and ongoing opportunities to gain access to information about proposed decisions, activities and processes of councils and to participate in relevant processes;
2. information about issues should be in plain language, readily accessible and in a form that facilitates community participation;
3. participation methods should seek to foster and encourage constructive dialogue, discussion and debate in relation to proposed decisions, activities and processes of councils;
4. participation methods should be appropriate having regard to the significance and likely impact of proposed decisions, activities and processes;
5. insofar as is reasonable, communities should be provided with information about how community views have been taken into account and reasons for actions and decisions of councils.

These principles are consistent with principles adopted by individual councils over many years. They are informed by the International Association for Public Participation (IAP2) Core Values.

Purpose of the Community Engagement Charter

The views of the community are essential in helping to inform council decision-making processes.

This Community Engagement Charter (the Charter) relates to:

- community consultation and participation with respect to any decision, activity or process where compliance with the Charter is required by the Act; and
- any other circumstance where compliance with the Charter is required by the Act.

The Charter provides members of the community with the information they need to understand how councils approach decisions and an understanding of how they can effectively engage in local government matters and inform decision-making by councils.

The Charter includes the following components:

- categories of statutory process;
- mandatory requirements for all councils;
- adoption of community engagement policy;
- measuring performance; and
- giving of public notice.

Nothing in this Charter should be taken to limit a council’s ability to undertake other forms of community consultation or engagement, including other engagement methods, in respect of any decision, activity or process. However, a council, chief executive officer or delegate is not obliged to consider whether to undertake such other consultation or engagement before making the relevant decision or undertaking the relevant activity or process.

Consider 'Furthermore' rather than 'However'.
However implies contrast, whereas this sentence is an extension of the previous one.

Categories of Statutory Processes

The Act provides the Charter may establish categories of statutory processes to which various parts of the Charter will apply.

The following categories are established:

| Category A Statutory Processes | Category B Statutory Processes |
|--|---|
| <ul style="list-style-type: none"> • Section 12 – Composition and wards • Section 13 – Status of a council or change of various names • Section 50A – Public consultation policies • Section 92 – Access to meetings and documents – code of practice • Section 122 – Strategic management plans • Section 123 – Annual business plan and budget • Section 151 – Basis of rating • Section 156 – Basis of differential rates | <ul style="list-style-type: none"> • All other decisions, activities and processes where a council is required by the Act to undertake public consultation |

Mandatory Requirements for all Councils

The Act provides the Charter may, in relation to each category of statutory processes established by the Charter, specify mandatory requirements.

Category A Statutory Processes

The mandatory requirements for community consultation and participation in relation to Category A statutory processes are as follows:

| Requirement | Specified Means |
|---|--|
| 1. Give notice of the proposed decision, activity or process by at least one of the specified means | <ul style="list-style-type: none"> • Notice in a newspaper or other publication circulating in the area of the council • Notice on a website determined by the council or chief executive officer • Notice on a social media platform maintained by the council • Notice published in the Gazette |
| 2. Invite interested persons to make submissions by way of at least one of the specified means | <ul style="list-style-type: none"> • Written submission within at least 21 days of the giving of notice • Completion of a survey or questionnaire within at least 21 days of the giving of notice • Provision of an online response via social media within at least 21 days of the giving of notice • Attendance in person, by representative or via electronic means at a council meeting or public meeting held at least 21 days after the giving of notice • Attendance in person, by representative or via electronic means at a workshop, focus group or interview held at least 21 days after the giving of notice |
| 3. Give consideration to any submissions made in response to an invitation by specified means, as appropriate <small>for clarity, consider including 'by way of at least one of the specified means'</small> | <ul style="list-style-type: none"> • Report presented to a council meeting for consideration by council members • Submissions considered by the person or body with delegated authority to make the proposed decision or undertake the proposed activity or process (if delegable) |
| 4. Insofar as is reasonably practicable, provide information about how community views were taken into account and reasons for decisions or actions of councils <small>for clarity, considering including 'by way of least one of the specified means'</small> | <ul style="list-style-type: none"> • Report presented to a council meeting for consideration by council members • Information published on a website determined by the council or chief executive officer • Outcome of decision communicated to persons who made submissions • Outcome of decision communicated to person(s) affected by the decision |

There is no obligation on a council to utilise more than one of the specified means in respect of each requirement.

A determination about which specified means will be utilised for each requirement may be made by:

- the council;
- the chief executive officer; or
- a delegate with power to make the relevant decision or undertake the relevant activity or process.

Category B Statutory Processes

The mandatory requirements for community consultation and participation in relation to Category B statutory processes are as follows:

| Requirement |
|---|
| Comply with the council's community engagement policy adopted under section 50A of the Act. |

Adoption of Community Engagement Policy

Section 50A of the Act requires a council to prepare and adopt a policy relating to community engagement for the purposes of the Act. A council must undertake public consultation in the preparation of its community engagement policy.

Information about a council's community engagement policy, and how the community can have input into the policy, must be accessible on a council's website.

A community engagement policy adopted by a council must provide for the undertaking of community engagement in respect of Category B statutory processes.

A community engagement policy adopted by a council may provide for:

- the undertaking of additional community engagement in respect of a Category A statutory process;
- the undertaking of community engagement in respect of a decision, activity or process that is neither a Category A nor a Category B statutory process.

The following principles and performance outcomes must be considered when a council adopts or alters a community engagement policy or substitutes a new policy.

The principles are a reference point for good engagement. If councils have regard to the principles of engagement in the preparation a community engagement policy, then the public can have confidence that the community engagement conducted pursuant to that policy will be appropriate and effective.

It is acknowledged that a council may not necessarily be able to accommodate all views in a final outcome of a consultation process. However, engagement should seek for a wide spectrum of views to be captured and reported. Feedback gained during community engagement is one of many factors that will be considered by the decision maker.

| Principle | Performance Outcome |
|--|---|
| Members of the community should have reasonable, timely, meaningful and ongoing opportunities to gain access to information about proposed decisions, activities and processes of councils and to participate in relevant processes. | Information about decisions and how to access and contribute to the decision-making process is available and facilitates participation by affected and interested people. |
| Information about issues should be in plain language, readily accessible and in a form that facilitates community participation. | Information is made available using communication methods that reach the affected stakeholders, who can access it and understand how the matter would affect them. |
| Participation methods should seek to foster and encourage constructive dialogue, discussion and debate in relation to proposed decisions, activities and processes of councils. | The engagement method(s) enable the participation of the community in deliberation on council decisions. |
| Participation methods should be appropriate having regard to the significance and likely impact of proposed decisions, activities and processes. | The engagement method(s) meet objectives specific to the engagement process. |
| Insofar as is reasonable, communities should be provided with information about how community views have been taken into account and reasons for decisions or actions of councils. | Where relevant, people understand how their views are considered, the reasons for the outcomes and the final decision that was made. |

Measuring Performance

Community engagement is undertaken to achieve better outcomes, decisions, projects and policies.

Establishing engagement objectives, and then measuring progress, helps to gauge how successful the engagement process has been. Evaluation can build transparency and accountability. It can contribute to the evidence base, identify good engagement practice and improve future practice.

Examples of how councils may measure engagement processes:

- number of formats used to distribute information;
- number of views and downloads on a website;
- number of registrations for engagement activities;
- numbers of participation/interactions in engagement activities;
- number of comment forms or questions submitted;
- number of methods used to allow for dialogue and deliberation;
- number of objectives set for the decision-making process that were met;
- levels of satisfaction with the decision-making process.

Giving Public Notice

The Act provides the Charter may provide for the giving of public notice under the Act.

Where the Act requires public notice to be given, public notice may be given for a specified matter by a notice:

- published on a website determined by the council or chief executive officer; and
- available for inspection upon request at the principal office of the council.

The specified matters are as follows:

| |
|--|
| Section 93(2) – Meeting of electors |
| Section 184(4) – Sale of land for non-payment of rates |
| Section 197(1) – Adoption of management plan |
| Section 198(4) – Amendment or revocation of management plan |
| Section 219(7) – Adoption or altering of a policy relating to assigning or changing a name of a road or public place |
| Section 237(4) – Notification of removal of vehicle where the owner is unknown or cannot be found |
| Section 234A(6a) – Prohibition of traffic or closure of streets or roads |

Further Information

Consider leaving this reference out of the CEC. It may create unnecessary confusion if a council chooses to not apply the LGA's advice exactly as contained in this resource.

~~The LGA Community Engagement Guide provides additional information and support resources that supplements this Charter.~~

If you would like more information about your council's approach to engagement or to learn about how you can be more involved, the starting place is your local council's website. If you do not have access to the internet, council staff will be able to assist.

Item No: 15.5

Subject: **LOCAL GOVERNMENT ASSOCIATION (LGA) ANNUAL GENERAL MEETING 2021**

Date: 26 October 2021

Written By: Team Leader, Governance

General Manager: Strategy and Corporate, Ms P Jackson

SUMMARY

The Local Government Association SA (LGA) Annual General Meeting (AGM) will be held on 29 October 2021 and the Agenda is presented to Council for consideration.

Council's voting delegate to the LGA Meetings has historically been the Mayor (which has been maintained with Mayor Wilson registered as the voting delegate). The Local Government Finance Authority (LGFA) of South Australia host their AGM on the same day and per Council Report 244/21 considered on 27 July 2021, Mayor Wilson is Council's approved delegate to that meeting.

Council is required to consider the items on the LGA AGM agenda and provide guidance to Council's voting Delegate on how to vote for each item. Suggested positions are provided in the recommendations for consideration by Council.

RECOMMENDATION

That for the LGA Annual General Meeting, to be held on Friday 29 October 2021, Council:

- 1. notes the Agenda, President's Address, Minutes of Previous Meeting and LGA Business (Items 6.1 to 6.10); and**
 - 2. endorses that the Mayor attends as the voting Delegate and votes for the Recommendation Reports as detailed in Attachment 3.**
-

COMMUNITY PLAN

A Place that Provides Value for Money

COUNCIL POLICY

Not applicable

STATUTORY PROVISIONS

Not applicable

BACKGROUND

The Local Government Association SA (LGA) Annual General Meeting (AGM) on 29 October 2021 at Adelaide Entertainment Centre, Port Road, Hindmarsh has the Agenda available and is presented to Council for consideration.

Council's voting delegate to the LGA Meetings has historically been the Mayor (which has been maintained with Mayor Wilson registered as the voting delegate). The Local Government Finance Authority (LGFA) of South Australia host their AGM on the same day and per Council Report 244/21 considered on 27 July 2021, Mayor Wilson is Council's approved delegate to that meeting.

REPORT

The LGA AGM Agenda, Presidents Address, Minutes of Previous Minutes and LGA Business reports are detailed in Attachment 1.

Refer Attachment 1 – Electronic Version

Attachment 2 includes the Recommendation Reports from the South Australian Region Organisation of Councils (SAROC) Committee and the Greater Adelaide Region Organisation of Councils (GAROC) Committee and LGA Board of Directors.

Refer Attachment 2 – Electronic Version

Council is required to consider the items on the LGA AGM agenda and provide guidance to Council's voting Delegate on how to vote for each of the Recommendation Reports. Suggested positions are provided as to whether Council should support or not support each recommendation with brief commentary, outlined in Attachment 3.

Refer Attachment 3

BUDGET

Attendance at the LGA AGM will be funded from the operational budget. Any cost implications arising from proposed actions will be dealt with via regular budgetary and decision-making processes.

LIFE CYCLE COSTS

There are no full life cycle costs that can be itemised or evaluated at this time. Any cost implications arising from proposed actions will be dealt with via regular budgetary and decision-making processes.

Attachment 3



Proposed Voting Position on Recommendation Reports**SAROC Committee**

| Item No. | Recommendation Report from SAROC Committee | Recommendation - Support/ Not Support |
|-----------------|---|--|
| 7.1 | <p><u>Increasing South Australia's Influence at the National General Assembly (Wakefield)</u></p> <p>That the Annual General Meeting:</p> <ol style="list-style-type: none"> recognises of the 139 motions considered at the 2021 National General Assembly, South Australia only had 5; and calls on the Local Government Association to consider strategies that will assist in increasing South Australia's influence at the National General Assembly. | <p>Support</p> <p>This may increase SAs contribution and influence at the National General Assembly.</p> |
| 7.2 | <p><u>Regional Homelessness (and Housing Affordability) (Mount Gambier)</u></p> <p>That the Annual General Meeting requests the LGA to write to: the Prime Minister, The Hon Scott Morrison MP; The Hon Michael Sukkar MP, Minister for Homelessness, Social and Community Housing; the Premier of South Australia, The Hon Steven Marshall MP; and The Hon Michelle Lensink MLC, Minister for Human Services advocating for increased funding to expand the stock of social and community housing in regional South Australia, with copies sent to regional Federal and State Members of Parliament.</p> | <p>Support, in the context of 8.4 below.</p> <p>Suggest that the proposed letters should refer to/support recommendation 8.4 below, to "commit to a national plan to end homelessness by 2030 which addresses all the drivers of homelessness", noting that housing availability is only one aspect of homelessness.</p> |

GAROC Committee

| Item No. | Recommendation Report from GAROC Committee | Recommendation - Support/ Not Support |
|-----------------|---|---|
| 8.1 | <p><u>Boundary Reform Legislation Change (Adelaide Hills)</u></p> <p>That the Annual General Meeting requests the LGA Secretariat:</p> <ol style="list-style-type: none"> to advocate for a review of boundary reform laws once a proposal for proposed reform has progressed through all stages of the statutory process (or within 5 years of the commencement of the legislation). This review should be undertaken in consultation with local government and consider, amongst other things: <ol style="list-style-type: none"> the legislation generally; the supporting guidelines; timelines; and cost issues. | <p>Support</p> <p>As a new process, introduced in 2019, out of 6 Council-led proposals, none have progressed to the completion of a Stage 2 proposal.</p> <p>There are potential barriers for Councils to complete a stage 2 proposal, which requires significant administrative and financial resources, with no guaranteed outcome.</p> <p>With the necessity to demonstrate the alignment of the community of the area in question, communities need to be engaged at the outset of the process. A lack of a timeframes makes it difficult to manage</p> |

| | | |
|-----|--|--|
| | <p>2. prior to the above review, to advocate to the Boundaries Commission for a review of Guideline No. 3: Submitting a General Proposal to the Commission, to require a timeframe from the acceptance of a Stage 1 proposal be considered for the preparation and lodgement of a Stage 2 submission.</p> | <p>community expectations. By way of example, with the 6 current proposals, communities have been waiting two years for the next stage of the process to commence. The next stage includes an independent investigation by the Commission, which also has no statutory timeframe.</p> |
| 8.2 | <p><u>Cost and Timeframes for Adjustment to Telecommunication Pits on Road Reserves (Gawler)</u></p> <p>That the Annual General Meeting requests the LGA to explore ways to reduce the cost and timeframes to councils associated with adjustment of telecommunication service pits in road reserves as part of their capital works programs.</p> | <p>Support</p> <p>This should also be expanded to other infrastructure owners including gas, water, wastewater, and electricity and include services adjustments and relocations.</p> |
| 8.3 | <p><u>Clear and Consistent Rules for Purchased Renewable Electricity (Gawler)</u></p> <p>That the Annual General Meeting requests:</p> <ol style="list-style-type: none"> 1. the LGA to support advocacy led by the Australian Local Government Association calling on the Federal Government to amend the National Greenhouse and Energy Reporting (NGER) Framework to establish a legal definition of what is required to buy renewable electricity via the electricity grid and claim 100% renewable electricity use and zero emissions. This will establish market-based accounting for renewable electricity, create a single nationally consistent method that applies to electricity and renewable electricity consumption and prevent double counting for all customers including for councils, seeking legally assured, clearly defined and priced renewable electricity; and 2. that the LGA President write to the Minister for Energy and Emissions Reduction to confirm member councils support for the above position. | <p>Support</p> <p>This would make it more consistent in assessing and reporting on renewable energy use.</p> |
| 8.4 | <p><u>Homelessness (Port Adelaide Enfield)</u></p> <p>That the Annual General Meeting requests the LGA to:</p> <ol style="list-style-type: none"> 1. support the Everybody's Home Campaign which calls on the Australian Government together with States and Territories to commit to a national plan to end homelessness by 2030 which addresses all the drivers of homelessness; 2. call on the South Australian Government to support community driven efforts to identify people experiencing homelessness by name; and 3. support these efforts through joint advocacy and investigate how homelessness support services can be most effectively and sustainably coordinated. | <p>Support</p> <p>There is a shortage of affordable housing and even housing that is classed as 'affordable' can be outside of the scope of access for people who are truly homeless or at risk of being homeless. Nevertheless, there are a wide range of drivers of homelessness, of which access to housing is one. A holistic and integrated approach is necessary.</p> <p>Support agencies are predominantly based in and around the CBD, with limited presence in other locations, particularly in areas where there are growing numbers of people experiencing homelessness. Having satellite or</p> |

| | | |
|-----|--|---|
| | | <p>pop-up sites in these locations would make it easier for people to access emergency support.</p> <p>There is also growing pressure on councils to be conduits for or coordinators of service access, so whole-of-sector advocacy and support to address the 'scope creep' of councils' roles is essential.</p> |
| 8.5 | <p><u>Illegal Dumping (Port Adelaide Enfield)</u></p> <p>That the Annual General Meeting requests that the LGA advocates to the State Government for a portion of funds collected via the Solid Waste Levy to be allocated for a state-wide campaign on illegal dumping to be developed by the EPA in collaboration with Green Industries SA, local government and other key leading bodies in this space, like KESAB environmental solutions.</p> | <p>Support</p> <p>Illegal dumping is a state-wide problem. Individual councils have limited budgets to highlight to the wider community the costs to council and the penalties associated with illegal dumping. A State-wide campaign would be more effective in reaching the wider community.</p> |

LGA Board of Directors

| Item No. | Recommendation Reports from LGA Board of Directors | Recommendation - Support/ Not Support |
|----------|---|--|
| 9.1 | <p><u>2021 Local Government Legislative Reforms – Likely Cost to Councils (Marion)</u></p> <p>That the Annual General Meeting requests the LGA to investigate and provide a report with an analysis of likely costs to the sector (and individual councils where relevant) of:</p> <ol style="list-style-type: none"> 1. submissions to the Remuneration Tribunal; 2. submissions to ESCOSA; 3. the Behavioural Panel; 4. HR Consultancy when recruiting a CEO; and 5. any other relevant changes mandated by the 2021 Local Government legislative reforms. | <p>Support</p> <p>There are a number of new requirements that impose both direct and indirect cost burdens on councils. The full effect of these should be measured.</p> |

Item No: 15.6

Subject: **2020-21 GENERAL PURPOSE FINANCIAL STATEMENTS**

Date: 26 October 2021

Written By: Manager Financial Services, Finance Manager - Alwyndor

General Manager: Strategy and Corporate, Ms P Jackson

SUMMARY

The completed financial statements for the year ended 30 June 2021 have been reviewed by the Audit Committee and audited by Council's external audit firm, Dean Newbery who have indicated that an unqualified audit opinion will be provided. They are presented to Council to be received, noted and authorised.

The consolidated operating result before capital revenues is \$1,289,000 (surplus) comprising \$2,048,000 rounded surplus from Council's municipal operations and (\$759,000) deficit from Alwyndor operations. Contained in Council's municipal operations result is a \$66,000 surplus from Council's equity interest in Southern Region Waste Resource Authority (SRWRA).

The operating result has varied from the preliminary result reported to Council on 24 August 2021 (Report 285/21). The municipal surplus result increased by \$430,000 while Alwyndor had a \$52,000 decrease in its deficit. The major reasons for the municipal variance were increased final depreciation \$111,000, decreased SRWRA net surplus result \$116,000, and the processing of final end-of-year accruals for invoice payments and caravan park income \$24,000 net. A further \$733,000 positive variance occurred in the accounting treatment of the federally funded Local Roads and Community Infrastructure program grant.

Loan receivables were reviewed and considered by the Audit Committee on 25 August 2021 (Report 269/21). On 14 September 2021 Council noted the minutes of the Audit Committee (Minute C140921/2412). The loan impairment provision has been maintained in accordance with the recommendations.

RECOMMENDATION

- 1. That the financial statements for the City of Holdfast Bay for the year ended 30 June 2021 as contained in Attachment 1 to Report No: 362/21 2020-21 General Purpose Financial Statements be received and noted.**
- 2. That the Mayor and the Chief Executive Officer be authorised to sign the following certification of the financial statements;**

In our opinion:

- (a) the accompanying (2020-21) financial statements comply with the *Local Government Act 1999, Local Government (Financial Management) Regulations 2011* and Australian Accounting Standards;
 - (b) the financial statements present a true and fair view of the Council's financial position at 30 June 2021 and the results of its operations and cash flows for the financial year;
 - (c) internal controls implemented by Council provide a reasonable assurance that the Council's financial records are complete, accurate and reliable and were effective throughout the financial year; and
 - (d) the financial statements accurately reflect the Council's accounting and other records.
-

COMMUNITY PLAN

Culture: Being financially accountable

COUNCIL POLICY

Note 1 to the Financial Statements details Council's significant accounting policies.

STATUTORY PROVISIONS

Local Government Act 1999

Local Government (Financial Management) Regulations 2011

BACKGROUND

The financial statements for the year ended 30 June 2021 have been prepared in accordance with Australian Accounting Standards, the *Local Government Act 1999*, and the *Local Government (Financial Management) Regulations 2011* and Council policies. They have also been reviewed by the Audit Committee which resolved that it is satisfied that they present fairly the state of affairs of Council.

Report No: 285/21 presented to Council at its meeting on 24 August 2021 included preliminary unaudited financial statements as at 30 June 2021. Subsequently, the financial statements have been completed and audited.

REPORT

Compliance with the *Local Government Act 1999* ("the Act) and *Local Government (Financial Management) Regulations 2011* ("the Regulations") necessarily results in a detailed and lengthy report. It has been divided into four parts and discusses the financial performance of Council's municipal activities and Alwyndor Aged Care facility:

- Statutory requirements and audit;
- Changes since the unaudited interim statements were presented to Council on 24 August 2021;
- Comparison with the prior year, 2019/20, audited financial statements; and
- Comparison of actual results with the 2020/21 original budget and revised forecast.

Statutory Requirements and Audit

The Act and Regulations provide for a number of requirements in relation to the preparation, presentation, audit and adoption of Council's financial statements.

Council's financial statements have been prepared in accordance with legislative requirements and Council policies and are provided at Attachment 1.

Refer Attachment 1

Consolidation

The consolidated financial statements include Alwyndor Aged Care Facility (Alwyndor) and Council's 15% equity interests in the Southern Region Waste Resource Authority (SRWRA).

Alwyndor is not a separate entity to Council but is operated with reasonable autonomy with oversight by the Alwyndor Management Committee, a committee of Council established under Section 41 of the *Local Government Act 1999*, comprising Elected Members and independent members with industry expertise.

Alwyndor has prepared separate financial statements and these are provided at Attachment 2.

Refer Attachment 2

Council's auditor has indicated that an unqualified report will be given for the Alwyndor Statements. The Alwyndor Management Committee reviewed the Alwyndor Financial Statements on 30 September 2021. Subsequent to the Committee meeting, the statements will be signed by the Chair of the Alwyndor Management Committee, Council's Chief Executive Officer and the General Manager – Alwyndor.

Review by Audit Committee

Section 126(4) of the Act requires Council's Audit Committee to review the annual financial statements to ensure that they present fairly the state of affairs of Council.

At its meeting on 20 October 2021, the Audit Committee received an unqualified audit completion report from Council's external audit firm, Dean Newbery and the minutes of this meeting will be provided to Council for information and endorsement at the 9 November 2021 meeting.

Independence of Council's Auditor

Regulation 16A requires that Council must not engage its auditor to provide services to Council outside the scope of the auditor's functions under the Act. Furthermore, the Presiding Member of the Audit Committee and Chief Executive Officer are required to provide a statement that

provides certification as to compliance with the auditor's independence, such statements to accompany the financial statements.

Copies of the statements from the Presiding Member of the Audit Committee and Chief Executive Officer are contained at Attachment 3.

Refer Attachment 3

Certification by Chief Executive Officer and Mayor

The format of certification of the Annual Financial Statements is governed by Regulation 14 which requires that the financial statements must be in accordance with the requirements set out in the Model Financial Statements as published by the Local Government Association and approved by the Minister. The certification statement is placed at the beginning of the statements and requires the Mayor and the Chief Executive Officer to express an opinion as to the statement's legislative compliance, current financial position, effectiveness of associated internal controls and accuracy of accounting records.

The Audit Committee has reviewed the statements and expressed an opinion on Council's internal controls. It has also met with the external auditor who has indicated that an unqualified audit report will be given. It is proposed that the certification statement be authorised for signature as part of the final recommendation contained within this report.

Audit

The financial statements for the year ended 30 June 2021 have been audited by Council's audit firm, Dean Newbery. The auditor has indicated that an unqualified audit report will be given after the final statements are signed by the Mayor and the Chief Executive Officer.

As part of the audit, the Chief Executive Officer and Council's Manager Financial Services have signed a letter to the Auditor which provides certain representations in relation to the financial statements pursuant to Australian Auditing Standard ASA580, a copy of which is provided at Attachment 4.

Refer Attachment 4

Operating Result

The consolidated operating result before capital revenues is \$1,289,000 (surplus) comprising \$2,048,000 surplus from Council's municipal operations and (\$759,000) deficit from Alwyndor operations. Contained in Council's municipal operations result is a \$66,000 surplus from Council's equity interest in SRWRA.

The operating results vary from the preliminary result reported to Council on 24 August 2021 (Report 285/21) as indicated in the table below.

| Preliminary Report Council 285/21 operating result before net gain/loss | Financial Statements Operating Result (rounded) | Difference (to Council Report 285/21) |
|--|---|---|
| | | |

| | | |
|--|---------------------|-------------------------------|
| on asset disposals/revaluations – (rounded) | | |
| <i>Municipal Operations</i> | | |
| \$1,618,000 Surplus | \$2,048,000 Surplus | \$430,000 increase in surplus |
| <i>Alwyndor Operations</i> | | |
| (\$811,000) Deficit | (\$759,000) Deficit | \$52,000 decrease in deficit |
| <i>Consolidated</i> | | |
| \$807,000 Surplus | \$1,289,000 Surplus | \$482,000 increase in surplus |

The operating results vary from the preliminary result due to increased final depreciation \$111,000, decreased SRWRA net surplus result \$116,000, and the processing of final end-of-year accruals for invoice payments and caravan park income \$24,000 net.

A further major variance has occurred in the accounting treatment of the federally funded Local Roads and Community Infrastructure program grant. During 2020/21 Council received \$1,053,126 for phase 1 and 2 of the program. The initial accounting interpretation was to classify components of the grant against revenue received in advance, operating grants and capital grants on new assets. The SA Local Government Auditors Group have considered the appropriate accounting standards and reviewed the characteristics of the grant agreement concluding that it is to be accounted for as an operating grant. This treatment is primarily due the level of discretion councils have with project nomination and specification combined with a formula based methodology which is based on the overall road length and population for the Council. Additionally, after considering the program guidelines and applying the relevant accounting standards the grant income is required to be accounted for the full amount in the year in which it is received. The impact of applying these accounting requirements is an additional \$733,000 of income in the income statement and a reduction in the amount initially recorded as revenue received in advance.

Loan receivables were reviewed and considered by the Audit Committee on 25 August 2021 (Report 269/21). On 14 September 2021 Council noted the minutes of the Audit Committee (Minute C140921/2412). The loan impairment provision has been maintained in accordance with the recommendations.

The key features affecting the overall operating result for 2020-21 compared to the previous year and referenced to the notes in the financial statements are provided as Attachment 5.

Refer Attachment 5

Comparison of Actual Result to Budget Forecasts

During 2020-21 three budget updates detailing budget variances were approved by Council (Report Nos: 339/20, 42/21 and 138/21). A report covering the preliminary results and budget variations was also received by Council (Report No: 285/21).

Regulation 10 of the *Local Government (Financial Management) Regulations 2011* requires a final report to be prepared on the aggregated audited financial results relative to the estimated results set out in the original and revised budgets. The report must include the four principal financial statements (excluding notes) presented in the same format as the Model Financial Statements. Separate funding statements with explanatory notes and the four comparative consolidated statements are provided as Attachment 6.

Refer Attachment 6

Ratio Analysis

Financial indicators have been determined and are detailed in note 15 of the financial statements.

The ratios have been compared to the 2020-21 budget including the interest cover ratio which indicates the ability to service debt by calculating net financial interest as a percentage of overall operating revenue. The following table provides ratio analysis for consolidated activities including comparisons to budget.

| Ratio Consolidated Funds | Target – from Long Term Financial Plan | Original Budget | Revised Budget Forecast | Actual Results |
|------------------------------------|--|--------------------------|-------------------------|------------------------|
| Operating Result* | ≥ 0 | (\$1,039,213) Deficit | (\$902,401) Deficit | \$1,289,000 Surplus |
| Operating Ratio** | ≥ 0% | (1.5%) | (1.3%) | 1.8% |
| Net Financial Liabilities Ratio*** | ≤ 75% | 67% | 67% | 51% |
| Interest Cover Ratio**** | ≤ 5% | 1.0% | 1.0% | 2% |
| Asset Sustainability Ratio***** | 90% -110% | 104% | 104% | 116% |

***Operating Result** is the result from total operating income less total operating expenses before asset disposals, amounts received for assets and changes in the valuations of assets.

****Operating Ratio** expresses the operating result as a percentage of total operating income.

*****Net Financial Liabilities Ratio** expresses total liabilities less total financial assets as a percentage of total operating income.

******Interest Cover Ratio** expresses finance costs including interest on borrowings less interest on investments as a percentage of total operating revenue excluding interest on investments.

*******Asset Sustainability Ratio** is defined as net capital expenditure on the renewal and replacement of existing assets expressed as a percentage of the Asset Management Plan (Municipal funds) and depreciation (Alwyndor funds).

Ratios - Municipal Funds

The following table provides ratio analysis for municipal activities including comparisons to budget.

| Ratio – Municipal Funds | Target – from Long Term Financial Plan | Original Budget | Revised Budget Forecast | Actual Results (rounded) |
|---------------------------------|---|------------------------|--------------------------------|---------------------------------|
| Operating Result | ≥ 0 | (\$660,213) Deficit | (\$155,206) Deficit | \$2,048,000 Surplus |
| Operating Ratio | $\geq 0\%$ | (1.4%) | (0.3%) | 4.2% |
| Net Financial Liabilities Ratio | $\leq 75\%$ | 67% | 65% | 44% |
| Interest Cover Ratio | $\leq 5\%$ | 1.6% | 1.4% | 1.9% |
| Asset Sustainability Ratio | 90% -110% | 127% | 203% | 135% |

Explanation of Variances between Budget and Result – Municipal Funds

The contributing factors for the *operating result* budget forecast surplus result from the original forecast have been reported to Council throughout the financial year and are detailed in attachment 6.

The major contributing factors for the *operating result* actual surplus increase from the revised forecast is based on numerous factors as tabled below:

| Major Municipal Operational Budget Variances - rounded | Amount |
|---|--------------------|
| Lower overall employment costs | \$165,000 |
| Lower materials, contract & other expenditure | \$33,000 |
| Higher depreciation expense | (\$12,000) |
| Lower interest on borrowings expense | \$105,000 |
| Lower overall Strategic and Economic expenditure | \$171,000 |
| Lower overall elected member expenses | \$57,000 |
| Lower Community Event expenditure | \$146,000 |
| Library salaries in-kind book grant | \$89,000 |
| Higher on-street parking expiation fees | \$170,000 |
| Higher off-street parking ticket machine income | \$196,000 |
| Higher Caravan park income | \$62,000 |
| Operational result from Jetty Road Mainstreet | \$204,000 |
| Finalised HACC/CHSP program savings | \$142,000 |
| Lower equity share in SRWRA | (\$58,000) |
| LRCI Fed Govt. Grant - timing and accounting treatment | \$733,000 |
| Total variance to forecast (favourable) | \$2,203,000 |

The major contributing factors for the reduced *net financial liabilities ratio* are as follows:

- The 2020/21 original ratio assumed completion of the 2019/20 capital works program. However not all 2019/20 capital projects were completed and the net capital expenditure budget was increased by \$6.04m (net) during 2020/21.
- The 2020/21 capital expenditure program was not finalised by 30 June 2021 and \$6.85m (net) has been approved by Council (Report 285/21) to be carried forward into 2021/22 to be funded by new borrowings.
- The above factors contributed to strong positive cash flow throughout 2020/21. Major capital expenditure occurred in the last quarter of 2020/21 resulting in the requirement for new borrowings totaling \$5m. The borrowing amount was substantially less than the revised budget (\$14.7m) due to the timing of other capital expenditure as outlined in report 285/21.

Ratios – Alwyndor Funds

| Ratio – Alwyndor Funds | Target – from Long Term Financial Plan | Original Budget | Revised Budget Forecast | Actual Results Rounded |
|-------------------------------|---|------------------------|--------------------------------|-------------------------------|
| Operating Result | ≥ 0 | (\$379,000) Deficit | (\$747,000) Deficit | (\$759,000) Deficit |

| Additional Alwyndor Performance Indicators | Target | Actual to 30 June 2021 |
|--|-----------------|-------------------------------|
| Bed occupancy rate – year-to-date average | 98.5% | 98.9% |
| Cash Liquidity Level – ability to refund bonds/refundable accommodation deposits (RAD's) | Minimum of \$2m | \$4m |
| Cash to total revenue | 4.4% | 2.7% |
| Average direct care funding per resident per day (Aged Care Funding Instrument) | \$180 | \$174.79 |
| No. of Home Support Packages | 292 | 271 |
| Home Support funding utilization – the portion of revenue generated from Home Support Package funds. | 96.2% | 86.4% |
| Therapy and Wellnesss service hours | 36,632 | 18,029 |

Explanation of Variances between Target, Budget and Result – Alwyndor Funds

The major contributing factors for the *operating result* actual deficit increase from the revised forecast is based on numerous factors as tabled below:

| Major Alwyndor Operational Variances - rounded | Amount |
|--|-----------------|
| Higher revenue (Government Subsidy) | (\$100,000) |
| Higher income following the reconciliation of unspent funds for Home Care Packages | (\$35,000) |
| Preliminary project costs expensed | \$30,000 |
| Higher wages, mainly Residential care | \$111,000 |
| Higher repairs and maintenance (unplanned response) and increased electricity usage | \$31,000 |
| Website costs capitalised and less marketing expenditure in during April – June 2021 | (\$47,000) |
| Other costs: General Administration and Residential care costs | \$23,000 |
| Total variance to forecast | \$12,000 |

Southern Region Waste Resource Authority (SRWRA)

SRWRA is an established regional subsidiary under Section 43 of the *Local Government Act 1999* to provide and operate services for the management of waste facilities under its control on behalf of its constituent Councils. The Councils include City of Holdfast Bay, City of Onkaparinga and City of Marion. Each Council has equal voting rights, however the percentage of interest and ownership differs being City of Holdfast Bay 15%, City of Onkaparinga 55% and City of Marion 30%. The SRWRA financial result for 2020/21 was \$538,000 operating surplus. The 2020/21 SRWRA audited financial statements are attached.

Refer Attachment 7

BUDGET

The content and attachments to this report detail the 2020/21 financial results and budget variations.

LIFE CYCLE COSTS

This report has no direct implication for life cycle costs.

Attachment 1



City of Holdfast Bay

GENERAL PURPOSE FINANCIAL STATEMENTS

for the year ended 30 June 2021



General Purpose Financial Statements

for the year ended 30 June 2021

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General Purpose Financial Statements

for the year ended 30 June 2021

Certification of Financial Statements

We have been authorised by the Council to certify the financial statements in their final form.

In our opinion:

- the accompanying financial statements comply with the *Local Government Act 1999, Local Government (Financial Management) Regulations 2011* and Australian Accounting Standards,
- the financial statements present a true and fair view of the Council's financial position at 30 June 2021 and the results of its operations and cash flows for the financial year,
- internal controls implemented by the Council provide a reasonable assurance that the Council's financial records are complete, accurate and reliable and were effective throughout the financial year,
- the financial statements accurately reflect the Council's accounting and other records.

R Bria
Chief Executive Officer

dd MMMM yyyy

A Wilson
Mayor

dd MMMM yyyy

Statement of Comprehensive Income

for the year ended 30 June 2021

| \$ '000 | Notes | 2021 | 2020 |
|--|-------|---------------|----------------|
| Income | | | |
| Rates | 2a | 37,977 | 37,086 |
| Statutory Charges | 2b | 2,263 | 2,230 |
| User Charges | 2c | 7,754 | 7,602 |
| Grants, Subsidies and Contributions | 2g | 15,515 | 13,958 |
| Investment Income | 2d | 191 | 411 |
| Reimbursements | 2e | 3,575 | 3,493 |
| Other income | 2f | 4,398 | 4,915 |
| Net Gain - Equity Accounted Council Businesses | 19(a) | 66 | 99 |
| Total Income | | 71,739 | 69,794 |
| Expenses | | | |
| Employee costs | 3a | 32,712 | 31,646 |
| Materials, Contracts and Other Expenses | 3b | 25,240 | 26,807 |
| Depreciation, Amortisation and Impairment | 3c | 10,684 | 10,416 |
| Finance Costs | 3d | 1,814 | 2,117 |
| Total Expenses | | 70,450 | 70,986 |
| Operating Surplus / (Deficit) | | 1,289 | (1,192) |
| Asset Disposal & Fair Value Adjustments | 4 | (1,379) | (3,396) |
| Amounts Received Specifically for New or Upgraded Assets | 2g | 5,631 | 4,728 |
| Net Surplus / (Deficit) | | 5,541 | 140 |
| Other Comprehensive Income | | | |
| Amounts which will not be reclassified subsequently to operating result | | | |
| Changes in Revaluation Surplus - I,PP&E | 9a | 5,567 | (710) |
| Share of Other Comprehensive Income - Equity Accounted Council Businesses | 19 | 21 | 183 |
| Total Other Comprehensive Income | | 5,588 | (527) |
| Total Comprehensive Income | | 11,129 | (387) |

The above Statement of Comprehensive Income should be read in conjunction with the accompanying notes.

Statement of Financial Position

as at 30 June 2021

| \$ '000 | Notes | 2021 | 2020 |
|--|-------|----------------|----------------|
| ASSETS | | | |
| Current assets | | | |
| Cash & Cash Equivalent Assets | 5a | 19,200 | 21,355 |
| Trade & Other Receivables | 5b | 4,000 | 5,513 |
| Inventories | 5c | – | 10 |
| Total current assets | | <u>23,200</u> | <u>26,878</u> |
| Non-current assets | | | |
| Financial Assets | 6a | 1,133 | 1,166 |
| Equity Accounted Investments in Council Businesses | 6b | 3,314 | 3,227 |
| Other Non-Current Assets | 6c | 4,497 | 4,551 |
| Infrastructure, Property, Plant & Equipment | 7a(i) | 732,135 | 720,377 |
| Total non-current assets | | <u>741,079</u> | <u>729,321</u> |
| TOTAL ASSETS | | <u>764,279</u> | <u>756,199</u> |
| LIABILITIES | | | |
| Current Liabilities | | | |
| Trade & Other Payables | 8a | 39,818 | 45,278 |
| Borrowings | 8b | 1,473 | 3,056 |
| Provisions | 8c | 4,706 | 4,618 |
| Total Current Liabilities | | <u>45,997</u> | <u>52,952</u> |
| Non-Current Liabilities | | | |
| Borrowings | 8b | 14,439 | 10,554 |
| Provisions | 8c | 490 | 469 |
| Total Non-Current Liabilities | | <u>14,929</u> | <u>11,023</u> |
| TOTAL LIABILITIES | | <u>60,926</u> | <u>63,975</u> |
| Net Assets | | <u>703,353</u> | <u>692,224</u> |
| EQUITY | | | |
| Accumulated surplus | | 185,045 | 179,483 |
| Asset revaluation reserves | 9a | 511,893 | 506,326 |
| Other reserves | 9b | 6,415 | 6,415 |
| Total Council Equity | | <u>703,353</u> | <u>692,224</u> |
| Total Equity | | <u>703,353</u> | <u>692,224</u> |

The above Statement of Financial Position should be read in conjunction with the accompanying notes.

Statement of Changes in Equity

for the year ended 30 June 2021

| \$ '000 | Notes | Accumulated surplus | Asset revaluation reserve | Other reserves | Total equity |
|---|-------|------------------------|---------------------------------|-------------------|-----------------|
| 2021 | | | | | |
| Balance at the end of previous reporting period | | 179,483 | 506,326 | 6,415 | 692,224 |
| Net Surplus / (Deficit) for Year | | 5,541 | – | – | 5,541 |
| Other Comprehensive Income | | | | | |
| - Gain (Loss) on Revaluation of I,PP&E | 7a | – | 5,567 | – | 5,567 |
| - Share of OCI - Equity Accounted Council Businesses | | 21 | – | – | 21 |
| Other comprehensive income | | 21 | 5,567 | – | 5,588 |
| Total comprehensive income | | 5,562 | 5,567 | – | 11,129 |
| Balance at the end of period | | 185,045 | 511,893 | 6,415 | 703,353 |
| 2020 | | | | | |
| Balance at the end of previous reporting period | | 179,160 | 507,036 | 6,415 | 692,611 |
| Net Surplus / (Deficit) for Year | | 140 | – | – | 140 |
| Other Comprehensive Income | | | | | |
| - Gain (Loss) on Revaluation of I,PP&E | 7a | – | (710) | – | (710) |
| - Share of OCI - Equity Accounted Council Businesses | | 183 | – | – | 183 |
| Other comprehensive income | | 183 | (710) | – | (527) |
| Total comprehensive income | | 323 | (710) | – | (387) |
| Balance at the end of period | | 179,483 | 506,326 | 6,415 | 692,224 |

The above Statement of Changes in Equity should be read in conjunction with the accompanying notes.

Statement of Cash Flows

for the year ended 30 June 2021

| \$ '000 | Notes | 2021 | 2020 |
|---|-------|----------|----------|
| Cash flows from operating activities | | | |
| <u>Receipts</u> | | | |
| Rates | | 38,696 | 36,370 |
| Statutory Charges | | 2,263 | 2,270 |
| Investment Receipts | | 191 | 411 |
| Reimbursements | | 3,589 | 3,503 |
| Other Receipts | | 2,907 | 9,354 |
| User Charges | | 7,767 | 7,792 |
| Grants, Subsidies and Contributions (operating purpose) | | 13,030 | 14,058 |
| <u>Payments</u> | | | |
| Payments for Materials, Contracts & Other Expenses | | (25,463) | (28,848) |
| Finance Payments | | (657) | (665) |
| Payments to Employees | | (32,673) | (31,395) |
| Net cash provided by (or used in) Operating Activities | 11b | 9,650 | 12,850 |
| Cash flows from investing activities | | | |
| Sale of Surplus Assets | | 12 | 40 |
| Repayments of Loans by Community Groups | | 32 | 112 |
| Amounts Received Specifically for New/Upgraded Assets | | 5,632 | 3,485 |
| Sale of Replaced Assets | | 261 | 195 |
| <u>Payments</u> | | | |
| Expenditure on Renewal/Replacement of Assets | | (8,758) | (7,799) |
| Expenditure on New/Upgraded Assets | | (9,715) | (14,320) |
| Net cash provided (or used in) investing activities | | (12,536) | (18,287) |
| Cash flows from financing activities | | | |
| <u>Receipts</u> | | | |
| Proceeds from Aged Care Facility Deposits | | 6,146 | 7,159 |
| Proceeds from Borrowings | | 5,000 | 2,150 |
| <u>Payments</u> | | | |
| Repayment of Bonds & Deposits | | – | (34) |
| Repayment of Aged Care Facility Deposits | | (7,717) | (7,042) |
| Repayments of Borrowings | | (3,055) | (1,000) |
| Net Cash provided by (or used in) Financing Activities | | 374 | 1,233 |
| Net Increase (Decrease) in Cash Held | | (2,512) | (4,204) |
| plus: Cash & Cash Equivalents at beginning of period | | 21,355 | 25,559 |
| Cash and cash equivalents held at end of period | 11a | 18,843 | 21,355 |

Additional Information:

The above Statement of Cash Flows should be read in conjunction with the accompanying notes.

Notes to and forming part of the Principal Financial Statements for the year ended 30 June 2021

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City of Holdfast Bay

Notes to the Financial Statements

for the year ended 30 June 2021

Note 1. Summary of Significant Accounting Policies

The principal accounting policies adopted by Council in the preparation of these consolidated financial statements are set out below.

These policies have been consistently applied to all the years presented, unless otherwise stated.

(1) Basis of Preparation

1.1 Compliance with Australian Accounting Standards

This general purpose financial report has been prepared on a going concern basis using the historical cost convention in accordance with Australian Accounting Standards as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board, Interpretations and relevant South Australian legislation.

The financial report was authorised for issue by certificate under regulation 14 of the *Local Government (Financial Management) Regulations 2011*

1.2 Critical Accounting Estimates

The preparation of financial statements in conformity with Australian Accounting Standards requires the use of certain critical accounting estimates and requires management to exercise its judgement in applying Council's accounting policies.

The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are specifically referred to in the relevant sections of these Notes.

1.3 Rounding

All amounts in the financial statements have been rounded to the nearest thousand dollars (\$'000).

1.4 Aged Care Facility

The City of Holdfast Bay (the Council) is the Trustee of an Aged Care Facility called Alwyndor which was established pursuant to the Dorothy Cheater Trust. Alwyndor is a registered charitable trust.

These consolidated financial statements have been prepared to satisfy the reporting obligations of the Council and Alwyndor. A committee of Council established under Section 41 of the Local Government Act comprising Elected Members and independent members oversees the governance of Alwyndor.

Given Alwyndor is a charitable trust, no profits are distributed to beneficiaries and are retained in Equity on the Statement of Financial Position. Additional disclosure has been made in Note 24.

(2) The Local Government Reporting Entity

City of Holdfast Bay (Consolidated) is incorporated under the South Australian Local Government Act 1999 and has its principal place of business at 24 Jetty Road, Brighton. These consolidated financial statements include the Council's direct operations and all entities through which Council controls resources to carry on its functions. In the process of reporting on the Council as a single unit, all transactions and balances between activity areas and controlled entities have been eliminated.

(3) Income Recognition

The Council recognises revenue under *AASB 1058 Income of Not-for-Profit Entities* (AASB 1058) or *AASB 15 Revenue from Contracts with Customers* (AASB 15) when appropriate.

In cases where there is an 'enforceable' contract with a customer with 'sufficiently specific' performance obligations, the transaction is accounted for under AASB 15 where income is recognised when (or as) the performance obligations are satisfied (i.e. when it transfers control of a product or service to a customer). Revenue is measured based on the consideration to which the Council expects to be entitled in a contract with a customer.

In other cases, AASB 1058 applies when a not-for-profit (NFP) entity enters into transactions where the consideration to acquire an asset is significantly less than the fair value of the asset principally to enable the entity to further its objectives. The excess of the asset recognised (at fair value) over any 'related amounts' is recognised as income immediately, except in the case where a financial asset has been received to enable the council to acquire or construct a recognisable non-financial asset that

City of Holdfast Bay

Notes to the Financial Statements

for the year ended 30 June 2021

Note 1. Summary of Significant Accounting Policies (continued)

is to be controlled by the council. In this case, the council recognises the excess as a liability that is recognised over time in profit and loss when (or as) the entity satisfies its obligations under the transfer.

In recent years the payment of untied grants (financial assistance grants / local roads / supplementary grants) has varied from the annual allocation as shown in the table below:

| | Cash Payment Received | Annual Allocation | Difference |
|---------|-----------------------|-------------------|------------|
| 2018/19 | \$1,676,394 | \$1,324,637 | +\$351,757 |
| 2019/20 | \$1,234,622 | \$1,173,216 | +\$61,406 |
| 2020/21 | \$1,126,691 | \$1,180,780 | -\$54,089 |

Because these grants are untied, the Australian Accounting Standards require that payments be recognised upon receipt. Accordingly, the operating results of these periods have been distorted compared to those that would have been reported had the grants been paid in the year to which they were allocated.

The Operating Surplus Ratio disclosed in Note 15 has also been calculated after adjusting for the distortions resulting from the differences between the actual grants received and the grants entitlements allocated.

(4) Cash, Cash Equivalents and other Financial Instruments

Cash Assets include all amounts readily convertible to cash on hand at Council's option with an insignificant risk of changes in value with a maturity of three months or less from the date of acquisition.

Receivables for rates and annual charges are secured over the subject land, and bear interest at rates determined in accordance with the Local Government Act 1999. Other receivables are generally unsecured and do not bear interest.

All receivables are reviewed as at the reporting date and adequate allowance made for amounts the receipt of which is considered doubtful.

All financial instruments are recognised at fair value at the date of recognition, except for trade receivables from a contract with a customer, which are measured at the transaction price. A detailed statement of the accounting policies applied to financial instruments forms part of Note 13.

(5) Infrastructure, Property, Plant & Equipment

5.1 Initial Recognition

All assets are initially recognised at cost. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition.

All non-current assets purchased or constructed are capitalised as the expenditure is incurred and depreciated as soon as the asset is held "ready for use". Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition, including architects' fees and engineering design fees and all other costs incurred. The cost of non-current assets constructed by the Council includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

5.2 Materiality

Assets with an economic life in excess of one year are only capitalised where the cost of acquisition exceeds materiality thresholds established by Council for each type of asset. In determining (and in annually reviewing) such thresholds, regard is had to the nature of the asset and its estimated service life.

Examples of capitalisation thresholds applied during the year are given below. No capitalisation threshold is applied to the acquisition of land or interests in land.

| | |
|-----------------------------|----------|
| Office Furniture & Fittings | \$2,000 |
| Equipment | \$2,000 |
| Buildings | \$10,000 |

Notes to the Financial Statements

for the year ended 30 June 2021

Note 1. Summary of Significant Accounting Policies (continued)

| | |
|----------------------|----------|
| Roads | \$10,000 |
| Other Infrastructure | \$6,500 |

5.3 Subsequent Recognition

All material asset classes are revalued on a regular basis such that the carrying values are not materially different from fair value. Significant uncertainties exist in the estimation of fair value of a number of asset classes including land, buildings and associated structures and infrastructure. Further detail of these uncertainties, and of existing valuations, methods and valuers are provided at Note 7.

5.4 Depreciation of Non-Current Assets

Other than land, all infrastructure, property, plant and equipment assets recognised are systematically depreciated over their useful lives on a straight-line basis which, in the opinion of Council, best reflects the consumption of the service potential embodied in those assets.

Depreciation methods, useful lives and residual values of classes of assets are reviewed annually.

Major depreciation periods for each class of asset are listed below. Depreciation periods for infrastructure assets have been estimated based on the best information available to Council, but appropriate records covering the entire life cycle of these assets are not available, and extreme care should be used in interpreting financial information based on these estimates.

Plant, Furniture & Equipment

| | |
|--------------------------------|---------------|
| Office Furniture & Equipment | 3 to 10 years |
| Vehicles and Road-making Equip | 6 to 15 years |
| Other Plant & Equipment | 3 to 25 years |

Building & Other Structures

| | |
|--------------------------------------|-----------------|
| Buildings – masonry | 50 to 170 years |
| Buildings – other construction | 20 to 60 years |
| Park Structures – masonry | 40 to 100 years |
| Park Structures – other construction | 20 to 50 years |

Infrastructure

| | |
|--------------------------|------------------|
| Sealed Roads – Surface | 15 to 40 years |
| Sealed Roads – Structure | 120 to 150 years |
| Sealed Roads – Sub-base | 300 years |
| Sealed Roads – Kerbing | 100 years |
| Bridges | 100 years |
| Paving & Footpaths | 10 to 50 years |
| Drains / Culverts | 15 to 150 years |
| Playground Equipment | 10 to 20 years |
| Benches, seats, etc | 7 to 25 years |

Other Assets

| | |
|---------------------------|---------|
| Library Lending Materials | 7 years |
|---------------------------|---------|

5.5 Impairment

Assets whose future economic benefits are not dependent on the ability to generate cash flows, and where the future economic benefits would be replaced if Council were deprived thereof, are not subject to impairment testing.

Other assets that are subject to depreciation are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount (which is the higher of the present value of future cash inflows or value in use).

Notes to the Financial Statements

for the year ended 30 June 2021

Note 1. Summary of Significant Accounting Policies (continued)

Where an asset that has been revalued is subsequently impaired, the impairment is first offset against such amount as stands to the credit of that class of assets in Asset Revaluation Reserve, any excess being recognised as an expense.

(6) Payables

6.1 Goods & Services

Creditors are amounts due to external parties for the supply of goods and services and are recognised as liabilities when the goods and services are received. Creditors are normally paid 30 days after the month of invoice. No interest is payable on these amounts.

6.2 Payments Received in Advance & Deposits

Amounts other than grants received from external parties in advance of service delivery, and security deposits held against possible damage to Council assets, are recognised as liabilities until the service is delivered or damage reinstated, or the amount is refunded as the case may be.

(7) Borrowings

Borrowings are carried at their principal amounts which represent the present value of future cash flows associated with servicing the debt. Interest is accrued over the period to which it relates, and is recorded as part of "Payables".

(8) Employee Benefits

8.1 Salaries, Wages & Compensated Absences

Liabilities for employees' entitlements to salaries, wages and compensated absences expected to be paid or settled within 12 months of reporting date are accrued at nominal amounts (including payroll based oncosts) measured in accordance with AASB 119.

Liabilities for employee benefits not expected to be paid or settled within 12 months are measured as the present value of the estimated future cash outflows (including payroll based oncosts) to be made in respect of services provided by employees up to the reporting date. Present values are calculated using government guaranteed securities rates with similar maturity terms.

8.2 Superannuation

The Council makes employer superannuation contributions in respect of its employees to the Statewide Superannuation Scheme. The Scheme has two types of membership, each of which is funded differently. Details of the accounting policies applied and Council's involvement with the schemes are reported in Note 18.

(9) Leases

The Council assesses at contract inception whether a contract is, or contains, a lease. That is, if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration.

Leases and Right-of-use assets

A right-of-use asset is recognised at the commencement date of a lease. The right-of-use asset is measured at cost, which comprises the initial amount of the lease liability, adjusted for, as applicable, any lease payments made at or before the commencement date net of any lease incentives received, any initial direct costs incurred, and, an estimate of costs expected to be incurred for dismantling and removing the underlying asset, and restoring the site or asset.

Right-of-use assets are depreciated on a straight-line basis over the unexpired period of the lease or the estimated useful life of the asset, whichever is the shorter. Where the entity expects to obtain ownership of the leased asset at the end of the lease term, the depreciation is over its estimated useful life. Right-of-use assets are subject to impairment or adjusted for any remeasurement of lease liabilities.

Alwyndor Aged Care has elected not to recognise a right-of-use asset and corresponding lease liability for short-term leases with terms of 12 months or less and leases of low-value assets. Lease payments on these assets are expensed to profit or loss as incurred.

Notes to the Financial Statements

for the year ended 30 June 2021

Note 1. Summary of Significant Accounting Policies (continued)

Resident loans are also treated using the principles of lease accounting because Alwyndor Aged Care has assessed that residents enter a lease to occupy a room within residential aged care facilities. Refer to note 1 (9.1.ii.).

i) Aged Care Refundable Accommodation Deposits/ Contributions

Refundable Accommodation Deposits/Contributions are recognised upon receipt as per the amount received. Amounts received are repaid upon the resident vacating their accommodation and are settled in accordance with legislative requirements. The accounting treatment for resident loans is described in 1 (9.1.ii.). below. Un-refunded resident's loans (under the Aged Care Act) incur interest.

ii) Aged Care Resident Loans

Resident loans are recorded as aged care facility deposits. Resident loans comprise of Refundable Accommodation Deposits/Contributions and Accommodation Bonds, which are subject to the Aged Care Act 1997.

Resident loans - Aged Care Act 1997

Lump sum amounts received from residents in payment of their accommodation expense (prior to 01/07/2014: Accommodation Bonds, from 01/07/2014: Refundable Accommodation Deposits (RAD)).

From December 2005 repayment to the resident is guaranteed by the Australian Government.

RADs and Bonds fall within the scope of AASB 16: Leases, in that there is a contract conveying to the resident the right to use an asset for a period of time, in exchange for consideration.

Alwyndor Aged Care estimated the fair value of the consideration by reference to the Daily Accommodation Payment (DAP) that the resident would have paid if they had not chosen to provide a RAD. This results in the recognition of a rental income amount, and corresponding interest expense. The impact of the change in policy is described further in note 1 (12).

(10) Equity Accounted Council Businesses

Council participates in cooperative arrangements with other Councils for the provision of services and facilities. Council's interests in cooperative arrangements, which are only recognised if material, are accounted for in accordance with AASB 128 and set out in detail in Note 19.

(11) GST Implications

In accordance with UIG Abstract 1031 "Accounting for the Goods & Services Tax"

- Receivables and Creditors include GST receivable and payable.
- Except in relation to input taxed activities, revenues and operating expenditures exclude GST receivable and payable.
- Non-current assets and capital expenditures include GST net of any recoupment.
- Amounts included in the Statement of Cash Flows are disclosed on a gross basis.

(12) New accounting standards and UIG interpretations

The Council applied for the first-time certain standards and amendments, which are effective for annual periods beginning on or after 1 January 2020. New standards and amendments relevant to the Council are listed below. The Council has not early adopted any other standard, interpretation or amendment that has been issued but is not yet effective.

Amendments to AASB 101 and AASB 108 Definition of Material

The amendments provide a new definition of material that states, "information is material if omitting, misstating or obscuring it could reasonably be expected to influence decisions that the primary users of general purpose financial statements make on the basis of those financial statements, which provide financial information about a specific reporting entity." The amendments clarify that materiality will depend on the nature or magnitude of information, either individually or in combination with other information, in the context of the financial statements. A misstatement of information is material if it could reasonably be expected to influence decisions made by the primary users. These amendments had no impact on the financial statements of, nor is there expected to be any future impact to the Council.

Amendments to AASB 16 Covid-19 Related Rent Concessions

In 2020, the AASB issued AASB 2020-4, Amendments to AASs - Covid-19-Related Rent Concessions. The amendments provide relief to lessees from applying AASB 16 guidance on lease modification accounting for rent concessions arising as a direct consequence of the Covid-19 pandemic. As a practical expedient, a lessee may elect not to assess whether a Covid-19 related rent concession from a lessor is a lease modification. A lessee that makes this election accounts for any change in

Notes to the Financial Statements

for the year ended 30 June 2021

Note 1. Summary of Significant Accounting Policies (continued)

lease payments resulting from the Covid-19 related rent concession the same way it would account for the change under IFRS 16, if the change were not a lease modification. The amendment applies to annual reporting periods beginning on or after 1 June 2020. This amendment had no impact on the consolidated financial statements of Council.

Standards issued by the AASB not yet effective

The AASB has issued Australian Accounting Standards and Interpretations which are not effective at 30 June 2021, these standards have not been adopted by Council and will be included in the financial statements on their effective date. Where the standard is expected to have a significant impact for Council then further information has been provided in this note.

The following list identifies all the new and amended Australian Accounting Standards, and Interpretation, that were issued but not yet effective at the time of compiling these illustrative statements that could be applicable to Councils.

Effective for NFP annual reporting periods beginning on or after 1 January 2022

- AASB 2020-3 Amendments to Australian Accounting Standards - Annual Improvements 2018-2020 and Other Amendments
- AASB 2014-10 Sale or Contribution of Assets between an Investor and its Associate or Joint Venture (amended by AASB 2015-10 and AASB 2017-5)

Effective for NFP annual reporting periods beginning on or after 1 January 2023

- AASB 2020-1 Amendments to Australian Accounting Standards – Classification of Liabilities as Current or Non-Current and associated standards.

(13) Disclaimer

Nothing contained within these statements may be taken to be an admission of any liability to any person under any circumstance.

Notes to the Financial Statements

for the year ended 30 June 2021

Note 2. Income

| \$ '000 | 2021 | 2020 |
|--|---------------|---------------|
| (a) Rates | | |
| General Rates | | |
| General Rates | 36,625 | 35,717 |
| Less: Mandatory Rebates | (511) | (471) |
| Less: Discretionary Rebates, Remissions & Write Offs | (195) | (196) |
| Total General Rates | 35,919 | 35,050 |
| Other Rates (Including Service Charges) | | |
| Natural Resource Management Levy | 1,309 | 1,307 |
| Separate & Special Rates | 657 | 650 |
| Total Other Rates (Including Service Charges) | 1,966 | 1,957 |
| Other Charges | | |
| Penalties for Late Payment | 64 | 45 |
| Legal & Other Costs Recovered | 28 | 34 |
| Total Other Charges | 92 | 79 |
| Total Rates | 37,977 | 37,086 |
| (b) Statutory Charges | | |
| Development Act Fees | 421 | 340 |
| Animal Registration Fees & Fines | 191 | 183 |
| Parking Fines / Expiation Fees | 1,193 | 1,161 |
| Other Licences, Fees & Fines | 458 | 546 |
| Total Statutory Charges | 2,263 | 2,230 |
| (c) User Charges | | |
| Cemetery/Crematoria Fees | 199 | 245 |
| Parking Fees | 977 | 838 |
| Sundry | 92 | 76 |
| Commercial Leases/Caravan Park | 1,917 | 2,407 |
| Aged Care Residential Fees and Rentals | 4,505 | 3,876 |
| Major Community Event | 61 | 160 |
| Other | 3 | - |
| Total User Charges | 7,754 | 7,602 |

Notes to the Financial Statements

for the year ended 30 June 2021

Note 2. Income (continued)

| \$ '000 | 2021 | 2020 |
|--|----------------------|----------------------|
| (d) Investment Income | | |
| Interest on Investments | | |
| - Local Government Finance Authority | 177 | 283 |
| - Banks & Other | 14 | 128 |
| <u>Total Investment Income</u> | <u>191</u> | <u>411</u> |
| (e) Reimbursements | | |
| Private Works | 88 | 71 |
| Aged Care Facility - Home Care | 3,193 | 2,969 |
| Other | 294 | 453 |
| <u>Total Reimbursements</u> | <u>3,575</u> | <u>3,493</u> |
| (f) Other income | | |
| Rebates Received | 449 | 270 |
| Sundry | 258 | 377 |
| Aged Care Facility - Home Care Management Fees | 1,524 | 1,744 |
| Aged Care Facility - Accommodation and Care Fees | 1,632 | 1,882 |
| Aged Care Facility - Home Care | 465 | 543 |
| Other | 70 | 99 |
| <u>Total Other income</u> | <u>4,398</u> | <u>4,915</u> |
| (g) Grants, Subsidies, Contributions | | |
| Amounts Received Specifically for New or Upgraded Assets | 5,631 | 4,728 |
| Total Amounts Received Specifically for New or Upgraded Assets | <u>5,631</u> | <u>4,728</u> |
| Other Grants, Subsidies and Contributions | 634 | 529 |
| Aged Care Facility - Grants, Subsidies and Contributions | 12,184 | 10,812 |
| Untied - Financial Assistance Grant | 1,073 | 1,173 |
| Roads to Recovery | 374 | 373 |
| Home and Community Care Grant | 143 | 1,010 |
| Local Roads and Community Infrastructure Program | 1,053 | - |
| Individually Significant Item - Additional Grants Commission Payment (refer below) | 54 | 61 |
| Total Other Grants, Subsidies and Contributions | <u>15,515</u> | <u>13,958</u> |
| <u>Total Grants, Subsidies, Contributions</u> | <u>21,146</u> | <u>18,686</u> |
| The functions to which these grants relate are shown in Note 12. | | |
| (i) Sources of grants | | |
| Commonwealth Government | 16,340 | 11,241 |
| State Government | 4,173 | 7,426 |
| Other | 633 | 19 |
| Total | <u>21,146</u> | <u>18,686</u> |

Notes to the Financial Statements

for the year ended 30 June 2021

Note 3. Expenses

| \$ '000 | Notes | 2021 | 2020 |
|---|-------|---------------|---------------|
| (a) Employee costs | | | |
| Salaries and Wages | | 27,219 | 26,531 |
| Employee Leave Expense | | 2,433 | 2,296 |
| Superannuation - Defined Contribution Plan Contributions | 18 | 2,540 | 2,423 |
| Superannuation - Defined Benefit Plan Contributions | 18 | 224 | 250 |
| Workers' Compensation Insurance | | 1,205 | 978 |
| Less: Capitalised and Distributed Costs | | (909) | (832) |
| Total Operating Employee Costs | | 32,712 | 31,646 |
| Total Number of Employees (full time equivalent at end of reporting period) | | 349 | 340 |
| (b) Materials, Contracts and Other Expenses | | | |
| (i) Prescribed Expenses | | | |
| Auditor's Remuneration | | | |
| - Auditing the Financial Reports | | 31 | 41 |
| Elected Members' Expenses | | 361 | 363 |
| Election Expenses | | 11 | 12 |
| Lease Expense - Low Value Assets / Short Term Leases | | 17 | 17 |
| Subtotal - Prescribed Expenses | | 420 | 433 |
| (ii) Other Materials, Contracts and Expenses | | | |
| Contractors | | 6,968 | 7,802 |
| Energy | | 434 | 518 |
| Maintenance | | 2,386 | 2,341 |
| Legal Expenses | | 151 | 160 |
| Levies Paid to Government - NRM levy | | 1,287 | 1,282 |
| Professional Services | | 2,823 | 3,324 |
| Water | | 561 | 573 |
| Materials | | 2,590 | 2,666 |
| Insurances | | 551 | 578 |
| Waste Management | | 4,068 | 3,941 |
| Covid 19 Related Expenditure | | 169 | - |
| Other | | 2,832 | 3,189 |
| Subtotal - Other Material, Contracts & Expenses | | 24,820 | 26,374 |
| Total Materials, Contracts and Other Expenses | | 25,240 | 26,807 |

Notes to the Financial Statements

for the year ended 30 June 2021

Note 3. Expenses (continued)

| \$ '000 | 2021 | 2020 |
|--|---------------|---------------|
| (c) Depreciation, Amortisation and Impairment | | |
| (i) Depreciation and Amortisation | | |
| Buildings & Other Structures | 2,933 | 2,784 |
| Infrastructure | | |
| - Stormwater Drainage | 510 | 503 |
| - Roads | 1,470 | 1,470 |
| - Footpaths | 966 | 945 |
| - Kerb & Guttering | 676 | 670 |
| - Other Transport | 465 | 445 |
| - Open Space & Coastal | 2,000 | 1,861 |
| Plant & Equipment | 965 | 970 |
| Furniture & Fittings, Office Equipment | 549 | 618 |
| Library Lending Materials | 150 | 150 |
| Subtotal | 10,684 | 10,416 |
| Total Depreciation, Amortisation and Impairment | 10,684 | 10,416 |

(d) Finance Costs

| | | |
|---|--------------|--------------|
| Interest on Loans | 587 | 582 |
| Aged Care Facility - Interest on Deposits | 1,227 | 1,535 |
| Total Finance Costs | 1,814 | 2,117 |

Note 4. Asset Disposal & Fair Value Adjustments

| \$ '000 | 2021 | 2020 |
|---|----------------|----------------|
| Infrastructure, Property, Plant & Equipment | | |
| (i) Assets Renewed or Directly Replaced | | |
| Proceeds from Disposal | 261 | 195 |
| Less: Carrying Amount of Assets Sold | (1,626) | (3,556) |
| Gain (Loss) on Disposal | (1,365) | (3,361) |
| (ii) Assets Surplus to Requirements | | |
| Proceeds from Disposal | 12 | 40 |
| Less: Carrying Amount of Assets Sold | (26) | (75) |
| Gain (Loss) on Disposal | (14) | (35) |
| Net Gain (Loss) on Disposal or Revaluation of Assets | (1,379) | (3,396) |

Notes to the Financial Statements

for the year ended 30 June 2021

Note 5. Current Assets

| \$ '000 | 2021 | 2020 |
|---|----------------------|----------------------|
| (a) Cash & Cash Equivalent Assets | | |
| Cash on Hand at Bank | 610 | 916 |
| Deposits at Call | 4,090 | 16,172 |
| Short Term Deposits & Bills, etc. | 14,500 | 4,267 |
| <u>Total Cash & Cash Equivalent Assets</u> | <u>19,200</u> | <u>21,355</u> |
| (b) Trade & Other Receivables | | |
| Rates - General & Other | 577 | 1,288 |
| Council Rates Postponement Scheme | 34 | 42 |
| Accrued Revenues | 519 | 57 |
| Debtors - General | 1,514 | 1,626 |
| GST Recoupment | 302 | 240 |
| Prepayments | 355 | 527 |
| Loans to Community Organisations | 219 | 218 |
| Aged Care Facility Deposits | 610 | 1,942 |
| Subtotal | <u>4,130</u> | <u>5,940</u> |
| Less: Allowance for Doubtful Debts | (130) | (427) |
| <u>Total Trade & Other Receivables</u> | <u>4,000</u> | <u>5,513</u> |
| (c) Inventories | | |
| Stores & Materials | - | 10 |
| <u>Total Inventories</u> | <u>-</u> | <u>10</u> |

Notes to the Financial Statements

for the year ended 30 June 2021

Note 6. Non-Current Assets

| \$ '000 | Notes | 2021 | 2020 |
|---|-------|--------------|--------------|
| (a) Financial Assets | | | |
| Receivables | | | |
| Loans to Community Organisations | | 1,651 | 1,684 |
| Provision for Impairment on Loans to Community Organisations | | (518) | (518) |
| Subtotal | | <u>1,133</u> | <u>1,166</u> |
| Total Receivables | | <u>1,133</u> | <u>1,166</u> |
| Total Financial Assets | | <u>1,133</u> | <u>1,166</u> |
| (b) Equity Accounted Investments in Council Businesses | | | |
| Southern Region Waste Resource Authority | 19 | <u>3,314</u> | <u>3,227</u> |
| Total Equity Accounted Investments in Council Businesses | | <u>3,314</u> | <u>3,227</u> |
| (c) Other Non-Current Assets | | | |
| Other | | | |
| Capital Works-in-Progress | | <u>4,497</u> | <u>4,551</u> |
| Total Other | | <u>4,497</u> | <u>4,551</u> |
| Total Other Non-Current Assets | | <u>4,497</u> | <u>4,551</u> |

Notes to the Financial Statements

for the year ended 30 June 2021

Note 7. Infrastructure, Property, Plant & Equipment & Investment Property

(a(i)) Infrastructure, Property, Plant & Equipment

| \$ '000 | Fair Value Level | as at 30/06/20 | | | | Asset movements during the reporting period | | | | | | as at 30/06/21 | | | |
|--|------------------|----------------|---------------|--------------------------|-----------------|---|--------------------------|------------------------|--------------------------------|---|---|----------------|---------------|--------------------------|-----------------|
| | | At Fair Value | At Cost | Accumulated Depreciation | Carrying amount | Asset Additions New / Upgrade | Asset Additions Renewals | WDV of Asset Disposals | Depreciation Expense (Note 3c) | Revaluation Decrements to Equity (ARR) (Note 9) | Revaluation Increments to Equity (ARR) (Note 9) | At Fair Value | At Cost | Accumulated Depreciation | Carrying amount |
| Land | 2 | 28,062 | – | – | 28,062 | – | – | – | – | – | – | 28,062 | – | – | 28,062 |
| Land | 3 | 330,274 | 538 | – | 330,812 | 577 | – | – | – | – | – | 330,274 | 1,115 | – | 331,389 |
| Buildings & Other Structures | 2 | 3,652 | 247 | (2,592) | 1,307 | – | 41 | – | (43) | – | – | 44,032 | 288 | (12,926) | 31,394 |
| Buildings & Other Structures | 3 | 131,617 | 11,743 | (48,230) | 95,130 | 640 | 4,268 | (37) | (2,890) | – | – | 91,467 | 16,219 | (40,664) | 67,022 |
| Infrastructure | | | | | | | | | | | | | | | |
| - Stormwater Drainage | 3 | 54,778 | 4,162 | (20,323) | 38,617 | 830 | 5 | – | (510) | – | – | 54,779 | 4,996 | (20,832) | 38,943 |
| - Roads | 3 | 120,800 | 5,442 | (43,388) | 82,854 | – | 939 | (156) | (1,470) | – | – | 120,387 | 6,381 | (44,601) | 82,167 |
| - Footpaths | 3 | 44,659 | 388 | (19,335) | 25,712 | – | 505 | (60) | (966) | – | – | 44,504 | 894 | (20,207) | 25,191 |
| - Kerb & Guttering | 3 | 63,624 | 3,959 | (19,542) | 48,041 | – | 1,015 | (182) | (676) | – | – | 63,337 | 4,975 | (20,113) | 48,199 |
| - Other Transport | 3 | 23,592 | 2,115 | (5,338) | 20,369 | 1,299 | 44 | (100) | (465) | – | 5,580 | 35,277 | – | (8,550) | 26,727 |
| - Open Space & Coastal | 3 | 53,613 | 8,134 | (21,161) | 40,586 | 4,589 | 1,387 | (845) | (2,000) | – | – | 51,522 | 14,109 | (21,914) | 43,717 |
| Plant & Equipment | 3 | – | 9,943 | (4,932) | 5,011 | 521 | 1,269 | (271) | (965) | – | – | – | 10,723 | (5,157) | 5,566 |
| Furniture & Fittings, Office Equipment | 3 | – | 5,484 | (2,422) | 3,062 | 249 | 162 | – | (549) | – | – | – | 5,893 | (2,968) | 2,925 |
| Library Lending Materials | 3 | – | 1,345 | (531) | 814 | 182 | – | – | (150) | (13) | – | 1,366 | – | (533) | 833 |
| Total Infrastructure, Property, Plant & Equipment | | 854,671 | 53,500 | (187,794) | 720,377 | 8,887 | 9,635 | (1,651) | (10,684) | (13) | 5,580 | 865,007 | 65,593 | (198,465) | 732,135 |
| Comparatives | | 861,572 | 32,456 | (181,515) | 712,513 | 16,270 | 6,351 | (3,631) | (10,416) | (710) | – | 854,671 | 53,500 | (187,794) | 720,377 |

Notes to the Financial Statements

for the year ended 30 June 2021

Note 7. Infrastructure, Property, Plant & Equipment & Investment Property (continued)

(b) Valuation of Infrastructure, Property, Plant & Equipment & Investment Property

Valuation of Assets

The fair value of assets and liabilities must be estimated in accordance with various Accounting Standards for either recognition and measurement requirements or for disclosure purposes.

AASB 13 Fair Value Measurement requires all assets and liabilities measured at fair value to be assigned to a "level" in the fair value hierarchy as follows:

Level 1: Unadjusted quoted prices in active markets for identical assets or liabilities that the entity can access at the measurement date.

Level 2: Inputs other than quoted prices included within Level 1 that are observable for the asset or liability, either directly or indirectly.

Level 3: Inputs for the asset or liability that are not based on observable market data (unobservable inputs).

Refer to Note 7a for the disclosure of the Fair Value Levels of Infrastructure, Property, Plant and Equipment Assets.

Information on Valuations

Fair value hierarchy level 2 valuations - Certain land, and the buildings and structures thereon, are shown above as being based on fair value hierarchy level 2 valuation inputs. They are based on prices for similar assets in an active market, with directly or indirectly observable adjustments for specific advantages or disadvantages attaching to the particular asset.

Fair value hierarchy level 3 valuations of land - Valuations of Crown land, community land and land subject to other restrictions on use or disposal, shown above as being based on fair value hierarchy level 3 valuation inputs, are based on prices for similar assets in an active market, but include adjustments for specific advantages or disadvantages attaching to the particular asset that are not directly or indirectly observable in that market, or the number and / or amount of observable adjustments of which are so great that the valuation is more fairly described as being based on level 3 valuation inputs.

Fair value hierarchy level 3 valuations of buildings, infrastructure and other assets - There is no known market for buildings, infrastructure and other assets. These assets are valued at depreciated current replacement cost. This method involves:

- The determination of the cost to construct the asset (or its modern engineering equivalent) using current prices for materials and labour, the quantities of each being estimated based on recent experience of this or similar Councils, or on industry construction guides where these are more appropriate.
- The calculation of the depreciation that would have accumulated since original construction using current estimates of residual value and useful life under the prime cost depreciation method adopted by Council.

This method has significant inherent uncertainties, relying on estimates of quantities of materials and labour, residual values and useful lives, and the possibility of changes in prices for materials and labour, and the potential for development of more efficient construction techniques. Accordingly, formal sensitivity analysis does not provide useful information.

Other Information

At 1 July 2004 upon the transition to AIFRS, Council elected pursuant to AASB 1.D5 to retain a previously established deemed cost under GAAP as its deemed cost. With subsequent addition at cost, this remains as the basis of recognition of non-material asset classes.

Upon revaluation, the current new replacement cost and accumulated depreciation are re-stated such that the difference represents the fair value of the asset determined in accordance with AASB 13 Fair Value Measurement: accumulated depreciation is taken to be the difference between current new replacement cost and fair value. In the case of land, current replacement cost is taken to be the fair value.

Highest and best use

All of Council's non financial assets are considered as being utilised for their highest and best use.

Highest and best use - For land which Council has an unfettered right to sell, the "highest and best use" recognises the possibility of the demolition or substantial modification of some or all of the existing buildings and structures affixed to the land.

Notes to the Financial Statements

for the year ended 30 June 2021

Note 7. Infrastructure, Property, Plant & Equipment & Investment Property (continued)

Much of the land under Council's care and control is Crown land or has been declared as community land under the provisions of the Local Government Act 1999. Other types of restrictions also exist.

For land subject to these restrictions, the highest and best use is taken to be the "highest and best use" available to Council, with a rebuttable presumption that the current use is the "highest and best use". The reason for the current use of a large proportion of Council's assets being other than the "highest and best use" relates to Council's principal role as the provider of services to the community, rather than the use of those assets for the generation of revenue.

For buildings and other structures on and in the land, including infrastructure, "highest and best use" is determined in accordance with the land on and in which they are situated.

Transition to AASB 13 - Fair Value Measurement

The requirements of AASB 13 Fair Value Measurement have been applied to all valuations undertaken since 1 July 2013 as shown by the valuation dates by individual asset classes below.

Land & Land Improvements

Council being of the opinion that it is not possible to attribute a value sufficiently reliably to qualify for recognition, land under roads has not been recognised in these reports. Land acquired for road purposes during the year is initially recognised at cost, but transferred to fair value at reporting data, effectively writing off the expenditure.

Land and Land improvements, including bulk earthworks with an assessed unlimited useful life, were valued at 30 June 2017 by Maloney Field Services.

- Basis of valuation: Fair Value
- Date of valuation: 30 June 2017
- Valuer: Maloney Field Services

Buildings & Other Structures

Buildings and other structures were revalued as at 30 June 2017 by Maloney Field Services

- Basis of valuation: Fair Value / Market Value / Written down current replacement cost
- Date of valuation: 30 June 2017
- Valuer: Maloney Field Services

Infrastructure

Infrastructure assets have been valued as follows:

Roads, Kerb and Gutter

- Basis of valuation: Written down current replacement cost
- Date of valuation: 30 June 2019
- Valuer: Public Private Property

Footpaths

- Basis of valuation: Written down current replacement cost
- Date of valuation: 31 December 2019
- Valuer: Public Private Property

Stormwater Drainage

- Basis of valuation: Written down current replacement cost
- Date of valuation: 30 June 2017
- Valuer: Jones Lang LaSalle

Other Transport - Bridges, Car Parks, Traffic Control Devices

- Basis of valuation: Written down current replacement cost
- Date of valuation: 30 June 2021
- Valuer: Asset Engineering
- This valuation will result in an increase in depreciation in future periods.

Open Space, Coastal

- Basis of valuation: Written down current replacement cost
- Date of valuation: 30 June 2018

Notes to the Financial Statements

for the year ended 30 June 2021

Note 7. Infrastructure, Property, Plant & Equipment & Investment Property (continued)

- Valuer: Jones Lang LaSalle

Plant & Equipment

These assets are recognised at cost.

Library Lending Materials

Library Lending Materials were valued as at 30 June 2021 by Council senior library officers.

Notes to the Financial Statements

for the year ended 30 June 2021

Note 8. Liabilities

| \$ '000 | 2021 Current | 2021 Non Current | 2020 Current | 2020 Non Current |
|--|----------------------|---------------------|----------------------|---------------------|
| (a) Trade and Other Payables | | | | |
| Goods & Services | 4,734 | – | 5,084 | – |
| Payments Received in Advance | | | | |
| - Grants, Subsidies, Contributions - Operating | 1,582 | – | 4,291 | – |
| Accrued Expenses - Employee Entitlements | 236 | – | 230 | – |
| Accrued Expenses - Other | 340 | – | 328 | – |
| Aged Care Facility Deposits | 30,601 | – | 33,504 | – |
| Deposits, Retentions & Bonds | 1 | – | – | – |
| Other | 2,324 | – | 1,841 | – |
| <u>TOTAL Trade and Other Payables</u> | <u>39,818</u> | <u>–</u> | <u>45,278</u> | <u>–</u> |

(b) Borrowings

| | | | | |
|--------------------------------|---------------------|----------------------|---------------------|----------------------|
| Short Term Draw Down Facility | 357 | – | – | – |
| Loans | 1,116 | 14,439 | 3,056 | 10,554 |
| <u>TOTAL Borrowings</u> | <u>1,473</u> | <u>14,439</u> | <u>3,056</u> | <u>10,554</u> |

All interest bearing liabilities are secured over the future revenues of the Council

(c) Provisions

| | | | | |
|---|---------------------|-------------------|---------------------|-------------------|
| Employee Entitlements (including oncosts) | 4,706 | 490 | 4,618 | 469 |
| <u>TOTAL Provisions</u> | <u>4,706</u> | <u>490</u> | <u>4,618</u> | <u>469</u> |

Notes to the Financial Statements

for the year ended 30 June 2021

Note 9. Reserves

| \$ '000 | as at 30/06/20 | | Transfers | Impairments | as at 30/06/21 | |
|---|-----------------|-------------------------|-----------|-------------|-----------------|----------------|
| | Opening Balance | Increments (Decrements) | | | Closing Balance | |
| (a) Asset Revaluation Reserve | | | | | | |
| Land - Other | 310,456 | - | - | - | - | 310,456 |
| Buildings & Other Structures Infrastructure | 40,198 | - | - | - | - | 40,198 |
| - Stormwater Drainage | 22,004 | - | - | - | - | 22,004 |
| - Roads | 67,266 | - | - | - | - | 67,266 |
| - Footpaths | 13,389 | - | - | - | - | 13,389 |
| - Kerb & Guttering | 41,589 | - | - | - | - | 41,589 |
| - Other Transport | 2,727 | 5,580 | - | - | - | 8,307 |
| - Open Space & Coastal | 8,309 | - | - | - | - | 8,309 |
| Library Books | 388 | (13) | - | - | - | 375 |
| Total Asset Revaluation Reserve | 506,326 | 5,567 | - | - | - | 511,893 |
| Comparatives | 507,036 | (710) | - | - | - | 506,326 |

| \$ '000 | as at 30/06/20 | | Tfrs to Reserve | Tfrs from Reserve | Other Movements | as at 30/06/21 | |
|-----------------------------|-----------------|----------|-----------------|-------------------|-----------------|-----------------|--------------|
| | Opening Balance | | | | | Closing Balance | |
| (b) Other Reserves | | | | | | | |
| Alwyndor General Reserve | 6,414 | - | - | - | - | - | 6,414 |
| Total Other Reserves | 6,414 | - | - | - | - | - | 6,414 |
| Comparatives | 6,414 | - | - | - | - | - | 6,414 |

(c) Purpose of Reserves

Asset Revaluation Reserve

The asset revaluation reserve is used to record increments and decrements arising from changes in fair value of non current assets (less any subsequent impairment losses, where applicable).

Other Reserves

Alwyndor reserve is unspent funds which are carried forward to cover part of the unfunded accommodation deposit liability.

Note 10. Assets Subject to Restrictions

| \$ '000 | 2021 | 2020 |
|--|------------|--------------|
| The uses of the following assets are restricted, wholly or partially, by legislation or other externally imposed requirements. The assets are required to be utilised for the purposes for which control was transferred to Council, or for which the revenues were originally obtained. | | |
| Cash and Financial Assets | | |
| Aged Care Facility Deposits | 610 | 1,942 |
| Total Assets Subject to Externally Imposed Restrictions | 610 | 1,942 |

Notes to the Financial Statements

for the year ended 30 June 2021

Note 11. Reconciliation to Statement of Cash Flows

| \$ '000 | Notes | 2021 | 2020 |
|--|-------|---------------|---------------|
| (a) Reconciliation of Cash | | | |
| Cash Assets comprise highly liquid investments with short periods to maturity subject to insignificant risk of changes of value. Cash at the end of the reporting period as shown in the Statement of Cash Flows is reconciled to the related items in the Balance Sheet as follows: | | | |
| Total Cash & Equivalent Assets | 5 | 19,200 | 21,355 |
| Less: Short-Term Borrowings | 8 | (357) | – |
| Balances per Statement of Cash Flows | | 18,843 | 21,355 |

(b) Reconciliation of Change in Net Assets to Cash from Operating Activities

| | | | |
|--|--|---------------|---------------|
| Net Surplus/(Deficit) | | 5,541 | 140 |
| Non-Cash Items in Income Statements | | | |
| Depreciation, Amortisation & Impairment | | 10,684 | 10,416 |
| Equity Movements in Equity Accounted Investments (Increase)/Decrease | | (66) | (99) |
| Grants for capital acquisitions treated as Investing Activity | | (5,631) | (4,728) |
| Net (Gain) Loss on Disposals | | 1,379 | 3,396 |
| | | 11,907 | 9,125 |
| Add (Less): Changes in Net Current Assets | | | |
| Net (Increase)/Decrease in Receivables | | 479 | (1,068) |
| Change in Allowances for Under-Recovery of Receivables | | 297 | (239) |
| Net (Increase)/Decrease in Inventories | | 10 | (1) |
| Net (Increase)/Decrease in Other Assets | | (594) | 478 |
| Net Increase/(Decrease) in Trade & Other Payables | | (2,558) | 3,968 |
| Net Increase/(Decrease) in Unpaid Employee Benefits | | 109 | 587 |
| Net Cash provided by (or used in) operations | | 9,650 | 12,850 |

(c) Financing Arrangements

Unrestricted access was available at balance date to the following lines of credit:

| | | |
|--------------------------------------|--------|--------|
| Corporate Credit Cards | 100 | 150 |
| LGFA Cash Advance Debenture Facility | 19,371 | 14,358 |

The bank overdraft facilities may be drawn at any time and may be terminated by the bank without notice.

Notes to the Financial Statements

for the year ended 30 June 2021

Note 12(a). Functions

Income, Expenses and Assets have been directly attributed to the following Functions / Activities.
Details of these Functions/Activities are provided in Note 12(b).

| \$ '000 | INCOME | | EXPENSES | | OPERATING SURPLUS (DEFICIT) | | GRANTS INCLUDED IN INCOME | | TOTAL ASSETS HELD (CURRENT & NON-CURRENT) | |
|-----------------------------------|---------------|---------------|---------------|---------------|-----------------------------|----------------|---------------------------|---------------|---|----------------|
| | 2021 | 2020 | 2021 | 2020 | 2021 | 2020 | 2021 | 2020 | 2021 | 2020 |
| Functions/Activities | | | | | | | | | | |
| Business Undertakings | 2,796 | 3,262 | 1,234 | 2,216 | 1,562 | 1,046 | – | – | 80,628 | 80,503 |
| Community Services | 24,226 | 23,795 | 29,367 | 30,328 | (5,141) | (6,533) | 12,604 | 12,072 | 95,152 | 94,853 |
| Culture | 321 | 688 | 3,693 | 4,659 | (3,372) | (3,971) | 270 | 266 | 18,086 | 17,376 |
| Economic Development | 756 | 583 | 2,366 | 1,378 | (1,610) | (795) | 20 | – | 1,285 | 342 |
| Environment | 457 | 472 | 8,171 | 8,076 | (7,714) | (7,604) | 123 | 13 | 43,626 | 43,219 |
| Recreation | 203 | 230 | 7,064 | 6,763 | (6,861) | (6,533) | – | – | 325,825 | 323,262 |
| Regulatory Services | 1,959 | 1,761 | 6,105 | 6,169 | (4,146) | (4,408) | – | – | 609 | 617 |
| Transport & Communication | 34 | 50 | 8,388 | 7,398 | (8,354) | (7,348) | – | – | 180,766 | 177,197 |
| Unclassified Activities | – | – | – | – | – | – | – | – | 3,233 | 3,278 |
| Council Administration | 41,008 | 38,953 | 4,062 | 3,999 | 36,946 | 34,954 | 2,498 | 1,607 | 15,069 | 15,552 |
| Total Functions/Activities | 71,760 | 69,794 | 70,450 | 70,986 | 1,310 | (1,192) | 15,515 | 13,958 | 764,279 | 756,199 |

Revenues and expenses exclude net gain (loss) on disposal or revaluation of assets, amounts received specifically for new or upgraded assets and physical resources received free of charge.

Notes to the Financial Statements

for the year ended 30 June 2021

Note 12(b). Components of Functions

The activities relating to Council functions are as follows:

BUSINESS UNDERTAKINGS

Caravan Parks, Off-street Car Parks, Private Works, Commercial Property, Commercial Activities.

COMMUNITY SERVICES

Public Order and Safety, Crime Prevention, Health Services, Nursing Homes, Elderly Citizens Facilities, Home Assistance Scheme, Aged and Disabled Services, Youth Services, Community Bus, Community Amenities including Cemeteries and Public Conveniences.

CULTURE

Library Services, Heritage and Museum Facilities and Services.

ECONOMIC DEVELOPMENT

Tourism and Local Businesses Support.

ENVIRONMENT

Domestic Waste & Green Waste, Recycling, Coastal Protection, Stormwater and other Drainage, Street Cleaning, Street Lighting.

RECREATION

Jetties, Other Marine Facilities, Parks and Gardens, Sports Facilities.

REGULATORY SERVICES

Dog and Cat Control, Building Control, Town Planning, Health Inspection, Litter and Parking Control.

TRANSPORT

Construction and Maintenance of Roads, Footpaths, Traffic Control, Streetscape, Kerb and Water Table, Bridges.

COUNCIL ADMINISTRATION

Administration n.e.c., Elected Members, Organisational, Support Services, Rate Revenue.

Notes to the Financial Statements

for the year ended 30 June 2021

Note 13. Financial Instruments

Recognised Financial Instruments

Bank, Deposits at Call, Short Term Deposits

Accounting Policy:

Initially recognised at fair value and subsequently measured at amortised cost; interest is recognised when earned.

Terms & Conditions:

Deposits are returning fixed interest rates between 0.3% and 1.7% (2020: 0.25% and 1.2%). Short term deposits have an average maturity of 100 days and an average interest rate of 1% (158 days and 1.14%).

Carrying Amount:

Approximates fair value due to the short term to maturity.

Receivables - Rates & Associated Charges

Accounting Policy:

Initially recognised at fair value and subsequently measured at amortised cost. An impairment provision is recognised using the expected credit loss method.

Terms & Conditions:

Secured over the subject land, arrears attract interest of 0.43% per month (2020: 0.53%). Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries in the State.

Carrying Amount:

Approximates fair value (after deduction of any allowance).

Receivables - Fees & Other Charges

Accounting Policy:

Initially recognised at fair value and subsequently measured at amortised cost. An impairment provision is recognised using the expected credit loss method.

Terms & Conditions:

Unsecured, and do not bear interest. Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries.

Carrying Amount:

Approximates fair value (after deduction of any allowance).

Receivables - Other Levels of Government

Accounting Policy:

Initially recognised at fair value and subsequently measured at amortised cost. An impairment provision is recognised using the expected credit loss method.

Terms & Conditions:

Amounts due have been calculated in accordance with the terms and conditions of the respective programs following advice of approvals, and do not bear interest. All amounts are due by Departments and Agencies of State and Federal Governments.

Carrying Amount:

Approximates fair value.

Receivables - Aged Care Facility Contributions

Accounting Policy:

Initially recognised at fair value and subsequently measured at amortised cost. An impairment provision is recognised using the expected credit loss method.

Notes to the Financial Statements

for the year ended 30 June 2021

Note 13. Financial Instruments (continued)

Terms & Conditions:

Amounts due have been calculated in accordance with the terms and conditions of the respective legislation.

Carrying Amount:

Approximates fair value (after deduction of any allowance).

Liabilities - Creditors and Accruals

Accounting Policy:

Liabilities are recognised for amounts to be paid in the future for goods and services received, whether or not billed to the Council.

Terms & Conditions:

Liabilities are normally settled on 30 day terms.

Carrying Amount:

Approximates fair value.

Liabilities - Aged Care Facility Contributions

Accounting Policy:

To avoid inconvenience when complying with the separate audit requirements imposed by the relevant legislation, amounts are carried at nominal values.

Terms & Conditions:

Pursuant to Commonwealth legislation certain intending residents are required to contribute amounts on an interest free basis. The amounts are subject to certain deductions as prescribed by the legislation, the balance being repaid on termination of tenancy.

Carrying Amount:

Approximates fair value for short tenancies; may be non-materially overstated for longer tenancies.

Liabilities - Interest Bearing Borrowings

Accounting Policy:

Initially recognised at fair value and subsequently at amortised cost using the effective interest rate.

Terms & Conditions:

Secured over future revenues, borrowings are repayable (describe basis); interest is charged at fixed rates between 1.3% and 7.05% (2020: **2.20%** and **7.05%**).

Carrying Amount:

Approximates fair value.

Liabilities - Leases

Accounting Policy:

Accounted for in accordance with AASB 16 as stated in Note 1.

Notes to the Financial Statements

for the year ended 30 June 2021

Note 13. Financial Instruments (continued)

| \$ '000 | Due < 1 year | Due > 1 year & ≤ 5 years | Due > 5 years | Total Contractual Cash Flows | Carrying Values |
|------------------------------------|---------------|-----------------------------|---------------|------------------------------------|--------------------|
| Financial Assets | | | | | |
| 2021 | | | | | |
| Cash & Cash Equivalents | 19,200 | – | – | 19,200 | 19,200 |
| Receivables | 3,992 | 820 | 979 | 5,791 | 4,927 |
| Total Financial Assets | 23,192 | 820 | 979 | 24,991 | 24,127 |
| Financial Liabilities | | | | | |
| Payables | 39,963 | – | – | 39,963 | 37,896 |
| Current Borrowings | 1,749 | – | – | 1,749 | 1,473 |
| Non-Current Borrowings | – | 6,408 | 12,605 | 19,013 | 14,439 |
| Total Financial Liabilities | 41,712 | 6,408 | 12,605 | 60,725 | 53,808 |
| 2020 | | | | | |
| Cash & Cash Equivalents | 21,355 | – | – | 21,355 | 21,355 |
| Receivables | 5,793 | 901 | 901 | 7,595 | 6,824 |
| Total Financial Assets | 27,148 | 901 | 901 | 28,950 | 28,179 |
| Financial Liabilities | | | | | |
| Payables | 44,993 | – | – | 44,993 | 40,659 |
| Current Borrowings | 3,591 | – | – | 3,591 | 3,056 |
| Non-Current Borrowings | – | 4,943 | 9,156 | 14,099 | 10,554 |
| Total Financial Liabilities | 48,584 | 4,943 | 9,156 | 62,683 | 54,269 |

The following interest rates were applicable to Council's Borrowings at balance date:

| \$ '000 | 2021 | | 2020 | |
|----------------------|-------------------------------|-------------------|-------------------------------|-------------------|
| | Weighted Avg Interest Rate | Carrying Value | Weighted Avg Interest Rate | Carrying Value |
| Fixed Interest Rates | 4.06% | 15,912 | 4.30% | 13,610 |
| | | 15,912 | | 13,610 |

Net Fair Value

All carrying values approximate fair value for all recognised financial instruments. There is no recognised market for the financial assets of the Council.

City of Holdfast Bay

Notes to the Financial Statements

for the year ended 30 June 2021

Note 13. Financial Instruments (continued)

Risk Exposures

Credit Risk represents the loss that would be recognised if counterparties fail to perform as contracted. The maximum credit risk on financial assets of the Council is the carrying amount, net of any impairment. All Council investments are made with the SA Local Government Finance Authority and are guaranteed by the SA Government. Except as detailed in Notes 5 & 6 in relation to individual classes of receivables, exposure is concentrated within the Council's boundaries, and there is no material exposure to any individual debtor.

Market Risk is the risk that fair values of financial assets will fluctuate as a result of changes in market prices. All of Council's financial assets are denominated in Australian dollars and are not traded on any market, and hence neither market risk nor **currency risk** apply.

Liquidity Risk is the risk that Council will encounter difficulty in meeting obligations with financial liabilities. In accordance with the model Treasury Management Policy (LGA Information Paper 15), liabilities have a range of maturity dates. Council also has available a range of bank overdraft and standby borrowing facilities that it can access.

Interest Rate Risk is the risk that future cash flows will fluctuate because of changes in market interest rates. Council has a balance of both fixed and variable interest rate borrowings and investments. Cash flow fluctuations are managed holistically in seeking to minimise interest costs over the longer term in a risk averse manner.

Note 14. Capital Expenditure and Investment Property Commitments

| \$ '000 | 2021 | 2020 |
|---|--------------|--------------|
| Capital Commitments | | |
| Capital expenditure committed for at the reporting date but not recognised in the financial statements as liabilities: | | |
| Buildings | 1,798 | 510 |
| Infrastructure | 3,062 | 476 |
| Reserves | 231 | 800 |
| Plant & Equipment | 591 | 261 |
| | 5,682 | 2,047 |
| These expenditures are payable: | | |
| Not later than one year | 5,682 | 2,047 |
| | 5,682 | 2,047 |

Notes to the Financial Statements

for the year ended 30 June 2021

Note 15. Financial Indicators

| \$ '000 | Indicator 2021 | Indicators 2020 2019 | |
|---------|-------------------|------------------------------|--|
|---------|-------------------|------------------------------|--|

These Financial Indicators have been calculated in accordance with Information paper 9 - Local Government Financial Indicators prepared as part of the LGA Financial Sustainability Program for the Local Government Association of South Australia.

1. Operating Surplus Ratio

| | | | |
|------------------------|-------------|--------|------|
| Operating Surplus | 1.8% | (1.7)% | 2.0% |
| Total Operating Income | | | |

This ratio expresses the operating surplus as a percentage of total operating revenue.

2. Net Financial Liabilities Ratio

| | | | |
|---------------------------|------------|-----|-----|
| Net Financial Liabilities | 51% | 51% | 41% |
| Total Operating Income | | | |

Net Financial Liabilities are defined as total liabilities less financial assets (excluding equity accounted investments in Council businesses). These are expressed as a percentage of total operating revenue.

Adjustments to Ratios

In recent years the Federal Government has made advance payments prior to 30th June from future year allocations of financial assistance grants, as explained in Note 1. These Adjusted Ratios correct for the resulting distortion in key ratios for each year and provide a more accurate basis for comparison.

Adjusted Operating Surplus Ratio

| | | | |
|------------------------|-------------|--------|------|
| Operating Surplus | 1.8% | (1.7)% | 2.0% |
| Total Operating Income | | | |

Adjusted Net Financial Liabilities Ratio

| | | | |
|---------------------------|------------|-----|-----|
| Net Financial Liabilities | 51% | 51% | 41% |
| Total Operating Income | | | |

3. Asset Renewal Funding Ratio

| | | | |
|---|-------------|------|------|
| Net Asset Renewals | 116% | 134% | 112% |
| Infrastructure & Asset Management Plan required expenditure | | | |

Net asset renewals expenditure is defined as net capital expenditure on the renewal and replacement of existing assets, and excludes new capital expenditure on the acquisition of additional assets.

Notes to the Financial Statements

for the year ended 30 June 2021

Note 16. Uniform Presentation of Finances

| \$ '000 | 2021 | 2020 |
|---|----------------|-----------------|
| The following is a high level summary of both operating and capital investment activities of the Council prepared on a simplified Uniform Presentation Framework basis. | | |
| All Councils in South Australia have agreed to summarise annual budgets and long-term financial plans on the same basis. | | |
| The arrangements ensure that all Councils provide a common 'core' of financial information, which enables meaningful comparisons of each Council's finances. | | |
| Income | 71,739 | 69,794 |
| less Expenses | (70,450) | (70,986) |
| Operating Surplus / (Deficit) | 1,289 | (1,192) |
| Net Outlays on Existing Assets | | |
| Capital Expenditure on Renewal and Replacement of Existing Assets | (8,758) | (7,799) |
| add back Depreciation, Amortisation and Impairment | 10,684 | 10,416 |
| add back Proceeds from Sale of Replaced Assets | 261 | 195 |
| | 2,187 | 2,812 |
| Net Outlays on New and Upgraded Assets | | |
| Capital Expenditure on New and Upgraded Assets (including Investment Property & Real Estate Developments) | (9,715) | (14,320) |
| add back Amounts Received Specifically for New and Upgraded Assets | 5,632 | 3,485 |
| add back Proceeds from Sale of Surplus Assets (including investment property, real estate developments & non-current assets held for resale) | 12 | 40 |
| | (4,071) | (10,795) |
| Net Lending / (Borrowing) for Financial Year | (595) | (9,175) |

Note 17. Leases

Council as a lessor

Leases Providing Revenue to the Council

Council owns various buildings, plant and other facilities that are available for hire or lease (on a non-cancellable basis wherever practicable) in accordance with the published revenue policy. Rentals received from such leases are disclosed in Note 2c.

| \$ '000 | 2021 | 2020 |
|--|--------------|--------------|
| Future minimum rentals receivable under non-cancellable operating leases as at 30 June, are as follows: | | |
| Not later than one year | 436 | 485 |
| Later than one year and not later than 5 years | 1,664 | 1,750 |
| Later than 5 years | 877 | 1,609 |
| | 2,977 | 3,844 |

Notes to the Financial Statements

for the year ended 30 June 2021

Note 18. Superannuation

The Council makes employer superannuation contributions in respect of its employees to Statewide Super (formerly Local Government Superannuation Scheme). There are two types of membership, each of which is funded differently. Permanent and contract employees of the South Australian Local Government sector with Salarylink benefits prior to 24 November 2009 have the option to contribute to the Accumulation section and/or Salarylink. All other employees (including casuals) have all contributions allocated to the Accumulation section.

Accumulation only Members

Accumulation only members receive both employer and employee contributions on a progressive basis. Employer contributions are based on a fixed percentage of ordinary time earnings in accordance with superannuation guarantee legislation (9.50% in 2020/21; 9.50% in 2019/20). No further liability accrues to the Council as the superannuation benefits accruing to employees are represented by their share of the net assets of the Fund.

Salarylink (Defined Benefit Fund) Members

Salarylink is a defined benefit scheme where the benefit payable is based on a formula determined by the member's contribution rate, number of years and level of contribution and final average salary. Council makes employer contributions to Salarylink as determined by the Fund's Trustee based on advice from the appointed Actuary. The rate is currently 6.3% (6.3% in 2019/20) of "superannuation" salary.

In addition, Council makes a separate contribution of 3% of ordinary time earnings for Salarylink members to their Accumulation account. Employees also make member contributions to the Salarylink section of the Fund. As such, assets accumulate in the Salarylink section of the Fund to meet the member's benefits, as defined in the Trust Deed, as they accrue.

The Salarylink section is a multi-employer sponsored plan. As the Salarylink section's assets and liabilities are pooled and are not allocated by each employer, and employees may transfer to another employer within the local government sector and retain membership of the Fund, the Actuary is unable to allocate benefit liabilities, assets and costs between employers. As provided by AASB 119.34(a), Council does not use defined benefit accounting for these contributions.

The most recent actuarial investigation was conducted by the Fund's actuary, Louise Campbell, FIAA, of Willis Towers Watson as at 30 June 2020. The Trustee has determined that the current funding arrangements are adequate for the expected Salarylink liabilities. However, future financial and economic circumstances may require changes to Council's contribution rates at some future time.

Contributions to Other Superannuation Schemes

Council also makes contributions to other superannuation schemes selected by employees under the "choice of fund" legislation. All such schemes are of the accumulation type, where the superannuation benefits accruing to the employee are represented by their share of the net assets of the scheme, and no further liability attaches to the Council.

Notes to the Financial Statements

for the year ended 30 June 2021

Note 19. Interests in Other Entities

All joint ventures and associates are required to prepare Annual Financial Statements that comply with the SA Local Government Model Financial Statements.

| \$ '000 | Council's Share of Net Income | | Council's Share of Net Assets | |
|--|-------------------------------|-----------|-------------------------------|--------------|
| | 2021 | 2020 | 2021 | 2020 |
| Council's Share of Net Income | | | | |
| Joint Ventures | 66 | 99 | 3,314 | 3,227 |
| Total Council's Share of Net Income | 66 | 99 | 3,314 | 3,227 |

((a)i) Joint Ventures, Associates and Joint Operations

(a) Carrying Amounts

| \$ '000 | Principal Activity | 2021 | 2020 |
|---|--|--------------|--------------|
| Southern Region Waste Resource Authority | Management of waste and waste facilities | 3,314 | 3,227 |
| Total Carrying Amounts - Joint Ventures & Associates | | 3,314 | 3,227 |

Southern Region Waste Resource Authority

Established under Section 43 of the Local Government Act, 1999 to provide operate services for the management of waste and the management of waste facilities under its control on behalf of the constituent Council, being the City of Holdfast Bay, City of Marion, and City of Onkaparinga. The Authority made a provision of \$13.7m in the accounts for landfill restoration which is considered reasonable.

(b) Relevant Interests

| | Interest in Operating Result | | Ownership Share of Equity | | Proportion of Voting Power | |
|--|------------------------------|--------|---------------------------|--------|----------------------------|--------|
| | 2021 | 2020 | 2021 | 2020 | 2021 | 2020 |
| Southern Region Waste Resource Authority | 15.00% | 15.00% | 15.00% | 15.00% | 15.00% | 15.00% |

(c) Movement in Investment in Joint Venture or Associate

| \$ '000 | Southern Region Waste Resource Authority | |
|---|--|--------------|
| | 2021 | 2020 |
| Opening Balance | 3,227 | 2,945 |
| Share in Operating Result | 66 | 99 |
| Share in Other Comprehensive Income | 21 | 183 |
| Council's Equity Share in the Joint Venture or Associate | 3,314 | 3,227 |

Note 20. Non-Current Assets Held for Sale & Discontinued Operations

Council does not have any Non-Current Assets Held for Sale or any Discontinued Operations.

Notes to the Financial Statements

for the year ended 30 June 2021

Note 21. Contingencies & Assets/Liabilities Not Recognised in the Balance Sheet

The following assets and liabilities do not qualify for recognition in the Balance Sheet, but knowledge is considered relevant to the users of the financial report in making and evaluating decisions about the allocation of scarce resources.

1. LAND UNDER ROADS

As reported in the Financial Statements, Council is of the opinion that it is not possible to attribute a value sufficiently reliably for these assets to qualify for recognition, and accordingly land under roads has not been recognised in the reports. Land acquired for road purposes during the year is initially recognised at cost, but transferred to fair value at reporting date, effectively writing off the expenditure.

At reporting date, Council controlled **178** km of road reserves of average width **8.7** metres.

2. POTENTIAL INSURANCE LOSSES

Council is a multi-purpose organisation providing a large range of building, parks infrastructure, playgrounds and other facilities accessible to the public. At any time, it is likely that claims will have been made against Council that remain unsettled.

Council insures against all known insurable risks using a range of insurance policies, each of which is subject to deductible "insurance excesses", the amount of which varies according to the class of insurance.

Council has recognised the potential losses arising from claims known at reporting date based on average historical net cost (including insurance excess) of similar types of claims. Other potential claims not reported to Council may have existed at reporting date.

3. LEGAL EXPENSES

Council is the planning consent authority for its area under the Development Act 1993 (as amended). Pursuant to that Act, certain persons aggrieved by a planning decision of the Council may appeal. It is normal practice that parties bear their own legal costs. At the date of these reports, Council had notice of 6 appeals against planning decisions made prior to reporting date. All known costs have been recognised, but the amount of further costs cannot be known until the appeals are determined.

4. SOUTHERN REGION WASTE RESOURCE AUTHORITY

Council has a 15% interest in Southern Region Waste Resource Authority. The Authority describes contingent liabilities in Note 15 to their Financial Statements for the year ended 30 June 2021.

Note 22. Events after the Balance Sheet Date

Events that occur after the reporting date of 30 June 2021, up to and including the date when the financial statements are "authorised for issue" have been taken into account in preparing these statements.

Council has adopted the date of receipt of the Auditors' Report as the appropriate "authorised for issue" date relating to these General Purpose Financial Statements.

Council is unaware of any material or significant "non adjusting events" that should be disclosed.

Notes to the Financial Statements

for the year ended 30 June 2021

Note 23. Related Party Transactions

Key Management Personnel

Transactions with Key Management Personnel

The Key Management Personnel of the Council include the Mayor, Councillors, Alwyndor Management Committee CEO and certain prescribed officers under section 112 of the Local Government Act 1999. In all, 30 persons were paid the following total compensation:

| \$ '000 | 2021 | 2020 |
|---|--------------|--------------|
| The compensation paid to Key Management Personnel comprises: | | |
| Short-Term Employee Benefits | 1,270 | 1,071 |
| Post Employment Benefits | 16 | 17 |
| Payments to Mayor and Elected Members | 375 | 358 |
| Development Assessment Panel Independent Members, Alwyndor Management Committee | 46 | 45 |
| Total | 1,707 | 1,491 |

Amounts paid as direct reimbursement of expenses incurred on behalf of Council have not been included above.

City of Holdfast Bay (Consolidated)

Notes to and forming part of the Financial Statements

for the year ended 30 June 2021

Note 24. Comparative Financial Reporting

Alwyndor Aged Care – City of Holdfast Bay, is a registered charity (being a Public Benevolent Institution), governed by the Alwyndor Trust Deed.

Council is the Trustee of the Alwyndor Trust and, as such, delegates its day to day management of the Trust to the Alwyndor Management Committee, established under Section 41 of the Local Government Act. Australian Accounting Standard AASB 10 requires Council to prepare a consolidated annual financial report incorporating Alwyndor.

Under the Alwyndor Trust Deed and its status as a Public Benevolent Institution, Council is permitted to receive payments from Alwyndor for commercial services provided, but has no legal entitlement to otherwise financially benefit. Alwyndor operates as a self-sustaining business separate to Council.

Separate comparative financial statements of Council have been prepared to report the financial performance and position of Council excluding Alwyndor.

Statement of Comprehensive Income

for the year ended 30 June 2021

| \$ '000 | Consolidated | | Excluding Alwyndor | |
|--|---------------|----------------|--------------------|---------------|
| | 2021 | 2020 | 2021 | 2020 |
| Income | | | | |
| Rates | 37,977 | 37,086 | 37,977 | 37,086 |
| Statutory Charges | 2,263 | 2,230 | 2,263 | 2,230 |
| User Charges | 7,754 | 7,602 | 3,249 | 3,732 |
| Grants, Subsidies and Contributions | 15,515 | 13,958 | 3,490 | 3,176 |
| Investment Income | 191 | 411 | 31 | 90 |
| Reimbursements | 3,575 | 3,493 | 380 | 527 |
| Other income | 4,398 | 4,915 | 1,204 | 1,010 |
| Net Gain - Equity Accounted Council Businesses | 66 | 99 | 66 | 99 |
| Total Income | 71,739 | 69,794 | 48,660 | 47,950 |
| Expenses | | | | |
| Employee Costs | 32,712 | 31,646 | 17,090 | 17,383 |
| Materials, Contracts and Other Expenses | 25,240 | 26,807 | 19,472 | 20,850 |
| Depreciation, Amortisation and Impairment | 10,684 | 10,416 | 9,449 | 9,173 |
| Finance Costs | 1,814 | 2,117 | 603 | 582 |
| Total Expenses | 70,450 | 70,986 | 46,614 | 47,988 |
| Operating Surplus/(Deficit) | 1,289 | (1,192) | 2,046 | (38) |
| Asset Disposal and Fair Value Adjustments | (1,379) | (3,396) | (1,365) | (3,321) |
| Amounts Received Specifically for New or Upgraded Assets | 5,631 | 4,728 | 5,631 | 4,728 |
| Net Surplus/(Deficit) | 5,541 | 140 | 6,312 | 1,369 |
| Other Comprehensive Income | | | | |
| Amounts which will not be classified subsequently to operating result | | | | |
| Asset Disposal and Fair Value Adjustments | 5,567 | (710) | 5,567 | (710) |
| Share of Other Comprehensive Income - Equity Accounted Council Businesses | 21 | 183 | 21 | 183 |
| Total Other Comprehensive Income | 5,588 | (527) | 5,588 | (527) |
| Total Comprehensive Income | 11,129 | (387) | 11,900 | 842 |

City of Holdfast Bay (Consolidated)

Notes to and forming part of the Financial Statements
for the year ended 30 June 2021

Note 24. Comparative Financial Reporting (continued)

| \$ '000 | Consolidated | | Excluding Alwyndor | |
|---|----------------|----------------|--------------------|----------------|
| | 2021 | 2020 | 2021 | 2020 |
| Statement of Financial Position | | | | |
| as at 30 June 2021 | | | | |
| ASSETS | | | | |
| Current assets | | | | |
| Cash and Cash Equivalents | 19,200 | 21,355 | 443 | 865 |
| Trade and Other Receivables | 4,000 | 5,513 | 2,421 | 3,039 |
| Inventories | - | 10 | - | 10 |
| Total current assets | 23,200 | 26,878 | 2,864 | 3,914 |
| Non-current Assets | | | | |
| Financial Assets | 1,133 | 1,166 | 1,133 | 1,166 |
| Equity accounted investments - Council businesses | 3,314 | 3,227 | 3,314 | 3,227 |
| Other Non-Current Assets | 4,497 | 4,551 | 4,497 | 4,511 |
| Infrastructure, Property, Plant & Equipment | 732,135 | 720,377 | 694,277 | 681,984 |
| Total non-current assets | 741,079 | 729,321 | 703,221 | 690,888 |
| TOTAL ASSETS | 764,279 | 756,199 | 706,085 | 694,802 |
| LIABILITIES | | | | |
| Current Liabilities | | | | |
| Trade and Other Payables | 39,818 | 45,278 | 6,099 | 8,904 |
| Borrowings | 1,473 | 3,056 | 1,473 | 3,056 |
| Provisions | 4,706 | 4,618 | 2,908 | 3,001 |
| Total Current Liabilities | 45,997 | 52,952 | 10,480 | 14,961 |
| Non-current liabilities | | | | |
| Borrowings | 14,439 | 10,554 | 14,439 | 10,554 |
| Provisions | 490 | 469 | 292 | 313 |
| Total non-current liabilities | 14,929 | 11,023 | 14,731 | 10,867 |
| TOTAL LIABILITIES | 60,926 | 63,975 | 25,211 | 25,828 |
| Net Assets | 703,353 | 692,224 | 680,874 | 668,974 |
| EQUITY | | | | |
| Accumulated Surplus | 185,045 | 179,483 | 180,304 | 173,971 |
| Asset Revaluation Reserve | 511,893 | 506,326 | 500,570 | 495,003 |
| Other Reserves | 6,415 | 6,415 | - | - |
| TOTAL EQUITY | 703,353 | 692,224 | 680,874 | 668,974 |

City of Holdfast Bay (Consolidated)

Notes to and forming part of the Financial Statements
for the year ended 30 June 2021

Note 24. Comparative Financial Reporting (continued)

| \$ '000 | Consolidated | | Excluding Alwyndor | |
|---|----------------|----------------|--------------------|----------------|
| | 2021 | 2020 | 2021 | 2020 |
| Statement of Changes in Equity | | | | |
| for the year ended 30 June 2021 | | | | |
| Accumulated Surplus | | | | |
| Balance at beginning of period | 179,483 | 179,160 | 173,971 | 172,419 |
| Net Surplus/(Deficit) for Year | 5,541 | 140 | 6,312 | 1,369 |
| Equity Accounted Council Businesses | - | 183 | - | 183 |
| Share of OCI - Equity Accounted Council Business | 21 | - | 21 | - |
| Balance at end of period | 185,045 | 179,483 | 180,304 | 173,971 |
| Asset Revaluation Reserve | | | | |
| Balance at beginning of period | 506,326 | 507,036 | 495,003 | 495,713 |
| Gain/(Loss) on revaluation of I,PP&E | 5,567 | (710) | 5,567 | (710) |
| Balance at end of period | 511,893 | 506,326 | 500,570 | 495,003 |
| Other Reserves | | | | |
| Balance at beginning of period - Alwyndor General | 6,415 | 6,415 | - | - |
| Transfer to/(from) Reserve | - | - | - | - |
| Balance at end of period | 6,415 | 6,415 | - | - |
| TOTAL EQUITY | 703,353 | 692,224 | 680,874 | 668,974 |

| | Consolidated | | Excluding Alwyndor | |
|--|--------------|------|--------------------|------|
| | 2021 | 2020 | 2021 | 2020 |

Financial Indicators

for the year ended 30 June 2021

| | | | | |
|---------------------------------|------|------|------|------|
| Operating Surplus Ratio | 1.8% | (2%) | 4.2% | 0% |
| Net Financial Liabilities Ratio | 51% | 51% | 44% | 43% |
| Asset Renewal Funding Ratio | 116% | 134% | 135% | 166% |

General Purpose Financial Statements
for the year ended 30 June 2021

Independent Auditor's Report - Financial Statements

You have not selected a PDF for printing.

City of Holdfast Bay

General Purpose Financial Statements

for the year ended 30 June 2021

Independent Auditor's Report - Internal Controls

You have not selected a PDF for printing.

General Purpose Financial Statements

for the year ended 30 June 2021

Certification of Auditor Independence

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of City of Holdfast Bay (Consolidated) for the year ended 30 June 2021, the Council's Auditor, Dean Newbery has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) *Local Government (Financial Management) Regulations 2011*.

R Bria
Chief Executive Officer

R Smedley
Presiding Member, Audit Committee

Date: dd MMMM yyyy

General Purpose Financial Statements
for the year ended 30 June 2021

Statement by Auditor

I confirm that, for the audit of the financial statements of City of Holdfast Bay (Consolidated) for the year ended 30 June 2021, I have maintained my independence in accordance with the requirements of APES 110 – Code of Ethics for Professional Accountants, Section 290, published by the Accounting Professional and Ethical Standards Board, in accordance with the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22 (5) *Local Government (Financial Management) Regulations 2011*.

Auditor's Name

Audit Firm Name

Date: dd MMMM yyyy

Attachment 2



Alwyndor Aged Care

GENERAL PURPOSE FINANCIAL STATEMENTS

for the year ended 30 June 2021



General Purpose Financial Statements

for the year ended 30 June 2021

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General Purpose Financial Statements

for the year ended 30 June 2021

Certification of Financial Statements

We have been authorised by Alwyndor to certify the financial statements in their final form.

In our opinion:

- the accompanying financial statements comply with the Trust Deed, Australian Charities and Not-for-profits Commission Act 2012 and Australian Accounting Standards,
- the financial statements present a true and fair view of the Alwyndor's financial position at 30 June 2021 and the results of its operations and cash flows for the financial year,
- internal controls implemented by Alwyndor provide a reasonable assurance that Alwyndor's financial records are complete, accurate and reliable and were effective throughout the financial year,
- the financial statements accurately reflect Alwyndor's accounting and other records.

Roberto Bria
Chief Executive Officer

28 October 2021

Beth Davidson-Park
General Manager - Alwyndor

28 October 2021

Alwyndor Aged Care

General Purpose Financial Statements for the year ended 30 June 2021

Alwyndor Management Committee Declaration

The Alwyndor Management Committee declare that

In our opinion:

The financial statements and notes, as set out in the document are in accordance with the *Australian Charities and not-for-profits Commission Action 2012 and:*

- a comply with Australian Accounting Standards; and
- b give a true and fair view of the financial position of the registered entity as at 30 June 2021 and of its performance for the year ended on that date.

There are reasonable grounds to believe that the registered entity will be able to pay its debts as and when they become due and payable.

This declaration is signed in accordance with subs 60.15(2) of the Australian Charities and Not-for-profits Commission Regulation 2013.

Kim Cheater
CHAIR

Date: 28 October 2021

Statement of Comprehensive Income

for the year ended 30 June 2021

| \$ | Notes | 2021 | 2020 |
|---|-------|-------------------|--------------------|
| Income | | | |
| User Charges | 2a | 4,515,138 | 3,876,941 |
| Grants, Subsidies and Contributions | 2e | 12,183,734 | 10,811,842 |
| Investment Income | 2b | 175,747 | 321,137 |
| Reimbursements | 2c | 3,192,538 | 2,968,911 |
| Other income | 2d | 3,635,539 | 4,185,601 |
| Total Income | | <u>23,702,696</u> | <u>22,164,432</u> |
| Expenses | | | |
| Employee costs | 3a | 15,612,220 | 14,265,520 |
| Materials, Contracts and Other Expenses | 3b | 6,388,807 | 6,272,256 |
| Depreciation, Amortisation and Impairment | 3c | 1,234,175 | 1,242,461 |
| Finance Costs | 3d | 1,226,842 | 1,535,138 |
| Total Expenses | | <u>24,462,044</u> | <u>23,315,375</u> |
| Operating Surplus / (Deficit) | | <u>(759,348)</u> | <u>(1,150,943)</u> |
| Asset Disposal & Fair Value Adjustments | 4 | (14,541) | (75,402) |
| Net Surplus / (Deficit) | | <u>(773,889)</u> | <u>(1,226,345)</u> |
| Total Comprehensive Income | | <u>(773,889)</u> | <u>(1,226,345)</u> |

The above Statement of Comprehensive Income should be read in conjunction with the accompanying notes.

Statement of Financial Position

as at 30 June 2021

| \$ | Notes | 2021 | 2020 |
|---|-------|-------------------|-------------------|
| ASSETS | | | |
| Current Assets | | | |
| Cash & Cash Equivalents | 5a | 18,757,037 | 20,490,690 |
| Trade & Other Receivables | 5b | 1,578,221 | 2,474,061 |
| Total Current Assets | | <u>20,335,258</u> | <u>22,964,751</u> |
| Non-Current Assets | | | |
| Infrastructure, Property, Plant & Equipment | 7a(i) | 37,858,268 | 38,436,043 |
| Total Non-Current Assets | | <u>37,858,268</u> | <u>38,436,043</u> |
| TOTAL ASSETS | | <u>58,193,526</u> | <u>61,400,794</u> |
| LIABILITIES | | | |
| Current Liabilities | | | |
| Trade & Other Payables | 8a | 33,718,272 | 36,374,805 |
| Provisions | 8b | 1,797,946 | 1,616,173 |
| Total Current Liabilities | | <u>35,516,218</u> | <u>37,990,978</u> |
| Non-Current Liabilities | | | |
| Provisions | 8b | 198,202 | 156,821 |
| Total Non-Current Liabilities | | <u>198,202</u> | <u>156,821</u> |
| TOTAL LIABILITIES | | <u>35,714,420</u> | <u>38,147,799</u> |
| Net Assets | | <u>22,479,106</u> | <u>23,252,995</u> |
| EQUITY | | | |
| Accumulated Surplus | | 6,994,095 | 7,767,984 |
| Asset Revaluation Reserves | 9a | 9,070,657 | 9,070,657 |
| Other Reserves | 9b | 6,414,354 | 6,414,354 |
| Total Alwyndor Equity | | <u>22,479,106</u> | <u>23,252,995</u> |

The above Statement of Financial Position should be read in conjunction with the accompanying notes.

Statement of Changes in Equity

for the year ended 30 June 2021

| \$ | Accumulated surplus | Asset revaluation reserve | Other reserves | Total equity |
|---|------------------------|---------------------------------|-------------------|--------------------|
| 2021 | | | | |
| Balance at the end of previous reporting period | 7,767,984 | 9,070,657 | 6,414,354 | 23,252,995 |
| Net Surplus / (Deficit) for Year | (773,889) | – | – | (773,889) |
| Total comprehensive income | (773,889) | – | – | (773,889) |
| Transfers between Reserves | – | – | – | – |
| Balance at the end of period | 6,994,095 | 9,070,657 | 6,414,354 | 22,479,106 |
| 2020 | | | | |
| Balance at the end of previous reporting period | 8,994,329 | 9,070,657 | 6,414,354 | 24,479,340 |
| Net Surplus / (Deficit) for Year | (1,226,345) | – | – | (1,226,345) |
| Total comprehensive income | (1,226,345) | – | – | (1,226,345) |
| Transfers between Reserves | – | – | – | – |
| Balance at the end of period | 7,767,984 | 9,070,657 | 6,414,354 | 23,252,995 |

The above Statement of Changes in Equity should be read in conjunction with the accompanying notes.

Statement of Cash Flows

for the year ended 30 June 2021

| \$ | Notes | 2021 | 2020 |
|---|-------|-------------------|-------------------|
| Cash flows from operating activities | | | |
| <u>Receipts</u> | | | |
| User Charges | | 4,515,138 | 3,876,941 |
| Grants, Subsidies and Contributions | | 12,172,616 | 10,882,454 |
| Investment Receipts | | 175,747 | 321,137 |
| Reimbursements | | 3,192,538 | 2,968,911 |
| Other Receipts | | 2,517,763 | 3,463,484 |
| <u>Payments</u> | | | |
| Payments to Employees | | (15,423,685) | (14,292,664) |
| Payments for Materials, Contracts & Other Expenses | | (6,571,374) | (6,517,574) |
| Finance Payments | | (69,810) | (82,993) |
| Net cash provided by (or used in) Operating Activities | 11b | 508,933 | 619,696 |
| Cash flows from investing activities | | | |
| Sale of Surplus Assets | | 11,818 | – |
| <u>Payments</u> | | | |
| Expenditure on Renewal/Replacement of Assets | | (266,493) | (234,905) |
| Expenditure on New/Upgraded Assets | | (416,265) | (93,231) |
| Net cash provided (or used in) investing activities | | (670,940) | (328,136) |
| Cash flows from financing activities | | | |
| <u>Receipts</u> | | | |
| Proceeds from Aged Care Facility Deposits | | 6,145,550 | 7,160,329 |
| <u>Payments</u> | | | |
| Repayment of Aged Care Facility Deposits | | (7,717,196) | (7,042,644) |
| Net Cash provided by (or used in) Financing Activities | | (1,571,646) | 117,685 |
| Net Increase (Decrease) in Cash Held | | (1,733,653) | 409,245 |
| plus: Cash & Cash Equivalents at beginning of period | | 20,490,690 | 20,081,445 |
| Cash and cash equivalents held at end of period | 11a | 18,757,037 | 20,490,690 |

Additional Information:

The above Statement of Cash Flows should be read in conjunction with the accompanying notes.

Notes to and forming part of the Principal Financial Statements
for the year ended 30 June 2021

Contents of the Notes accompanying the General Purpose Financial Statements

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Alwyndor Aged Care

Notes to the Financial Statements

for the year ended 30 June 2021

Note 1. Summary of Significant Accounting Policies

The principal accounting policies adopted by Alwyndor in the preparation of these financial statements are set out below.

These policies have been consistently applied to all the years presented, unless otherwise stated.

(1) Basis of Preparation

1.1 Compliance with Australian Accounting Standards

These general purpose financial statements have been prepared in accordance with the *Australian Charities and Not-for-profits Commission Act 2012* and Australian Accounting Standards and Interpretations of the Australian Accounting Standards Board. The entity is a not-for-profit entity for financial reporting purposes under Australian Accounting Standards. Material accounting policies adopted in the preparation of these financial statements are presented below and have been consistently applied unless stated otherwise.

1.2 Critical Accounting Estimates

The preparation of financial statements in conformity with Australian Accounting Standards requires the use of certain critical accounting estimates and requires management to exercise its judgement in applying Alwyndor's accounting policies.

The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are specifically referred to in the relevant sections of these Notes.

1.3 Rounding

All amounts in the financial statements have been rounded to the nearest dollar.

1.4 Trustee

The City of Holdfast Bay (the Council) is the Trustee of Alwyndor Aged Care (Alwyndor) which was established pursuant to the Dorothy Cheater Trust. Alwyndor is a registered charitable trust. These financial statements have been prepared to satisfy the reporting obligations of the Council and the Australian Charities and Not-for-profits Commission Act 2012 (ACNC).

1.5 Income Tax

Alwyndor is exempt from income tax in accordance with Section 50-5 of the Income Tax Assessment Act.

(2) The Reporting Entity

Alwyndor reports under the Australian Charities and Not-for-profits Commission Act 2012 and has its principal place of business at 52 Dunrobin Road, Hove, South Australia. These financial statements include Alwyndor's direct operations and all entities through which Alwyndor controls resources to carry on its function.

(3) Income Recognition

Alwyndor recognises revenue under *AASB 1058 Income of Not-for-Profit Entities* (AASB 1058) or *AASB 15 Revenue from Contracts with Customers* (AASB 15) when appropriate.

In cases where there is an 'enforceable' contract with a customer with 'sufficiently specific' performance obligations, the transaction is accounted for under AASB 15 where income is recognised when (or as) the performance obligations are satisfied (i.e. when it transfers control of a product or service to a customer). Revenue is measured based on the consideration to which Alwyndor expects to be entitled in a contract with a customer.

In other cases, AASB 1058 applies when a not-for-profit (NFP) entity enters into transactions where the consideration to acquire an asset is significantly less than the fair value of the asset principally to enable the entity to further its objectives. The excess of the asset recognised (at fair value) over any 'related amounts' is recognised as income immediately, except in the case where a financial asset has been received to enable Alwyndor to acquire or construct a recognisable non-financial asset that is to be controlled by Alwyndor. In this case, Alwyndor recognises the excess as a liability that is recognised over time in profit and loss when (or as) the entity satisfies its obligations under the transfer.

(4) Cash, Cash Equivalents and other Financial Instruments

Alwyndor Aged Care

Notes to the Financial Statements

for the year ended 30 June 2021

Note 1. Summary of Significant Accounting Policies (continued)

Cash Assets include all amounts readily convertible to cash on hand at Alwyndor's option with an insignificant risk of changes in value with a maturity of three months or less from the date of acquisition.

All receivables are reviewed as at the reporting date and adequate allowance made for amounts the receipt of which is considered doubtful.

All financial instruments are recognised at fair value at the date of recognition. A detailed statement of the accounting policies applied to financial instruments forms part of Note 12.

(5) Infrastructure, Property, Plant & Equipment

5.1 Initial Recognition

All assets are initially recognised at cost. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition.

All non-current assets purchased or constructed are capitalised as the expenditure is incurred and depreciated as soon as the asset is held "ready for use". Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition, including architects' fees and engineering design fees and all other costs incurred. The cost of non-current assets constructed by Alwyndor includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

5.2 Materiality

Assets with an economic life in excess of one year are only capitalised where the cost of acquisition exceeds materiality thresholds established by Alwyndor for each type of asset. In determining (and in annually reviewing) such thresholds, regard is had to the nature of the asset and its estimated service life.

Examples of capitalisation thresholds applied during the year are given below. No capitalisation threshold is applied to the acquisition of land or interests in land.

| | |
|---|----------|
| Office Furniture & Equipment | \$2,000 |
| Other Plant & Equipment | \$2,000 |
| Buildings - new construction/extensions | \$10,000 |

5.3 Subsequent Recognition

All material asset classes are revalued on a regular basis such that the carrying values are not materially different from fair value. Significant uncertainties exist in the estimation of fair value of a number of asset classes including land, buildings and associated structures and infrastructure. Further detail of these uncertainties, and of existing valuations, methods and valuers are provided at Note 7.

5.4 Depreciation of Non-Current Assets

Other than land, all infrastructure, property, plant and equipment assets recognised are systematically depreciated over their useful lives on a straight-line basis which, in the opinion of Alwyndor, best reflects the consumption of the service potential embodied in those assets.

Depreciation methods, useful lives and residual values of classes of assets are reviewed annually.

5.5 Impairment

Assets whose future economic benefits are not dependent on the ability to generate cash flows, and where the future economic benefits would be replaced if Alwyndor were deprived thereof, are not subject to impairment testing.

Other assets that are subject to depreciation are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount (which is the higher of the present value of future cash inflows or value in use).

Alwyndor Aged Care

Notes to the Financial Statements

for the year ended 30 June 2021

Note 1. Summary of Significant Accounting Policies (continued)

Where an asset that has been revalued is subsequently impaired, the impairment is first offset against such amount as stands to the credit of that class of assets in Asset Revaluation Reserve, any excess being recognised as an expense.

(6) Payables

6.1 Goods & Services

Creditors are amounts due to external parties for the supply of goods and services and are recognised as liabilities when the goods and services are received. Creditors are normally paid 30 days after the month of invoice. No interest is payable on these amounts.

6.2 Payments Received in Advance & Deposits

Amounts other than grants received from external parties in advance of service delivery, and security deposits held against possible damage to Alwyndor assets, are recognised as liabilities until the service is delivered or damage reinstated, or the amount is refunded as the case may be.

(7) Employee Benefits

7.1 Salaries, Wages & Compensated Absences

Liabilities for employees' entitlements to salaries, wages and compensated absences expected to be paid or settled within 12 months of reporting date are accrued at nominal amounts (including payroll based oncosts) measured in accordance with AASB 119.

Liabilities for employee benefits not expected to be paid or settled within 12 months are measured as the present value of the estimated future cash outflows (including payroll based oncosts) to be made in respect of services provided by employees up to the reporting date. Present values are calculated using government guaranteed securities rates with similar maturity terms.

7.2 Superannuation

Alwyndor makes employer superannuation contributions in respect of its employees to the Statewide Superannuation Scheme. The Scheme has two types of membership, each of which is funded differently. No changes in accounting policy have occurred during either the current or previous reporting periods. Details of the accounting policies applied and Alwyndor's involvement with the schemes are reported in Note 13.

(8) Leases

Leases and Right-of-Use Assets

Alwyndor assesses at contract inception whether a contract is, or contains, a lease. That is, if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration.

A right-of-use asset is recognised at the commencement date of a lease. The right-of-use asset is measured at cost, which comprises the initial amount of the lease liability, adjusted for, as applicable, any lease payments made at or before the commencement date net of any lease incentives received, any initial direct costs incurred, and, an estimate of costs expected to be incurred for dismantling and removing the underlying asset, and restoring the site or asset.

Right-of-use assets are depreciated on a straight-line basis over the unexpired period of the lease or the estimated useful life of the asset, whichever is the shorter. Where the entity expects to obtain ownership of the leased asset at the end of the lease term, the depreciation is over its estimated useful life. Right-of-use assets are subject to impairment or adjusted for any remeasurement of lease liabilities.

Alwyndor has elected not to recognise a right-of-use asset and corresponding lease liability for short-term leases with terms of 12 months or less and leases of low-value assets. Lease payments on these assets are expensed to profit or loss as incurred. Resident loans are also treated using the principles of lease accounting because Alwyndor has assessed that residents enter a lease to occupy a room within residential aged care facilities. Refer to note 1 (8.1.ii.).

i) Refundable Accommodation Deposits/Contributions

Alwyndor Aged Care

Notes to the Financial Statements

for the year ended 30 June 2021

Note 1. Summary of Significant Accounting Policies (continued)

Refundable Accommodation Deposits/Contributions are recognised upon receipt as per the amount received. Amounts received are repaid upon the resident vacating their accommodation and are settled in accordance with legislative requirements. The accounting treatment for resident loans is described in note 1 (8.1.ii.) below. Un-refunded resident's loans (under the Aged Care Act) incur interest.

ii) Resident Loans

Resident loans are recorded as aged care facility deposits. Resident loans comprise of Refundable Accommodation Deposits/Contributions and Accommodation Bonds, which are subject to the Aged Care Act 1997.

Resident loans - Aged Care Act 1997

Lump sum amounts received from residents in payment of their accommodation expense (prior to 01/07/2014: Accommodation Bonds, from 01/07/2014: Refundable Accommodation Deposits (RAD)).

From December 2005 repayment to the resident is guaranteed by the Australian Government.

RADs and Bonds fall within the scope of AASB 16: Leases, in that there is a contract conveying to the resident the right to use an asset for a period of time, in exchange for consideration.

Alwyndor estimated the fair value of the consideration by reference to the Daily Accommodation Payment (DAP) that the resident would have paid if they had not chosen to provide a RAD. This results in the recognition of a rental income amount, and corresponding interest expense.

(9) GST Implications

In accordance with UIG Abstract 1031 "Accounting for the Goods & Services Tax"

- Receivables and Creditors include GST receivable and payable.
- Except in relation to input taxed activities, revenues and operating expenditures exclude GST receivable and payable.
- Non-current assets and capital expenditures include GST net of any recoupment.
- Amounts included in the Statement of Cash Flows are disclosed on a gross basis.

(10) New accounting standards and UIG interpretations

New and amended standards and interpretations

Alwyndor applied for the first-time certain standards and amendments, which are effective for annual periods beginning on or after 1 January 2020. New standards and amendments relevant to Alwyndor are listed below. Alwyndor has not early adopted any other standard, interpretation or amendment that has been issued but is not yet effective.

Amendments to AASB 101 and AASB 108 Definition of Material

The amendments provide a new definition of material that states, "information is material if omitting, misstating or obscuring it could reasonably be expected to influence decisions that the primary users of general purpose financial statements make on the basis of those financial statements, which provide financial information about a specific reporting entity." The amendments clarify that materiality will depend on the nature or magnitude of information, either individually or in combination with other information, in the context of the financial statements. A misstatement of information is material if it could reasonably be expected to influence decisions made by the primary users. These amendments had no impact on the financial statements of, nor is there expected to be any future impact to the Alwyndor.

(11) Comparative Figures

To ensure comparability with the current reporting period's figures, some comparative period line items and amounts may have been reclassified or individually reported for the first time within these financial statements and/or the notes.

(12) Disclaimer

Nothing contained within these statements may be taken to be an admission of any liability to any person under any circumstance.

(13) Going Concern

The financial report has been prepared on a going concern basis which assumes that Alwyndor will be able to meet its financial obligations as and when they fall due. As at 30 June 2021, Alwyndor has refundable loans (liability) payable that exceeds current liquid assets given that Alwyndor records Refundable Accommodation Deposits (RAD) as current liabilities due to the inability of Alwyndor to unconditionally defer settlement of any specific RAD for a period greater than twelve

Notes to the Financial Statements

for the year ended 30 June 2021

Note 1. Summary of Significant Accounting Policies (continued)

months from reporting date. The total RAD liabilities recorded on the Statement of Financial Position represent amounts received from individual residents upon entry to the facility and which is repayable on exit and which is frequently replaced by new RAD payments received from new residents entering the facility. Alwyndor does not expect the balance of RAD liabilities to reduce significantly in the following financial year and expects that there will be sufficient demand to replace vacant positions created by any existing residents who exit.

(14) Distribution of Profit

Given Alwyndor is a charitable trust, no profits are distributed to beneficiaries and are retained in Equity on the Statement of Financial Position.

Notes to the Financial Statements

for the year ended 30 June 2021

Note 2. Income

| \$ | 2021 | 2020 |
|--|--------------------------|--------------------------|
| (a) User Charges | | |
| Aged Care Residential Fees and Rentals | 4,515,138 | 3,876,941 |
| <u>Total User Charges</u> | <u>4,515,138</u> | <u>3,876,941</u> |
| (b) Investment Income | | |
| Interest on Investments | | |
| - Local Government Finance Authority | 146,337 | 195,319 |
| - Banks & Other | 29,410 | 125,818 |
| <u>Total Investment Income</u> | <u>175,747</u> | <u>321,137</u> |
| (c) Reimbursements | | |
| Home Care | 3,192,538 | 2,968,911 |
| <u>Total Reimbursements</u> | <u>3,192,538</u> | <u>2,968,911</u> |
| (d) Other income | | |
| Home Care Management Fees | 1,523,818 | 1,744,056 |
| Residential Daily Accommodation Fees | 1,631,864 | 1,882,278 |
| Means Tested Care Fees | 465,302 | 542,961 |
| Other | 14,555 | 16,306 |
| <u>Total Other income</u> | <u>3,635,539</u> | <u>4,185,601</u> |
| (e) Grants, Subsidies, Contributions | | |
| Grants, Subsidies and Contributions | 12,183,734 | 10,811,842 |
| <u>Total Grants, Subsidies, Contributions</u> | <u>12,183,734</u> | <u>10,811,842</u> |
| (i) Sources of grants | | |
| Commonwealth Government | 11,028,903 | 9,838,223 |
| State Government | 1,154,831 | 973,619 |
| Total | <u>12,183,734</u> | <u>10,811,842</u> |

Notes to the Financial Statements

for the year ended 30 June 2021

Note 3. Expenses

| \$ | Notes | 2021 | 2020 |
|---|-------|--------------------------|--------------------------|
| (a) Employee costs | | | |
| Salaries and Wages | | 13,573,079 | 12,415,642 |
| Employee Leave Expense | | 171,002 | 259,240 |
| Superannuation - Defined Contribution Plan Contributions | 13 | 1,327,159 | 1,219,482 |
| Superannuation - Defined Benefit Plan Contributions | 13 | 56,679 | 60,512 |
| Workers' Compensation Insurance | | 484,301 | 310,644 |
| <u>Total Operating Employee Costs</u> | | <u>15,612,220</u> | <u>14,265,520</u> |
| Total Number of Employees (full time equivalent at end of reporting period) | | 174 | 166 |
| (b) Materials, Contracts and Other Expenses | | | |
| (i) Prescribed Expenses | | | |
| Auditor's Remuneration | | | |
| - Auditing the Financial Reports | | 9,150 | 12,000 |
| Lease Expense - Low Value Assets / Short Term Leases | | 16,816 | 17,480 |
| <u>Subtotal - Prescribed Expenses</u> | | <u>25,966</u> | <u>29,480</u> |
| (ii) Other Materials, Contracts and Expenses | | | |
| Contractors | | 2,996,481 | 3,140,522 |
| Professional Services | | 325,975 | 208,080 |
| Sundry | | 1,454,462 | 1,314,774 |
| Materials | | 1,585,923 | 1,579,400 |
| <u>Subtotal - Other Material, Contracts & Expenses</u> | | <u>6,362,841</u> | <u>6,242,776</u> |
| <u>Total Materials, Contracts and Other Expenses</u> | | <u>6,388,807</u> | <u>6,272,256</u> |
| (c) Depreciation, Amortisation and Impairment | | | |
| Depreciation and Amortisation | | | |
| Buildings & Other Structures | | 793,234 | 783,446 |
| Plant & Equipment | | 228,629 | 246,324 |
| Furniture & Fittings | | 212,312 | 212,691 |
| <u>Total Depreciation, Amortisation and Impairment</u> | | <u>1,234,175</u> | <u>1,242,461</u> |
| (d) Finance Costs | | | |
| Interest on Aged Care Facility Deposits | | 1,226,842 | 1,535,138 |
| <u>Total Finance Costs</u> | | <u>1,226,842</u> | <u>1,535,138</u> |

Alwyndor Aged Care

Notes to the Financial Statements

for the year ended 30 June 2021

Note 4. Asset Disposal & Fair Value Adjustments

| \$ | 2021 | 2020 |
|---|-----------------|-----------------|
| Infrastructure, Property, Plant & Equipment | | |
| Assets Surplus to Requirements | | |
| Proceeds from Disposal | 11,818 | – |
| Less: Carrying Amount of Assets Sold/Disposed | (26,359) | (75,402) |
| Gain (Loss) on Disposal | (14,541) | (75,402) |
| Net Gain (Loss) on Disposal or Revaluation of Assets | (14,541) | (75,402) |

Note 5. Current Assets

| \$ | 2021 | 2020 |
|--|-------------------|-------------------|
| (a) Cash & Cash Equivalents | | |
| Cash on Hand at Bank | 267,101 | 121,448 |
| Deposits at Call | 3,989,936 | 16,102,603 |
| Short Term Deposits & Bills, etc. | 14,500,000 | 4,266,639 |
| Total Cash & Cash Equivalent Assets | 18,757,037 | 20,490,690 |

(b) Trade & Other Receivables

| | | |
|--|------------------|------------------|
| Accrued Revenues | 518,842 | 57,303 |
| Debtors - General | 332,975 | 196,632 |
| GST Recoupment | 53,404 | 65,887 |
| Prepayments | 63,000 | 212,239 |
| Aged Care Facility Deposits | 610,000 | 1,942,000 |
| Total Trade & Other Receivables | 1,578,221 | 2,474,061 |

Note 6. Non-Current Assets

Nil

Notes to the Financial Statements

for the year ended 30 June 2021

Note 7. Infrastructure, Property, Plant & Equipment & Investment Property

(a(i)) Infrastructure, Property, Plant & Equipment

| \$ | Fair Value Level | as at 30/06/20 | | | | Asset movements during the reporting period | | | | | as at 30/06/21 | | | |
|--|------------------|-------------------|------------------|--------------------------|-------------------|---|--------------------------|------------------------|--------------------------------|---------------|-------------------|------------------|--------------------------|-------------------|
| | | At Fair Value | At Cost | Accumulated Depreciation | Carrying amount | Asset Additions New / Upgrade | Asset Additions Renewals | WDV of Asset Disposals | Depreciation Expense (Note 3c) | WIP Transfers | At Fair Value | At Cost | Accumulated Depreciation | Carrying amount |
| Capital Work in Progress | | – | 40,700 | – | 40,700 | 1,496 | – | – | – | (40,700) | – | 1,496 | – | 1,496 |
| Land | 2 | 5,288,840 | – | – | 5,288,840 | – | – | – | – | – | 5,288,840 | – | – | 5,288,840 |
| Buildings & Other Structures | 3 | 40,014,392 | – | (9,497,881) | 30,516,511 | 256,640 | 68,136 | – | (793,234) | 40,700 | 40,379,868 | – | (10,291,115) | 30,088,753 |
| Plant & Equipment | | – | 2,637,752 | (1,199,604) | 1,438,148 | 89,562 | 111,628 | (26,358) | (228,629) | – | – | 2,791,942 | (1,407,591) | 1,384,351 |
| Furniture & Fittings | | – | 2,043,560 | (891,716) | 1,151,844 | 68,567 | 86,729 | – | (212,312) | – | – | 2,198,856 | (1,104,028) | 1,094,828 |
| Total Infrastructure, Property, Plant & Equipment | | 45,303,232 | 4,722,012 | (11,589,201) | 38,436,043 | 416,265 | 266,493 | (26,358) | (1,234,175) | – | 45,668,708 | 4,992,294 | (12,802,734) | 37,858,268 |
| Comparatives | | 45,236,191 | 4,923,942 | (10,734,363) | 39,425,770 | 93,231 | 234,905 | (75,402) | (1,242,461) | – | 45,303,232 | 4,722,012 | (11,589,201) | 38,436,043 |

Notes to the Financial Statements

for the year ended 30 June 2021

Note 7. Infrastructure, Property, Plant & Equipment & Investment Property (continued)

(a(ii)) Investment Property

Total Investment
Property

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| - | - | - | - | - | - | - | - |
|---|---|---|---|---|---|---|---|

Alwyndor Aged Care

Notes to the Financial Statements

for the year ended 30 June 2021

Note 7. Infrastructure, Property, Plant & Equipment & Investment Property (continued)

(b) Valuation of Infrastructure, Property, Plant & Equipment & Investment Property

Valuation of Assets

The fair value of assets and liabilities must be estimated in accordance with various Accounting Standards for either recognition and measurement requirements or for disclosure purposes.

AASB 13 Fair Value Measurement requires all assets and liabilities measured at fair value to be assigned to a "level" in the fair value hierarchy as follows:

Level 1: Unadjusted quoted prices in active markets for identical assets or liabilities that the entity can access at the measurement date.

Level 2: Inputs other than quoted prices included within Level 1 that are observable for the asset or liability, either directly or indirectly.

Level 3: Inputs for the asset or liability that are not based on observable market data (unobservable inputs).

Refer to Note 7a for the disclosure of the Fair Value Levels of Infrastructure, Property, Plant and Equipment Assets.

Information on Valuations

Valuation techniques used to derive Level 2 and Level 3 fair values recognised in the financial statements

The following table sets out the valuation techniques used to measure fair value within Level 2, including a description of the significant inputs used.

| Description | Valuation approach and inputs used |
|-------------|--|
| Land | Direct comparison of market evidence approach. This method seeks to determine the current value of an asset by reference to recent comparable transactions involving the sale of similar assets. The valuation is based on price per square metre. |

The following table sets out the valuation techniques used to measure the fair value within Level 3, including details of the significant unobservable inputs used and the relationship between unobservable inputs and fair value.

| Description | Valuation Approach | Unobservable Inputs | Range of Inputs | Relationship between unobservable inputs and fair value |
|------------------------------|---|---------------------------------|------------------------|---|
| Buildings & Other Structures | Depreciated replacement cost approach. This is the current replacement cost of an asset less, where applicable accumulated depreciation calculated on a basis to reflect the already consumed or expired service potential. | Replacement Cost | \$5,844 to \$2,854,414 | The higher the replacement cost the higher the fair value |
| Buildings & Other Structures | | Remaining Useful Life of Assets | 30 years to 150 years | The shorter the remaining life the lower the fair value |

Other Information

At 1 July 2004 upon the transition to AIFRS, Alwyndor elected pursuant to AASB 1.D5 to retain a previously established deemed cost under GAAP as its deemed cost. With subsequent addition at cost, this remains as the basis of recognition of non-material asset classes.

Notes to the Financial Statements

for the year ended 30 June 2021

Note 7. Infrastructure, Property, Plant & Equipment & Investment Property (continued)

Upon revaluation, the current new replacement cost and accumulated depreciation are re-stated such that the difference represents the fair value of the asset determined in accordance with AASB 13 Fair Value Measurement: accumulated depreciation is taken to be the difference between current new replacement cost and fair value. In the case of land, current replacement cost is taken to be the fair value.

Highest and best use

All of Alwyndor's non financial assets are considered as being utilised for their highest and best use.

Transition to AASB 13 - Fair Value Measurement

The requirements of AASB 13 Fair Value Measurement have been applied to all valuations undertaken since 1 July 2013 as shown by the valuation dates by individual asset classes below.

Land & Land Improvements

Land and Land improvements, with an assessed unlimited useful life, were valued at 30 June 2017.

- Basis of valuation: Fair Value
- Date of valuation: 30 June 2017
- Valuer: Maloney Field Services

The next revaluation is expected to be undertaken in the 2021-2022 financial year.

Buildings & Other Structures

Buildings and other structures were revalued as at 30 June 2017

- Basis of valuation: Written down current replacement cost
- Date of valuation: 30 June 2017
- Valuer: Maloney Field Services

The next revaluation is expected to be undertaken in the 2021-2022 financial year.

Plant & Equipment

These assets are recognised on the cost basis.

Furniture & Fittings

These assets are recognised on the cost basis.

Residential Bed Licences

Alwyndor holds 134 bed licenses. These have not been brought to account as they do not meet the recognition criteria of AASB 138 Intangible Assets.

All other Assets

These assets are recognised at cost.

Notes to the Financial Statements

for the year ended 30 June 2021

Note 8. Liabilities

| \$ | 2021 Current | 2021 Non Current | 2020 Current | 2020 Non Current |
|--|--------------------------|---------------------|--------------------------|---------------------|
| (a) Trade and Other Payables | | | | |
| Trade Creditors | 369,818 | – | 615,656 | – |
| Payments Received in Advance | | | | |
| - Grants, Subsidies, Contributions | 59,494 | – | 70,612 | – |
| Accrued Expenses - Employee Entitlements | 235,830 | – | 230,470 | – |
| Accrued Expenses - Other | 128,642 | – | 112,934 | – |
| Aged Care Facility Deposits | 30,600,820 | – | 33,504,465 | – |
| Other | 2,323,668 | – | 1,840,668 | – |
| <u>TOTAL Trade and Other Payables</u> | <u>33,718,272</u> | <u>–</u> | <u>36,374,805</u> | <u>–</u> |

(b) Provisions

| | | | | |
|---|-------------------------|-----------------------|-------------------------|-----------------------|
| Employee Entitlements (including oncosts) | 1,797,946 | 198,202 | 1,616,173 | 156,821 |
| <u>TOTAL Provisions</u> | <u>1,797,946</u> | <u>198,202</u> | <u>1,616,173</u> | <u>156,821</u> |

Note 9. Reserves

| \$ | as at 30/06/20 Opening Balance | Increments (Decrements) | Transfers | Impairments | as at 30/06/21 Closing Balance |
|---|--------------------------------------|----------------------------|-----------------|-----------------|--------------------------------------|
| (a) Asset Revaluation Reserve | | | | | |
| Land - Other | 4,943,268 | – | – | – | 4,943,268 |
| Buildings & Other Structures | 4,127,389 | – | – | – | 4,127,389 |
| <u>Total Asset Revaluation Reserve</u> | <u>9,070,657</u> | <u>–</u> | <u>–</u> | <u>–</u> | <u>9,070,657</u> |
| Comparatives | 9,070,657 | – | – | – | 9,070,657 |

| \$ | as at 30/06/20 Opening Balance | Tfrs to Reserve | Tfrs from Reserve | Other Movements | as at 30/06/21 Closing Balance |
|------------------------------------|--------------------------------------|-----------------|----------------------|--------------------|--------------------------------------|
| (b) Other Reserves | | | | | |
| General Reserves | 6,414,354 | – | – | – | 6,414,354 |
| <u>Total Other Reserves</u> | <u>6,414,354</u> | <u>–</u> | <u>–</u> | <u>–</u> | <u>6,414,354</u> |
| Comparatives | 6,414,354 | – | – | – | 6,414,354 |

Notes to the Financial Statements

for the year ended 30 June 2021

Note 9. Reserves (continued)

(c) Purpose of Reserves

Asset Revaluation Reserve

The asset revaluation reserve is used to record increments and decrements arising from changes in fair value of non current assets (less any subsequent impairment losses, where applicable).

Other Reserves

General reserves are unspent funds which are carried forward to cover part of the unfunded accommodation deposit liability.

Notes to the Financial Statements

for the year ended 30 June 2021

Note 10. Assets Subject to Restrictions

| \$ | 2021 | 2020 |
|----|------|------|
|----|------|------|

The uses of the following assets are restricted, wholly or partially, by legislation or other externally imposed requirements. The assets are required to be utilised for the purposes for which control was transferred to Alwyndor, or for which the revenues were originally obtained.

Cash & Financial Assets

| | | |
|--|----------------|------------------|
| Aged Care Facility Deposits | 610,000 | 1,942,000 |
| Total Assets Subject to Externally Imposed Restrictions | 610,000 | 1,942,000 |

Note 11. Reconciliation to Statement of Cash Flows

| \$ | Notes | 2021 | 2020 |
|----|-------|------|------|
|----|-------|------|------|

(a) Reconciliation of Cash

Cash Assets comprise highly liquid investments with short periods to maturity subject to insignificant risk of changes of value. Cash at the end of the reporting period as shown in the Statement of Cash Flows is reconciled to the related items in the Balance Sheet as follows:

| | | | |
|---|---|-------------------|-------------------|
| Total Cash & Equivalent Assets | 5 | 18,757,037 | 20,490,690 |
| Balances per Statement of Cash Flows | | 18,757,037 | 20,490,690 |

(b) Reconciliation of Change in Net Assets to Cash from Operating Activities

| | | | |
|---|--|----------------|----------------|
| Net Surplus/(Deficit) | | (773,889) | (1,226,345) |
| Non-Cash Items in Income Statements | | | |
| Depreciation, Amortisation & Impairment | | 1,234,175 | 1,242,461 |
| Net (Gain) Loss on Disposals | | 14,541 | 75,402 |
| | | 474,827 | 91,518 |
| Add (Less): Changes in Net Current Assets | | | |
| Net (Increase)/Decrease in Receivables | | (436,160) | (94,185) |
| Net Increase/(Decrease) in Trade & Other Payables | | 247,112 | 381,603 |
| Net Increase/(Decrease) in Unpaid Employee Benefits | | 223,154 | 240,760 |
| Net Cash provided by (or used in) operations | | 508,933 | 619,696 |

Alwyndor Aged Care

Notes to the Financial Statements

for the year ended 30 June 2021

Note 12. Financial Instruments

Recognised Financial Instruments

Bank, Deposits at Call, Short Term Deposits

Accounting Policy:

Carried at lower of cost and net realisable value; Interest is recognised when earned.

Terms & Conditions:

Deposits are returning fixed interest rates between 0.65% and 1.7% (2020: 1.05% and 2.73%). Short term deposits have an average maturity of 100 days and an average interest rate of 1% (2020: 158 days and 1.8%).

Carrying Amount:

Approximates fair value due to the short term to maturity.

Receivables - Fees & Other Charges

Accounting Policy:

Initially recognised at fair value and subsequently measured at amortised cost. An impairment provision is recognised using the expected credit loss method.

Terms & Conditions:

Unsecured, and do not bear interest. Alwyndor is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Alwyndor's boundaries.

Carrying Amount:

Approximates fair value (after deduction of any allowance).

Receivables - Aged Care Facility Contributions

Accounting Policy:

Initially recognised at fair value and subsequently measured at amortised cost. An impairment provision is recognised using the expected credit loss method.

Terms & Conditions:

Amounts due have been calculated in accordance with the terms and conditions of the respective legislation.

Carrying Amount:

Approximates fair value (after deduction of any allowance).

Liabilities - Creditors and Accruals

Accounting Policy:

Liabilities are recognised for amounts to be paid in the future for goods and services received, whether or not billed to the Alwyndor.

Terms & Conditions:

Liabilities are normally settled on 30 day terms.

Carrying Amount:

Approximates fair value.

Liabilities - Aged Care Facility Contributions

Accounting Policy:

To avoid inconvenience when complying with the separate audit requirements imposed by the relevant legislation, amounts are carried at nominal values.

Terms & Conditions:

Notes to the Financial Statements

for the year ended 30 June 2021

Note 12. Financial Instruments (continued)

Pursuant to Commonwealth legislation certain intending residents are required to contribute amounts on an interest free basis. The amounts are subject to certain deductions as prescribed by the legislation, the balance being repaid on termination of tenancy.

Carrying Amount:

Approximates fair value for short tenancies; may be non-materially overstated for longer tenancies.

Liabilities - Leases**Accounting Policy:**

Accounted for in accordance with AASB 16 as stated in Note 1.

LIQUIDITY ANALYSIS

| \$ | Due < 1 year | Due > 1 year & ≤ 5 years | Due > 5 years | Total Contractual Cash Flows | Carrying Values |
|------------------------------------|-------------------|-----------------------------|---------------|---------------------------------|-------------------|
| Financial Assets | | | | | |
| 2021 | | | | | |
| Cash & Cash Equivalents | 18,757,037 | – | – | 18,757,037 | 18,757,037 |
| Receivables | 1,578,221 | – | – | 1,578,221 | 1,578,221 |
| Total Financial Assets | 20,335,258 | – | – | 20,335,258 | 20,335,258 |
| Financial Liabilities | | | | | |
| Payables | 33,692,062 | – | – | 33,692,062 | 33,658,778 |
| Total Financial Liabilities | 33,692,062 | – | – | 33,692,062 | 33,658,778 |
| 2020 | | | | | |
| Cash & Cash Equivalents | 20,490,690 | – | – | 20,490,690 | 20,490,690 |
| Receivables | 2,474,061 | – | – | 2,474,061 | 2,474,061 |
| Total Financial Assets | 22,964,751 | – | – | 22,964,751 | 22,964,751 |
| Financial Liabilities | | | | | |
| Payables | 36,304,193 | – | – | 36,304,193 | 36,304,193 |
| Total Financial Liabilities | 36,304,193 | – | – | 36,304,193 | 36,304,193 |

Net Fair Value

All carrying values approximate fair value for all recognised financial instruments. There is no recognised market for the financial assets of the Council.

Risk Exposures

Credit Risk represents the loss that would be recognised if counterparties fail to perform as contracted. The maximum credit risk on financial assets of Alwyndor is the carrying amount, net of any impairment. Alwyndor investments are made with the SA Local Government Finance Authority which is guaranteed by the SA Government and/or made with banks with a short term credit rating from S&P of not less than A1. Except as detailed in Notes 5 & 6 in relation to individual classes of receivables, exposure is concentrated within the Alwyndor's boundaries, and there is no material exposure to any individual debtor.

Market Risk is the risk that fair values of financial assets will fluctuate as a result of changes in market prices. All of Alwyndor's financial assets are denominated in Australian dollars and are not traded on any market, and hence neither market risk nor **currency risk** apply.

Notes to the Financial Statements

for the year ended 30 June 2021

Note 12. Financial Instruments (continued)

Liquidity Risk is the risk that Alwyndor will encounter difficulty in meeting obligations with financial liabilities. In accordance with the model Treasury Management Policy (LGA Information Paper 15), liabilities have a range of maturity dates. Alwyndor also has available a range of bank overdraft and standby borrowing facilities that it can access.

Interest Rate Risk is the risk that future cash flows will fluctuate because of changes in market interest rates. Alwyndor has a balance of both fixed and variable interest rate investments. Cash flow fluctuations are managed holistically in seeking to minimise interest costs over the longer term in a risk averse manner.

Alwyndor Aged Care

Notes to the Financial Statements

for the year ended 30 June 2021

Note 13. Superannuation

Alwyndor makes employer superannuation contributions in respect of its employees to Statewide Super (formerly Local Government Superannuation Scheme). There are two types of membership, each of which is funded differently. Permanent and contract employees of the South Australian Local Government sector with Salarylink benefits prior to 24 November 2009 have the option to contribute to the Accumulation section and/or Salarylink. All other employees (including casuals) have all contributions allocated to the Accumulation section.

Accumulation only Members

Accumulation only members receive both employer and employee contributions on a progressive basis. Employer contributions are based on a fixed percentage of ordinary time earnings in accordance with superannuation guarantee legislation (9.50% in 2020/21; 9.50% in 2019/20). No further liability accrues to Alwyndor as the superannuation benefits accruing to employees are represented by their share of the net assets of the Fund.

Salarylink (Defined Benefit Fund) Members

Salarylink is a defined benefit scheme where the benefit payable is based on a formula determined by the member's contribution rate, number of years and level of contribution and final average salary. Council makes employer contributions to Salarylink as determined by the Fund's Trustee based on advice from the appointed Actuary. The rate is currently 6.3% (6.3% in 2019/20) of "superannuation" salary.

In addition, Council makes a separate contribution of 3% of ordinary time earnings for Salarylink members to their Accumulation account. Employees also make member contributions to the Salarylink section of the Fund. As such, assets accumulate in the Salarylink section of the Fund to meet the member's benefits, as defined in the Trust Deed, as they accrue.

The Salarylink section is a multi-employer sponsored plan. As the Salarylink section's assets and liabilities are pooled and are not allocated by each employer, and employees may transfer to another employer within the local government sector and retain membership of the Fund, the Actuary is unable to allocate benefit liabilities, assets and costs between employers. As provided by AASB 119.34(a), Alwyndor does not use defined benefit accounting for these contributions.

The most recent actuarial investigation was conducted by the Fund's actuary, Louise Campbell, FIAA, of Willis Towers Watson as at 30 June 2020. The Trustee has determined that the current funding arrangements are adequate for the expected Salarylink liabilities. However, future financial and economic circumstances may require changes to Alwyndor's contribution rates at some future time.

Contributions to Other Superannuation Schemes

Alwyndor also makes contributions to other superannuation schemes selected by employees under the "choice of fund" legislation. All such schemes are of the accumulation type, where the superannuation benefits accruing to the employee are represented by their share of the net assets of the scheme, and no further liability attaches to the Alwyndor.

Alwyndor Aged Care

Notes to the Financial Statements

for the year ended 30 June 2021

Note 14. Interests in Other Entities

Alwyndor has no interest in any Equity Accounted Businesses such as Joint Ventures, Associates & Joint Operations.

Note 15. Non-Current Assets Held for Sale & Discontinued Operations

Alwyndor does not have any Non-Current Assets Held for Sale or any Discontinued Operations.

Note 16. Contingencies & Assets/Liabilities Not Recognised in the Balance Sheet

Alwyndor does not have any Contingencies & Asset/Liabilities Not Recognised in the Balance Sheet.

Note 17. Events after the Balance Sheet Date

Alwyndor is unaware of any material or significant "non adjusting events" that should be disclosed.

Note 18. Related Party Transactions

Key Management Personnel

Transactions with Key Management Personnel

The Key Management Personnel of the Alwyndor includes the Alwyndor Management Committee and General Manager - Alwyndor under section 112 of the Local Government Act 1999.

In all, 8 persons were paid the following total compensation:

| \$ | 2021 | 2020 |
|---|----------------|----------------|
| The compensation paid to Key Management Personnel comprises: | | |
| Short-Term Employee Benefits | 171,611 | 175,287 |
| Post-Employment Benefits | 16,303 | 16,652 |
| Payments to Alwyndor Management Committee | 27,976 | 29,032 |
| Total | 215,890 | 220,971 |

Transactions with Related Parties

City of Holdfast Bay

| | Sales of goods and Services | Amounts Outstanding from Related Parties |
|---|--------------------------------|---|
| Services provided to City of Holdfast Bay | 210,189 | 655 |

Description of services provided:

Group class services, brokerage fees to delivery community services, interest charged on loaned funds and staff physiotherapy services for early intervention.

Notes to the Financial Statements

for the year ended 30 June 2021

Note 18. Related Party Transactions (continued)

| | Sales of goods and Services | Amounts Outstanding to Related Parties |
|---|--|---|
| Services received from City of Holdfast Bay | 788,264 | 60,173 |

Description of services received:

Fee for use of land, brokerage fees to deliver community services, contribution to public liability insurance premium, management fees, contribution for consultancy services, ICT and marketing services.

Alwyndor Aged Care

Notes to and forming part of the Financial Statements
for the year ended 30 June 2021

Note 19. Segment Reporting

| \$ | 2021 | 2020 |
|--|-------------------|-------------------|
| <p>Alwyndor operates in the aged care industry within South Australia and within 3 primary business segments:</p> <ul style="list-style-type: none"> - provision and management of residential aged care accommodation - aged care services to the community, - rehabilitation and support services (day therapy) | | |
| RESIDENTIAL AGED CARE | | |
| Residential Aged Care | | |
| Income Statement | | |
| for the year ended 30 June 2021 | | |
| Care Income | | |
| Subsidies & Supplements (Commonwealth) | 8,301,415 | 7,922,800 |
| Resident Fees - Means Tested Care Fees | 460,922 | 538,244 |
| Total Residential Care Income | 8,762,337 | 8,461,044 |
| Accommodation Income | | |
| Subsidies & Supplements (Commonwealth) | 981,456 | 977,096 |
| Resident Accommodation Payments and Charges | 1,631,864 | 1,882,278 |
| Accommodation Bond Retention amounts | - | - |
| Total Residential Accommodation Income | 2,613,320 | 2,859,374 |
| Other Resident Fee Income | | |
| Basic Daily Fee | 2,646,132 | 2,493,012 |
| Additional Service Fee | 28,554 | - |
| Total Other Residential Fee Income | 2,674,686 | 2,493,012 |
| Financing Income | | |
| Interest Income | 175,747 | 321,137 |
| Total Financing Income | 175,747 | 321,137 |
| Other Income | | |
| Donations and Fundraising | 134 | 19,362 |
| Other Income | 27,663 | 43,435 |
| Total Other Income | 27,797 | 62,797 |
| Total Revenue | 14,253,887 | 14,197,364 |

Alwyndor Aged Care

Notes to and forming part of the Financial Statements
for the year ended 30 June 2021

Note 19. Segment Reporting (continued)

| \$ | 2021 | 2020 |
|--|--------------------|--------------------|
| Residential Aged Care | | |
| Income Statement (continued) for the year ended 30 June 2021 | | |
| Care Expenses | | |
| Labour Costs | 8,015,858 | 8,091,585 |
| Other Expenses | 293,793 | 269,478 |
| Total Care Expenses | 8,309,651 | 8,361,063 |
| Accommodation Expenses | | |
| Labour Costs | 242,642 | 261,268 |
| Property Repairs, Maintenance and Replacement | 264,213 | 272,444 |
| Other Accommodation Expenses | 307,865 | 424,279 |
| Total Accommodation Expenses | 814,720 | 957,991 |
| Hotel Services Expenses | | |
| Labour Costs | 451,477 | 439,436 |
| Contracted Services - External Service Organisations | 1,483,077 | 1,300,671 |
| Other Hotel Services Expenses | 157,772 | 306,370 |
| Total Hotel Services Expenses | 2,092,325 | 2,046,477 |
| Administration Expenses | | |
| Labour Costs | 1,159,381 | 1,166,624 |
| Management Fees | 14,273 | 37,059 |
| Other Administration Expenses | 551,917 | 521,930 |
| Total Administration Expenses | 1,725,571 | 1,725,613 |
| Capital and Financing Expenses | | |
| Depreciation | 1,107,591 | 1,142,447 |
| Interest Expenses | 1,226,843 | 1,466,057 |
| Total Capital and Financing Expenses | 2,334,434 | 2,608,504 |
| Other Expenses | | |
| Loss on Sale of Assets | 13,667 | 75,402 |
| Total Other Expenses | 13,667 | 75,402 |
| Total Expenses | 15,290,368 | 15,775,049 |
| Net Profit (Before Tax) | (1,036,481) | (1,577,685) |

Alwyndor Aged Care

Notes to and forming part of the Financial Statements
for the year ended 30 June 2021

Note 19. Segment Reporting (continued)

| \$ | 2021 | 2020 |
|--|-------------------|-------------------|
| Residential Aged Care | | |
| Statement of Financial Position | | |
| as at 30 June 2021 | | |
| ASSETS | | |
| Current Assets | | |
| Cash | 15,803,741 | 20,490,690 |
| Trade & Other Receivables | 1,578,220 | 2,474,061 |
| Total Current Assets | 17,381,961 | 22,964,751 |
| Non-Current Assets | | |
| Property, Plant & Equipment | 37,858,269 | 38,436,043 |
| Total Non-Current Assets | 37,858,269 | 38,436,043 |
| TOTAL ASSETS | 55,240,231 | 61,400,794 |
| LIABILITIES | | |
| Current Liabilities | | |
| Trade & Other Payables | 631,905 | 943,925 |
| Employee Provisions | 917,948 | 928,521 |
| Aged Care Facility Deposits | 30,600,820 | 33,504,465 |
| Other Current Liabilities | 59,494 | - |
| Subtotal | 32,210,167 | 35,376,911 |
| Liabilities relating to Non-Current Assets Held for Sale | - | - |
| Total Current Liabilities | 32,210,167 | 35,376,911 |
| Non-Current Liabilities | | |
| Employee Provisions | 122,439 | 77,976 |
| Total Non-Current Liabilities | 122,439 | 77,976 |
| TOTAL LIABILITIES | 32,332,605 | 35,454,887 |
| Net Assets | 22,907,625 | 25,945,907 |

Alwyndor Aged Care

Notes to and forming part of the Financial Statements
for the year ended 30 June 2021

Note 19. Segment Reporting (continued)

| \$ | Rehabilitation and Support Services | Consumer Directed Care | Other Home Care | Total |
|--------------------------|---|------------------------------|-------------------------|---------------------------|
| 2021 | | | | |
| Revenue | 1,183,723 | 5,884,523 | 2,380,563 | 9,448,809 |
| Expenses | <u>1,351,584</u> | <u>5,548,344</u> | <u>2,286,289</u> | <u>9,186,217</u> |
| Surplus/(Deficit) | <u>(167,860)</u> | <u>336,179</u> | <u>94,274</u> | <u>262,592</u> |
| Assets | - | 2,953,296 | - | 2,953,296 |
| Liabilities | <u>230,365</u> | <u>2,953,296</u> | <u>198,154</u> | <u>3,381,815</u> |
| Total Equity | <u>(230,365)</u> | <u>0</u> | <u>(198,154)</u> | <u>(428,519)</u> |
| 2020 | | | | |
| Revenue | 1,128,410 | 5,751,979 | 1,086,679 | 7,967,068 |
| Expenses | <u>1,181,935</u> | <u>5,494,728</u> | <u>939,065</u> | <u>7,615,728</u> |
| Surplus/(Deficit) | <u>(53,525)</u> | <u>257,251</u> | <u>147,614</u> | <u>351,340</u> |
| Liabilities | <u>182,395</u> | <u>2,444,307</u> | <u>66,210</u> | <u>2,692,912</u> |
| Total Equity | <u>(182,395)</u> | <u>(2,444,307)</u> | <u>(66,210)</u> | <u>(2,692,912)</u> |

Alwyndor Aged Care

General Purpose Financial Statements

for the year ended 30 June 2021

Independent Auditor's Report - Financial Statements

General Purpose Financial Statements

for the year ended 30 June 2021

Statement by Auditor

I confirm that, for the audit of the financial statements of Alwyndor Aged Care for the year ended 30 June 2021, I have maintained my independence in accordance with the requirements of APES 110 – Code of Ethics for Professional Accountants, Section 290, published by the Accounting Professional and Ethical Standards Board, in accordance with the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22 (5) *Local Government (Financial Management) Regulations 2011*.

Auditor's Name

Audit Firm Name

Date: dd MMMM yyyy

Attachment 3



City of Holdfast Bay

General Purpose Financial Statements

for the year ended 30 June 2021

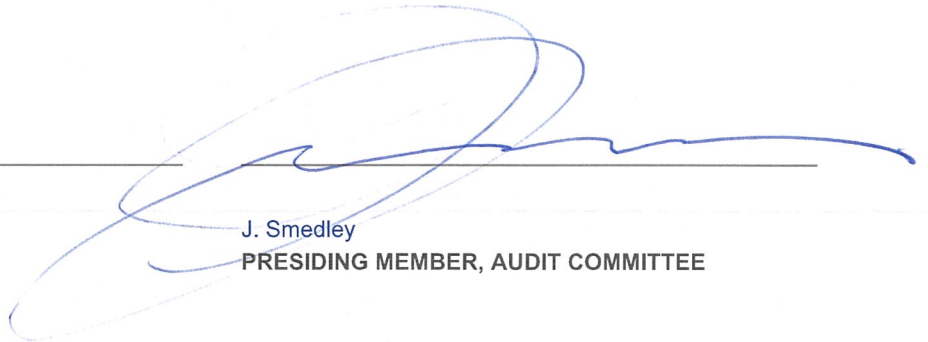
Certification of Auditor Independence

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of City of Holdfast Bay (Consolidated) for the year ended 30 June 2021, the Council's Auditor, Dean Newbery has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) *Local Government (Financial Management) Regulations 2011*.



R. Bria
CHIEF EXECUTIVE OFFICER



J. Smedley
PRESIDING MEMBER, AUDIT COMMITTEE

Date: 20/10/2021

Attachment 4





holdfast.sa.gov.au

Brighton Civic Centre 24 Jetty Road, Brighton SA 5048

PO Box 19 Brighton SA 5048

P 08 8229 9999 F 08 8298 4561

Glenelg Customer Service Centre and Library

2 Colley Terrace, Glenelg SA 5045

DATE

Samantha Creten
Partner
Dean Newbery
PO Box 755
NORTH ADELAIDE SA 5006

Dear Samantha

Management Representations: External Audit, Financial Year Ended 30 June 2021

This Management Representation letter is provided in connection with your audit examination of the General Purpose Financial Report (**2021 Financial Report**) of City of Holdfast Bay (**'the Council'**) for the financial year ended 30 June 2021.

We hereby confirm, at your formal request, that to the best of our knowledge and belief, the following representations relating to the 2021 Financial Report are correct.

In making these representations, we understand that they are provided to you in connection with your external audit of the Council for the year ended 30 June 2021 as prescribed by the *Local Government Act 1999*, for the express purpose of your expressing an opinion as to whether the 2021 Financial Report is, in all material respects, presented fairly in accordance with all applicable standards and requirements, including statutory. In making these representations, we have read and understood the standard unqualified Audit Opinion that would be normally expressed to the Council by you as is required under Section 129(3) of the *Local Government Act 1999* for the financial year ended 30 June 2021. We therefore understand, without exception, the potential ramifications of making any representations to you that are not correct, to the best of our knowledge and belief as of the date of this letter.

We understand and acknowledge that it is the Council management's responsibility for the fair presentation of the 2021 Financial Report and that management, as appropriate, have approved the Financial Report. Accordingly, management of the Council are of the opinion that the 2021 Financial Report is free of material misstatements, including omissions.

1. Compliance with all Applicable Standards, including Statutory

The Financial Report of the Council has been prepared so as to present a true and fair view of the state of affairs of the Council as at 30 June 2021 and of the results of operations of the Council for the financial year ended on that date, including for all post balance date matters, as applicable.



The accounting and financial management policies, practices and records of the Council were at all times maintained in accordance with the requirements of the *Local Government Act 1999, Local Government (Financial Management) Regulations 2011* and that the Financial Report was prepared in accordance with the *Local Government Act 1999, Local Government (Financial Management) Regulations 2011*, Australian Accounting Standards, other authoritative pronouncements of the Australian Accounting Standards Board together with all other mandatory professional reporting requirements in Australia.

ASSETS

Cash and Cash Equivalents

- (1) Cash on hand at balance date was represented by cash floats reconciled and on hand as at 30 June 2021.
- (2) Cash at bank at balance date represented the reconciled operating account(s) of the Council.
- (3) Short term deposits represented amounts held with the LGFA by the Council.

Rates and Other Receivables

- (1) Current rate receivables at balance date represented all outstanding amounts owed by rate payers.
- (2) Current other receivables at balance date represented all outstanding amounts owed by debtors other than rate payers.
- (3) Debts due at balance date that are known to be uncollectible have since been written-off and adequate provision has been made for impairment to cover allowances, discounts and losses that may be sustained by Council in the collection of the debts.

Inventories.

- (1) All inventories were the property of the Council and have either been paid for or the liability has been brought to account.
- (2) All inventories have been physically counted and valued in accordance with the applicable Australian Accounting Standard.

Other Current Assets

- (1) Prepayments at balance date represented payments for goods and services to be received in the 30 June 2021 financial year.
- (2) There are no non-current assets held for sale.

Financial Assets – Loans to Community Groups

- (1) There are no grounds to provide for any impairment loss for loans to community groups or other organisations apart from the provision reported in the 2019-20 statements of \$517,780 for the Glenelg Football Club.

Investments Accounted using the Equity Method

- (1) Council has complied with all applicable Australian Accounting Standards with regard to Council's equity in subsidiaries, regional subsidiaries and other interests, as applicable.

Infrastructure, Property, Plant & Equipment and Depreciation

- (1) Infrastructure, property, plant and equipment at the 2021 balance date was represented by the following fair values, cost, accumulated depreciation and carrying amounts for each class of asset, in accordance with all prescribed requirements and standards, as follows:

| | At Fair Value \$'000 | At Cost \$'000 | Accumulated Depreciation \$'000 | Carrying Amount \$'000 |
|--|----------------------------|----------------------|---------------------------------------|------------------------------|
| Land | 358,336 | 1,115 | - | 359,451 |
| Buildings & Other Structures | 135,499 | 16,507 | (53,590) | 98,416 |
| Infrastructure | 369,806 | 31,355 | (136,217) | 264,944 |
| Plant & Equipment | - | 10,723 | (5,157) | 5,566 |
| Furniture & Fittings | - | 5,893 | (2,968) | 2,925 |
| Library Lending Materials | - | 1,366 | (533) | 833 |
| Total Infrastructure, Property, Plant & Equipment | 863,641 | 66,959 | (198,465) | 732,135 |

- (2) The additions during the 2021 financial year to Infrastructure, property, plant and equipment general ledger control accounts and asset registers represents the cost of additions and or improvements to existing facilities or replacements thereof. All units of property which have been replaced, sold, dismantled or otherwise disposed of, or which are permanently unusable, have been removed from general ledger and applicable asset register. Adequate provision, determined in a manner consistent with that of the preceding financial year, has been made to write-off depreciable assets over their useful economic working lives.

No circumstances have arisen which render adherence to the existing basis of depreciation misleading or inappropriate and that depreciation expense for the financial year ended 30 June 2021 is reliable.

- (3) All additions to depreciable assets represent actual additions or improvements of a capital nature, based on capitalisation thresholds consistently applied for the 2021 financial year in accordance with Council's Asset Accounting Policy.
- (4) Where the recorded carrying amount of any depreciable assets exceeds its recoverable amount as at 30 June 2021, that asset's recorded carrying amount has been written down to its recoverable amount.
- (5) Contractual commitments for capital expenditure(s) included in the Financial Report payable not later than one year are as described in the notes accompanying the Financial Report.
- (6) There are no deficiencies or encumbrances attaching to the title of the assets of the Council at 30 June 2021 other than those reflected in the financial report and those are not greater than the value of the asset.
- (7) No Operating or Finance Lease commitments exist that have not been disclosed in the Financial Report. All Operating Lease expenses have been fully disclosed in the notes to the 2021 Statement of Comprehensive Income. Finance Leasing commitments have been fully disclosed in the notes to the 2021 Balance Sheet.
- (8) The asset revaluations of infrastructure assets undertaken during the 2021 financial year by Asset Engineering as at 30 June 2021 were based on the principle of written down replacement value. Accordingly, total replacement value, total economic working life, residual economic working life were reliably established for each asset and the financial records of Council were restated in accordance with all applicable Australian Accounting Standards, and the Financial Report reflects all such accounting entries.
- (9) Valuations of all infrastructure assets are reflected in the 2021 Financial Report and will be considered by Audit Committee and Council as part of the adoption of the Financial Statements.
- (10) The asset revaluations of all land and buildings owned by Council were undertaken by independent valuers Maloney Field Services as at 30 June 2017.

Valuations have been formally accepted by Council and recognised in the 2021 Financial Report.
- (11) The resultant increment to the asset revaluation reserve during the year represents the difference between the prior written down value of the assets being valued and the valuations as at 30 June 2021.

- (12) Depreciation expense reported in the 2021 Statement of Comprehensive Income is reliable, being based on reliable 'whole of life' asset management information for each class of depreciable non-current asset.

LIABILITIES – Current and Non-Current

- (1) All liabilities which have arisen or which will arise out of the activities of the Council to the end of the 2021 financial year have been included in the 2021 Financial Report.
- (2) All outstanding trade payables at balance date have been taken up as at the 2021 balance date.
- (3) All applicable accrued wages and salaries and accrued employee entitlements at the 2021 balance date have been taken up.
- (4) All accrued interest at the 2021 balance date have been taken up.
- (5) All revenue received in advance as at the 2021 balance date have been taken up.
- (6) Provisions for employee benefits, inclusive of on-costs, all discounted as at the 2021 balance date representing long service leave benefits calculated for all valid employees (as at balance date) have been taken up.
- (7) Accrued employee benefits represent annual leave accrued for all valid employees as at the 2021 balance date.
- (8) Borrowings as at the 2021 balance date represented amounts owed to the Local Government Finance Authority. Loans with the LGFA have varying maturity dates and interest rates with details fully provided in the notes to the 2021 Financial Report.
- (9) There were no contingent liabilities including for:
- a) guarantees;
 - b) bills and accounts receivable discounted, assigned or sold and which are subject to recourse;
 - c) endorsements;
 - d) pending law suits - noting (as separately advised) that a pre-action notice has been served on 61 SA Councils in relation to fees associated with negotiating public lighting tariffs. The LGA are facilitating the response and coordinated defence with advice that the claim does not have merit;
 - e) unsatisfied judgements or claims;
 - f) repurchase agreements; or
 - g) contractual disputes between the Council and any contractor / service provider that may result in an increased liability as at 30 June 2021; which are not fully disclosed in the notes to the 2021 Financial Report.

EQUITY

- (1) There have been no adjustments to the Accumulated Surplus other than those allowable under the Australian Accounting Standards.
- (2) There have been no adjustments to the Asset Revaluation Reserve other those allowable under the Australian Accounting standards and the balance of the reserve has been reconciled to each class of asset.
- (3) All reserve funds required by legislation to be maintained have been at all times maintained in the accounting records of the Council.
- (4) All transfers to and from reserve funds (including the Accumulated Surplus) have been prior authorised by Council.
- (5) Other than for the Asset Revaluation Reserve, all other reserve accounts are those applied for 2021 Council budget purposes and have the same balances as at 30 June 2021.

2021 STATEMENT OF COMPREHESIVE INCOME

- (1) Please find attached a summary of all material variations for all income and expense amounts (variances less than \$5,000 have been deemed immaterial and not included) disclosed in the 2021 Statement of Comprehensive Income, compared to 2020.
- (2) No 2019-20 amounts that have been re-classified in the 2021 Statement of Comprehensive Income.
- (3) All depreciable physical resources received free of charge have been included in the appropriate asset register and depreciated from the date when Council assumed control (of the asset).
- (4) Depreciation expense for 2021 is in accordance with Council's asset registers and has been determined on the same basis as for 2020.
- (5) Salaries and Wages expense disclosed in the 2021 Statement of Comprehensive Income reconciles to the last budgeted salaries and wage amount approved by Council for 2021 annual budget funding purposes.
- (6) Capital grants have been correctly separated from operating grants, in accordance with the requirements of the Model Financial Statements.

KEY FINANCIAL INDICATORS

Council has three major financial targets as follows:

- To achieve an operating ratio of 0-10 per cent over a five year period.
- To achieve a net financial liabilities ratio of less than 75 per cent.

- To improve Council's asset sustainability ratio to be within the range of 90-110 per cent over a five year period.

CHIEF EXECUTIVE OFFICER'S REPORT

There are no exceptions to the standard Chief Executive Officer's Report that may be or will be expressed in the 2021 report to be included in the 2021 Financial Report.

OTHER REQUIRED REPRESENTATIONS

- (1) No events have occurred (or are known to occur) subsequent to the 30 June 2021 that would require any consideration for adjustment to or additional disclosure in the 2021 Financial Report.
- (2) The Council does not have any plans or intentions that may materially affect the carrying value or classification of all assets and liabilities as at 30 June 2021.
- (3) The Council has complied with all aspects of contractual arrangements and agreements that would have a material effect on the 2021 Financial Report in the event of non-compliance.
- (4) There were no material commitments for construction or acquisition of property, plant and equipment or to acquire other non-current assets, other than those disclosed in the 2021 Financial Report.
- (5) There are no violations or possible violations of laws, compulsory standards or regulations whose effects should be considered for disclosure in the 2021 Financial Report or as a basis for recording as an expense or otherwise.
- (6) The methods, the data, and the significant assumptions used in making accounting estimates, and their related disclosures are appropriate to achieve recognition, measurement or disclosure that is reasonable in the context of the applicable financial reporting framework.
- (7) The Council has full title to all assets, and there are no liens or encumbrances on such assets nor has any asset been pledged as collateral.
- (8) All details concerning related party transactions and related amounts receivable or payable (including sales, purchases, loans and guarantees) have been correctly recorded in the accounting records. All related parties have been identified and disclosed to you during your audit.
- (9) The Council reviews, at least on an annual basis, the adequacy of insurance cover on all assets and insurable risks. This review has been consistently performed, and where it is considered appropriate, assets and insurable risks of the Council are at all times adequately covered by appropriate insurance.

- (10) The minutes of all meetings of Council and its Committees were made available to you and are complete and authentic records of all such meetings held during the 2021 financial year and to the date of this letter. All other statutory records were properly kept at all times during the year and have been made available to you for audit purposes.
- (11) All audit correspondence has been formally and promptly responded.
- (12) All audit correspondence has been referred to Council and Council's Audit Committee.
- (13) Salaries and wages records together with records for the Goods and Service Tax were at all times fully maintained in accordance with the requirements of the Australian Taxation Office, as applicable.
- (14) All documentation relating to the capture of Related Party Disclosures and Transactions (AASB 124 Related Party Disclosures) including all authorised forms provided by the deemed Key Management Personnel, evidence of review of total related party transactions processed during the financial year by the Council e.g. Transaction reports of payments made by Council to related parties and any working papers of calculation methodologies for the disclosures in the 30 June 2021 financial statements have been made available to the auditors.
- (15) All deemed material transactions relating to Related Party Disclosures and Transactions (AASB 124 Related Party Disclosures) have been included and adequately disclosed in the 30 June 2021 financial statements.
- (16) Council has formally in place and has at all times maintained an appropriate standard of accounting, internal control structure and framework, segregation of duties and risk management structure and framework across the entire organisation, including appropriate controls and mechanisms specifically designed to prevent and detect fraud and error. Further, we advise that there have not been any instances of fraud or error during the financial year ended 30 June 2021 or to the date of this letter. In addition, there are no matters that should be brought to your attention for the purposes of your making an assessment as to Sections 129(5) and 129(6) of the Local Government Act 1999.
- (17) The 2021 Financial Report has been adjusted for all agreed audit adjustments for the year ended 30 June 2021.
- (18) There were no changes in accounting practices and accounting policies made for the financial year ended 30 June 2021 compared to the financial year ended 30 June 2020.
- (19) Council's Audit Committee has addressed all of its prescribed responsibilities and no member of the Committee has undertaken other professional services for the Council.

- (20) In our opinion, there are no grounds to believe that the Council will not be able to pay its debts as and when they fall due, that assets will be at all time maintained to the service standards currently determined by Council and accordingly, the Council is long term financially sustainable.

Yours sincerely



Chief Executive Officer



Manager Financial Services

Attachment

Attachment

2020-21 Statement of Comprehensive Income - Summary of material prior year variations. Note References refer to the General Purpose Financial Statements

Note 2(b) - Statutory Charges \$2,263,000 (2019-20 \$2,230,000)

Increased by \$33,000 due to increased development assessment fees \$81,000 and on-street parking fines \$67,000 offset by reduced off-street parking fines \$48,000 and hoarding fees \$110,000.

Note 2(c) - User Charges \$7,754,000 (2019-20 \$7,603,000)

Municipal user charges decreased by \$466,000 with the major explanation being a change in recording income (and expenditure) for the Brighton Caravan Park. During 2019-20 the Caravan Park Management changed and this included a different payment methodology. Previously it was gross income less management expenditure reimbursed on a monthly basis. The new arrangement records net income received. Overall the Caravan Park net result for 2020-21 was a \$998,000 surplus being a \$34,000 increase over the prior year. Other positive variances occurred in off-street parking ticket machine income \$136,000, Partridge House hire fees \$61,000 and leases \$40,000 offset by reduced winter activation event income \$99,000.

Alwyndor user charges increased by \$638,000 due to an increase in residential occupancy and third party services and consumables for Home Care Packages (offset by third costs at note 3(b)).

Note 2(g) – Operating Grants, Subsidies and Contributions \$15,515,000 (2019-20 \$13,988,000)

Municipal operating grants increased by \$369,000. A major variance occurred due to receiving new funding for stage 1 and 2 of the federal Local Roads and Community Infrastructure (LRCI) Program which totalled \$1,053,000. Due to accounting standard requirements this payment was required to be recorded as income at time of receipt. Other positive variances refer to new grants for FOGO weekly collection trial \$98,000 and funding for the ANZAC dawn service \$29,000. These variances were offset by a negative variance of \$108,000 in the timing of the payment of the Financial Assistance Grants and the part transfer of the community wellbeing grant program to Alwyndor of \$711,000.

Alwyndor grants and subsidies increased by \$1,372,000. This is due to \$868,000 Commonwealth Home Support Program (CHSP) clients moving from City of Holdfast Bay to Alwyndor, \$185,000 Transition Care Programme, and \$271,000 additional residential funding mainly relating to COVID-19 and an increase in the Aged Care Funding Instrument (ACFI) revenue generated throughout the year.

Note 2(d) - Investment Income \$191,000 (2019-20 \$411,000)

Municipal reserve fund investment reduced by \$58,000 due to less available cash for investing. In accordance with Councils Treasury Management policy available cash was used to fund major operating and capital expenditure in preference to new borrowings which occurred late in 2020-21.

Alwyndor investment income decreased by \$145,000 due to a reduction in interest rates.

Note 2(e) – Reimbursements \$3,575,000 (2019-20 \$3,493,000)

Municipal reimbursements decreased by \$147,000 mostly due to a refund of, and interest on overcharges for street lighting in 2019-20 of \$203,000 offset by increased GPT reimbursements in 2020-21 \$81,000.

Alwyndor reimbursements increased by \$224,000 due to an increase in direct services provided to Support at Home clients.

Note 2(f) -Other Income \$4,398,000 (2019-20 \$4,915,000)

Municipal other income has increased by \$194,000 largely due to an increase in the workers compensation rebates received of \$170,000 combined with additional apprenticeship training and education payments.

Alwyndor other income decreased by \$550,000 due to recording \$295,000 lower income compared to prior year for consideration recognised regarding Refundable Accommodation Deposits in accordance with AASB 16 accounting standards (\$1,157,000 FY21, \$1,452,000 FY20). The consideration recognised is offset against the interest expense noted at Note 3(d) below. The remaining variance of \$255,000 is mainly due to a decrease in Home Care Package fees following the changes imposed by the Department of Health on fee structures which commenced in 2019-20.

Note 19 - Net gain – EQUITY ACCOUNTED COUNCIL BUSINESSES \$87,000 (2019-20 \$99,000)

This refers to Council's 15% share (\$66,000 surplus) in the SRWRA. For 2020/21 SRWRA achieved a \$438,000 operating surplus (\$658,000 in 2019/20). Major prior year variances included an increase in landfill operation income \$1,028,000 with a corresponding \$1,028,000 increase in EPA levy payments. Depreciation increased by \$146,000 primarily for plant and equipment. The full SRWRA financial statements are attached to the covering report. They indicate significant investment on new assets and contributed assets being the Southern Materials Recycling Facility joint venture (refer note 13 of the SRWRA Financial Statements). The financial results, provisions and expanded notes of Councils equity share of the SRWRA are included in Note 19 to the Council financial statements.

Note 3(a) - Employee Costs \$32,712,000 (2019-20 \$31,646,000)

Overall municipal employee costs decreased by \$293,000 from prior year. This is made up of savings in direct employment costs due to vacancies \$484,000 less increase in leave provisions

\$226,000 and increased workers compensation \$54,000. Capitalised employment costs increased by \$77,000.

Alwyndor employment costs increased by \$1,347,000. This is due to additional costs to support increased residential client needs (refer higher Aged Care Funding Instrument (ACFI) revenue noted in 2g), \$220,000k from 2.0% annual remuneration increase, \$396,000 in increased Support at Home and Therapy following growth in these areas, \$107,000 higher Superannuation costs resulting from higher wages and \$174,000 higher Workers Compensation costs partly due to reduced Local Government Authority rebates. During 2020-21, employment costs also experienced the full year impact of COVID-19 initiatives to manage visitors, increased cleaning regimes and reduced agency usage that were introduced in January to June of 2019-20.

Note 3(b) - Materials, Contracts and Other Expenses \$25,240,000 (2019-20 \$26,807,000)

Municipal expenses in this grouping decreased by \$1,368,000. This comprised numerous items either included in the original budget or varied throughout the year. Major prior year variances occurred in other contractual services including the changed method of recording Caravan Park expenditure \$573,000, the transfer of the Community Wellbeing Home Support programs to Alwyndor \$176,000, deferment of community events due to COVID-19 \$132,000, reduction in expenditure on Strategy and Governance studies and projects \$134,000, reduction in Asset Delivery projects \$110,000, reduction in depot temporary staff \$71,000, and reduction in Jetty Road Mainstreet expenditure \$ 165,000 (carried forward into the 2021-22 budget).

Alwyndor expenses increased by \$117,000. This is due to a \$134,000 increase in third party costs paid for Home Care Package clients, which is offset by User Charges at Note 2(c), increased City of Holdfast Bay shared service costs \$155,000, and decreased agency costs \$198,000.

Note 3(c) - Depreciation \$10,684,000 (2019-20 \$10,416,000)

Overall municipal depreciation increased by \$276,000 reflecting new and revalued assets including buildings \$139,000 and open space coastal assets \$139,000.

Alwyndor depreciation decreased by \$8,000 with most of this decrease applicable to equipment.

Note 3(d) - Finance Costs \$1,814,000 (2019-20 \$2,117,000)

Municipal finance charges increased by \$21,000 due to the timing of cash advance debenture draw downs and internal borrowings with Alwyndor.

Alwyndor Finance charges decreased by \$308,000 due to a reduction \$295,000 of interest recognised in accordance with the new AASB 16 accounting standards. The interest expense recognised is offset against the consideration noted at Note 2(f). The balance of \$13,000 is due to a decrease in the interest rate payable on Refundable Accommodation Deposit refunds.

Note 4 - Asset Disposal and Fair Value Adjustments (\$1,379,000 loss) - (2019-20 \$3,396,000 - loss)

Municipal assets were sold, or disposed of, throughout the year resulting in a \$1,365,000 loss. The assets are itemised as follows:

- \$1,380,000 – Loss - Capital renewal program. Refers to existing infrastructure assets removed or disposed as part of the annual capital program.
- \$15,000 – Net Profit - Sale of vehicles.

Alwyndor conducted a thorough asset register review where a number of historical assets were identified as being previously disposed and written off in 2021 to the total value of \$15,000.

Note 2(g) - Amounts Received for New/Upgraded Assets \$5,631,000 (2019-20 \$4,728,000)

New grants were accounted for in 2020-21 including the following major projects - Brighton Oval redevelopment \$3.157m, Jetty Road Glenelg Masterplan \$877,000, Glenelg Oval Masterplan \$787,000, Wigley Reserve Playspace \$500,000 and Stormwater Management \$300,000.

Note 9(a) - Change in Revaluation Surplus – \$5,567,000 increase (2019-20 \$710,000 decrease)

Other Transport assets were revalued by Asset Engineering. This class included bridges, car parks and traffic control devices. The last revaluation on these assets was performed in 2016. Based on current replacement rates this resulted in a valuation increase of \$5,580,000. Library materials were also valued by senior library officers resulting in a valuation decrease of \$13,000.

Attachment 5



2020-21 Financial Statements - Summary of material prior year variations.***Note 2(b) - Statutory Charges \$2,263,000 (2019-20 \$2,230,000)***

Increased by \$33,000 due to increased development assessment fees \$81,000 and on-street parking fines \$67,000 offset by reduced off-street parking fines \$48,000 and hoarding fees \$110,000.

Note 2(c) - User Charges \$7,754,000 (2019-20 \$7,603,000)

Municipal user charges decreased by \$466,000 with the major explanation being a change in recording income (and expenditure) for the Brighton Caravan Park. During 2019-20 the Caravan Park Management changed and this included a different payment methodology. Previously it was gross income less management expenditure reimbursed on a monthly basis. The new arrangement records net income received. Overall the Caravan Park net result for 2020-21 was a \$998,000 surplus being a \$34,000 increase over the prior year. Other positive variances occurred in off-street parking ticket machine income \$136,000, Partridge House hire fees \$61,000 and leases \$40,000 offset by reduced winter activation event income \$99,000.

Alwyndor user charges increased by \$638,000 due to an increase in residential occupancy and third party services and consumables for Home Care Packages (offset by third costs at note 3(b)).

Note 2(g) – Operating Grants, Subsidies and Contributions \$15,515,000 (2019-20 \$13,988,000)

Municipal operating grants increased by \$369,000. A major variance occurred due to receiving new funding for stage 1 and 2 of the federal Local Roads and Community Infrastructure (LRCI) Program which totalled \$1,053,000. Due to accounting standard requirements this payment was required to be recorded as income at time of receipt. Other positive variances refer to new grants for FOGO weekly collection trial \$98,000 and funding for the ANZAC dawn service \$29,000. These variances were offset by a negative variance of \$108,000 in the timing of the payment of the Financial Assistance Grants and the part transfer of the community wellbeing grant program to Alwyndor of \$711,000.

Alwyndor grants and subsidies increased by \$1,372,000. This is due to \$868,000 Commonwealth Home Support Program (CHSP) clients moving from City of Holdfast Bay to Alwyndor, \$185,000 Transition Care Programme, and \$271,000 additional residential funding mainly relating to COVID-19 and an increase in the Aged Care Funding Instrument (ACFI) revenue generated throughout the year.

Note 2(d) - Investment Income \$191,000 (2019-20 \$411,000)

Municipal reserve fund investment reduced by \$58,000 due to less available cash for investing. In accordance with Councils Treasury Management policy available cash was used to fund major operating and capital expenditure in preference to new borrowings which occurred late in 2020-21.

Alwyndor investment income decreased by \$145,000 due to a reduction in interest rates.

Note 2(e) – Reimbursements \$3,575,000 (2019-20 \$3,493,000)

Municipal reimbursements decreased by \$147,000 mostly due to a refund of, and interest on overcharges for street lighting in 2019-20 of \$203,000 offset by increased GPT reimbursements in 2020-21 \$81,000.

Alwyndor reimbursements increased by \$224,000 due to an increase in direct services provided to Support at Home clients.

Note 2(f) -Other Income \$4,398,000 (2019-20 \$4,915,000)

Municipal other income has increased by \$194,000 largely due to an increase in the workers compensation rebates received of \$170,000 combined with additional apprenticeship training and education payments.

Alwyndor other income decreased by \$550,000 due to recording \$295,000 lower income compared to prior year for consideration recognised regarding Refundable Accommodation Deposits in accordance with AASB 16 accounting standards (\$1,157,000 FY21, \$1,452,000 FY20). The consideration recognised is offset against the interest expense noted at Note 3(d) below. The remaining variance of \$255,000 is mainly due to a decrease in Home Care Package fees following the changes imposed by the Department of Health on fee structures which commenced in 2019-20.

Note 19 - Net gain – EQUITY ACCOUNTED COUNCIL BUSINESSES \$87,000 (2019-20 \$99,000)

This refers to Council's 15% share (\$66,000 surplus) in the SRWRA. For 2020/21 SRWRA achieved a \$438,000 operating surplus (\$658,000 in 2019/20). Major prior year variances included an increase in landfill operation income \$1,028,000 with a corresponding \$1,028,000 increase in EPA levy payments. Depreciation increased by \$146,000 primarily for plant and equipment. The full SRWRA financial statements are attached to the covering report. They indicate significant investment on new assets and contributed assets being the Southern Materials Recycling Facility joint venture (refer note 13 of the SRWRA Financial Statements). The financial results, provisions and expanded notes of Councils equity share of the SRWRA are included in Note 19 to the Council financial statements.

Note 3(a) - Employee Costs \$32,712,000 (2019-20 \$31,646,000)

Overall municipal employee costs decreased by \$293,000 from prior year. This is made up of savings in direct employment costs due to vacancies \$484,000 less increase in leave provisions \$226,000 and increased workers compensation \$54,000. Capitalised employment costs increased by \$77,000.

Alwyndor employment costs increased by \$1,347,000. This is due to additional costs to support increased residential client needs (refer higher Aged Care Funding Instrument (ACFI) revenue noted in 2g), \$220,000k from 2.0% annual remuneration increase, \$396,000 in increased Support at Home and Therapy following growth in these areas, \$107,000 higher Superannuation costs resulting from higher wages and \$174,000 higher Workers Compensation costs partly due to reduced Local Government Authority rebates. During 2020-21, employment costs also

experienced the full year impact of COVID-19 initiatives to manage visitors, increased cleaning regimes and reduced agency usage that were introduced in January to June of 2019-20.

Note 3(b) - Materials, Contracts and Other Expenses \$25,240,000 (2019-20 \$26,807,000)

Municipal expenses in this grouping decreased by \$1,368,000. This comprised numerous items either included in the original budget or varied throughout the year. Major prior year variances occurred in other contractual services including the changed method of recording Caravan Park expenditure \$573,000, the transfer of the Community Wellbeing Home Support programs to Alwyndor \$176,000, deferment of community events due to COVID-19 \$132,000, reduction in expenditure on Strategy and Governance studies and projects \$134,000, reduction in Asset Delivery projects \$110,000, reduction in depot temporary staff \$71,000, and reduction in Jetty Road Mainstreet expenditure \$ 165,000 (carried forward into the 2021-22 budget).

Alwyndor expenses increased by \$117,000. This is due to a \$134,000 increase in third party costs paid for Home Care Package clients, which is offset by User Charges at Note 2(c), increased City of Holdfast Bay shared service costs \$155,000, and decreased agency costs \$198,000.

Note 3(c) - Depreciation \$10,684,000 (2019-20 \$10,416,000)

Overall municipal depreciation increased by \$276,000 reflecting new and revalued assets including buildings \$139,000 and open space coastal assets \$139,000.

Alwyndor depreciation decreased by \$8,000 with most of this decrease applicable to equipment.

Note 3(d) - Finance Costs \$1,814,000 (2019-20 \$2,117,000)

Municipal finance charges increased by \$21,000 due to the timing of cash advance debenture draw downs and internal borrowings with Alwyndor.

Alwyndor Finance charges decreased by \$308,000 due to a reduction \$295,000 of interest recognised in accordance with the new AASB 16 accounting standards. The interest expense recognised is offset against the consideration noted at Note 2(f). The balance of \$13,000 is due to a decrease in the interest rate payable on Refundable Accommodation Deposit refunds.

Note 4 - Asset Disposal and Fair Value Adjustments (\$1,379,000 loss) - (2019-20 \$3,396,000 - loss)

Municipal assets were sold, or disposed of, throughout the year resulting in a \$1,365,000 loss. The assets are itemised as follows:

- \$1,380,000 – Loss - Capital renewal program. Refers to existing infrastructure assets removed or disposed as part of the annual capital program.
- \$15,000 – Net Profit - Sale of vehicles.

Alwyndor conducted a thorough asset register review where a number of historical assets were identified as being previously disposed and written off in 2021 to the total value of \$15,000.

Note 2(g) - Amounts Received for New/Upgraded Assets \$5,631,000 (2019-20 \$4,728,000)

New grants were accounted for in 2020-21 including the following major projects - Brighton Oval redevelopment \$3.157m, Jetty Road Glenelg Masterplan \$877,000, Glenelg Oval Masterplan \$787,000, Wigley Reserve Playspace \$500,000 and Stormwater Management \$300,000.

Note 9(a) - Change in Revaluation Surplus – \$5,567,000 increase (2019-20 \$710,000 decrease)

Other Transport assets were revalued by Asset Engineering. This class included bridges, car parks and traffic control devices. The last revaluation on these assets was performed in 2016. Based on current replacement rates this resulted in a valuation increase of \$5,580,000. Library materials were also valued by senior library officers resulting in a valuation decrease of \$13,000.

Note 5(a) - Cash and Cash Equivalents

As at 30 June 2021, cash and cash equivalents amounted to \$19,200,000 (2019-20 \$21,355,000). This comprises \$443,000 (2019-20 \$865,000) of municipal funds and \$18,757,000 of Alwyndor funds as shown in the cash flow statements. The significant variance of municipal cash in prior years is due to the receipt of prepayments of large capital government grants received in 2018/19 subsequently applied to capital projects in 2019/20 including the Brighton Oval redevelopment.

Alwyndor funds include monies received and invested for accommodation bonds. Accommodation bonds total \$30,600,820 (2019-20 \$33,504,465) and are subject to externally imposed restrictions with the requirement to be used for capital purposes.

Note 5(b) - Trade and Other Receivables – Current \$4,000,000 (2019-20 \$5,513,000)

Municipal debtors increased by \$618,000 to \$2,421,000 due to reduction in rates outstanding \$711,000 (prior year allowed additional payment time due to COVID), and reduction in general debtors \$248,000. The allowance for doubtful debts was reduced by \$297,000 primarily due to a reduction in outstanding infringements which occurred as a result of a review conducted with the Fines Recovery Unit which commenced in 2019-20, and was completed in 2020-21.

Alwyndor debtors had a net decrease of \$896,000 due to a decrease in current aged care facility deposits outstanding of \$1,332,000 offset by an increase in accrued revenues of \$462,000 from Commonwealth funded Home Care packages.

Note 6 (a) & 5 (b) - Loans to Community Organisations

Council's normal practice for larger loans is to borrow from the Local Government Finance Authority and on-lend to the community organisation on similar terms along with an additional 0.5% credit margin to cover administrative costs. The total amount of principal owing as at 30 June 2021 is \$1,870,000 comprising \$219,000 current (note 5b) and \$1,651,000 non-current (note 6a) components.

During 2016-17 Council received correspondence for the Glenelg Football Club and considered strategies to support the Club in its objective of long term financial sustainability. Further reports

were considered in May 2017 and October 2019 accepting a principal reduction scheme over six years (via the SANFL) and agreeing to waive interest up to 31 October 2022. As at 30 June 2020 the Club had met its financial obligations. The total amount of principal owing from the Glenelg Football Club as at 30 June 2021 is \$1,663,256.

On 25 August 2021 the Audit Committee received a report assessing community loan receivables as at 30 June 2021 (Report 269/21). On 14 September 2021 Council noted the minutes of the Audit Committee (Minute C140921/2412). The financial statements include maintaining the loan impairment provision of \$517,780 for the Glenelg Football Club loan in accordance with the recommendations.

Note 6 (b) - Regional Subsidiaries – \$3,314,000 (2019-20 \$3,227,000)

This refers to Council's 15% share in the net assets of SRWRA. As at 30 June 2021 SRWRA had \$22,091,000 total net assets. The increase is due to total comprehensive income of \$578,000 in 2020/21. The financial results, provisions and expanded notes of both entities are included in Note 19 to the Council statements.

Note 6 (c) – Other Non-Current Assets - Capital Works-in-Progress \$4,497,000 (2019-20 \$4,511,000)

This includes \$1.489m of works for the upgrade of Chapel Street and Hindmarsh Lane, \$1.115m for the installation of a unisex change room at Glenelg Oval, \$347,000 on continuing development of the Business Transformation Program, \$313,000 for various stormwater projects and \$188,000 on the upgrade of the Mawson Oval including tennis courts. Also included are design and preliminary works for the implementation of the Gully Masterplan of \$177,000, interior improvements at Glenelg Town Hall of \$172,000 and the Kingston Park masterplan of \$132,000. The remaining amounts are for other incomplete municipal capital projects.

Note 7 - Capital Expenditure

In 2020-21 asset additions totaled \$18,532,000 (2019-20 \$22,621,000).

For municipal activities this comprised \$8.4m on completed new and upgraded assets. The major projects included \$5.13m for development of the open space area at Brighton Oval, \$1.14m on the Wigley Reserve playspace upgrade, \$612,000 on new plant and equipment and \$493,000 for the construction of a new GPT at Wattle Avenue.

Asset additions for renewed and replaced assets totaled \$9.4m. These included \$2.85m on the refurbishment of Glenelg Town Hall exterior, \$2.51m on infrastructure including roads, kerb, footpaths and stormwater, \$1.23m for the replacement of plant and equipment and \$565,000 for the replacement of the Holdfast Tennis Club building. The renewal of Open Space assets totaled \$1.39m including \$771,000 on playground equipment and sporting infrastructure, \$298,000 on coastal headwall drainage, \$121,000 for works at North Brighton and St Judes cemeteries and \$92,000 on signage.

For Alwyndor activities this comprised \$682,000 including \$416,000 on new assets and \$266,000 on renewal and replacement of existing assets.

Note 8(a) – Payments Received in Advance \$1,582,000 (2019-20 \$4,291,000)

The prior year amount largely comprised grant income received in 2019-20 for Jetty Road \$1.666m and Brighton Oval redevelopment \$1.082m, Glenelg Oval master plan \$487,000, Wigley Reserve playspace \$500,000 and weekly FOGO grant \$98,000.

Current year payments in advance total \$1,523,000 and includes grant income received of \$789,000 for Jetty Road Masterplan, \$100,000 for revitalisation of the former Buffalo site, \$55,000 for Dover Square Tennis Club lighting, \$54,000 for a seawall remediation study and \$46,000 for the continuation of the FOGO trial.

The grant conditions stipulate that Council has an obligation to repay any unspent funding, therefore Council does not control the funds until spent. This means that the portion of unspent funds for these grants are recognised as payments received in advance. The remaining balance includes the payment of Rates in advance.

Note 8(a) - Aged Care Facility Deposits – accommodation bonds

The liability for Alwyndor accommodation bonds has decreased by \$2,903,645 from the previous year. The overall liability is \$30,600,820.

Note 8(b) – Borrowings \$15,912,000 (2019-20 \$13,610,000)

Net borrowings increased by \$2,302,000 to \$15,912,000. Principal repayments during 2020-21 included \$905,000 fixed term principal and \$2,150,000 short term cash advance repayments. New fixed term loan borrowings of \$5m were required at year end to meet cash flow needs and fund major capital works including Brighton Oval redevelopment and the Glenelg Town Hall restoration in accordance with Councils Treasury Management Policy.

Note 8(c) – Provisions

Municipal employee leave provisions decreased by \$114,000 and Alwyndor leave provisions increased by \$223,000.

Note 9 - Reserve Funds

All reserve funds required by legislation have been maintained.

Equity

Council's consolidated net equity increased by \$11,129,000 during the year as a result of:

- \$1,289,000 operating surplus
- (\$1,379,000) deficit on disposal of assets
- \$5,631,000 capital revenue received specifically for new or upgraded assets
- \$5,567,000 net increase of assets on revaluation
- \$21,000 Other Comprehensive Income - SRWRA

Attachment 6



**City of Holdfast Bay
Municipal Funds Statement as at June 2021**

| 2020 - 2021 Original Budget \$'000 | 2020 - 2021 | | | | Note |
|---|-------------------------------|------------------|--------------------|--|------|
| | Adopted Forecast \$'000 | Actual \$'000 | Variance \$'000 | | |
| (636) | (641) | (675) | 34 | Administrative Services | |
| 1,462 | 1,917 | 2,554 | (637) | FAG/R2R Grants | 1 |
| (1,099) | (1,665) | (1,688) | 23 | Financial Services | |
| (9,437) | (9,437) | (9,450) | 13 | Financial Services-Depreciation | |
| (257) | (257) | (338) | 80 | Financial Services-Employee Leave Provisions | 2 |
| (869) | (711) | (597) | (114) | Financial Services-Interest on Borrowings | 3 |
| 124 | 124 | 66 | 58 | Financial Services-SRWRA | |
| 36,090 | 36,104 | 36,107 | (3) | General Rates | |
| (2,567) | (2,507) | (2,546) | 39 | Innovation & Technology | |
| (681) | (541) | (532) | (9) | People & Culture | |
| (1,026) | (1,446) | (1,301) | (145) | Strategy & Governance | 4 |
| (1,131) | (1,689) | (1,452) | (237) | City Activation | 5 |
| (1,359) | (357) | (326) | (31) | Communications and Engagement | |
| (348) | (348) | (332) | (15) | Community and Business Administration | |
| (880) | (880) | (734) | (146) | Community Events | 6 |
| (296) | (664) | (522) | (143) | Community Wellbeing | 7 |
| (574) | (574) | (542) | (32) | Customer Service | |
| - | (94) | 110 | (204) | Jetty Road Mainstreet | 8 |
| (1,508) | (1,498) | (1,280) | (218) | Library Services | 9 |
| (822) | (514) | (501) | (12) | Public Realm and Urban Design | |
| (647) | (443) | (458) | 15 | Assets & Delivery Administration | |
| 108 | 118 | 92 | 26 | Cemeteries | |
| 760 | 936 | 998 | (61) | Commercial - Brighton Caravan Park | 10 |
| (25) | (7) | 19 | (26) | Commercial - Partridge House | |
| 363 | 381 | 407 | (26) | Commercial & Club Leases | |
| 317 | 316 | 669 | (353) | Community Safety | 11 |
| (978) | (847) | (844) | (4) | Development Services | |
| (815) | (1,009) | (1,009) | - | Engineering & Traffic | |
| (733) | (851) | (793) | (58) | Environmental Services | 12 |
| (7,445) | (7,366) | (7,447) | 80 | Field Services & Depot | 13 |
| (2,017) | (2,006) | (1,956) | (50) | Property Management | 14 |
| (466) | (466) | (469) | 4 | Street Lighting | |
| (4,181) | (4,142) | (4,092) | (50) | Waste Management | 15 |
| 909 | 909 | 909 | - | Less full cost attribution - % admin costs capitalised | |
| (660) | (155) | 2,046 | (2,201) | =Operating Surplus/(Deficit) | |
| 9,437 | 9,437 | 9,450 | (13) | Depreciation | |
| 133 | 133 | 251 | (118) | Other Non Cash Items | 16 |
| 9,570 | 9,570 | 9,700 | (130) | Plus Non Cash Items in Operating Surplus/(Deficit) | |
| 8,910 | 9,415 | 11,747 | (2,331) | =Funds Generated from Operating Activities | |
| - | 6,716 | 5,631 | 1,085 | Amounts Received for New/Upgraded Assets | 17 |
| 294 | 1,410 | 260 | 1,149 | Proceeds from Disposal of Assets | 18 |
| 294 | 8,126 | 5,892 | 2,234 | Plus Funds Sourced from Capital Activities | |
| (8,084) | (10,807) | (8,362) | (2,444) | Capital Expenditure on Renewal and Replacement | |
| (5,629) | (16,834) | (9,350) | (7,484) | Capital Expenditure on New and Upgraded Assets | |
| (13,713) | (27,640) | (17,712) | (9,929) | Less Total Capital Expenditure | 19 |
| 212 | 212 | 33 | 180 | Plus:Repayments of loan principal by sporting groups | 20 |
| 212 | 212 | 33 | 180 | Plus/(less) funds provided (used) by Investing Activities | |
| (4,297) | (9,887) | (40) | (9,846) | = FUNDING SURPLUS/(REQUIREMENT) | |
| - | - | (421) | 421 | Increase/(Decrease) in Cash & Cash Equivalents | |
| - | 3,705 | 2,325 | 1,380 | Non Cash Changes in Net Current Assets | |
| (5,439) | (14,735) | (5,000) | (9,735) | Less: Proceeds from new borrowings | 21 |
| - | - | 2,150 | (2,150) | Less: Net Movements from Cash Advance Debentures | |
| 1,143 | 1,143 | 906 | 237 | Plus: Principal repayments of borrowings | 22 |
| (4,297) | (9,887) | (40) | (9,846) | =Funding Application/(Source) | |

Note 1 – Financial Assistance Grants - \$637,000 (33%) favourable

This comprises variances in the general purpose and roads Financial Assistance Grants (\$37,309 negative), Roads to Recovery (\$75,928 positive) and the Local Roads and Community Infrastructure (LRCI) program (\$598,176 positive). The accounting treatment for the LRCI grant is based on relevant accounting standards and advice from the SA Local Government Auditors Group. This grant was previously part treated as revenue received in advance and is now required to be treated as an operating grant for the total amount received in the financial year.

Note 2 – Financial Services – Employee Leave Provisions - \$80,000 (92%) unfavourable

Final movements in the provisions for Annual Leave and Long Service Leave owed to employees. This provision has been impacted by staff movements and COVID-19. Leave planning is regularly reviewed and undertaken to reduce the level of leave owed.

Note 3 – Financial Services – Interest on Borrowings - \$114,000 (16%) favourable

Due to the positive cash flows and the timing of major capital expenditure forecast borrowings have been reduced and deferred until June. This has resulted in a saving on budgeted interest costs.

Note 4 – Strategy & Governance – \$145,000 (10%) favourable

Savings on Elected Member expenses due to impact of COVID and need for on-line meetings. Areas of saving included allowances, training, memberships, meeting catering and professional support services \$57,000. Other positive budget variances included governance salary reallocations and professional services support savings \$79,000 and the timing of representation review expenditure \$9,000.

Note 5 – City Activation - \$237,000 (14%) favourable

Timing of strategic plan expenses \$22,000; savings on overall business development expenses \$9,000; expenditure on shopfront character grant scheme less than budget provision \$45,000; COVID-Economic stimulus initiatives less than budget provision \$95,000 – potential carried forward operational budget. Overall salary savings \$34,000; savings on overall communication and engagement other expenses \$15,000.

Note 6 – Community Events - \$146,000 (17%) favourable

Budget savings on events cancelled/modified due to COVID - New Year's Eve \$165,000; Tour Down Under \$54,000; Street Party \$39,000; Christmas Pageant \$33,000, offset by other events including Winter Activation program (\$92,000); Beach Volley Ball (\$23,000), Community Cinema (\$19,000), artisan markets (\$15,000).

Note 7 – Community Wellbeing - \$143,000 (21%) favourable

Part grant funded HACC and CHSP municipal programs finalised and acquitted contributing to an overall favourable budget result.

Note 8 – Jetty Road Mainstreet - \$204,000 favourable

Budget savings on contributions to events cancelled/modified due to COVID - Tour Down Under \$50,000; Spring Street Party \$30,000; Christmas Pageant \$20,000. Other initiatives unspent as at 30 June include Street lighting \$58,000; retail strategy \$20,000 and public arts projects \$15,000. Due to separate rate funding arrangements unspent budget will be carried forward as in previous years.

Note 9 – Library Services - \$218,000 (14%) favourable

Grant in kind for new library books received from State Library Board (\$89,000) and employment cost savings including casuals throughout the year.

Note 10 – Brighton Caravan Park - \$61,000 (6%) favourable

Cabin income exceeded revised budget forecast.

Note 11 – Community Safety/City Regulation - \$353,000 (100%) favourable

Parking revenue exceeded revised budget forecast - On-street parking \$178,000, Off-street parking ticket machines \$154,000.

Note 12 – Environmental Services - \$58,000 (7%) favourable

Budgeted savings on FOGO collection trial \$18,000; tree maintenance \$33,000; other offsetting environmental management and operating costs \$7,000.

Note 13 – Field Services & Depot - \$80,000 (1%) unfavourable

Negligible overall variance given \$7.36m overall budget. Budget variations have occurred in electricity, water charges, gross pollutant trap maintenance, tree maintenance, dump charges, fuel and traffic control signage.

Note 14 – Property Management - \$50,000 (3%) favourable

Negligible overall variance as overall budget is \$2m. Savings occurred in building and property maintenance budgets specifically Kauri Parade and CCTV.

Note 15 – Waste Management - \$50,000 (1%) favourable

Savings on disposal costs \$106,000 offset by increased expenditure in recyclables (\$57,000).

Note 16 – Other Non-cash Items - \$118,000 movement

Refers to increase in employee leave provisions \$81,000 and decrease in SRWRA result \$37,000 compared to budget.

Note 17 – Amounts received for new/upgraded assets - \$1,085,000 unfavourable

Grant funding received, but not yet expended, for completion of Brighton Oval Development stage two \$500,000 and Jetty Road, Glenelg Masterplan \$788,000, offset by additional contribution for GPT stormwater water program (\$200,000).

The Brighton Oval and Jetty road Glenelg projects will have their income budgets carried forward into 2021/22 to match carried forward expenditure.

Note 18 – Proceeds from Disposal of Assets - \$1,149,000 unfavourable

Sale of Council land budgeted for \$1m did not take place in 2020/21 and trade-in of council vehicles has been delayed \$149,000 – budgets will be carried forward.

Note 19 – Capital expenditure - \$9,929,000 (36%) favourable

There are positive variances on a number of capital projects. Some projects have been completed with a saving while other projects were not completed as at 30 June 2021. Details of these and the amounts requested to be carried forward to 2021/22. These have been previously itemised in report 285/21.

Note 20 – Repayments of loans by sporting groups – \$180,000 unfavourable

SANFL land divestment funds \$200,000 not received during 2020/21 due to financial impact of COVID offset by additional funds received by Somerton Bowling Club \$20,000.

Note 21 – Proceeds from new borrowings – balance not drawn down \$9.7m

The Treasury Management Policy stipulates that new borrowings only be drawn down to meet cash flow requirements to finance capital projects. During 2020/21 cash advance debentures and an internal loan from Alwyndor were utilised to meet normal operational cash flow cycles. Due to the substantial completion of major capital projects including the Brighton Oval redevelopment it was necessary to draw down \$5m new loan borrowings in June. The balance of the loan budget is yet to be utilised and will finance the in progress capital works to be carried forward into the 2021/22 budget as listed in attachment 2.

Note 22 – Principal Repayments of Borrowings - \$237,000 favourable

Due to the June draw down timing and reduced amount of new borrowings budget savings were made in forecast principal and interest (see note 3) repayments.



**Alwyndor Aged Care
Funds Statement as at 30 June 2021 (Final Audited Result)**

| 2020-21 Original Budget \$'000 | Year to Date | | | | Note |
|---|---------------------------|-------------------------|--------------------|---|----------|
| | Forecast YTD \$'000 | Actual YTD \$'000 | Variance \$'000 | | |
| 5,107 | 4,536 | 4,516 | 20 | User Charges | |
| 10,968 | 12,084 | 12,184 | (100) | Operating Grants and Subsidies | |
| 178 | 178 | 176 | 2 | Investment Income | |
| 3,508 | 3,173 | 3,193 | (20) | Reimbursements | |
| 3,007 | 2,451 | 3,635 | (1,184) | Other Income | |
| 22,768 | 22,422 | 23,703 | (1,281) | Operating Revenue | 1 |
| (15,738) | (15,614) | (15,612) | (1) | Employee Costs - Salaries & Wages | |
| (6,078) | (6,270) | (6,389) | 119 | Materials, Contracts and Other Expenses | 2 |
| (90) | (65) | (1,227) | 1,162 | Finance Charges | 3 |
| (1,242) | (1,220) | (1,234) | 14 | Depreciation | |
| 0 | 0 | (15) | 15 | Proceeds from Disposal of Assets | |
| (23,147) | (23,169) | (24,477) | 1,308 | Less Operating Expenditure | |
| (379) | (747) | (773) | 26 | =Operating Surplus/(Deficit) | 4 |
| 1,242 | 1,220 | 1,234 | (14) | Depreciation | |
| 166 | 236 | 171 | 65 | Provisions | |
| 1,408 | 1,456 | 1,405 | 51 | Plus Non Cash Items in Operating Surplus/(Deficit) | |
| 1,029 | 709 | 632 | 77 | =Funds Generated from Operating Activities | |
| 0 | 12 | 15 | (3) | Proceeds from Disposal of Assets | |
| 0 | 12 | 15 | (3) | Plus Funds Sourced from Capital Activities | |
| (586) | (1,026) | (641) | (385) | Capital Expenditure on New and Upgraded Assets | |
| (586) | (1,026) | (641) | (385) | Less Total Capital Expenditure | |
| 443 | (307) | 5 | (312) | = Funding SURPLUS/(REQUIREMENT) | |
| | | | | Funded by | |
| 443 | (307) | 5 | (312) | Increase/(Decrease) in Cash & Cash Equivalents | |
| 443 | (307) | 5 | (312) | =Funding Application/(Source) | 4 |

Alwyndor - Notes
June 2021 (Final Audited Result)

1 Operating Revenue

Revenue was higher than forecast by \$1.281m.

\$1.157m was due to the consideration recognised for Refundable Accommodation Deposits in accordance with the new AASB 16 accounting standards, which is offset against finance charges at point 4 below.

Operating Revenue was \$124,000 favourable due to an increase in short stay occupancy during the period and higher than normal funding adjustments made by the Department of Health.

2 Materials, Contracts and Other Expenses

The unfavourable variance of \$119,000 was due to an increase in \$83,000 for agency costs and other operational costs including, cleaning, laundry and unbudgeted maintenance cost to cover emergency servicing.

3 Finance Charges

The unfavourable finance charge variance was due to the \$1.157m adjustment for Accounting Standard AASB 16 as mentioned at Point 1 above.

4 Operating Deficit

The \$773,000 operating deficit ultimately led to a cash surplus for the year of \$5,000 after adjusting for non-cash items and capital expenditure. This resulted in \$312,000 less funding required than forecast, caused mainly by reduced capital expenditure.

CITY OF HOLDFAST BAY
CONSOLIDATED INCOME STATEMENT
FOR THE YEAR ENDED 30TH JUNE 2021

| | <u>2020-21</u> <u>ORIGINAL</u> <u>BUDGET</u> \$ | <u>2020-21</u> <u>ADOPTED</u> <u>FORECAST</u> \$ | <u>2020-21</u> <u>ACTUAL</u> <u>ROUNDED</u> \$ |
|--|---|--|--|
| REVENUES | | | |
| Rates - General | 36,016,000 | 36,030,255 | 36,011,000 |
| Rates - Jetty Road Glenelg | 584,450 | 584,450 | 584,000 |
| Rates - Patawalonga Marina | 73,000 | 73,000 | 73,000 |
| Rates - NRM Levy | 1,308,600 | 1,308,600 | 1,309,000 |
| Statutory Charges | 2,021,930 | 2,202,351 | 2,263,000 |
| User Charges | 8,839,712 | 7,719,296 | 7,754,000 |
| Operating Grants & Subsidies | 13,827,564 | 14,990,852 | 15,515,000 |
| Investment Income | 262,400 | 210,048 | 191,000 |
| Reimbursements | 4,185,670 | 3,967,113 | 3,575,000 |
| Other | 3,613,642 | 3,027,595 | 4,398,000 |
| Share of profit - joint ventures | 124,000 | 124,000 | 66,000 |
| TOTAL REVENUES | <u>70,856,968</u> | <u>70,237,560</u> | <u>71,739,000</u> |
| EXPENSES | | | |
| Employee Costs | 34,392,485 | 33,777,247 | 33,621,000 |
| Materials, contracts and other expenses | 26,777,409 | 26,857,459 | 25,240,000 |
| Finance Charges | 956,750 | 757,526 | 1,814,000 |
| Depreciation | 10,679,000 | 10,657,192 | 10,684,000 |
| Less full cost attribution | (909,463) | (909,463) | (909,000) |
| TOTAL EXPENSES | <u>71,896,181</u> | <u>71,139,961</u> | <u>70,450,000</u> |
| Operating Surplus/(Deficit) - Before Capital Revenue | (1,039,213) | (902,401) | 1,289,000 |
| Amounts specifically for new or upgraded assets | - | 6,716,255 | 5,631,000 |
| Asset Disposals & Fair Value Adjustments | - | - | (1,379,000) |
| NET SURPLUS/(DEFICIT) | <u>(1,039,213)</u> | <u>5,813,854</u> | <u>5,541,000</u> |
| Changes in Revaluation Surplus - I, PP&E | - | - | 5,567,000 |
| Share of Other Comprehensive Income - SRWRA Equity | - | - | 21,000 |
| TOTAL COMPREHENSIVE INCOME | <u>(1,039,213)</u> | <u>5,813,854</u> | <u>11,129,000</u> |

CITY OF HOLDFAST BAY
CONSOLIDATED BALANCE SHEET
AS AT 30TH JUNE 2021

| | <u>2020-21</u> <u>ORIGINAL</u> <u>BUDGET</u> \$ | <u>2020-21</u> <u>ADOPTED</u> <u>FORECAST</u> \$ | <u>2020-21</u> <u>ACTUAL</u> <u>ROUNDED</u> \$ |
|---|---|--|--|
| CURRENT ASSETS | | | |
| Cash and cash equivalents | 20,862,876 | 21,049,952 | 19,200,000 |
| Trade and Other Receivables | 3,243,876 | 5,513,061 | 4,000,000 |
| Inventory | 9,000 | 10,000 | - |
| TOTAL CURRENT ASSETS | 24,115,752 | 26,573,013 | 23,200,000 |
| NON-CURRENT ASSETS | | | |
| Financial Assets | 885,734 | 953,700 | 1,133,000 |
| Equity accounted investments-Council businesses | 3,069,000 | 3,227,000 | 3,314,000 |
| Land, Infrastructure, Property, Plant & Equipment | 744,980,340 | 741,518,485 | 736,632,000 |
| TOTAL NON-CURRENT ASSETS | 748,935,074 | 745,699,185 | 741,079,000 |
| TOTAL ASSETS | 773,050,826 | 772,272,198 | 764,279,000 |
| CURRENT LIABILITIES | | | |
| Trade and Other Payables | 38,167,517 | 41,543,806 | 39,818,000 |
| Borrowings | 1,142,800 | 1,913,200 | 1,473,000 |
| Short-term Provisions | 4,640,604 | 4,750,173 | 4,706,000 |
| TOTAL CURRENT LIABILITIES | 43,950,921 | 48,207,179 | 45,997,000 |
| NON-CURRENT LIABILITIES | | | |
| Long-term Borrowings | 27,879,853 | 25,319,085 | 14,439,000 |
| Long-term Provisions | 431,912 | 313,000 | 490,000 |
| Other Non-current Liabilities | - | 392,085 | - |
| TOTAL NON-CURRENT LIABILITIES | 28,311,765 | 26,024,170 | 14,929,000 |
| TOTAL LIABILITIES | 72,262,686 | 74,231,349 | 60,926,000 |
| NET ASSETS | 700,788,140 | 698,040,849 | 703,353,000 |
| EQUITY | | | |
| Accumulated Surplus | 189,590,129 | 187,552,838 | 185,045,000 |
| Asset Revaluation Reserve | 504,783,657 | 504,073,657 | 511,893,000 |
| Other Reserves | 6,414,354 | 6,414,354 | 6,415,000 |
| TOTAL EQUITY | 700,788,140 | 698,040,849 | 703,353,000 |

CITY OF HOLDFAST BAY
CONSOLIDATED STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED 30TH JUNE 2021

| | <u>2020-21</u> <u>ORIGINAL</u> <u>BUDGET</u> \$ | <u>2020-21</u> <u>ADOPTED</u> <u>FORECAST</u> \$ | <u>2020-21</u> <u>ACTUAL</u> <u>ROUNDED</u> \$ |
|---------------------------------------|---|--|--|
| Balance at beginning of period | 190,629,342 | 181,738,984 | 179,483,000 |
| Net Surplus/(Deficit) | (1,029,213) | 5,813,854 | 5,562,000 |
| Transfers from reserves | - | - | - |
| Balance at end of period | 189,590,129 | 187,552,838 | 185,045,000 |
| ASSET REVALUATION RESERVE | 504,783,657 | 504,073,657 | 511,893,000 |
| MUNICIPAL RESERVES | - | - | - |
| ALWYNDOR RESERVES | 6,414,354 | 6,414,354 | 6,415,000 |
| TOTAL RESERVES CLOSING BALANCE | 511,198,011 | 510,488,011 | 518,308,000 |
| TOTAL EQUITY | 700,788,140 | 698,040,849 | 703,353,000 |

CITY OF HOLDFAST BAY
CONSOLIDATED BUDGETED STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30TH JUNE 2021

| | <u>2020-21</u> <u>ORIGINAL</u> <u>BUDGET</u> \$ (OUTFLOWS) | <u>2020-21</u> <u>ADOPTED</u> <u>FORECAST</u> \$ (OUTFLOWS) | <u>2020-21</u> <u>ACTUAL</u> <u>ROUNDED</u> \$ (OUTFLOWS) |
|--|---|--|--|
| CASH FLOWS FROM OPERATING ACTIVITIES | | | |
| <u>Receipts</u> | | | |
| Operating Receipts | 70,735,858 | 70,116,451 | 68,443,000 |
| <u>Payments</u> | | | |
| Operating payments to suppliers and employees | (59,840,321) | (59,245,869) | (58,136,000) |
| Finance Payments | (956,750) | (747,526) | (657,000) |
| NET CASH PROVIDED BY OPERATING ACTIVITIES | <u>(9,938,787)</u> | <u>10,123,056</u> | <u>9,650,000</u> |
| CASH FLOWS FROM INVESTING ACTIVITIES | | | |
| <u>Receipts</u> | | | |
| Grants specifically for new or upgraded assets | - | 2,981,500 | 5,632,000 |
| Sale of replaced assets | 294,400 | 421,719 | 261,000 |
| Sale of surplus assets | - | 1,000,000 | 12,000 |
| Repayments of loans (principal) by community groups | 212,300 | 212,300 | 32,000 |
| <u>Payments</u> | | | |
| Expenditure on renewal/replacement of assets | (7,248,363) | (12,711,767) | (8,758,000) |
| Expenditure on new/upgraded assets | (7,050,900) | (15,954,593) | (9,715,000) |
| NET CASH (USED IN) INVESTING ACTIVITIES | <u>(13,792,563)</u> | <u>(24,050,841)</u> | <u>(12,536,000)</u> |
| CASH FLOWS FROM FINANCING ACTIVITIES | | | |
| <u>Receipts</u> | | | |
| Proceeds from Borrowings/CAD - External | 5,439,576 | 14,764,847 | 5,357,000 |
| <u>Payments</u> | | | |
| Repayments of Borrowings/CAD - External | (1,142,800) | (1,142,800) | (3,055,000) |
| Aged Care Facility Deposits - Net Movement | - | - | (1,571,000) |
| NET CASH PROVIDED BY FINANCING ACTIVITIES | <u>4,296,776</u> | <u>13,622,047</u> | <u>731,000</u> |
| NET INCREASE (DECREASE) IN CASH HELD | 443,000 | (305,738) | (2,155,000) |
| CASH AND CASH EQUIVALENTS AT BEGINNING OF | | | |
| REPORTING PERIOD | 20,419,876 | 21,355,690 | 21,355,000 |
| CASH AND CASH EQUIVALENTS AT END OF | | | |
| REPORTING PERIOD | <u>20,862,876</u> | <u>21,049,952</u> | <u>19,200,000</u> |
| <u>RECONCILIATION OF INCOME STATEMENT TO BUDGETED STATEMENT OF CASH FLOWS</u> | | | |
| <u>FOR THE YEAR ENDED 30TH JUNE 2021</u> | | | |
| SURPLUS FROM INCOME STATEMENT | (1,039,213) | 5,813,854 | 5,562,000 |
| NON-CASH ITEMS IN INCOME STATEMENT | | | |
| Depreciation | 10,679,000 | 10,657,192 | 10,684,000 |
| Other Items - provisions, equity, grants, asset disposals | 299,000 | (3,366,490) | (964,000) |
| TOTAL NON-CASH ITEMS | <u>10,978,000</u> | <u>7,290,702</u> | <u>9,720,000</u> |
| CASH ITEMS NOT IN INCOME STATEMENT | | | |
| Capital Expenditure | (14,299,263) | (28,666,360) | (18,473,000) |
| Loan Repayments - External | (1,142,800) | (1,142,800) | (3,055,000) |
| Proceeds from Borrowings - External | 5,439,576 | 14,764,847 | 5,357,000 |
| Repayments of loans (principal) by community groups | 212,300 | 212,300 | 32,000 |
| Proceeds from Disposal of Assets | 294,400 | 1,421,719 | 273,000 |
| Net Proceeds - Aged Care Facility Deposits | - | - | (1,571,000) |
| TOTAL CASH ITEMS | <u>9,495,787</u> | <u>(13,410,294)</u> | <u>(17,437,000)</u> |
| NET INCREASE/(DECREASE) | | | |
| IN CASH AND CASH EQUIVALENTS | <u>443,000</u> | <u>(305,738)</u> | <u>(2,155,000)</u> |

CITY OF HOLDFAST BAY
CONSOLIDATED SUMMARY OF OPERATING AND CAPITAL INVESTMENT ACTIVITIES
FOR THE YEAR ENDED 30TH JUNE 2021

| | <u>2020-21</u> <u>ORIGINAL</u> <u>BUDGET</u> \$ | <u>2020-21</u> <u>ADOPTED</u> <u>FORECAST</u> \$ | <u>2020-21</u> <u>ACTUAL</u> <u>ROUNDED</u> \$ |
|---|---|--|--|
| Operating Revenues | 70,856,968 | 70,237,560 | 71,739,000 |
| less Operating Expenses | (71,896,181) | (71,139,961) | (70,450,000) |
| Operating Surplus/(Deficit) before Capital Amounts | <u>(1,039,213)</u> | <u>(902,401)</u> | <u>1,289,000</u> |
| Less net outlays on Existing Assets | | | |
| Capital Expenditure on renewal & replacement of existing assets | 7,248,363 | 12,711,767 | 8,758,000 |
| Less Depreciation | <u>(10,679,000)</u> | <u>(10,657,192)</u> | <u>(10,684,000)</u> |
| | <u>(3,430,637)</u> | <u>2,054,575</u> | <u>(1,926,000)</u> |
| Less outlays on New and Upgraded Assets | | | |
| Capital Expenditure on new & upgraded assets | 7,050,900 | 15,954,593 | 9,715,000 |
| Less amounts received for for new & upgraded assets | - | (6,716,255) | (5,631,000) |
| | <u>7,050,900</u> | <u>9,238,338</u> | <u>4,084,000</u> |
| Net lending/(borrowing) for financial year | <u>(4,659,476)</u> | <u>(12,195,314)</u> | <u>(869,000)</u> |

CONSOLIDATED FINANCIAL INDICATORS
FOR THE YEAR ENDED 30TH JUNE 2021

| | | | |
|---|-------------|------------|------------|
| OPERATING SURPLUS/(DEFICIT) - BEFORE CAPITAL AMOUNTS | (1,039,213) | (902,401) | 1,289,000 |
| OPERATING SURPLUS RATIO (Operating surplus/(deficit) before capital amounts as % of total operating revenue) | -1.5% | -1.3% | 1.8% |
| NET FINANCIAL LIABILITIES - (Total liabilities less financial assets) | 47,270,200 | 46,714,636 | 36,593,000 |
| NET FINANCIAL LIABILITIES RATIO (Total liabilities less financial assets as % of total operating revenue) | 67% | 67% | 51% |
| INTEREST COVER RATIO (Net interest expense as % of total operating revenue less investment income) | 1% | 1% | 2% |
| ASSET SUSTAINABILITY RATIO (Capital expenditure on renewal/replacement of existing assets, excluding new capital expenditure as % of asset management plan) | 104% | 104% | 116% |

Attachment 7



SOUTHERN REGION WASTE RESOURCE AUTHORITY

General Purpose Financial Report for the year ended 30 June 2021

Contents

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SOUTHERN REGION WASTE RESOURCE AUTHORITY

ANNUAL FINANCIAL STATEMENTS For the year ended 30 June 2021

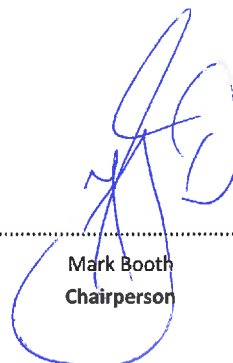
CERTIFICATION OF FINANCIAL STATEMENTS

I have been authorised by Southern Region Waste Resource Authority to certify the financial statements in their final form. In our opinion:

- the accompanying financial statements comply with the *Local Government Act 1999, Local Government (Financial Management) Regulations 2011 and Australian Accounting Standards*.
- the financial statements present a true and fair view of the Authority's financial position at 30 June 2021 and the results of its operations and cash flows for the financial year.
- internal controls implemented by the Authority provide a reasonable assurance that the Authority's financial records are complete, accurate and reliable and were effective throughout the financial year.
- the financial statements accurately reflect the Authority's accounting and other records.



Chris Adams
Chief Executive Officer



Mark Booth
Chairperson

Date: 23/8/2021

SOUTHERN REGION WASTE RESOURCE AUTHORITY

STATEMENT OF COMPREHENSIVE INCOME for the year ended 30 June 2021

| | Notes | 2021 \$'000 | 2020 \$'000 |
|--|-------|----------------|----------------|
| Income | | | |
| User charges | 2 | 11,774 | 10,746 |
| Investment income | 2 | 487 | 501 |
| Other | 2 | 454 | 493 |
| Net gain - equity accounted Joint Venture | 13 | 1,032 | 745 |
| Total Income | | 13,747 | 12,485 |
| Expenses | | | |
| Employee costs | 3 | 1,131 | 1,248 |
| Materials, contracts & other expenses | 3 | 11,176 | 9,719 |
| Depreciation, amortisation & impairment | 3 | 1,002 | 860 |
| Total Expenses | | 13,309 | 11,827 |
| Operating Surplus | | 438 | 658 |
| Asset disposal & fair value adjustments | 3 | 140 | - |
| Amounts received specifically for new/upgraded assets | | - | - |
| Net Surplus | | 578 | 658 |
| Other Comprehensive Income | | | |
| Changes in revaluation surplus - property, plant & equipment | | - | 1,222 |
| Total Other Comprehensive Income | | - | 1,222 |
| Total Comprehensive Income | | 578 | 1,880 |

This Statement is to be read in conjunction with the attached Notes.

SOUTHERN REGION WASTE RESOURCE AUTHORITY

STATEMENT OF FINANCIAL POSITION as at 30 June 2021

| Assets | Notes | 2021 \$'000 | 2020 \$'000 |
|--------------------------------------|-------|----------------|----------------|
| Current Assets | | | |
| Cash and cash equivalents | 4 | 4,643 | 15,506 |
| Trade & other receivables | 4 | 3,008 | 2,230 |
| Loan - Related Party | 11,13 | 1,500 | - |
| Total Current Assets | | 9,151 | 17,736 |
| Non-current Assets | | | |
| Equity accounted joint venture | | 5,801 | 677 |
| Property, plant & equipment | 5 | 25,745 | 19,319 |
| Total Non-current Assets | | 31,546 | 19,996 |
| Total Assets | | 40,697 | 37,732 |
| Liabilities | | | |
| Current Liabilities | | | |
| Trade & other payables | 6 | 4,752 | 2,339 |
| Provisions | 6 | 128 | 145 |
| Borrowings | | - | - |
| Total Current Liabilities | | 4,880 | 2,484 |
| Non-Current Liabilities | | | |
| Borrowings | | - | - |
| Provisions | 6 | 13,726 | 13,735 |
| Total Non-current Liabilities | | 13,726 | 13,735 |
| Total Liabilities | | 18,606 | 16,219 |
| Net Assets | | 22,091 | 21,513 |
| Equity | | | |
| Accumulated surplus | | 20,869 | 20,291 |
| Asset revaluation reserve | | 1,222 | 1,222 |
| Total Equity | | 22,091 | 21,513 |

This Statement is to be read in conjunction with the attached Notes.

SOUTHERN REGION WASTE RESOURCE AUTHORITY

STATEMENT OF CHANGES IN EQUITY for the year ended 30 June 2021

| | Accumulated Surplus \$'000 | Asset Revaluation Reserve \$'000 | Total Equity \$'000 |
|--|----------------------------------|---|------------------------|
| Balance at start of period - 1 July 2020 | 20,291 | 1,222 | 21,513 |
| Net Surplus/ (Deficit) for Year | 578 | - | 578 |
| Other Comprehensive Income | | | |
| Gain on revaluation of property, plant & equipment | - | - | - |
| Transfers between reserves | - | - | - |
| Distributions to Member Councils | - | - | - |
| Balance at end of period - 30 June 2021 | 20,869 | 1,222 | 22,091 |
| | | | |
| Balance at start of period - 1 July 2019 | 19,633 | - | 19,633 |
| Net Surplus/ (Deficit) for Year | 658 | - | 658 |
| Other Comprehensive Income | | | |
| Gain on revaluation of property, plant & equipment | - | 1,222 | 1,222 |
| Transfers between reserves | - | - | - |
| Distributions to Member Councils | - | - | - |
| Balance at end of period - 30 June 2020 | 20,291 | 1,222 | 21,513 |

This Statement is to be read in conjunction with the attached Notes

SOUTHERN REGION WASTE RESOURCE AUTHORITY

STATEMENT OF CASH FLOWS
for the year ended 30 June 2021

| | Notes | 2021 \$'000 | 2020 \$'000 |
|---|-------|-----------------|----------------|
| Cash Flows from Operating Activities | | | |
| Operating receipts from customers | | 11,450 | 11,743 |
| Investment receipts | | 487 | 501 |
| Operating payments to suppliers & employees | | (9,920) | (11,886) |
| Finance payments | | - | - |
| Net Cash provided by (or used in) Operating Activities | 7 | 2,017 | 358 |
| Cash Flows from Investing Activities | | | |
| Amounts specifically for new or upgraded assets | | - | - |
| Sale of replaced assets | 3 | 244 | - |
| Distributions from equity accounted Joint Ventures | 13 | 600 | 900 |
| Contributions to equity accounted Joint Ventures | 13 | (513) | - |
| Expenditure on equity accounted contributed assets | 13 | (5,679) | - |
| Expenditure on renewal/replacement of assets | | (634) | (759) |
| Expenditure on new/upgraded assets | | (6,898) | (2,490) |
| Net Cash provided by (or used in) Investing Activities | | (12,880) | (2,349) |
| Cash Flows from Financing Activities | | | |
| Distribution to Member Councils | | - | - |
| Net Cash provided by (or used in) Financing Activities | | - | - |
| Net Increase (Decrease) in cash held | | (10,863) | (1,991) |
| Cash & cash equivalents at beginning of period | 4 | 15,506 | 17,497 |
| Cash & cash equivalents at end of period | 4 | 4,643 | 15,506 |

This Statement is to be read in conjunction with the attached Notes

SOUTHERN REGION WASTE RESOURCE AUTHORITY
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
for the year ended 30 June 2021

Note 1 – Significant Accounting Policies

The principal accounting policies adopted in the preparation of the financial report are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

1 Basis of Preparation

1.1 Compliance with Australian equivalents to International Financial Reporting Standards

This general purpose financial report has been prepared in accordance with Australian equivalents to International Financial Reporting Standards (AIFRS) as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board (AASB), Urgent Issues Group Interpretations (UIGs) and relevant South Australian legislation.

The Authority is a Local Government Authority Section 43 Regional Subsidiary under the control of City of Onkaparinga, City of Marion and the City of Holdfast Bay.

1.2 Historical Cost Convention

Except where stated below, these financial statements have been prepared in accordance with the historical cost convention.

1.3 Critical Accounting Estimates

The preparation of financial statements in conformity with AIFRS requires the use of certain critical accounting estimates, and requires management to exercise its judgement in applying the Authority's accounting policies.

The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are specifically referred to in the relevant sections of this Note.

1.4 Rounding

All amounts in the financial statements have been rounded to the nearest thousand dollars (\$'000).

2 The Local Government Reporting Entity

Southern Region Waste Resource Authority operates as a regional subsidiary pursuant to Section 43 of the SA Local Government Act 1999 and Section 25 of the Local Government Implementation Act 1999, and has its principal place of business at 112 Bakewell Dr, Seaford Heights SA 5169.

3 Income recognition

Income is measured at the fair value of the consideration received or receivable. Income is recognised when the Authority obtains control over the assets comprising the income, or when the amount due constitutes an enforceable debt, whichever first occurs.

4 Cash, Cash Equivalents and other Financial Instruments

Cash Assets include all amounts readily convertible to cash on hand at the Authority's option with an insignificant risk of changes in value with a maturity of three months or less from the date of acquisition.

Receivables are generally unsecured and do not bear interest.

All receivables are reviewed as at the reporting date and adequate allowance made for amounts the receipt of which is considered doubtful.

All financial instruments are recognised at fair value at the date of recognition. A detailed statement of the accounting policies applied to financial instruments forms part of Note 9.

5 Infrastructure, Property, Plant & Equipment

All non-current assets purchased or constructed are capitalised as the expenditure is incurred and depreciated as soon as the asset is held "ready for use".

SOUTHERN REGION WASTE RESOURCE AUTHORITY
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
for the year ended 30 June 2021

Note 1 (cont.) – Significant Accounting Policies

5.1 Initial Recognition

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition, including architects' fees and engineering design fees and all other costs incurred. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Authority includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Capital works still in progress at balance date are recognised as other non-current assets and transferred to infrastructure, property, plant & equipment when completed ready for use.

5.2 Materiality

Assets with an economic life in excess of one year are only capitalised where the cost of acquisition exceeds materiality thresholds established by Authority for each type of asset. In determining (and in annually reviewing) such thresholds, regard is had to the nature of the asset and its estimated service life. No capitalisation threshold is applied to the acquisition of land or interests in land.

Capitalisation threshold applied of \$1,000 for all asset classes. Any purchases greater than this amount are capitalised and depreciated on the Authority's asset register.

5.3 Depreciation of Non-Current Assets

Other than land, all infrastructure, property, plant and equipment assets recognised are systematically depreciated over their useful lives in a manner which reflects the consumption of the service potential embodied in those assets.

Depreciation is recognised on a straight-line basis. Major depreciation periods for each class are shown below. Depreciation of Landfill Construction and Future Capping, Rehabilitation and Restoration costs are amortised proportionately to the rate of filling based upon the projected remaining airspace of landfill cells as at the beginning of the reporting period. The Authority annually assesses the remaining airspace of landfill cells and accordingly, depreciation and amortisation rates are adjusted to reflect these estimates. Depreciation periods for infrastructure assets have been estimated based on the best information available to the Authority, but appropriate records covering the entire life cycle of these assets are not available, and extreme care should be used in interpreting financial information based on these estimated.

| | |
|---|--|
| Plant, Furniture & Equipment | 3-10 years |
| Buildings | 30-50 years |
| Waste Facility | 10-15 years |
| Landfill construction | Amortised proportionately to rate of filling |
| Future capping costs | Amortised proportionately to rate of filling |
| Future rehabilitation and restoration costs | Amortised proportionately to rate of filling |

6 Payables

6.1 Goods & Services

Creditors are amounts due to external parties for the supply of goods and services and are recognised as liabilities when the goods and services are received. Creditors are normally paid 30 days after the month of invoice. No interest is payable on these amounts.

7 Employee Benefits

7.1 Salaries, Wages & Compensated Absences

Liabilities for employees' entitlements to salaries, wages and compensated absences expected to be paid or settled within 12 months of reporting date are accrued at nominal amounts (including payroll based oncosts) measured in accordance with AASB 119.

Liabilities for employee benefits not expected to be paid or settled within 12 months are measured as the present value of the estimated future cash outflows (including payroll based oncosts) to be made in respect of services provided by employees up to the reporting date. Present values are calculated using government guaranteed securities rates with similar maturity terms.

The Authority recognises all presently entitled liabilities as current liabilities regardless of whether it is expected to be paid within the preceding 12 months of reporting date.

SOUTHERN REGION WASTE RESOURCE AUTHORITY
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
for the year ended 30 June 2021

Note 1 (cont.) – Significant Accounting Policies

7.2 Superannuation

The Authority makes employer superannuation contributions in respect of its employees to Statewide Super. The Scheme has two types of membership, each of which is funded differently.

Accumulation Fund Members

Accumulation fund members receive both employer and employee contributions on a progressive basis. Employer contributions are normally based on a fixed percentage of employee earnings in accordance with Superannuation Guarantee Legislation 9.5% in 2020/21 (9.5% in 2019/20).

No further liability accrues to the employer as the superannuation benefits accruing to employees are represented by their share of the net assets of the Fund.

Salarylink (Defined Benefit Fund) Members

Defined benefit scheme is where the benefit payable is based on a formula determined by the member's contribution rate, number of years and level of contribution and final average salary. The Authority makes employer contributions as determined by the scheme's Trustee based on advice from the Scheme's Actuarial. The most recent actuarial investigation was conducted by the Fund's actuary, Louise Campbell, FIAA, of Willis Towers Watson as at 30 June 2020.

The Trustee has determined that the current funding arrangements are adequate for the expected Salarylink liabilities. However, future financial and economic circumstances may require changes to the Authority's contribution rates at some future time.

The Authority also makes contributions to other superannuation schemes selected by employees under the 'choice of fund' legislation.

All such schemes are of the accumulation type, where the superannuation benefits accruing to the employee are represented by their share of the new assets of the scheme, and no further liability attaches to the Authority.

8 Provisions for Landfill Capping, Rehabilitation and Restoration Costs

The Authority's provision for landfill capping, post closure rehabilitation costs and restoration costs are calculated based on the net present value of the future cash outflows expected to be incurred to remediate the landfill which will include the costs of capping, rehabilitating and restoring the landfill site.

The measurement of the provisions requires significant estimates and assumptions such as discount rate, inflation rate, assessment of the requirements of the Environment Protection Authority (EPA) or other government authorities, the timing, extent and costs of activities required and the area of the landfill to be remediated, which is determined by volumetric aerial surveys.

These uncertainties may result in future actual expenditure differing from the amounts currently provided. Expenditure relating to ongoing rehabilitation and restoration will reduce any provision previously established.

The Authority monitors the remaining airspace, the airspace consumption efficiency (compaction) ratio, the discount rate and the inflation rate used to calculate the net present value of the future landfill capping, rehabilitation and restoration costs on an annual basis and makes adjustments to the liability as required to ensure an accurate projected cost of the liability is showing in the balance sheet.

A complete review of all future capping, rehabilitation and restoration costs including a review of all the key assumptions and estimates in relation to the measurement of these costs is performed on a regular basis with the assistance of external consultants to ensure all projected costs have been independently verified.

The dates of the last review of the key assumptions and estimates in relation to the measurement of the future capping, rehabilitation and restoration costs are shown below:

| Costs | Effective Date | Independent Assessor |
|----------------------|-----------------------|-----------------------------|
| Capping costs | 30 June 2019 | Golder Associates |
| Restoration costs | 30 June 2018 | Golder Associates |
| Rehabilitation costs | 30 June 2016 | Katalyse Pty Ltd |

SOUTHERN REGION WASTE RESOURCE AUTHORITY
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
for the year ended 30 June 2021

Note 1 (cont.) – Significant Accounting Policies

9 Inventory

Inventory held by the Authority reflect materials stored on site which have either been purchased or gifted which will be used for future Cell and Capping construction works to be undertaken in future years.

10 GST Implications

In accordance with UIG Abstract 1031 "Accounting for the Goods & Services Tax". Receivables and Creditors include GST receivable and payable. Except in relation to input taxed activities, revenues and operating expenditures exclude GST receivable and payable. Non-current assets and capital expenditures include GST net of any recoupment.

Amounts included in the Statement of Cash Flows are disclosed on a gross basis.

11 Comparative Information

Comparative information has been reclassified to be consistent with the current year disclosure of equivalent information in accordance with AIFRS.

12 New Accounting Standards

The Authority applied for the first-time certain new standards and amendments, which are effective for annual reporting periods beginning on or after 1 January 2020. New standards and amendments relevant to the Authority are listed below. The Authority has not early adopted any other standard, interpretation or amendment that has been issued but is not yet effective.

Amendments to AASB 101 and AASB 108 Definition of Material

The amendments provide a new definition of material that states, "information is material if omitting, misstating or obscuring it could reasonably be expected to influence decisions that the primary users of general purpose financial statements make on the basis of those financial statements, which provide financial information about a specific reporting entity".

The amendments clarify that materiality will depend on the nature or magnitude of information, either individually or in combination with other information, in the context of the financial statements. A misstatement of information is material if it could reasonably be expected to influence decisions made by the primary users. These amendments had no impact on the financial statements of, nor is there expected to be any future impact to the Authority.

13 Valuation of Land and Building Assets

Building assets held by the Authority were valued by Opteon (South Australia) Pty Ltd with an effective valuation date of 30 June 2014 applied for financial reporting purposes. Assets were valued to their market value based on highest and best use. All purchases made post 30 June 2014 have been recorded at cost.

Land assets held by the Authority were valued by AssetVal with an effective valuation date of 30 June 2020 applied for financial reporting purposes. Where there is an active and liquid market as evidenced by sales transactions of similar property types, a Market approach by way of Direct Comparison or Income methods were utilised.

Some parcels of land are subject to restrictions as to use and sale and the value of these land assets has been determined after considering suitable market evidence and making necessary adjustment to account for these restrictions.

14 Valuation of Landfill Assets

Landfill assets comprise the acquisition of landfills, cell development costs, landfill improvements costs and the assets related to future landfill capping, rehabilitation and restoration costs.

Assets related to future landfill capping, rehabilitation and restoration costs are valued based on the net present value of the future cash outflows expected to remediate the landfill which will include the costs of capping, rehabilitating and restoring the landfill asset. The assumptions used to estimate these costs and details of their regular review are described in item 8 – Provision for Landfill Capping, Rehabilitation and Restoration Costs.

All landfill assets are amortised proportionately to the rate of filling as described in item 5.3 Depreciation of Non-Current Assets.

SOUTHERN REGION WASTE RESOURCE AUTHORITY
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
for the year ended 30 June 2021

Note 1 (cont.) – Significant Accounting Policies

15 COVID-19

Given the nature of the business activities undertaken by the Authority, there has been no restrictions imposed on waste processing operations of the Authority due to government enforced restrictions introduced as a result of the COVID-19 pandemic event.

SOUTHERN REGION WASTE RESOURCE AUTHORITY

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
for the year ended 30 June 2021

| | 2021 \$'000 | 2020 \$'000 |
|--|----------------|----------------|
| Note 2 - Income | | |
| User Charges | | |
| Landfill Operations | 11,774 | 10,746 |
| | <u>11,774</u> | <u>10,746</u> |
| Investment Income | | |
| Interest on investments | 102 | 249 |
| Banks & other | - | 12 |
| Rental income | 385 | 240 |
| | <u>487</u> | <u>501</u> |
| Other Income | | |
| Other income | 171 | 204 |
| Southern Recycling Centre | 283 | 289 |
| | <u>454</u> | <u>493</u> |
| Note 3 - Expenses | | |
| Employee Costs | | |
| Salaries and Wages | 1,092 | 1,151 |
| Employee leave expense | (25) | 10 |
| Superannuation | 98 | 102 |
| Workers' Compensation Insurance | 47 | 58 |
| Less: Capitalised and distributed costs | (81) | (73) |
| | <u>1,131</u> | <u>1,248</u> |
| Materials, Contracts & Other Expenses | | |
| Auditor's Remuneration | 21 | 19 |
| Board Expenses | 36 | 39 |
| Contractors | 397 | 271 |
| Fuels & oils | 128 | 161 |
| Equipment hire | 10 | 18 |
| Maintenance | 450 | 217 |
| Legal | 160 | 32 |
| Levies - EPA | 9,570 | 8,542 |
| Professional services | 26 | 12 |
| Southern Recycling Centre | 108 | 183 |
| Sundry | 270 | 225 |
| | <u>11,176</u> | <u>9,719</u> |

SOUTHERN REGION WASTE RESOURCE AUTHORITY

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2021

Note 3 - Expenses (cont)

| | 2021 \$'000 | 2020 \$'000 |
|--|----------------|----------------|
| Depreciation, Amortisation & Impairment | | |
| Buildings | 184 | 138 |
| Plant & Equipment | 408 | 274 |
| Office Equipment | 8 | 9 |
| Super Cell | 205 | 196 |
| Super Cell Capping | 174 | 215 |
| Post Closure Rehabilitation | 19 | 24 |
| Future Restoration Costs | 4 | 4 |
| Work in Progress | - | - |
| | 1,002 | 860 |
| Asset Disposals | | |
| Proceeds from disposal | 244 | - |
| Less: Carrying amount of assets sold | (104) | - |
| Gain (Loss) on disposal | 140 | - |
| Note 4 - Current Assets | | |
| Cash & Cash Equivalents | | |
| Cash on Hand and at Bank | 4,519 | 1,601 |
| Short-term deposits | 124 | 13,905 |
| | 4,643 | 15,506 |
| Trade & Other Receivables | | |
| Debtors - general | 3,008 | 2,207 |
| Accrued Revenues | - | 23 |
| | 3,008 | 2,230 |

SOUTHERN REGION WASTE RESOURCE AUTHORITY

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
for the year ended 30 June 2021

Note 5 - Property, Plant & Equipment

| | 2020 \$'000 | | | 2021 \$'000 | | |
|-----------------------------|----------------|---------------|--------------------------|----------------|---------------|--------------------------|
| | At Fair Value | At Cost | Accumulated Depreciation | At Fair Value | At Cost | Accumulated Depreciation |
| Land | 5,205 | - | - | 5,205 | - | - |
| Buildings | 560 | 4,081 | (772) | 560 | 5,810 | (955) |
| Plant & Equipment | - | 5,350 | (3,252) | - | 4,938 | (2,718) |
| Office Equipment | - | 160 | (133) | - | 172 | (141) |
| Super Cell | - | 8,202 | (5,391) | - | 8,970 | (5,599) |
| Super Cell Capping | 5,426 | - | (2,395) | 5,426 | - | (2,570) |
| Post Closure Rehabilitation | 6,143 | - | (5,799) | 6,143 | - | (5,818) |
| Future Restoration Costs | 4,228 | - | (4,165) | 4,228 | - | (4,169) |
| Work in Progress | - | 1,871 | - | - | 6,263 | - |
| | 21,562 | 19,664 | (21,907) | 21,562 | 26,153 | (21,970) |
| | | | 19,319 | | | 25,745 |

SOUTHERN REGION WASTE RESOURCE AUTHORITY

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
for the year ended 30 June 2021

Note 5 - Property, Plant & Equipment

| | Movement in Property, Plant & Equipment during the Financial Year | | | | | | | | | |
|-----------------------------|---|----------------|-------------------------|--------------------------|--------------|----------------|-------------------------|----------------|----------------|----------------|
| | 2020 \$'000 | Carrying Value | Renewal/ Replacement | Additions New/Upgrade | Disposals | Revaluation | Adjustment/ Transfer | Depreciation | Carrying Value | 2021 \$'000 |
| Land | 5,205 | - | - | - | - | - | - | - | 5,205 | |
| Buildings | 3,869 | - | 45 | - | - | - | 1,685 | (184) | 5,415 | |
| Plant & Equipment | 2,098 | 634 | - | (104) | - | - | - | (408) | 2,220 | |
| Office Equipment | 27 | - | 12 | - | - | - | - | (8) | 31 | |
| Super Cell | 2,811 | - | 766 | - | - | - | (1) | (205) | 3,371 | |
| Super Cell Capping | 3,031 | - | - | - | - | - | (1) | (174) | 2,856 | |
| Post Closure Rehabilitation | 344 | - | - | - | - | - | - | (19) | 325 | |
| Future Restoration Costs | 63 | - | - | - | - | - | - | (4) | 59 | |
| Work in Progress | 1,871 | - | 11,754 | - | - | - | (7,362) | - | 6,263 | |
| | 19,319 | 634 | 12,577 | (104) | - | (5,679) | (1,002) | (1,002) | 25,745 | |
| 2020 \$'000 | 15,440 | 759 | 2,793 | - | 1,222 | (35) | (860) | (860) | 19,319 | |

SOUTHERN REGION WASTE RESOURCE AUTHORITY

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2021

Note 6 - Liabilities

| | 2021 \$'000 | | 2020 \$'000 | |
|-----------------------------------|----------------|---------------|----------------|---------------|
| | Current | Non-current | Current | Non-current |
| Trade & Other Payables | | | | |
| Goods & services | 4,752 | - | 2,323 | - |
| Payments received in advance | - | - | 16 | - |
| | 4,752 | - | 2,339 | - |
| Provisions | | | | |
| Annual Leave | 70 | - | 80 | - |
| Long Service Leave | 58 | 8 | 65 | 17 |
| Super Cell Capping | - | 7,980 | - | 7,980 |
| Post Closure Rehabilitation | - | 4,064 | - | 4,064 |
| Future Restoration Costs | - | 1,674 | - | 1,674 |
| | 128 | 13,726 | 145 | 13,735 |

| Reconciliation of Movement in Landfill & Restoration Provisions | Super Cell Capping | Post Closure Rehabilitation | Future Restoration Costs | Total |
|---|--------------------|-----------------------------|--------------------------|---------------|
| Opening Balance | 7,980 | 4,064 | 1,674 | 13,718 |
| Additional Amounts Recognised/ (Derecognised) | - | - | - | - |
| Payments | - | - | - | - |
| Unwinding of Present Value Discounts | - | - | - | - |
| Closing Balance | 7,980 | 4,064 | 1,674 | 13,718 |

An independent review and update of key assumptions and estimates included in the calculation of landfill capping and post closure liabilities is expected to be undertaken in 2021/22 at which time the liability will be updated.

SOUTHERN REGION WASTE RESOURCE AUTHORITY

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2021

Note 7 - Cash Flow Reconciliation

(a) Reconciliation of Cash

Cash Assets comprise highly liquid investments with short periods to maturity subject to insignificant risk of changes of value. Cash at the end of the reporting period as shown in the Statement of Cash Flows is reconciled to the related items in the Statement of Financial Position as follows:

| | 2021 \$'000 | 2020 \$'000 |
|----------------------------------|----------------|----------------|
| Total cash & equivalent assets | 4,643 | 15,506 |
| Less: Short-term borrowings | - | - |
| Balances per Cash Flow Statement | <u>4,643</u> | <u>15,506</u> |

(b) Reconciliation of Change in Net Assets to Cash from Operating Activities

| | | |
|---|--------------|------------|
| Net Surplus (Deficit) | 578 | 658 |
| Non-cash items in Income Statement | | |
| Depreciation, amortisation & impairment | 1,002 | 860 |
| Net (Gain) Loss on equity accounted joint ventures | (1,032) | (745) |
| Net (Gain) Loss on disposal of assets | (140) | - |
| | <u>408</u> | <u>773</u> |
| Add (Less): Changes in Net Current Assets | | |
| Net (increase) decrease in receivables | (778) | (564) |
| Net increase (decrease) in trade & other payables | 2,411 | 138 |
| Net increase (decrease) in other provisions | (24) | 11 |
| Net Cash provided by (or used in) operations | <u>2,017</u> | <u>358</u> |

(c) Financing Arrangements

| | | |
|------------------------|----|----|
| Corporate Credit Cards | 18 | 18 |
|------------------------|----|----|

SOUTHERN REGION WASTE RESOURCE AUTHORITY

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2021

Note 8 - Financial Instruments

Recognised Financial Instruments

Bank, Deposits at Call, Accounting Policy: Carried at lower of cost and net realisable value; Interest is recognised when earned.

Short Term Deposits

Terms & conditions: Deposits on Call do not have a maturity period and have an average interest rates of 0.3% (2020: 1.25% - 2.25%).

Carrying amount: approximates fair value due to the short term to maturity.

Receivables - Gate Fees & Associated Charges Accounting Policy: Carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.

Carrying amount: approximates fair value (after deduction of any allowance).

Liabilities - Creditors and Accruals Accounting Policy: Liabilities are recognised for amounts to be paid in the future for goods and services received, whether or not billed to the Authority.

Terms & conditions: Liabilities are normally settled on 30 day terms.

Carrying amount: approximates fair value.

Net Fair Value

All carrying values approximate fair value for all recognised financial instruments. There is no recognised market for the financial assets of the Authority.

Risk Exposure

Credit Risk represents the loss that would be recognised if counterparties fail to perform as contracted. The maximum credit risk on financial assets of the Authority is the carrying amount, net of any provision for doubtful debts. All investments are made with the SA Local Government Finance Authority and Bank SA. There is no material exposure to any individual debtor.

Market Risk is the risk that fair values of financial assets will fluctuate as a result of changes in market prices. All of the Authority's financial assets are denominated in Australian dollars and are not traded on any market, and hence neither market risk nor currency risk apply.

Liquidity Risk is the risk that the Authority will encounter difficulty in meeting obligations with financial liabilities. In accordance with the model Treasury Policy (LGA Information Paper 15), liabilities have a range of maturity dates based on cash inflows. The Authority also has available a range of bank overdraft and short-term draw down facilities that it can access.

Interest Rate Risk is the risk that future cash flows will fluctuate because of changes in market interest rates. Most of the Authority's financial instruments are at fixed rates. Any such variations in future cash flows will not be material in effect on either the Authority's incomes or expenditures.

SOUTHERN REGION WASTE RESOURCE AUTHORITY

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2021

Note 8 - Financial Instruments

Liquidity Analysis

| | 2021 | Maturity | | | Non-interest bearing | Total |
|------------------------------|------|---------------|-----------------------------------|-----------|----------------------|---------------|
| | | ≤ 1 year | > 1 year ≤ 5 years | > 5 years | | |
| | | \$'000 | \$'000 | \$'000 | \$'000 | \$'000 |
| Financial Assets | | | | | | |
| Amortised Cost | | | | | | |
| Cash Assets | | 4,643 | - | - | - | 4,643 |
| Receivables | | - | - | - | 3,008 | 3,008 |
| Total | | 4,643 | - | - | 3,008 | 7,651 |
| Financial Liabilities | | | | | | |
| Payables | | - | - | - | 4,752 | 4,752 |
| Borrowings | | - | - | - | - | - |
| Total | | - | - | - | 4,752 | 4,752 |
| | | | | | | |
| | 2020 | ≤ 1 year | Maturity > 1 year ≤ 5 years | > 5 years | Non-interest bearing | Total |
| | | \$'000 | \$'000 | \$'000 | \$'000 | \$'000 |
| Financial Assets | | | | | | |
| Amortised Cost | | | | | | |
| Cash Assets | | 15,506 | - | - | - | 15,506 |
| Receivables | | - | - | - | 2,230 | 2,230 |
| Total | | 15,506 | - | - | 2,230 | 17,736 |
| Financial Liabilities | | | | | | |
| Payables | | - | - | - | 2,339 | 2,339 |
| Borrowings | | - | - | - | - | - |
| Total | | - | - | - | 2,339 | 2,339 |

SOUTHERN REGION WASTE RESOURCE AUTHORITY

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2021

Note 9 - Commitments for Expenditure

| | 2021 \$'000 | 2020 \$'000 |
|--|----------------|----------------|
| Capital Commitments | | |
| Capital expenditure committed at reporting date but which is not recognised in the financial statements as liabilities are as follows: | | |
| Committed Projects | 1,250 | 12,580 |
| | <u>1,250</u> | <u>12,580</u> |

Note 10 - Events Occurring After Reporting Date

There were no events that occurred after reporting date that requires to be disclosed.

Note 11 - Disclosure of Related Party Transactions

The Key Management Personnel include the Chair of the Board, Chief Executive and other officers prescribed under

| | 2021 \$'000 | 2020 \$'000 |
|--|----------------|----------------|
| Salaries, allowances & other short term benefits | 404 | 404 |
| Termination benefits | - | 37 |
| Total | <u>404</u> | <u>441</u> |

Transactions with Related Parties:

The following transactions occurred with Related Parties:

| Related Party Entity | Sale of Goods and Services (\$'000) | Amounts Outstanding from Related Parties (\$'000) | Description of Services Provided to Related Parties |
|---------------------------|---|--|---|
| City of Onkaparinga | 6,626 | 362 | Provision of waste disposal services |
| City of Holdfast Bay | 1,233 | 107 | Provision of waste disposal services |
| City of Marion | 3,015 | 270 | Provision of waste disposal services |
| Southern Recycling Centre | 7,096 | 503 | Provision of waste disposal services |

Amounts recorded as outstanding from Related Parties are recorded in Trade and other receivables in Note 4. The Related Parties disclosed above are equity owners of the Authority and are referred to as Member Councils. Member Councils have equal representation on the Board of the Authority and accordingly have significant influence on the financial and operating decisions of the Authority. No one Member Council individually has control of those policies.

The Authority has an outstanding receivable loan with the Southern Materials Recovery Facility totalling \$1.5 million as at reporting date. The Authority has recorded no sales with the Southern Materials Recovery Facility during 2020/21 given operations are not due to commence until 2021/22.

SOUTHERN REGION WASTE RESOURCE AUTHORITY

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2021

Note 12 - Uniform Presentation of Finances

| | 2021 \$'000 | 2020 \$'000 |
|--|----------------|----------------|
| Income | 13,747 | 12,485 |
| Expenses | (13,309) | (11,827) |
| Operating Surplus / (Deficit) | <u>438</u> | <u>658</u> |
| Net Outlays on Existing Assets | | |
| Capital Expenditure on renewal and replacement of Existing Assets | (634) | (759) |
| Depreciation, Amortisation, Impairment and Movement in Landfill Provisions | 1,002 | 860 |
| Proceeds from Sale of Replaced Assets | - | - |
| | <u>368</u> | <u>101</u> |
| Net Outlays on New and Upgraded Assets | | |
| Capital Expenditure on New and Upgraded Assets | (6,898) | (2,490) |
| Amounts received specifically for New and Upgraded Assets | - | - |
| Proceeds from Sale of Surplus Assets | - | - |
| | <u>(6,898)</u> | <u>(2,490)</u> |
| Net Lending / (Borrowing) for Financial Year | <u>(6,092)</u> | <u>(1,731)</u> |

SOUTHERN REGION WASTE RESOURCE AUTHORITY

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2021

Note 13 - Equity Accounting Joint Ventures

Southern Recycling Centre (SRC)

The Authority has entered into a joint venture arrangement with Integrated Waste Services Pty Ltd to operate the Southern Recycling Centre located on the Authority's landfill site.

| | 2021 \$'000 | 2020 \$'000 |
|---|----------------|----------------|
| The Authority's respective interests are: | | |
| - interest in operating result: | 50.00% | 50.00% |
| - ownership of equity | 49.99% | 49.99% |
| - the proportion of voting power | 50.00% | 50.00% |
| <u>Movement in Investment in Joint Operation:</u> | | |
| Opening Balance | 677 | 832 |
| New Capital Contributions | - | - |
| Share in Operating Result | 1,087 | 745 |
| Equity Adjustment | - | - |
| Distributions Received | (600) | (900) |
| Share in Equity of Joint Operation | 1,164 | 677 |

Expenditure Commitments

There were no expenditure commitments at reporting date that required to be recognised in the financial statements.

Contingent Liabilities

There were no contingent liabilities at reporting date that required to be recognised in the financial statements.

SOUTHERN REGION WASTE RESOURCE AUTHORITY

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2021

Note 13 (cont.) - Equity Accounting Joint Ventures

Southern Materials Recycling Facility (SMRF)

The Authority has entered into a joint venture arrangement with Re.Cycle (Adelaide) Pty Ltd to operate the Southern Material Recovery Facility located on the Authority's landfill site. The Joint Venture entity was established as from 13 April 2021.

As at reporting date, plant and equipment was still being commissioned and the facility has not commenced processing waste. The facility is expected to commence operations and processing recycled waste in July 2021.

| | 2021 \$'000 |
|--|----------------|
| The Authority's respective interests are: | |
| - interest in operating result: | 50.00% |
| - ownership of equity | 50.00% |
| - the proportion of voting power | 50.00% |

Movement in Investment in Joint Operation:

| | |
|--|--------------|
| Opening Balance | - |
| Capital Contributions (cash contribution) | 513 |
| Capital Contributions (transfer of plant assets) | 5,679 |
| Capital Contribution (conversion to loan) | (1,500) |
| Share in Operating Result | (55) |
| Share in Equity of Joint Operation | 4,637 |

The Authority provided the following contributions to the SMRF:

| | |
|-----------------------------------|--------------|
| - Cash Contribution | 513 |
| - Transfer of Plant and Equipment | 5,679 |
| Total Contribution | 6,192 |

The amounts above resulted in a total initial contribution of \$6.192 million made by the Authority. Re.Cycle (Adelaide) Pty Ltd contributed an additional amount of \$6.192 million in cash. After the contributions described above were made by both joint venturers, the federal government agreed to contribute \$5.35 million to fund the purchase of plant and equipment. The Southern Materials Recovery Facility Joint Venture Advisory Committee resolved that \$3 million of the \$5.35 million funding from the Federal government is to be repaid to the joint venturers on the receipt of the grant as a loan from each joint venturer as at 30 June 2021.

The Authority has an outstanding receivable loan with the Southern Materials Recovery Facility totalling \$1.5 million as at the reporting date.

Expenditure Commitments

The Joint Venture has a \$5.813 million capital commitment as at reporting date relating to the construction of plant and equipment which is expected to be completed in the 2021/22 period.

Contingent Liabilities

There were no contingent liabilities at reporting date that required to be recognised in the financial statements.

SOUTHERN REGION WASTE RESOURCE AUTHORITY
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
for the year ended 30 June 2021

Note 14 - Fair Value Measurements

The Authority measures and recognises the following assets at fair value on a recurring basis after initial recognition:

- Land assets.

The Authority does not subsequently measure any liabilities at fair value on a recurring basis, or any assets or liabilities at fair value on a non-recurring basis.

(a) Fair value hierarchy

AASB 13: *Fair Value Measurement* requires the disclosure of fair value information according to the relevant level in the fair value hierarchy. This hierarchy categorises fair value measurements into one of three possible levels based on the lowest level that a significant input can be categorised into. The levels are outlined below:

| Level 1 | Level 2 | Level 3 |
|--|--|---|
| Measurements based on quoted prices (unadjusted) in active markets for identical assets or liabilities that the entity can access at the measurement date. | Measurements based on inputs other than quoted prices included in Level 1 that are observable for the asset or liability, either directly or indirectly. | Measurements based on unobservable inputs for the asset or liability. |

The fair value of assets and liabilities that are not traded in an active market is determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data. If all significant inputs required to measure fair value are observable, the asset or liability is included in Level 2. If one or more significant inputs are not based on observable market data, the asset or liability is included in Level 3.

Valuation techniques

The Authority selects valuation techniques that are appropriate in the circumstances and for which sufficient data is available to measure fair value. The availability of sufficient and relevant data primarily depends on the specific characteristics of the asset or liability being measured. The valuation techniques selected by the association are consistent with one or more of the following valuation approaches:

- *Market approach*: uses prices and other relevant information generated by market transactions involving identical or similar assets or liabilities.
- *Income approach*: converts estimated future cash flows or income and expenses into a single current (i.e. discounted) value.
- *Cost approach*: reflects the current replacement cost of an asset at its current service capacity.

Each valuation technique requires inputs that reflect the assumptions that buyers and sellers would use when pricing the asset or liability, including assumptions about risks. When selecting a valuation technique, the Authority gives priority to those techniques that maximise the use of observable inputs and minimise the use of unobservable inputs. Inputs that are developed using market data (such as publicly available information on actual transactions) and reflect the assumptions that buyers and sellers would generally use when pricing the asset or liability are considered observable, whereas inputs for which market data are not available and therefore are developed using the best information available about such assumptions are considered unobservable.

SOUTHERN REGION WASTE RESOURCE AUTHORITY
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
for the year ended 30 June 2021

Note 14 (cont.) - Fair Value Measurements

| | Note | Level 1 \$ | Level 2 \$ | Level 3 \$ | Total \$ |
|--|------|---------------|---------------|---------------|---------------|
| 2021 | | | | | |
| Recurring fair value measurements | | | | | |
| Property, Plant & Equipment and Landfill Assets | | | | | |
| - Land | 5 | - | 3,450 | 1,755 | 5,205 |
| - Buildings | 5 | - | 560 | - | 560 |
| - Super Cell Capping | 5 | - | - | 5,426 | 5,426 |
| - Post Closure Rehabilitation | 5 | - | - | 6,143 | 6,143 |
| - Future Restoration Costs | 5 | - | - | 4,228 | 4,228 |
| Total financial assets recognised at fair value | | - | 4,010 | 17,552 | 21,562 |
| 2020 | | | | | |
| Recurring fair value measurements | | | | | |
| Property, Plant & Equipment and Landfill Assets | | | | | |
| - Land | 5 | - | 3,450 | 1,755 | 5,205 |
| - Buildings | 5 | - | 560 | - | 560 |
| - Super Cell Capping | 5 | - | - | 5,426 | 5,426 |
| - Post Closure Rehabilitation | 5 | - | - | 6,143 | 6,143 |
| - Future Restoration Costs | 5 | - | - | 4,228 | 4,228 |
| Total financial assets recognised at fair value | | - | 4,010 | 17,552 | 21,562 |

(b) Disclosed fair value measurements

The following tables provide the level of the fair value hierarchy within which the disclosed fair value measurements are categorised in their entirety and a description of the valuation technique(s) and inputs used.

| | Fair Value Hierarchy Level | Valuation Technique | Inputs Used |
|---|----------------------------|---------------------|--|
| There has been no change in the valuation technique(s) used to calculate the fair values disclosed in the financial statements. | 2 | Market Value | Observable sales of similar properties – both vacant land and land with improvements |

SOUTHERN REGION WASTE RESOURCE AUTHORITY
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
for the year ended 30 June 2021

Note 14 (cont.) - Fair Value Measurements

| | | | |
|--|---|---------------|---|
| There has been no change in the valuation technique(s) used to calculate the fair values disclosed in the financial statements. | 3 | Cost Approach | Landfill assets unobservable inputs. The measure of these costs requires significant estimates and assumptions such as: discount rate, inflation rate, assessment of EPA requirements, the timing, extent and costs of the required activities and the estimated remaining airspace of the landfill. |
| There has been no change in the valuation technique(s) used to determine the value of parcels of land where there are restrictions as to use and sale of these assets. | 3 | Market Value | Land assets unobservable inputs. Some parcels of land are subject to restrictions as to use and sale and the value of these land assets has been determined after considering suitable market evidence and making necessary adjustments to account for these restrictions. These adjustments are usually unobservable inputs that are likely to have a significant effect on valuation. |

David Chant CA, FCPA
Simon Smith CA, FCPA
David Sullivan CA, CPA
Jason Seidel CA
Renae Nicholson CA
Tim Muhlhausler CA
Aaron Coonan CA
Luke Williams CA, CPA
Daniel Moon CA



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INDEPENDENT AUDITOR'S REPORT

To the members of the Southern Region Waste Resource Authority

Report on the Audit of the Financial Report

Opinion

We have audited the accompanying financial report of the Southern Region Waste Resource Authority ("the Authority"), which comprises the balance sheet as at 30 June 2021, the statement of comprehensive income, statement of changes in equity and cash flow statement for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information and the statement by the Executive Officer and the Chairman.

In our opinion, the accompanying financial report presents fairly, in all material respects, the financial position of the Authority as at 30 June 2021, and its financial performance and its cash flows for the year then ended in accordance with the Australian Accounting Standards, *Local Government Act 1999 and Local Government (Financial Management) Regulations 2011*.

Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report. We are independent of the entity in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants (including Independence Standards)* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our ethical responsibilities in accordance with the Code. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibility for the Financial Report

The Authority is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations), the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* and for such internal control as the Authority determines is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the Authority is responsible for assessing the Authority's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to liquidate the entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Authority's financial reporting process.

Auditor's Responsibility for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit of the financial report in accordance with Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit of the financial report in order to design procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Authority's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Authority's ability to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

GALPINS ACCOUNTANTS, AUDITORS & BUSINESS CONSULTANTS



Tim Muhlhausler CA, Registered Company Auditor

Partner

9 September 2021



holdfast.sa.gov.au

Brighton Civic Centre 24 Jetty Road, Brighton SA 5048

PO Box 19 Brighton SA 5048

P 08 8229 9999 F 08 8298 4561

Glenelg Customer Service Centre and Library

2 Colley Terrace, Glenelg SA 5045

**Chief Executive Officer's Certificate of Compliance
Auditor Independence
Southern Region Waste Resource Authority**

I, Roberto Bria, the person for the time being occupying the position of Chief Executive Officer of the City of Holdfast Bay, being a Constituent Council of the Southern Region Waste Resource Authority, do hereby certify (for the purposes of Regulation 22 (3) of the Local Government (Financial Management) Regulations 2011), that the auditor of the subsidiary, Galpins, has not been engaged by the subsidiary to provide services to the subsidiary outside of the scope of the audit functions under the Local Government Act 1999.


.....
Roberto Bria
Chief Executive Officer

6.9.2021
.....
Dated





PO Box 21, Oaklands Park
South Australia 5046

245 Sturt Road, Sturt
South Australia 5047

T (08) 8375 6600

F (08) 8375 6699

E council@marion.sa.gov.au

**Chief Executive Officer's Certificate of Compliance
Auditor Independence
Southern Region Waste Resource Authority**

I, Tony Harrison, the person for the time being occupying the position of Chief Executive Officer of the City of Marion, being a Constituent Council of the Southern Region Waste Resource Authority, do hereby certify (for the purposes of Regulation 22 (3) of the Local Government (Financial Management) Regulations 2011), that the auditor of the subsidiary, Galpins, has not been engaged by the subsidiary to provide services to the subsidiary outside of the scope of the audit functions under the Local Government Act 1999.

A handwritten signature in black ink, appearing to read "Tony Harrison".

.....
Tony Harrison
Chief Executive Officer
City of Marion

30/8/2021
.....
Dated



**Chief Executive Officer's Certificate of Compliance
Auditor Independence
Southern Region Waste Resource Authority**

I, Scott Ashby the person for the time being occupying the position of Chief Executive Officer of the City of Onkaparinga, being a Constituent Council of the Southern Region Waste Resource Authority, do hereby certify (for the purposes of Regulation 22 (3) of the Local Government (Financial Management) Regulations 2011), that the auditor of the subsidiary, Galpins, has not been engaged by the subsidiary to provide services to the subsidiary outside of the scope of the audit functions under the Local Government Act 1999.

.....

 Scott Ashby
 Chief Executive Officer
 City of Onkaparinga

.....7/9/21
 Dated



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 South Australia 5168
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Willunga office
 St Peters Terrace
 Willunga
 Telephone (08) 8384 0666
 Facsimile (08) 8382 8744

Woodcroft office
 175 Bains Road
 Morphett Vale
 Telephone (08) 8384 0666
 Facsimile (08) 8382 8744



**Southern Region Waste Resource Authority
Board Chairperson – Auditor Independence**

I, Mark Booth, the person occupying the position of Chairperson of the Southern Region Waste Resource Authority's Board, do hereby certify (for the purposes of Regulation 22 (3) of the Local Government (Financial Management) Regulations 2011), that the auditor of the Southern Region Waste Resource Authority, Galpins, has not been engaged by the Southern Region Waste Resource Authority to provide services to the Southern Region Waste Resource Authority outside of the scope of the audit functions under the Local Government Act 1999.

A handwritten signature in blue ink, appearing to read 'Mark Booth', is written over the printed name.

Mark Booth

Chairperson

Southern Region Waste Resource Authority

23 / 8 / 2021

Date

David Chant CA, FCPA
Simon Smith CA, FCPA
David Sullivan CA, CPA
Jason Seidel CA
Renaë Nicholson CA
Tim Muhlhausler CA
Aaron Coonan CA
Luke Williams CA, CPA
Daniel Moon CA



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SOUTHERN REGION WASTE RESOURCE AUTHORITY

GENERAL PURPOSE FINANCIAL STATEMENTS For the year ended 30 June 2021

Statement by Auditor

I confirm that, for the audit of the financial statements of the Southern Region Waste Resource Authority for the year ended 30 June 2021, I have maintained my independence in accordance with the requirements of APES 110 – *Code of Ethics for Professional Accountants (including Independence Standards)*, Part 4A, published by the Accounting Professional and Ethical Standards Board, in accordance with the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011 made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22 (5) *Local Government (Financial Management) Regulation 2011*.

GALPINS ACCOUNTANTS, AUDITORS & BUSINESS CONSULTANTS

A handwritten signature in blue ink, appearing to read 'Tim Muhlhausler'.

Tim Muhlhausler CA, Registered Company Auditor

Partner

9 September 2021

Item No: 15.7

Subject: **LIBRARY GRANT FUNDING**

Date: 26 October 2021

Written By: Manager, Customer Experience and Library Services

General Manager: Community and Business, Ms M Lock

SUMMARY

A Memorandum of Agreement (MoA) which provides \$20.7 million for library funding is being negotiated by the Local Government Association and the Libraries Board on behalf of the State Government, where an agreement has not been reached. These funds are provided to local government as annual library materials and operating grants. The agreement negotiations to date excludes the current practice of annual CPI indexation for the grant funding, which over the length of the agreement is a loss of close to \$6 million dollars in funding. This report provides an overview of the impact of this change on library services and recommends a letter to be written to the Minister for the Arts, the Honourable Steven Marshall MP and to the LGA to continue negotiations of the agreement.

RECOMMENDATION

That Council having considered the report:

- 1. writes to The Honourable Steven Marshall, Minister for the Arts to continue negotiations to reach agreement on the Memorandum of Agreement, include CPI indexing and consider additional funding for the Adult Digital Strategy; and**
 - 2. writes to the Local Government Association to continue negotiations to reach agreement on the Memorandum of Agreement, include CPI indexing, and consider additional funding for the Adult Digital Strategy.**
-

COMMUNITY PLAN

Community: Building a healthy, active and resilient community
Culture: Supporting excellent, efficient operations

COUNCIL POLICY

Tomorrow's Libraries: Future directions for the South Australian public library network

STATUTORY PROVISIONS

Libraries Act 1982.

BACKGROUND

An annual grant of \$20.7 million is provided to Local Government from the State Government to provide library services. The grant is governed through a Memorandum of Agreement (MoA) negotiated by the Local Government Association (LGA) with the Libraries Board on behalf of the State Government, for a five or ten year agreement to provide the annual funding grant with CPI indexation. The MoA was due to be signed by July 2021. The LGA could not reach agreement due to no additional funding being provided, \$1 million being reserved from the materials grant to fund an Adult Digital Strategy and the removal of CPI indexing. It is estimated that the loss of CPI indexing has an impact of \$6 million dollars over the 10 years of the agreement. For 2021-2022 year the City of Holdfast Bay will receive \$271,736, being \$7,739 less than 2020-2021.

REPORT

With the MoA remaining unsigned, the impact of the change for the City of Holdfast Bay is as follows:

| Grants | 2020-2021 | 2021-2022 | Variation |
|---------------------|------------------|------------------|------------------|
| Operating Grant | 112,205 | 109,889 | -2316 |
| OneCard Network Fee | 12,532 | 14,537 | +2005 |
| Materials Grant | 154,738 | 132,380 | -22,358 |
| Digital Grant | N/A | 14,930 | 14,930 |
| Total | 279,475 | 271,736 | -7,739 |

The immediate impact is a reduced materials grant by \$22,358 equating to 1,176 less items purchased, using the average book price of \$19. Although funding an Adult Digital Strategy is welcomed with \$14,903 provided for digital services, the MOA was seeking additional funding with no reallocation of the existing grants. If these funds are not restored in future years there will be pressure on Local Government to match the shortfall to maintain collection levels. With less materials expenditure, the purchase of popular titles will reduce and items waiting times are likely to increase.

The digital grant of \$1 million aims to develop a consistent range of digital services and provide additional equipment and staff training across the state, mainly to the benefit of smaller libraries that have been unable to implement these services. The digital grant of \$14,930 will be used by Holdfast Bay libraries to purchase additional digital equipment. The City of Holdfast Bay and most metropolitan libraries are already delivering digital services. Council provides approximately 1 FTE in staffing and equipment funding of \$80,000 to deliver digital literacy services. Over 272 people attended formal digital sessions in 2021-2202 to learn to use their phone, laptop, government

websites, 3D printing, digital printing and robotics, while each day many more are assisted during informal 10 minute sessions with library staff.

The ten year Memorandum of Agreement provides a stable funding arrangement for state wide procurement of library services through Public Library Services and has allowed for forward planning to develop the OneCard Network. Materials contracts are in place for five years and have provided procurement efficiencies for public libraries with an average book price decreasing to \$19.

The CPI indexation increases the grant each year to meet CPI rises and is used as innovation funding for the public library network to develop the Tomorrow's Libraries strategies. They have included developing the OneCard Network, the Public Libraries SA App, enhance the WiFi Network and also funded state wide training programs to skill staff in early literacy and digital services.

The loss of the CPI index will require these innovations to be funded from the total grant funds. If innovation and training are to continue to be funded, the annual grants to Council each year will be reduced. Each Local Government will be required to contribute additional funds for future state wide initiatives and materials for collections.

It is recommended that Council write to the Minister for the Arts, The Honourable Steven Marshall and the LGA to continue to reach agreement on the MoA, include CPI indexing and consider additional funding for the Adult Digital Strategy.

Refer to Attachment 1

BUDGET

In 2021-22, \$271, 736 will be received for library operating, materials and adult digital strategy grants in 2021-2022.

LIFE CYCLE COSTS

If CPI is excluded then grant funding will reduce, estimated by the LGA as \$6 million over 10 years and for the City of Holdfast Bay \$50,000 over 10 years. It is likely that additional materials funding will be required from Council to maintain collection levels.

Attachment 1



20 September 2021



Mr Roberto Bria
Chief Executive Officer
City of Holdfast Bay
PO Box 19,
Brighton SA 5048

Public Library Services
North Terrace, Adelaide SA 5000
GPO Box 1971, Adelaide SA 5001
Phone: (08) 8348 2311
contactPLS@sa.gov.au
www.libraries.sa.gov.au
F2021/97

Dear Mr Bria,

RE: Public Libraries Grant Allocations for 2021-2022 and Acquittal for 2020-2021

This letter is to inform you of the Libraries Board's grant allocation to your library for 2021-2022, as well as the conditions which relate to these funds.

As previously communicated, June 2021 saw the end of the current ten-year Memorandum of Agreement (MOA) for the funding of public libraries. Following a series of negotiations between the Libraries Board of SA (the Board), Local Government Association (LGA), Department of the Premier and Cabinet (DPC) and the Premier's office, and lobbying and representations by the LGA, the Treasurer has advised that the total funds provided to the public library sector will remain at the same amount as 2020-2021 – i.e. \$20.71M.

Included in this funding allocation is a requirement that for the 2021-2022 year a 'one-off' \$1M project for the implementation of a state-wide Adult Digital Literacy Program for all public libraries will occur. Library managers voted in July 2021 to have a portion of this funding allocated to the centralised development of the program, training of frontline library staff and technology improvement in libraries lacking the infrastructure to implement this program. The remainder of this funding (70%) is distributed per capita to all Council libraries to implement the state-wide program. Please note this does not increase the total baseline funding of \$20.71M for the 2021-2022 year.

The *Libraries Act (1982)* authorises the Libraries Board to distribute State Government funds for public libraries. For 2021-2022 the total operating grants to libraries remains consistent with the previous year's allocation. A reallocation of a portion of the materials grant to the Adult Digital Literacy Program has led to a 'one-off' decrease of 14% in funds available for new library materials (print and digital). All grants reflect changes in populations across all councils in the State.

The Board provides a grant to your Council under the conditions listed in **Attachment A**.

In addition to the funds provided in direct grants to Councils, the Board through Public Library Services (PLS) provides a range of state-wide services as described in **Attachment B**. On behalf of the SA Public Library Network, PLS regularly conduct reviews on contract performance for collection material and ICT infrastructure to leverage economies of scale where possible.

OFFICIAL: Sensitive

The Libraries Board's allocation for your library service for 2021-2022 is **\$271,736** which comprises of a Materials, Operating and Digital Literacy Grant:

- The Materials Grant (GST Free) is **\$132,380**. These funds are the State Government's contribution towards the purchase of library materials for your library service and are retained by PLS to be expended through the central acquisition system. This grant also supports state-wide digital resources and shared collections.
- The Operating Grant including the One Card Library Management System (LMS) maintenance (GST Free) is **\$124,426**. The amount of **\$14,537** (excluding GST) will be deducted from the Operating Grant when payment is made. This fee is your Council's proportional contribution for the annual maintenance costs of the One Card LMS software and associated support products.

The Adult Digital Literacy Grant (GST Free) is **\$14,930**. These funds are the State Government's contribution to the implementation of a new formal adult digital literacy program for all public libraries.

Separate advice has been provided to your Library Manager regarding these grants. This will include information regarding agreed contributions for specified shared state-wide collections and projects.

Grant Acquittal for 2020-2021

Attachment A details the purposes and conditions of the Board's grants, including the requirement to acquit funds at the end of each financial year.

The 2020-2021 grant acquittal form can be found in **Attachment C** and requires Councils to certify that that public library grants have been applied in accordance with the Board's conditions.

Please return the completed form by 30 November 2021 to DLPLSFinance@sa.gov.au.

SA Public Library Network annual statistics

The Board gathers both financial and library performance statistics from each council. This data is utilised to assist the Libraries Board in monitoring the overall performance of the public library network. It is also provided to councils to compare their library service to other similar libraries. Aggregate data is also used nationally to provide State by State comparisons of funding and performance. These statistics are collated through online software. Library managers will be contacted directly regarding the supply of these statistics to the Board. The online statistics gathered includes some financial data. Therefore, it is likely that your library manager will seek this data from your finance team in the near future.

For further information on the grant allocation or the acquittal process for your library, please contact Amy Harrison, Senior Finance Officer Public Library Services, via email at DLPLSFinance@sa.gov.au or by telephone 8207 7304.

Yours sincerely



Bruce Linn AM

Chair

Libraries Board of South Australia

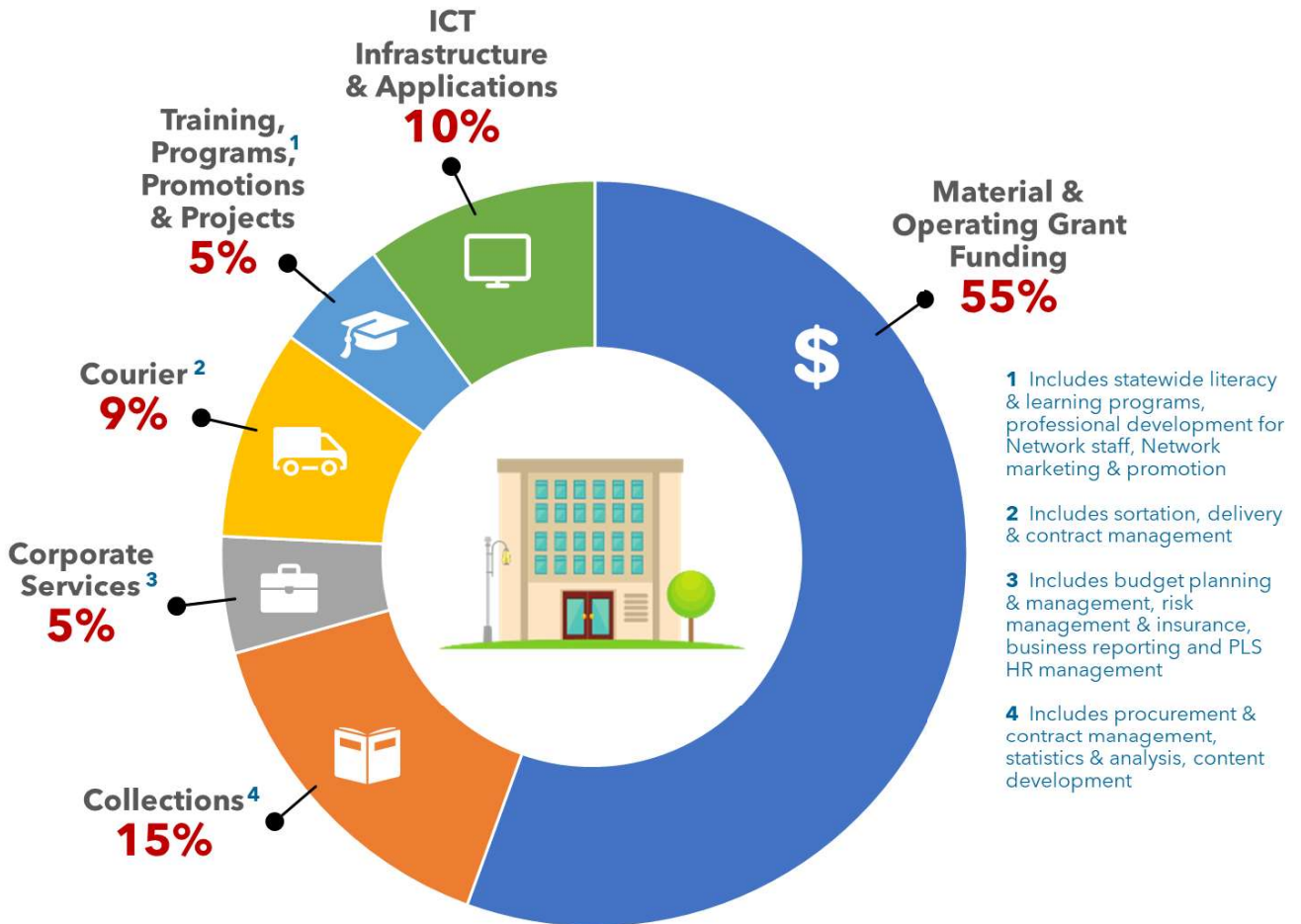
OFFICIAL: Sensitive

Attachment A - Purpose and Conditions of the Libraries Board Annual Library Grant

1. **Materials Grant funding** is managed by Public Library Services (PLS) and is to be expended through the centralised acquisitions system. Materials purchased centrally through PLS, become the property of the Council on delivery to the library. Such materials, along with any materials purchased locally (purchased outside of the centralised acquisition system), must continue to be made available for state-wide use free of any charge in line with the Libraries Act and within established consortium access rules.
 - a. Up to 30% of the Materials Grant funding can be claimed by libraries to be used as **"Local Purchase"** funds once the completed Materials Program Form has been returned to PLS. Local Purchase funds will be paid to libraries as part of their grant allocation EFT payment to be managed by the library. Local Purchase funds must be used to purchase library materials i.e. books, Audio Visual materials etc for public library use. Annual reporting regarding the grant must accurately state that these funds have been expended for this purpose. PLS will continue to monitor the use of Local Purchase funds on behalf of the Board.
 - b. **Levies** are agreed to by a vote of Network Library Managers and then recommended to the Libraries Board. These funds are managed by PLS for expenditure on the agreed state-wide, shared collections and projects. These levies are currently used to fund community languages and to purchase e-books and e-Audio material and fund state-wide subscriptions to a range of digital resources.
 - c. **Material Council Contributions** are additional Council funds that can be provided to PLS for the purchase of library materials through the centralised acquisitions system. Material Council Contributions must be received by PLS no later than 28 February each year to ensure that funds are expended before the end of financial year. All materials purchased must be made available for state-wide use free of any charge in line with the Libraries Act and with established consortium access rules.
2. **Operating Grant funding** is a grant provided to Councils to offset some of the library's running costs. These funds must be used for public library purposes and will be transferred to Councils. Annual reporting regarding the grant must correctly state that these funds have been expended for this purpose.
3. **Adult Digital Literacy funding** is a once-off grant provided to Councils in 2021/2022 to deliver digital literacy programs to adults in their communities. Annual reporting regarding the grant must accurately state that these funds have been expended for this purpose.
4. **One Card Library Management System Annual Maintenance and support products** costs are deducted from your Councils Operating Grant funding before payment is made.
5. Funds are provided to Councils with the requirement that any funds unspent at the end of a financial year will be made available to the library for the purpose of which they have been granted in subsequent financial years.
6. In keeping with standard grant acquittal processes, recipients of funds will provide the Libraries Board with a signed financial statement acquitting the funds provided by the Board. An annual financial statement must be completed and authorised by the Council CEO or CFO each year to certify that the funds provided by the Libraries Board have been expended by the Council in accordance with these grant requirements.

Attachment B – Centralised services provided by Public Library Services

Services provided by Public Library Services (PLS)



2021-2022 Key Projects Coordinated by PLS



Programming

- \$1M Adult Digital Literacy Program



Business Improvement Projects

- \$170K Logistics Project
- Strategic collection projects as determined by the Strategic Collections Group



Strategic Projects

- \$70K SAPLN Performance Framework (Outcomes Measures Project) and OnePlace Data Collection
- \$25K SCL Project (Local Agreements)
- Development of a framework to set up corporate partnerships for SAPLN



Staff Development Projects

- \$50K Digital Skills Audit
- AIATSIS Culturally Safe Program across SAPLN

Item No: 15.8

Subject: **2021 NEW YEAR'S EVE DRY AREA - GLENELG**

Date: 26 October 2021

Written By: Team Leader, Development Administration

General Manager: Strategy and Corporate, Ms P Jackson

SUMMARY

Over the years, the extension of the Glenelg Dry Area on New Year's Eve has proven vital in assisting South Australian Police to regulate alcohol related anti-social behavior in the area, as well as assisting Council in creating a 'family-friendly' atmosphere on the night.

As a result of this, Administration again seeks to temporarily extend the boundaries of the Glenelg Long-Term Dry Area for 2021 New Year's Eve to ensure adequate crowd control and prevention of alcohol related anti-social behavior.

RECOMMENDATION

- 1. That in accordance with Section 131 of the *Liquor Licensing Act 1997*, Council temporarily extends the boundaries of the Glenelg Dry Zone for 2021 New Year's Eve as outlined in Attachment 1 for the period 6:00pm Friday 31 December 2021 to 6:00am Saturday 1 January 2022; and**
 - 2. That the associated boundaries and conditions of the 2021 extension remain the same as in 2020.**
-

COMMUNITY PLAN

A Place that is Safe and Secure
A Place that Welcomes Visitors
A Place that is Well Planned

STATUTORY PROVISIONS

Liquor Licensing Act 1997 [s 131]

BACKGROUND

Since 2013, Administration has sought approval from Council to extend the Dry Zone Area at Glenelg for New Year's Eve.

The latest relevant reports are:

- Council Report No.: 347/20, '2020 New Year's Eve Glenelg Temporary Dry Zone Extension', 27 October 2020 (Resolution No.: C271020/2100); and
- Council Report No.: 194/19, '2019 New Year's Eve Glenelg Temporary Dry Zone Extension', 28 May 2019 (Resolution No.: C280519/1499).

REPORT

Each year Council temporarily extends the boundaries of the Glenelg Dry Area for New Year's Eve celebrations. This is done in conjunction with the South Australian Police (SAPOL) to assist in the regulation of any anti-social behavior. As such, Administration once again intends to temporarily extend the boundaries of the Glenelg Dry Area for 31 December 2021.

Dry Zone Boundaries

As per the previous years, the 2021 Glenelg Dry Area extension will include the area bounded by:

- the northern property alignment on Augusta Street between Colley Terrace and Brighton Road;
- the eastern property alignment on Brighton Road between Augusta Street and High Street (*including the Dunbar Terrace & Maxwell Terrace Transport Terminus*);
- the southern property alignment on High Street and College Street between Brighton Road and the western property alignment of St John's Row; and
- the eastern boundary of the existing permanent dry area from the South Esplanade Lane on the southern side of the Stamford Grand Hotel to the northern property alignment of Anzac Highway.

Refer Attachment 1

Operational Times

The extended area will be operational between **6:00pm Friday 31 December 2021** and **6:00am Saturday 1 January 2022**.

Operational Conditions

The area will be designated as one of **total prohibition for alcohol** in both sealed and unsealed containers on public land.

Advising the Community

Members of the public will be notified about the extension through Council's website as well as the Government Gazette in the lead up to New Year's Eve 2021.

BUDGET

At this present time the only costs associated with a short-term dry zone applications relate to the Government Gazette publication costs. As per previous years, this cost is included in the Council's operational budget.

LIFE CYCLE COSTS

At this stage, there are no additional costs to Council associated with that contained within this report.

Attachment 1



EXTENDED DRY AREA

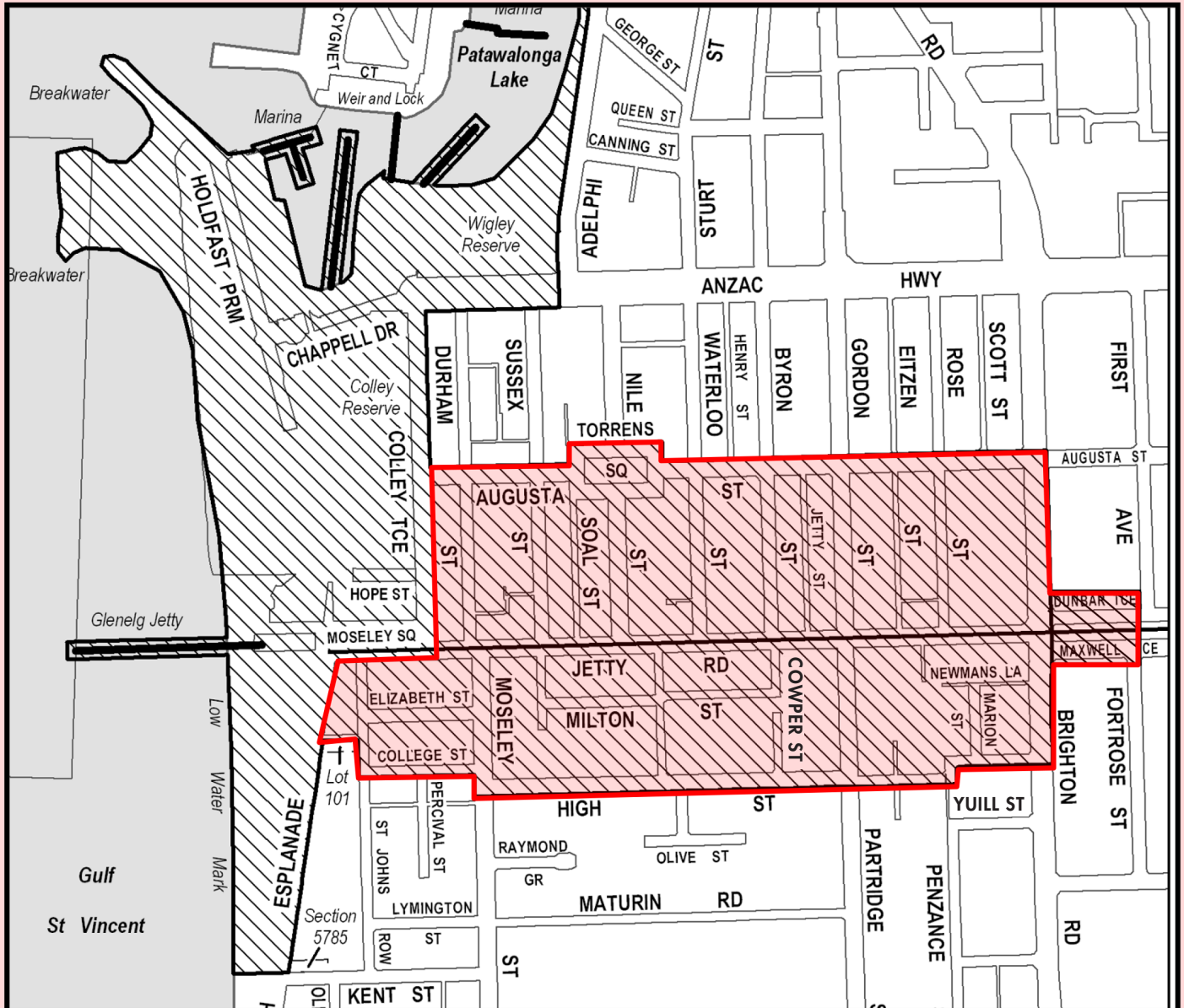
NEW YEARS EVE 31 DECEMBER 2021



Glenelg Dry Area



New Year's Eve Extended Area



Item No: 15.9
Subject: **2020-21 ANNUAL REPORT**
Date: 26 October 2021
Written By: Corporate Planning Officer
General Manager: Strategy and Corporate, Ms P Jackson

SUMMARY

Council's Annual Report is a legislative requirement under Section 131 of the *Local Government Act 1999*. The information contained within the publication provides legislators and the community with assurance that the City of Holdfast Bay is meeting its strategic and governance requirements. The publication also provides a detailed overview of the Council's services and achievements during the year.

The 2020-21 Annual Report has been prepared in accordance with all statutory requirements. The report shows that Council has continued to deliver high quality services and facilities to its community.

RECOMMENDATION

That Council adopts the 2020-21 Annual Report, subject to design and minor alterations, and the inclusion of the audited financial statements.

COMMUNITY PLAN

Culture: Enabling high performance
Culture: Being financially accountable
Culture: Supporting excellent, efficient operations

COUNCIL POLICY

Not applicable

STATUTORY PROVISIONS

Section 131 *Local Government Act 1999*.

BACKGROUND

Section 131 of the *Local Government Act 1999* requires Council to prepare and adopt an Annual Report each year, by 30 November, that reflects the progress in reaching its strategic and financial goals in an appropriately governed manner.

A copy of this Annual Report must be submitted by Council to the Presiding Members of both Houses of Parliament, the Parliamentary Library, State Library and National Library as well as the SA Local Government Grants Commission by 31 December.

The Audit Committee reviewed the Annual Report and Financial Statements at their meeting on 20 October 2021, and has recommended that Council adopt the Annual Report (Audit Committee Report No 355/21).

REPORT

The 2020-21 Annual Report meets all the requirements of the *Local Government Act 1999* and provides an overview of Council's substantial achievements.

Refer Attachment 1

The achievements include:

- completion of stage 1 of the Glenelg Oval Masterplan;
- completion of the \$13.7 million Brighton Oval Sports Complex redevelopment;
- completion of the Wigley Reserve playspace and fitness hub;
- commencement of the construction for Chapel Street Plaza and Hindmarsh Lane upgrade adjacent to Jetty Road Glenelg;
- undertook works on 28km of roads, 21km of kerb and 3.7km of footpath;
- supported 97 local businesses to access qualified business advisors;
- The Tiati Wangkanthi Kumangka exhibition at Bay Discovery Centre won the 2020 Museum and Galleries National Awards (MAGNA) for outstanding achievement;
- planted 950 street trees and 23,000 native plants in our dunes and gullies; and
- developed and commenced implementation of our Environment Strategy.

We also achieved significant strides towards a number of strategic measures in *Our Place 2030* such as:

- Achieving a score of 8.7 out of 10 for "Holdfast Bay as a place to live" in our annual Quality of Life survey.
- In this same survey residents rated the walkability and access to amenities of our City at a record 8.9 out of 10.
- 15 customer service functions are now available through a digital platform as well as traditional channels.
- 7,886 tonnes of waste diverted from landfill.
- The number of YourHoldfast.com subscribers has increased to 7,414. This represents 21 per cent of the population.

Our projects and innovations were recognised with a number of awards:

- Museum and Galleries National Award (MAGNA) for outstanding achievement.
- Local Government Professionals Awards:
 - Partnerships and Collaboration Award (Winner)
- Local Government Excellence Awards:
 - People and Culture (Finalist)
- Parks and Leisure Australia (SA/NT):
 - Community Facility of the Year (High Commendation)
- Institute of Public Work Engineering Australasia (SA)
 - Excellence in Environment and Sustainability (Winner)

These achievements have been accomplished within a framework of tight financial controls with all financial indicators well within each of our financial targets.

The audited financial statements will be included in the Annual Report, once adopted as part of this Council agenda. This will also include the Annual Report of Council's subsidiary, the Southern Region Waste Resource Authority.

As in previous years, this year's Annual Report will be provided in an electronic format on the Council's website with a limited number of printed copies available upon request.

BUDGET

The cost of design and publishing of the Annual Report is allowed for in the 2021-22 Budget.

LIFE CYCLE COSTS

There are no life cycle cost implications.

Attachment 1





OUR PLACE



**2020-21
ANNUAL REPORT**

OUR VISION

Balancing our progress with our heritage, we lead in coastal management to deliver high quality public spaces and services to build a welcoming, safe, and active community where resident, visitor and business prosperity meet.

WELCOME TO OUR PLACE

This annual report is part of a strategic planning and reporting framework that guides Council's direction and measures our performance against the goals set out in the City of Holdfast Bay strategic plan—*Our Place: 2030*.

It records our achievements in line with the ambitious program of work outlined in our *Annual Business Plan 2020–21*, and reports our performance compared to last financial year's budget and strategic aims.

In 2020–21, Council undertook a range of improvements on behalf of the community and continued to deliver an extensive suite of high-quality services—while containing our rate revenue increase to a modest 1.9 per cent, of which 0.8 per cent was due to the State Government Waste Levy.



TRADITIONAL CUSTODIANS

The City of Holdfast Bay acknowledges the Kaurna People as the traditional owners and custodians of the land. We respect their spiritual relationship with country that has developed over thousands of years and the cultural heritage and beliefs that remain important to the Kaurna people today.



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TO BE UPDATED



OUR PLACE

Adelaide's Favourite Coastal Destination

For 65,000 years, Aboriginal people have inhabited the vast lands of Australia. The coastal environment of Holdfast Bay, with its freshwater lagoons and abundant plant and animal resources, was used for millennia as a meeting place for cultural celebrations, ceremony, and trade by the local Kurna people. It continues to be a place of significant Kurna cultural heritage.

In 1836, Colonel William Light arrived on a ship named Rapid on a mission to survey the South Australian coast in search of a place for settlement. While the Rapid stood offshore near the mouth of the Patawalonga River, a storm blew in and the anchor held. Colonel Light consequently named the bay 'Holdfast Bay'.

The Province of South Australia was proclaimed at Pathawilyangga in 1836, which became the municipality of Glenelg in 1855. Wituwaringga became the municipality of Brighton in 1858. In 1997, the City of Holdfast Bay was formed through the amalgamation of the Glenelg and Brighton councils.

Located just eleven kilometres from Adelaide's city centre and five minutes from Adelaide Airport, our City is now home to almost 37,000 people and one of the most celebrated places to live, work and visit in the Adelaide metropolitan area. It boasts a beautiful natural environment; high-quality recreation and community facilities; superior health and education options; a vibrant tourism sector; thriving retail precincts; and a small light industrial area.



MESSAGE FROM THE MAYOR

Staying local, supporting local and shopping local has never been more important.

And this focus on looking after our own patch of the world has of course been a direct response to the COVID-19 pandemic. Around the world, people have been forced to change their behaviour and usual routines. And that has meant staying home more.

As a result, there's been a great push to shop local and support Holdfast Bay businesses, traders, service providers and tourism operators.

And this focus on staying local is something that we, as a community, should all have in the front of our minds. Not just now because of COVID, but also into the future.

We can all play a part in helping our community thrive—not only economically, but socially too.

At the City of Holdfast Bay, we have made a concerted effort in the past 12 months to support the business and tourism sector with the establishment of the Economic Recovery Taskforce and COVID-19 fund.

The taskforce comprised of local business representatives and council staff who worked together to promote economic stimulus across the city and attract people to Holdfast Bay.

The fund also provided targeted financial assistance to those in need as another means of support and recovery.

We launched an advertising campaign to attract visitors to the Holdfast Bay and a city-wide Spend and Win competition which injected much-needed funds into the local economy.

We created an eye-catching entry statement at the start of Jetty Road, Glenelg by wrapping the Telstra Exchange building in pink, together with images showing the attractions offered at the Bay—great food, retail therapy and coastal experiences.

During the height of the campaign the city increased its total spend by 14% compared to the same period in 2019.

The reinvigoration of Jetty Road Glenelg continued with the start of a \$3.6m project to transform Chapel Street into a pedestrian plaza and upgrade the public amenities in Hindmarsh Lane.





As well as business support, we reinvigorated our events calendar and were lucky enough to hold several major activations on the Glenelg Foreshore, which attracted people to the city from across Adelaide and South Australia.

We had the Bay City Rolling roller-skating attraction and The Local live music event which focused entirely on local emerging musicians. Over the summer months, we enjoyed two hugely successful beach concerts, all of which were held in line with COVID safe regulations and requirements.

Across our suburbs, smaller events were held to encourage the local community to come together, with the inaugural Rendez-vous Market held at Brighton and Hove and the Summer Night Community Outdoor Cinemas held at various locations across the city.

We wrapped up the financial year with the Brighton Winter Solstice street party which was a roaring success and once again, directly benefited the local traders on Jetty Road Brighton.

In total, our city still hosted more than 250 COVID- Safe events, which attracted more than 48,000 attendees.

We were lucky enough to gather together earlier this year to celebrate and give thanks to our wonderful volunteers who are the unsung heroes of our community.

Across Holdfast Bay we have more than 300 volunteers, who contributed 35,900 hours to the community. That's the equivalent of \$1.615 million in economic value.

Our volunteers work across all areas of the community—from removing weeds from our nature reserves or driving elderly people to appointments and social outings. Without them, Holdfast Bay would be a much poorer place.

The desire and willingness to help others has always been very strong in our community. But since the onset of COVID, this value we hold so dear has certainly been the shining light among the darkness of the pandemic.

I hope you enjoy reflecting on our city's achievements over the past 12 months which have been significant in the face of a very challenging year.

I believe all of us—Holdfast Bay residents, business owners and council staff—have certainly risen to the occasion, if not risen above it.

I look forward to watching our economy and community continue to prosper in the coming year.



Amanda Wilson

Mayor
City of Holdfast Bay

MESSAGE FROM THE CEO

Our core value as a local government organisation is to service our local community—to invest our time, energy and resources into building a better place to live, work and play.

And that mission has certainly been fulfilled in the past 12 months, in the face of many challenges brought on by the COVID-19 pandemic. This couldn't have been achieved without the continued efforts and dedication of our staff.

This drive to deliver on projects and initiatives that benefit the community has been buoyed by the Quality of Life survey results. The community told us how much they appreciate where they live and the way the council supports them.

Our investment has been across several key areas from supporting the economy in the way of major infrastructure and development projects, to financial assistance to the business community.

Two major building projects were completed in Glenelg and Brighton—both of which are accessible to everyone in our community, as well as visitors to Holdfast Bay.

We unveiled the \$1 million redevelopment of the Wigley Reserve Playspace and Fitness Hub in Glenelg and celebrated the completion of the Brighton Oval redevelopment after an 18-month construction period.

The community came together in April to celebrate the milestone Brighton Oval project which was the result of a \$13.7 million investment (including funding from both State and Federal Governments and peak sporting bodies).

At Brighton Oval, we now have the largest sporting hub within the City of Holdfast Bay with three major sporting grounds, three new purpose-built buildings which serve as clubrooms and community spaces that are available for hire, and a new playspace, dedicated to former Mayoress Gladys Mathwin.

At Glenelg Oval, we completed Stage 1 of the masterplan with the official opening of the \$1 million upgrade of courts and clubrooms at the Holdfast Tennis Club.

Stage 2 of the masterplan is underway with the installation of two new unisex change rooms, which will support the growth of women's sport, increase female participation and provide the opportunity for Glenelg Oval to host state and national events.

Also in Glenelg, the \$3.6 million upgrade to Chapel Plaza and Hindmarsh Lane commenced in April 2021 with completion scheduled for October 2021.

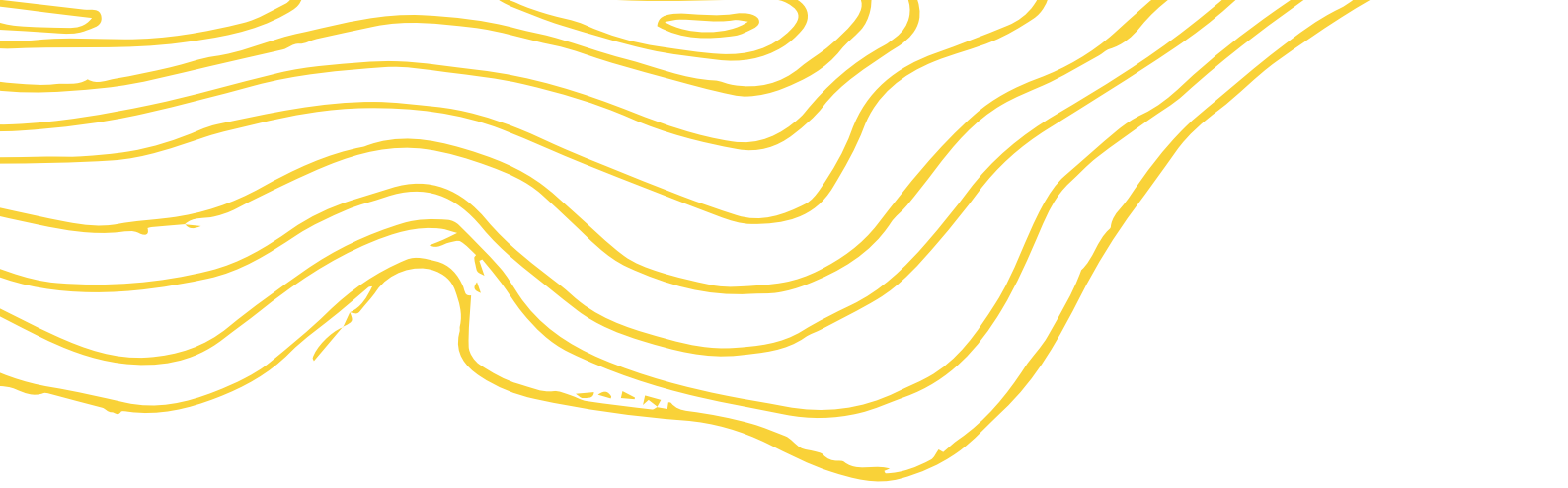
At a grassroots level, our community centres continued to provide essential social activities and programs, with more than 17,000 patrons using these facilities.

Many of the activities run in our community centres wouldn't be possible without the assistance of our unsung heroes—a dedicated group of volunteers who give up their time each week across a host of programs.

The work of our volunteers has also been critical to implementing our environmental program, which has continued to be a major focus for council.

In December 2020, council endorsed the Environment Strategy, which sets out the practical and meaningful actions we will undertake, leading to many positive outcomes for our community and environment.





Among the strategy's goals is to increase the tree canopy across Holdfast Bay. Work on this has already started with a record-breaking winter tree planting program, which saw more than 950 new trees planted. Another 22,000 native plants were added to our dune systems and natural reserves at Barton, Pine and Gilbertson gullies.

We launched South Australia's first weekly green household bin collection trial, with more than 850 Holdfast Bay households taking part.

As part of the pilot program, the green-lid FOGO bins (Food Organics Garden Organics) are collected weekly and the red-lid landfill bins collected fortnightly, which has significantly increased the amount of waste diverted from landfill.

We've also continued to nurture our valued heritage, history and relationship with the Kurna Nation in the past 12 months.

Together, the City of Holdfast Bay and the Kurna Nation was awarded the National Local Government Professionals Award for Partnerships and Collaboration, which recognises the work that Kurna Nation and the city—in particular the Repatriation of Kurna remains at Kingston Park and the Tiatí Wangkanthi Kumangka (Truth-Telling Together) exhibition.

The Tiatí exhibition also won the Australian museum sector's most prestigious award in the Museums and Galleries National Awards for 2020.

It was named national overall winner and also won the Indigenous Project or Keeping Place category.

The Mayor and Elected Members helped unveil the first stage of restoration works at the Glenelg Town Hall. The town hall clock was turned back on and Bay Discovery Centre entrance reopened on the southern side after a painstaking restoration.

We've seen the services offered by Alwyndor, our aged care provider, steadily increase. The start of a Day Respite program has been extremely successful with demand now seeing the service increase to four times a week. The staff at Alwyndor have continued to provide exceptional service while navigating the challenges of a global pandemic.

Work has begun on preparing a new Strategic Plan, which will be Holdfast Bay's roadmap for the next 30 years and beyond.

Our extensive community consultation extended to the younger members of our community—namely school children—who were invited to share their vision for the future of Holdfast Bay. After seeing their ideas come to life through their drawings, it's safe to say the City of Holdfast Bay is in good hands.



Roberto Bria

Chief Executive Officer
City of Holdfast Bay

2020-21 HIGHLIGHTS

In 2020-21:



5,422

community transport trips helped residents get out and about



4,890

Holdfast Hounds were registered and 88 animals were reunited with their owners



274

people were supported to live safely and healthily at home with Alwyndor's home care packages



5,000

people participated in Aboriginal heritage and culture events



2,166

immunisations were administered at our local clinics



450,709

library items were lent to 13,420 members

950

street trees were planted



23,000

native plants were planted in our dunes and natural reserves



27,585m²

of road, 2001lm of kerb and 3668m² of footpath were maintained



827,000

people visited Holdfast Bay



7,886

tonnes of waste was diverted from landfill



1,063

development applications were processed



205

new dwellings were approved (valued at \$131 million)



383,000

people attended Holdfast Bay hosted events



319

invaluable volunteers contributed 35,900 hours within council programs (\$1.615 million economic value)



44,785

phone enquiries resolved



97

businesses assisted through council's mentoring and support services



900

local businesses can be found on the Holdfast Bay Business Directory and MyHoldfast App



QUALITY OF LIFE SURVEY RESULTS (2020–21)

HOW YOU RATED YOUR COUNCIL OUT OF 10

COMMUNITY



8.7

Providing library services



8.2

Providing sporting facilities



7.7

Delivering services for the elderly and people with a disability



8.0

Providing programs and services that encourage an active lifestyle



7.4

Providing arts & cultural experiences



PLACEMAKING



7.2

Maintaining roads and kerbing



7.3

Maintaining cycle networks

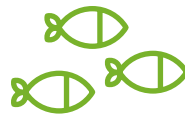


8.9

Access to shops, services and open space



ENVIRONMENT



8.1

Maintaining beaches and coastal areas



8.3

Providing adequate waste management services

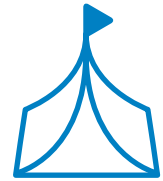


ECONOMY



8.1

Encouraging a diverse range of businesses and services in the area



7.6

Supporting and promoting tourism and events



Overall rating of Holdfast Bay as a place to live



CULTURE



6.75

Council provides good financial management and value for rates



7.1

Overall satisfaction with the quality of service and performance of the council



8.3

Maintaining well laid out parks and reserves



7.8

Providing programs that foster social interaction and community wellbeing



8.45

Providing a sense of safety in neighbourhoods

Council would like to express their appreciation and thanks to those who participated in this survey.

ECONOMIC ACTIVATION PLAN 2018–2023

Progress 2018–2020:



75%

of all businesses are now transacting online – an increase of 40% from 2017



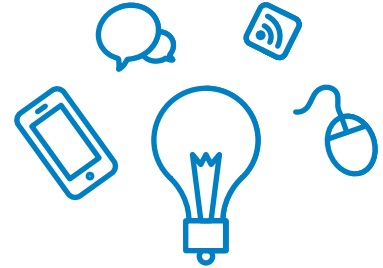
900

local businesses are registered in the Holdfast Bay business directory



58%

of businesses are using a webstore to complement their shopfront – increased from 44% in 2017



85%

of businesses are staying informed through face-to-face and e-communication



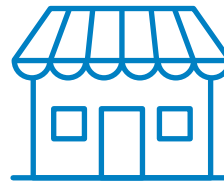
87

products made in Somerton Park have experienced strong five year growth in global demand

SHOPFRONT GRANTS

\$73,670

in shopfront grants stimulating improvements of around \$240,000



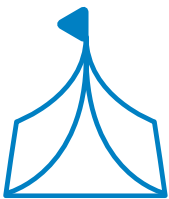
In 2019, Brighton Jetty Road precinct became one of the first

single use plastic free precincts



827,000

visitors to Holdfast Bay in 2020–21



383,000

people attended Holdfast Bay events in 2020–21

Supporting and growing local business

Making it easier to do business

A DIVERSE AND RESILIENT ECONOMY

Boosting our visitor economy

Harnessing emerging technology





SUMMERTOWN STUDIO

| | | |
|------------------|----|----|
| HOT | SM | LG |
| MILK COFFEE | 4 | 5 |
| BLACK COFFEE | 4 | 5 |
| HOT CHOCIE | 4 | 5 |
| MOCHA | 5 | 6 |
| CHAI | 4 | 5 |
| TEA-FREE REFILL | | 1 |
| COLD | | |
| ICED LATTE | 4 | 5 |
| ICED LONG BLACK | 4 | 5 |
| ICED COFFEE | | 5 |
| FRUIT & YOGURT | | 5 |
| HEALTHY SMOOTHIE | | 5 |



COMMUNITY

A HEALTHY, CREATIVE, CONNECTED COMMUNITY

In 2020–21, Council delivered many projects and services that contributed to building a healthy, active, and resilient community; celebrating culture and diversity; providing welcoming, accessible facilities; and fostering an engaged community.

Active Communities

Highlights of our active communities program for 2020–21 include:

- › Continued implementation of the *Playspace Action Plan (2019–2028)*, including completing the Wigley Reserve Playspace and Fitness Hub and the Da Costa Reserve Playspace, and commencing refurbishment of the Glenelg Foreshore Playspace
- › Commencing construction of the Glenelg Oval Masterplan
- › Concept planning for a shared-use path along the Sturt Creek Corridor, which will link Pine Ave, Glenelg North with Tapleys Hill Rd, completing the missing section of the Sturt Creek linear path
- › Undertaking community engagement on concept plans for the redevelopment of the Buffalo site at Wigley Reserve
- › Conducting community engagement and planning for the redesign of Dover Square Reserve to ensure equity of access for all user groups
- › Facilitating the Youth HoldUp Committee, which delivered nine activities, attracting 417 young people.

Sporting Facilities

Brighton Oval Masterplan

Council celebrated the completion of the final stage of the \$13.7 million Brighton Oval redevelopment with a free community open day in April. The project was made possible through Council, State and Federal Government funding.

Brighton Oval now provides three brand new, purpose-built community club rooms, a new playspace, shelters, seating and car parking. The high-quality community facilities will support increased female and youth participation in sport.

Glenelg Oval Masterplan

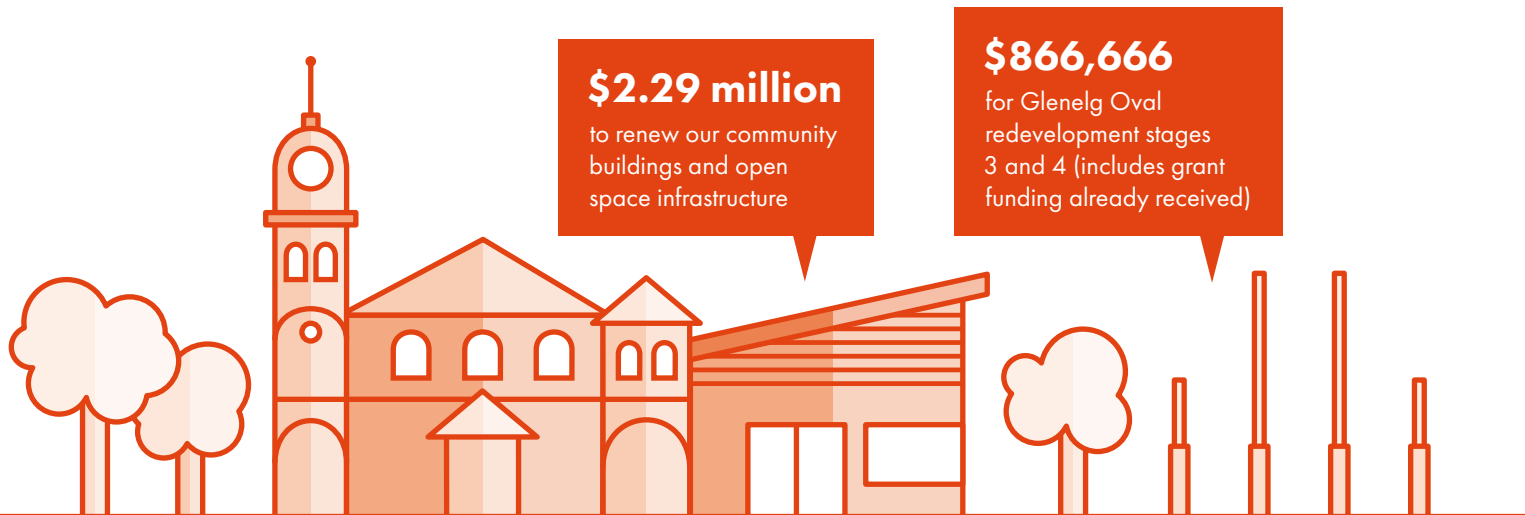
Stage 1 of the Glenelg Oval redevelopment was completed in January with the official opening of the \$1 million Holdfast Tennis Club, incorporating new clubrooms, eight new tennis courts, LED court lighting and replacement fencing.

Stage 2 of the redevelopment, completed in September 2021, provides unisex change rooms and umpire rooms for the Glenelg Football Club and Glenelg District Cricket Club.



PROJECTIONS AND PLANS

Council's projections and plans for the next financial year are outlined in our 2021–22 *Annual Business Plan*. Some of the strategic activities to be undertaken include:



In May, Council also received a \$1.4 million contribution from the State Government to complete Stages 3 and 4 of the masterplan. These works will commence later in 2021.

Sporting Club Development

Council continued to support local sporting clubs and recreation groups to develop positive and sustainable club management practices—delivering workshops on strategic planning, volunteer management, financial management and succession planning. While the number of workshops was restricted due to COVID-19, topics covered this year included financial management, grant writing, making meetings work, sports taping, and succession planning.

Community Wellbeing

Highlights of our community wellbeing programs in 2020–21 include:

- › Over 17,000 visits to our community centres across more than 90 low fee programs
- › Providing 5,400 community transport trips to help our vulnerable residents get out and about
- › Provided 4,250 activity packs over 10 fortnights for our most vulnerable residents during COVID-19 restrictions
- › Supporting the flourishing Glenelg North and North Brighton community gardens
- › Facilitating the development of the *Local Government Grants Best Practice Guidelines*.
- › Facilitating the development of a Local Government Food Resilience Strategy
- › Coordinating the contribution of 319 volunteers who were active across 44 Council volunteer programs, contributing 35,900 hours, equating to \$1.615 million in economic value
- › Distributing \$49,511 to the Holdfast Bay community via community grant and donation programs to support community wellbeing initiatives
- › HoldUp Youth Committee delivered the first large scale e-sports Rocket League Tournament in the City of Holdfast Bay
- › Delivered a PC building workshop using e-waste, in collaboration with City of Marion Youth Collective.

Community Centres

The City of Holdfast Bay has four dedicated community centres:

- › Glenelg Community Centre
- › Glenelg North Community Centre
- › Brighton Community Centre
- › Holdfast Bay Community Centre.

Council staff work closely with each centre's management committee and staff to assist with governance, operations, and volunteer support.

Before COVID-19 restrictions, the centres attracted over 9,600 visitors each month and delivered more than 90 low-fee health and fitness, education, arts and crafts, social and personal development programs.

The centres also hosted luncheons, charity events, Adelaide Fringe and Adelaide Festival shows.

While COVID-19 restrictions continue to apply, participation rates have somewhat recovered, with the centres attracting new and returning users.

In 2020–21, Holdfast Bay's community centres collaborated with local charities, schools, and not-for-profit organisations to share resources, deliver social events, and share information about local services.

The centres returned funding to the community through partnerships to produce events and capacity building programs. For example, Brighton Community Centre worked with Brighton Primary School's Year 6 and 7 students to fund the purchase of a Pedal Prix vehicle valued at \$8,000.

Though many events were cancelled or limited because of the pandemic, the centres managed to host community lunches, Christmas events, seniors and seasonal luncheons, and concerts, including the Glenelg Brass Band and Brighton Senior Secondary School Band.

Kauri Community and Sports Centre

The Kauri Community and Sports Centre is home to the Holdfast Music Centre, Seacliff Uniting Church Netball Club, Seacliff Tennis Club, and Seacliff Hockey Club. Since 2019, Belgravia Leisure has operated the Centre on behalf of Council, with a directive to maximise its use by the broader community. Private bookings increased in 2020–21, with the function room booked for 372 hours (compared to 253 hours in 2019–20).

Community Gardens

Council supports community gardens in Glenelg North and North Brighton through project development funding, grant administration, governance direction and volunteer recruitment.

The gardens remained popular in 2020–21, attracting dozens of community members each week. The gardens' management committees adapted quickly to COVID-19 restriction by delivering content online. Information about home gardening, sustainable practices, planting and cooking helped increase both gardens' membership and social media following.

The gardens also took part in sustainable and environmental projects that reached across local government areas and sectors.

Special Projects

Local Government Grants Best Practice Guidelines

The SA Local Government Grants Network is a community of practitioners that supports grant officers across 16 councils to ensure grants are administered fairly and equitably for the benefit of the community. As a member of the network, the City of Holdfast Bay contributed to the development of a Best Practice Guide for Grants Management. The guide will help councils with performance assessment, benchmarking and continuous improvement to ensure that grants build community capacity sustainably. The project is possible thanks to funding from an LGA Research and Development grant.

Local Government Food Resilience Strategy

Across Australia, state and local governments are seeking to understand how the current food system influences economic, social, and environmental outcomes for communities. In 2019, the Food Systems Network was established to collate data and develop guidelines and toolkits for councils to map local food systems and food security.

With funding from an LGA Research and Development grant, The City of Holdfast Bay is facilitating the development of a strategy to:

- › Understand, advocate for, and foster local food systems
- › Identify and prioritise the best ways to invest and promote local food system initiatives
- › Develop and embed food systems policy and planning in governmental responses to climate change.

The *Local Government Food Resilience Strategy* will be completed and evaluated in 2022.





Volunteers

During 2020–21, 319 volunteers were active across 44 Council programs, contributing 35,900 hours, equating to \$1.615 million in economic value. This was a 26 per cent reduction compared to previous years due to COVID-19 restrictions. However, there were 47 people who undertook additional volunteering to assist with Council's COVID-19 response.

52 potential volunteers were referred to other organisations, including St Vinnies, Salvation Army, Minda, St Andrews, Glenelg Cricket Club, Brighton Sculptures, Glenelg Community Centre, Holdfast Bay Community Centre, and community gardens.

A new program was introduced at Alwyndor, connecting young volunteers with aged care residents to help support their wellbeing.

Community Donations

In 2020–21, Council distributed \$49,511 to the Holdfast Bay community via community grant and donation programs to support community wellbeing initiatives, including:

- › A community pantry
- › Amenity improvements for sporting clubs
- › A community concert
- › Public art and development
- › A children's book
- › Social media development
- › A little library
- › A Harmony Day event
- › Community centre workshop tools
- › A defibrillator
- › A range of food relief initiatives
- › 20 youth achievement sponsorships.

Support Programs For Vulnerable Residents

Council continued to provide transport and social support groups under the Commonwealth Home Support Program.

Services were significantly affected by COVID-19 restrictions between July and October 2020. During this period, Council adapted its service to ensure that older community members remained connected and continued to feel supported. Safe transport was offered where possible, welfare checks were undertaken, and close to 500 residents received activity packs regularly over a 20 week period to occupy them and stimulate their minds.

ALWYNDOR AGED CARE

Alwyndor aims to support Adelaide's southern metro community to live healthy, engaged and fulfilled lives through a range of personalised, professional support services.

Established in 1949, Alwyndor delivers a continuum of care, including on-site residential living, therapy and wellness services, and support at home services—ranging from nursing care to home maintenance and gardening.

Royal Commission into Aged Care, Quality and Safety

On 1 March 2021, the Australian Government released the Royal Commission's final report into Aged Care, Quality and Safety. The *Care, Dignity and Respect* report has been welcomed as a catalyst to drive transformational structural and financial reform.

The report included 148 wide-ranging recommendations, structured around five key themes:

1. Home care – at-home support and care based on assessed needs
2. Residential aged care services and sustainability – improving service suitability that ensures individual care needs and preferences are met
3. Residential aged care quality and safety – improving access to and quality of residential care

4. Workforce – growing a bigger, more highly skilled, caring and values-based workforce
5. Governance – new legislation and stronger governance.

Of the report's 148 recommendations, the Australian Government has accepted 126, suggested alternatives to four, are giving further consideration to twelve, and did not accept six. The Commonwealth Government's funding response to support enactment of these recommendations is unclear. This is problematic in a sector that has been subject to increasing regulation while experiencing a systemic reduction in funding by successive governments over the past 20 years.

Alwyndor's Strategic Plan 2020–23

Delivery of Alwyndor's Strategic Plan progressed on target this year. The plan is based on four themes:

- › **Customer experience** is at the centre of all that we do, aiming to ensure we understand and meet the needs of all clients at all stages of support and care with well trained and long-serving employees.
- › **Connecting communities** supports the role of Alwyndor in the wider community, promoting Alwyndor as a community hub and contributing to the social capital of the local area.
- › **Growth** enables a business development focus for our therapy and wellness and our support at home services as well as promoting our residential services to ensure we continue to be a care home of choice.
- › **Sustainability** ensures Alwyndor takes a multi-faceted sustainable approach to our business with financial, environmental, and social strategies as well as sound asset management and ensuring we continue to meet all quality standards.



Alwyndor’s residential service includes 144 residential, respite, transitional care and care awaiting placement beds. In 2020–21, our residential care occupancy rate was 98.6 per cent occupancy.

Our support at home service grew by 24.4 per cent during the year to 274 home care packages and private clients. Home care packages include a full range of services from domestic to complex clinical and end of life care.

Therapy and wellness programs are offered one-on-one and in group settings at Alwyndor, as well as in client’s homes and online. Despite the COVID-19 pandemic, we expanded the number and type of services offered throughout the year. Our services and classes now include:

- › Podiatry
- › Physiotherapy
- › Occupational therapy
- › Speech therapy
- › Exercise physiology
- › Yoga
- › Fit ball drumming
- › Circuit
- › Weights
- › Tai chi.

Day Respite

Alwyndor’s day respite program offers half and full-day respite for carers by providing care and activities for clients at Alwyndor. Indoor and outdoor

activities are tailored to individual capability and need, and provided together with clinical care. This year the program expanded to four days a week with up to ten people per day.

Customer Experience Plan

In 2020–21 we developed a Customer Experience Plan to support quality and consistency of care in an environment of client choice and control.

The plan introduced two new measures:

- › A net promoter score (NPS) asks, ‘How likely are you to recommend Alwyndor to a friend?’. Data collection began in January 2021, with Alwyndor scoring a pleasing average of 83.5 per cent.
- › A customer effort score assesses the ease of client entry into our services—noting that entry into the aged care system can be confusing and lengthy. Alwyndor’s average score was 4.85 out of a possible 5, demonstrating that we welcome new clients with a minimum of complexity.

A competitor quality analysis for residential services analysed 71 other residential care homes and found that Alwyndor rated highly in staff care, responsiveness and expertise, organisational management and resident independence. We continue to focus on improvement, especially ensuring our residents are informed and engaged in all aspects of their care, the quality of our food and dining experience, and ensuring that residents feel like Alwyndor is home.

Accreditation

Alwyndor has full accreditation in all business areas.



Aboriginal Culture and Heritage

The City of Holdfast Bay fosters and strengthens relationships with the Kurna people to honour, promote, and protect their culture, heritage, and connection to the land.

- › Regular meetings were held with Kurna elders to discuss Council projects, cultural initiatives and to support their ongoing culture, heritage, beliefs, and connection to country.
- › Council provided a series of cultural awareness and Kurna language sessions for staff, volunteers and consultants.
- › Various workshops, activities and language sessions were held throughout the year that encouraged cultural sharing and a greater understanding and respect for Aboriginal heritage and culture and significant cultural sites throughout the City.
- › In celebration of National Reconciliation Week, History Month and NAIDOC week, cultural workshops and tours were facilitated by Kurna elders.
- › Schools, community organisations and members of the public visited the multi-award-winning *Tiati Wangkanthi Kumangka (Truth Telling Together)* exhibition at the Bay Discovery Centre with Kurna representatives and staff hosting many talks and tours.

- › Kurna heritage and dual naming signage were installed at reserves and cultural sites throughout the City.
- › Kurna elders performed traditional Welcome to Country and smoking ceremonies at community events and civic ceremonies.
- › We distributed Discover Our Place resource packages to kindergartens and schools, helping students learn about our history, culture and local natural landscapes.

The City of Holdfast Bay and the Kurna Nation were awarded the National Local Government Professionals Award for Partnerships and Collaboration. The award recognises the work of the Kurna Nation and the Council, particularly the Repatriation of Kurna remains at Kingston Park and the *Tiati Wangkanthi Kumangka (Truth-Telling Together)* exhibition. The judges recognised the nomination as outstanding and highlighted the leadership role councils can have in Aboriginal reconciliation.

This award is the fourth award the City of Holdfast Bay has won with the Kurna Nation.

Art and Activations

Creative Holdfast Summer and Winter Programs and Monthly Newsletters

Council's summer and winter creative programs provide a range of arts, history and cultural events, including workshops, talks, tours and exhibitions. The Creative Holdfast monthly newsletter promotes and celebrates the creative initiatives and events in the community.

Sculpture

Council purchased Papa Tjukurpa/Dingo Story from the 2021 Brighton Jetty Sculptures Festival. The artwork, created by artist Clancy Warner and Aboriginal artist Elizabeth Close features a pair of bronze dingoes and represents Aboriginal people's connection to country.

New Public Art Policy and Public Art Guidelines

The development of a new Public Art Policy is one of the key actions arising from the Arts and Culture Strategy. The updated policy and associated guidelines reflect best-practice for public art. The documents will continue to ground Council's direction for future planning, management, and investment in quality public art in line with industry standards.

Holdfast Bay History

Tiati Wangkanthi Kumangka (Truth-Telling Together)

Held annually, the Museum and Gallery National Awards (MAGNA) celebrate and recognise excellent work in exhibitions, public programs, and sustainability projects. The MAGNAs are open to all Australian cultural collecting institutions that are members of the Australian Museums and Galleries Association, except Indigenous Programs or Keeping Places which is open to all.

In October 2020, *Tiati Wangkanthi Kumangka (Truth-Telling Together)*, on show at Glenelg's Bay Discovery Centre, won the Indigenous Project or Keeping Place (Level 2) category and the prestigious National Award.

The National Award judges commented on the "wonderful drive and execution with long term commitment by Council" and said, "the story is told in such an open and honest way. It has a lesson for us all."

Bay Discovery Centre

In 2020–21, the Bay Discovery Centre delivered a comprehensive cultural program, presenting a broad range of projects and exhibitions. Volunteers dedicated over 950 hours in support of the centre's extensive program.

This year's highlights include:

- › A total of 14,703 visitors, including school and community groups (a decrease on 2019–20 figures due to COVID-19 restrictions, Glenelg Town Hall construction works, and closure of the gallery)
- › An increase of 33 per cent in school and community group visitation
- › Installation of permanent exhibitions *To the Bay*, *Boy Phoenix* and *Casa Paquita*
- › Volunteer cultural awareness training with Kurna man Jack Buckskin and senior Kurna elder Lynette Crocker
- › A range of school holiday programs attracting over 4,000 attendees to various workshops
- › A range of National Reconciliation Week and NAIDOC Week activities in partnership with the Kurna Nation
- › 6,700 views of Tiati online tour and Discovering Pathhawilyangga with Jack Buckskin across YouTube and Facebook.

Casa Paquita

Casa Paquita is a new permanent exhibition at the Bay Discovery Centre featuring the personal shawls of Paquita Mawson (1891–1971) which were acquired by Council via the National Cultural Heritage Account. Lady Paquita Mawson contributed significantly to Brighton and the wider South Australian community through her work with various charities, advocacy for refugees during and after WWII, and her role as President of the Mothers' and Babies' Health Association.

Once Paquita Mawson married Sir Douglas Mawson, her life was inextricably linked to all things polar. Casa Paquita sheds the image of a dedicated wife and shares Paquita Mawson's legacy in her own right.

Streets of Honour

The installation of new street signs in Glenelg North is part of a Council-funded project to honour highly decorated WWI and WWII service members from South Australia. The suburb already has a rich history of remembrance and became a memorial site after WWII.

On the western side of the Sturt River, 14 streets are named after South Australian service members, including Kibby Avenue—named after William Kibby, who lived in Glenelg. A red-coloured blade has been added to each street signpost carrying the service member's full name and details of their service honours or awards.

Holdfast Bay History Centre

The Holdfast Bay History Centre celebrates and shares Holdfast Bay's unique history. It works to preserve the nationally significant collection to make it accessible to our community and ensure its safekeeping.

Despite COVID-19 restrictions, volunteers dedicated over 1,000 hours to help deliver the centre's extensive program during 2020–21.

This year's highlights include:

- › Answering over 1,000 community history enquiries, including the delivery of house history, war history, and family history programs
- › Digitising over 200 collection items, including photographs, objects, and paintings
- › Installation of the Squadron Leader Robert Wilton Bungey memorial in Somerton Park
- › Research for installation of the Casa Paquita, To the Bay, and Boy Phoenix exhibitions at the Bay Discovery Centre
- › Research and installation of Streets of Honour Victoria Cross project in Glenelg North

- › Attracting \$17,000 in grant funding
- › Providing research and content for exhibitions in the Bay Discovery Centre Museum and across online platforms
- › Delivering the 2021 History Festival, including 15 events attracting over 500 attendees
- › Delivering the inaugural Seaside History Talk program
- › Purchasing a new cataloguing system to allow greater public access to the history collections.

Cemeteries

The North Brighton and St Jude's cemeteries are owned by Council, with daily operations managed by the Adelaide Cemetery Authority. Council continues to maintain the cemeteries, with a renewed focus in the last two years, including new paths featuring permeable paving, repairs to collapsed gravesites and landscaping to soften the environment. Improvements will continue into the next financial year.

Memorial Programs

Council offers two programs to help people commemorate their loved ones—seaside stone memorials, where names are engraved on granite sculptures by the Glenelg and Brighton jetties, and commemorative plaques placed on public benches. There are currently 208 benches carrying plaques, most of them located on the beachfront. Council is undertaking a review of the memorial seat program to improve service delivery and record keeping.

Libraries

Our accessible, progressive library services support research and recreational reading needs and also foster lifelong learning and spark curiosity and creativity. At our Brighton and Glenelg libraries, borrowing and visits returned to pre COVID-19 levels. Events recommenced in September. Whilst COVID-19 restrictions limited the number of people who could attend the events, smaller sessions were introduced as community confidence to attend events began to return from March.

This year's highlights include:

- › More than 450,709 items lent, a 3% increase
- › 13,420 members, 1,364 of whom are new borrowers
- › 182,971 visits
- › 8705 attendees to library sessions
- › 7,857 attended 120 Wriggle and Rhyme and Toddler time sessions, 80 storytime sessions
- › Introduced a new Stay and Play program with self – directed activities.
- › Early learning outreach programs supporting 69 children
- › Regular kindy visits seeing 545 children
- › 69 children from a local playgroup and 60 OHSC children attended our holiday programs.

Community Safety

Council's community safety services team (formerly known as regulatory services) protects the health and safety of residents and visitors. Services include immunisation, animal management, public and environmental health; permits, litter and nuisance control; security, parking control and public safety. Staff use various strategies, including education and enforcement to ensure that the City of Holdfast Bay is a safe place. They operate patrols of the Holdfast Bay area at night, work with Neighbourhood Watch groups and regularly liaise with SAPOL. Officers are available 24-hours a day, seven days a week, to respond to various matters.

This year's highlights include:

- › Providing 2,166 immunisations
- › Registering 4,890 dogs
- › Reuniting 88 animals with their owners
- › Conducting 436 investigations into littering and local nuisance issues
- › Undertaking 256 food business inspections
- › Patrolling traffic safety at schools twice a day during school days.

Beach Patrols

Additional patrols were conducted along the coast to educate and enforce local laws to protect native wildlife, improve responsible dog ownership, and maintain general compliance. The patrols at Seacliff have helped create an environment in which Australia's most endangered shorebird, the Hooded Plover, has bred successfully for the first time in decades—a major achievement for a threatened species in a highly urbanized setting.

COVID Compliance Checks

Following a reduction in COVID compliance activities by SAPOL toward the end of the financial year, Council incorporated COVID compliance checks into its routine food safety and public health inspections at the request of SA Health.



ENVIRONMENT

A COMMUNITY CONNECTED TO OUR NATURAL ENVIRONMENT

This year, Council undertook a range of actions to protect biodiversity; build an environmentally resilient City; use resources efficiently; and foster an environmentally connected community, including:

- › Maintenance and rehabilitation of natural reserves and coastal areas
- › Continuation of the Sturt River (Warriparri) nature corridor
- › Protection and improvement of habitats for native flora and fauna, including sand dunes
- › Planting more than 23,000 native plants in our dunes, natural reserves and in the biodiversity corridor
- › Providing support for volunteer groups taking care of our natural reserves and dunes
- › Providing workshops and subsidies for sustainable living
- › Holding Clean Up Australia Day, National Tree Day, and World Environment Day community activities
- › Managing waste collection services
- › Delivering programs that improved the diversion rate of household waste from landfill
- › Awarding six Greening Our Community grants
- › Continuing our participation in the Resilient South Regional Climate Partnership
- › Improving stormwater infrastructure and constructing new water sensitive urban design installations
- › Installing three sand groynes.

Environment Strategy

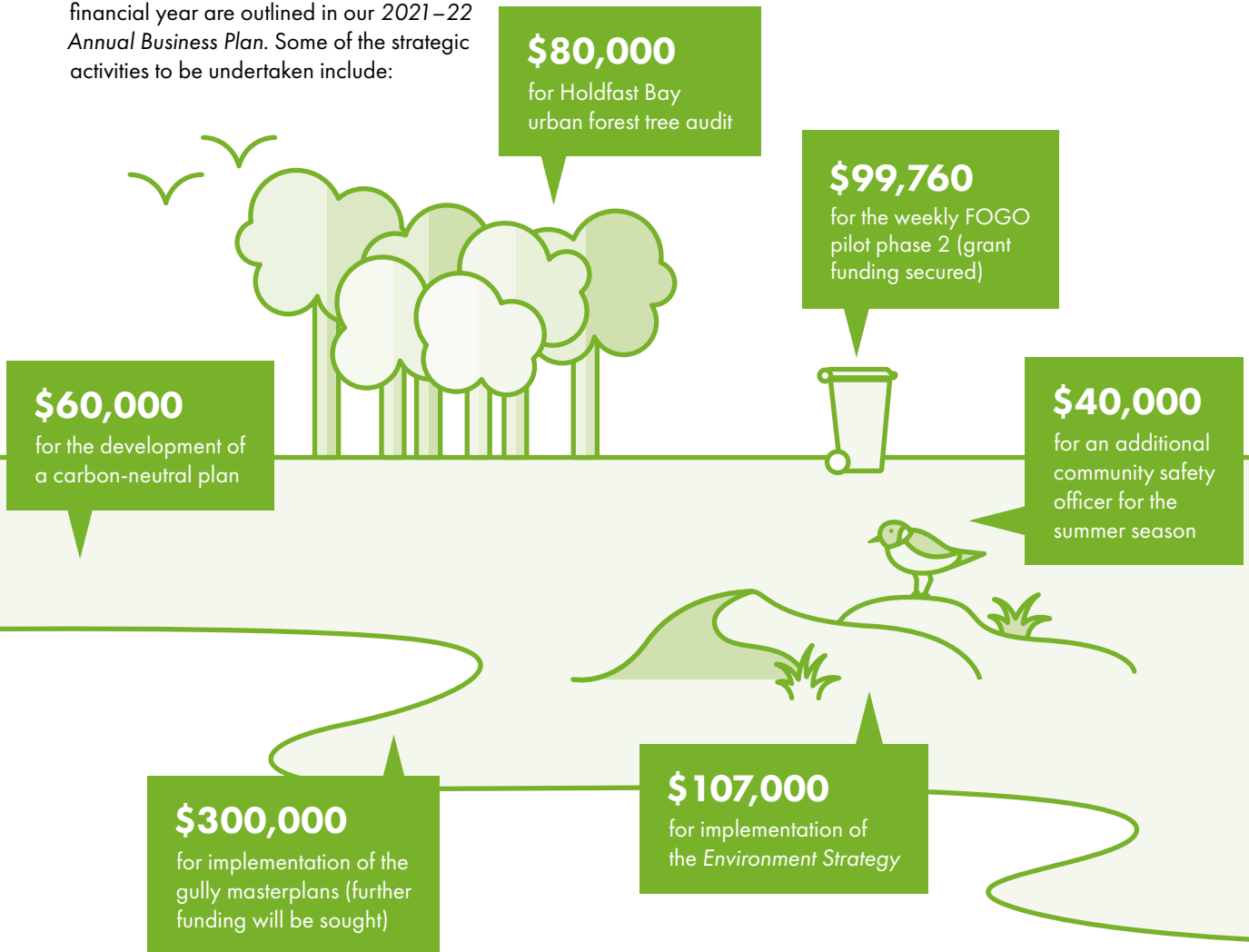
This year, Council approved a new *Environment Strategy (2020–25)* which incorporates five themes:

1. Climate change resilience and working towards a carbon-neutral community
2. Managing our coastal ecosystem
3. Managing and improving biodiversity
4. Waste and resource management
5. Working together as a community.



PROJECTIONS AND PLANS

Council's projections and plans for the next financial year are outlined in our 2021–22 *Annual Business Plan*. Some of the strategic activities to be undertaken include:



Natural Areas Rehabilitation and Maintenance

Holdfast Bay's environment team partners with community volunteers, community groups and Green Adelaide to maintain and improve our natural areas.

Three gullies and the Kingston Cliff Face represent most of our natural areas (other than the dunes). They are important refuges for native animals and plants, including some regionally rare species. This year, weed control and revegetation took place at all four locations:

- › Barton Gully – 1,300 plants
- › Pine Gully – 680 plants
- › Gilbertson Gully – 1,845 plants
- › Kingston Cliff Face – 330 plants.

The environment team also facilitated native plantings at the following locations:

- › Cedar Avenue Reserve – 500 native plants
- › Bob Lewis Reserve – 260 native plants
- › Good Neighbour Garden – 311 native plants.

WHAT IS A MICRO-BAT?

Micro-bats common to the Adelaide region include Gould's wattled bats, lesser long-eared bats, southern free-tail bats, little forest bats, southern forest bats, chocolate wattled bats and western broad-nosed bats. These tiny bats are less than 10cm long and weigh less than 20 grams. They eat insects, playing a critical role in supporting biodiversity in our natural areas. Cats are a primary predator of these micro-bats, so providing sanctuary for these nature warriors is essential.



Image:
Bat boxes in
Pine Gully

Gullies Masterplans

Holdfast Bay's three gullies—Pine, Barton, and Gilbertson Gullies are some of the most prominent and valuable natural areas in our City. The masterplans for these gullies are high-level plans that describe how Council will manage them now and for the future. This is a key element of our *Environment Strategy*.

Biodiversity Corridor

Council continued developing a nature corridor for plants and animals along the Sturt River (Warriparri) in Glenelg North. 2020–21 represented the third year of works (Stage 3) in Fordham Reserve, and included a community planting day, planting of 3,150 native plants in three new borders, and the installation of seven micro-bat and bird boxes.

Improving our Dune Biodiversity

For the second year, we partnered with Trees For Life, who won a second Green Adelaide Grassroots Grant to provide 9,000 native dune plants in the Brighton to Seacliff dunes. To assist the planting, a community event was held in partnership with the Seacliff Surf Life Saving Club and the Brighton and Seacliff Yacht Club, where 50 volunteers planted more than 1,000 dune plants.

Friends of Minda Dunes also secured a Green Adelaide Grassroots Grant and planted 5,015 native dune plants in the Minda Dunes.



Greening our Community Grants

In 2020–21, Council provided six local community organisations with a total of \$18,596 in grant funding to support environmentally themed projects involving biodiversity and water conservation, energy and waste reduction, renewable energy and educational programs. The recipients were:

- › Somerton Park Kindergarten – \$1,785 for a nature connection garden
- › Baden Pattinson Kindergarten – \$1,000 for growing vegetables and composting facilities
- › Brighton Primary School – \$2,821 for a water education garden
- › Glenelg North Community Garden – \$5,000 for renewal of raised garden beds
- › Seacliff SLSC – \$5,000 for additional solar panels
- › Somerton SLSC – \$2,990 for water-efficient showers.

Green Living

Green living is not only about reducing our environmental impact; it's also about having a positive effect. To support this, Council undertook a range of community engagement activities during the year, including:

- › Fifteen waste talks and tours (fewer than last year due to COVID-19 restrictions)
- › Clean Up Australia Day – 30 volunteers cleaned up Brighton Beach
- › World Environment Day – 70 volunteers planted 1,440 native plants in Fordham Reserve
- › National Tree Day – 50 volunteers planted 1,000 plants in the Seacliff dunes
- › A school planting day with two primary school classes
- › Five face-to-face green living workshops
- › Wildflower walk at Kingston Cliff Face
- › Ask an arborist session with Council's arborist
- › Australian Microplastic (AUSMAP) community day

We also provided subsidies totalling \$6,632 to 80 residents for a wide range of sustainable living products.

Holdfast Habitat Heroes

Nature volunteers contributed more than 570 hours to looking after our natural areas.

Volunteer time was also contributed by the Friends of Minda Dunes, the Friends of Pine Gully, the Friends of Sturt River Landcare and Trees For Life—all groups that are supported by and work in partnership with Council.

Hooded Plovers

Holdfast Bay's Hooded Plover family successfully raised one chick this year.

The family are a story of success against the odds. They are very popular on Council's Facebook page, with more hits than any other topic. The City of Holdfast Bay works with BirdLife Australia and Green Adelaide to protect the Hooded Plovers and their habitat.

Coastal Adaptation Planning Stage 1

The City of Holdfast Bay is the custodian of one of South Australia's favourite coastlines. However, climate change and sea-level rise is placing our coastline at risk. Adaptation planning is considered a priority to secure the future of our coastal areas. Stage 1 included a review of best practice coastal adaptation planning; data collation and development of data and document registers; a preliminary assessment of erosion and inundation hazards; a gap analysis of key data and knowledge; development of an engagement strategy for future use; and a project plan with a clear roadmap for the next stage of the process.



Weekly Food Organics Garden Organics (FOGO) Pilot

Commencing in September 2020, 3,200 households in Kingston Park, Seacliff, North Brighton and Somerton Park were invited to join SA's first weekly FOGO (green) bin and fortnightly landfill (red) bin collection trial. This change in bin collection frequency is designed to encourage the disposal of food organics into the FOGO (green) bin for commercial composting.

Jointly funded by Council and through a Green Industries SA Council Modernisation Grant, the trial showed positive results and has since been extended to April 2022. Key outcomes so far include:

- › 844 participating households
- › At mid trial, 84 percent of kerbside waste was being diverted from landfill
- › Food recycling efficiency (percentage of food waste placed in the FOGO bin) increased to 81 per cent—a significant improvement on the pre-trial rate of 30 per cent
- › 98.5 per cent of participants surveyed (in November 2020) said they would like to stay with the collection model after the pilot ends
- › 96 per cent of those surveyed said that they were very satisfied with the fortnightly landfill service.

Water Sensitive Urban Design Improvements

Water sensitive urban design is a landscape design approach that integrates stormwater management into urban design to reduce the risk of flooding, improve amenity, replenish groundwater, and improve the quality of stormwater entering the marine environment. During the 2020–21 financial year, Council implemented water sensitive urban design improvements including tree net inlet pits, permeable pavers and rain gardens and a retention basin. Permeable paving was installed at Brighton Oval and Brighton Cemetery.

Stormwater Management

To improve the capacity and efficiency of the City's stormwater system and reduce the risk of stormwater flooding, Council is implementing its Stormwater Management Plan in stages, according to priority.

In 2020–21 we invested \$690,000 in major projects, including:

- › Seaview Ave, Kingston Park – stormwater capacity and flood protection works
- › Augusta Street, Glenelg East – side entry pit upgrade and nuisance ponding reduction works
- › Barton Avenue, Kingston Park – laneway surface scour, and flood protection works
- › Marine St, Somerton Park – coastal headwall upgrade
- › A gross pollutant trap in Wattle Avenue.

Council continues to work closely with local builders and developers to reduce the impact of development on the City's stormwater system.



ECONOMY

A DIVERSE AND RESILIENT LOCAL ECONOMY

Council assists the Holdfast Bay economy by supporting and growing local businesses; making it easier to do business; harnessing emerging technology; and boosting the visitor economy.

The *Economic Activation Plan (2018–2023)* focuses on five key strategic areas:

1. Business capacity building
2. Investment growth and attraction
3. Innovation and digital evolution
4. Regional collaboration
5. Adelaide's premier seaside destination.

Support during the COVID-19 Pandemic

At the onset of the pandemic, the Holdfast Bay Economic Task Force and Western Alliance Task Group were formed to coordinate rapid responses to assist the region's businesses.

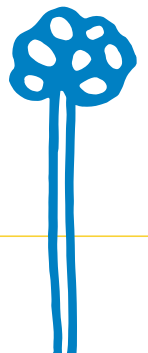
Council established a COVID-19 fund of \$250,000 to support economic recovery, including the development of a promotional campaign to bring residents and visitors back to the Bay.

Over 800 businesses took part in the campaign, which reached 1.15 million people through social and traditional media. At the height of the campaign, spending in the City increased by 14 per cent, up from \$92.4 million in December 2019 to \$106 million in December 2020.

Council also provided fully-subsidised programs to assist businesses to transition online and adapt their operations to suit the changing business climate. Programs and webinars covered digital marketing, social media, mental health and wellbeing and general business topics.

Achievements for 2020–21 include:

- › A 10 per cent increase in the number of businesses mentored through the Southern Adelaide Business Mentoring Program
- › Providing a crisis-support line and a webinar series on digital adaptation and resilience for businesses as part of the Western Alliance of Councils
- › Providing new and existing businesses with matched funding of up to \$5,000 through the Small Businesses Grants program for projects leading to employment growth, sustainable outcomes, export opportunities and collaboration to increase the capacity of a precinct
- › Stimulating investment through the Shopfront Grants program, resulting in over \$250,000 of commercial upgrades across the City and improving the vibrancy of our main streets
- › Activating Jetty Road, Brighton during winter by staging the inaugural Solstice Festival, which featured live local entertainment and street food by local hospitality venues.



PROJECTIONS AND PLANS

\$160,000

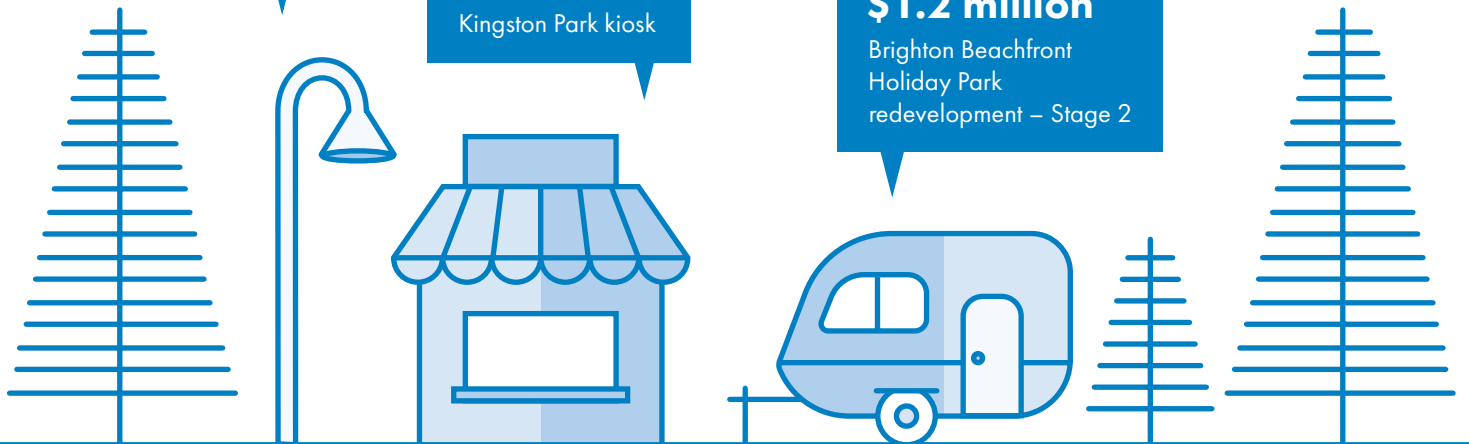
Implementation of the Jetty Road Brighton Lighting Masterplan

\$500,000

Kingston Park kiosk

\$1.2 million

Brighton Beachfront Holiday Park redevelopment – Stage 2



Tourism and Marketing

Council continued to develop an environment that supports the future viability of local businesses and creates opportunities to enhance the City's tourism offering.

Our visitor and business services include:

- › Planning, implementing and supporting a wide range of community events to increase visitation and length of stay
- › Consulting and communicating with the community through the community engagement program
- › Preserving and stabilising the Holdfast Bay history collection while making it more accessible to the community
- › Providing targeted tourism and marketing services aligned with community desires and needs
- › Developing city-wide commercial and economic opportunities
- › Providing a voice for business and property owners in the Glenelg precinct through the Jetty Road Mainstreet Committee.

The visitor economy has grown significantly in Holdfast Bay over the last five years, but COVID-19 has had a devastating impact on the tourism sector. In 2019, before the pandemic, 1.4 million people made day trips to Holdfast Bay, and another 140,000 people stayed overnight. With few international or interstate visitors and a significantly smaller event program in 2020–21, visitation decreased by 44 per cent (down to 827,000 people), and expenditure reduced by 50 per cent (down to \$128 million).

A three-year strategic plan to guide the recovery and ongoing development of the Holdfast Bay tourism industry has been endorsed by Council. The *Tourism Recovery Plan* aims to restimulate tourism in our region and help businesses and tourism operators recover from the impact of the COVID-19 pandemic. The plan targets local return visitors, day-trip audiences, people visiting friends and relatives in South Australia, and domestic overnight visitors.



Events

Community events are a vital feature of the City's tourism offering. Despite pandemic restrictions, the City of Holdfast Bay still hosted more than 250 COVID-safe events, which attracted more than 480,000 attendees. Council continued to support many of these events through specialist advice, event planning, sponsorship, and in-kind support. Some of these events included the well-established Channel 7 Brighton Jetty Classic Swim, Patritti Brighton Jetty Sculptures, Bay Sheffield Carnival, Skyline Observation Wheel and Moseley Beach Club, and the Bay's first Alpine Winter Festival. Two major beach concerts, featuring Ice House and Missy Higgins, had a combined economic impact of \$1.7 million.

South Australia's first COVID Management Plans

The team assisted Glenelg Football Club to bring supporters back to the game with one of the State's first approved COVID Management Plans.

Brighton Sporting Complex Open Day

Similarly, a COVID Safe Management Plan was approved for the Brighton Sporting Complex Open Day celebrations. The Brighton Oval Open Day was a collaboration between Brighton Sports and Social Club, Brighton Lacrosse Club, Brighton Rugby Club and the Brighton Croquet Club. The redeveloped complex was officially opened with a VIP ceremony at the Gladys Mathwin Memorial Playspace followed by a community family fun day.

184th South Australian Proclamation Day

The official 184th South Australian Proclamation Day ceremony saw His Excellency Hieu Van Le, Governor of South Australia, read the Proclamation of South Australia, along with speeches from Mayor Amanda Wilson, Karna representative Tamaru, and Matt Cowdrey OAM MP, representing the Premier of South Australia. An estimated 300 people attended the official ceremonies, followed by a community barbecue.

Australia Day

The Australia Day citizenship and awards ceremony saw 80 people from 17 different countries become Australian citizens. The event involved special guest, Australia Day Ambassador, Katrina Webb, and was followed by the free all-ages, family-friendly Australia Day at the Bay celebration.

Anzac Day

Council worked closely with SA Health to ensure that Anzac Day commemorations could proceed in a COVID-safe manner. The service was moved from its traditional location at the Arch of Remembrance at Brighton Jetty to Brighton Oval—a safe venue for up to 10,000 people to gather to commemorate those who served our nation in wars, conflicts, and peacekeeping operations.

Moseley Beach Club

The Moseley Beach Club returned to Glenelg for the 2020–21 summer. Offering sun lounges and beds with table service, it also featured a casual dining area and bar with live acoustic music. The Moseley Beach Club employed 40 new service staff and local musicians. The activation welcomed over 60,000 visitors and increased patronage to the Jetty Rd retail precinct. Organisers engaged local businesses and the kitchen and bar sourced local produce. The activation was well supported by the local community and visitors alike.

Brighton Beachfront Holiday Park

With its beachfront location and views over the Gulf St Vincent, the Brighton Beachfront Holiday Park in Kingston Park is an important tourism asset for the City of Holdfast Bay.

Through a challenging year for the tourism industry, the Brighton Beachfront Holiday Park continued to generate income for Council, bringing in over \$1.3 million revenue in 2020–21, helping to reduce the financial burden on ratepayers.

The replacement of ageing cabins and construction of a new administration building has started and will continue into the 2021–2022 financial year. Council also commenced the scoping of works and design for a second stage of redevelopment.

Partridge House

Built-in 1899, Partridge House was purchased by the former Glenelg Council in 1971 after it was threatened with demolition. With lush gardens, elegant interiors, and a welcoming ambience, Partridge House is used as a function and community centre and remains a valued community facility.

While COVID-19 impacted operations, Partridge House still hosted 221 one-off events and 327 sessions for community groups in 2020–21.

Communications

We are committed to clear and open communication with our community. We provide many ways for people to get in contact, including telephone, mail, email, social media and via our website. People can directly engage with Council staff at the Brighton Civic Centre and in our libraries. Information is provided on our website (holdfast.sa.gov.au) and through a range of Council publications.

A new, fortnightly e-newsletter, Holdfast News, was launched in July 2020. Sent to 1,920 subscribers, it features the latest Council news, project updates and upcoming events. Council's quarterly, printed magazine, *Our Place*, is distributed to all ratepayers with a digital copy shared via social media.

Social media is increasingly important as a channel for communication and engagement with our local community. In 2020–21:

- › Jetty Road Facebook followers increased from 29,218 to 29,671
- › Jetty Road Instagram followers increased from 15,337 to 18,800
- › City of Holdfast Bay Facebook page fans increased from 8,458 to 10,924
- › City of Holdfast Bay Instagram followers increased from 2,000 to 2,650
- › City of Holdfast Bay LinkedIn followers increased from 1,500 to 2,275.



PLACEMAKING

AN ACCESSIBLE, VIBRANT AND SAFE COASTAL CITY THAT CELEBRATES OUR PAST TO BUILD FOR OUR FUTURE

A well-planned, accessible, and safe city provides various movement, transport, employment, recreation, and housing choices. A balance between the natural and built environment and well-connected public spaces help to support community wellbeing.

In 2020–21, Council delivered a broad range of projects and services to enhance the design and function of our City—creating a place that is well planned, providing choice and improving the quality of life in our community.

Kingston Park Kiosk

Council recently began the process of seeking a café services provider to operate and manage the new Kingston Park Kiosk. Feasibility studies and high-level conceptual designs were undertaken to determine the most appropriate location for the kiosk, given the high-profile nature of the project.

The kiosk will include an indoor seating area, outdoor seating area, kitchen and storage area. The kiosk will be adaptable to different weather conditions to maximise patronage throughout the year.

Kingston Park Reserve

Concept master planning has commenced for Kingston Park Reserve (Tulukutangga). Because of the site's cultural significance, rehabilitation of the Tjilbruke Spring has been the main focus of the masterplan, with Kaurna stakeholders engaged in guiding the design team. The masterplan is also expected to include a nature play space, open lawns, performance space and a modified path network. Once complete, the plan will be presented to the broader Kaurna community for review and approval. Construction is expected to be staged over the next three years.

Jetty Road Glenelg Chapel Street Plaza and Hindmarsh Lane Redevelopment

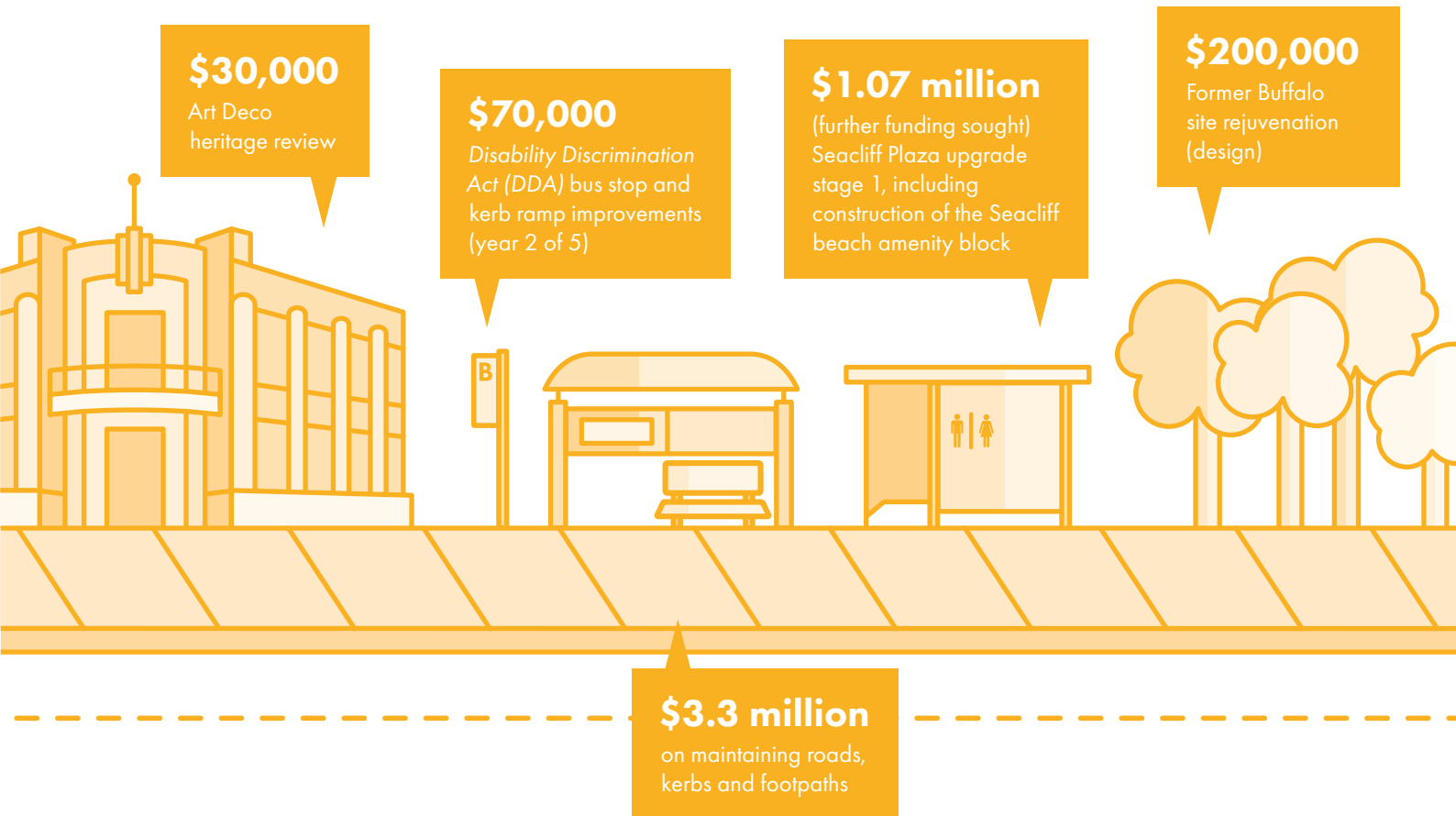
Stage 1 of the \$3.6 million Jetty Road Chapel Plaza and Hindmarsh Lane redevelopment commenced construction in April 2021, with completion scheduled for October 2021.

The project will transform existing spaces with new paved, pedestrian-orientated plazas, new seating, sculptural artwork, trees, and greened areas in both streets. The Hindmarsh Lane redevelopment will also include upgraded toilets and facilities to support the needs of people with profound disabilities.



PROJECTIONS AND PLANS

Council's projections and plans for the next financial year are outlined in our *2021–22 Annual Business Plan*. Some of the strategic activities to be undertaken include:



Prior to construction, the project team worked with state funding agencies, private landowners and businesses to refine the design and develop construction staging plans to minimise the impact on local trade.

Seacliff Plaza

The Seacliff Plaza upgrade responds to a range of community needs, including improved beach access—particularly for people with a disability, improved toilet facilities and general amenities, and seamless pedestrian activity.

Feasibility studies also suggested increased economic viability and functionality could be achieved by providing active space for events and activities.

In 2021–22, detailed design will commence as well as construction of Stage 1 which comprises the general amenities area.

Maintaining our Built Heritage

Glenelg Town Hall Conservation

Originally known as the Glenelg Institute Building, Glenelg Town Hall was designed by Edmund Wright, architect, and former Mayor of Adelaide. The foundation stone was laid on 11 December 1875 by Sir Henry Ayers, and the Institute formally opened in 1877 with lecture rooms, a concert hall, and a library. The City of Glenelg acquired the hall in 1887. Today it hosts the Bay Discovery Centre, Glenelg Visitor Centre, and the Council Chambers. Restoration of this important historic building commenced in 2019.

To date, the following work has been completed:

- › Reconstruction of the southern portico
- › Replacement and upgrade of the southern roofing structure

- › Replacement of the lead cupola roof on the clock tower
- › Removal of the existing acrylic paint system from all rendered surfaces
- › Conservation and reconstruction of damaged rendered material
- › Removal of corroded steel embedded in the structure
- › Recasting and installation of new clock faces
- › Removal of existing cement pointing and repointing of bluestone surfaces
- › Replacement of end-of-life roofing materials
- › Upgrades to stormwater discharge systems
- › Replacement and repairs to external timber fabric on balcony and building façades.

Development Services

Council's development assessment, development advice and building compliance services work to recognise opportunities while protecting the character and amenity of our suburbs. This year, we processed 1,063 development applications and approved 205 new dwellings with a construction value of \$131 million. In addition, the Council has transitioned to the new *Planning and Design Code*, which introduced major changes to the way that development applications are processed and assessed, requiring structural changes to the way the Council operates and engages with its customers.

Shopfront and Heritage Grants

During 2020–21, Council continued with a grant scheme to support the conservation of our City's heritage premises and the character of our retail precincts. Aimed at encouraging people who own heritage listed and retail precinct properties to invest in maintaining, restoring, and preserving them, the grants replaced a previous rates rebate for heritage listed properties.

Heritage Register

In 2020–21, Council prepared and submitted a *Local Heritage Development Plan Amendment (DPA)* to the Minister for Planning to add a further 27 properties to the Heritage Register. This initiative compensated for the loss of heritage protection under the newly introduced *Planning and Design Code*, ensuring that the City's built heritage continues to be protected through formal recognition.

City Assets

Council staff manage, maintain, and develop community assets and infrastructure in an environmentally and financially sustainable way. This includes buildings, roads, coastal assets, stormwater assets, open space and general plant and equipment.

Ongoing services include:

- › Providing traffic management support, investigations, and installation of traffic calming devices
- › Maintaining buildings and facilities
- › Maintaining the Patawalonga River boat lock
- › Inspecting and resolving damage caused by developers and utility companies.

During 2020–21, City Asset staff:

- › Resealed 16,365 square metres of road
- › Rejuvenated 9,726 square metres of road
- › Patched 1,494 square metres of road
- › Replaced 2,001 linear metres of kerb
- › Replaced 3,668 square metres of footpath and undertook significant footpath maintenance as part of an accelerated maintenance program
- › Improved pedestrian access through new kerb ramps
- › Supplied and installed five bus shelters
- › Replaced several welcoming and other signs
- › Upgraded two roundabouts and two sets of traffic signals.

Field Services

Council prides itself on maintaining a high-quality built and natural environment and continually strives to balance the needs of residents, business, and visitors; heritage and innovation; development and environment; and visual appeal and practical application.

A vigorous maintenance program is part of our commitment to enhancing the City's image and safety. As well as a scheduled maintenance and cleansing program, Council operates a rapid response team to ensure our City remains clean, safe and graffiti-free.

During 2020–21, our field services team:

- › Attended 3,476 customer service requests (in addition to scheduled maintenance and cleaning services)

- › Continued to refine routine maintenance, open space, and cleansing schedules to better meet community expectations
- › Maintained services and facilities along our coastline to improve amenity for residents and visitors
- › Implemented a defect inspection program for our assets
- › Planted 950 trees in Holdfast Bay's streets and open space reserves
- › Upgraded irrigation at Wigley Reserve and installed a new system at the Brighton Civic Centre
- › Rejuvenated over 30 garden beds along our streetscapes and in reserves
- › Repaired 609 square metres of concrete footpath and 3,059 square metres of paved footpath as part of the accelerated footpath program
- › Upgraded aging open space facilities, including bins, benches, showers and drinking fountains
- › Installed a Little Library at Brighton Oval to support community wellbeing
- › Upgraded North Brighton and St Jude's cemeteries to increase aesthetic appeal and improve functionality
- › Installed screening in the grounds of Partridge House to create dedicated event spaces for private events.

Buildings and Facilities

The buildings and facilities team maintains and operates a range of Council property assets.

As part of its building portfolio, Council operates 24 public toilet facilities that are open 17 hours a day, all year round. These facilities are usually serviced daily; however, an enhanced cleaning schedule was implemented during the COVID-19 pandemic.

The building and facilities team also delivered 37 projects in 2020–21, including renewal and new work on Council buildings, open spaces and coastal assets.

Projects included:

- › Replacement of the air-conditioning at Partridge House
- › Upgrading the Glenelg District Cricket Club change rooms
- › Constructing three new sand groynes along Brighton beach
- › Refurbishing the Holdfast Bay Community Centre kindergarten building to improve accessibility
- › Refurbishing the Kingston Park and Sutherland Reserve public toilets
- › \$120,000 of building remedial defect works
- › Public lighting upgrades in Moseley Square and Colley Reserve
- › Reconstructing the tennis courts at Mawson Oval Reserve.





CULTURE

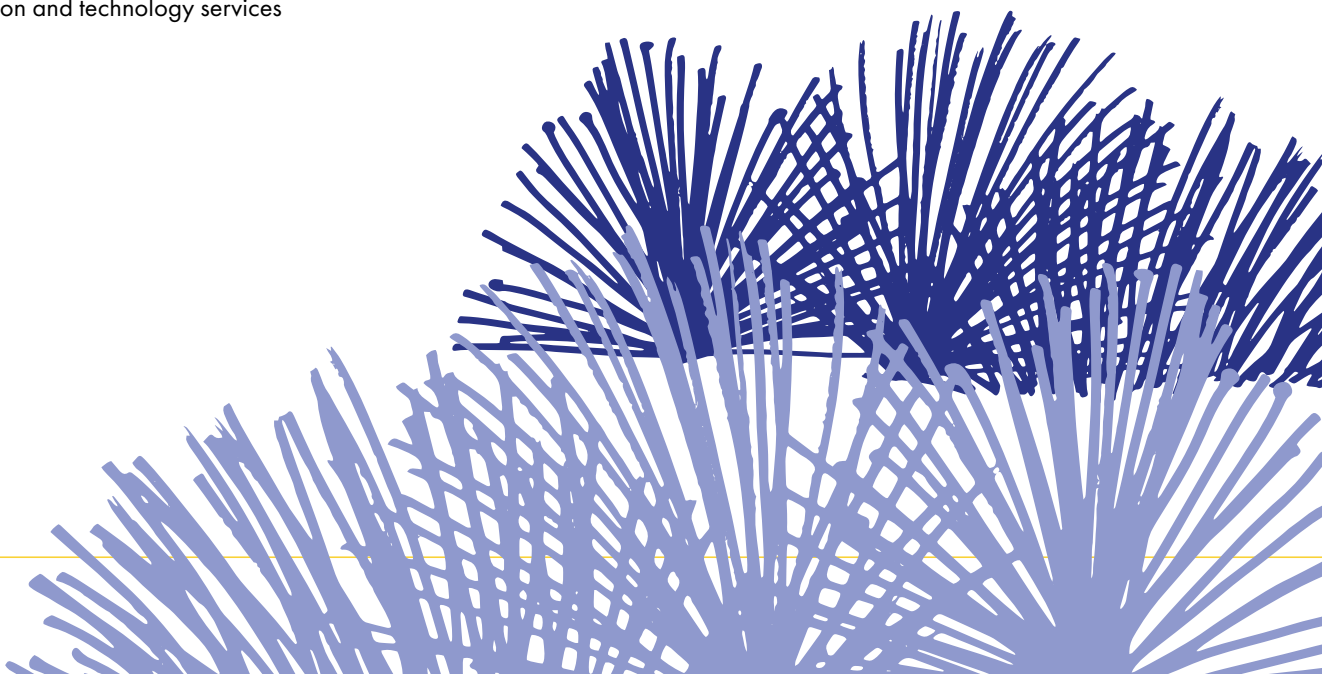
AN EFFECTIVE, CUSTOMER-CENTRED ORGANISATION

At all times, the City of Holdfast Bay aims to provide customer-centred services; be financially accountable; enable high performance; and support excellent, efficient operations.

Business Services

Council staff deliver services in an accountable, transparent way that meets legislative requirements and provides the best value for money. The business areas providing corporate services to support Council's administration include:

- › Business planning and improvement
- › Commercial and strategic services
- › Corporate communications and media management
- › Elected member and CEO support
- › Finance
- › Governance and policy
- › Information and technology services
- › People and culture
- › Procurement
- › Property management and leases
- › Rates
- › Records management
- › Risk management
- › Work health and safety.



PROJECTIONS AND PLANS

Council's projections and plans for the next financial year are outlined in our 2021–22 *Annual Business Plan*. Some of the strategic activities to be undertaken include:



Strategy and Governance

In 2020–21, Council undertook a range of strategy and governance activities to support the efficient and effective delivery of its roles and functions.

Highlights for the year include:

- › Establishing and administering a COVID-19 Support Fund, and collaborating with an Economic Recovery Taskforce to undertake activities that attracted visitors to the City and increased economic activity
- › Reviewing the existing *Strategic Plan* and developing a new draft *Strategic Plan* for public consultation that expands on Council's commitments to sustainability, community wellbeing and prosperity, with an ambitious vision to 2050 and beyond
- › Continuing development of the *Integrated Transport Strategy*, which will provide a strategic framework and high-level implementation plan for safe and efficient movement throughout the City, including a strong focus on healthy transport choices
- › Commencing a Representation Review of Council to ensure the interests of the community continue to be represented
- › Reviewing Council's procurement policy to encourage locally based procurement that supports improved social and environmental outcomes

- › Commencing concept designs for potential future redevelopment of the Civic Centre as a community hub
- › Commencing a trial of a car-sharing service in Glenelg in collaboration with the RAA and Flexicar to support the development of a greater range of transport options for residents and visitors.

In order to ensure good governance, our governance team provides the following services to our organisation:

- › Elected member support
- › Council meetings administration – deputations, petitions, minute taking and review
- › Council Meeting action notifications and review
- › Elected Member training, administration, Code of Conduct, etc
- › Internal compliance functions
- › Freedom of Information processing
- › Delegations and sub delegation management
- › Instruments of Appointment (Regulatory Services, Planning, etc)
- › Policies and procedure review, coordination and publication
- › Governance policy, procedure, review and publication

- › Employee Code of Conduct (Gifts and Benefits)
- › *Public Interest Disclosure Act* (replaced *Whistleblowers Act*)
- › Complaints associated with section 270 of the *Local Government Act 1999* and escalated complaints, Ombudsman enquiries etc)
- › Primary and Ordinary Returns (annually for prescribed officers)
- › Independent Commissioner for Against Corruption (ICAC) mandatory staff induction
- › Review, maintain and publish Council registers
- › Maintain legislative website content
- › Risk Management Framework, Policy, Procedures and Registers
- › Risk register review, maintenance, reporting and publication
- › Internal audit tracking
- › Confidential Register maintenance, review, reporting, release and publication
- › Manage Procurement Policy and related procedures
- › Maintain Preferred Contractor List and compliance documents
- › Insurance
- › Liaison for Public liability claims (from the public)
- › Liaison for assets claims
- › Liaison for motor vehicle claims – third party or council vehicles.

Financial Services

The financial services team provides strategic, long-term financial planning; annual budget compilation and monitoring; rates administration; year-end financial accounting and audit; financial systems and internal control; payroll; and accounts payable/receivable services.

Highlights for 2020–21 include:

- › Responding to the financial impact, implications and restrictions resulting from the COVID-19 pandemic
- › Further refinement of Council's *Long Term Financial Plan* model in preparation for the draft 2021–22 budget, including presentation of funding scenarios to a series of budget workshops
- › Assessing the rating impact of the revaluation initiative by the Office of the Valuer General, including the introduction of additional one-off rating rebates for affected commercial and industrial properties
- › Policy updates for rating, treasury management and corporate credit cards
- › Development of new policies and procedures for entertainment and hospitality, and asset accounting.

Other achievements for the year included:

- › Budget revisions (2020–21) and budget adoption (2021–22)
- › Rate modelling, notice generation and distribution
- › Preparation of annual financial statements, audit finalisation and adoption (2019–20)
- › Updates to the *Long Term Financial Plan*
- › Contribution to organisational management software testing and implementation.

Innovation and Technology

Council's business transformation program continued to deliver benefits throughout the year. Improvements in core business systems and technologies enabled service delivery and customer interaction to occur anywhere and anytime, which proved particularly valuable during the COVID-19 pandemic. Further enhancements will make Council systems and information more secure and accessible for ratepayers and visitors.

Council is continuing to work with the South Australian Government and other councils on Smart Cities which involves a range of initiatives that will, over time, provide improved information, safety, and security.



Customer Experience

Council operates a face-to-face customer enquiry service between 8.30 am and 5.00 pm Monday to Friday (excluding public holidays) and a 24-hour, seven-day phone service.

In the 2020–21 year:

- › There was a 6.25 per cent reduction in average call wait time
- › Staff answered 44,758 phone calls with an average of 2 minutes 25 seconds talk time
- › The grade of service for phone calls was 91.5 per cent
- › 97 per cent of WebChat enquiries were rated as positive.

Customer Experience Strategy

Council provides a wide range of services to many different types of customers, including residents, businesses, community and sporting groups, visitors and tourists.

To provide the foundation for a world-class, customer-centred service experience, we are developing a *Customer Experience Strategy*. Initial pillars of the draft strategy include:

- › Focusing on creating experiences from the perspective of the community
- › Seeking ways to improve our service to customers
- › Ensuring the Council is easy to do business with
- › Two-way engagement through listening and informing
- › Creating experiences that the customers want to tell others about.

People and Culture

The people and culture team provide an advisory, support and education service to assist Council's leaders in leading and managing their staff safely and effectively.

Highlights for 2020–21 include:

- › One hundred per cent completion rate for our *Work Health and Safety (WHS) Risk Evaluation Action Plan*
- › Successful completion of the Local Government Risk Management Scheme WHS Procedure Validation Audit
- › Development and introduction of safety mascots to enhance WHS engagement and awareness
- › Development and implementation of an internal training calendar covering WHS and general topics for staff
- › Being selected as a finalist in the People and Culture category of the Local Government Excellence Awards for our Field Services Grow Our Own Program
- › Successful negotiation of the Field Services Enterprise Agreement
- › Completion of the Arising Stars Program, despite COVID-19 interruption
- › Development of People and Culture Service Standards.



STRATEGIC MANAGEMENT

HOW WE MEASURE OUR PERFORMANCE

Council assesses its financial performance against measures established in its *Long-Term Financial Plan*. As required under the *Local Government Act 1999*, we prepare a range of reports each financial year, including monthly financial statements, budget updates, four comprehensive annual budget reviews and audited financial statements.

Our Place: 2030 Strategic Plan (Our Place) was adopted in April 2017 after an extensive community engagement campaign, 'Say September'. Our Place establishes the vision for our City, defining five key outcome areas, and providing objectives and strategic measures to track performance.

Strategic measures are used to track our progress towards achieving community objectives and improve our internal services. Information for these reports comes from a range of sources, including a comprehensive community Quality of Life Survey (2020–21) and Business Confidence Survey (2018).

People who participated in the surveys were asked to rate various Council services or performance out of 10 (0–5 being 'very poor to poor'; 5–7 'average to good'; 7+'good to very good').

Strategic Measures



COMMUNITY

| INDICATOR | TARGET (TIMEFRAME) | BASELINE (IF APPLICABLE) | ACTUAL |
|---|------------------------------------|-----------------------------|---|
| <p>Increase resident wellbeing</p> <p>Using PERMA model (Positive emotion, Engagement, Relationships, Meaning, Accomplishment/Achievement)</p> | 5 per cent increase (life of plan) | 2018–19 represents baseline | Measure no longer available. Program ceased by SAHMRI |
| <p>Deliver wellbeing and resilience workshops</p> <p>Number of workshops undertaken annually</p> | ≥2 workshops (p/a) | N/A | Workshops for 2020–21 cancelled due to COVID-Safe restrictions. Not achieved for 2020–21 |
| <p>Achieve a high level of community satisfaction with playgrounds and open space</p> <p>Quality of Life Survey Results</p> | ≥7 (each measure) | N/A | The average rating survey participants provided for this indicator in the 2020–21 Quality of Life survey was 8.3 out of 10. Achieved for 2020–21 |
| <p>Complete new sporting and community hubs</p> <p>Completion of sporting and community hub Projects</p> <p>Kauri Parade Sporting Complex has been completed</p> | 2 (life of plan) | N/A | The Brighton Oval Masterplan redevelopment was completed in 2020–21. Stage 1 of the Glenelg Oval Masterplan has been completed. Stage 2 is under construction. Achieved |
| <p>Attract new community initiatives through our Community Donations Program</p> <p>Number of new community initiatives</p> | 3 (p/a) | N/A | This year Council provided a total of \$49,511 in donations to 31 community groups and organisations for new community and wellbeing initiatives. Achieved for 2020–21 |
| <p>Achieve a high level of community satisfaction with the range and quality of services and programs</p> <p>Quality of Life Survey Results</p> | ≥7 (each measure) | N/A | The average rating survey participants provided for this indicator in the 2020–21 Quality of Life survey was 7.8 out of 10. Achieved for 2020–21 |

Strategic Measures (continued)

| INDICATOR | TARGET (TIMEFRAME) | BASELINE (IF APPLICABLE) | ACTUAL |
|---|--|---|---|
| <p>Increase community engagement with culture and heritage and Aboriginal cultural programs through participation in events and activities</p> <p>Number of participants</p> | 200 (p/a) | N/A | Approximately 5,000 people participated in a range of Aboriginal heritage and culture events, programs and workshops, Cultural awareness training and inductions and Kurna culture and language workshops and initiatives. Achieved for 2020–21 |
| <p>Increase the number of people accessing our community centres and libraries</p> <p>Number of people accessing facilities</p> | 5 per cent increase (p/a) | 195,512 | The community centres collect data regarding participation in classes, which equate to almost 90,000 visits per year. The libraries received 182,971 visits. Total of 272,971 visits. Achieved for 2020–21 |
| <p>Achieve a high level of community satisfaction with community facilities including libraries, services and programs</p> <p>Quality of Life Survey Results</p> | ≥7 (each measure) | N/A | The average rating survey participants provided for these indicators in the 2020–21 Quality of Life survey was 8.7 out of 10 for libraries and 8.0 for community centres. Achieved for 2020–21 |
| <p>Increase the number of volunteering opportunities</p> <p>Number of volunteering opportunities</p> | 5 per cent increase (p/a) | 537 | 319 active volunteers fulfilling 412 active roles (many volunteers doing more than one role). This represents a 26 per cent reduction due to COVID-Safe restrictions. Not achieved for 2020–21 |
| <p>Increase our “YourHoldfast” (online engagement site) subscription</p> <p>Number of people subscribed</p> | 10 per cent sample of population (life of plan) | 1,788 (4.9 per cent sample of population) | The number of YourHoldfast.com subscribers has increased to 7,414. This represents 21 per cent of the population. Achieved for 2020–21 |
| <p>Increase awareness of volunteering opportunities within our city</p> | Develop successful partnerships with a range of groups/industries (life of plan) | | We are working with 20 other organisations in Holdfast Bay who offer volunteering opportunities. We also work closely with Volunteer SA & NT. Progressing – trend on track |

Strategic Measures (continued)



ENVIRONMENT

| INDICATOR | TARGET (TIMEFRAME) | BASELINE (IF APPLICABLE) | ACTUAL |
|--|-------------------------------------|-----------------------------|---|
| <p>Increase native flora (species and population) in natural areas</p> <p>Types of species (flora) and density score using 'Bush Rat' assessment tool</p> | 10 per cent increase (life of plan) | 12.8 | <p>We established a baseline for this measure of 12.8 (overall biodiversity Score). This score can be broken down into the following areas:</p> <p>Coastal Biodiversity – Average 15.63 Nature Reserve Biodiversity – Good 23.39 Parks and Ovals Biodiversity – Poor 9.77 Measured at 5 yearly intervals</p> |
| <p>Increase native fauna habitats in natural areas</p> <p>Type of species (flora) and density score using 'Bush Rat' assessment tool</p> | 10 per cent increase (life of plan) | 12.8 | <p>An indicator of native fauna habitats is the measurement of native flora. The baseline of the native flora measure can also be used for this measure – baseline of 12.8. Measured at 5 yearly intervals</p> |
| <p>Increase tree canopy within our city</p> <p>Per cent of tree canopy cover increase</p> | 10 per cent increase (life of plan) | 15.28 per cent | <p>A new, more accurate method was used to attain a tree canopy measure of 15.28% in 2018–19. New baseline is 15.28%. Measured at 3 yearly intervals</p> |
| <p>Maintain our dune systems and increase recreational beach widths</p> <p>Recreational beach width (based on land survey and aerial photography)</p> | 10 per cent increase (life of plan) | Not yet available | <p>Works are being undertaken to increase recreational beach width, including conservation works, sand bag groynes and sand replenishment program. A baseline has yet to be established for this measure</p> |
| <p>Reduce heat island areas within our city</p> <p>Surface temperature (thermal imaging or equivalent) across the city</p> | 10 per cent increase (life of plan) | Not yet available | <p>Heat mapping was undertaken in 2018–19 for the first time to identify heat islands. Measured at 6 yearly intervals.</p> |

Strategic Measures (continued)

| INDICATOR | TARGET (TIMEFRAME) | BASELINE (IF APPLICABLE) | ACTUAL |
|---|--|---|---|
| <p>Reduce flash flooding within our city during rain events less than 20mm</p> <p>Registered events of flash floods</p> | 0 flash floods less than 20mm (life of plan) | Nil events | One event. Nil flooding. Achieved for 2020–21 |
| <p>Decrease Council's greenhouse emissions</p> <p>Carbon footprint assessment (only fuel and electricity usage at this time)</p> | 12 per cent reduction (life of plan) | Fuel – 352 tonnes CO ₂ e Electricity – 1,902 tonnes CO ₂ e | Fuel – 381 tonnes CO ₂ e. Electricity – 1,130 tonnes CO ₂ e. Reduction of 33% overall. Achieved for 2020–21 |
| <p>Increase waste diverted from landfill</p> <p>Tonnage diverted from landfill</p> | 10 per cent increase (life of plan) | 8,274.6 tonnes | 7,886 tonnes were diverted from landfill in 2020–21, with packaging impacts from COVID-Safe measures as well as many workers continuing to work from home. The domestic diversion rate was 56 per cent. |
| <p>Reduce stormwater discharge</p> <p>Stormwater discharge to sea (M/L)</p> | 30 per cent reduction (life of plan) | 2,108 ML (p/a) | A number of tree inlets have been installed together with permeable paving to reduce stormwater discharge to the marine environment. Baseline only |
| <p>Increase number of environmental volunteering opportunities</p> <p>Number of volunteers</p> | 50 per cent increase (life of plan) | 0 | 46 events were held resulting in 570 volunteer hours. Target achieved |

Strategic Measures (continued)



ECONOMY

| INDICATOR | TARGET (TIMEFRAME) | BASELINE (IF APPLICABLE) | ACTUAL |
|--|---|-----------------------------|---|
| <p>Increase business satisfaction in Council's support for business</p> <p>Business Confidence Survey Results</p> | ≥7 (each measure) | N/A | The business survey is conducted every two years with the next to occur in 2021–22. |
| <p>Increase business satisfaction in doing business with Council</p> <p>Business Confidence Survey Results</p> | ≥7 (each measure) | N/A | The business survey is conducted every two years with the next to occur in 2021–22. |
| <p>Develop and commence implementation of a Digital Economy Strategy</p> <p>Endorsement of Strategy</p> | Endorsement (by 1 July 2017) | N/A | <p>A Digital Economy Strategy has been incorporated into the Economic Activation Plan 2018–2023, and was endorsed in July 2018.</p> <p>Strategy 3 of the Economic Activation Plan 2018–23 sets eight strategic actions in relation to the digital economy.</p> <p>Completed</p> |
| <p>Increase percentage of properties able to connect to high-speed internet</p> | 100 per cent increase (life of plan) | 0 | <p>The volume build of NBN in Holdfast Bay is now completed. Additionally Jetty Road Glenelg and Somerton Park Industrial Precinct became an NBN Business Fibre Zone providing businesses with opportunity to link with nbn's premium direct fibre product – Enterprise Ethernet with speeds of up to 1 Gigabite per second.</p> <p>Completed</p> |
| <p>Increase the number of visitors to Holdfast Bay</p> <p>Number of visitors</p> | 15 per cent increase (by 2022) | 1,295,000 visitors | <p>827,000 people visited and/or stayed in Holdfast Bay. This is a significant decrease due to COVID restrictions.</p> <p>Not achieved for 2020–21</p> |

Strategic Measures (continued)



PLACEMAKING

| INDICATOR | TARGET (TIMEFRAME) | BASELINE (IF APPLICABLE) | ACTUAL |
|--|-------------------------------------|-----------------------------|---|
| <p>Achieve a high level of community satisfaction with the quality and feel of our major main street precincts</p> <p>Quality of Life Survey Results</p> | ≥7 (each measure) | N/A | <p>The average rating that residents provided for this indicator in the 2020–21 Quality of Life survey was as follows:</p> <p>Jetty Road, Glenelg: 7.2 out of 10.</p> <p>Jetty Road, Brighton: 7.8 out of 10.</p> <p>The Broadway, Glenelg: 7.7 out of 10.</p> <p>Achieved for all precincts in 2020–21</p> |
| <p>Achieve a high level of community satisfaction with walkability and access to local shops, services, public transport and open space</p> <p>Quality of Life Survey Results</p> | ≥7 (each measure) | N/A | <p>The average rating that residents provided for this indicator in the 2020–21 Quality of Life survey was 8.9 out of 10.</p> <p>Achieved for 2020–21</p> |
| <p>Increase the number of people travelling to local destinations via active travel options</p> | 20 per cent increase (life of plan) | | <p>Data not available at time of report. A baseline for this measure is yet to be established. Council is currently developing an Integrated Transport Strategy with active travel as a key objective.</p> <p>Measure not yet available</p> |
| <p>Achieve a high level of community satisfaction with the design of new buildings and their contribution to local character</p> <p>Quality of Life Survey Results</p> | ≥7 (each measure) | N/A | <p>The average rating that residents provided for this indicator in the 2020–21 Quality of Life survey was 6.25 out of 10.</p> <p>Not achieved for 2020–21, however increased from 6.03 in 2019–20.</p> |
| <p>Increase the proportion of non-detached dwelling types (the ‘missing middle’) in our city</p> | 10 per cent increase (life of plan) | 43.3 per cent | <p>Result, based on trend data, shows a negligible (0.26 per cent) increase to be steady at 45 per cent. Based on this trend data, we are on track to record a 1 per cent increase to the proportion of our missing middle housing to 2030.</p> <p>Progressing – trend at risk</p> |

Strategic Measures (continued)



CULTURE

| INDICATOR | TARGET (TIMEFRAME) | BASELINE (IF APPLICABLE) | ACTUAL |
|--|--|--------------------------|---|
| <p>Achieve a high level of community satisfaction with Council's services</p> <p>Quality of Life Survey Results</p> | ≥7 (each measure) | N/A | <p>The average rating that residents provided for this indicator in the 2020–21 Quality of Life survey was 7.8 out of 10.</p> <p>Achieved for 2020–21</p> |
| <p>Increase number of customer services available through a digital platform in additional to other service channels</p> | 100 per cent of customer services (life of plan) | N/A | <p>The following services are now available through a digital platform:</p> <ul style="list-style-type: none"> › Dogs and Cats Online › My Aged Care Portal › Event applications (including sponsorships) › Development application tracking › Filming and photography permits › Volunteer applications › Grant applications – smarty grants › Outdoor Fitness applications › Library services › Online payments › Ezybill – electronic rates notices and help your self client details management › Event calendar › Community Directory › Your Holdfast engagement portal › Online Business Directory. <p>Progressing – trend on track</p> |
| <p>Achieve delivery on Annual Business Plan</p> <p>Completion of projects and programs outlined in the Annual Business Plan</p> | 100 per cent delivery (p/a) | N/A | <p>82 per cent of projects were completed during the 2020–21 financial year.</p> <p>Not achieved for 2020–21</p> |
| <p>Achieve a high level of satisfaction with our Culture Brand</p> <p>Organisational Culture Survey Results</p> | 90 per cent (each measure) | N/A | <p>The average rating staff participants provided for this indicator in the 2020 survey was 85.03%.</p> <p>Not achieved for 2020–21</p> |

Strategic Measures (continued)

| INDICATOR | TARGET (TIMEFRAME) | BASELINE (IF APPLICABLE) | ACTUAL |
|---|-----------------------------------|---|---|
| Achieve a high score in our annual leadership survey Organisational Leadership Survey Results | ≥8 (each measure) | N/A | The average rating staff participants provided for this indicator in the 2020 survey was 6.9 out of 10. Not achieved for 2020–21 |
| Achieve annual financial targets Performance of annual financial targets | 100 per cent achievement (p/a) | N/A | STILL TO COME |
| Achieve high level of community satisfaction with Council’s provision of good financial management and value for the rate dollar Quality of Life Survey Results | ≥7 (each measure) | N/A | The average rating that residents provided for this indicator in the 2020–21 Quality of Life survey was 6.75 out of 10. Not achieved for 2020–21 |
| Reduce reliance on rate revenue Percentage of total revenue | <70 per cent (life of plan) | 2016/17 71 per cent (excluding separate rates) | STILL TO COME |
| Achieve recognition in operating efficiency: target – benchmarked as top 5 metropolitan councils | Benchmark as top 5 (life of plan) | Not yet available | Measure not yet available |
| Achieve high level of community satisfaction on Council’s performance Quality of Life Survey Results | ≥7 (each measure) | N/A | The average rating that residents provided for Holdfast Bay as a place to live in the 2020–21 Quality of Life Survey was 8.7 out of 10. Achieved for 2020–21 |

| INDICATOR | TARGET (TIMEFRAME) | BASELINE (IF APPLICABLE) | ACTUAL |
|--|------------------------------|-----------------------------|--|
| <p>Achieve recognition for work undertaken across our organisation</p> <p>Number of awards received</p> | 3 awards of excellence (p/a) | N/A | <p>Local Government Professionals Awards:</p> <ul style="list-style-type: none"> › Partnerships and Collaboration Award (Winner) <p>Local Government Excellence Awards:</p> <ul style="list-style-type: none"> › People and Culture (Finalist) <p>Parks and Leisure Australia (SA/NT):</p> <ul style="list-style-type: none"> › Community Facility of the Year (High Commendation) <p>Institute of Public Work Engineering Australasia (SA):</p> <ul style="list-style-type: none"> › Excellence in Environment and Sustainability (Winner). <p>Achieved for 2020–21</p> |



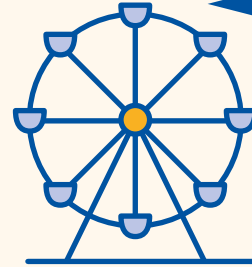
MAJOR ACHIEVEMENTS IN 2020-21

Tiati Wangkanthi Kumangka
Exhibition won

**2020 MUSEUM
AND GALLERIES
NATIONAL
AWARDS (MAGNA)**
outstanding achievement

Undertook works on
27,585m² of road,
2,001lm of kerb and
3,668m² of footpath

Attracted
**827,000
EVENT
VISITORS**
spending
\$38.4 million



Completed the
**WIGLEY RESERVE
PLAYSPACE &
FITNESS HUB** upgrade

Completed Stage 1 of the
**GLENELG OVAL
MASTERPLAN**
Holdfast Bay Tennis Club

Planted
**950 STREET
TREES** and
**23,000 NATIVE
PLANTS**

Supported
**13,420 LIBRARY
MEMBERS**
to borrow
**450,709
ITEMS**

Completed the
**\$13.7M BRIGHTON
OVAL COMPLEX
REDEVELOPMENT**

Supported
**97 LOCAL
BUSINESSES**
to access qualified
business advisors



Developed and commenced
implementation of our
**ENVIRONMENT
STRATEGY**

Commenced construction
of Chapel Street plaza
and the Hindmarsh Lane
upgrade adjacent to
**JETTY ROAD
GLENELG**

For further information on our achievements,
please visit [holdfast.sa.gov.au/achievements](https://www.holdfast.sa.gov.au/achievements).



ANNUAL PERFORMANCE: COMPLETED PROGRAMS

Each year council prepares an Annual Business Plan that describes the programs, projects and outcomes that support our City's strategic vision of building a welcoming, safe and active community where resident, visitor and business prosperity meet.

We completed approximately 82% of the projects identified in the *2020–21 Annual Business Plan*. The remaining projects are in progress or have been rescheduled. Details are presented below.

- › **Jetty Road Glenelg Masterplan – Stage 1 Construction (Chapel St Plaza and Hindmarsh Lane)**
The project's construction commenced on time in April 2021 and was on track for completion by the beginning of October 2021. In the past few weeks the has experienced a number of delays due to heavy rain followed by a complete stop due to the government's announcement of the COVID-19 Lockdown and the inclusion of construction workers stay at home orders. With the shutdown overlaid with the inclement weather delays the project is projected to run at least 1 week late with an estimated completion date of the second week of October 2021.

If there are further COVID-19 lockdowns or consecutive days of heavy rain the delivery date may extend further into October 2021.
- › **Kingston Park Kiosk Design**
Concept design and feasibility study has been completed. Detailed designs are being developed.
- › **Brighton Caravan Park – Stage 2**
Design documentation for the maintenance shed and mini-golf course have been completed with construction to commence soon. Designs for other facilities including ensuites, administration building and studios are in progress.
- › **Glenelg Library – fitout**
Internal painting is complete. An internal window shading feature is to be completed shortly.
- › **Kingston Park Masterplan Review**
The final Kingston Park Masterplan is progressing for presentation to the Kaurna reference group. The vegetation study and hydrology study of Tjilbruke Spring have been completed.
- › **Brighton Town Hall – Services – Mechanical**
These works have been awarded.
- › **Partridge House Driveway and Fencing**
Fencing works are complete. The paving works have been rescheduled due to weddings and event bookings.
- › **CCTV – Infrastructure renewal and replacement**
These works have been incorporated into a broader project due for completion by the end of 2021–22.

- › **SB 01 GX Elevated Work Platform Truck and Boom Hino 717 Medium – Additional Work**
These works have been rescheduled to the 2021–22 financial year.
- › **John Deere 1580 Front Mowers**
1 of 2 mowers have been received.
- › **Council Chamber Technology Refit and Audio and Mobility**
There have been delays in delivery of equipment. Cabling and delivered equipment has been installed.
- › **Data Centre – Server Infrastructure Maintenance/Replacement DR/BC**
This project is in the initial stages of procurement.
- › **Customer Online Booking and Service Scheduling Experience**
The requirements for this experience have been developed. Three possible options have been evaluated against requirements but all were cost prohibitive. Other options are being sourced.
- › **Pat Lock – Water level sensors (system)**
The sensors will be installed during the dewatering of the Lock.
- › **Renewable energy upgrades (solar systems/energy monitoring) and Energy Efficient upgrades Council Facilities**
A lighting upgrade is scheduled for installation in January.
- › **Energy efficiency, storage and renewable energy solutions for our Community Centres and Facilities**
The solar upgrades tender is complete. The energy efficiency project is scoped but not awarded.
- › **Convert additional street & park lighting to LED**
The project was delayed due to supplier issue. Work now underway.
- › **Somerton Park Yacht Club – tower and refurbishment**
Construction has commenced. The works will be completed prior to the commencement of the yachting season.
- › **Tennis court Mawson Oval Reserve Brighton**
The courts have been rebuilt and are usable. The acrylic top coats cannot be painted until the drier weather in Spring.
- › **Buffalo Site Redevelopment concept development and detailed design**
Community engagement has been undertaken on the concept designs. Grant funding has been secured for the detailed design phase which is to be undertaken in 2021–22.
- › **Glenelg Oval Masterplan Stage 2**
Construction of uni-sex change rooms was completed in September. The project was delayed by the July COVID lock down and alterations needed for the players race interface with building.
- › **War Animal Memorial Mural**
The War Animal Memorial commission has been delayed due to the restoration works on the Glenelg Town Hall (GTH). A site on the GTH has been selected for the photographic historical install once the restoration works have been completed.
- › **Audio in Kingston Room**
There have been delays in delivery of equipment. Cabling and delivered equipment has been installed.
- › **Council Chamber refit**
There have been delays in delivery of equipment. Cabling and delivered equipment has been installed.
- › **Stage 3 – Glenelg Town Hall**
Additional works were required associated with exterior render material and previous damage to northern end of the building. The works are due for completion by end of calendar year.
- › **Kauri Community and Sports Centre Public Toilets**
Alternate locations and options are being considered and priced to reduce the implications associated with contaminated landfill and management issues.
- › **Brighton Oval Sporting Hub Master Plan – Stages 1 & 2**
The project is complete except for the subsurface drainage works which will be undertaken in the next financial year.
- › **Road Reconstruction (inc reseal and kerb):**
 - › **Maxwell Terrace (Buttrose Street to Council Boundary)**
These works have been deferred pending City of Marion work.
 - › **Oldham Street (Pier to Saltram)**
These works have been deferred pending Seawall redevelopment.
 - › **Caravan Park – Road Reseal**
These works have been incorporated into the Caravan Park redevelopment.

**COUNCIL OF
THE CITY OF
HOLDFAST BAY**



COMPOSITION OF COUNCIL

Our Council consists of the Principal Member (Mayor) and twelve Councillors. Our City is made up of four wards, each electing three Councillors, with the Mayor elected by the whole City. Elections are held every four years, with the next periodic election scheduled for November 2022.

ELECTED MEMBERS



Mayor
Amanda Wilson

Brighton Ward



Rosemary Clancy

Glenelg Ward



Rebecca Abley

Seacliff Ward



Annette Bradshaw

Somerton Ward



Mikki Bouchee



Jane Fleming



Phillip Chabrel



Clare Lindop



William Miller



Robert Snewin



Bob Patton



Susan Lonie



John Smedley

SAD PASSING OF COUNCILLOR MIKKI BOUCHEE

We were saddened by the sudden death of Holdfast Bay's long-serving elected member, Councillor Mikki Bouchee.

Her passing in July 2021 was an extraordinary loss to both the community and council as Mikki's advocacy for her constituents and the City of Holdfast Bay was second to none.

Mikki was first elected to council in 1987, when it was still the City of Glenelg. She served four years as a Councillor and four years as Alderman.

She went on to represent her community in the City of Holdfast Bay for 18 years and was Deputy Mayor from 2015–2016.

Mikki will be remembered as a trailblazer who was both compassionate and fierce.

Among her many achievements, Mikki was instrumental in establishing a new Public Library Service, the introduction of a Kerbside Recycling Collection Service and the implementation of a *Street Tree Planting Strategy* throughout the city.

Mikki was also a council representative to the Alwyndor Management Committee and worked hard to ensure the elderly and older residents were included in future strategies and infrastructure projects across the city.

For many years, Mikki championed the redevelopment of Glenelg Oval and her wishes were realised in 2020, with the implementation of the Glenelg Oval Masterplan and upgrade of the Holdfast Tennis Club.

She was a staunch and passionate supporter of animals and advocated fiercely for council to provide funding to protect the Hooded Plovers—Australia's most endangered shorebird—on our beaches.

Reflecting on her accomplishments, Mikki described them as a “mix of anxiety, elation, frustration, reading, networking, on-site education, community meetings, feelings of success/failure, ever changing political regimes, friendships made/lost and above all a real sense of community”.

ELECTED MEMBER ATTENDANCE AT COUNCIL MEETINGS

| | Number of Council meetings attended July 2020 – June 2021 |
|---|--|
| Number of General Council Meetings Held | 22 |
| Number of Special Meetings of Council | 0 |
| TOTAL | 22 |

Elected Members

Mayor

| | |
|---------------|----|
| Amanda Wilson | 22 |
|---------------|----|

Brighton Ward

| | |
|-----------------|----|
| Rosemary Clancy | 20 |
|-----------------|----|

| | | |
|------------|--|----|
| Bob Snewin | Deputy Mayor December 19 to December 20 | 21 |
|------------|--|----|

| | |
|--------------|----|
| Jane Fleming | 21 |
|--------------|----|

Glenelg Ward

| | |
|------------|----|
| Bob Patton | 22 |
|------------|----|

| | | |
|---------------|---|----|
| Rebecca Abley | Deputy Mayor December 20 – current | 22 |
|---------------|---|----|

| | |
|-----------------|----|
| Phillip Chabrel | 18 |
|-----------------|----|

Seacliff Ward

| | |
|-------------|----|
| Susan Lonie | 22 |
|-------------|----|

| | |
|--------------|----|
| Clare Lindop | 21 |
|--------------|----|

| | |
|------------------|----|
| Annette Bradshaw | 21 |
|------------------|----|

Somerton Ward

| | |
|--------------------------|----|
| Rosalina (Mikki) Bouchee | 21 |
|--------------------------|----|

| | |
|--------------|----|
| John Smedley | 19 |
|--------------|----|

| | |
|----------------|----|
| William Miller | 22 |
|----------------|----|

ALLOWANCES

| | Allowances July 2020 – June 2021 | Notes |
|---|--|--|
| Mayor ** | \$78,978.31 | Inclusive of EM Base allowance. Calculated at 4 x annual allowance for Councillors. |
| Deputy Mayor to December 20 (Cr Snewin) | \$23,936.67 | Inclusive of EM Base allowance. Calculated at 1.25 x Council Allowance. |
| Deputy Mayor from December 20 (Cr Abley) | \$24,500.48 | Inclusive of EM Base allowance. Calculated at 1.25 x Council Allowance. |
| Councillors | \$21,508.98 | Inclusive of EM Base allowance. |
| Audit Committee Chair | \$5,400.53 | This amount is just for Audit Committee Chair Allowance. It does not include EM base allowance. |
| Independent Members of the Audit Committee | | |
| Sean Tu | \$3,047.00 | These are totals for all meetings attended for 2020–21 financial year. |
| Paula Davies | \$3,484.00 | These are totals for all meetings attended for 2020–21 financial year. |
| David Powell (Commenced February 2021) | \$1,748.00 | These are totals for all meetings attended for 2020–21 financial year. |
| Sam Spadavecchia (to January 2021) | \$1,736.00 | These are totals for all meetings attended for 2020–21 financial year. |
| IT Allowance | \$14,981.33 | Total inclusive of all member payments. |
| Vehicle Expenses – Mayor | \$1,173.50 | |
| Legal Fees – Elected Members | \$0.00 | |

** Due to the public health emergency (COVID-19), Mayor Wilson requested for her Mayoral allowance to be decreased by an amount of 20% for a period of 6 months with the intention that council administration reallocate the money to helping vulnerable and elderly members of the community during the pandemic.

The decrease for July 2020 to October 2020 are accounted for in the figures below. The decreased amounts for May 2020 to June 2020 were in the previous annual report.

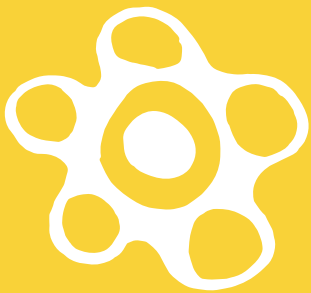
TRAINING AND DEVELOPMENT EXPENDITURE FOR 2020–21

| | All Elected Members | Mayor Wilson | Deputy Mayor Abley | Councillor Smedley | Councillor Lindop | Total |
|--|----------------------------|-------------------|--------------------|--------------------|-------------------|-------------------|
| All of Council | | | | | | |
| Workshop training, provided in house by the Leadership Team | Nil additional cost | | | | | |
| Council Delegate Activities | | | | | | |
| Australian Local Government Association, National General Assembly | | | | \$1,194.55 | \$1,314.00 | \$2,508.55 |
| Local Government Association and Annual General Meeting Conference | | \$836.00 | | | | \$836.00 |
| Murray Darling Association 76th National Conference | | | | | \$195.00 | \$195.00 |
| Australian of the Year Ceremony | | \$274.98 | | | | \$274.98 |
| Australian Local Government Womens Association Network Breakfast | | | | | \$79.66 | \$79.66 |
| Mayor Training | | | | | | |
| Media Training (cost shared with joint CEO training) | | \$1,650.00 | | | | \$1,650.00 |
| Elected Member Training | | | | | | |
| Public Speaking for Elected Members Training 3/5/21 (half cost paid by Elected Member) | | | | | \$192.50 | \$192.50 |
| Public Speaking for Elected Members Training 3/5/21 (half cost paid by Elected Member) | | | \$192.50 | | | \$192.50 |
| Total training and development expenditure | | | | | | \$5,929.19 |



TOWN HALL

DECISION-MAKING STRUCTURE



PROVISIONS FOR MEETING PROCEDURES

The *Local Government Act 1999* is the primary legislation for the operation of Local Government in South Australia and its provisions are supported by *Local Government (General) Regulations 2013*.

All Council and committee meetings are conducted in accordance with the *Local Government Act (Procedures at Meetings) Regulations 2013*.

Meetings for the Council Assessment Panel are convened under the *Planning, Development and Infrastructure Act 2016*.

COUNCIL

Throughout 2020–21, our Council met twice per month (on the second and fourth Tuesdays of the month). Only one General Council meeting was held in December 2020 and January 2021. During COVID-19 restrictions, meetings were held electronically and in accordance with Council's Code of Practice – Meeting Procedures.





COUNCIL COMMITTEES

Council is supported by a number of committees. These are:

1. One management committee:

- › Alwyndor Management Committee.

2. Two statutory committees:

- › Audit Committee
- › Strategic Planning and Development Policy Committee.

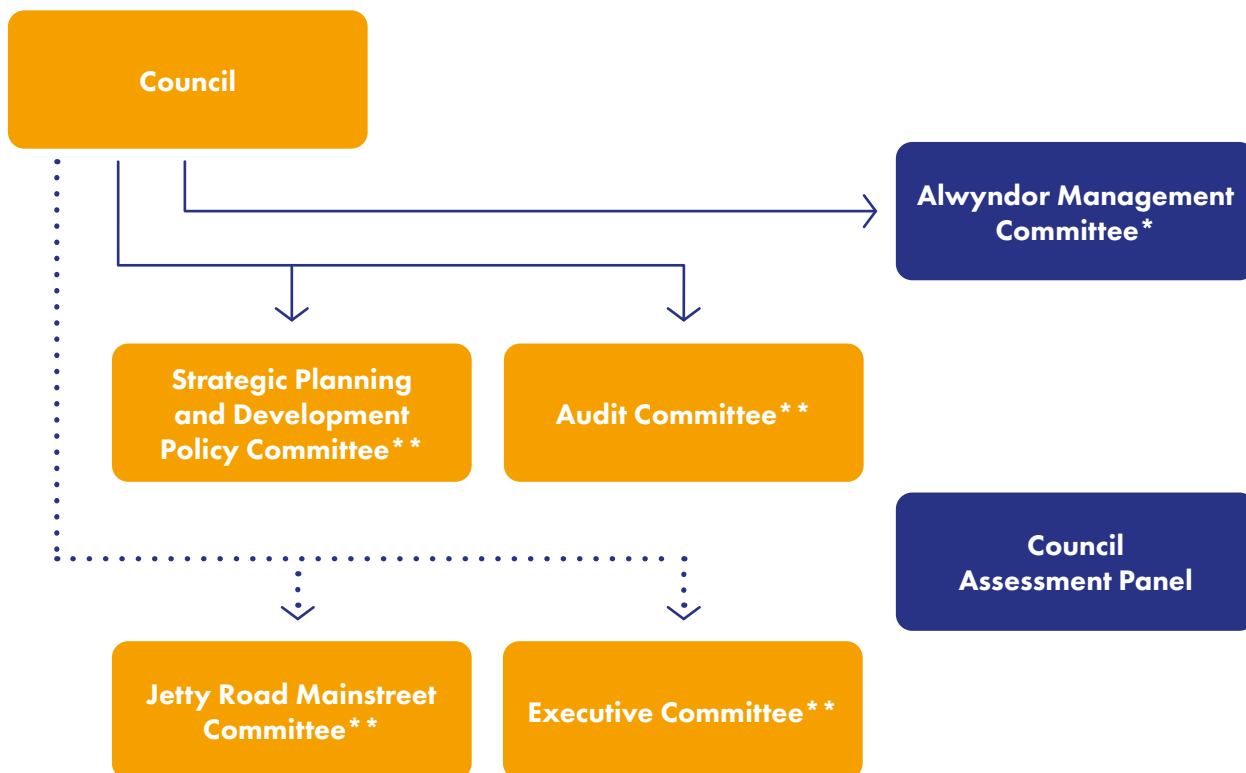
3. Two advisory committees:

- › Jetty Road Mainstreet Committee
- › Executive Committee.

The Council Assessment Panel is established under Section 83 of the *Planning Development and Infrastructure Act 2016* (The PDI Act).

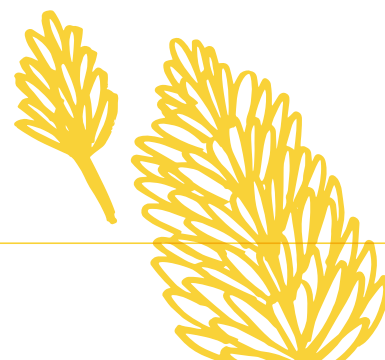
Committee meetings are open to the public unless confidential matters are considered. Notices of meetings, agendas, reports and minutes are available www.holdfast.sa.gov.au/council/council-committees

Council’s current committee structure is shown below:



* delegated authority from Council to make decisions within budget and terms of reference.

** advisory only, with no delegations.



DELEGATIONS

In accordance with Sections 44 and 101 of the *Local Government Act 1999*, our Council delegates relevant powers and duties to the Chief Executive Officer, who may sub-delegate to individual officers or committees. Council also delegates powers to the Alwyndor Management Committee to make decisions within the Committee's terms of reference. Delegations and individual sub-delegations are reflected in the Delegations Schedule.

STRATEGIC PLANNING AND DEVELOPMENT POLICY COMMITTEE

The Strategic Planning and Development Policy Committee is formed under Section 41 of the *Local Government Act 1999* and is a requirement of the *Development Act 1993*. The Committee provides advice to Council on strategic planning and development policy issues. The Committee comprises all members of Council and convenes as required.

AUDIT COMMITTEE

The Audit Committee operates under Section 126 of the *Local Government Act 1999* and oversees our risk management and internal control frameworks. The Committee reports to the Council on a regular basis to confirm that these frameworks are in place and operating effectively, and to review our annual financial statements, *Annual Business Plan* and *Long-Term Financial Plan*.

The committee comprises of 2 Elected Members including the Presiding Member. The independent members each received an allowance per meeting attended of \$433.00 per meeting (July 2020 – November 2020) and then \$437.00 per meeting (November 2020 – June 2021).

The Committee Members are as follows:

July 2020 to June 2021

- › Councillor Smedley – Presiding Member – Chairperson
- › Councillor Snewin

- › Mr S Spadavecchia – Independent Member – (July 2020 – January 2021)
- › Mr S Tu – Independent Member
- › Ms Paula Davies – Independent Member
- › Mr David Powell – Independent Member – (from January 2021).

JETTY ROAD MAINSTREET COMMITTEE

The Jetty Road Mainstreet Committee is funded through the collection of a separate rate to assist Council to enhance and promote Glenelg's Jetty Road as a vibrant shopping, leisure and recreational precinct.

The 2020–21 committee comprised two elected members and nine independent members. The member term concluded on 31 March 2021, with 4 members leaving, 4 new members and 5 renominating. The members represent traders and property owners in the precinct, with no allowances paid. The Committee Members are as follows:

July 2020 to June 2021

- › Con Maios, Maios Investments (Chair)
- › Gilia Martin, Attitudes Boutique (Deputy Chair)
- › Gina Britton, Daisy and Hen (from April 2021)
- › Tristan Chai, Good Physio (from April 2021)
- › Glen Watson, The Royal Moody (from April 2021)
- › Angus Warren, Beach Burrito
- › Tony Beatrice, Cibo Espresso
- › David Elmes, The Jetty Bar (from April 2021)
- › Adoni Fotopoulos, Ikos Holdings Trust
- › Councillor William Miller
- › Councillor Rebecca Abley
- › GU Filmhouse, Mr S Robinson (to March 2021)
- › Ottoman Grill, Mr O Soner (to March 2021)
- › Ms E Fassina (to March 2021)
- › Ms L Boys (to March 2021).

COUNCIL ASSESSMENT PANEL

The Council Assessment Panel (CAP) is an autonomous authority that considers development applications and makes development decisions. It was established in accordance with the *Planning, Development and Infrastructure Act 2016* and has delegated powers that are administered in accordance with the Act's statutory requirements. It consists of one elected member who is appointed by the Council and four independent members. The Council Assessment Panel met on the fourth Wednesday of the month as required. During 2020–21, the panel met each month with the exception of November 2020. The Presiding Member received \$562 per meeting (July – October 2020) and \$568 per meeting (November 2020 – June 2021). Ordinary Panel members received \$433 per meeting (July – October 2020) and \$437 per meeting (November 2020 – June 2021). Noting that there was no meeting held in November, members received the revised allowance from the December meeting onwards.

In 2020–21, the Panel comprised:

- › Mr David Bailey (Presiding Member)
- › Mr Jim Gronthos
- › Sarah Reachill
- › Yvonne Svensson
- › Councillor Mikki Bouchee
- › Deputy Councillor Jane Fleming (from December 2020).

ALWYNDOR MANAGEMENT COMMITTEE

The Alwyndor Management Committee oversees the governance of Alwyndor.

The 2020–21 Committee consisted of two Elected Members and seven independent members. Independent members received \$425 per meeting and the Chair received \$531 per meeting.

2020–21 members:

- › Mr Kim Cheater – Chair
- › Ms Julie Bonnici – Deputy Chair
- › Cr Philip Chabrel – Elected Member
- › Cr Mikki Bouchee – Elected Member (appointed February 2021)
- › Ms Julia Cudsi – Member (resigned September 2020)
- › Cr Susan Lonie – Elected Member (resigned January 2021) and replaced by Cr Mikki Bouchee from January 2021
- › Prof Judy Searle – Member
- › Prof Lorraine Sheppard – Member
- › Ms Trudy Sutton – Member
- › Mr Kevin Whitford – Member.



ORGANISATIONAL STRUCTURE AS AT 30 JUNE 2021

Note: An organisational realignment was enacted on 3 May 2021



Roberto Bria
CEO

Assets and Delivery



Michael de Heus
GENERAL MANAGER
ASSETS AND DELIVERY



Vacant
MANAGER
ENGINEERING



Bill Blyth
MANAGER
FIELD SERVICES



Mathew Walsh
MANAGER, BUILDINGS
& FACILITIES

Community and Business



Marnie Lock
GENERAL MANAGER
COMMUNITY
AND BUSINESS



Vacant
MANAGER
CITY
ACTIVATION



Monica Du Plessis
MANAGER
COMMUNITY
WELLBEING



Tania Paull
MANAGER CUSTOMER
EXPERIENCE AND
LIBRARY SERVICES



Adrian Hill
MANAGER
COMMUNITY
SAFETY



Michelle Logie
COMMUNICATIONS
AND ENGAGEMENT

Strategy and Corporate



Pamela Jackson
GENERAL
MANAGER
STRATEGY &
CORPORATE



John Newton
MANAGER
FINANCE



Sharon Somerville
MANAGER
PEOPLE &
CULTURE



Robert Zanin
MANAGER
INNOVATION &
TECHNOLOGY
SERVICES



Matthew Rechner
MANAGER
PUBLIC REALM
AND DESIGN



Anthony Marroncelli
MANAGER
DEVELOPMENT
SERVICES



Ania Karzek
MANAGER
STRATEGY &
GOVERNANCE

Alwyndor



Beth Davidson-Park
GENERAL MANAGER
ALWYNDOR



Dan McCartney
MANAGER,
PEOPLE & CULTURE



Leisa Humphrey
FINANCIAL
MANAGER



Natasha Stone
(ACTING) RESIDENTIAL
SERVICES MANAGER



Molly Salt
MANAGER,
COMMUNITY
CONNECTIONS

CORPORATION OF THE CITY OF HOLDFAST BAY



OUR VALUES

Our ARISE values are the way we achieve our vision.

Achievement

Deliver agreed outcomes for our community.

Respect

Act with honesty and integrity.

Innovation

Seek better ways.

Simplicity

Easy to do business with.

Engagement

Provide opportunities for all to participate.

SENIOR LEADERSHIP TEAM

Council is supported in its decision making by a senior leadership team, which comprises:

- › Chief Executive Officer, Roberto Bria
- › General Manager Alwyndor Aged Care, Beth Davidson Park
- › General Manager City Assets and Services, Howard Lacy (to February 2021)
- › Michael de Heus was appointed General Manager Assets and Delivery in May 2021
- › General Manager Community & Business, Marnie Lock
- › General Manager Strategy & Corporate, Pamela Jackson.

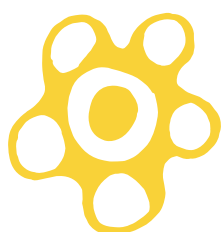
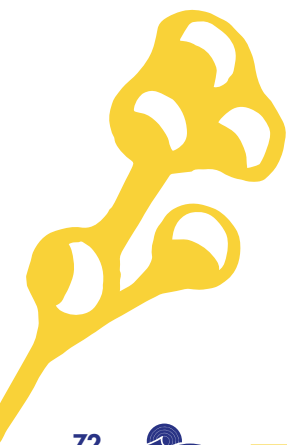
Senior executive salary packages include the following benefits:

- › A competitive salary
- › The option of a fully maintained vehicle or novated vehicle lease
- › Employer-sponsored superannuation contributions.



REMUNERATION PROFILE

| Total remuneration as at 30.06.2021 (excluding superannuation) | COUNCIL | | ALWYNDOR | | TOTAL | |
|--|-----------|------------|-----------|------------|------------|------------|
| | Male | Female | Male | Female | Male | Female |
| < \$25,000 | 1 | 8 | 6 | 68 | 7 | 76 |
| \$25,000 – \$35,000 | 3 | 7 | 1 | 33 | 4 | 40 |
| \$35,001 – \$45,000 | 0 | 5 | 7 | 31 | 7 | 36 |
| \$45,001 – \$55,000 | 1 | 17 | 8 | 36 | 9 | 53 |
| \$55,001 – \$65,000 | 6 | 8 | 8 | 26 | 14 | 34 |
| \$65,001 – \$75,000 | 41 | 13 | 4 | 20 | 45 | 33 |
| \$75,001 – \$85,000 | 13 | 15 | 2 | 11 | 15 | 26 |
| \$85,001 – \$95,000 | 11 | 11 | 1 | 11 | 12 | 22 |
| \$95,001 – \$105,000 | 5 | 10 | 0 | 3 | 5 | 13 |
| \$105,001 – \$115,000 | 1 | 1 | 2 | 0 | 3 | 1 |
| \$115,001 – \$125,000 | 2 | 1 | 1 | 2 | 3 | 3 |
| \$125,001 – \$150,000 | 5 | 3 | 0 | 1 | 5 | 4 |
| >\$150,000 | 2 | 2 | 0 | 1 | 2 | 3 |
| Total | 91 | 101 | 40 | 243 | 131 | 344 |





WORK HEALTH AND SAFETY

| | |
|-----------------|------------|
| Total Hazards | 32 |
| Total Incidents | 136 |
| Total Injuries | 72 |

Note: This table includes totals for Alwyndor.

The Local Government Association Workers Compensation Scheme (LGAWCS) provides the City of Holdfast Bay with a fully integrated Claims, Return to Work and Work Health Safety Service. Claims are determined and coordinated by LGAWCS as our Insurer.

WORKFORCE PLANNING

Work continues on building skills and capability across our workforce to provide excellent customer experience and provide flexibility in times of changing service demands and technology. Recruitment focuses not only on required experience and skills, but

also on behaviours in line with our organisational values and customer experience requirements. Staff benefits, including flexible working arrangements continue to be developed to ensure the attraction of high quality candidates and retention of staff.

Voluntary employee turnover for Council was 7.84 per cent. Alwyndor Aged Care's turnover was 16.5 per cent.

TRAINING AND DEVELOPMENT

Approximately \$156,049 was spent on developing workforce skills to meet current and future needs, and this included mandatory training to meet legislative requirements such as work health and safety as well as governance obligations. Work has been undertaken to determine the capabilities and key behaviour indicators required to be a leader within Council. Strategies will be implemented to measure and build capability across Council.

TRANSPARENCY



COMMUNITY ENGAGEMENT

We value the involvement of our community and we are committed to ensuring the views of the community help to inform council's decision making.

Community engagement is an integral part of the planning of our projects and new initiatives, and plays a vital role in enabling us to achieve our vision for the City of Holdfast Bay.

There are a number of community engagements held throughout the year, where we invite you to share your view through a variety of methods, including online hubs, drop-in sessions, workshops, focus groups and surveys.

To find out more visit www.yourholdfast.com.

COMMUNICATIONS

We are committed to communicating to and with our community in a clear and open way. We provide a number of ways for the community to contact and interact with us, including direct contact with council staff via the telephone or in person at the Brighton Civic Centre or in our libraries. We can also be contacted by telephone, mail, email and via our website, and social media. Council information is provided on our website (holdfast.sa.gov.au), and through a range of council publications, e-newsletters including the new fortnightly Holdfast News, the quarterly *Our Place* magazine sent to all ratepayers, and social media.

A new fortnightly e-newsletter, Holdfast News, was launched in July 2020. It features the latest council news, project updates and forthcoming events and currently has 1,920 subscribers.

COMMUNITY LAND MANAGEMENT PLANS

Community land management plans identify the purpose and objectives of land held for community use and operate in accordance with Section 196 of the *Local Government Act 1999*.

In the 2020–21 financial year Council purchased a portion (approx. 8m²) of private property located at 15 Pine Avenue Kingston Park to rectify a footpath encroachment.

REGISTERS AND CODES

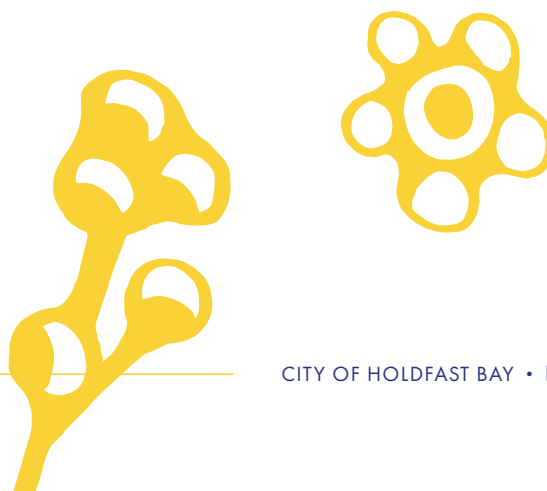
The following documents are available to the public:

Registers

- › Register of Interests (Elected Members)
- › Register of Gifts and Benefits (Elected Members)
- › Register of Allowances and Benefits (Elected Members)
- › Register of Conflicts of Interest (Elected Members)
- › Register of Remuneration, Salaries and Benefits (Employees)
- › Register of Interests (Employees)
- › Register of Gifts and Benefits (Employees)
- › Register of Community Land
- › Register of Community Leases
- › Register of Public Roads
- › Register of By-Laws and certified copies
- › Register of Fees and Charges
- › Register of Building Upgrade Agreements
- › Register of Facilities
- › Record of Delegation

Codes

- › Code of Conduct (Council Members)
- › Code of Practice – Meeting Procedures
- › Code of Practice – Access to Meetings and Documents
- › Code of Conduct (Employees)



INTERNAL REVIEW OF COUNCIL ACTIONS – SECTION 270 OF THE LOCAL GOVERNMENT ACT 1999

We recognise the importance of transparency in decision making and the need to provide a fair procedure for the review of Council decisions, including matters relating to the impact of rates and service charges on ratepayers.

We received one request in 2020–21 to review Council decisions in accordance with the provisions of Section 270 of the *Local Government Act 1999 – Internal Review of Council Decisions*.

| Year | Number of reviews |
|---------|-------------------|
| 2020–21 | 1 |
| 2019–20 | 3 |
| 2018–19 | 4 |
| 2017–18 | 5 |
| 2016–17 | 1 |
| 2015–16 | 3 |
| 2014–15 | 3 |

The details for 2020–21 review was as follows:

- › Development Plans: Decision varied.

FREEDOM OF INFORMATION APPLICATIONS

In 2020–21, 20 requests were received to release information under *Freedom of Information Act 1991*. All requests were resolved:

- › 11 granted full access
- › 6 granted partial access with redactions applied as necessary
- › 1 where there was no documents held
- › 2 refused access as documents available through other processes.

INDEPENDENT AUDITORS

The *Local Government Act 1999* provides that auditors will be appointed on the recommendation of the Audit Committee for a term no longer than five years. As of 1 July 2020, Dean Newbery & Partners were appointed as Council's external auditors for a period of five years. For the 2020–21 external auditing services for both Municipal and Alwyndor operations, Dean Newbery & Partners were paid \$30,500 (excluding GST).



LOCAL NUISANCE AND LITTER CONTROL

In 2020–21 in accordance to the *Local Nuisance and Litter Control Act 2017*, 436 complaints were registered, 4 abatement notices were provided and 8 expiation notices were issued.

| | Dust | Noise | Smoke | Odour | Animals | Litter (Asbestos) | Litter | Insanitary Conditions | Unsightly Conditions | Bill Posting | Total |
|--------------------------|------|-------|-------|-------|---------|-------------------|--------|-----------------------|----------------------|--------------|------------|
| Complaints | 16 | 38 | 11 | 0 | 21 | 319 | 2 | 13 | 15 | 1 | 436 |
| Abatement Notices | 0 | 1 | 0 | 0 | 1 | 0 | 0 | 2 | 0 | 0 | 4 |
| Expiations | 0 | 1 | 0 | 0 | 0 | 6 | 0 | 0 | 0 | 1 | 8 |

NATIONAL COMPETITION POLICY

Competitive neutrality is one of the key principles of the National Competition Policy. The principle is based on the concept of a level playing field for people competing for business and relates to any situation where there is, or there is the potential for, competition between the private and public sectors.

Councils are required to identify their business activities and disclose those in Category One (annual gross operating income greater than \$2 million per year) and Category Two (annual gross operating income less than \$2 million per year).

In 2020–21 we continued to maintain the following significant business activities:

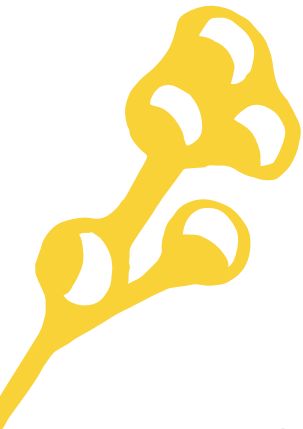
- › Category One
 - » Alwyndor Aged Care Facility
- › Category Two
 - » Brighton Caravan Park
 - » Partridge House

- » Kauri Parade Sporting Complex
- » The Glenelg Visitor Information Centre
- » Partridge St Car Parks.

COMPETITIVE TENDERING

Tenders are called for contracts in excess of \$100,000, provided Council is of the reasonable opinion that a competitive process is practicable and will deliver greater benefit than through other methods. Likewise tenders are used for contracts of a lesser amount where the process is considered to be most appropriate. All tendering is managed within the following procurement principles:

- › Value for money
- › Transparent, accountable, fair and ethical
- › Social responsibility
- › Environmental sustainability
- › Buy local
- › Work health and safety.



REPRESENTATION QUOTA

Our Council is divided into four (4) Wards, with three (3) councillors representing each ward, plus a Mayor.

The details for the City of Holdfast Bay elector representation ratios are below and comparative data for similar councils (Electoral Commission SA – March 2021):

| Council | No of Elected Members | Electors | Representation Quota |
|---|-----------------------|----------|----------------------|
| Norwood Payneham St Peters (15.1km ²) | 14 | 25,862 | 1:1,847 |
| Unley (14.29km ²) | 13 | 27,602 | 1:2,123 |
| Holdfast Bay (13.72km ²) | 13 | 28,562 | 1:2,197 |
| Burnside (27.53km ²) | 13 | 32,083 | 1:2,468 |
| West Torrens (37.07km ²) | 15 | 42,378 | 1:2,825 |
| Campbelltown (24.35km ²) | 11 | 36,254 | 1:3,296 |
| Mitcham (75.55km ²) | 14 | 48,930 | 1:3,495 |
| Average | | | 1 per 2,607 |

Council is required to conduct a review of representation at least once in every eight years or within a period specified by the Electoral Commissioner.

As required under the *Local Government Act 1999*, Section 12(4), a review of the Council's composition and structure was considered in 2012–13 and came into effect at the periodic Local Government elections in November 2014.

Council was required by the Minister for Local Government to undertake a recent Representation Review during October 2020 and October 2021, which has been undertaken and is pending Electoral Commissioner SA certification. The review process involved two stages of public consultation as prescribed by the *Local Government Act* allowing opportunity for public submissions to be provided to the Council during the review process.



NUMBER OF ITEMS DISCUSSED IN CONFIDENCE

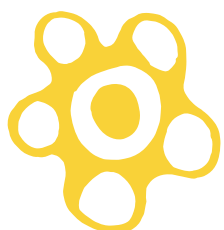
The *Local Government Act 1999* determines that Council meetings be held in a public place. On occasions the need to keep information or discussion confidential outweighs the need for public meetings for reasons predetermined in the *Local Government Act 1999*.

From July 1 2020 to June 30 2021, the City of Holdfast Bay was satisfied of the necessity to consider items in confidence on 34 occasions under s90(2) of the *Local Government Act 1999*.

The grounds for these matter to be heard in confidence are detailed in the table below. There can be multiple grounds for each confidential order.

| | Grounds of Confidential Orders | Grounds for Confidential Orders |
|--------------|---|--|
| A | Personal Affairs | 2 |
| B | Commercial Advantage | 16 |
| C | Trade Secret | 1 |
| D | Commercial Information not a trade secret | 15 |
| E | Security/safety | 4 |
| F | Maintenance of Law | 0 |
| G | Breach of Law | 0 |
| H | Legal Advice | 4 |
| I | Litigation | 0 |
| J | Minister of the Crown | 0 |
| K | Tenders for the supply of goods | 7 |
| M | Amendment to the <i>Development Plan</i> | 0 |
| N | <i>Freedom of Information Act 1982</i> | 0 |
| Total | | 49 |

The grounds of each Confidential Order are reflected in the table above. There can be multiple grounds under each order.



CONFIDENTIAL ORDERS RELEASED FROM PREVIOUS YEARS FOR 2020–21

The grounds of each confidential order released during 2020–2021 for items held in confidence from previous years are relected in the table below. This table does not include items discussed in confidence in 2020–21 and released from confidence in the same year.

| Confidential Order Categories | Number of Grounds under each Confidential order |
|---|---|
| A Personal Affairs | 3 |
| B Commercial Advantage | 3 |
| C Trade Secret | 0 |
| D Commercial Information not a trade secret | 2 |
| E Security/safety | 0 |
| F Maintenance of Law | 0 |
| G Breach of Law | 1 |
| H Legal Advice | 0 |
| I Litigation | 0 |
| J Minister of the Crown | 0 |
| K Tenders for the supply of goods | 1 |
| M Amendment to the <i>Development Plan</i> | 1 |
| N <i>Freedom of Information Act 1982</i> | 0 |
| Total | 11 |

ITEMS RETAINED IN CONFIDENCE

Following the release of items held in confidence as listed above, the table below reflects those items from previous years that still remain in confidence. The total for 2020–21 provided here is not the same as that provided in the table on the previous page because some items can be held in confidence and released in the same financial year.

| July 1 to June 30 of any Year | 2003–04 | 2004–05 | 2005–06 | 2006–07 | 2007–08 | 2008–09 | 2009–10 | 2010–11 | 2011–12 | 2012–13 | 2013–14 | 2014–15 | 2015–16 | 2016–17 | 2017–18 | 2018–19 | 2019–20 | 2020–21 |
|------------------------------------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|
| Number of Items per financial year | 1 | 1 | 0 | 0 | 8 | 3 | 0 | 0 | 1 | 2 | 1 | 1 | 3 | 12 | 28 | 28 | 24 | 32 |





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Item No: 15.10
Subject: **PERMEABLE PAVING FOR CAPITAL RENEWAL**
Date: 26 October 2021
Written By: Manager Engineering
General Manager: Assets and Delivery, Mr M de Heus

SUMMARY

At the Council meeting 13 July 2021, Councillor Clancy proposed the following motion (Motion C130721/2334):

“That Administration bring back a report to Council, on the implications of using permeable paving where possible in its capital renewal program. The report to be brought back to Council by the second meeting of October 2021.”

As a result of an increase in population, housing density and the changing climate, there are increased demands on Council’s stormwater infrastructure and urban canopy cover (street trees). Water Sensitive Urban Design (WSUD), such as permeable paving, promotes the sustainable use of water within urban settings to address these demands.

The use of permeable paving is relatively new, however the technology is well proven and moving towards business as usual for many council’s in South Australia and has already been applied successfully in several locations throughout Council.

The installation of permeable paving is recommended in suitable locations providing benefits to tree health and increased stormwater capture.

RECOMMENDATION

That Council endorses the installation of permeable paving at suitable locations within the ongoing capital renewal program. Reporting of permeable paving delivery will be included as part of the annual reporting process in-line with the Environmental Strategy.

COMMUNITY PLAN

Placemaking: Developing walkable connected neighbourhoods
Economy: Harnessing emerging technology

Environment: Protecting biodiversity
Environment: Building an environmentally resilient city
Environment: Using resource efficiently

COUNCIL POLICY

Not Applicable.

STATUTORY PROVISIONS

Local Government Act 1999

BACKGROUND

At the Council meeting 13 July 2021, Councillor Clancy proposed the following motion (Motion C130721/2334):

“That Administration bring back a report to Council, on the implications of using permeable paving where possible in its capital renewal program. The report to be brought back to Council by the second meeting of October 2021.”

As a result of an increase in population, housing density and the changing climate, there are increased demands on Council’s stormwater infrastructure and urban canopy cover (street trees).

Water Sensitive Urban Design (WSUD), such as permeable paving, promotes the sustainable use of water within urban settings. This is a strategic focus in the Environmental Strategies’ Sustainable Resources Action Plan, to improve water efficiency through implementation of the WSUD Master Plan. Permeable paving contributes to the following Environmental Strategy objectives:

- Increase tree canopy in the City of Holdfast Bay by 10% from 15.3% to 16.8% by 2030.
- Increase the volume of stormwater diverted from the coast.

The use of permeable paving is relatively new, however the technology is now well proven and moving towards business as usual for many council’s in South Australia. Permeable pavers allow water to infiltrate into the tree root zones through the installation of the pavers over a 100-300mm layer of permeable aggregate.

Council has undertaken multiple successful permeable pavement trials including Gladstone Road footpath, North Brighton (2019/20), Brighton Oval redevelopment (2019 to 2021) and North Brighton Cemetery roundabout (2020/21). These projects were undertaken using tested permeable paving design configurations and experienced contractors.

REPORT

There are three primary advantages to permeable paving:

- Tree health
- Reduced conflict between tree roots and civil infrastructure
- Stormwater management.

Pavements and urban trees typically exist side by side sharing the same urban space. This often puts roots and pavements in conflict, with shallow root growth damaging paving, increasing risk and maintenance costs, and potentially shortening the life cycle of both the pavements and trees.

Permeable paving allows water to filter through hard surfaces to increase soil moisture, encouraging development of root growth away from the surface, promoting and sustaining adjacent vegetation and tree health while minimising conflict with civil infrastructure. As the root growth is away from the surface, a reduction in tree root lift and tripping hazards can be expected.

Stormwater management benefits are associated with the capture of rainfall runoff from pavement surfaces, reducing pressure on our underground drainage network, minimising downstream flooding and reducing localised water ponding.

Considerations associated with permeable paving include:

- Increased upfront cost of 20%-25% in comparison to standard pavers for the installation;
- Deeper excavation required to lay the permeable base material;
- Dependent on soil characteristics, less suitable in areas of high clay content;
- Surface clogging can occur and require maintenance overtime; and
- Less suitable adjacent to the beach with windblown sand.

Careful selection of the location for permeable pavers will address the above considerations.

Opportunities for permeable pavers within Council's capital renewal program include:

- Footpaths, walkways and shared use paths;
- Public space paving;
- Car parks; and
- Roads and laneways.

The suitability of permeable paving treatment will be determined on a location dependent basis as part of the standard project scoping phase. Locations will be determined for suitability through a number of factors including but not limited to soil type, gradient, pre-treatment run-off, vicinity to trees/vegetation, pre-treatment hazards and traffic loads. Permeable paving may be installed to address one or multiple primary benefits.

The installation of permeable pavers in appropriate locations has a significant environmental benefit in terms of promoting tree health, canopy cover and reducing stormwater run-off, while

minimising risks associated with tripping hazards. Permeable pavers are available in a number of styles and colours to suit various urban locations.

BUDGET

No additional budget required, treatments will be incorporated into existing capital and renewal budgets.

LIFE CYCLE COSTS

The initial cost of permeable paving is higher than a standard paver, however in cases where there is reduced conflict between roots and pavement, the useful life of both the tree and pavers will be extended (in comparison to the standard paver) with a reduction in long-term maintenance and renewal costs. As a result the overall lifecycle cost of permeable pavers are typically less than that of a standard paver.

Once permeable pavers are installed their financial value and depreciation will be associated with the replacement cost of a permeable paver.

Installation and maintenance costs will vary based on the treatment, location and environmental factors.